Agenda
Regular Meeting of the City Commission

City of Kalamazoo

Tuesday, January 2, 2018 7:00 PM

City Commission Chambers at City Hall - 241 W. South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: Chaplain Mike Kemple, Light House on Eleventh
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

1. Calendar of Upcoming Meetings

E. PUBLIC HEARINGS

1. Public hearing to receive comments on ORDINANCE to rezone 243 parcels located between W. Lovell Street and Stockbridge Avenue from Zones CC, CN-1 and M-1 to Zones CCBD, CN-1, CN-2 and RM-36. **(Action: Motion to adopt the ordinance)**

F. CONSENT AGENDA

(Action: Motion to approve Items "1-3"; hold item "4" until January 16, 2018; and authorize the City Manager to sign all documents on behalf of the City)

1. First reading an ordinance to amend certain sections of Chapter 38 and Chapter 28 of the Kalamazoo code to change the rates charged for water and wastewater services, effective January 29, 2018.

2. Adoption of a RESOLUTION adopting and approving the First Amendment to the Revised Brownfield Plan, implemented by the City of Kalamazoo Brownfield Redevelopment Authority.

3. Adoption of a RESOLUTION supporting Michigan Senate Bill 469 and House Bills 5117 and 5178 to restore state historic tax credits.

4. Approval of the sale of 200 square feet of parcel No. 06-33-358-001 for $1.00 to Mr. Hussein Akl, MD; authorization for the extension of the Lakeside Drive public right-of-way by 100 feet; and authorization for the parcel split of 1415 White Oak Drive. *(Hold until January 16, 2018)*

G. REGULAR AGENDA

1. Adoption of a RESOLUTION approving and adopting the annual appropriation for the year 2018, setting forth the number of mills to be levied, approving an interim appropriation for the year 2019, and establishing policies for the administration of the budget. **(Action: Motion to adopt the annual appropriation resolution and approve the component unit budgets and fee schedules)**

   a. Adoption of the Proposed FY 2018 Budget for the Downtown Development Authority (DDA) operating budget, and approval of the existing two-mill DDA Tax Levy.

   b. Adoption of the Proposed FY 2018 Brownfield Redevelopment Authority (BRA) budget as submitted by the BRA Board.

   c. Adoption of the proposed FY 2018 Economic Development Corporation (EDC) budget as submitted by the EDC Board.

   d. Adoption of a RESOLUTION approving 2018 fees for various permits, hearings, etc. within the Community Planning & Development department.

   e. Adoption of a RESOLUTION to establish the Department of Parks and Recreation fees and charges for 2018.

   f. Approval of the proposed 2018 Kalamazoo Municipal Golf Association membership fees and daily golf rates.

H. REPORTS AND LEGISLATION

1. City Manager's Report

I. UNFINISHED BUSINESS

J. POLICY ITEMS

K. NEW BUSINESS

L. CITIZEN COMMENTS

M. MISCELLANEOUS COMMENTS AND CONCERNS BY COMMISSIONERS

N. CLOSED SESSION

O. ADJOURNMENT

ADDITIONAL INFORMATION

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Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047.

Persons with disabilities who need accommodations to effectively participate in City Commission meetings should contact the City Clerk's Office at 337-8792 a week in advance to request mobility, visual, hearing or other assistance.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org

The Kalamazoo City Commission business meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). Business meetings are also web streamed live on the City's YouTube channel at https://goo.gl/Q6DW37. Public Media Network rebroadcasts these meetings on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m. Recorded meetings are also available on-demand on the YouTube channel.

Commission Agenda Report
City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: Scott A. Borling, City Clerk

DATE: 12/14/2017

SUBJECT: Calendar of Upcoming Meetings

INFORMATIONAL ITEMS

Attached is the calendar of upcoming meetings of the City Commission's advisory boards, commissions, and committees.

ATTACHMENTS:

	Type	Description
	Meeting Schedule	Calendar of Upcoming Meetings

Calendar of Upcoming Meetings

City of Kalamazoo

City Commission (next 30 days)

Regular Business Meetings – 7:00 p.m. in the City Commission Chambers

Tuesday, January 16th

Regular Neighborhood Meetings – 6:00 p.m. in the Community Room at City Hall

None scheduled in January

Special Meetings

The City Commission will meet in special session on Monday, January 8, 2018 at 6:00 p.m. in the City Commission Chambers at City Hall. The purpose of the work session is to review applications for the at-large seat on the Foundation for Excellence Board of Directors. The City Commission may take action at this meeting to narrow the field of candidates.

The City Commission will meet in special session on Monday, January 29, 2018 at 6:00 p.m. in the Community Room at City Hall. The purpose of the work session is to discuss the Shared Prosperity Kalamazoo initiative.

Advisory Boards, Commissions and Committees (next two weeks)

The **Planning Commission** will meet on Thursday, January 4, 2018 at 7:00 p.m., in the City Commission Chambers at City Hall.

The **Parks and Recreation Advisory Board** will meet on Tuesday, January 9, 2018 at 5:30 p.m., in the Parks and Recreation Community Room, located at 251 Mills Street.

The **Kalamazoo Historic Preservation Commission** will meet on Tuesday, January 9, 2018 at 7:00 p.m., in the Community Room at City Hall.

The **Traffic Board** will meet on Thursday, January 11, 2018 at 2:00 p.m., in the Conference Room at Public Services, located at 415 E. Stockbridge Avenue.

The **Community Development Act Advisory Committee** will meet on Thursday, January 11, 2018 at 6:30 p.m., in the Community Room at City Hall.

The **Zoning Board of Appeals** will meet on Thursday, January 11, 2018 at 7:00 p.m., in the City Commission Chambers at City Hall.

The **Kalamazoo Historic District Commission** will meet on Tuesday, January 16, 2018 at 5:00 p.m., in the Community Room at City Hall.

Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Christina Anderson, City Planner

PREPARED BY: Rob Bauckham, Senior Development Planner

DATE: 12/8/2017

SUBJECT: Rezone 243 parcels between W. Lovell and Stockbridge Avenue, primarily along the Burdick Street corridor.

RECOMMENDATION

It is recommended that the 243 parcels located between W. Lovell Street and Stockbridge Avenue be rezoned from Zones CC, CN-1 and M-1 to Zones CCBD, CN-1, CN-2 and RM-36.

BACKGROUND

Intent

This rezoning request is being initiated by the Community Planning and Development Department. The proposed change follows the recently adopted 2025 Master Plan (10/2017) vision for walkable urban development south of Downtown along Burdick. The desire to see this scale of development dates back to the 2010 Master Plan. The intent of the rezoning is to remove the Community Commercial (CC) zoning from the Burdick Corridor. CC is intended for areas like Westnedge Ave, Stadium Drive, Drake Road, W. Main Street, and Portage Street (by the airport). It is very permissive in its permitted uses. It is intended for larger lots, along higher volume traffic roads and promotes auto oriented commercial development.

In place of CC zoning, the City is proposing four (4) different zoning districts to reflect the context of the neighborhoods. The predominant of the four (4) is a neighborhood commercial district, CN-2. It is less permissive in its uses, limiting or completely restricting the development of such uses as packaged liquor, animal kennels, hotel/motels, auto repair, gas stations, car washes, fast food drive through, and auto sales. Its standards promote more neighborhood scale development than the current CC zoning. There are three (3) auto sales that exist along the proposed rezoning area. This use is not permitted in the proposed CN-2 district; they would become legally non-conforming. This means that can continue to operate in perpetuity, but new car sales lots would be prohibited from opening in this area.

The other proposed zoning districts are:

RM-36 Residential Multi Family (two locations, both have existing residential uses/structures and are located within current residential districts also zoned RM-36; representative of what exists)

CN-1 Neighborhood Commercial (This designation brings new development into alignment with what currently exists and would be expected to be built in the future to keep the neighborhood character, traffic, and vision)

CCBD Central Business District (the blocks to the north and east are CCBD, it is adjacent to the existing zoning category; reflects a transitional area).

Proposal

The following breaks down the proposed rezoning to highlight the existing zoning and land use in comparison with the proposed zoning change. The areas for the proposed rezoning are described from north to south as follows:

CC to CN-2: This area accounts for most of the proposed change. It is roughly defined by the parcels at W Cedar and S Park to the north and west and Stockbridge to the south along S Burdick, and those parcels along W Walnut, W Dutton, and Vine, and those east of Burdick along E Crosstown, Lake, and E. Stockbridge.
The parcels in this area include multiple-family homes, a service club, funeral homes, retail stores, car sales and repair, offices, parking lots, a church, a rehabilitation center, two florists, the Public Safety headquarters, KVCC facilities, a commercial day care, restaurants, a convenience store, a theater, a bank, and vacant land. Most of these parcels are currently in the CC with a few in the M-1 district. The request is to rezone them to the CN-2 district. All of the current uses on the parcels in this area would be conforming in the proposed zone except for the three (3) car sales and repair businesses located at 928, 1209, and 1211 S. Burdick Street. These uses would become legal non-conforming uses, but could remain on the parcels in perpetuity. The existing businesses on these parcels could also be sold to other car sales/repair businesses that operate in a similar manner. If the facilities are damaged by more than 50% of the value, they could only be re-built with the same uses with approval from the Zoning Board of Appeals (use variance). They could be re-built with any of the conforming uses in the CN-2 zone without the need for this approval.

CC to RM-36: Two areas are proposed for RM-36 zoning. First are the three parcels at the southwest corner of W. Walnut Street and S. Rose Street. These parcels contain multiple-family houses and are non-conforming in the CC zoning district. The request is to rezone them to the RM-36 zone, which corresponds with the zoning of the adjacent parcels to the west and south. The uses on these three parcels would be conforming in the proposed zone.

Additionally, proposed for RM-36 are eleven parcels located along Burr Oak Street between S. Rose Street and S. Burdick Street. These parcels contain multi-unit residences and vacant land, and are currently in the CN-1 and CC zoning districts. The proposal is to rezone each to the RM-36 district to recognize the current residential uses and the residential nature of the block facing Rose Street.

CC to CN-1: This 4-parcel area is bordered on the west by Boerman Avenue and on the north by E. Vine Street. The parcels contain a parking lot for Bronson Hospital, and are in the CC zoning district. The request is to rezone all four (4) parcels to the CN-1 district, which matches the zoning of the remainder of the block in which these parcels are located. With the rezoning, the existing use would become legal non-conforming, but could remain indefinitely.

CC to CCBD: is bordered on the west by S. Westnedge Avenue, on the north by W. Lovell Street, on the east by S. Rose Street, and on the south by W. Cedar Street. This area contains a theater, parking lots, a church, offices, a bank, multiple-family homes, and a senior citizens facility, and it is currently zoned CC and CN-1. The proposal is to rezone all of these parcels to the CCBD zoning district, which matches with the current zoning located directly to the north and east of these blocks. All of the current uses on these parcels would be conforming in the proposed zone.

POLICY CONSIDERATIONS

The rezoning request meets the future land use plan components of the 2025 Master Plans for the City of Kalamazoo, as well as the Strategic Vision.

2025 Master Plan. The parcels are in the Urban Edge and Neighborhood Edge future land use categories of the 2025 Master Plan. Urban Edge allows a mix of medium-scale uses that serve as a transition to the more intensive uses that exist in Downtown. Neighborhood Edge is intended for smaller-scale development that primarily serves the surrounding neighborhoods. The proposed rezoning supports these designations.

The proposed rezoning also addresses the goal in the Complete Neighborhoods section of the 2025 Master Plan pertaining to determining the "appropriate mix of building types that would preserve neighborhood patterns …" Most of the existing buildings in the target area are smaller in scale – less than 4 stories in height and less than 10,000 square feet in area. The proposed CN-2 zone promotes similar smaller scale new development, which will address the needs of the surrounding neighborhood. The current CC zone allows larger buildings, such as big-box stores, as well as intensive uses such as liquor stores and car sales/repair businesses that would not be compatible with the existing development character.

Strategic Vision. The proposed rezoning is in line with the Strategic Vision. This includes the goal of Economic Vitality and the sub-goal: support the development of a downtown district and vibrant commercial corridors to meet the changing needs of our community.

COMMUNITY RESOURCES CONSULTED

Prior to the Planning Commission recommendation the following timeline of outreach was followed:
10/18/17 - Notice via mail & newspaper (state mandated requirement)
10/26/17 - Community Open House – Vine Neighborhood Association
11/02/17 - Planning Commission Meeting – Case Continued
11/15/17 - Notice via mail for 2nd Community Meeting & December hearing
11/28/17 - 2nd Community Meeting – City Hall Community Room
12/07/17 - 2nd Planning Commission Meeting – Recommend approval

Staff received many calls and emails on the project. Most of the calls were questions about the notice they received and the caller had a neutral stance on the proposal and wanted more information; there were also points of contact in favor of the proposal and to express concerns.

Two community meetings were conducted on the rezoning request before the first Planning Commission hearing. The first occurred on October 26th at the Vine Neighborhood Association with about 24 citizens in attendance. The second was on November 15th at City Hall with approximately 29 attendees.

The Planning Commission held a public hearing on the request at the November 2 regular meeting, where the case was continued for additional public engagement. Two additional meetings were requested by the Commissioners. Staff brought the proposal again on December 7 where the rezoning request was recommended for approval by the City Commission. Over 500 mailings describing the request and detailing the community and Planning Commission discussions were sent on two separate occasions to all property owners and occupants within the target area and adjacent properties. Notices were also published in the Kalamazoo Gazette in advance of the Planning Commission meetings. The Vine Neighborhood Association posted the meeting notices on their Facebook page.

FISCAL IMPACT

There will be no immediate fiscal impact from this rezoning. The City Assessor's office has opined that the property values will not decline in the area as a result of the rezoning. In rezoning the area to a more neighborhood-friendly zoning district that does not permit some of the intensive commercial uses allowed in the current zone, it may become more attractive for new investment and redevelopment. Such development may currently be hindered by the potential for such intensive uses to locate in the area in the existing CC zone.

ALTERNATIVES

The City Commission has the option of not approving the rezoning request. However, the rezoning is supported by several of the City's current policy and plans, including the recently approved 2025 Master Plan. Not approving the rezoning leaves this corridor open to development that does not promote the walkable, mixed use, urban vision put forth in Imagine Kalamazoo. It is recommended that the City Commission approve the rezoning as presented.

ATTACHMENTS:

	Type	Description
🗋	Ordinances	Rezoning Ordinance w/Attachments
🗋	Aerial Photo	Aerial photo
🗋	Map – Existing Zoning	Existing zoning
🗋	Map – Proposed Zoning	Proposed zoning
🗋	Map - Existing Land Use	Existing land use
🗋	Map – Future Land Use	Future land use
🗋	Correspondence	Support letter
🗋	Correspondence	Support letter
🗋	Correspondence	Support letter
🗋	Correspondence	Support letter
🗋	Background Material	Zone CN-2 uses
🗋	Background Material	Zone CN-2 description
🗋	Aerial Photo	DRAFT PC Minutes 12-7-17

CITY OF KALAMAZOO, MICHIGAN
ORDINANCE NO.____________

AN ORDINANCE TO AMEND SECTION 1.8.A. ZONE DISTRICT MAP OF THE ZONING ORDINANCE, BEING APPENDIX A OF THE KALAMAZOO CODE

THE CITY OF KALAMAZOO ORDAINS:

Section 1. Under Section 1.8.E. the Zone District Map described in Section 1.8.A. is amended as follows:

The land area located between W. Lovell Street and Stockbridge Avenue in Section 22 of the City of Kalamazoo, County of Kalamazoo, State of Michigan, containing multiple parcels that are listed and described in Attachment A of this document, rezoned from Zones CC, CN-1 and M-1 to Zones CCBD, CN-1, CN-2 and RM-36.

A map identifying the land area and the rezoning of each parcel is also attached.

Section 2. **Repealer.** All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. **Severability.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on _____________________________, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been available as required by said Act, and furthermore, said ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as provided by the Charter of said City.

Bobby J. Hopewell, Mayor

Scott A. Borling, City Clerk

Attachment A
Parcels for the rezoning

	Address:	Parcel number:	New Zoning District:
1	475 W LOVELL ST	06-22-100-001	CCBD
2	455 W LOVELL ST	06-22-100-005	CCBD
3	451 W LOVELL ST	06-22-101-003	CCBD
4	412 POTTER ST	06-22-101-005	CCBD
5	419 S WESTNEDGE AVE	06-22-100-009	CCBD
6	423 S WESTNEDGE AVE	06-22-105-001	CCBD
7	427 S WESTNEDGE AVE	06-22-105-002	CCBD
8	435 S WESTNEDGE AVE	06-22-105-003	CCBD
9	431 W LOVELL ST	06-22-101-004	CCBD
10	425 W LOVELL ST	06-22-101-002	CCBD
11	415 W LOVELL ST	06-22-101-001	CCBD
12	405 W LOVELL ST	06-22-101-013	CCBD
13	416 W CEDAR ST	06-22-106-001	CCBD
14	418 W CEDAR ST	06-22-106-002	CCBD
15	424 W CEDAR ST	06-22-106-003	CCBD
16	341 W LOVELL ST	06-22-102-004	CCBD
17	301 W LOVELL ST	06-22-102-003	CCBD
18	247 W LOVELL ST	06-22-103-002	CCBD
19	215 W LOVELL ST	06-22-104-002	CCBD
20	418 S ROSE ST	06-22-104-001	CCBD
21	415 S PARK ST	06-22-102-001	CCBD
22	419 S PARK ST	06-22-102-002	CCBD
23	424 S ROSE ST	06-22-109-001	CCBD
24	423 S PARK ST	06-22-107-001	CCBD
25	427 S PARK ST	06-22-107-002	CCBD
26	429 S PARK ST	06-22-107-008	CCBD
27	433 S PARK ST	06-22-107-009	CCBD
28	317 REESE PL	06-22-107-003	CCBD
29	315 REESE PL	06-22-108-006	CCBD
30	311 REESE PL	06-22-108-007	CCBD
31	309 REESE PL	06-22-108-002	CCBD
32	318 W CEDAR ST	06-22-107-007	CCBD
33	314 W CEDAR ST	06-22-107-006	CCBD
34	310 W CEDAR ST	06-22-108-005	CCBD
35	306 W CEDAR ST	06-22-108-004	CCBD
36	304 W CEDAR ST	06-22-108-003	CCBD
37	234 W CEDAR ST	06-22-108-008	CCBD
38	228 W CEDAR ST	06-22-108-001	CCBD
39	321 W CEDAR ST	06-22-112-005	CN-2
40	317 W CEDAR ST	06-22-112-004	CN-2
41	313 W CEDAR ST	06-22-112-003	CN-2
42	309 W CEDAR ST	06-22-113-009	CN-2

43	301 W CEDAR ST	06-22-113-005	CN-2
44	233 W CEDAR ST	06-22-113-006	CN-2
45	229 W CEDAR ST	06-22-113-001	CN-2
46	523 S PARK ST	06-22-113-011	CN-2
47	510 WALNUT CT	06-22-113-002	CN-2
48	514 WALNUT CT	06-22-113-003	CN-2
49	518 WALNUT CT	06-22-113-004	CN-2
50	527 S PARK ST	06-22-117-002	CN-2
51	322 W WALNUT ST	06-22-117-003	CN-2
52	316 W WALNUT ST	06-22-117-004	CN-2
53	310 W WALNUT ST	06-22-118-005	CN-2
54	306 W WALNUT ST	06-22-118-004	CN-2
55	302 W WALNUT ST	06-22-118-003	CN-2
56	226 W WALNUT ST	06-22-118-001	CN-2
57	219 W CEDAR ST	06-22-114-007	CN-2
58	209 W CEDAR ST	06-22-114-003	CN-2
59	207 W CEDAR ST	06-22-114-002	CN-2
60	506 S ROSE ST	06-22-114-001	CN-2
61	509 WALNUT CT	06-22-114-008	CN-2
62	510 S ROSE ST	06-22-114-004	CN-2
63	513 WALNUT CT	06-22-114-009	CN-2
64	514 S ROSE ST	06-22-114-006	CN-2
65	517 WALNUT CT	06-22-114-010	CN-2
66	518 S ROSE ST	06-22-114-005	CN-2
67	519 WALNUT CT	06-22-114-011	CN-2
68	522 S ROSE ST	06-22-114-027	CN-2
69	523 WALNUT CT	06-22-114-012	CN-2
70	530 S ROSE ST	06-22-119-026	CN-2
71	534 S ROSE ST	06-22-119-005	CN-2
72	536 S ROSE ST	06-22-119-004	CN-2
73	208 W WALNUT ST	06-22-119-003	CN-2
74	212 W WALNUT ST	06-22-119-002	CN-2
75	214 W WALNUT ST	06-22-119-001	CN-2
76	218 W WALNUT ST	06-22-119-007	CN-2
77	220 W WALNUT ST	06-22-119-006	CN-2
78	131 W CEDAR ST	06-22-135-001	CN-2
79	125 W CEDAR ST	06-22-135-009	CN-2
80	121 W CEDAR ST	06-22-135-002	CN-2
81	117 W CEDAR ST	06-22-135-003	CN-2
82	507 S ROSE ST	06-22-135-004	CN-2
83	511 S ROSE ST	06-22-135-005	CN-2
84	114 GLADYS CT	06-22-135-007	CN-2
85	105 W CEDAR ST	06-22-136-003	CN-2
86	510 S BURDICK ST	06-22-136-006	CN-2
87	516 S BURDICK ST	06-22-136-001	CN-2
88	117 GLADYS CT	06-22-135-020	CN-2
89	519 S ROSE ST	06-22-135-012	CN-2

90	522 S BURDICK ST	06-22-136-002	CN-2
91	527 S ROSE ST	06-22-140-014	CN-2
92	118 W WALNUT ST	06-22-140-002	CN-2
93	114 W WALNUT ST	06-22-140-003	CN-2
94	526 S BURDICK ST	06-22-141-040	CN-2
95	534 S BURDICK ST	06-22-141-041	CN-2
96	604 S ROSE ST	06-22-119-008	RM-36
97	213 W WALNUT ST	06-22-119-009	RM-36
98	219 W WALNUT ST	06-22-119-035	RM-36
99	125 W WALNUT ST	06-22-140-015	CN-2
100	115 W WALNUT ST	06-22-140-001	CN-2
101	610 S BURDICK ST	06-22-141-060	CN-2
102	616 S BURDICK ST	06-22-146-044	CN-2
103	622 S BURDICK ST	06-22-146-045	CN-2
104	628 S BURDICK ST	06-22-146-002	CN-2
105	112 W DUTTON ST	06-22-146-001	CN-2
106	114 W DUTTON ST	06-22-145-005	CN-2
107	117 W DUTTON ST	06-22-175-006	CN-2
108	113 W DUTTON ST	06-22-176-001	CN-2
109	109 W DUTTON ST	06-22-176-080	CN-2
110	101 W DUTTON ST	06-22-176-002	CN-2
111	712 S BURDICK ST	06-22-176-079	CN-2
112	714 S BURDICK ST	06-22-176-005	CN-2
113	716 S BURDICK ST	06-22-176-078	CN-2
114	112 WILRAD CT	06-22-176-004	CN-2
115	114 WILRAD CT	06-22-176-003	CN-2
116	118 WILRAD CT	06-22-175-007	CN-2
117	120 W VINE ST	06-22-180-082	CN-2
118	113 WILRAD CT	06-22-176-006	CN-2
119	114 W VINE ST	06-22-181-003	CN-2
120	111 WILRAD CT	06-22-176-007	CN-2
121	112 W VINE ST	06-22-181-004	CN-2
122	107 WILRAD CT	06-22-176-077	CN-2
123	720 S BURDICK ST	06-22-176-008	CN-2
124	724 S BURDICK ST	06-22-181-005	CN-2
125	728 S BURDICK ST	06-22-181-076	CN-2
126	115 W VINE ST	06-22-180-003	CN-2
127	107 W VINE ST	06-22-181-001	CN-2
128	802 S BURDICK ST	06-22-181-002	CN-2
129	814 S BURDICK ST	06-22-186-139	CN-2
130	822 S BURDICK ST	06-22-186-138	CN-2
131	824 S BURDICK ST	06-22-186-001	CN-2
132	828 S BURDICK ST	06-22-186-135	CN-2
133	832 S BURDICK ST	06-22-186-134	CN-2
134	904 S BURDICK ST	06-22-191-001	CN-2
135	908 S BURDICK ST	06-22-191-131	CN-2
136	914 S BURDICK ST	06-22-191-130	CN-2

137	116 FELLOWS AVE	06-22-191-008	RM-36
138	118 FELLOWS AVE	06-22-190-110	RM-36
139	115 FELLOWS AVE	06-22-190-105	RM-36
140	111 FELLOWS AVE	06-22-191-004	RM-36
141	928 S BURDICK ST	06-22-191-002	CN-2
142	923 S ROSE ST	06-22-190-008	RM-36
143	927 S ROSE ST	06-22-195-001	RM-36
144	128 BURR OAK ST	06-22-195-002	RM-36
145	124 BURR OAK ST	06-22-195-003	RM-36
146	120 BURR OAK ST	06-22-195-004	RM-36
147	114 BURR OAK ST	06-22-196-001	RM-36
148	110 BURR OAK ST	06-22-196-002	CN-2
149	1000 S BURDICK ST	06-22-196-201	CN-2
150	1016 S BURDICK ST	06-22-326-201	CN-2
151	801 S BURDICK ST	06-22-182-147	CN-2
152	811 S BURDICK ST	06-22-182-148	CN-2
153	118 E VINE ST	06-22-182-198	CN-2
154	120 E VINE ST	06-22-182-001	CN-2
155	124 E VINE ST	06-22-182-199	CN-2
156	128 E VINE ST	06-22-182-200	CN-2
157	134 E VINE ST	06-22-183-201	CN-2
158	808 JOHN ST	06-22-183-005	CN-2
159	812 JOHN ST	06-22-188-001	CN-2
160	821 S BURDICK ST	06-22-187-006	CN-2
161	825 S BURDICK ST	06-22-187-001	CN-2
162	831 S BURDICK ST	06-22-187-002	CN-2
163	901 S BURDICK ST	06-22-191-005	CN-2
164	107 HEILMAN CT	06-22-187-152	CN-2
165	111 HEILMAN CT	06-22-187-003	CN-2
166	115 HEILMAN CT	06-22-187-004	CN-2
167	907 S BURDICK ST	06-22-192-153	CN-2
168	110 HEILMAN CT	06-22-192-001	CN-2
169	114 HEILMAN CT	06-22-192-002	CN-2
170	913 S BURDICK ST	06-22-192-154	CN-2
171	917 S BURDICK ST	06-22-192-155	CN-2
172	923 S BURDICK ST	06-22-192-156	CN-2
173	933 S BURDICK ST	06-22-197-004	CN-2
174	1107 S BURDICK ST	06-22-327-002	CN-2
175	111 WALL ST	06-22-326-004	CN-2
176	107 WALL ST	06-22-326-005	CN-2
177	1102 S BURDICK ST	06-22-326-006	CN-2
178	1106 S BURDICK ST	06-22-326-007	CN-2
179	1120 S BURDICK ST	06-22-331-010	CN-2
180	1132 S BURDICK ST	06-22-331-003	CN-2
181	60 W CROSSTOWN PKWY	06-22-336-007	CN-2
182	100 W CROSSTOWN PKWY	06-22-336-001	CN-2
183	302 E VINE ST	06-22-184-009	CN-1

184	306 E VINE ST	06-22-184-010	CN-1
185	310 E VINE ST	06-22-184-229	CN-1
186	811 BOERMAN AVE	06-22-189-008	CN-1
187	150 E CROSSTOWN PKWY	06-22-332-001	CN-2
188	215 LAKE ST	06-22-339-001	CN-2
189	224 E CROSSTOWN PKWY	06-22-400-002	CN-2
190	1209 S BURDICK ST	06-22-342-001	CN-2
191	1211 S BURDICK ST	06-22-342-002	CN-2
192	1215 S BURDICK ST	06-22-342-010	CN-2
193	1221 S BURDICK ST	06-22-342-003	CN-2
194	1225 S BURDICK ST	06-22-347-001	CN-2
195	1303 S BURDICK ST	06-22-347-003	CN-2
196	1307 S BURDICK ST	06-22-347-005	CN-2
197	1311 S BURDICK ST	06-22-347-007	CN-2
198	1317 S BURDICK ST	06-22-347-009	CN-2
199	1321 S BURDICK ST	06-22-347-011	CN-2
200	1325 S BURDICK ST	06-22-377-001	CN-2
201	116 LAKE ST	06-22-342-004	CN-2
202	120 LAKE ST	06-22-342-005	CN-2
203	124 LAKE ST	06-22-342-006	CN-2
204	1214 JOHN ST	06-22-342-007	CN-2
205	1218 JOHN ST	06-22-342-008	CN-2
206	1222 JOHN ST	06-22-342-009	CN-2
207	1228 JOHN ST	06-22-347-002	CN-2
208	1302 JOHN ST	06-22-347-004	CN-2
209	1308 JOHN ST	06-22-347-006	CN-2
210	1314 JOHN ST	06-22-347-008	CN-2
211	132 LAKE ST	06-22-343-006	CN-2
212	1209 JOHN ST	06-22-343-005	CN-2
213	1213 JOHN ST	06-22-343-004	CN-2
214	1221 JOHN ST	06-22-343-300	CN-2
215	1225 JOHN ST	06-22-343-001	CN-2
216	1229 JOHN ST	06-22-348-007	CN-2
217	1305 JOHN ST	06-22-348-006	CN-2
218	1307 JOHN ST	06-22-348-005	CN-2
219	1313 JOHN ST	06-22-348-004	CN-2
220	136 LAKE ST	06-22-343-268	CN-2
221	142 LAKE ST	06-22-343-267	CN-2
222	146 LAKE ST	06-22-343-266	CN-2
223	150 LAKE ST	06-22-343-269	CN-2
224	152 LAKE ST	06-22-344-265	CN-2
225	206 LAKE ST	06-22-344-264	CN-2
226	208 LAKE ST	06-22-344-001	CN-2
227	210 LAKE ST	06-22-344-263	CN-2
228	216 LAKE ST	06-22-344-262	CN-2
229	220 LAKE ST	06-22-344-261	CN-2
230	302 LAKE ST	06-22-415-001	CN-2

231	143 E STOCKBRIDGE AVE	06-22-348-001	CN-2
232	205 E STOCKBRIDGE AVE	06-22-349-001	CN-2
233	209 E STOCKBRIDGE AVE	06-22-349-003	CN-2
234	1156 S BURDICK ST	06-22-336-011	CN-2
235	112 BORN CT	06-22-336-005	CN-2
236	121 W CROSSTOWN PKWY	06-22-340-001	CN-2
237	109 BORN CT	06-22-341-001	CN-2
238	1204 S BURDICK ST	06-22-341-006	CN-2
239	1210 S BURDICK ST	06-22-341-002	CN-2

FUTURE ZONING

M2 - MANUFACTURING, GENERAL
M1 - MANUFACTURING, LIMITED
CCBD - COMMERCIAL, CENTRAL BUSINESS
CBTR - COMMERCIAL, BUSINESS TECHNOLOGY AND RESEARCH
CC - COMMERCIAL, COMMUNITY
CNO-COMMERCIAL, NEIGHBORHOOD OFFICE
CN-1 - COMMERCIAL (LOCAL) NEIGHBORHOOD
CO - COMMERCIAL, OFFICE
RM-36 - RESIDENTIAL, MULTI-DWELLING
RM-15 - RESIDENTIAL, MULTI-DWELLING
RM-15C - RESIDENTIAL, MULTI-DWELLING CAMPUS AREA
RD-19 - RESIDENTIAL, DUPLEX
RS-7 - RESIDENTIAL, SINGLE-DWELLING
RS-5 - RESIDENTIAL, SINGLE-DWELLING

