

	A regular meeting of the Kalamazoo City Commission was held on Tuesday, January 2, 2018 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 West South Street.
Roll Call	COMMISSIONERS PRESENT: Mayor Bobby J. Hopewell Vice Mayor Erin Knott David Anderson Don Cooney Eric Cunningham Jack Urban COMMISSIONERS ABSENT: Shannon Sykes Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.
Commissioner Excused	Commissioner Cooney, seconded by Commissioner Anderson, moved to excuse the absence of Commissioner Sykes. With a voice vote this motion passed.
Invocation	The invocation, given by Chaplain Mike Kemple, Light House on Eleventh, was followed by the Pledge of Allegiance.
Proclamation	Commissioner Cunningham proclaimed January 16, 2018 <i>A National Day of Racial Healing</i>. Carrie Pickett-Erway, Executive Director of the Kalamazoo Community Foundation, accepted the proclamation.
Adoption of the Agenda	By unanimous consent the City Commission adopted its meeting agenda with the following change: Mayor Hopewell announced Item E-1, an ordinance to rezone 243 parcels between Lovell Street and Stockbridge Avenue, was being moved to the January 16th meeting agenda. Mayor Hopewell explained the City had received a protest petition, and staff needed to determine the validity of the petition prior to the Commission taking action.
Communications	City Manager Ritsema announced the City Commission would hold a work session on Monday, January 8th at 6:00 p.m. in the City Commission Chambers. City Manager Ritsema stated the purpose of the meeting was to review applications for the at-large position on the Foundation for Excellence (FFE) Board of Directors and identify six applicants to interview on January 16th.
Consent Agenda	Consent Agenda items were presented as follows with a recommendation to approve the items with authorization for the City Manager to sign on behalf of the city: - first reading an ordinance to amend certain sections of Chapter 38 and Chapter 28 of the Kalamazoo code to change the rates charged for water and wastewater services, effective January 29, 2018.

- adoption of a **RESOLUTION** adopting and approving the First Amendment to the Revised Brownfield Plan, implemented by the City of Kalamazoo Brownfield Redevelopment Authority.
- adoption of a **RESOLUTION** supporting Michigan Senate Bill 469 and House Bills 5117 and 5178 to restore state historic tax credits.
- approval a recommendation to hold until January 16, 2018 consideration of the sale of 200 square feet of parcel No. 06-33-358-001 for \$1.00 to Mr. Hussein Akl, MD; authorization for the extension of the Lakeside Drive public right-of-way by 100 feet; and authorization for the parcel split of 1415 White Oak Drive.

Resolution 18-01

Resolution 18-02

Commissioner Urban, seconded by Commissioner Cunningham, moved to approve the consent agenda requests and authorize the City Manager to sign all documents on behalf of the City.

With a roll call vote this motion passed.

AYES: Commissioners Anderson, Cooney, Cunningham, Urban,
Vice Mayor Knott, Mayor Hopewell

NAYS: None

Regular Agenda items were considered next.

Regular Agenda

Deputy City Manager Patsy Moore provided an overview of the proposed Fiscal Year (FY) 2018 Budget for the City of Kalamazoo. Deputy City Manager Moore noted the proposed budget reflected a change in the City's fund balance policy by increasing the minimum fund balance target from 13% to 15% of revenues.

Adoption of the
FY2018 Budget

Commissioner Anderson noted that City Commissioners had been very involved in the budget process, despite what would appear to be a quick and easy approval.

In response to a question from Commissioner Urban, Deputy City Manager Moore explained the City had lowered its fund balance target during budget deficit years, but the stabilization of the budget had allowed the City to return to a target of 15%.

In response to a question from Mayor Hopewell, Deputy City Manager Moore explained that "fund balance" described undesignated funds that were used for cash flow and emergency purposes.

Andrew Haan, Executive Director of Downtown Kalamazoo, Inc., delivered a PowerPoint presentation entitled *Downtown Development Authority 2018 Highlights*.

In response to questions from Commissioners Cunningham and Urban, Mr. Haan reported he and his staff would be studying and engaging with other cities with regard to rebranding the downtown and modernizing the parking system.

Adoption of the FY2018 Budget (cont'd)	When an opportunity was given for citizens to comment on the proposed FY 2018 Budget the following people addressed the City Commission: Mike Fleckenstein, non-resident, suggested the DDA establish "dog stations" in the downtown area so that downtown residents would have places to take their dogs.
Resolution 18-03	Vice Mayor Knott, seconded by Commissioner Anderson, moved to adopt the FY 2018 budget resolution, component unit budgets, and fee schedules as follows: - adoption of the Annual Appropriation RESOLUTION for the year 2018, which sets forth the number of mills to be levied, approves an interim appropriation for the year 2019, and establishes policies for the administration of the budget. - adoption of the Proposed FY 2018 Budget for the Downtown Development Authority (DDA), and approval of the existing two-mill DDA Tax Levy. - adoption of the Proposed FY 2018 Brownfield Redevelopment Authority (BRA) budget as submitted by the BRA Board. - adoption of the proposed FY 2018 Economic Development Corporation (EDC) budget as submitted by the EDC Board.
Resolution 18-04	- adoption of a RESOLUTION approving 2018 fees for various permits, hearings, etc. within the Community Planning & Development Department.
Resolution 18-05	- adoption of a RESOLUTION to establish the Department of Parks and Recreation fees and charges for 2018. - approval of the proposed 2018 Kalamazoo Municipal Golf Association membership fees and daily golf rates.
City Manager's Report	With a roll call vote this motion passed. AYES: Commissioners Anderson, Cooney, Cunningham, Urban, Vice Mayor Knott, Mayor Hopewell NAYS: None City Manager Ritsema thanked Mr. Haan for his good with the DDA despite challenging circumstances. Public Services Director James Baker provided an update on the City's snow removal activities and a recent advisory regarding frozen water service lines. In response to a question from Commissioner Urban, Director Baker stated there was not a good way to gauge compliance with the frozen service line advisory. Director Baker indicated the City strongly urged everyone to run a constant stream of water to prevent frozen water

service lines, and especially those customers who had a history of frozen service lines. Director Baker stated the City would open fire hydrants to keep inactive or low-flow water mains from freezing.

Mayor Hopewell expressed appreciation to Director Baker for proactively placing door hanger notices at properties with a history of frozen service lines.

Next, when an opportunity was given for general citizen comments, the following people addressed the City Commission:

Richard Stewart, City resident, expressed opposition to the proposed ordinance to rezone properties between Lovell Street and Stockbridge Avenue.

Tina McClinton, City resident, expressed opposition to the proposed ordinance to rezone properties between Lovell Street and Stockbridge Avenue.

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Cunningham noted the passing of Leanard Crenshaw, a local Rocket Football coach. Commissioner Cunningham stated a resident had expressed concern to him regarding the lack of parking/no parking signs on Kingsbrook Drive. Commissioner Cunningham urged people to help elderly and disabled residents by clearing snow from their sidewalks.

Vice Mayor Knott remarked that her out-of-town family and friends visiting for the holidays were impressed with the City's snow removal efforts.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 16, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 16, 2018

City Manager's Report
(cont'd)

Citizen Comments

City Commissioner
Comments

Adjournment