Parcels affected by potential rezoning

0 265 530 1,060 Feet

N


CURRENT ZONING
CBTR
CC
CCBD
CMU
CN-1
CO
M-1
M-2
PUD
RD-19
RM-15
RM-15C
RM-36
RMU
RS-5
RS-7
Properties Affected by Potential Rezoning
W Michigan Ave
E Michigan Ave
Academy St
W South St
E South St
W Lovell St
E Lovell St
W Cedar St
W Walnut St
E Walnut St
W Dutton St
E Dutton St
W Vine St
E Vine St
Burr Oak St
Upjohn Dr
E Crosstown Pkwy
W Crosstown Pkwy
Lake St
E Stockbridge Ave
W Stockbridge Ave
Richard Ave
Balch St
W Emerson St
E Emerson St
S Westnedge Ave
S Park St
S Rose St
S Burdick St
John St
Jasper St
Portage St
Feet
0
500
1,000
2,000
N

FUTURE ZONING

M2 - MANUFACTURING, GENERAL

M1 - MANUFACTURING, LIMITED

CCBD - COMMERCIAL, CENTRAL BUSINESS

CBTR - COMMERCIAL, BUSINESS TECHNOLOGY AND RESEARCH

CC - COMMERCIAL, COMMUNITY

CNO-COMMERCIAL, NEIGHBORHOOD OFFICE

CN-1 - COMMERCIAL (LOCAL) NEIGHBORHOOD

CO - COMMERCIAL, OFFICE

RM-36 - RESIDENTIAL, MULTI-DWELLING

RM-15 - RESIDENTIAL, MULTI-DWELLING

RM-15C - RESIDENTIAL, MULTI-DWELLING CAMPUS AREA

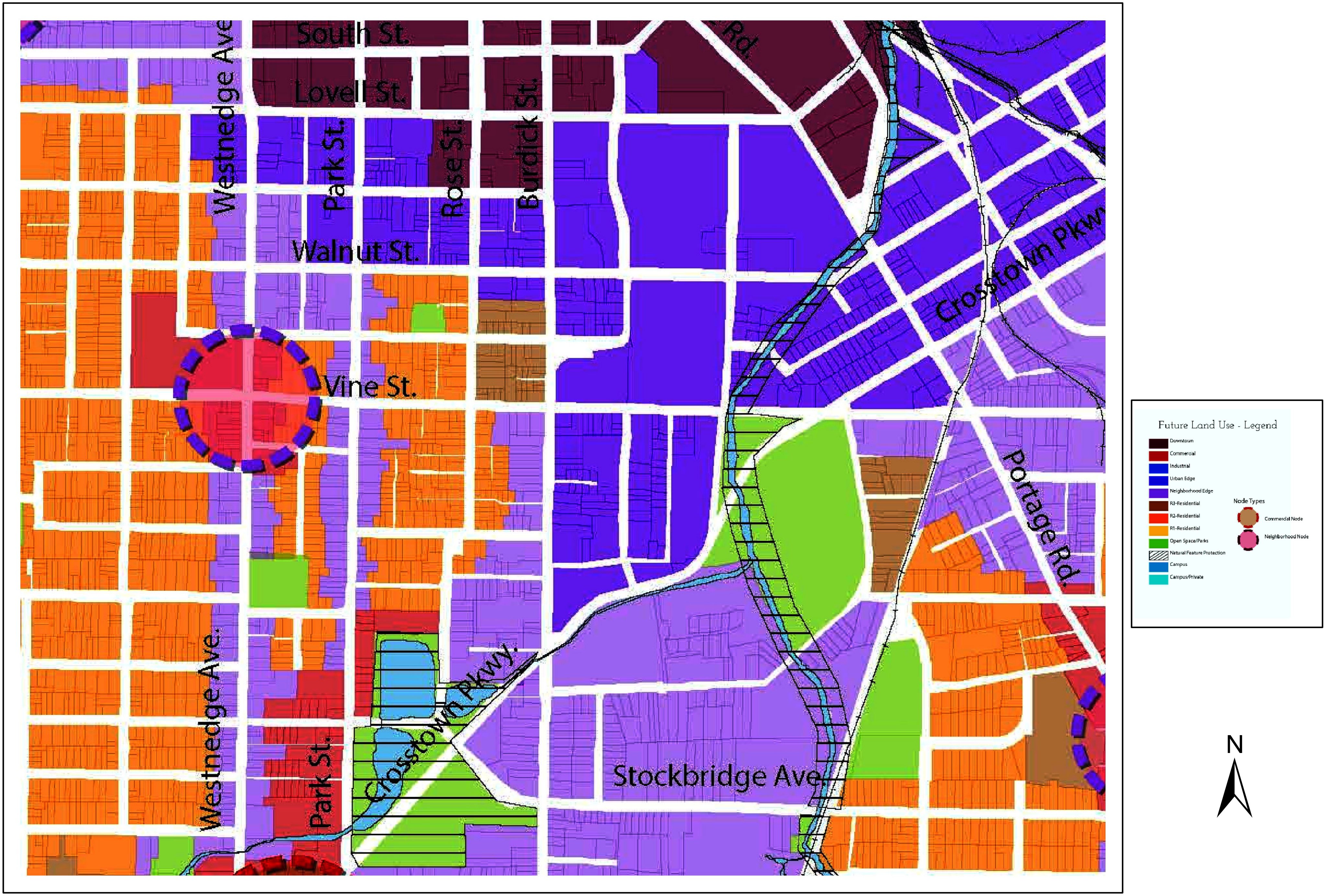
RD-19 - RESIDENTIAL, DUPLEX

RS-7 - RESIDENTIAL, SINGLE-DWELLING

RS-5 - RESIDENTIAL, SINGLE-DWELLING

EXISTING LAND USE

P. C. #2017.15 - Burdick Street
Multiple Parcel Rezoning Between Lovell Street and Stockbridge Avenue



12/1/17

CENTRAL CITY
Kalamazoo's Downtown

Downtown Kalamazoo Incorporated

◆

Downtown Development Authority

Downtown Tomorrow Incorporated

11/30/17

Dear Planning Commissioners,

As partners and participants in Imagine Kalamazoo, we are excited to support the City's efforts to remove the permissive, auto-oriented commercial district, CC Community Commercial, from this critical corridor leading into Downtown. The current designation is not reflective of the character that the corridor had historically, and has largely maintained, nor is it aligned with the vision for the area as established in Imagine Kalamazoo.

Downtown is the heart of Kalamazoo. It is urban, walkable, and inviting. Burdick Street, leading into the Downtown should reflect these same characteristics, drawing developments and uses that are human-scaled and interface with the street in an engaging manner. Nationally, it has been proven, that an increased Walkscore typically translates to increased property values.

As active participants of IK2025, the shift to neighborhood scale commercial is consistent with the community's vision, national best practices, and ultimately the Future Land Development Map in the 2025 Master Plan. We support the City's efforts to move the Master Plan forward with this proposal.

Best regards,

Andrew Haan, President

141 East Michigan Ave
Suite 501
Kalamazoo
Michigan 49007
269-344-0795

dki@dki.org
www.downtownkalamazoo.org

From: Nancy Arcadipone [mailto:n.dipone@gmail.com]
Sent: Thursday, November 30, 2017 6:40 AM
To: Anderson, Christina
Subject: Re: Burdick Rezoning Informational Meeting

Hello Christina,
I did attend the meeting last night and want to voice my general support for the Rezoning. Burdick Street.
I do feel there needs to be more exploration on the height and set back requirements/limitations for the new zoning. Perhaps the City can start there before
the zoning is changed so that some of the property can be sold at some point for development that can be more than 3 stories high.
Why not consider a limit of 10 stories gradually going down in height as heading South. Financial incentives are important to attract developers.
Low rise buildings do not always support a profit large enough to incentify the risk.
I know this is starting all over in some ways but I think the long term results would be worth it.
Burdick Street is by far one of the more unattractive approaches to the CBD from the South. I applaud the City's efforts to make a positive change.
Best regards,
Nancy Arcadipone

City Response:
From: Anderson, Christina
Sent: Thursday, November 30, 2017 8:43 AM
To: 'Nancy Arcadipone'
Cc: Bauckham, Robert
Subject: RE: Burdick Rezoning Informational Meeting

Thanks for your support Nancy. We started this process because we believe that the uses permitted in CC and the auto oriented scale associated with it are not the best fit for this corridor directly south of Downtown.

I am looking into the height issue. Under the Community Commercial (CC) zoning the permitted maximum height is 65’ or about 5-6 stories. 10 stories is a big jump from that, but I do understand the question with Skybridge nearby.

Thanks.
Christina

HINMAN
DEVELOPMENT • MANAGEMENT • LEASING

December 1, 2017

Via email

Ms. Christina Anderson
City Planner
City of Kalamazoo
415 Stockbridge Avenue
Kalamazoo MI 49001

Re: Support for Rezoning

Dear Ms. Anderson,

The Hinman Company, through its related or affiliated entities owns and manages numerous properties in Downtown Kalamazoo, several of which are proposed for rezoning by the City of Kalamazoo. Please accept this letter as confirmation of our support for the proposed rezoning. If you have any questions, please feel free to contact me at your convenience.

Respectfully Yours,

Rich MacDonald
Chief Operating Officer

November 29, 2017

RE: The proposed Rezoning of 243 parcels in the Vine and Edison Neighborhoods

TO: Kalamazoo Planning Commission

Members of the Planning Commission:

As a property owner of a residence at 216 W. Vine and a multifamily rental unit at 203 W. Vine, I would like to voice my support for the city proposal to change the zoning for the parcels captioned above to CN-2. These neighborhoods are on their own reverting to the walkable urban development they once were and this zoning aligns with the Imagine Kalamazoo 2025 goals and will only speed up the process of making a more live, work, play environment for these neighborhoods. I ask that this letter be part of the record as you determine the fate of this zoning change.

Respectfully,

Herbert R. Ayres

Herb Ayres

512 E. North St. Kalamazoo, MI 49007

Commercial Neighborhood Zoning District (CN-2)

Permitted Uses (representative):

-Multiple-family dwellings

-Foster care homes

-Transitional residences

-Nursing homes

-Community/drop-in centers

-Churches/schools

-Day care homes

-Existing single-family & duplexes

-Restaurants

-Sports facilities

-Office uses

-Grocery stores

-Funeral homes

-Retail stores

-Funeral homes

Uses Permitted in CC – not in CN-2:

-Liquor stores

-Car sales and repair

-Fraternities/sororities

-Animal kennels

-Motels/hotels

-Gas stations with auto repair facilities

-Adult regulated uses

Uses Permitted in M-1 – not in CN-2:

-Heavy equipment sales and repair

-Storage of inoperable (junk) vehicles

-Recycling facilities

-Industrial/manufacturing uses

-Participant sporting facilities

Uses Only Permitted by Special Use Permit in CN-2:

-Fast order drive-through restaurants

-Convenience stores

-Gas stations without repair facilities

-Car washes

<u>CN-2 Zoning District</u> – Neighborhood Shopping Center District

-CN-2 is the zoning district that is being proposed for most of the parcels in the target rezoning area located in portions of the Vine and Edison neighborhoods.

Description: The CN-2 zoning district is primarily intended to encourage the development of small-scale retail sales and personal service uses at convenient locations that primarily serve nearby residential neighborhoods. The standards for the CN-2 district promote pedestrian-oriented development at the intensity level that is compatible with surrounding residential areas. Uses are restricted in size to promote a local orientation and to limit adverse impacts on nearby residential areas.

The maximum height of new buildings in the CN-2 zone is 35 feet compared to 65 feet in the CC zone. The minimum pervious cover (open/green space) on sites in CN-2 is 25% compared to 20% in the CC zone.

==

CC – Community Commercial District – Most of the parcels in the target rezoning area are currently in this zoning district. This zone is intended to accommodate larger community and regional shopping centers that serve a community-wide market area. "Big-box" stores such as Walmart and Lowe's are allowed in this zone, along with liquor stores, and gasoline stations with auto repair facilities. These uses are not allowed in the CN-2 zone.

City of Kalamazoo
PLANNING COMMISSION
Minutes
December 7, 2017
DRAFT

Second Floor, City Hall
Commission Chambers
241W. South Street, Kalamazoo, MI 49007

Members Present:	Rachel Hughes-Nilsson, Chair; Gregory Milliken; James Pitts; Sakhi Vyas; Derek Wissner; Alfonso Espinsosa;
Members Excused:	Emily Greenman Wright; Charley Coss, Vice Chair
City Staff:	Christina Anderson, City Planner; Robert Bauckham, Senior Development Planner; Clyde Robinson, City Attorney; and Beth Cheeseman, Code Administration Clerk and Cashier
Guests:	Jack Urban, City Commission Liaison

A. CALL TO ORDER

Commissioner Hughes-Nilsson called the meeting to order at 7:08 p.m.

B. ROLL CALL

Planner Anderson proceeded with roll call and determined that the aforementioned members were present.

C. ADOPTION OF FORMAL AGENDA

Planner Anderson stated that there was one change to the agenda. She requested to move the Capital Improvement Plan up between items F. and G.

Commissioner Wissner, supported by Commissioner Vyas, moved approval of the changed December 7, 2017 Planning Commission agenda. With a voice vote, the motion carried unanimously.

D. APPROVAL OF MINUTES

Commissioner Milliken, supported by Commissioner Espinsosa moved approval of the November 2, 2017 Planning Commission minutes as presented. With a voice vote, the motion carried unanimously.

E. COMMUNICATIONS AND ANNOUNCEMENTS

F. PUBLIC HEARINGS

G. UNFINISHED BUSINESS

P.C. #2017.15: Request from the Community Planning and Development Department to rezone multiple parcels located between W. Lovell Street and Stockbridge Avenue, and between S. Westnedge Avenue and the Portage Creek from Zones CC, CN-1, and M-1 to Zones CCBD, CN-1, CN-2, and RM-36. (Continued from the November 2 meeting.) **[Recommendation: motion to recommend to the City Commission to approve the rezoning request.]**

Planner Anderson gave a presentation regarding the rezoning request. She touched on timeline, public input and engagement, intent, and how the rezoning fits in with the 2025 Master Plan and is in line with the City's Strategic Vision. Planner Anderson also explained the differences of the four different zoning districts and how that compared with the current zoning.

Planner Anderson gave answers to some of the questions that came up at the public hearing the previous month. She spoke about the impact of the zoning on current uses, how the zoning would affect property values, and the change in height requirements. She also emphasized the 'why' of the rezoning: the large scale commercial district is not the right zoning district for the corridor which leads into our walkable urban downtown. They were looking for a district which would allow commercial development at a scale which fits the context of the area but also the scale which supports the downtown.

Commissioner Vyas, supported by Commissioner Pitts, moved to re-open the public hearing on the rezoning request to take additional comments before the Commission takes action on the matter. A voice vote was taken and passed unanimously.

Commissioner Hughes-Nillson opened the public comment portion of the hearing.

Citizen, Mr. Richard Stewart, stated that he came to Kalamazoo for college, built a business and stayed here. Mr. Stewart said he lives here, invests here, and is employed here. The top reason he picked his location because of the zoning of CC. He said it is the most desirable zoning for an owner-occupied business. He said it is the zoning that is most flexible and highest value and that zoning plays a big part in evaluation. Mr. Stewart said he has enjoyed good neighbors. He stated he had almost finished rehabbing his building as his retirement plan when the project was stopped. He said he can't finish the outside of the building. The DDRD expansion has made his building functionally obsolete. He has 4.5 thousand square feet of functionally obsolete old building. He stated that the City has turned him down seven times to fix his fence. Mr. Stewart said he does have the opportunity to sell. He stated that an organization is buying up the neighborhood, tearing down affordable housing, and he is in the way. Based on the current CC zoning it is one value, when that is changed it lowers the value. He stated that staff information says appraisals are based on income. Mr. Stewart stated that as a Real Estate Professional, there are three types of approaches for appaisals. He said when you are owner-occupied, you can't use the income approach. He said there is the income approach, cost approach and comp approach. He said they are the most developed area because of their zoning, and the City wants to take this away. Mr. Stewart said that they attended the meetings and spoke up at the meetings. He felt ignored because his emails were not included in the packet. He believed that the one lady who brought up height requirements will receive preferential treatment.

Mr. Leonard Stafford stated that he recently had a guy who was going to buy his property to build on it until he found out about this meeting. He said the person decided not to buy at that time. Mr. Stafford stated that he is not a car dealership and he is not sure why he is listed as that. Now people don't want to buy the property because you can't build on it – it is just a waste. It's not right at all.

Mr. John Davis came forward to talk about his car lot. He is wondering why they can have so many liquor establishments. The neighbors never complained about the car lots. He doesn't understand why there is so much concern about selling cars in that area when there is more harm done by liquor establishments and drunk driving. He said the Planning Commission would approve putting up a brewing place, but would not approve a car lot. He was upset that people would not be able to sell cars at his property if he decides to sell someday. He encouraged the Commission to leave car lots alone, they don't harm anyone. He only sees they are doing good in the community.

Ms. Tina McClinton of Lake Street has been flooded twice. This last flooding was the worst. She noted that the City said they wanted to do something to the creeks, but she said that won't help Upjohn Park. Ms. McClinton said that Upjohn Park doesn't flow anymore and that is what floods them. She also expressed concern about the rezoning and the possibility of new buildings taking away green space and pushing the water toward her property. She talked about KVCC being built so high that it contributes the the flooding. She stated that if you take the woods away and build anything on their block, her whole yard would flood. Ms. McClinton said that the woods has two ponds now and they are there instead of in her yard. She stated that can't afford to keep fixing things when it floods. Ms. McClinton loves Kalamazoo and has lived here all her life. She stated that she attended all of the meetings.

Commissioner Espinsosa, Supported by Commissioner Wissner, moved to close the public comment portion of the hearing. A voice vote was taken and was unanimously approved.

Planner Anderson addressed some of the concerns noted by citizens. As far as height, there was a letter in packet from a citizen supportive of the process, but she did state concern about the height limitation. Planner Anderson stated that is something staff would consider studying in the future, but changing the height for CN-2 for the whole length of the corridor was not appropriate. She clarified that CN-2 does not allow breweries and liquour establishments. If the area is rezoned, no new package liquor stores will be permitted in the area. Planner Anderson stated that the property on Lake street is currently zoned as Community Commercial and, in theory, it could be developed now. As far as flooding, Mr. Chamberlain said the City is looking into ways to address that issue. In terms of the appraisal comment, the City Assessor provided general information on how properties are assessed. The full packet was posted online and was available prior to today.

Planner Bauckham mentioned that Mr. Stewart's current business is a conforming use in proposed zone. He clarified that the auto sales and repair businesses can continue as they are indefinitely. The owners can make improvements to their building and properties. They can sell their businesses to someone for similar operations as long as the business is not abandoned for over a year.

Commissioner Espinsosa asked Planner Anderson to clarify zoning differences for green space areas. Planner Anderson stated that with CC zoning, you can cover up to 80% of the lot. CN-2 zoning is a little less – you can cover up to 75% of the lot.

Commissioner Pitts asked about the gentlemen who came forward about the car lot. He asked for clarification about selling properties to be used for the same use. Planner Anderson stated that a property that is a legal non-conforming use can be sold for the same use, as long as it is not vacant for a year. Commissioner Pitts asked about Mr. Stafford's concern that his property was classified as a car lot. Planner Anderson stated that the zoning is Community Commercial which does allow auto sales. The City didn't designate one lot or another as auto sales, they just know a few exist along the corridor. Commissioner Pitts asked if selling or fixing cars was available to someone buying or building in this area. Planner Anderson responded that if the business exists now, then the use could continue. If the new zoning goes through, then a new business of that use would not be able to open. However, it is possible to apply for a variance through the Zoning Board of Appeals. She also went through some of the permitted uses in CN-2 zoning.

Commissioner Pitts asked about rebuilding if a legal non-conforming business had a fire and was destroyed by more than 50%. Planner Anderson said no, they would have to ask for permission – there would not be a guarantee of being able to rebuild.

Commissioner Vyas clarified that no one needs to change anything they are doing right now if the re-zoning is approved. Planner Anderson agreed that no changes were required at this time.

Commissioner Vyas, supported by Commissioner Wissner, moved to recommend to the City Commission to approve this re-zoning request.

Commissioner Wissner expressed that the re-zoning request seems to be in line with 2025 Master Plan. He stated that they received a lot of community input regarding the plan. He believed the concerns were answered. Commissioner Wissner stated that if he owned in this area, he would want this – noting that limitations are protections as well. He can empathize with the fear that is there, but anyone currently there can stay there. Commissioner Wissner noted that the car dealer will be the only one on that side of town which could be good for the car business. He expressed support of the re-zoning.

Commissioner Pitts expressed concern that so many residents are not understanding or trusting what is going on.

Commissioner Espinsosa seconded Commissioner Wissner and Commissioner Pitts comments. He stated general support of the re-zoning. He believes it makes sense with the goals of the Strategic Vision. He believes it may help the individuals in the area and give more options to people for business. He can see it may be an advantage to some businesses.

A roll call vote was taken. Commissioner Milliken abstained and Commissioner Pitts voted no. The motion was approved.

H. NEW BUSINESS

I. CITIZENS' COMMENTS (Regarding non-agenda items)

J. CITY COMMISSION LIAISON COMMENTS

K. CITY PLANNER'S REPORT

L. MISCELLANEOUS COMMENTS BY PLANNING COMMISSIONERS

M. ADJOURNMENT

Commissioner Espinsosa, supported by Commissioner Vyas, moved to adjourn the meeting. A voice vote was taken and passed unanimously. Meeting was adjourned at 9:06 pm.

Commission Agenda Report
City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE Public Services Director and City Engineer

PREPARED BY: James J. Baker, PE Public Services Director and City Engineer

DATE: 12/21/2017

SUBJECT: Proposed Amendment to the Water and Wastewater Rate Ordinances

RECOMMENDATION

It is recommended that the City Commission offer for first reading an ordinance to amend certain sections of Chapter 38 and Chapter 28 of the Kalamazoo code to change the rates charged for water and wastewater services. The ordinance amends Chapter 38 and Chapter 28 of the Kalamazoo Code of Ordinances to increase water and wastewater service system revenues, effective January 29, 2018.

BACKGROUND

As part of the 2018 water and wastewater system budgets, the City Administration recommended an overall system revenue increase of 8.0% for water and 7% for wastewater. Approval and implementation of this increase will allow the Utilities to continue to operate and maintain the system and make capital improvements as outlined in the 2018 budget. Also, the new rates will work to improve reserve funds, debt coverage ratios and allow for the continued stabilization of the Utility's financial position. Continued annual rate increases are needed to continue to support system-wide capital needs and financial health over the next several years.

The Foster Group was commissioned to complete an analysis of overall 2018 revenue requirements and detailed rate charges within customer classes. The system requirements of an 8% increase in water rates and a 7% increase in wastewater rates are broken out into customer classes resulting in recommendations for an increase to Inside City Water rates of 17%, an increase to Township Water rates of 1.5%, an increase to Inside City Retail Wastewater rates of 5.75%, an increase to Outside City Retail Wastewater rates of 7.40%, no change in the wastewater rates for Pfizer, no change in the wastewater rates for Graphics Packaging and an increase in the Municipal Wastewater rate of 4.25%. These customer specific rate increases are also projected for 2019 and 2020 at this time. The detailed rate increases by customer classes vary due to contractual obligations, specifics regarding capital asset location and use, and the projected capital investments.

The 2018 recommended utility rate increases will result in an increase to a typical Inside City customer's quarterly bill by $8.24 ($2.75 monthly) for combined water and wastewater services and an increase to a typical Outside City customer's quarterly bill by $4.80 ($1.60 monthly) for combined water and wastewater services.

COMMUNITY RESOURCES CONSULTED

An infrastructure needs and proposed Utility rates presentation was held on December 11, 2017 during the budget work session. This budget work session was open to the public and provided an opportunity for public comment.

FISCAL IMPACT

The 2018 water and wastewater operational budgets and capital improvement plans were developed with the revenue increases of the proposed rate increases included.

ALTERNATIVES

The City Commission may deny or delay this request. However, if the increases are delayed or not approved, a budget adjustment equal to the loss in revenues would be required. Delaying or denying this request is not recommended.

ATTACHMENTS:

	Type	Description
🗋	Report	Rate Recommendations Detailed Report
🗋	Ordinances	Wastewater Rate Ordinance
🗋	Ordinances	Water Rate Ordinance

tFG
THE FOSTER GROUP

P.O. BOX 26282
Leawood, KS 66225
Tel: (913) 345-1410
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The Foster Group, LLC
Bart Foster, President
Cell: (913) 530-6240
bfoster@fostergroupllc.com

MEMORANDUM

Proposed 2018 Water and Wastewater Rate Recommendations December 11, 2017

To: James Baker

From: Bart Foster

The exhibits accompanying this brief introductory memorandum are designed to set forth an executive summary of our analyses and recommendations regarding proposed water and wastewater rates for 2018. We are in the process of compiling detailed "rate reports" which further delineate our specific calculations and recommendations. Those reports should be available by the end of this month.

General Objectives

1. Establish a 10-year financial forecast of operating and capital financing requirements of the utilities.
    a. *Structure projected strategic combination of bond issuances, revenue financing and use of reserves to forecast financial results in a manner that fully funds the operating budget and capital improvement programs (CIPs)*[1], *and supports the tenets of the Utility Financial Policy and related fiscal policies of the Utilities.*
2. Conduct cost of service allocations and propose utility rate schedules to support the forecasted revenue requirements and recover allocated costs of service from customers in an equitable manner.
3. Propose rate schedules that are designed to accommodate a "rate stability" goal, and avoid dramatic fluctuations.
4. Embrace a strategy to propose rate schedules for 2018, 2019, and 2020 – to allow for a potential official approval action that would eliminate further approval actions until 2021.
5. Prepare 2018 rate schedules that represent the phased strategy introduced in (4) – even if action on all three years is not pursued. ***These proposed rate schedules are represented as "Approach 2" in the attached exhibits***.

[1] *We note that these forecasts are largely predicated on the accuracy of the long-term Capital Improvement Programs, which are often difficult to accurately forecast. The forecasts presented herein, particularly in the later years, are designed as a planning tool to be continually monitored and updated.*

Specific **Water** Objectives

1. Consider and embrace the knowledge gained during the water contract discussions over the last 3 years, including the updated asset schedule.
2. Strategically design water rate proposals to:
    a. *Allow for potential recognition of the "true-up" of the 2017 water rates;*
    b. *Embrace "glide path" implementation discussed during contract negotiations.*

Specific **Wastewater** Objectives

1. Continue to adhere to the requirements of the 1988 and 1998 Rate Settlement Agreements.
    a. *Introduce possible interpretation adjustments*
2. Strategically design wastewater rate proposals to implement the 2013, 2014, 2015, and 2015 True-Up adjustments.

Water Executive Summary Findings and Recommendations

- We project annual rate increases of 8% each year from 2018 through 2022, and 5% annually from 2023 through 2027.
- With respect to customer class water rates, we propose using a 2020 test year and implementing cost of service changes in 3 equal steps for 2018, 2019, and 2020. This proposal, represented as "Approach 2" in the attached exhibits, includes:
    - Annual increases in Township water rates of 1.5%
    - Annual increases in City water rates of 17.0%
- This strategy is also designed to implement an estimated "2017 True-Up" of $750,000 by the end of 2020.

Wastewater Executive Summary Findings and Recommendations

- We project annual rate increases of 7% each year from 2018 through 2021, 4% annually from 2022 through 2024, and no change thereafter through 2027.
- With respect to customer class wastewater rates, we propose using a 2020 test year and implementing cost of service changes in 3 equal steps for 2018, 2019, and 2020. This proposal, represented as "Approach 2" in the attached exhibits, includes:
    - Annual increases in Inside City *retail* wastewater rates of 5.75%
    - Annual increases in Outside City *retail* wastewater rates of 7.40%
    - No change in wastewater rates to Pfizer
    - No change in wastewater rates to Graphics Packaging
    - Annual increases in Municipal wastewater rates of 4.25%

- This strategy is also designed to implement the comprehensive Wastewater True-Up analyses for 2013, 2014, 2015, and 2016 in three equal installments during 2018, 2019, and 2020.

The findings and recommendations noted above are based on the key assumptions set forth below.

Key **Water** Assumptions

1. Asset Database – *Used to determine Rate Base and Depreciation Expense*:
   a. Fully utilize review and modifications conducted during water contract negotiations;
   b. Assume "local share" funding participation of 4.5% on all "Township Distribution Main" assets placed in service prior to 2008;
   c. Assume "local share" funding participation of 6.5% on all "Township Distribution Main" assets placed in service between 2009 and 2015.

2. PILOT
   a. Maintain the budgeted level of PILOT;
   b. Allocate PILOT to the "common to all" cost pools, so that none of the PILOT is allocable based on lateral assets (underground water mains).

3. Indirect Cost Allocations
   a. Maintain budget level of Administrative Fees and related interagency allocations

4. O&M Tracking – maintain existing methodologies

5. Rate of Return applicable to Township Customers
   a. Maintain existing methodology for all Rate Base allocable to Township Customers;
   b. Establish rate of return on equity for Township Customers at a level that equates to the 30-year Treasury Bill plus 7.01% - consistent with the approach applied for calculating the 2014 Water Rates.

6. 2017 Water Rate "True-Up"
   a. Assume a total amount "due to" Township Customers "due from" City Customers of $750,000
   b. Design proposed / projected water cost of service allocations to implement 1/3 of this true-up in 2019 and 2/3 in 2020.

Key **Wastewater** Assumptions

1. No methodology changes
    a. Continue to follow methodology established by the 1998 Rate Settlement Agreement, although . . .
    b. Implement cost of service allocations in wastewater rates in more stable manner, while continuing to implement True-Ups

2. True-Up analyses for 2013, 2014, 2015, and 2016.

As noted, we are in the process of compiling detailed "rate reports" which will provide more specific information regarding these proposed rates. Those reports should be available by the end of this month.

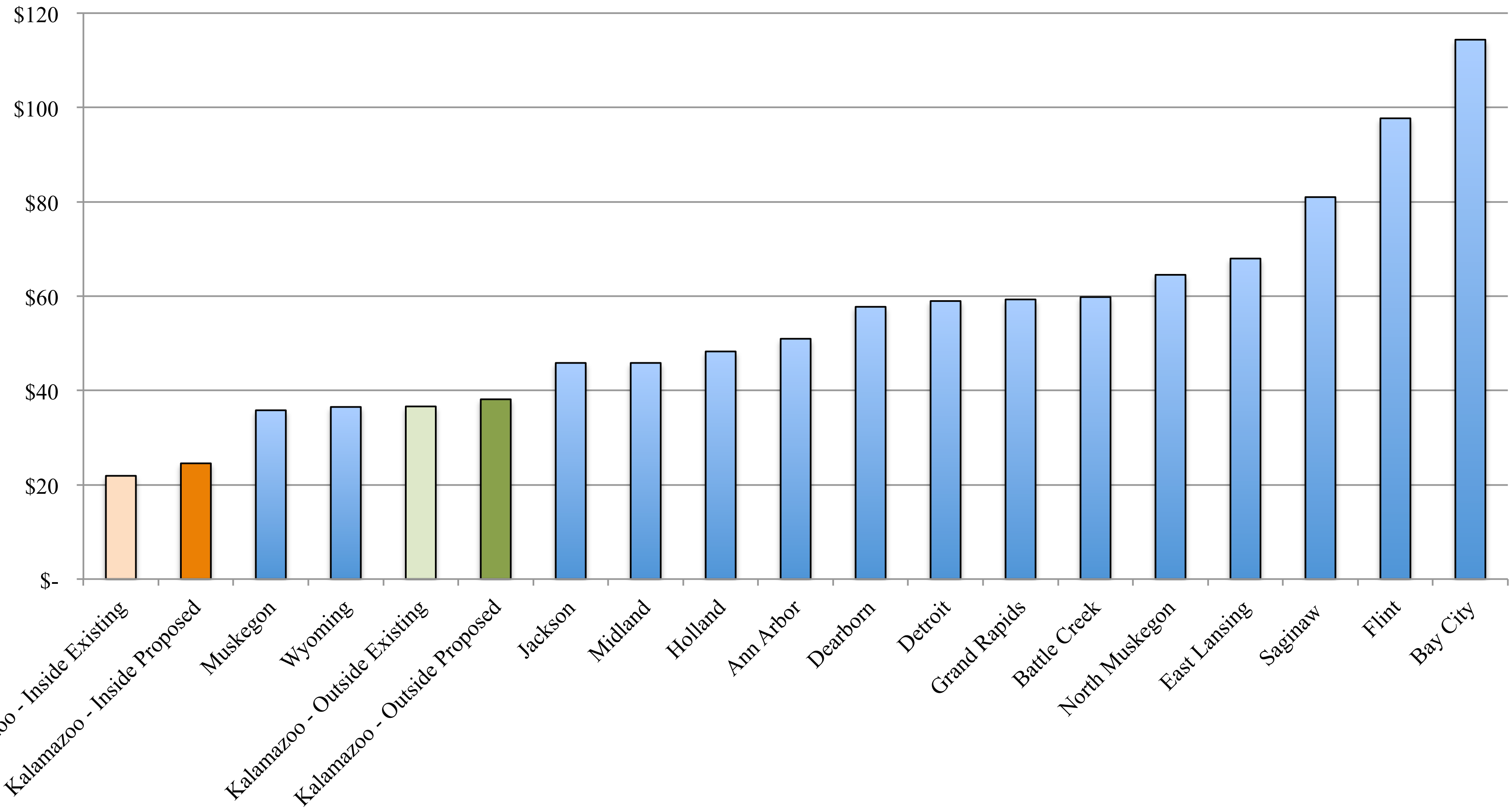
We are prepared to discuss this matter at your convenience.

Water and Wastewater Utility

Comparison of "Typical" Quarterly Residential Utility Bills Under Proposed & Projected Rates

			Proposed / Projected Rates			Change from Prior			% Change from Prior		
		Existing	2018	2019	2020	2018	2019	2020	2018	2019	2020
1	Quarterly Use - cumtr	55	55	55	55						
	City Resident										
	Water										
2	Quarterly Service Charge	21.98	25.72	30.09	35.21	3.74	4.37	5.12	17.02%	16.99%	17.02%
3	Commodity Charge	0.292	0.342	0.400	0.468	0.050	0.058	0.068	17.12%	16.96%	17.00%
4	Quarterly Water Bill	38.04	44.53	52.09	60.95	6.49	7.56	8.86	17.06%	16.98%	17.01%
5	*Cumulative Change*					*6.49*	*14.05*	*22.91*	*17.06%*	*36.93%*	*60.23%*
	Wastewater										
6	Quarterly Service Charge	7.41	7.84	8.29	8.77	0.43	0.45	0.48	5.80%	5.74%	5.79%
7	Commodity Charge	0.420	0.444	0.470	0.497	0.024	0.026	0.027	5.71%	5.86%	5.74%
8	Quarterly Wastewater Bill	30.51	32.26	34.14	36.11	1.75	1.88	1.97	5.74%	5.83%	5.76%
9	*Cumulative Change*					*1.75*	*3.63*	*5.60*	*5.74%*	*11.90%*	*18.34%*
10	**Combined Quarterly Bill**	**68.55**	**76.79**	**86.23**	**97.06**	**8.24**	**9.44**	**10.83**	**12.02%**	**12.29%**	**12.55%**
11	*Cumulative Change*					*8.24*	*17.68*	*28.51*	*12.02%*	*25.79%*	*41.58%*
	Township Resident *										
	Water										
12	Quarterly Service Charge	30.19	30.64	31.10	31.57	0.45	0.46	0.47	1.49%	1.50%	1.51%
13	Commodity Charge	0.598	0.607	0.616	0.625	0.009	0.009	0.009	1.51%	1.48%	1.46%
14	Quarterly Water Bill	63.08	64.03	64.98	65.95	0.95	0.95	0.96	1.50%	1.49%	1.49%
15	*Cumulative Change*					*0.95*	*1.90*	*2.86*	*1.50%*	*3.01%*	*4.54%*
	Wastewater										
16	Quarterly Service Charge	10.56	11.34	12.18	13.08	0.78	0.84	0.90	7.39%	7.41%	7.39%
17	Commodity Charge	0.757	0.813	0.873	0.938	0.056	0.060	0.065	7.40%	7.38%	7.45%
18	Quarterly Wastewater Bill	52.20	56.06	60.20	64.67	3.86	4.14	4.48	7.40%	7.39%	7.43%
19	*Cumulative Change*					*3.86*	*8.00*	*12.48*	*7.40%*	*15.33%*	*23.90%*
20	**Combined Quarterly Bill**	**115.28**	**120.08**	**125.18**	**130.62**	**4.80**	**5.10**	**5.44**	**4.17%**	**4.24%**	**4.35%**
21	*Cumulative Change*					*4.80*	*9.90*	*15.34*	*4.17%*	*8.59%*	*13.31%*
	Township/City Ratio										
22	*Water*	*1.66*	*1.44*	*1.25*	*1.08*	*(0.22)*	*(0.19)*	*(0.17)*	*-13.29%*	*-13.24%*	*-13.27%*
23	*Wastewater*	*1.71*	*1.74*	*1.76*	*1.79*	*0.03*	*0.03*	*0.03*	*1.57%*	*1.47%*	*1.59%*
24	*Combined*	*1.68*	*1.56*	*1.45*	*1.35*	*(0.12)*	*(0.11)*	*(0.11)*	*-7.01%*	*-7.17%*	*-7.29%*

Typical Residential* Monthly Combined Water and Wastewater Bill



* Based on 4,500 gallons (approximately 18.5 cu mtr) per month, which approximates the current Kalamazoo average residential use.
Data for other communities reflect preliminary results of a study of rates currently in effect.

Water Exhibits

Water Utility

Comparison of Existing and Proposed Water Rates
Test Year 2017

Line No.		Existing Rates /unit	Proposed Rates /unit	Variance /unit	% Variance
	Commodity Charges - /cu mtr				
	City Customer Class				
1	Single Family	0.292	0.342	0.050	17.1%
2	Multi Family	0.264	0.309	0.045	17.0%
3	Commercial	0.294	0.344	0.050	17.0%
4	Seasonal	0.455	0.532	0.077	16.9%
	Township Customer Class				
5	Single Family	0.598	0.607	0.009	1.5%
6	Multi-Family	0.401	0.407	0.006	1.5%
7	Commercial	0.449	0.456	0.007	1.6%
8	Seasonal	0.932	0.946	0.014	1.5%
	Fire Protection Detector Checks				
9	City Customers	0.288	0.337	0.049	17.0%
10	Township Customers	0.442	0.449	0.007	1.6%
	Meter Service Charges - /bill				
	City Customers - Quarterly				
11	5/8"-3/4"	21.98	25.72	3.74	17.0%
12	1"	29.18	34.14	4.96	17.0%
13	1-1/2"	36.39	42.58	6.19	17.0%
14	2"	56.19	65.74	9.55	17.0%
	City Customers - Monthly				
15	5/8"-3/4"	9.97	11.66	1.69	17.0%
16	1"	12.37	14.47	2.10	17.0%
17	1-1/2"	14.77	17.28	2.51	17.0%
18	2"	21.37	25.00	3.63	17.0%
19	3"	69.99	81.89	11.90	17.0%
20	4"	88.01	102.97	14.96	17.0%
21	6"	130.03	152.14	22.11	17.0%
22	8"	178.05	208.32	30.27	17.0%
	Township Customers - Quarterly				
23	5/8"-3/4"	30.19	30.64	0.45	1.5%
24	1"	40.67	41.28	0.61	1.5%
25	1-1/2"	51.16	51.93	0.77	1.5%
26	2"	80.01	81.21	1.20	1.5%
	Township Customers - Monthly				
27	5/8"-3/4"	12.70	12.89	0.19	1.5%
28	1"	16.20	16.44	0.24	1.5%
29	1-1/2"	19.70	20.00	0.30	1.5%
30	2"	29.31	29.75	0.44	1.5%
31	3"	100.12	101.62	1.50	1.5%
32	4"	126.34	128.24	1.90	1.5%
33	6"	187.52	190.33	2.81	1.5%
34	8"	257.45	261.31	3.86	1.5%
	Fire Protection				
	Detector Checks - Service Charges - /bill				
35	City Customer Class				
36	4"	23.32	27.28	3.96	17.0%
37	6"	29.08	34.02	4.94	17.0%
38	8"	40.59	47.49	6.90	17.0%
39	10"	86.45	101.15	14.70	17.0%
	Township Customer Class				
40	4"	36.64	37.19	0.55	1.5%
41	6"	44.73	45.40	0.67	1.5%
42	8"	60.65	61.56	0.91	1.5%
43	10"	121.74	123.57	1.83	1.5%
	Fire Hydrants - /hydrant/year				
44	Public	0.00	0.00	0.00	NA
45	Private	40.00	40.00	0.00	0.0%

Water Utility

Illustration of Water Rate Implementation Strategy

Approach 1 included for illustrative purposes only

Approach 1 - Assume Annual Rate Studies

2018 Rates

Preliminary Results of a 2018 Cost of Service Study

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phase 2017 True-Up Adj	Total Adj Required	Effective Revenue	Effective Rate Increase	Cumulative Rate Increase
		$	$	$	%	$	$	$	%	%
		Current Rates	*2018 COS Study*	*(2) - (1)*	*(3) / (1)*	*Estimated*	*(3) + (5)*	*(1) + (6)*	*(6) / (1)*	*~ (8)*
1	City Customer Class	5,703,000	6,862,000	1,159,000	20.3%	0	1,159,000	6,862,000	20.3%	20.3%
2	Township Customer Class	8,469,300	8,453,000	(16,300)	-0.2%	0	(16,300)	8,453,000	-0.2%	-0.2%
		-------------	-------------	-------------		-------------	-------------	-------------		
3	Total	14,172,300	15,315,000	1,142,700	8.1%	0	1,142,700	15,315,000	8.1%	8.1%

2019 Rates

Preliminary Forecast of a 2019 Cost of Service Study

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phase 2017 True-Up Adj	Total Adj Required	Effective Revenue	Effective Rate Increase	Cumulative Rate Increase
		$	$	$	%	$	$	$	%	%
		above (7)	*2019 COS Study*	*(2) - (1)*	*(3) / (1)*	*Estimated*	*(3) + (5)*	*(1) + (6)*	*(6) / (1)*	*~ (8) + above*
4	City Customer Class	6,862,000	7,556,000	694,000	10.1%	250,000	944,000	7,806,000	13.8%	36.9%
5	Township Customer Class	8,453,000	8,983,000	530,000	6.3%	(250,000)	280,000	8,733,000	3.3%	3.1%
		-------------	-------------	-------------		-------------	-------------	-------------		
6	Total	15,315,000	16,539,000	1,224,000	8.0%	0	1,224,000	16,539,000	8.0%	16.7%

2020 Rates

Preliminary Forecast of a 2020 Cost of Service Study

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phase 2017 True-Up Adj	Total Adj Required	Effective Revenue	Effective Rate Increase	Cumulative Rate Increase
		$	$	$	%	$	$	$	%	%
		above (7)	*2019 COS Study*	*(2) - (1)*	*(3) / (1)*	*Estimated*	*(3) + (5)*	*(1) + (6)*	*(6) / (1)*	*~ (8) + above*
7	City Customer Class	7,806,000	8,385,900	579,900	7.4%	500,000	1,079,900	8,885,900	13.8%	55.8%
8	Township Customer Class	8,733,000	9,476,700	743,700	8.5%	(500,000)	243,700	8,976,700	2.8%	6.0%
		-------------	-------------	-------------		-------------	-------------	-------------		
9	Total	16,539,000	17,862,600	1,323,600	8.0%	0	1,323,600	17,862,600	8.0%	26.0%

Water Utility

Illustration of Water Rate Implementation Strategy

Approach 2 - Phased Implementation of 2020 Rate Study

Approach 2 represents proposed rates for 2018

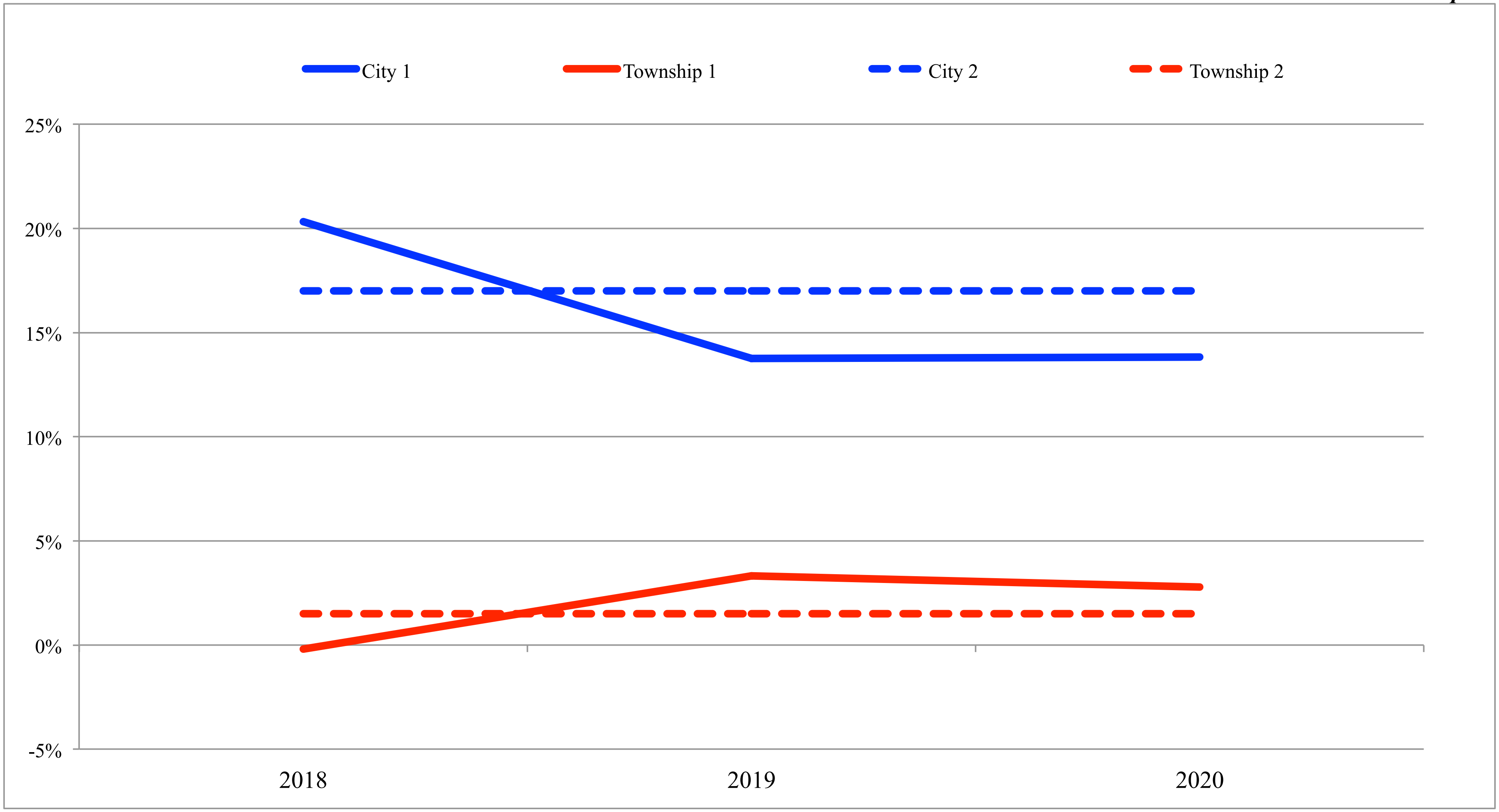
Proposed

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	2020 Rates								
	Preliminary Forecast of a 2020 Cost of Service Study								
	Phased Implementation of Preliminarily Estimated 2017 True-Up Adjustment								
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Estimated 2017 T/U	Total Adj Required	Effective Cum Rate Increase	Avg Annual Rate Increase
		$	*$*	*$*	*%*	*$*		*%*	*%*
		Current Rates	*2020 COS Study*	*(2) - (1)*	*(3) / (1)*	*Estimated*	*(3) + (5)*	*(6) / (1)*	*~ 1/3 of (7)*
10	City Customer Class	5,677,700	8,385,900	2,708,200	47.70%	750,000	3,458,200	60.91%	17.18%
11	Township Customer Class	8,502,700	9,476,700	974,000	11.46%	(750,000)	224,000	2.63%	0.87%
12	Total	14,180,400	17,862,600	3,682,200	25.97%	0	3,682,200	25.97%	8.00%
							2018-2020 Cumulative Total		
	Cumulative Illustration	Baseline Revenue	Override Rate Increase	2018	2019	2020	Approach 2	Approach 1	Variance
		$	*%*	*$*	*$*	*$*	*$*	*$*	*$*
		Current Rates	*~ above (8)*	*(1) * [1+(2)]*	*(3) * [1+(2)]*	*(4) * [1+(2)]*	*(3) + (4) + (5)*	*Approach 1*	*(6) - (7)*
	Annual Total Revenue Req't								
13	City Customer Class	5,703,000	***17.00%***	6,672,500	7,806,800	9,134,000	23,613,300	23,553,900	59,400
14	Township Customer Class	8,469,300	***1.50%***	8,596,300	8,725,200	8,856,100	26,177,600	26,162,700	14,900
15	Total	14,172,300		15,268,800	16,532,000	17,990,100	49,790,900	49,716,600	74,300
	Rate Increase								
16	City Customer Class			*17.00%*	*17.00%*	*17.00%*	*60.16%*	*17.00%*	
17	Township Customer Class			*1.50%*	*1.50%*	*1.50%*	*4.57%*	*1.50%*	
18	Total			*7.74%*	*8.27%*	*8.82%*	*26.94%*	*8.28%*	

Water Utility

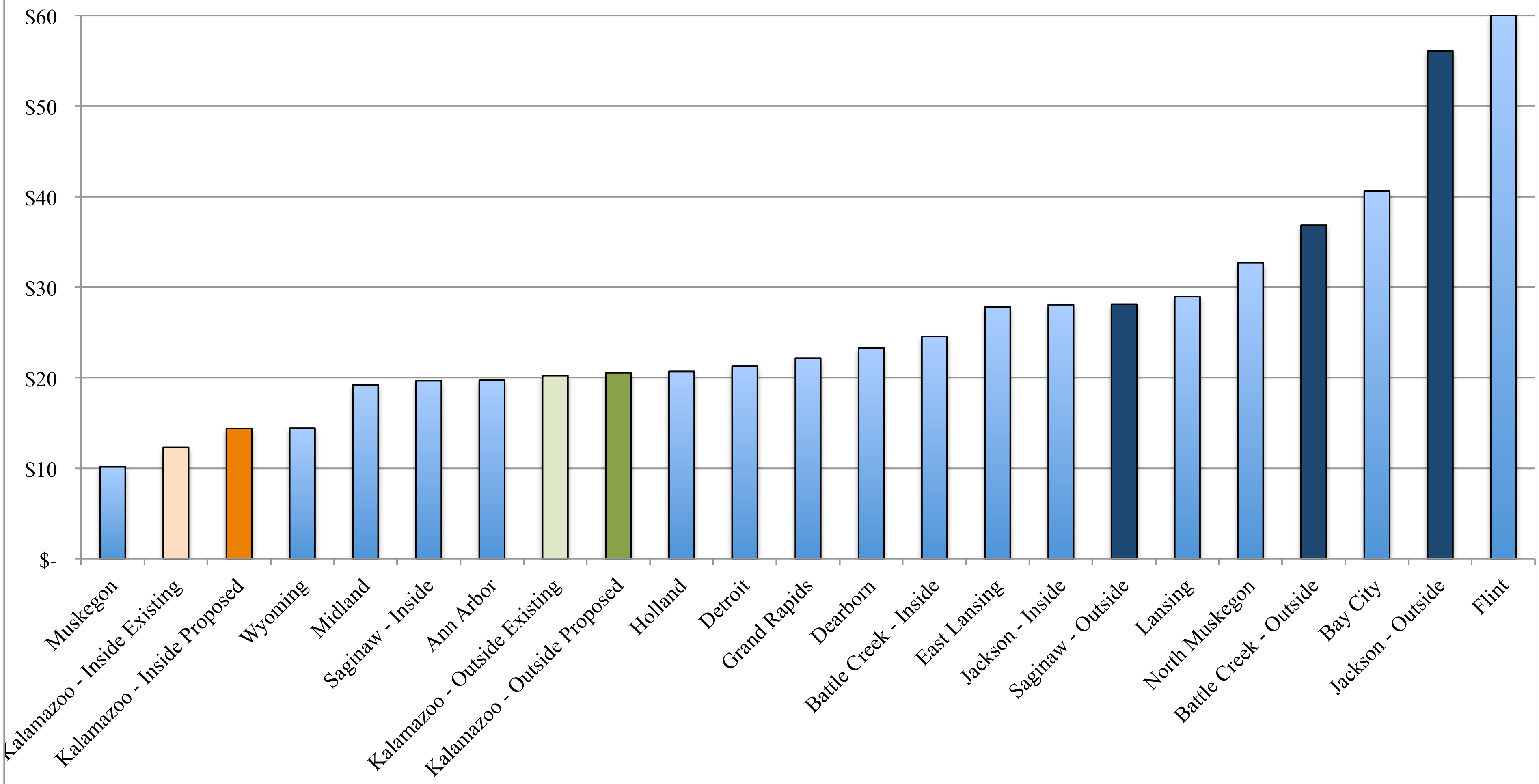
Illustration of Water Rate Implementation Strategy

Proposed



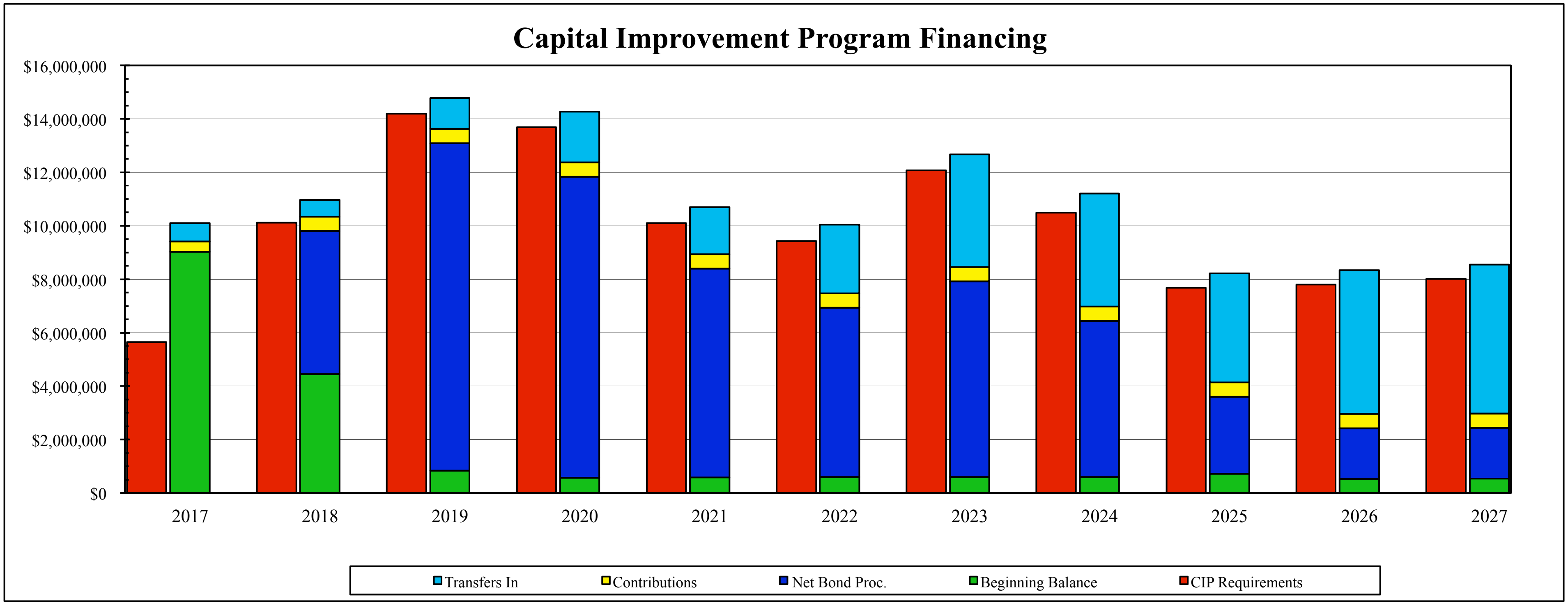
	Approach 1 Rate Adjustments			Approach 2 Rate Adjustments		
	2018	2019	2020	2018	2019	2020
City Customer Class	20.32%	13.76%	13.83%	17.00%	17.00%	17.00%
Township Customer Class	-0.19%	3.31%	2.79%	1.50%	1.50%	1.50%

Typical Residential* Monthly Water Bill



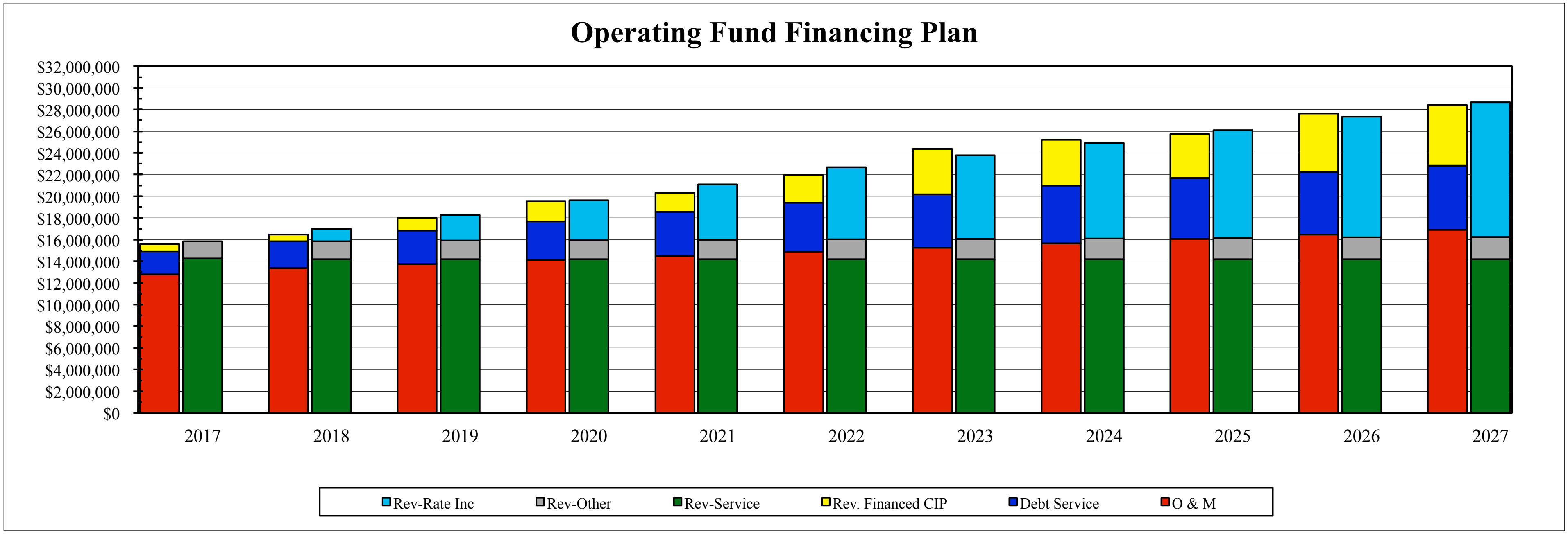
* Based on 4,500 gallons (approximately 18.5 cu mtr) per month, which approximates the current Kalamazoo average residential use.
Data for other communities reflect preliminary results of a study of rates currently in effect.

Water Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
CIP Req't	5,654,200	10,118,600	14,194,800	13,681,400	10,094,700	9,435,300	12,071,200	10,483,200	7,688,600	7,798,800	8,013,800
Sources											
Beg Balance	9,024,100	4,452,900	844,800	576,600	587,900	599,600	599,600	599,600	719,000	523,200	538,900
Bond Sale	0	5,500,000	12,500,000	11,500,000	8,000,000	6,500,000	7,500,000	6,000,000	3,000,000	2,000,000	2,000,000
less: Issue Exp	0	(152,500)	(257,500)	(242,500)	(190,000)	(167,500)	(182,500)	(160,000)	(115,000)	(100,000)	(100,000)
Revs / Op Funds	700,000	630,000	1,150,100	1,900,200	1,760,300	2,565,700	4,215,400	4,223,200	4,067,200	5,372,700	5,570,700
CIAC	383,000	533,000	534,000	535,000	536,100	537,100	538,300	539,400	540,600	541,800	543,100
Total Sources	10,107,100	10,963,400	14,771,400	14,269,300	10,694,300	10,034,900	12,670,800	11,202,200	8,211,800	8,337,700	8,552,700
End Balance	4,452,900	844,800	576,600	587,900	599,600	599,600	599,600	719,000	523,200	538,900	538,900

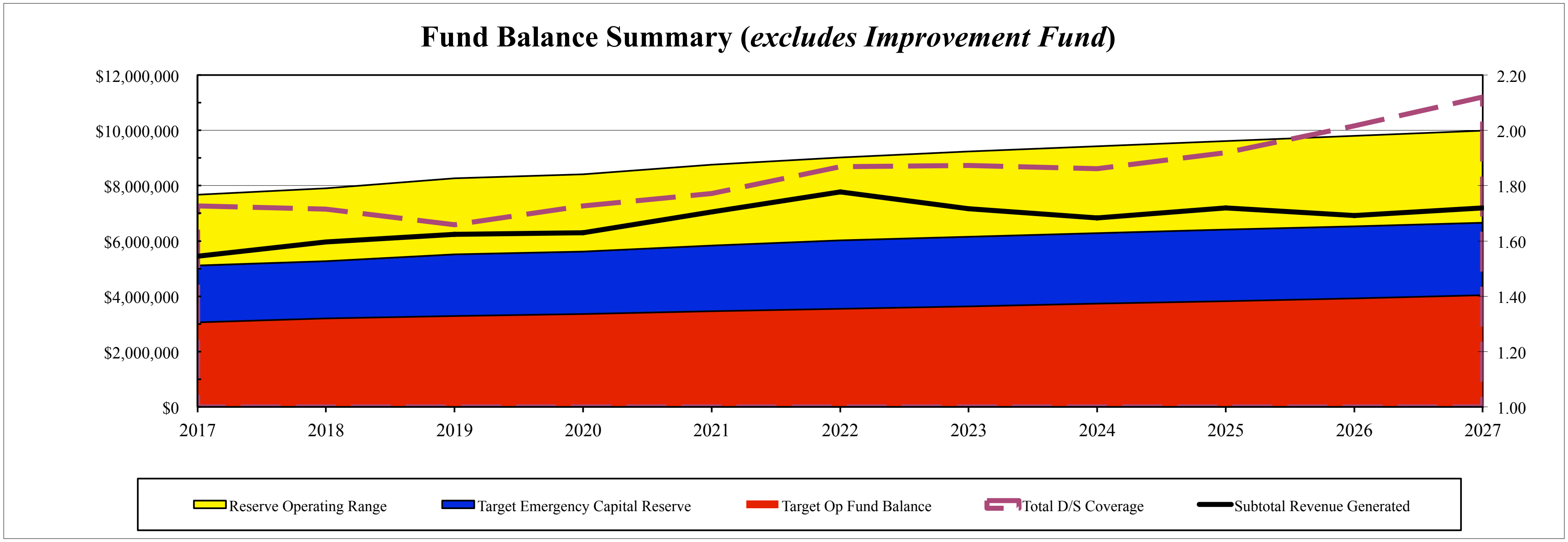
Water Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Revenue												
Rates	14,265,400	14,180,400	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	
Rate Increases	***0.00%***	***8.00%***	***8.00%***	***8.00%***	***8.00%***	***8.00%***	***5.00%***	***5.00%***	***5.00%***	***5.00%***	***5.00%***	*87.5%*
Rate Increases	0	1,134,400	2,359,500	3,682,700	5,111,700	6,655,000	7,696,700	8,790,500	9,939,000	11,144,900	12,411,100	
Other	1,564,200	1,664,100	1,731,500	1,768,800	1,803,300	1,849,100	1,898,000	1,937,800	1,975,900	2,028,100	2,086,400	
Total Revenue	15,829,600	16,978,900	18,270,900	19,631,400	21,094,900	22,684,000	23,774,600	24,908,200	26,094,800	27,352,900	28,677,400	
Revenue Req'ts												
O&M *	12,809,300	13,392,600	13,742,500	14,102,400	14,472,000	14,852,200	15,243,100	15,644,900	16,058,200	16,483,000	16,919,800	
Debt Service	2,085,600	2,439,900	3,102,300	3,569,800	4,107,000	4,551,200	4,927,700	5,361,500	5,615,100	5,766,000	5,913,400	
Rev. Financed CIP	700,000	630,000	1,150,100	1,900,200	1,760,300	2,565,700	4,215,400	4,223,200	4,067,200	5,372,700	5,570,700	
Total Rev Req'ts	15,594,900	16,462,500	17,994,900	19,572,400	20,339,300	21,969,100	24,386,200	25,229,600	25,740,500	27,621,700	28,403,900	
Balance - Rsrvs	234,700	516,400	276,000	59,000	755,600	714,900	(611,600)	(321,400)	354,300	(268,800)	273,500	
DS Covg	173%	172%	166%	173%	177%	187%	187%	186%	192%	202%	212%	

** Includes OPEB Debt Service and Contributions and PILOT*

Water Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Fund Balance Mins												
Operating Fund	3,056,200	3,197,000	3,280,000	3,365,300	3,452,900	3,543,000	3,635,600	3,730,800	3,828,700	3,929,300	4,032,800	
Emerg Cap	2,057,400	2,069,000	2,235,000	2,246,000	2,384,100	2,474,500	2,522,700	2,556,200	2,579,900	2,603,800	2,627,900	
Subtotal	5,113,600	5,266,000	5,515,000	5,611,300	5,837,000	6,017,500	6,158,300	6,287,000	6,408,600	6,533,100	6,660,700	
Range Max	7,670,400	7,899,000	8,272,500	8,416,950	8,755,500	9,026,250	9,237,450	9,430,500	9,612,900	9,799,650	9,991,050	
Projections												
Operating Fund	3,391,100	3,895,900	4,005,900	4,053,900	4,671,400	5,295,900	4,636,100	4,281,200	4,611,800	4,319,100	4,568,500	
Emerg Cap	2,057,400	2,069,000	2,235,000	2,246,000	2,384,100	2,474,500	2,522,700	2,556,200	2,579,900	2,603,800	2,627,900	
Subtotal	5,448,500	5,964,900	6,240,900	6,299,900	7,055,500	7,770,400	7,158,800	6,837,400	7,191,700	6,922,900	7,196,400	
DS Covg	173%	172%	166%	173%	177%	187%	187%	186%	192%	202%	212%	
Rate Increase	***0.00%***	***8.00%***	***8.00%***	***8.00%***	***8.00%***	***8.00%***	***5.00%***	***5.00%***	***5.00%***	***5.00%***	***5.00%***	*87.5%*

Wastewater Exhibits

Wastewater Utility

Comparison of Existing and Proposed Wastewater Rates
Test Year 2018

SERVICE CHARGES

Meter	Existing Rates		Proposed Rates		Variance		% Variance	
Size	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City
inches	$/bill	$/bill	$/bill	$/bill	$/bill	$/bill	$/bill	$/bill
5/8	7.41	10.56	7.84	11.34	0.43	0.78	5.80%	7.39%
3/4	7.56	11.07	7.99	11.89	0.43	0.82	5.69%	7.41%
1	8.03	12.60	8.49	13.53	0.46	0.93	5.73%	7.38%
1 1/2	8.65	14.65	9.15	15.73	0.50	1.08	5.78%	7.37%
2	10.34	20.27	10.93	21.77	0.59	1.50	5.71%	7.40%
3	22.82	61.68	24.13	66.24	1.31	4.56	5.74%	7.39%
4	27.45	77.02	29.03	82.72	1.58	5.70	5.76%	7.40%
6	38.24	112.81	40.44	121.16	2.20	8.35	5.75%	7.40%
Flat Rate	*42.69*	*74.15*	*45.14*	*79.64*	2.45	5.49	5.74%	7.40%

Meter	Existing Rates		Proposed Rates		Variance		% Variance	
Size	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City
inches	/bill	/bill	/bill	/bill	/bill	/bill	/bill	/bill
5/8	6.38	7.16	6.75	7.69	0.37	0.53	5.80%	7.40%
3/4	6.43	7.32	6.80	7.86	0.37	0.54	5.75%	7.38%
1	6.59	7.84	6.97	8.42	0.38	0.58	5.77%	7.40%
1 1/2	6.80	8.52	7.19	9.15	0.39	0.63	5.74%	7.39%
2	7.36	10.39	7.78	11.16	0.42	0.77	5.71%	7.41%
3	11.52	24.19	12.18	25.98	0.66	1.79	5.73%	7.40%
4	13.06	29.31	13.81	31.48	0.75	2.17	5.74%	7.40%
6	16.66	41.24	17.62	44.29	0.96	3.05	5.76%	7.40%
Municipalities		5.52		5.38		0.00		0.00
Dewatering		5.52		5.38		0.00		0.00
Septage Haulers		5.52		5.38		0.00		0.00

COMMODITY CHARGES

	Existing Rates		Proposed Rates		Variance		% Variance	
	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City
	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr
Residential	0.420	0.757	0.444	0.813	0.024	0.056	5.71%	7.40%
Commercial	0.420	0.757	0.444	0.813	0.024	0.056	5.71%	7.40%
Industrial	0.420	0.757	0.444	0.813	0.024	0.056	5.71%	7.40%
Municipalities								
All Other		0.492		0.513		0.021		4.27%
Galesburg		0.547		0.570		0.023		4.20%
Dewatering	0.395	0.764	0.418	0.821	0.023	0.057	5.82%	7.46%

Wastewater Utility

Comparison of Existing and Proposed Wastewater Rates *(continued)*
Test Year 2018

QUANTITY / QUALITY CHARGES

	Commodity Charge			
	Existing	Proposed	Variance	% Variance
Monitored Customers	$/cu mtr	$/cu mtr	$/cu mtr	
Pfizer	0.165	0.165	0.000	0.00%
Graphic Packaging	0.070	0.070	0.000	0.00%
Dewatering				
Inside City	0.130	0.137	0.007	5.38%
Outside City	0.433	0.465	0.032	7.39%
Industrial - Inside City	0.130	0.137	0.007	5.38%
Industrial - Outside City	0.430	0.462	0.032	7.44%

	BOD Charges			
	Unadjusted	Proposed	Variance	% Variance
Monitored Customers	$/kg	$/cu mtr	$/cu mtr	
Pfizer	0.511	0.511	0.000	0.00%
Graphic Packaging	0.468	0.468	0.000	0.00%
Dewatering				
Inside City	0.468	0.495	0.027	5.77%
Outside City	0.531	0.570	0.039	7.34%
Industrial - Inside City	0.468	0.495	0.027	5.77%
Industrial - Outside City	0.531	0.570	0.039	7.34%

	TSS Charges			
	Unadjusted	Proposed	Variance	% Variance
Monitored Customers	$/kg	$/cu mtr	$/cu mtr	
Pfizer	0.565	0.565	0.000	0.00%
Graphic Packaging	0.506	0.506	0.000	0.00%
Dewatering				
Inside City	0.506	0.535	0.029	5.73%
Outside City	0.576	0.619	0.043	7.47%
Industrial - Inside City	0.506	0.535	0.029	5.73%
Industrial - Outside City	0.576	0.619	0.043	7.47%

	NH3 Charges			
	Unadjusted	Proposed	Variance	% Variance
Monitored Customers	$/kg	$/cu mtr	$/cu mtr	
Pfizer	2.609	2.609	0.000	0.00%
Graphic Packaging	2.518	2.518	0.000	0.00%
Dewatering				
Inside City	2.518	2.663	0.145	5.76%
Outside City	2.715	2.916	0.201	7.40%
Industrial - Inside City	2.518	2.663	0.145	5.76%
Industrial - Outside City	2.715	2.916	0.201	7.40%

Wastewater Utility

Illustration of Wastewater Rate Implementation Strategy

Approach 1 - Assume Annual Rate Studies

Approach 1 included for illustrative purposes only

	2018 Rates	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Preliminary Forecast of a 2018 Cost of Service Study									
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phased True-Up Adjustment	Total Adj Required	Effective Revenue	Effective Rate Increase	Cumulative Rate Increase
		$	$	$	%	$	$	$	%	%
		Current Rates	*2018 COS Study*	*(2) - (1)*	*(3) / (1)*	*1/3 of 2013-2016*	*(3) + (5)*	*(1) + (6)*	*(6) / (1)*	*~ (8)*
1	Inside City Retail	4,643,200	4,616,200	(27,000)	-0.6%		(27,000)	4,616,200	-0.6%	-0.6%
2	Outside City Retail	6,150,600	6,891,000	740,400	12.0%	(77,100)	663,300	6,813,900	10.8%	10.8%
3	Pfizer	3,693,900	4,030,300	336,400	9.1%	(623,600)	(287,200)	3,406,700	-7.8%	-7.8%
4	Graphics Packaging	1,238,200	1,170,500	(67,700)	-5.5%		(67,700)	1,170,500	-5.5%	-5.5%
5	Municipalities	3,882,700	4,268,500	385,800	9.9%	(351,000)	34,800	3,917,500	0.9%	0.9%
6	Total	19,608,600	20,976,500	1,367,900	7.0%	(1,051,700)	316,200	19,924,800	1.6%	1.6%
7	*Subtotal Inside City*	*5,881,400*	*5,786,700*	*(94,700)*	*-1.6%*	*0*	*(94,700)*	*5,786,700*	*-1.6%*	*-1.6%*
8	*Subtotal Outside City*	*13,727,200*	*15,189,800*	*1,462,600*	*10.7%*	*(1,051,700)*	*410,900*	*14,138,100*	*3.0%*	*3.0%*

	2019 Rates	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Preliminary Forecast of a 2019 Cost of Service Study									
		Baseline Budg Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phased True-Up Adjustment	Total Adj Required	Effective Revenue	Effective Rate Increase	Cumulative Rate Increase
		$	$	$	%	$	$	$	%	%
		Above (7)	*2019 COS Study*	*(2) - (1)*	*(3) / (1)*	*1/3 of 2013-2016*	*(3) + (5)*	*(1) + (6)*	*(6) / (1)*	*~ (8) + above*
9	Inside City Retail	4,616,200	5,119,000	502,800	10.9%		502,800	5,119,000	10.9%	10.2%
10	Outside City Retail	6,813,900	7,195,600	381,700	5.6%	(77,100)	304,600	7,118,500	4.5%	15.7%
11	Pfizer	3,406,700	4,346,900	940,200	27.6%	(623,600)	316,600	3,723,300	9.3%	0.8%
12	Graphics Packaging	1,170,500	1,191,900	21,400	1.8%		21,400	1,191,900	1.8%	-3.7%
13	Municipalities	3,917,500	4,591,700	674,200	17.2%	(351,000)	323,200	4,240,700	8.3%	9.2%
14	Total	19,924,800	22,445,100	2,520,300	12.6%	(1,051,700)	1,468,600	21,393,400	7.4%	9.1%
15	*Subtotal Inside City*	*5,786,700*	*6,310,900*	*524,200*	*9.1%*	*0*	*524,200*	*6,310,900*	*9.1%*	*7.3%*
16	*Subtotal Outside City*	*14,138,100*	*16,134,200*	*1,996,100*	*14.1%*	*(1,051,700)*	*944,400*	*15,082,500*	*6.7%*	*9.9%*

	2020 Rates	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Preliminary Forecast of a 2020 Cost of Service Study									
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phased True-Up Adjustment	Total Adj Required	Effective Revenue	Effective Rate Increase	Cumulative Rate Increase
		$	$	$	%	$	$	$	%	%
		Above (7)	*2020 COS Study*	*(2) - (1)*	*(3) / (1)*	*1/3 of 2013-2016*	*(3) + (5)*	*(1) + (6)*	*(6) / (1)*	*~ (8) + above*
17	Inside City Retail	5,119,000	5,880,300	761,300	14.9%		761,300	5,880,300	14.9%	26.6%
18	Outside City Retail	7,118,500	7,461,400	342,900	4.8%	(77,000)	265,900	7,384,400	3.7%	20.1%
19	Pfizer	3,723,300	4,536,100	812,800	21.8%	(623,600)	189,200	3,912,500	5.1%	5.9%
20	Graphics Packaging	1,191,900	1,289,200	97,300	8.2%		97,300	1,289,200	8.2%	4.1%
21	Municipalities	4,240,700	4,848,400	607,700	14.3%	(351,000)	256,700	4,497,400	6.1%	15.8%
22	Total	21,393,400	24,015,400	2,622,000	12.3%	(1,051,600)	1,570,400	22,963,800	7.3%	17.1%
23	*Subtotal Inside City*	*6,310,900*	*7,169,500*	*858,600*	*13.6%*	*0*	*858,600*	*7,169,500*	*13.6%*	*21.9%*
24	*Subtotal Outside City*	*15,082,500*	*16,845,900*	*1,763,400*	*11.7%*	*(1,051,600)*	*711,800*	*15,794,300*	*4.7%*	*15.1%*

Approach 2 represents proposed rates for 2018

Wastewater Utility

Illustration of Wastewater Rate Implementation Strategy

Approach 2 - Phased Implementation of 2020 Rate Study

Proposed

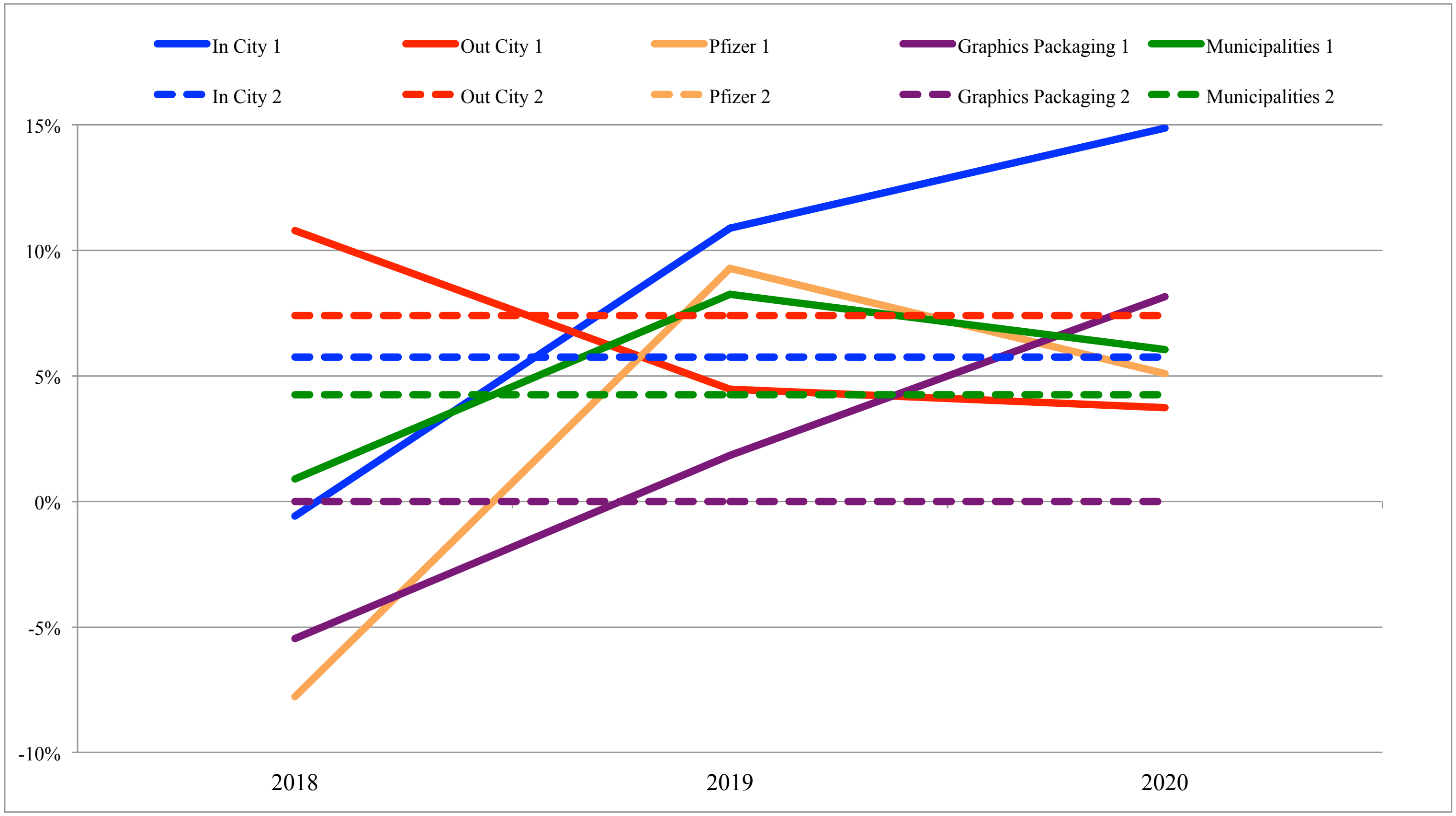
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	2020 Rates								
	Preliminary Forecast of a 2020 Cost of Service Study								
	Phased Implementation of 2013 - 2016 True-Up Adjustments								
		Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phased True-Up Adjustment	Total Adj Required	Effective Cum Rate Increase	Avg Annual Rate Increase
		$	*$*	*$*	*%*	*$*	*$*	*%*	*%*
		Current Rates	*2020 COS Study*	*(2) - (1)*	*(3) / (1)*	*2013-2016*	*(3) + (5)*	*(6) / (1)*	*~ 1/3 of (7)*
1	Inside City Retail	4,643,200	5,880,300	1,237,100	26.6%		1,237,100	26.64%	8.19%
2	Outside City Retail	6,150,600	7,461,400	1,310,800	21.3%	(231,200)	1,079,600	17.55%	5.54%
3	Pfizer	3,693,900	4,536,100	842,200	22.8%	(1,870,800)	(1,028,600)	-27.85%	-10.31%
4	Graphics Packaging	1,238,200	1,289,200	51,000	4.1%		51,000	4.12%	1.35%
5	Municipalities	3,882,700	4,848,400	965,700	24.9%	(1,053,000)	(87,300)	-2.25%	-0.76%
		------------	------------	------------		------------	------------		
6	Total	19,608,600	24,015,400	4,406,800	22.5%	(3,155,000)	1,251,800	6.38%	2.08%
7	*Subtotal Inside City*	*5,881,400*	*7,169,500*	*1,288,100*	*21.9%*	*0*	*1,288,100*	21.90%	6.82%
8	*Subtotal Outside City*	*13,727,200*	*16,845,900*	*3,118,700*	*22.7%*	*(3,155,000)*	*(36,300)*	-0.26%	-0.09%

							2018-2020 Cumulative Total		
	Cumulative Illustration	Baseline Revenue	Override Rate Increase	2018	2019	2020	Approach 2	Approach 1	Variance
		$	*%*	*$*	*$*	*$*	*$*	*$*	*$*
		Current Rates	*~ above (8)*	*(1) * [1+(2)]*	*(3) * [1+(2)]*	*(4) * [1+(2)]*	*(3) + (4) + (5)*	*Approach 1*	*(6) - (7)*
	Annual Total Revenue Req't								
9	Inside City Retail	4,643,200	***5.75%***	4,910,200	5,192,500	5,491,100	15,593,800	15,615,500	(21,700)
10	Outside City Retail	6,150,600	***7.40%***	6,605,700	7,094,500	7,619,500	21,319,700	21,316,800	2,900
11	Pfizer	3,693,900	***0.00%***	3,693,900	3,693,900	3,693,900	11,081,700	11,042,500	39,200
12	Graphics Packaging	1,238,200	***0.00%***	1,238,200	1,238,200	1,238,200	3,714,600	3,651,600	63,000
13	Municipalities	3,882,700	***4.25%***	4,047,700	4,219,700	4,399,000	12,666,400	12,655,600	10,800
		------------		------------	------------	------------	------------	------------	------------
14	Total	19,608,600		20,495,700	21,438,800	22,441,700	64,376,200	64,282,000	94,200
15	*Subtotal Inside City*	*5,881,400*	*4.59%*	*6,148,400*	*6,430,700*	*6,729,300*	*19,308,400*	*19,267,100*	*41,300*
16	*Subtotal Outside City*	*13,727,200*	*4.61%*	*14,347,300*	*15,008,100*	*15,712,400*	*45,067,800*	*45,014,900*	*52,900*
	Rate Increase								
17	Inside City Retail			*5.75%*	*5.75%*	*5.75%*	*18.26%*	*5.75%*	
18	Outside City Retail			*7.40%*	*7.40%*	*7.40%*	*23.88%*	*7.40%*	
19	Pfizer			*0.00%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*	
20	Graphics Packaging			*0.00%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*	
21	Municipalities			*4.25%*	*4.25%*	*4.25%*	*13.30%*	*4.25%*	
22	Total			*4.52%*	*4.60%*	*4.68%*	*14.45%*	*4.60%*	
23	*Subtotal Inside City*			*4.54%*	*4.59%*	*4.64%*	*14.42%*	*4.59%*	
24	*Subtotal Outside City*			*4.52%*	*4.61%*	*4.69%*	*14.46%*	*4.61%*	

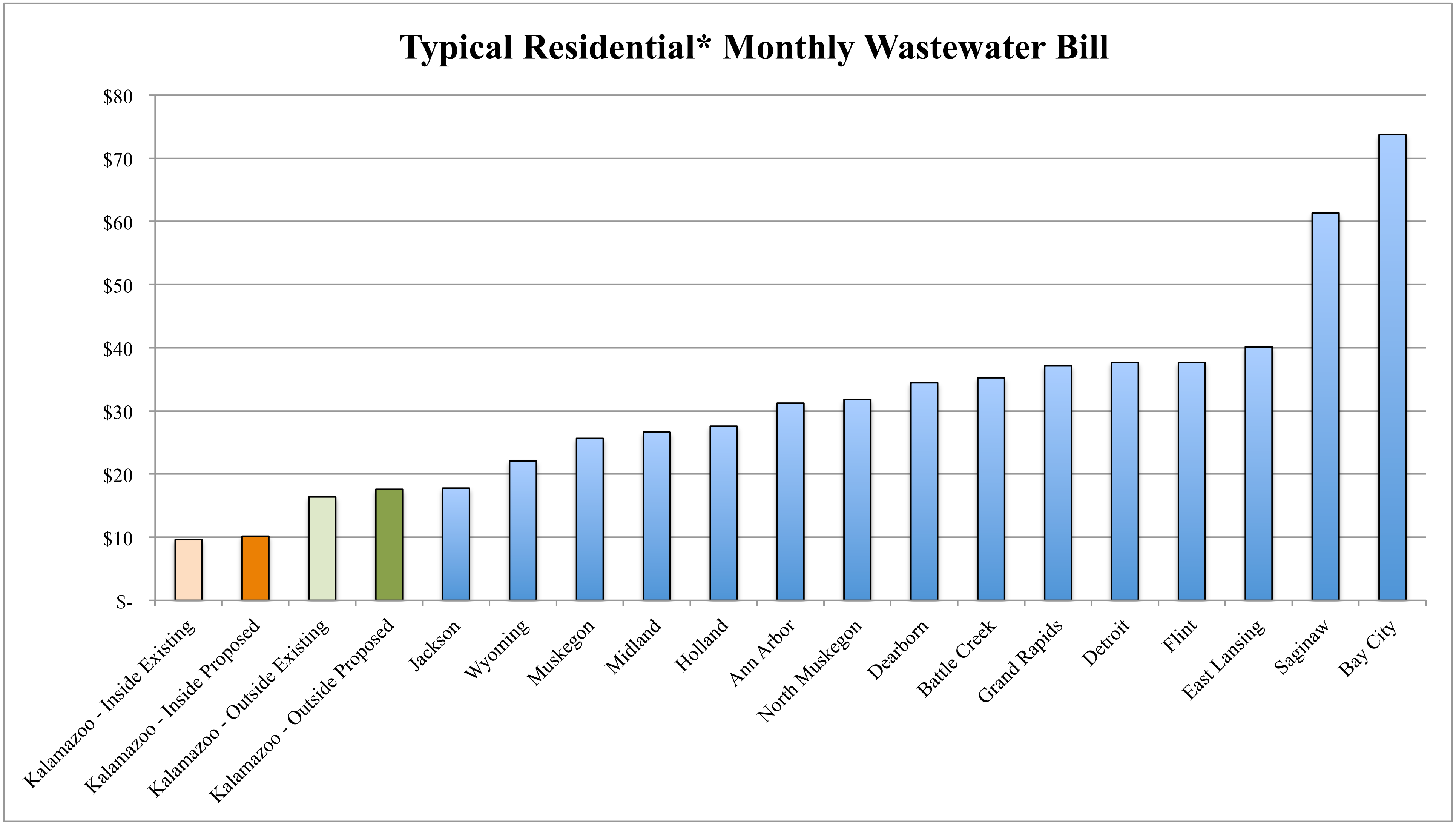
Wastewater Utility

Illustration of Wastewater Rate Implementation Strategy

Proposed

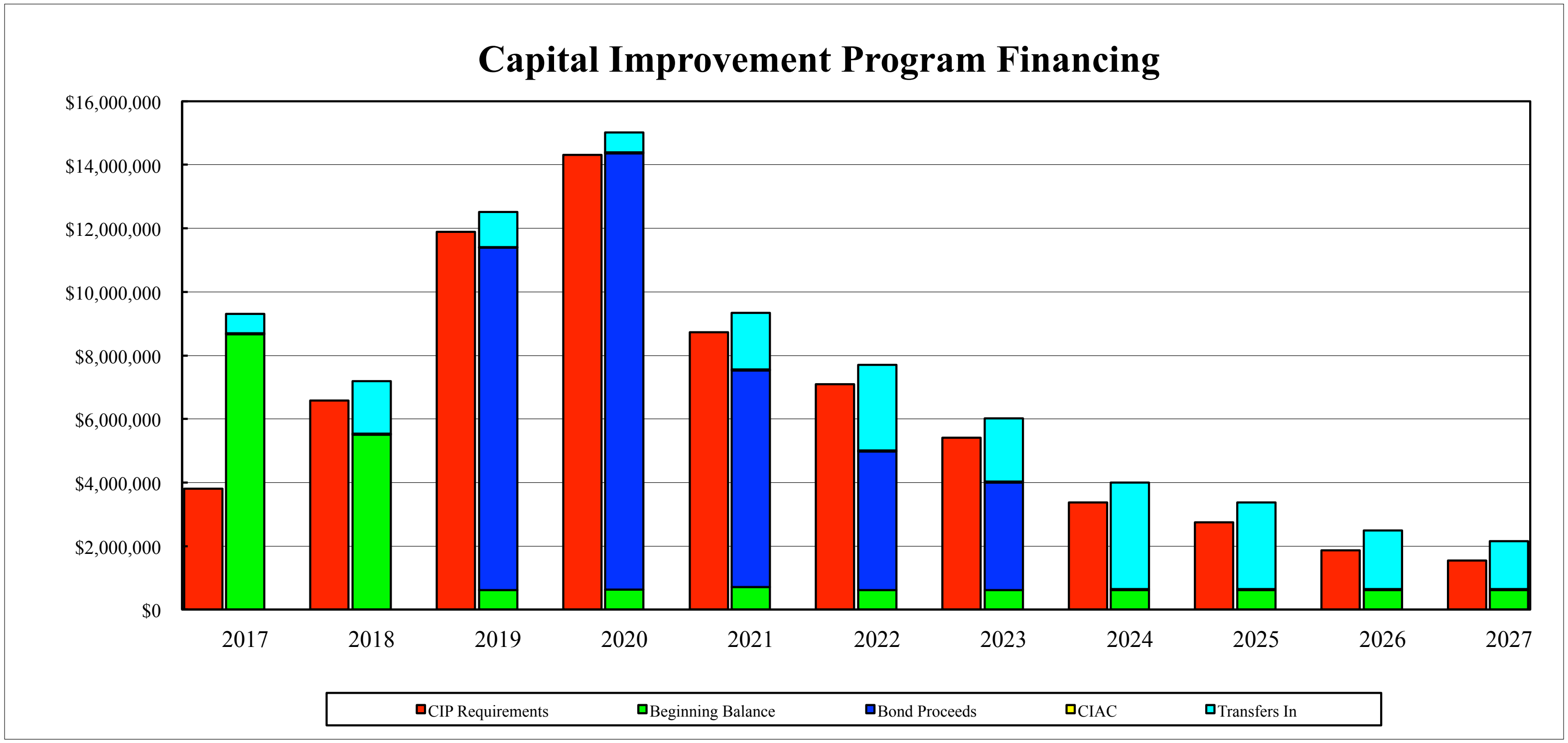


	Approach 1 Rate Adjustments			Approach 2 Rate Adjustments		
	2018	2019	2020	2018	2019	2020
Inside City Retail	-0.58%	10.89%	14.87%	5.75%	5.75%	5.75%
Outside City Retail	10.78%	4.47%	3.74%	7.40%	7.40%	7.40%
Pfizer	-7.77%	9.29%	5.08%	0.00%	0.00%	0.00%
Graphics Packaging	-5.47%	1.83%	8.16%	0.00%	0.00%	0.00%
Municipalities	0.90%	8.25%	6.05%	4.25%	4.25%	4.25%



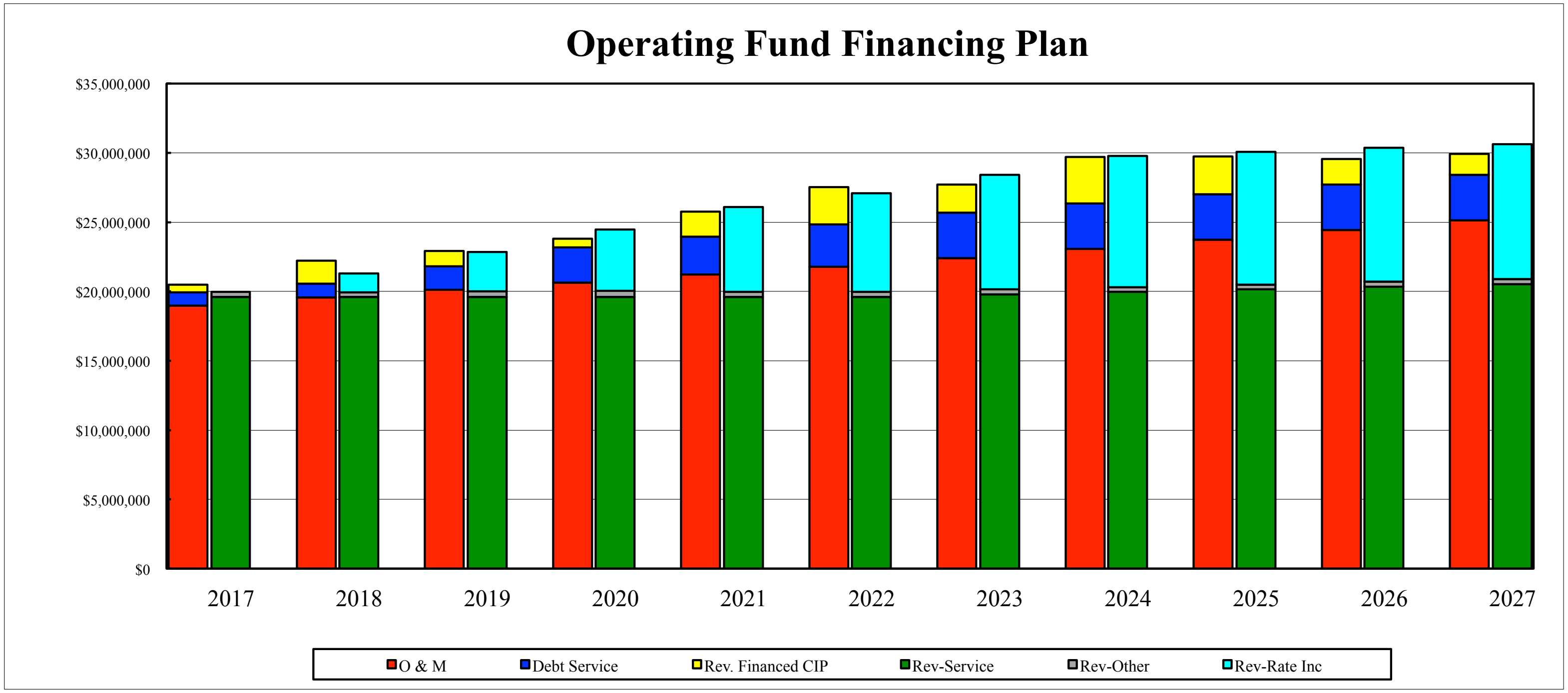
* Based on 4,500 gallons (approximately 18.5 cu mtr) per month, which approximates the current Kalamazoo average residential use.
Data for other communities reflect preliminary results of a study of rates currently in effect.

Wastewater Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
CIP Req't	3,798,000	6,575,000	11,885,000	14,315,000	8,725,000	7,091,000	5,406,000	3,375,000	2,750,000	1,865,000	1,540,000
Sources											
Beg Balance	8,668,200	5,509,600	620,000	635,000	705,000	620,000	620,000	620,000	620,000	620,000	620,000
Bond Sale	0	0	11,000,000	14,000,000	7,000,000	4,500,000	3,500,000	0	0	0	0
less: Issue Exp	0	0	(235,000)	(280,000)	(175,000)	(137,500)	(122,500)	0	0	0	0
Revs / Op Funds	609,400	1,655,400	1,105,000	635,000	1,785,000	2,698,500	1,998,500	3,345,000	2,720,000	1,835,000	1,510,000
CIAC	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Sources	9,307,600	7,195,000	12,520,000	15,020,000	9,345,000	7,711,000	6,026,000	3,995,000	3,370,000	2,485,000	2,160,000
End Balance	5,509,600	620,000	635,000	705,000	620,000	620,000	620,000	620,000	620,000	620,000	620,000

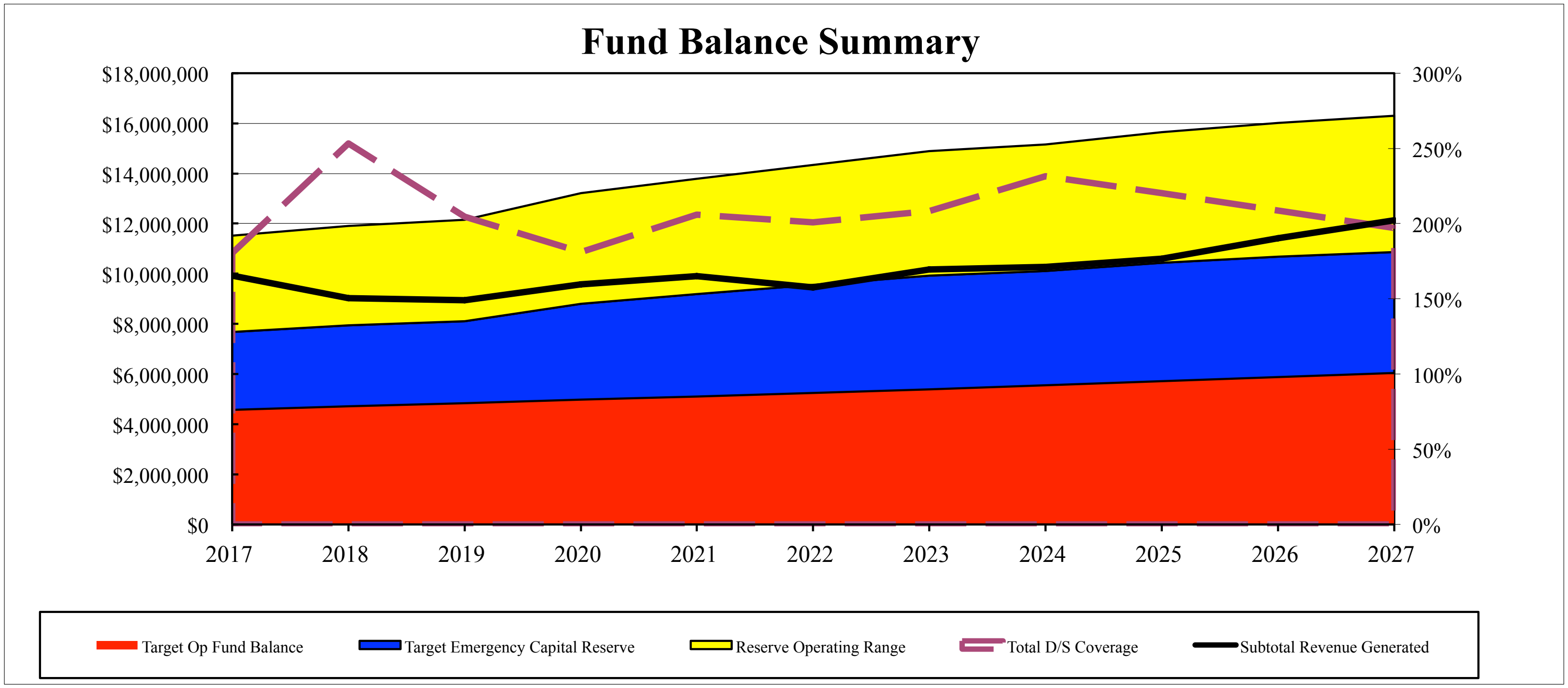
Wastewater Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Revenue												
Rates	19,606,500	19,603,900	19,603,900	19,603,900	19,603,900	19,603,900	19,785,700	19,972,000	20,157,100	20,343,900	20,529,300	
Rate Increases	***0.00%***	***7.00%***	***7.00%***	***7.00%***	***7.00%***	***4.00%***	***4.00%***	***4.00%***	***0.00%***	***0.00%***	***0.00%***	47.4%
Rate Increases	0	1,372,300	2,840,600	4,411,700	6,092,800	7,120,700	8,265,600	9,476,100	9,564,000	9,652,600	9,740,500	
Other	384,000	321,000	402,600	437,300	386,100	364,000	362,200	344,600	347,900	356,900	370,800	
Total Revenue	19,990,500	21,297,200	22,847,100	24,452,900	26,082,800	27,088,600	28,413,500	29,792,700	30,069,000	30,353,400	30,640,600	
Revenue Req'ts												
O&M *	18,983,900	19,582,800	20,110,400	20,653,000	21,211,300	21,785,500	22,415,200	23,064,000	23,732,700	24,421,800	25,131,800	
Debt Service	965,900	967,300	1,707,300	2,528,700	2,753,500	3,051,400	3,286,100	3,287,500	3,288,000	3,286,000	3,281,600	
Rev. Financed CIP	537,600	1,655,400	1,105,000	635,000	1,785,000	2,698,500	1,998,500	3,345,000	2,720,000	1,835,000	1,510,000	
Total Rev Req'ts	20,487,400	22,205,500	22,922,700	23,816,700	25,749,800	27,535,400	27,699,800	29,696,500	29,740,700	29,542,800	29,923,400	
Balance - Rsrvs	(496,900)	(908,300)	(75,600)	636,200	333,000	(446,800)	713,700	96,200	328,300	810,600	717,200	
True Up Recovery	0	0	0	0	0	0	0	0	0	0	0	
DS Covg	180%	253%	205%	181%	206%	201%	208%	231%	220%	209%	197%	

** Includes OPEB Debt Service and Contributions and PILOT*

Wastewater Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Fund Balance Mins												
Operating Fund	4,562,300	4,712,100	4,838,500	4,968,400	5,102,200	5,239,700	5,390,900	5,546,700	5,707,300	5,872,800	6,043,400	
Emerg Cap	3,112,700	3,220,300	3,268,800	3,840,300	4,084,600	4,320,000	4,534,300	4,552,600	4,726,900	4,799,900	4,828,100	
Subtotal	7,675,000	7,932,400	8,107,300	8,808,700	9,186,800	9,559,700	9,925,200	10,099,300	10,434,200	10,672,700	10,871,500	
Range Max	11,512,500	11,898,600	12,161,000	13,213,100	13,780,200	14,339,600	14,887,800	15,149,000	15,651,300	16,009,100	16,307,300	
Projections												
Operating Fund	6,813,300	5,797,400	5,673,300	5,738,000	5,826,700	5,144,500	5,643,900	5,721,800	5,875,800	6,613,400	7,302,400	
Emerg Cap	3,112,700	3,220,300	3,268,800	3,840,300	4,084,600	4,320,000	4,534,300	4,552,600	4,726,900	4,799,900	4,828,100	
Subtotal	9,926,000	9,017,700	8,942,100	9,578,300	9,911,300	9,464,500	10,178,200	10,274,400	10,602,700	11,413,300	12,130,500	
DS Covg	180%	253%	205%	181%	206%	201%	208%	231%	220%	209%	197%	
Rate Increase	***0.00%***	***7.00%***	***7.00%***	***7.00%***	***7.00%***	***4.00%***	***4.00%***	***4.00%***	***0.00%***	***0.00%***	***0.00%***	*47.4%*

Additional Material

Wastewater Utility

Cost of Service Allocated to Customer Class
True Up Years 2013, 2014, 2015, AND 2016

No.		(1) Allocated Cost of Service	(2) Adjustments	(3) Adjusted Allocated Cost of Service	(4) Billed Revenue	(5) Variance	(6) % Variance
1	Residential	7,885,400	452,000	8,337,400	7,056,300	1,281,100	18.2%
2	Commercial	8,846,400	506,200	9,352,600	7,801,500	1,551,100	19.9%
3	Industrial	1,435,000	81,500	1,516,500	1,113,100	403,400	36.2%
4	Industrial Monitored	1,285,500	73,800	1,359,300	1,190,100	169,200	14.2%
5	Total	19,452,300	1,113,500	20,565,800	17,161,000	3,404,800	19.8%
	Outside City						
6	Residential	10,417,100	(131,700)	10,285,400	10,109,900	175,500	1.7%
7	Commercial	9,042,700	(114,500)	8,928,200	8,881,700	46,500	0.5%
8	Industrial	584,700	(7,400)	577,300	571,600	5,700	1.0%
9	Industrial Monitored	5,126,000	(64,500)	5,061,500	5,535,000	(473,500)	-8.6%
10	Total	25,170,500	(318,100)	24,852,400	25,098,200	(245,800)	-1.0%
	Contract						
11	Pfizer	16,631,200	(605,700)	16,025,500	17,896,300	(1,870,800)	-10.5%
12	Graphic Packaging	4,303,200	247,900	4,551,100	4,840,100	(289,000)	-6.0%
13	Total	20,934,400	(357,800)	20,576,600	22,736,400	(2,159,800)	-9.5%
	Municipalities						
14	Portage	10,948,900	(314,500)	10,634,400	11,400,200	(765,800)	-6.7%
15	Galesburg	311,100	(8,900)	302,200	315,400	(13,200)	-4.2%
16	Parchment	310,000	(8,900)	301,100	322,700	(21,600)	-6.7%
17	Vicksburg	567,500	(16,400)	551,100	590,700	(39,600)	-6.7%
18	Gull Lake	2,024,300	(58,100)	1,966,200	2,107,300	(141,100)	-6.7%
19	Augusta	159,800	(4,600)	155,200	166,100	(10,900)	-6.6%
20	Mattawan	663,700	(19,100)	644,600	690,200	(45,600)	-6.6%
21	South County	227,100	(6,500)	220,600	235,800	(15,200)	-6.4%
22	Total	15,212,400	(437,000)	14,775,400	15,828,400	(1,053,000)	-6.7%
	Dewatering						
23	Inside City	236,400	0	236,400	196,300	40,100	20.4%
24	Outside City	32,700	0	32,700	18,100	14,600	80.7%
25	Total	269,100	0	269,100	214,400	54,700	25.5%
26	TOTAL	81,038,900	400	81,039,300	81,038,400	900	0.0%
27	*Inside City Subtotal*	*23,991,900*	*1,361,400*	*25,353,300*	*22,197,400*	*3,155,900*	*14.2%*
28	*Outside City Subtotal*	*57,047,000*	*(1,361,000)*	*55,686,000*	*58,841,000*	*(3,155,000)*	*-5.4%*
	Summary by Year						
29	2013 Credit	15,327,800	(328,500)	14,999,300	15,773,500	(774,200)	*-4.9%*
30	2014 Credit	15,385,500	(347,200)	15,038,300	15,448,000	(409,700)	*-2.7%*
31	2015 Credit	12,803,100	(343,200)	12,459,900	13,887,100	(1,427,200)	*-10.3%*
32	2016 Credit	13,531,200	(342,700)	13,188,500	13,732,400	(543,900)	*-4.0%*
33	Total Credit	57,047,600	(1,361,600)	55,686,000	58,841,000	(3,155,000)	*-5.4%*

Wastewater True-Up Revenue Requirement Comparison

		Baseline Figures			Preliminary True-Up Review					*Variance from Planned*					
		2012	2014	4-Year Total	2013	2014	2015	2016	4-Year Total	*2013*	*2014*	*2015*	*2016*	*4-Year Total*	
	Billed Wastewater Volumes- *cu mtr*														
1	*Inside City Retail & Ind Monitored*	*9,780,400*	*9,401,800*	*37,985,800*	*9,365,900*	*8,688,500*	*9,030,900*	*8,959,400*	*36,044,700*	*(414,500)*	*(713,300)*	*(370,900)*	*(442,400)*	*(1,941,100)*	*-5.1%*
2	*Outside City Retail & Ind Monitored*	*5,808,700*	*5,776,200*	*23,137,300*	*5,992,700*	*5,665,500*	*6,022,100*	*6,054,300*	*23,734,600*	*184,000*	*(110,700)*	*245,900*	*278,100*	*597,300*	*2.6%*
3	*Pfizer*	*3,411,300*	*3,663,600*	*14,402,100*	*3,651,700*	*3,203,600*	*3,287,800*	*3,315,600*	*13,458,700*	*240,400*	*(460,000)*	*(375,800)*	*(348,000)*	*(943,400)*	*-6.6%*
4	*Graphics Packaging*	*998,400*	*1,000,400*	*3,999,600*	*1,029,400*	*1,068,800*	*1,158,300*	*1,120,000*	*4,376,500*	*31,000*	*68,400*	*157,900*	*119,600*	*376,900*	*9.4%*
5	*Municipalities*	*7,572,400*	*7,829,500*	*31,060,900*	*8,029,700*	*8,082,000*	*7,826,300*	*7,923,800*	*31,861,800*	*457,300*	*252,500*	*(3,200)*	*94,300*	*800,900*	*2.6%*
6	*Inside Dewatering*	*23,400*	*134,400*	*426,600*	*99,300*	*155,800*	*156,700*	*110,700*	*522,500*	*75,900*	*21,400*	*22,300*	*(23,700)*	*95,900*	*22.5%*
7	*Outside Dewatering*	*76,600*	*10,200*	*107,200*	*5,100*	*11,600*	*13,200*	*10,600*	*40,500*	*(71,500)*	*1,400*	*3,000*	*400*	*(66,700)*	*-62.2%*
8	*Septage Haulers*	*300*	*0*	*300*	*0*	*0*	*0*	*0*	*0*	*(300)*	*0*	*0*	*0*	*(300)*	*-100.0%*
9	*Total Billed Volumes*	*27,671,500*	*27,816,100*	*111,119,800*	*28,173,800*	*26,875,800*	*27,495,300*	*27,494,400*	*110,039,300*	*502,300*	*(940,300)*	*(320,800)*	*(321,700)*	*(1,080,500)*	*-1.0%*
	Revenues														
10	Inside City Retail & Ind Monitored	4,585,900	4,743,700	18,817,000	4,017,400	4,197,200	4,496,100	4,450,200	17,160,900	*(568,500)*	*(546,500)*	*(247,600)*	*(293,500)*	*(1,656,100)*	*-8.8%*
11	Outside City Retail & Ind Monitored	5,765,500	6,198,500	24,361,000	6,574,600	6,277,300	6,120,400	6,126,100	25,098,400	*809,100*	*78,800*	*(78,100)*	*(72,400)*	*737,400*	*3.0%*
12	Pfizer	4,155,900	4,795,500	18,542,400	5,143,900	5,153,900	3,902,400	3,696,100	17,896,300	*988,000*	*358,400*	*(893,100)*	*(1,099,400)*	*(646,100)*	*-3.5%*
13	Graphics Packaging	1,203,300	1,084,900	4,458,000	1,033,700	1,282,300	1,290,700	1,233,500	4,840,200	*(169,600)*	*197,400*	*205,800*	*148,600*	*382,200*	*8.6%*
14	Municipalities	3,827,200	3,858,200	15,401,800	4,052,800	4,011,800	3,858,600	3,905,200	15,828,400	*225,600*	*153,600*	*400*	*47,000*	*426,600*	*2.8%*
15	Inside Dewatering	8,400	53,900	170,100	32,900	57,400	62,300	43,700	196,300	*24,500*	*3,500*	*8,400*	*(10,200)*	*26,200*	*15.4%*
16	Outside Dewatering	62,200	9,800	91,600	2,300	5,100	5,700	5,000	18,100	*(59,900)*	*(4,700)*	*(4,100)*	*(4,800)*	*(73,500)*	*-80.2%*
17	Septage Haulers	81,900		81,900						*(81,900)*	*0*	*0*	*0*	*(81,900)*	*-100.0%*
18	Total Billed Sales Revenue	19,690,300	20,744,500	81,923,800	20,857,600	20,985,000	19,736,200	19,459,800	81,038,600	*1,167,300*	*240,500*	*(1,008,300)*	*(1,284,700)*	*(885,200)*	*-1.1%*
19	Inside City Customers	5,797,600	5,882,500	23,445,100	5,084,000	5,536,900	5,849,100	5,727,400	22,197,400	*(713,600)*	*(345,600)*	*(33,400)*	*(155,100)*	*(1,247,700)*	*-5.3%*
20	Outside City Customers	13,892,700	14,862,000	58,478,700	15,773,600	15,448,100	13,887,100	13,732,400	58,841,200	*1,880,900*	*586,100*	*(974,900)*	*(1,129,600)*	*362,500*	*0.6%*
21	Total Billed Sales Revenue	19,690,300	20,744,500	81,923,800	20,857,600	20,985,000	19,736,200	19,459,800	81,038,600	*1,167,300*	*240,500*	*(1,008,300)*	*(1,284,700)*	*(885,200)*	*-1.1%*
22	Common Miscellaneous Revenue	183,400	220,700	845,500	132,600	152,900	197,800	214,200	697,500	*(50,800)*	*(67,800)*	*(22,900)*	*(6,500)*	*(148,000)*	*-17.5%*
23	**Total Revenue**	**19,873,700**	**20,965,200**	**82,769,300**	**20,990,200**	**21,137,900**	**19,934,000**	**19,674,000**	**81,736,100**	***1,116,500***	***172,700***	***(1,031,200)***	***(1,291,200)***	***(1,033,200)***	*-1.2%*
	Revenue Requirements														
24	Operation & Maintenance	17,499,900	16,798,500	67,895,400	15,927,000	16,197,300	13,783,600	14,609,400	60,517,300	*(1,572,900)*	*(601,200)*	*(3,014,900)*	*(2,189,100)*	*(7,378,100)*	
25	less: Administrative Charge Offset			0					0	*0*	*0*	*0*	*0*	*0*	
26	Net Operations & Maintenance	17,499,900	16,798,500	67,895,400	15,927,000	16,197,300	13,783,600	14,609,400	60,517,300	*(1,572,900)*	*(601,200)*	*(3,014,900)*	*(2,189,100)*	*(7,378,100)*	*-10.9%*
27	Pension Contribution	0	0	0	169,400	441,700	0	0	611,100	*169,400*	*441,700*	*0*	*0*	*611,100*	
28	OPEB Contribution	0	1,000,000	3,000,000	2,500,000	1,000,000	0	357,700	3,857,700	*2,500,000*	*0*	*(1,000,000)*	*(642,300)*	*857,700*	
29	OPEB Debt Service	0	0	0	0	0	599,700	601,700	1,201,400	*0*	*0*	*599,700*	*601,700*	*1,201,400*	
30	Total PEB Contributions	0	1,000,000	3,000,000	2,669,400	1,441,700	599,700	959,400	5,670,200	*2,669,400*	*441,700*	*(400,300)*	*(40,600)*	*2,670,200*	*89.0%*
31	PILOT	680,100	703,600	2,790,900	691,500	703,600	718,200	719,100	2,832,400	*11,400*	*0*	*14,600*	*15,500*	*41,500*	*1.5%*
32	Depreciation Expense	4,259,200	4,296,900	17,149,900	4,311,400	4,484,800	4,509,300	4,556,100	17,861,600	*52,200*	*187,900*	*212,400*	*259,200*	*711,700*	*4.1%*
33	less: Depreciation on Contributed Assets	(1,201,800)	(1,074,800)	(4,426,200)	(1,224,900)	(1,068,500)	(1,068,500)	(1,068,500)	(4,430,400)	*(23,100)*	*6,300*	*6,300*	*6,300*	*(4,200)*	*0.1%*
34	Net Local Share Depreciation Expense	3,057,400	3,222,100	12,723,700	3,086,500	3,416,300	3,440,800	3,487,600	13,431,200	*29,100*	*194,200*	*218,700*	*265,500*	*707,500*	*5.6%*
35	**Rev Req't Prior to Return on Rate Base**	**21,237,400**	**21,724,200**	**86,410,000**	**22,374,400**	**21,758,900**	**18,542,300**	**19,775,500**	**82,451,100**	***1,137,000***	***34,700***	***(3,181,900)***	***(1,948,700)***	***(3,958,900)***	*-4.6%*
36	***True-Up Revenue generating Return***	**(1,363,700)**	**(759,000)**	**(3,640,700)**	**(1,384,200)**	**(621,000)**	**1,391,700**	**(101,500)**	**(715,000)**	***(20,500)***	***138,000***	***2,150,700***	***657,500***	***2,925,700***	*-80.4%*
37	**Allocated to Out City Customers**	***2,153,700***	***1,878,800***	***7,790,100***	***1,631,000***	***1,973,900***	***1,859,300***	***1,814,800***	***7,279,000***	***(522,700)***	***95,100***	***(19,500)***	***(64,000)***	***(511,100)***	*-6.6%*
38	**Allocated to City Cutomers**	***(3,517,400)***	***(2,637,800)***	***(11,430,800)***	***(3,015,200)***	***(2,594,900)***	***(467,600)***	***(1,916,300)***	***(7,994,000)***	***502,200***	***42,900***	***2,170,200***	***721,500***	***3,436,800***	*-30.1%*

CITY OF KALAMAZOO, MICHIGAN

ORDINANCE NO. 1921

AN ORDINANCE TO AMEND SECTION 28-73 OF THE KALAMAZOO CITY CODE TO CHANGE THE RATES CHARGED FOR WASTEWATER SERVICE

THE CITY OF KALAMAZOO ORDAINS:

1. Section 1. Sec. 28-73 of the Kalamazoo Code is hereby amended to read as follows:

"Sec. 28-73. **Rate schedules established.**

(1) Each user of the treatment works shall pay charges equal to the sum of those set out in subsections (a) and (b) below, according to the service charge (meter reading, billing expense, and allocated infiltration/inflow costs) in (a) and the commodity charge (quantity of wastewater at average domestic strength and septic haulers at higher strengths as indicated) in (b). For nonmaster metered municipal (wholesale) customers (City of Galesburg and a portion of the City of Portage), the commodity charge has been increased above the master metered municipal (wholesale) customer class to account for infiltration and inflow.

Commercial or industrial users whose wastewater strengths are monitored and tested by city technical services staff shall pay quantity/quality charges (quantity, BOD, SS and NH3) in (c) below. Any commercial or industrial user who is not monitored by city technical services staff, and who believes that their wastewater strengths are below average domestic wastewater strengths (BOD – 239 mg/l, SS-259 mg/l, NH3 – 18.3 mg/l) may document their wastewater strengths to the satisfaction of the director (or pay the cost of sampling and testing by city technical services staff) and shall be allowed to pay quantity/quality rates in (c) below.

Septage haulers whose wastewater strengths are below the amounts in (2) below may document their wastewater strengths to the satisfaction of the director (or pay the cost of sampling and testing by city technical services staff) and shall be allowed to pay quantity/quality rates in (c) below.

(a) **Service Charges**. The following service charges shall apply to all users connected or required to be connected regardless of quantity of wastewater discharged. The service charge is a user charge, and it contains billing and inflow and infiltration charges for retail customers. For municipal (wholesale) customers with a master meter, the service charge contains billing costs only since inflow and infiltration are included in their metered flow.

Service Charges (minimum charges per billing period):

Inside City Quarterly

Size of meter (inches)	OM&R ($/bill)	Capital ($/bill)	Total ($/bill)
5/8	8.32	(0.48)	7.84
3/4	8.56	(0.57)	7.99
1	9.30	(0.81)	8.49
1 1/2	10.29	(1.14)	9.15
2	13.01	(2.08)	10.93
3	33.06	(8.93)	24.13
4	40.48	(11.45)	29.03
6	57.80	(17.36)	40.44
Flat Rate	51.19	(6.05)	45.14

Outside City Quarterly

Size of meter (inches)	OM&R ($/bill)	Capital ($/bill)	Total ($/bill)
5/8	8.32	3.02	11.34
3/4	8.56	3.33	11.89
1	9.30	4.23	13.53
1 1/2	10.29	5.44	15.73
2	13.01	8.76	21.77
3	33.06	33.18	66.24
4	40.48	42.24	82.72
6	57.80	63.36	121.16
Flat Rate	51.19	28.45	79.64

Inside City Monthly

Size of meter (inches)	OM&R ($/bill)	Capital ($/bill)	Total ($/bill)
5/8	6.67	0.08	6.75
3/4	6.75	0.05	6.80
1	6.99	(0.02)	6.97
1-1/2	7.32	(0.13)	7.19
2	8.23	(0.45)	7.78
3	14.91	(2.73)	12.18
4	17.38	(3.57)	13.81
6	23.16	(5.54)	17.62
Dewatering	5.84	0.00	5.84

Outside City Monthly

Size of meter (inches)	OM&R ($/bill)	Capital ($/bill)	Total ($/bill)
5/8	6.67	1.02	7.69
3/4	6.75	1.11	7.86
1	6.99	1.43	8.42
1-1/2	7.32	1.83	9.15
2	8.23	2.93	11.16
3	14.91	11.07	25.98
4	17.38	14.10	31.48
6	23.16	21.13	44.29
Municipalities	5.84	(0.09)	5.75
Dewatering	5.84	0.09	5.93
Septage Haulers	5.84	0.09	5.93

b) Commodity Charges

Inside City

	OM&R ($/m3)	Capital ($/m3)	Total ($/m3)
Residential (*)	0.504	(0.064)	0.440
Commercial	0.504	(0.064)	0.440
Industrial	0.504	(0.064)	0.440
Dewatering	0.504	(0.084)	0.420

Outside City

	OM&R ($/m3)	Capital ($/m3)	Total ($/m3)
Residential (*)	0.504	0.306	0.810
Commercial	0.504	0.306	0.810
Industrial	0.504	0.306	0.810
Dewatering	0.504	0.316	0.820
Municipalities: Mastered-Metered	0.389	0.121	0.510
Municipalities: Non-Master Metered	0.419	0.151	0.570

M3 = Cubic Meters

(*) Summer water consumption used in calculation of wastewater bills shall not exceed 120% of winter quarter consumption for quarterly users whose winter quarter water consumption is less than two hundred (200) cubic meters and monthly users whose winter quarter water does not exceed sixty-six (66) cubic meters per month.

c) Quality/Quantity Charges

Commodity Charge

Monitored Customers	**OM&R** ($/m3)	**Capital** ($/m3)	**Total** ($/m3)
Pfizer	0.098	0.072	0.170
Graphic Packaging	0.087	(0.017)	0.070
Dewatering:			
Inside City	0.208	(0.078)	0.130
Outside City	0.207	0.263	0.470
Industrial-Inside City	0.208	(0.068)	0.140
Industrial–Outside City	0.208	0.252	0.460

BOD Strength Charge

Monitored Customers	**OM&R** ($/m3)	**Capital** ($/m3)	**Total** ($/m3)
Pfizer	0.482	0.028	0.510
Graphic Packaging	0.482	(0.012)	0.470
Dewatering:			
Inside City	0.482	(0.012)	0.470
Outside City	0.482	0.098	0.580
Industrial-Inside City	0.482	0.008	0.490
Industrial –Outside City	0.482	0.088	0.570

SS Strength Charge

Monitored Customers	OM&R ($/m3)	Capital ($/m3)	Total ($/m3)
Pfizer	0.509	0.061	0.570
Graphic Packaging	0.509	0.001	0.510
Dewatering:			
Inside City	0.509	(0.009)	0.500
Outside City	0.509	0.121	0.630
Industrial-Inside City	0.509	0.031	0.540
Industrial –Outside City	0.509	0.111	0.620

NH3-N Strength Charge

Monitored Customers	OM&R ($/m3)	Capital ($/m3)	Total ($/m3)
Pfizer	2.591	0.019	2.610
Graphic Packaging	2.591	(0.071)	2.520
Dewatering:			
Inside City	2.591	(0.091)	2.500
Outside City	2.591	0.359	2.950
Industrial-Inside City	2.591	0.069	2.660
Industrial –Outside City	2.591	0.329	2.920

M3= cubic meters

2) In addition to the above charges, each user shall pay the charges for miscellaneous service and monitoring, as determined by the Director. The charges may be revised by the Director whenever, in her/his opinion, it is deemed appropriate. All charges shall be paid to the Department of Public Services, and all funds received as result of the miscellaneous charges will be credited to the wastewater system receiving account.

(3) Any person or entity who is responsible for discharging prohibited material shall be charged the actual expense incurred by the city for handling, treatment and/or removal of said material in the wastewater system.

(4) Any user who is responsible for damage to the wastewater system shall be charged the full cost of repair of damage to the wastewater system. The cost shall include, but is not limited to, labor, equipment, materials, and administrative expense, interest on borrowed funds, engineering, legal, or other professional fees or expenses charged to the city by other utilities or departments and any and all fines, costs, penalties, or damages imposed upon the city by the United States, the State of Michigan, or any court or administrative agency.

(5) Users will be notified at least once per year how much they are being charged for their proportional operation, maintenance, and replacement costs, as required by United States Environmental Protection Agency regulations. (Ord. No. 1649, &1, 3-9-98).

The rates established by this ordinance amendment shall go into effect for wastewater bills rendered on or after January 29, 2018.

REPEALER

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on_______________. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA 267,1976). Minutes of the meeting will be available as required by the Act, and the ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as required by the Charter of said City.

____
Bobby J. Hopewell, Mayor

____
Scott A. Borling, City Clerk

CITY OF KALAMAZOO, MICHIGAN

ORDINANCE NO. 1944

AN ORDINANCE TO AMEND SECTION 38-32 OF THE KALAMAZOO CITY CODE TO CHANGE THE RATES CHARGED FOR WATER SERVICE

THE CITY OF KALAMAZOO ORDAINS:

1. Section 1. Sec. 38-32 of the Kalamazoo Code is hereby amended to read as follows:

"Sec. 38-32. **Rate schedules established.**

The charge for water service furnished by the city shall be the sum of the service charge, dependent upon the size of the meter, plus the commodity charge, dependent upon the amount of water used, and the applicable customer class schedules as set forth below:

(1) **SCHEDULE A** (Quarterly)

Service Charge (per quarter)

Size of Meter (inches)	**City**	**Outside City**
5/8-3/4	$25.72	30.64
1	34.14	41.28
1-1/2	42.58	51.93
2	65.74	81.21

(2) **SCHEDULE B** (Monthly)

Service Charge (per month)

Size of Meter (inches)	**City**	**Outside City**
5/8-3/4	11.66	12.89
1	14.47	16.44
1-1/2	17.28	20.00
2	25.00	29.75
3	81.89	101.62
4	102.97	128.24
6	152.14	190.33
8	208.32	261.31

(3) **COMMODITY CHARGES, RATES SCHEDULES A & B**

Rate Per Cubic Meter (on all water used)

Customer Class	City	Outside City
Single Family	0.342	0.607
Multi Family	0.309	0.407
Commercial	0.344	0.456

(4) **FIRE PROTECTION, RATE SCHEDULE C (Monthly)**

Demand Charge (monthly)

Size of Detector Check (inches)	City	Outside City
4	27.28	37.19
6	34.02	45.40
8	47.49	61.56
10	101.15	123.57

Demand Charge (quarterly)

Size of Detector Check (inches)	City	Outside City
4	39.31	60.42
6	45.61	85.05
8	62.91	133.52
10	190.34	319.51

Commodity Charge (per month) Per Cubic Meter

	City	Outside City
First 15 m^3/mo.	0.337	0.449
Over 15 m^3/mo.	1.012	1.345

Fire hydrants: $54.82 per year on each private fire hydrant maintained in service inside the City.

Fire hydrants: $47.36 per year on each private fire hydrant maintained in service outside the City.

(5) **LAWN SPRINKLING & SEASONAL USE, SCHEDULE D**

Monthly and quarterly service charges under this schedule are based upon meter size and are the same as in Schedules A & B. Minimum annual service charges are equal to four times the quarterly service charge.
Commodity Charge. Rate per cubic meter on all water used.

City	$0.532 per cubic meter
Outside City	$0.946 per cubic meter

The rates established by this ordinance amendment shall go into effect for water bills rendered on or after January 29, 2018.

REPEALER

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on______________. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA 267,1976). Minutes of the meeting will be available as required by the Act, and the ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as required by the Charter of said City.

______________________________ ______________________________

Bobby J. Hopewell, Mayor Scott A. Borling, City Clerk

Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Jerome R. Kisscorni, Assistant City Manager/ED Director

PREPARED BY: Jerome R. Kisscorni, Assistant City Manager/ED Director

DATE: 12/18/2017

SUBJECT: Resolution Adopting and Approving the First Amendment to Revised Brownfield Plan Implemented by the City of Kalamazoo Brownfield Redevelopment Authority

RECOMMENDATION

It is recommended that the City Commission adopt a resolution approving the First Amendment to the City of Kalamazoo's Revised Brownfield Plan [Revised Plan Amendment 1] implemented and recommended for approval by the City of Kalamazoo Brownfield Redevelopment Authority following a public hearing before the Brownfield Redevelopment Authority (BRA).

BACKGROUND

Periodically, the BRA requests that the City Commission adopt an amendment to the then current Brownfield Plan. The current version of the plan is the Revised Brownfield Plan ("Revised Plan"). The Brownfield Redevelopment Authority is recommending the adoption of the Revised Plan Amendment 1.

The particulars of the Revised Plan Amendment 1 consist of the addition of one chapter, and amendment of the City Administrative and Financial Services Information Table and other common elements of the plan and are summarized in the attached Summary of Significant Changes.

The added chapter (Chapter 48) reflects three publically-owned properties, owned by the BRA (215 West Lovell and 418 South Rose St.) and the City of Kalamazoo Building Authority (424 South Rose St.).

In order to comply with the requirements of Act 381, the addition of chapter for these properties as allowed in the Revised Plan Amendment 1 are necessary.

As required under Act 381, the BRA held a public hearing on the Revised Plan Amendment 1 on December 21, 2017. The resolution adopted by the BRA is attached.

COMMUNITY RESOURCES CONSULTED

Other than the public hearing process, no additional community resources were consulted.

FISCAL IMPACT

Tax increment revenues will reimburse the City, BRA and/or the proposed owner of the property for eligible activities each incurred. City staff and the BRA continue to monitor the Plan and legislative amendments to maximize tax increment revenues so that eligible activities and applicable administrative fees are reimbursed to the extent possible, and the BRA collects the additional five years of such revenues as allowed under Act 381. These additional revenues will allow the BRA to leverage such funds for future redevelopments.

ALTERNATIVES

The City Commission may decline to adopt the resolution approving the Revised Plan. This action is not recommended because the proposed revision is in keeping with the overall administration of the Brownfield Redevelopment Initiative.

ATTACHMENTS:

	Type	Description
🗋	Resolution	City Commission Resolution
🗋	Resolution	Brownfield Redevelopment Authority Resolution
🗋	Summary of Changes	Summary of Significant Changes
🗋	Background Material	Plan Excerpts

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. ___________________

A RESOLUTION ADOPTING AND APPROVING THE CITY OF KALAMAZOO'S FIRST AMENDMENT TO REVISED BROWNFIELD PLAN (AMENDMENT NO. 1)

Minutes of a regular meeting of the City Commission of the City held on January ___, 2018, at 7:00 p.m., local time, at the City Hall.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner ___________________ and seconded by Commissioner ____________________.

RECITALS

A. On May 5, 1997 the City of Kalamazoo ("City") created the City of Kalamazoo Brownfield Redevelopment Authority ("Authority"), under the provisions of Act 381, Public Acts of Michigan, 1996, as amended ("Act 381").

B. Following the establishment of BRA, in September 1997 the City implemented the City of Kalamazoo Brownfield Plan ("Plan"), as required under Act 381, for the purposes of identifying real estate parcels for revitalization, redevelopment and reuse.

C. On October 2, 2017 the City replaced the then current version of the City's Brownfield Plan [Amended and Restated Brownfield Plan: Twenty-Ninth Amendment ("Plan Amendment 29")] by adopting and implementing the City of Kalamazoo Revised Brownfield Plan (the "Revised Plan"), under Act 381.

D. The Authority has implemented the First Amendment to Revised Brownfield Plan (Amendment No. 1) ("Revised Plan Amendment 1"), which adds one chapter and amends the City Administrative and Financial Services Information Table of the Plan, under Act 381.

E. Under Resolution No. 08-16, the City Commission delegated to the Authority the public hearing process regarding any future proposed amendments to the Plan, including proposed Revised Plan Amendment 1.

F. On December 21, 2017, the Authority held a public hearing as required under Act 381 and approved the implementation of the Revised Plan Amendment 1, which adds one chapter and adds Chapter 48 data to the City Administrative and Financial Services Information Table; and

G. Following the public hearing, the Authority adopted a resolution recommending that the City Commission approve Revised Plan Amendment 1; and

H. The City Commission has reviewed such resolution and Revised Plan Amendment 1, and finds that such amendment constitutes a public purpose in that:

I. The City Commission finds that notice of the public hearing was given to all taxing authorities levying ad valorem or specific taxes against any property affected by Revised Plan Amendment 1, and was also given by publication, as required by Act 381; and

   a. It meets all requirements of Section 13 of Act 381,

   b. The proposed method of financing the costs of eligible activities of Revised Plan Amendment 1 is feasible, and the Authority has the ability to arrange the necessary financing,

   c. The costs of the eligible activities proposed by such amendment are reasonable and necessary to carry out the purposes of Act 381, and

   d. The amount of captured taxable value estimated to result from Revised Plan Amendment 1 is reasonable.

THEREFORE, IT IS RESOLVED:

The City of Kalamazoo Revised Plan Amendment 1, as implemented by the City of Kalamazoo Brownfield Redevelopment Authority, is adopted and approved.

AYES:

NAYS:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by at a regular meeting held on December __, 2017. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by Act 381.

____

Scott A. Borling
City Clerk

CITY OF KALAMAZOO
BROWNFIELD REDEVELOPMENT AUTHORITY

A RESOLUTION APPROVING THE IMPLEMENTATION OF CITY OF KALAMAZOO'S FIRST AMENDMENT TO REVISED BROWNFIELD PLAN AND RECOMMENDING ADOPTION BY THE CITY COMMISSION

Minutes of a regular meeting of the City of Kalamazoo Brownfield Redevelopment Authority held on December 21, 2017 at 7:30 a.m., local time, at the Community Room of City Hall, 241 West South Street, Kalamazoo, Michigan.

PRESENT: Fritz Brown; Jim Escamilla; Kevan Hess; Bob Miller; Patti Owens; Doug Phillips; Tom Schlueter

ABSENT: Nathan Bolton; Mayor Bobby J. Hopewell; Nancy Troff

The following resolution was offered by Patti Owens and seconded by Fritz Brown.

RECITALS:

A. The City has created the City of Kalamazoo Brownfield Redevelopment Authority (the "Authority"), under the provisions of Act 381, Public Acts of Michigan, 1996, as amended ("Act 381").

B. On October 2, 2017 the City replaced the then current version of the City's Brownfield Plan [Amended and Restated Brownfield Plan: Twenty-Ninth Amendment ("Plan Amendment 29")] by adopting and implementing the City of Kalamazoo Revised Brownfield Plan (the "Revised Plan"), under Act 381.

C. The Authority has implemented the First Amendment to Revised Brownfield Plan (Amendment No. 1) ("Revised Plan Amendment 1"), which adds one chapter and amends the City Administrative and Financial Services Information Table of the Plan, under Act 381.

D. Under Resolution No. 08-16, the City Commission delegated to the Authority the public hearing process regarding any future proposed amendments to the Plan, including proposed Revised Plan Amendment 1.

E. A public hearing was held by the Authority on December 21, 2017, on Revised Plan Amendment 1; notice of the public hearing was given to all taxing authorities levying ad valorem or specific taxes against any property affected by Revised Plan Amendment 1, and was also given by publication, as required by Act 381.

F. Following the public hearing on Revised Plan Amendment 1, the Authority, in consideration of any comments heard at the public hearing or written communications received at or prior to the public hearing, determines that Revised Plan Amendment 1 constitutes a public purpose in that:

a. It meets all requirements of Section 13 of Act 381,

b. The proposed method of financing the costs of eligible activities of Revised Plan Amendment 1 is feasible, and the Authority has the ability to arrange the necessary financing,

c. The costs of the eligible activities proposed by such amendment are reasonable and necessary to carry out the purposes of Act 381, and

d. The amount of captured taxable value estimated to result from Revised Plan Amendment 1 is reasonable.

THEREFORE IT IS RESOLVED THAT:

The City of Kalamazoo Brownfield Redevelopment Authority approves the implementation of the First Amendment to Revised Brownfield Plan and recommends the City Commission adopt a resolution approving such amendment to the Revised Plan.

AYES: 8
NAYS: 0

ABSTAIN: 0

RESOLUTION DECLARED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City of Kalamazoo Brownfield Redevelopment Authority at a regular meeting held on December 21, 2017. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by Act 381.

Joy Orr
Recording Secretary

Summary of Significant Changes
First Amendment to Revised Brownfield Plan
December 2017

A) Add Chapter 48) 215 West Lovell and 418/424 South Rose Streets

- Basis of Eligibility: Facility
- Parcel Addresses: 215 W. Lovell and 418/424 S. Rose
- Estimate of Eligible Activities: $4.3Million
- Estimate of Potential Redevelopment Investment: $24.19 Million
- Jobs Created: Approximately 10 Full Time Equivalents
- Use: Commercial/Residential

THE CITY OF
Kalamazoo

CITY OF KALAMAZOO'S FIRST AMENDMENT TO REVISED BROWNFIELD PLAN

CITY OF KALAMAZOO

January 2, 2018

48) 215 West Lovell St. and 418/424 South Rose St.

Eligible Property

215 West Lovell Street, 06-22-104-002
418 South Rose Street, 06-22-104-001
424 South Rose Street, 06-22-109-001

The subject property consists of three adjacent parcels that combine to form a rectangular shaped site of approximately 2.15 acres. AVB and Hinman subsidiary, 234 West Cedar LLC & Park@Cedar LLC, proposes to build a four-story mixed use building of approximately 140,000 total square feet (32,000 square foot footprint) built on the former Public Safety Headquarters (215 West Lovell), a former residence (418 South Rose), and current public parking lot (424 S. Rose). The project will include enhancements to the surrounding streetscape, a new parking facility, entry features, ground-level and building amenities, as well as new landscaping.

Basis of Eligibility

The Phase II Environmental Site Assessment (ESA) results demonstrate that the three parcels meet the definition of a "facility" as defined by Part 201 of NREPA based upon the identification of arsenic in shallow soil at concentrations in excess of Generic Residential Groundwater-Surface Water Interface Protection (GSIP), Drinking Water Protection, and/or Direct Contact criteria.

The Plan (pursuant to section 13(1), Act No. 381 of 1996)

a. A description of the costs of the plan intended to be paid for with the tax increment revenues;
b. A brief summary of the eligible activities that are proposed for each eligible property.

Tax increment revenues will be used to offset eligible expenses associated with any eligible activities that are allowed under Act 381, as amended. Specific expected activities include: site preparation, infrastructure improvements, environmental assessments, and due care activities. The current cost estimate for eligible activities is up to $4,300,000.

c. An estimate of the captured taxable value and tax increment revenues for each year of the Plan from each parcel of eligible property.

Estimate of Captured Taxable Value: Assuming the property will be redeveloped as described, the anticipated future taxable value is estimated to be $3,737,875. The current taxable value is $28,209, leaving a net future taxable value, upon which capture can be based, of $3,709,666.

Estimate of Tax Increment Revenues: Using the overall business millage rate of 58.2211 mills, maximum annual available real property tax increment revenues are estimated to be $215,981 for years 1 – 5. The calculation assumes that redevelopment has occurred as described above. It is the intent of the Authority to capture all available school and non-school tax increment revenue on real and personal property generated by new development on the site. These tax increments will be captured for up to five years after the time that capture is required for the purpose of paying the cost of eligible activities.

f. Duration of the Brownfield Plan for eligible activities.

It is anticipated that the capture of tax increment revenues will start by 2019. However, the date for the beginning of capture of tax increment revenues will be no later than January 1, 2024 and will continue for a period necessary to reimburse eligible activities plus five years of additional tax capture, but not longer than allowed by law.

g. Maximum Estimated Impact of Tax Increment Financing on Taxing Jurisdictions.

Taxing Unit	Business Millage Rate	Maximum Estimated Annual Taxes Captured by Authority
CITY OPERATING	12.0000	$44,516
TRANSIT	0.7500	$2,782
SOLID WASTE	1.8000	$6,677
KCTA	0.3145	$1,167
DDA	1.9638	$7,285
KVCC	2.8089	$10,420
STATE EDUCATION TAX	6.0000	$22,258
COUNTY (Summer)	4.6810	$17,365
COUNTY (Winter)	1.4472	$5,369
COUNTY HOUSING	0.0998	$367
SCHOOL OPERATING	17.8704	$66,293
KRESA OPERATING	2.8946	$10,738
KRESA Allocated	0.1444	$536
KRESA SPECIAL ED	1.4988	$5,560
KALAMAZOO LIBRARY	3.9487	$14,648
TOTAL	**58.2211**	**$215,981**

Maximum annual increased taxable value = $3,709,666

h. Legal description of each parcel of eligible property to which the plan applies, a map showing the location and dimensions of each eligible property, and a statement of whether personal property is included as part of the eligible property.

215 East Lovell Street, 06-22-104-002

582 Section 22-2-11 Beginning at the intersection of the south line of West Lovell Street with the west line of South Rose Street; thence West 152ft along the south line of West Lovell Street; thence South 231ft parallel with the west line of South Rose Street; thence East 86ft parallel with the south line of West Lovell Street; thence North 82.5ft parallel with the west line of South Rose Street; thence East 66ft parallel with the south line of West Lovell Street to the west line of South Rose Street; thence North 148.5ft along the west line of South Rose Street to the south line of West

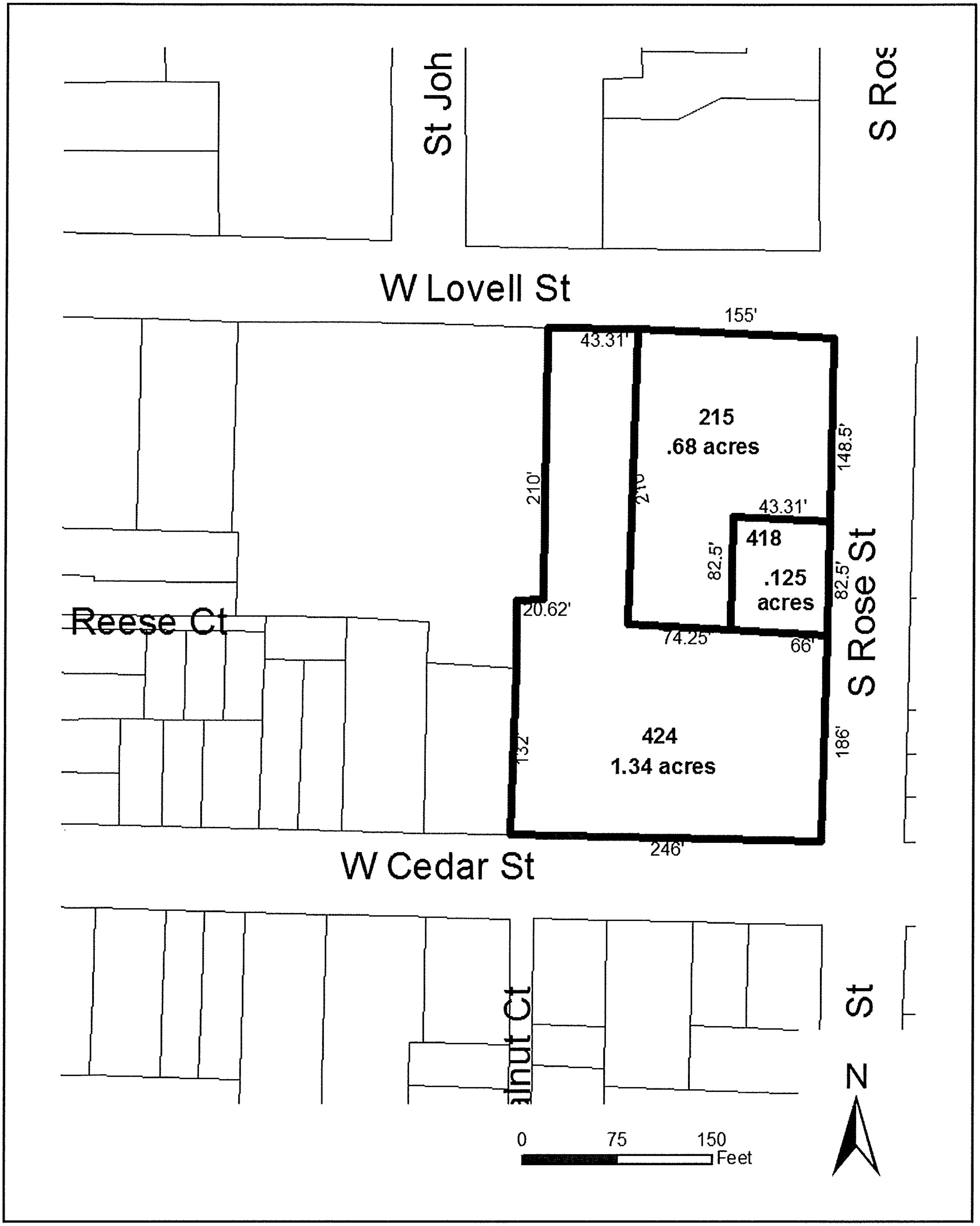
Lovell Street and the place of beginning.

418 South Rose Street, 06-22-104-001
Commencing on the west line of south Rose St, 9 rods south of the southwest corner of Rose and Lovell Streets; thence south on the west line of Rose Street 5 rods; thence west about 4 rods to a line 6 rods west of and parallel with the north and south half quarter line of the northwest quarter of section22, town 2 south, range 11 west; thence north 5 rods; thence east about 4 rods to place of beginning.

424 South Rose Street, 06-22-109-001
Commencing on the south line of Lovell street 10 and ½ rods west of the east line of the west ½ of the northwest ¼ of section 22, town 2 south, range 11 west, running thence west along the south line of Lovell street 5 and ¼ rods; thence south 210 feet; thence east 5 and ¼ rods; thence north 210 feet to the place of beginning.
Also; that parcel of land described as; commencing on the north line of Cedar street 4 rods east of the west line of Bleyker's addition to the village (now City) of Kalamazoo, and running thence east on the north line of Cedar Street 6 and ½ rods; thence north 11 rods 4 ½ feet; thence west 6 ½ rods; and thence south 11 rods 4 ½ feet to the place of beginning.
Also; commencing on the north line of Cedar Street at the southwest corner of land formerly owned by Elizabeth J. Darling and being at a point 15 and ¾ rods east of a continuation of the west line of Bleyker's addition to the Village (now City) of Kalamazoo; thence north 8 rods; thence west 5 and ¼ rods to land formerly owned by Charles E. Stewart; thence south along the east line of said land formerly owned by Charles E. Stewart to the north line of Cedar Street; thence east on the north line of Cedar Street 5 and ¼ rods to the place of beginning.
Also; commencing on the west line of Rose Street in the City of Kalamazoo at a point 77 feet north of the north line of Cedar Street; thence west 3 and ¼ rods, more or less, to a point 5 and ¼ rods west of the north and south ½ quarter line of the northwest ¼ of section 22, town 2 south, range 11 west; thence north 55 feet, more or less, to a line 16 rods south of and parallel with the south line of Lovell Street; thence east to the west line of Rose Street and thence south 55 feet, more or less, to the place of beginning.
Also; commencing on the west line of Rose Street 14 rods south of the south line of Lovell Street. Thence south along said west line of Rose Street 34 feet; thence west 8 and ½ rods, more or less. To a line 10 and ½ rods west of the north and south ½ quarter line of the northwest quarter of section 22, town 2 south, range 11 west; thence north 34 feet; thence east to the place of beginning.
Also; commencing at the intersection of the north line of Cedar Street and the west line of Rose Street in the City of Kalamazoo. Thence north along the west line of Rose Street 77 feet; thence west parallel with the north line of Cedar Street 55 feet, more or less, to land now owned by the City of Kalamazoo; thence south along the east line of said land 77 feet to the north line of Cedar Street; thence east along the north line of Cedar Street 55 feet, more or less, to the place of beginning

For location and dimensions of property, see attached site diagram. Personal property will be included as part of the eligible property.

SITE LOCATION:
215 West Lovell St. and 418/424 South Rose St.



Aggregate Table 1

Maximum Estimated Tax Increment Revenues Captured by Brownfield Redevelopment Authority for the 48 Aggregate Sites

Taxing Unit Impacted	Years 1-5 (Each Year)
KVCC	$175,372
Metro Transit	$50,577
City Operating	$1,152,863
Solid Waste	$107,263
County	$371,684
Kalamazoo Regional Educational Service Agency	$227,250
County Transportation	$14,999
Kalamazoo Library	$246,599
State Education Tax	$341,500
Kalamazoo School Operating	$826,329
DDA	$38,620
County Public Safety	$13,587
Portage Public Schools	$0
Comstock Public Schools	$347,688
County Housing	$1,549
Totals	**$3,915,880**

Note: These figures reflect maximum captured dollars per year based upon all projects beginning simultaneously and tax capture ending simultaneously. In reality, projects on various sites will begin in different years, with five-year tax capture on each site ending in different years. The figures reflected in this table are for illustrative purposes only. The true tax investments will be far less per year, but over a longer time frame than five years. This explanation also applies to the estimate of taxable value in Aggregate Table 2.

For sites within the Downtown Development Authority District, figures represent 20% or more of estimated taxable value for real property and 100% of estimated taxable value for personal property, due to existing agreements between DDA and other taxing units.

Aggregate Table 2

Aggregate Estimates of Taxable Value for Each Year of Amended Plan
Maximum Estimated Taxable Value for the 48 Sites:

Taxing Unit	**Years 1-5 (Each Year)**
KVCC	$102,725,452
Metro Transit	$102,725,452
City Operating	$102,725,452
Solid Waste	$102,725,452
County	$102,725,452
Kalamazoo Regional Educational Service Agency	$102,725,452
County Transportation	$46,907,644
Kalamazoo Library	$102,725,452
State Education Tax	$82,381,981
Kalamazoo School Operating	$82,381,981
DDA	$53,663,815
County Public Safety	$9,986,170
Portage Public Schools	$0
Comstock Public Schools	$13,714,430
County Housing	$19,204,322

Notes: See note for aggregate table 1

ASSUMPTIONS AND NOTES:

1) 2015 tax rates used for new chapters. Previous chapters used tax rates in effect at the time of their inclusion in the Plan.
2) No inflationary factor applied to projections.
3) Years 1-5 reflect cumulative estimates per year for all sites at their fully-developed, maximum taxable value. In reality, sites will be prepared and redeveloped at various and staggered times. The five-year maximum duration of tax capture will begin later in the life of the Brownfield Plan for some sites. Therefore, the tax capture for any given year, as reflected in this table, will be a lesser amount during the first five-year period. The total number of years subject to tax capture will be greater than five, but no more than 30, with the five-year statutory limitation on tax capture per site after the completion of eligible activities under the Plan

City Administration & Financial Services Information

	Site Name	Address	Parcel No.	Date Added to Plan	Act 381 Work Plan Details	Initial Taxable Value*
1	Willard/Walbridge	507 Harrison Street	06-15-274-004	15-Sep-97	n/a	$4,420
		527 Harrison Street	06-15-274-001	15-Sep-97	Approved 4/20/98 for $22,327; Total spent: $19,380	$6,100
		527 Harrison Street (second redevelopment at address)	06-15-274-001	15-Sep-97	n/a	$141,489
		514 East Ransom Street	06-15-273-004	15-Sep-97	DEQ approved $17,853 6/8/01; MEDC approved $12,265 5/30/01	$9,380
2	701 East Michigan Avenue	701 East Michigan Avenue	06-15-429-003	15-Sep-97	n/a	$0
3	Former SER Plating	2152 Portage Street	06-27-283-005	September 15, 1997; March 6, 2000	n/a	$0
4	2700 East Cork Street	2700 East Cork Street	06-36-130-001	15-Sep-97	n/a	$42,500
		2700 East Cork Street	06-88-004-041	15-Sep-97	n/a	$0
5	North Point Retail Park	700 North Westnedge Avenue	06-15-160-001	4-May-98	n/a	$0
6	Former Liberty Gas	930 Portage Street	06-22-291-002	4-May-98	n/a	$0
7	4175 Davis Creek Court	4175 Davis Creek Court	06-36-475-001	4-May-98	n/a	$0
8	Northside Grocery Store Development Site	512 North Park Street	06-15-172-102	2-Jun-03	n/a	$16,550
		612 North Park Street	06-15-167-108	2-Jun-03	n/a	$5,900
9	105 East Michigan Avenue	105 East Michigan Avenue	06-15-376-010	7-Jun-04	n/a	$578,145
		105 East Michigan Avenue - Rear	06-15-376-011	7-Jun-04	n/a	$0
10	4141 Manchester	4141 Manchester	06-88-008-438	7-Jun-04	n/a	$2,451,100
		4141 Manchester	06-36-339-001	7-Jun-04	n/a	$252,000

11	512-524 East North Street	512 East North Street	06-15-264-402	7-Jun-04	n/a	$9,484
		514 East North Street	06-15-264-404	7-Jun-04	n/a	$3,365
		516 East North Street	06-15-264-406	7-Jun-04	n/a	$3,901
		518 East North Street	06-15-264-401	7-Jun-04	n/a	$23,347
		520 East North Street	06-15-264-407	7-Jun-04	n/a	$22,581
		522 East North Street	06-15-264-405	7-Jun-04	n/a	$3,901
		524 East North Street	06-15-264-403	7-Jun-04	n/a	$3,728
12	Ramp #3	173 East South Street	06-15-392-300	7-Jun-04	n/a	$0
		231 East South Street	06-15-388-101	7-Jun-04	n/a	$0
		149 Farmers Alley	06-15-387-301	7-Jun-04	n/a	$0
		155 Farmers Alley	06-15-387-300	7-Jun-04	n/a	$0
		140 Portage Street	06-15-383-200	7-Jun-04	n/a	$0
		130 Portage Street	06-15-382-201	7-Jun-04	n/a	$0
		180 Portage Street	06-15-388-100	7-Jun-04	n/a	$0
13	United Building	202 East Kalamazoo Ave	06-15-338-282			
		242 East Kalamazoo Avenue	06-15-339-280			
14	507 North Park Street	507 North Park Street	06-15-302-106	2-Aug-04	n/a	$5,263
15	City Yards	822 Schuster	06-23-286-001	2-Aug-04	n/a	$0
		911 Hatfield	06-23-290-002	2-Aug-04	n/a	$0
16	South & Rose	277 South Rose Street	06-15-390-300	5-Sep-06	n/a	$494,626
17	Former J.A. Richards Blocks	314 Parsons Street	06-15-215-076	6-Nov-06	n/a	$4,592
		322 Parsons Street	06-15-215-075	4-Apr-11	n/a	$0
		809 Porter Street	06-15-251-133	4-Sep-12	n/a	$227
		813 Porter Street	06-15-251-233	4-Sep-12	n/a	$0
		817 Porter Street	06-15-221-003	4-Sep-12	n/a	$344
		825 Porter Street	06-15-221-060	4-Apr-11	n/a	$0
		901 Porter Street	06-15-216-200	4-Apr-11	n/a	$0
		315 East Frank Street	06-15-250-150	4-Apr-11	n/a	$0
		810 North Pitcher Street	06-15-250-031	4-Sep-12	n/a	$15,200

18	Gull & North (Now 655 Gull, 06-15-281-025)	627 East North Street	06-15-281-019	21-Apr-08	n/a	$8,294
		631 East North Street	06-15-281-020	21-Apr-08	n/a	$0
		651 Gull Street	06-15-281-021	21-Apr-08	n/a	$0
19	Former Superior Cleaners	3122 Oakland Drive	06-29-474-010	29-Jun-09	n/a	$0
		3122 Oakland Drive	06-29-474-011	29-Jun-09	n/a	$0
20	Arcadia Creek West End District	243 Cooley Street	06-15-315-501	29-Jun-09	n/a	$0
		411 West Kalamazoo Avenue	06-15-311-002	29-Jun-09	n/a	$0
		431 West Kalamazoo Avenue	06-15-310-103	29-Jun-09	n/a	$0
		227 North Park Street	06-15-317-105	29-Jun-09	n/a	$0
		416 West Water Street	06-15-321-209	29-Jun-09	n/a	$0
		240 North Westnedge Avenue	06-15-315-503	29-Jun-09	n/a	$0
21	1919 E. Kilgore Service Road	1919 E. Kilgore Service Road	06-35-469-001	29-Jun-09	n/a	$370,600
22	610 South Burdick Street	610 South Burdick Street	06-22-141-060	29-Jun-09	n/a	$107,600
23	419 Harrison Street	419 Harrison Street	06-15-404-007	4-Apr-11	n/a	$0
24	511 East Paterson Street	511 East Paterson Street	06-10-495-001	4-Apr-11	n/a	$0
25	1101 Portage Street (now 06-22-434-008)	730 Lake Street	06-22-434-007	4-Apr-11	n/a	$0
		1111 Portage Street	06-22-428-004	3-Sep-13	n/a	$0
26	316 South Kalamazoo Mall	316 South Kalamazoo Mall	06-15-390-210	16-May-11	n/a	$567,700
27	154 South Kalamazoo Mall	154 South Kalamazoo Mall	06-15-386-223	5-Jul-11	n/a	$210,519
28	155 West Michigan Avenue	155 West Michigan Avenue	06-15-380-081	6-Sep-11	n/a	$153,554
29	1807 North Pitcher Street	1807 North Pitcher Street	06-10-405-001	4-Sep-12	n/a	$0
30	500 Block East Ransom Street	525 East Ransom Street	06-15-269-351	4-Sep-12	TBD	$0
		535 East RansomStreet	06-15-290-207	2-Feb-15	TBD	$9,916
		617 Harrison Street	06-15-285-103	4-Sep-12	TBD	$0
31	2700 Block of West Michigan Avenue	2701 West Michigan Avenue	06-20-330-100	3-Sep-13	TBD	$423,600

32	500 – 516 East Butler Court	500 East Butler Court	06-15-268-202	4-Sep-12	TBD	$501
		501 East Butler Court	06-15-263-207	4-Sep-12	TBD	$0
		502 East Butler Court	06-15-268-203	4-Sep-12	TBD	$501
		504 East Butler Court	06-15-268-204	4-Sep-12	TBD	$395
		506 East Butler Court	06-15-268-205	4-Sep-12	TBD	$467
		508 East Butler Court	06-15-268-206	4-Sep-12	TBD	$573
		510 East Butler Court	06-15-268-201	4-Sep-12	TBD	$5,862
		516 East Butler Court	06-15-268-208	4-Sep-12	TBD	$6,515
33	4620 Stadium Drive and 2075 South Drake Road	4620 Stadium Drive	06-30-116-001	6-Jan-14	n/a	$494,960
		2075 South Drake Road	06-30-120-001	6-Jan-14	n/a	$63,190
34	600 East Michigan Avenue	600 East Michigan Avenue	06-15-435-010	2-Sep-14	TBD	$265,280
		578 Rear East Michigan Ave	06-15-440-002	6-Jul-15	TBD	$6,900
35	425 East Vine Street	425 East Vine Street	06-22-251-014	2-Sep-14	n/a	$84,500
36	4124 Manchester Road	4124 Manchester Road	06-36-341-001	2-Sep-14	n/a	$694,500
37	508 East Frank Street	508 East Frank Street	06-15-258-011	1-Feb-15	TBD	$83,718
		505 East North Street	06-15-258-001	1-Feb-15	TBD	$0
		714 Walbridge Street	06-15-258-010	1-Feb-15	TBD	$4,400
38	108 East Michigan Avenue	108 E. Michigan Avenue	06-15-381-015	6-Jul-15	TBD	$456,300
39	421 & 427 East Michigan Avenue	421 E. Michigan Avenue	06-15-416-122	6-Jul-15	TBD	$30,000
		427 E. Michigan Avenue	06-15-411-271	6-Jul-15	TBD	$220,000
40	216 W. Michigan Avenue & 220 W. Michigan Avenue	216 W. Michigan Ave	06-15-354-132	7-Dec-15	TBD	$0
		220 W. Michgian Ave	06-15-354-031	7-Dec-15	TBD	$0
41	162 East Michigan Avenue	162 East Michigan Avenue	06-15-382-104	7-Dec-15	TBD	$379,800
42	400 Bryant Street	400 Bryant Street	06-27-212-002	7-Dec-15	TBD	$180,000

43	225 Parsons Avenue	225 Parsons	06-15-139-001	6-Jun-16	TBD	$177,771.00
		1208 N Edwards St	06-15-128-015	6-Jun-16	TBD	
		215 E Bush St	06-15-129-004	6-Jun-16	TBD	
		219 E Bush St	06-15-129-015	6-Jun-16	TBD	
		221 E Bush St	06-15-19-003	6-Jun-16	TBD	
		223 E Bush St	06-15-129-014	6-Jun-16	TBD	
		909 Scudder Ct	06-15-144-015	6-Jun-16	TBD	
44	1910 Parkview Avenue	1910 Parkview	06-29-497-016	6-Jun-16	TBD	$68,589.00
		1923 Whites Rd	06-29-497-014	6-Jun-16	TBD	
45	1825 S. Park Street	1825 S. Park Street	06-27-103-003	6-Jun-16	TBD	$171,793.00
46	412 Howard Street	412 Howard Street	06-22-366-002	20-Apr-17	TBD	$940,589.00
47	Foundry Phase II	100 Rochester Ave	06-15-454-001	21-Sep-17	TBD	$13,300.00
		155 Rochester Ave	06-15-445-001	21-Sep-17	TBD	$21,758.00
		155 Rochester Ave Rear	06-15-445-002	21-Sep-17	TBD	$0.00
48	215 West Lovell St. and 418/424 South Rose St	215 West Lovell Street	06-22-104-002	21-Dec-17	TBD	$0.00
		418 South Rose Street	06-22-104-001	21-Dec-17	TBD	$28,209.00
		424 South Rose Street	06-22-109-001	21-Dec-17	TBD	$0.00

Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

PREPARED BY: Sharon Ferraro, Historic Preservation Coordinator

DATE: 12/20/2017

SUBJECT: Resolution in support of SB 469 and HB 5117 and 5178 to reinstate the Michigan Historic Preservation Income Tax Credit

RECOMMENDATION

It is recommended that the City Commission adopt a resolution to support the reinstatement of the Michigan Historic Preservation Income Tax Credit. (SB 469 and HB 5117 and 5178).

BACKGROUND

In 1999, under Governor John Engler, the Michigan Historic Preservation Income Tax Credit was approved, allowing historic property owners to receive an income tax credit worth 25% of the value of eligible work on both depreciable, income producing and owner occupied properties. In Kalamazoo this made the credit available to 97% of the properties in the historic districts. These owners spent $17,658,363 on rehabilitation, earning tax credits of over $4 million. In 2012, Governor Snyder discontinued the Historic Preservation Income Tax Credit along with other tax credits.

This renewed tax credit includes most of the features of the previous program and passed in the Michigan Senate 36 to 2 on December 13th. The tax credit is a very powerful tool to encourage appropriate rehabilitation of Kalamazoo's designated historic resources.

COMMUNITY RESOURCES CONSULTED

Both the Historic Preservation Commission and the Historic District Commission support these bills.

FISCAL IMPACT

None

ALTERNATIVES

The alternative would be to not approve the resolution.

ATTACHMENTS:

	Type	Description
🗋	Resolution	Supporting Legislation to Restore Historic Preservation Tax Credits

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. 18-

A RESOLUTION SUPPORTING MICHIGAN SENATE BILL 469 AND HOUSE BILLS 5117 AND 5178 TO RESTORE STATE HISTORIC TAX CREDITS

Minutes of a regular meeting of the City Commission of the City held on January 2, 2018, at or after 7:00 p.m., local time, at City Hall.

PRESENT: Commissioners:

ABSENT: Commissioners:

WHEREAS, the historic buildings, neighborhoods and places in Michigan villages, towns and cities distinguish each community and provide character and a sense of place that contribute significantly to the quality of life and the economic benefits enjoyed in and by each community; and

WHEREAS, the preservation and rehabilitation of historic buildings, places and neighborhood contributes to the beauty, character, and economic vitality of Michigan communities; and

WHEREAS, the labor-intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investment in new construction; and

WHEREAS, demolition or destruction of historic buildings creates costs to Michigan and its communities by destroying the embodied energy present in each structure and adding significantly to landfills, whose makeup is estimated to be more than 40 percent building materials and waste; and

WHEREAS, development and redevelopment within established villages, townships and cities is encouraged to help fulfill Michigan's goals to Restore Our Cities, Protect Our Environment, and Create More and Better Jobs; and

WHEREAS, many public policies and financial and lending practices and policies create disincentives or barriers to the preservation, renovation and rehabilitation of historic buildings and resources and create a preferential financial environment for new construction; and

WHEREAS, Michigan has measured the economic impacts of the state historic tax credit programs and seen significant positive direct impacts on neighborhood and community revitalization, affordable and market-rate housing preservation and creation, local skilled jobs creation and additional private investment in areas surrounding tax-credit-driven revitalization projects; each $1.00 of credit issued leverages $11.37 in direct economic impact. The Michigan Historic Income Tax Credit, during its twelve-year history has leveraged $251 million in Federal historic tax credits, and

WHEREAS, the former Michigan Historic Tax Credit has leveraged $1.46 billion in direct rehabilitation activity and created 36,000 jobs since its enactment in 1999 through its elimination in 2011; and

WHEREAS between 1999 and 2011, when the previous Michigan Historic Preservation Income Tax Credit was in place, property owners in the City of Kalamazoo spent $17,658,363 on rehabilitation of historic buildings, making Kalamazoo was the largest per-capita user of this credit in the entire state, and

WHEREAS, the Michigan legislature is presently considering Senate Bill 469 and House Bills 5117 and 5178 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Kalamazoo endorses and supports Senate Bill 469 (and House bills 5117 and 5178) and calls upon the Michigan Legislature to pass this important legislation and Governor Snyder to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Representative Jon Hoadley, Senator Margaret O'Brien, the Senate Finance Committee, and Governor Snyder.

The above resolution was offered by _____________________ and supported by ___________________________.

AYES: Commissioners:

NAYS: Commissioners:

ABSTAIN: Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The forgoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo at a regular meeting held on January 2, 2018. Public notice was given and the meeting was conducted in full compliant with the Michigan Open Meetings Act (PA 267,1976). Minutes of the meeting will be available as required by the Act.

____

Scott A. Borling, City Clerk

Commission Agenda Report
City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE, Public Services Director and City Engineer

PREPARED BY: James J. Baker, PE, Public Services Director and City Engineer

DATE: 11/30/2017

SUBJECT: Parcel split of 1415 White Oak Drive (06-33-354-001)

RECOMMENDATION

It is recommended that the City Commission approve the sale of 200 square feet (0.0046 acres) of City Property parcel No. 06-33-358-001 for $1.00 to Mr. Hussein Akl, MD, authorize the extension of Lakeside Drive public right-of-way by 100 feet and authorize the parcel split of 1415 White Oak all in accordance with the attached survey and legal descriptions and authorize the City Manager to sign all related documents.

BACKGROUND

The City of Kalamazoo Department of Public Services owns and operates a sanitary sewage lift station and several intercepting storm and sanitary sewers on parcel No. 06-33-358-001 within the plated subdivision of Shangri-La Village on Whites Lake. The parcel adjoining the sewage lift station is owned by Mr. Hussein Akl, MD and addressed as 1415 White Oak. The Department of Public Services was approached by Mr. Hussein Akl, MD in an effort to see if there was a solution that would allow for the 1415 White Oak property to be split into two parcels whereas an additional home would be built and each parcel would contain a home. The original home being accessed from White Oak and the proposed home to be accessed from Lakeside Drive.

Public Services worked in cooperation with CP&D and the City Assessor's office to determine the best plan for recommended action which would provide mutual benefit to Mr. Alk and the City of Kalamazoo.

Public Services is highly supportive of this action as it brings an opportunity to develop and maintain lands which were previously heavily overgrown and difficult to access. With the proposed development of a single family home and a maintained property easement access from the sewage lift station property would be achievable without the use of heavy land clearing equipment. Additionally, the right-of-way extension would allow for needed electrical switching and transformer equipment modifications and upgrades at the sewage lift station while serving the necessary requirements of zoning and frontage for the proposed home.

In addition to all of the maintenance, access and future facility upgrade benefits that this proposed action has for the sewage lift station and infrastructure this proposed action provides additional housing, tax base and development to the City of Kalamazoo which is beneficial to all departments.

POLICY CONSIDERATIONS

None

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

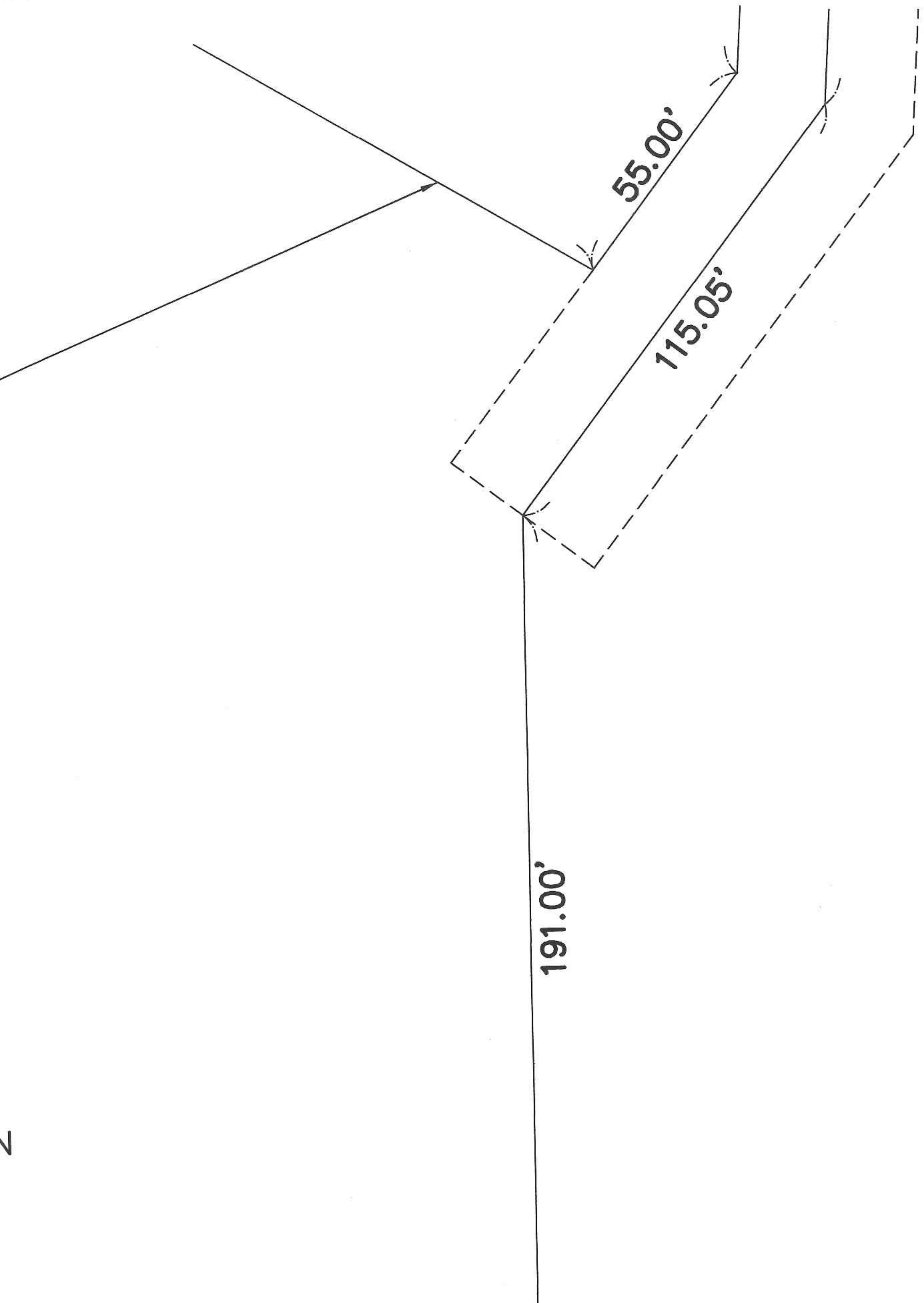
None

ALTERNATIVES

The City Commission may elect to deny the requested action at 1415 White Oak. This alternative is not recommended due to the many mutual benefits to the City of Kalamazoo.

ATTACHMENTS:

	Type	Description
🗋	Site Plan	Property Legal Descriptions and Survey

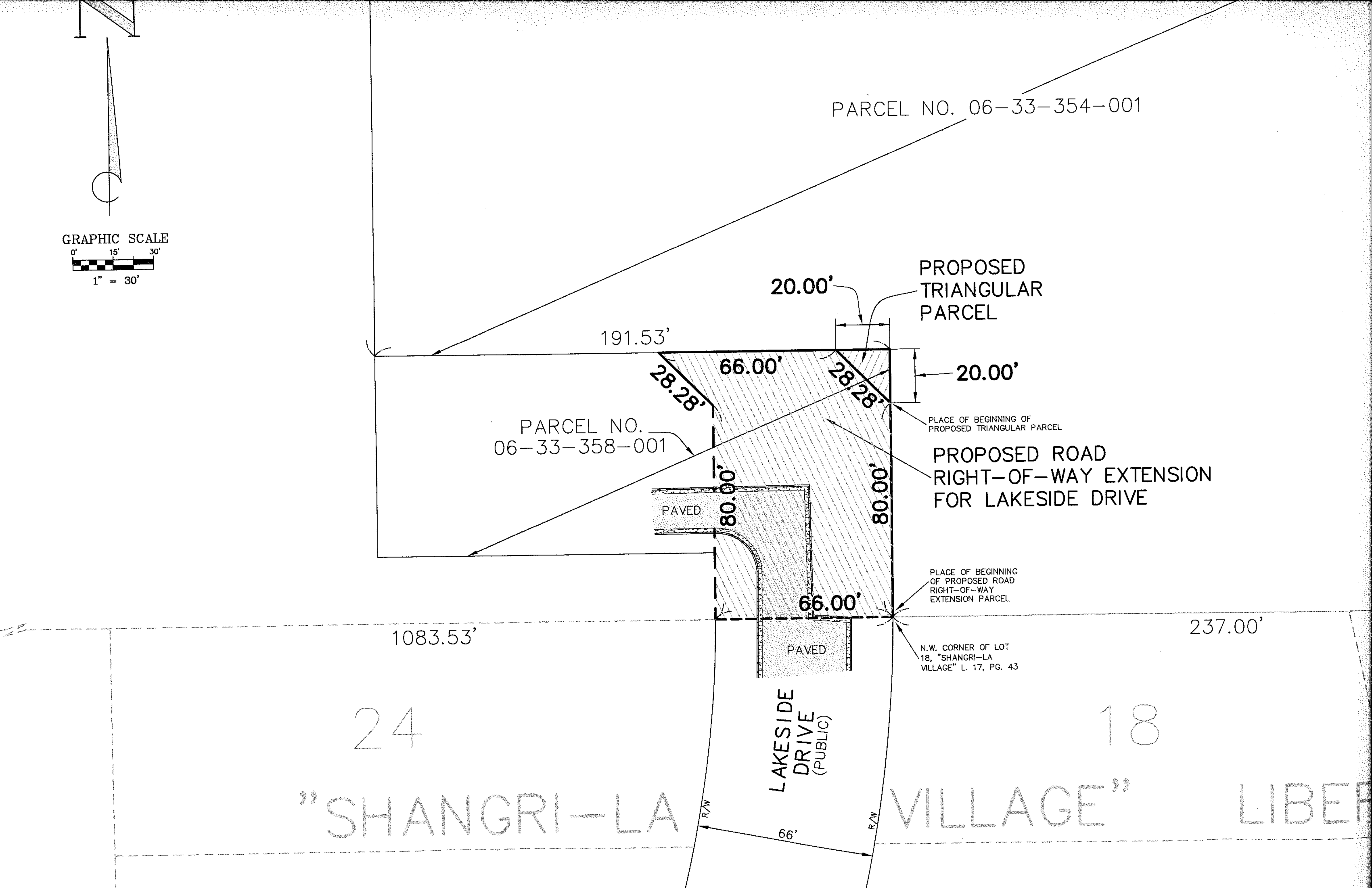


DESCRIPTION OF PROPOSED ROAD RIGHT-OF-WAY EXTENSION OF LAKESIDE DRIVE:
A parcel of land situated in the Southwest quarter of Section 33, Town 2 South, Range 11 West, City of Kalamazoo, Kalamazoo County, Michigan being more particularly described as follows:
Commencing at the Southwest corner of Section 33, Town 2 South, Range 11 West; thence N.00°22'00"W. 948.28 feet along the West line of the Southwest quarter of said Section; thence S.89°56'00"E. 1083.53 feet to the Northwest corner of Lot 18 of "Shangri-La Village" subdivision, according to the Plat thereof as recorded in Liber 17 of Plats on Page 43, Kalamazoo County Records and the Place of Beginning; thence N.00°04'00"E. 80.00 feet; thence N.44°56'00"W. 28.28 feet to a point N.00°04'00"E. 100.00 feet from the North line of said "Shangri-La Village" subdivision; thence N.89°56'00"W. 66.00 feet; thence S.44°56'00"E. 28.28 feet; thence S.00°04'00"W. 80.00 feet to said North line of "Shangri-La Village" subdivision; thence S.89°56'00"E. 66.00 feet along said North line to the Place of Beginning.
Subject to easements, conditions and restrictions of record.

DESCRIPTION OF PROPOSED TRIANGULAR PARCEL:
A parcel of land situated in the Southwest quarter of Section 33, Town 2 South, Range 11 West, City of Kalamazoo, Kalamazoo County, Michigan being more particularly described as follows:
Commencing at the Southwest corner of Section 33, Town 2 South, Range 11 West; thence N.00°22'00"W. 948.28 feet along the West line of the Southwest quarter of said Section; thence S.89°56'00"E. 1083.53 feet to the Northwest corner of Lot 18 of "Shangri-La Village" subdivision, according to the Plat thereof as recorded in Liber 17 of Plats on Page 43, Kalamazoo County Records; thence N.00°04'00"E. 80.00 feet to the Place of Beginning; thence N.44°56'00"W. 28.28 feet to a point N.00°04'00"E. 100.00 feet from the North line of said "Shangri-La Village" subdivision; thence S.89°56'00"E. 20.00 feet; thence S.00°04'00"W. 20.00 feet to the Place of Beginning.
Subject to easements, conditions and restrictions of record.

STATE OF MICHIGAN
RANDY B. LIGMAN
LAND SURVEYOR
No. 28413
LICENSED LAND SURVEYOR

Randy B. Ligman



GRAPHIC SCALE
0' 15' 30'
1" = 30'
PARCEL NO. 06-33-354-001
PROPOSED TRIANGULAR PARCEL
20.00'
20.00'
191.53'
66.00'
28.28'
28.28'
PARCEL NO. 06-33-358-001
PLACE OF BEGINNING OF PROPOSED TRIANGULAR PARCEL
PROPOSED ROAD RIGHT-OF-WAY EXTENSION FOR LAKESIDE DRIVE
80.00'
80.00'
PAVED
66.00'
PLACE OF BEGINNING OF PROPOSED ROAD RIGHT-OF-WAY EXTENSION PARCEL
1083.53'
237.00'
N.W. CORNER OF LOT 18, "SHANGRI-LA VILLAGE" L. 17, PG. 43
PAVED
24
18
LAKESIDE DRIVE (PUBLIC)
"SHANGRI-LA VILLAGE" LIBER
R/W
66'
R/W

Commission
Agenda Report
City of Kalamazoo

TO:	Mayor Hopewell, Vice Mayor Knott, and City Commissioners
FROM:	James K. Ritsema, ICMA-CM, City Manager
REVIEWED BY:	Thomas C. Skrobola, Management Services Director / CFO
PREPARED BY:	Stephanie McGowan, Budget Division Manager
DATE:	12/21/2017
SUBJECT:	Adoption of Budget Resolution for the FY 2018 Budget

RECOMMENDATION

It is recommended that the City Commission adopt a resolution approving and adopting the annual appropriation for the year 2018, setting forth the number of mills to be levied, approving an interim appropriation for the year 2019, and establishing policies for the administration of the budget.

BACKGROUND

The City's Charter requires that the City Commission annually adopt an Appropriation Resolution on or before February 1, of each year. The City Commission has met with the Administration to review the proposed budget for FY 2018, has made its final recommendations, and held the necessary public hearing.

The citywide Proposed FY 2018 Budget, issued by the Administration to the City Commission on December 1, 2017, initially totaled $157,650,610, with total General Fund expenditures of $60,168,879. Since December 1, 2017, changes have been required, resulting in a revised city-wide FY 2018 Proposed Budget of ***$176,796,222,*** including a minor increase the FY 2018 General Fund Budget to ***$60,372,743,*** with $200,000 offset by Foundation for Excellence (FFE) revenue. The changes were required due to the following circumstances (many related to proposed FFE projects):

- **General Fund:** Increase in outside contractual services in City Administration and Community Planning and development totaling $200,000 and funded by FFE revenue. And the increase in City Commission salaries of $3,864 which includes applicable taxes.

- **Capital Improvement Fund:** Increase of $960,000 for the Kalamazoo County Consolidated Dispatch Authority (KCCDA) acquisition and construction of a facility with an estimated 2018 bond payment of $20,907 to be offset by KCCDA revenue.

- **Major Streets:** There is an increase of $2,039,200 for major street capital projects to be supported by FFE funding.

- **Local Streets:** There is an increase of $2,601,864 for local street capital projects. This includes $1,960,800 of FFE funded projects, and $641,064 for the SAW grant received by the city for a storm water asset management plan.

- **Economic Opportunities Fund:** Increase of $1,500,000 for FFE projects relating to economic growth.

- **Foundation for Excellence Fund:** The fund budgets offsetting revenue and expense for programs in other funds. There is an increase of $10,460,840 for projects presented at the budget work session. All amounts are also budgeted in other funds except $4,000,000 remaining for projects to be completed in cooperation with outside agencies. This includes $3,500,000 to LISC for economic development and affordable housing projects, and $500,000 for inviting place making downtown with DKI.

- **Wastewater Capital:** Inclusion of the $1,358,937 SAW grant received by the city for a wastewater collections asset management plan.

There are 628 full time positions proposed for allocation, which is an increase of 28 positions. The additional full time positions include:

- 12 positions for KDPS and CP&D which are partially revenue or grant funded
- 9 positions for Public Services which are street and utility funded
- 7 positions to be supported by the General Fund.

The Engineering Department with corresponding revenues has been eliminated from the General Fund budget. These positions and operating costs are now budgeted in the engineer's home department of streets, wastewater or water.

A proposed wastewater system revenue increase of approximately 8% was presented in December 2017, and will go into effect in February 2018. The $1,372,300 increase in revenue is included in the FY 2018 Budget.

A proposed water system revenue increase of approximately 8% was presented in December 2017, and will go into effect in February 2018. The $1,134,400 increase in revenue is included in the FY 2018 Budget.

All other department fee or rate increases are submitted for approval in separate resolutions.

COMMUNITY RESOURCES CONSULTED

The budget review session with the City Commission was open to the public and provided opportunity for public comment. A formal public hearing was held on December 11, 2017.

FISCAL IMPACT

The amount of the proposed appropriation for each fund is detailed in attachment.

ALTERNATIVES

The City Commission may choose to revise the Proposed Budget as submitted. However, by City Charter, the FY 2018 Budget must be adopted on or before February 1, 2018.

ATTACHMENTS:

Type	Description
Resolution	2018 Appropriation Resolution

- Budget Schedule of Authorized Positions
- Budget SummaryFundDetail. 2018

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. ________

A RESOLUTION TO MAKE THE ANNUAL APPROPRIATION FOR THE YEAR 2018, TO ADOPT THE BUDGET, TO SET FORTH THE NUMBER OF MILLS TO BE LEVIED UNDER THE GENERAL PROPERTY TAX ACT, TO APPROVE AN INTERIM APPROPRIATION FOR THE YEAR 2019, AND TO ESTABLISH POLICIES FOR THE ADMINISTRATION OF THE BUDGET FOR THE YEAR 2018

WHEREAS, it is provided in Section 67 and 68 of the City Charter that the City Manager shall submit to the City Commission an estimate of the contemplated expenditures for the ensuing year, together with estimated revenues for that year, and that on or before February 1, 2018, the City Commission shall take up, consider, and pass an annual appropriation resolution to cover the expenditures as determined by the City Commission, and it is further provided in Section 85 that the City Commission may review the annual appropriation resolution following receipt of the assessment roll.

WHEREAS, Public Act #41 of 1995, provides that the general appropriations act of the City must set forth the total number of mills to be levied under the General Property Tax Act and the purpose for which that millage is levied if a truth in taxation hearing is not held;

WHEREAS, the next fiscal year's budget is not ready for adoption prior to December 31, of the current fiscal year, and the administration of the City of Kalamazoo should be authorized to continue normal operations, including payroll and expense disbursements;

WHEREAS, the City Commission of the City of Kalamazoo desires to establish certain policies covering City Administration of the budget for 2018;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that subject to the rights of the City Commission provided in Section 85 of the City Charter, the budget attached hereto and made a part hereof by reference is hereby taken up, considered, passed, and adopted as the annual appropriation of the City of Kalamazoo to cover the expenditures and operations thereof for the year 2018; and

BE IT FURTHER RESOLVED, that upon the confirmation of the assessment rolls and subject to such revision as the City Commission may have made on this budget upon said review, and subject to the procedures of Act #5 of the Public Acts of 1982 being fulfilled, if required, the City Clerk is thereupon authorized and directed to deliver a copy of this annual appropriation resolution, together with such revisions as may have been made therein, and a warrant from the City Commission to the City Treasurer authorizing and directing the City Treasurer to collect from persons named in said assessment roll the taxes applicable thereto as provided in the City Charter and statutes in such cases made and provided.

BE IT FURTHER RESOLVED, the total number of mills to be levied under the General Property Tax Act and the purpose for which that millage is levied for purposes of said budget and annual appropriation, are as follows:

City Operating:	**12.0000**
Solid Waste:	**1.8000**

BE IT FURTHER RESOLVED, that the following policies are hereby established to govern the City Administration of the budget for 2018:

STATE LAW AND CITY CHARTER REQUIREMENTS

The City of Kalamazoo budget policies are governed by the City Charter, the Uniform Budgeting and Accounting Act for Local Units of Government in Michigan, and generally accepted accounting principles. These laws provide for budget control, establish tax levy and assessment valuation limits, and provide for bonded debt limits. The City's resources and appropriations policies are extensions of these laws, and follow generally accepted accounting and budgeting principles.

The City of Kalamazoo Charter (Section 67) states that by December 1 of each year, the City Manager shall submit to the City Commission an estimate of the expenditures and revenues for the upcoming fiscal year. Section 68 of the Charter requires that on or before February 1 of each year, the City Commission pass an annual appropriation resolution to cover expenditures. At the same time, the City Commission establishes certain policies covering the administration of the budget. A public hearing must be held prior to final adoption. Public notice must be posted at least six days prior to the hearing.

If the upcoming budget appropriation resolution is not ready for adoption prior to December 31, the Chief Finance Officer is authorized and directed to continue processing and issuing checks for normal payroll and expense operations of the City in accordance with prevailing practices. The Chief Finance Officer is authorized to revise any payroll, fringe benefits and other expenses paid by the City to conform to the terms of any labor contracts or commitments which have been approved by this City Commission, as needed for the above purpose.

By May 31st of each year the Board of Review will have completed its review and correction of the assessment roll. The assessment roll is presented to the City Commission along with the proposed amended annual appropriation resolution. They may revise the appropriation provided that the property tax revenue required shall not increase more than 5% over the amount in said resolution.

Act 5 of the Public Acts of 1982, as amended, requires a public hearing be held prior to the levying of an additional millage rate (The Truth-In-Taxation Act). The Charter, under Section 85, requires the City Commission will fully and finally confirm the annual assessment roll upon completion of the review, and correction of the roll by the Board of Review. This must be at least seven days after the public hearing and is confirmed by resolution along with confirming the general appropriation resolution, as amended.

The City is also required by the State of Michigan to present a balanced budget. An appropriation resolution cannot be adopted that would cause total expenditures, including an accrued deficit, to exceed total revenues, including an available surplus, according to Section 16 of Public Act 621 of 1978.

The City shall comply with Act 279 that generally provides the debt limit for a "home rule" city is 10% of its State Equalized Value (SEV). City Charter provides that the fiscal year of the City shall begin January 1.

The City Charter prescribes that the City Manager will submit to the City Commission a brief executive summary of the City's financial activity on a monthly basis.

DEBT

Subject to the applicable provisions of statutory and constitutional debt provisions and the City Charter, the City Commission, by proper ordinance or resolution, may authorize the borrowing of money for any purpose within the scope of the powers vested in the City. The City Commission may pledge the full faith credit and resources of the City for the payment of debt obligations. Section 21 of Article VII of the Michigan Constitution establishes the authority, subject to statutory and constitutional limitations, for municipalities to incur debt for public purposes. State law limits the rate of ad valorem property taxation for municipal purposes, and restricts the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by this constitution or by law.

In accordance with the foregoing authority granted to the State Legislature, the Home Rule Cities Act limits the amount of debt a city may have outstanding at any time. The Act provides that the net indebtedness incurred for all public purpose shall not exceed ten percent of the assessed value of all real and personal property in the city plus the combined constitutional and statutory state revenue sharing amount divided by the City's millage rate.

Exceptions to the debt limitation have been permitted by the Home rule Cities Act for certain types of indebtedness. All special assessment bonds, Michigan Transportation Fund bonds, revenue bonds payable from revenues only, whether secured by a mortgage or not, and bonds issued or contract obligations assessments incurred to comply with an order of the Water Resources Commission of the State of Michigan or a court of competent jurisdiction. Any obligations incurred for water supply, sewage, drainage or refuse disposal or resource recovery projects necessary to protect the public health by abating pollution, and bonds issued or assessments or contract obligations incurred for the construction, improvement or replacement of a combined sewer overflow abatement facility.

Although the City has sufficient legal debt margin, all decisions to enter in debt obligations are contingent upon the City's ability to make debt service payments and maintain adequate reserves.

Pursuant to the statutory and constitutional debt provisions set for the herein, the following table reflects the amount of additional debt the City may legally incur as of October 2, 2017.

City's 2017 Ad Valorem SEV	$1,658,572,226	
Plus Half of Act 198 Property	$17,058,500	
Plus for Revenue Sharing (1)	$643,031,739	
Total 2017 SEV Value	$2,318,662,465	
Debt Limit (2)		$231,866,246
Debt Outstanding	$ 171,985,000	
Less: Exempt Debt (3)	$31,435,000	$140,550,000
Legal Debt Margin		$ 91,316,246

(1) Budgeted 2017 constitutional and statutory revenue sharing of $8,87,838 divided by the City's 2017 millage rate of 13.8000 mills.

(2) 10% of $2,318,662,465 which is the City's 2017 estimated Ad Valorem SEV for the fiscal year ending December 31, 2017 of $1,658,572,226, plus half of the SEV abated under Act 198 of $17,058,500 and plus revenue sharing of $643,031,739 which is the actual 2017 constitutional and statutory revenue sharing of $8,873,383 divided by the City's 2017 millage rate of 13.8000 mills.

(3) See "Statutory and Constitutional Debt Provisions" herein.

Debt will be used to finance long term capital and operating assets within the constraints of maintaining or improving bond ratings and debt service capacity. Debt management will provide for the protection of bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument provisions and appropriate disclosures to investors, underwriters, and rating agencies.

INVESTMENTS

Investment management will strive to maximize investment return on the City's funds through pooling of funds where permitted, frequent market analysis, cash forecasting procedures, and competitive bidding. Interest income is applied on a percentage basis to each fund based on the fund's balance compared to total fund balances.

DISCRETIONARY FUNDS

The Kalamazoo City Commission may set aside discretionary funds for community programs and projects geared toward improving the quality of life for our residents. During the budget cycle, applications are accepted from organizations that sponsor programs and projects that perpetuate a positive influence on the lives of residents of all ages.

Funding awards range from $3,000 to $16,000. Organizations must meet the following criteria:

- The physical location of the organization must be within the Kalamazoo city limits;

- the organization must be a 501(c)(3) organization under the Internal Revenue Code;

- the organization must support programs and projects geared toward improving the quality of life of City residents throughout the year

Organizations are required to submit completed grant applications with all supporting documentation. All organizations which have received previous funding are required to submit a final report outlining the scope of services provided as well as a financial report itemizing City fund usage with this application. Failure to submit the final report will disqualify an organization from future funding considerations**.**

The Community Development Act Advisory Committee (CDAAC)
CDAAC is an advisory committee appointed by and to serve in an advisory capacity to the City Commission. The membership shall be comprised of thirteen (13) members who shall be City residents. There shall be on representative from each of the CDBG eligible neighborhoods, as determined by HUD, which have an active association with a 501C(3) status. The remaining members shall be at-large seats.

CDAAC manages the annual competitive process established by the City to allocate federal Community Development Block Grant and HOME Investment Partnership funds. CDAAC reviews and scores applications, and recommends grant funding levels to the City Commission. After City Commission approval, organizations are notified of funding decisions.

USE OF PUBLIC FUNDS

Acceptable uses of City funds for food, awards, and appropriations to outside organizations are as follows:

- The City may host events in appreciation of the City's workforce and provide tokens of appreciation to employees to recognize new hires, years of service and retirements.

- The City may provide beverages to employees, volunteer workers, elected officials and business guests during regular working hours and events that require public participation.

- The City may provide meals to employees, volunteer workers and elected officials for work conducted during normal meal times.

- Awards or prizes may be given to employees or outside parties in association with fundraising efforts or events to raise awareness.

- The City may host Wellness Luncheons to provide education to employees in an effort to reduce the City's health care costs.

- The City may make financial payments to outside organizations where a written agreement between the City and such organization has been executed.

ACCOUNTING

Basis of Accounting

All governmental and agency funds utilize the modified accrual basis of accounting. Under this method, revenues are recognized when received, or accrued as a receivable when they become measurable and available to finance current operations. Significant revenues accrued by the City include property taxes, expenditure reimbursement type grants, certain inter-governmental revenues and special assessments.

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for interest on long-term debt and compensated absences, which are recorded when paid. The financial statements of proprietary, pension trust, OPEB trust, and non-expendable trust funds are reflected on the accrual basis of accounting, the revenues are recorded when earned and expenses are recorded as incurred.

Budgetary Basis vs. "Generally Accepted Accounting Policies" (GAAP)

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for certain items that are adjusted on the City's accounting system at fiscal year-end. During the year, the City's accounting system is maintained on the same basis as the adopted budget. This enables budget units to monitor their budgets on a monthly basis through reports generated by the accounting system.

The differences between the budgetary basis and GAAP include the following:

- Compensated absences in the Enterprise funds are not expensed for budgetary purposes. GAAP requires compensated absences to be accrued when earned by the employees.

- Principal payments on outstanding debt in the Enterprise funds are expensed for budgetary purposes instead of being recorded as an adjustment to the balance sheet long-term liability.

- Capital outlay in Enterprise Funds is expensed for budgetary purposes instead of being recorded as an adjustment to the balance sheet capital asset.

- Pension and Other Post-Employment Benefits (OPEB) in Enterprise Funds are expensed for budgetary purposes when paid. GAAP requires pension and OPEB to be accrued when earned by the employees.

BUDGET PROCESS

Budget preparation begins with a priority setting session with the City Commission. Budget instructions are distributed to department directors and accounting support staff that outline budgeting parameters for the operating and capital budgets.

The department directors review and submit their budget requests using the parameters outlined by Management Services and City Manager. A technical review is completed by Management Services. The City Manager prepares and submits to the City Commission the recommended budget by December 1, for the next fiscal year beginning January 1.

The City Commission reviews the City Manager's proposed budget. All review sessions are open to the general public. A copy of the proposed budget, as presented by the City Manager to the City Commission is available for viewing at the office of the City Clerk, and on the City web-site. Outlines for each budget review session are available at the time of the session.

A Public Hearing is held prior to the budget adoption to allow for citizen input. The notice of public hearing must be posted six days prior to the hearing. After the public hearing is closed, the budget is formally adopted by February 1. If an annual appropriation resolution is not ready for adoption prior to the beginning of the new fiscal year, an interim resolution shall be adopted to authorize expenditures until February 1, or adoption of the annual appropriation resolution.

Confirmation of the Tax Roll
The Board of Review completes its review of the assessment roll. A public hearing is held prior to the confirmation of the assessment roll to allow for citizen input. Once the required public hearing has been held, the City Commission confirms the roll and approves the tax levy resolution. If an amended appropriation resolution is necessary it will also be approved at this time.

APPROPRIATIONS

Interim Appropriation
Interim funding is appropriated if the next fiscal year's budget is not ready for adoption prior to December 31, of the current fiscal year. The Chief Financial Officer is authorized and directed to continue processing and issuing checks for normal payroll and expense operations of the City in accordance with the practices prevailing at the end of the current fiscal year.

Budget Amendments
Only the City Commission shall make new or additional appropriations. Budgets may be amended after adoption with approval of the City Commission if changes result in an increase in appropriation. Budget amendment requests must be made in writing and approval is required from the appropriate department director, the Management Services Director/CFO, and the City Manager. The City Manager ultimately requests approval from the City Commission.

Salaries, Wages, and New Positions
Any increase in salaries or wages, or the creating of positions, shall be made only by resolution or motion of the City Commission. The Chief Financial Officer is authorized to revise any payroll, fringe benefits, and other expenses paid by the City to conform to the terms of any labor contracts or other commitments, which have been approved by the City Commission.

Grants and Donations
The City Manager is authorized to accept grants and donations under $25,000. The acceptance of grants shall be considered as authority to expend funds for those purposes. A summary of grants and donations accepted by the City Manager will be presented to the City Commission twice a year as an informational item.

Limitations of Expenditures
It shall be the duty of the City Manager to oversee that each department director, excluding the City Attorney, City Clerk, and Internal Auditor, does not exceed the amount appropriated for their department except by prior authority of the City Commission. Only the City Commission shall make new or additional appropriations. It shall be the duty of the City Attorney, City Clerk, and Internal Auditor to see that they do not exceed the amount appropriated for their department except by prior specific authority of the City Commission.

Legislative action by the City Commission to issue bonds, accept grants and donations, and authorize special assessment projects shall be considered as authority to expend funds for those purposes, and no further appropriation authority will be necessary.

TRANSFERS

City Commission Approval
Transfers shall require City Commission approval if the transfer will result in an increase or decrease in one or more items in the annual appropriation resolution.

City Manager Approval
The City Manager may approve the transfer of operating funds to capital projects for changes up to the greater of $10,000 or to 10% of the project cost per project. The City Manager or designee may also approve the reallocation of funds within the capital accounts on the same basis, or in any amount as long as the funds are still used for the purpose for which they were originally appropriated. All other transfers affecting capital projects shall require City Commission approval.

After receiving a request for transfer from the City Manager and hearing any objections to the request, transfers may be approved or disapproved by the City Commission. When approved by the City Commission or City Manager the transfer shall be considered an amendment to the budget and shall become effective immediately.

CARRY FORWARDS

Unexpended balances, both encumbered and unencumbered, of previously authorized construction or capital improvements not completed as of December 31 are hereby re-appropriated. Any such carry forwards shall be presented to the City Commission as an informational item at a regular City Commission meeting. Carry forward requests for non-capital items, shall be submitted to the City Commission for approval.

ALLOCATION OF ADMINISTRATIVE COSTS

A cost allocation plan will be developed each year to determine an appropriate amount to be allocated for central service costs to the various operations of the City. The allocation plan will be prepared in accordance with federal laws and guidelines for allocation of costs to federal grants. Allocation of costs to operations and cost centers other than federal grants may include allocation of costs that are disallowed for federal grants. A qualified, independent firm will prepare the allocation plan.

Utility operations will be allocated the full costs as provided in the plan. No allocation will be charged to general fund operations since this would only inflate general fund revenues and expenses equally without impacting the financial position of the fund.

All other funds will be charged an amount not to exceed the allocation determined by the plan. In order to make the allocations determined by the plan, some funds may be provided with a General Fund subsidy if for some reason the fund cannot be reasonably expected to pay the full allocation.

REVENUES

Tax Levy
The amount annually to be raised shall not exceed 2% ($20 per $1,000) of the assessed valuation as equalized of all real and personal property in the City, per Section 77 of the Charter.

Special Assessments
Section 108 of the Charter states the City Commission shall have power to determine, with or without a petition, that all or part of the expense of any public improvement or repair may be defrayed by special assessments upon the parcels or property especially benefited, and declare by resolution.

User Fees
The City Commission has jurisdiction over establishing schedules of charges, including recreational activities, cemetery fees, and neighborhood and community development fees and charges.

Enterprise Functions
The enterprise funds include the City Market, Water Division, Wastewater Division, and the Kalamazoo Municipal Golf Association which are fully self-supporting from user fees and charges, or subsidies from other intergovernmental sources.

Payment In-Lieu of Taxes (PILOT)
A payment-in-lieu of taxes is an agreement to pay an amount or specific tax in lieu of ad valorem tax on the property. The amount is defined by an agreement approved by the appropriate jurisdictions and the General Property Tax Act in the Michigan Compiled Laws. The City also charges a PILOT to the Water and Wastewater Divisions.

Interest Earnings
Interest earnings from the investment of temporarily idle funds are credited to the fund generating the earnings.

RESERVES

General Fund Undesignated Reserve
A balance equal to a minimum of 15% of current projected revenues shall be budgeted and maintained.

Capital Contingency Reserve
Funds will be designated in a capital reserve account within the General Fund equal to 0.5% - 1.0% of the General Fund operating budget. The funds will be used for emergency capital needs and may be transferred with City Manager approval. The Capital Contingency Reserve stipulates that purchases must meet capitalization criteria, and any expense that causes the balance to fall below the recommended level will be replaced within a three year period, in equal installments.

Reserve for Self Insurance
A reserve will be established to provide funding of a risk management program whereby the City is self- insured for workers' compensation, auto comprehensive and collision coverage, and is a member of the Michigan Municipal Risk Management Authority and Michigan Transit Pool with various deductibles and coverage limitations. This reserve is to be held in the Insurance Fund.

BUDGET FORMAT

Budgeted Funds
The annual appropriation resolution shall apply to all funds except internal service funds, debt service funds, permanent funds and trust and agency funds. The City Commission is also required to approve the administrative budget for the pension trust fund.

Operating Budget
The operating budget will be based on the principle of financing current expenditures with current revenues or accumulated reserves. Expenditures shall include adequate funding of the retirement system and adequate maintenance and replacement of capital and operating assets.

Budgeted expenditures will reflect the City's perceived needs and desires of the community based on the results of Priority Based Budgeting and the priorities established by the City Commission. The budget will be based on generally accepted accounting principles.

Five-year projections are included for the General Fund, the Major and Local Street Funds, and the Capital Projects Fund. The five-year projections for the Capital Improvement Program for the Water and Wastewater funds are also included.

The Operating Budget provides for general services including personnel costs, supplies, services, and capital equipment and improvements. These capital purchases are on-going and include vehicles such as cars and trucks, miscellaneous machinery and equipment, and building improvements under $20,000. Revenues for the Operating Budget include property taxes, user fees and intergovernmental sources and local contributions.

FUND DESCRIPTIONS
The budget is adopted on a basis generally consistent with City Charter, State of Michigan rules and guidelines, and generally accepted accounting principles (GAAP). The budget is prepared by line item listing dollar amounts budgeted for each expenditure category separately. The expenditure categories are Personnel, Operating, Services, Debt Service, and Transfers.

Revenues are presented within the resource sections by fund type (General Fund, Special Revenue, Capital Project, and Enterprise) by revenue category. Summary schedules of estimated revenues are presented in the Budget Summary section of the Annual Budget.

The financial activities of the City are recorded in separate funds and account groups, categorized and described as follows:

Governmental Funds
General Fund
This fund is used to account for all general operating revenues and expenditures of the City not accounted for in another fund. Revenues are derived primarily from property taxes, state distributions, charges for inter-departmental services and transfers from other funds. These revenues are used to finance basic City services such as Public Safety, Parks & Recreation, General Government activities, and Public Services.

Special Revenue Funds
These funds are used to account for specific governmental revenues (other than specific revenues for major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. Special revenue funds include the Major Street Fund, Local Street Fund, Cemeteries Fund, Solid Waste Collection Fund, grant and donations funds, and various other funds supporting economic development, community planning and development, and public safety.

Capital Projects Fund
This fund is used to account for acquisitions and construction of major capital facilities other than those financed by proprietary fund operations and special assessments.

Proprietary Funds
Enterprise Funds
These funds are used to account for operations that provide services financed primarily by user charges or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes. Enterprise funds include the City Market Fund, Wastewater Fund, Water Fund, and the Kalamazoo Municipal Golf Association.

Internal Service Funds
These funds are used to account for the financing of goods or services provided by the City to other departments and funds on a cost reimbursement basis. The Insurance Fund is the only fund in this category and is included in the budget for informational purposes only.

Fiduciary Funds
These funds are used to account for assets held in trust or as an agent for others. Fiduciary funds include the Pension Trust Fund, OPEB Trust Fund, Cemeteries Perpetual Care Fund, General Trust and Agency Fund, and Tax Collector's Fund. The Pension Trust Fund is included in the budget for informational purposes only.

OPERATING STRUCTURE
The City of Kalamazoo is organized on a departmental basis. The City's operations are accounted for under various cost centers known as activities or organizations within the departments. These activities or organizational units are consistent with the State of Michigan Chart of Accounts. The departmental unit is responsible for compliance with the approved budget. Each budgeting unit is within a particular fund of the City. Each revenue and expense item is assigned to a line item account number, and expenditures are presented at a line item detail within the following categories:

Personnel
Includes all salary and fringe benefit related costs, including base pay, overtime pay, vacation pay, holiday pay, sick leave pay, and special pays such as food allowance, tool reimbursement, pension contribution, health insurance, dental insurance, life insurance, workers' compensation, and employer social security expense.

Operating
The operating expense of the City which includes but is not limited to the purchase of supplies and services, travel and training, professional services, fees paid to outside sources for contractual services, utilities, liability insurance, lease payments, advertising, memberships and dues, and vehicle maintenance.

Capital Outlay
This includes expenditures for items added to the City's general fixed assets. These expenditures include the purchase of land, land improvements, building additions and improvements, machinery and equipment, office equipment and furniture, and vehicular equipment.

Debt Service
This includes the cost for interest and principal payments on the City's long-term and short-term debt.

Transfers
Includes expenditures in the form of transfers to other funds, required grant match, and payment to another fund for the purpose of having an expense or cost recorded in the legally correct fund.

CAPITAL IMPROVEMENTS PROGRAM

In addition to budgets for City Operations, the City of Kalamazoo Budget includes the Capital Improvement Program. The Capital Improvements Program (CIP) is a six-year forecast of capital expenses together with available funding resources. The first year of the forecast is adopted as the current year CIP budget.

The Capital Improvements Program (CIP) will reflect a consensus of the perceived needs and desires of the community based on current surveys and long range planning. Projects included in the Capital Improvements Program shall be consistent with the City of Kalamazoo Strategic Vision. The CIP provides funding for those operations exclusive of enterprise funds. Eligible uses include capital projects, major equipment, debt service, and non-utility environmental expenses. The City will develop and maintain a CIP to plan and fund capital projects over a minimum five year period coordinated with the Operating Budget. The Capital Improvements Program will, to the extent possible, be designed to protect the City's investments in capital and operating assets through timely and adequate maintenance and replacement of those assets.

Capital outlay for the purpose of the Capital Improvements Program is defined as expenditures that result in the acquisition or addition to fixed assets that have an estimated life of at least five years and monetary value of at least $20,000. Examples include construction of buildings or other structures, roads, sewers, parks, and the purchase of heavy equipment, fire trucks and buses. Funding for CIP include bond proceeds, donations, grants, and intergovernmental sources.

The debt service for bonds associated with the CIP for the Enterprise funds are recorded directly in the Enterprise Funds. In Governmental funds, the debt service is paid from a separate Debt Service fund, not included in the City Budget. In this case, the transfer to the debt service fund is made from the CIP fund.

The capital program receives contributions in aid to fund infrastructure in the Enterprise funds. Contributions in excess of the anticipated budget shall increase the appropriation by an amount equal to the contribution. Such increases will be brought forward to the City Commission twice a year as an informational item.

BE IT FURTHER RESOLVED, that all books, warrants, orders, and vouchers or other official references to any appropriations shall indicate the appropriated fund involved or be drawn upon the appropriate schedules as set forth in the budget.

BE IT FURTHER RESOLVED, that the City Manager is hereby directed to have prepared and printed for distribution to interested citizens a detailed summary of the 2018 Budget; and

BE IT FURTHER RESOLVED, that unexpended balances, both encumbered and unencumbered, of previously authorized construction or capital improvement work not completed as of December 31, are hereby re-appropriated. Any such carry forwards shall be presented to the City Commission as an informational item at a regular City Commission meeting. Carry forward requests for non-capital items, shall be submitted to the City Commission for approval.

The above resolution was offered by_________________________
and supported by ____________________________________.

AYES, Commissioners:

NAYS, Commissioners:

ABSTAIN, Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The forgoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo at a regular meeting held January 2, 2018. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by the Act.

____
Scott A. Borling, City Clerk

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

PERMANENT FULL TIME AUTHORIZED POSITIONS	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
DEPARTMENT				
CITY ADMINISTRATION				
CITY MANAGER	1.0	1.0	-	1.0
DEPUTY CITY MANAGER/STRATEGIC	1.0	1.0	-	1.0
DEPUTY CITY MANAGER/OPERATIONS	1.0	1.0	-	1.0
ACM/CHIEF INNOVATION OFFICER	-	-	1.0	1.0
ADMINISTRATIVE SUPPORT COORDINATOR	-	-	1.0	1.0
EXECUTIVE ASSISTANT TO CITY MANGER	1.0	1.0	-	1.0
EXECUTIVE ASSISTANT TO ECONOMIC DEV	-	1.0	-	1.0
COMMUNICATIONS COORDINATOR	1.0	1.0	-	1.0
311 ADMINISTRATOR	-	-	1.0	1.0
FFE COORDINATOR/RESOURCE SPECIALIST	1.0	1.0	-	1.0
FFE COORDINATOR	-	1.0	(1.0)	-
CLERK TYPIST	1.0	1.0	(1.0)	-
TOTAL CITY ADMINISTRATION	**7.0**	**9.0**	**1.0**	**10.0**
CITY ATTORNEY				
CITY ATTORNEY	1.0	1.0	-	1.0
LEGAL SECRETARY	1.0	1.0	-	1.0
LEGAL SECRETARY	1.0	1.0	-	1.0
ASSISTANT ATTORNEY III	1.0	1.0	-	1.0
ASSISTANT ATTORNEY III	1.0	1.0	-	1.0
ASSISTANT ATTORNEY III	1.0	1.0	-	1.0
ASSISTANT ATTORNEY I	-	1.0	-	1.0
TOTAL CITY ATTORNEY	**6.0**	**7.0**	**-**	**7.0**
CITY CLERK				
CITY CLERK	1.0	1.0	-	1.0
DEPUTY CITY CLERK/OFFICE MGR	1.0	1.0	-	1.0
ELECTIONS SPECIALIST	1.0	1.0	-	1.0
CLERK TYPIST	-	-	1.0	1.0
CITY RECORDS COORDINATOR	1.0	1.0	-	1.0
RECORDS MANAGER	-	1.0	-	1.0
TOTAL CITY CLERK	**4.0**	**5.0**	**1.0**	**6.0**
INTERNAL AUDITOR	**1.0**	**1.0**	**-**	**1.0**
HUMAN RESOURCES DEPARTMENT				
HUMAN RESOURCES LR DIRECTOR	1.0	1.0	-	1.0
HUMAN RESOURCES ASSISTANT	1.0	1.0	-	1.0
HR BENEFITS SPECIALIST	1.0	1.0	-	1.0
SENIOR HUMAN RESOURCES ADVISOR	1.0	1.0	-	1.0
SENIOR HUMAN RESOURCES ADVISOR	1.0	1.0	-	1.0
HUMAN RESOURCES ADVISOR	1.0	1.0	-	1.0
HR RECEPTIONIST	-	-	1.0	1.0
LABOR RELATIONS SPECIALIST	1.0	1.0	-	1.0
TOTAL HUMAN RESOURCES	**7.0**	**7.0**	**1.0**	**8.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
INFORMATION TECHNOLOGY				
IT DIRECTOR	1.0	1.0	-	1.0
SENIOR SYSTEMS ANALYST LVL 2	-	1.0	-	1.0
SENIOR SYSTEMS ANALYST LVL 2	1.0	1.0	-	1.0
SENIOR SYSTEMS ANALYST LVL 2	1.0	1.0	-	1.0
SR SYS ANLYST - PRG MANAGER	-	1.0	-	1.0
SENIOR SYSTEMS ANALYST LVL 2	-	1.0	-	1.0
SENIOR SYSTEMS ANALYST	1.0	1.0	-	1.0
SENIOR TECHNICAL ANALYST	1.0	1.0	-	1.0
SENIOR TECHNICAL ANALYST	-	1.0	-	1.0
SENIOR SYSTEMS ANALYST	-	1.0	-	1.0
SENIOR TECHNICAL ANALYST	1.0	1.0	-	1.0
DEPUTY INFORMATION TECHNOLOGY	-	1.0	-	1.0
IT STORAGE SECURITY OFFICER	-	1.0	-	1.0
HELPDESK ANALYST	-	-	1.0	1.0
HELPDESK ANALYST	-	-	1.0	1.0
TOTAL INFORMATION TECHNOLOGY	**6.0**	**13.0**	**2.0**	**15.0**
MANAGEMENT SERVICES				
ADMINISTRATION				
MANAGEMENT SERVICES DIRECTOR/CFO	1.0	1.0	-	1.0
ADMIN SUPPORT COORDINATOR	1.0	1.0	-	1.0
CHIEF DATA OFFICER	-	1.0	-	1.0
	2.0	**3.0**	**-**	**3.0**
BUDGET & ACCOUNTING				
ACCOUNTING DIVISION MANAGER	1.0	1.0	-	1.0
BUDGET DIVISION MANAGER	1.0	1.0	-	1.0
SENIOR ACCOUNTANT	1.0	1.0	-	1.0
SENIOR ACCOUNTANT	1.0	1.0	-	1.0
SENIOR ACCOUNTANT	1.0	1.0	-	1.0
	5.0	**5.0**	**-**	**5.0**
FINANCIAL SERVICES				
DEPUTY DIRECTOR MGMT SERV/PURCHASING MGI	-	1.0	-	1.0
FINANCIAL SERVICES DIVISION MANAGER	1.0	-	1.0	1.0
ACCOUNTING SPECIALIST	-	1.0	-	1.0
FINANCIAL SPECIALIST	1.0	1.0	-	1.0
FINANCIAL SERVICES SUPERVISOR	-	1.0	(1.0)	-
ACCOUNTS COORDINATOR	1.0	1.0	-	1.0
ACCOUNTS COORDINATOR	1.0	1.0	-	1.0
ACCOUNTS COORDINATOR	1.0	1.0	-	1.0
ACCOUNTS COORDINATOR	1.0	1.0	-	1.0
	6.0	**8.0**	**-**	**8.0**
TREASURY				
CITY TREASURER	1.0	1.0	-	1.0
ASST CITY ASSESSOR/TREASURER	1.0	1.0	-	1.0
UTILITY BILLING COORDINATOR	1.0	-	-	-
TREASURY SERVICES SUPERVISOR	1.0	1.0	-	1.0
TREASURY CLERK	-	-	1.0	1.0
CLERK CASHIER II	1.0	1.0	-	1.0
CLERK CASHIER II	1.0	1.0	-	1.0
CLERK CASHIER II	1.0	1.0	-	1.0
CLERK CASHIER II	1.0	1.0	-	1.0
CLERK CASHIER II	1.0	1.0	-	1.0

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
TREASURY - Contd.				
ACCOUNTS RECEIVABLE COORD	1.0	1.0	-	1.0
UTILITY SERVICES COORDINATOR	1.0	1.0	-	1.0
UTILITY SERVICES COORDINATOR	1.0	1.0	-	1.0
UTILITY SERVICES COORDINATOR	-	1.0	-	1.0
TREASURY TAX COLL SPECIALIST	1.0	1.0	-	1.0
	13.0	**13.0**	**1.0**	**14.0**
PURCHASING				
PURCHASING MANAGER	1.0	1.0	-	1.0
SENIOR BUYER	1.0	1.0	-	1.0
PURCHASING CLERK	1.0	1.0	-	1.0
BUYER	-	1.0	-	1.0
	3.0	**4.0**	**-**	**4.0**
TOTAL MANAGEMENT SERVICES	**29.0**	**33.0**	**1.0**	**34.0**
KALAMAZOO PUBLIC SAFETY				
PUBLIC SAFETY - ADMINISTRATION				
PUBLIC SAFETY CHIEF	1.0	1.0	-	1.0
PUBLIC SAFETY ASSISTANT CHIEF	1.0	1.0	-	1.0
PUBLIC SAFETY DEPUTY CHIEF	1.0	1.0	-	1.0
PUBLIC SAFETY DEPUTY CHIEF	1.0	1.0	-	1.0
PUBLIC SAFETY CAPTAIN 42 HR	1.0	1.0	-	1.0
PUBLIC SAFETY SERGEANT 42 HR	1.0	1.0	-	1.0
ADMINISTRATIVE SUPPORT COORDINATOR	1.0	1.0	-	1.0
ADMINISTRATIVE SUPPORT COORDINATOR	-	1.0	-	1.0
PUBLIC INFORMATION OFFICER	-	1.0	-	1.0
	7.0	**9.0**	**-**	**9.0**
COPS				
KVET SECRETARY	1.0	1.0	-	1.0
PUBLIC SAFETY OFFICER II 42 HR	15.0	15.0	1.0	16.0
PUBLIC SAFETY SERGEANT 42 HR	3.0	3.0	-	3.0
PUBLIC SAFETY CAPTAIN 42 HR	1.0	1.0	-	1.0
	20.0	**20.0**	**1.0**	**21.0**
OPERATIONS				
OPERATIONS DIVISION SECRETARY	1.0	1.0	-	1.0
FIRE MARSHAL	1.0	1.0	-	1.0
DEPUTY FIRE MARSHALL	-	1.0	-	1.0
PUBLIC SAFETY CAPTAIN 42 HR	1.0	1.0	-	1.0
PUBLIC SAFETY LIEUTENANT 42 HR	6.0	6.0	-	6.0
EXECUTIVE LIEUTENANT KDPS	1.0	1.0	-	1.0
SR PUBLIC SAFETY LIEUTENANT 42	1.0	1.0	-	1.0
SR PUBLIC SAFETY LIEUTENANT 42	1.0	1.0	-	1.0
PUBLIC SAFETY SERGEANT 42 HR	23.0	23.0	-	23.0
PUBLIC SAFETY OFFICER II 42 HR	88.0	88.0	-	88.0
PUBLIC SAFETY OFFICER II 56 HR	30.0	30.0	(1.0)	29.0
PUBLIC SAFETY OFFICER II 42 HR	-	16.0	11.0	27.0
	153.0	**170.0**	**10.0**	**180.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
CRIMINAL INVESTIGATION				
CID DIVISION SECRETARY	1.0	1.0	-	1.0
CID DIVISION SECRETARY	1.0	1.0	-	1.0
PUBLIC SAFETY CAPTAIN 42 HOUR	1.0	1.0	1.0	2.0
EXECUTIVE LIEUTENANT KDPS	1.0	1.0	-	1.0
PUBLIC SAFETY SERGEANT 42 HR	1.0	1.0	-	1.0
POLYGRAPH EXAMINER	1.0	1.0	-	1.0
CRIME LAB SPECIALIST II	1.0	1.0	-	1.0
CRIME LAB SPECIALIST II	1.0	1.0	-	1.0
LAB TECHNICIAN I	1.0	1.0	-	1.0
LAB TECHNICIAN I	1.0	1.0	-	1.0
LAB TECHNICIAN I	1.0	1.0	-	1.0
DETECTIVE	16.0	16.0	-	16.0
CSO INVESTIGATIVE AIDE	1.0	1.0	-	1.0
	28.0	**28.0**	**1.0**	**29.0**
SUPPORT SERVICES				
EXECUTIVE LIEUTENANT KDPS	1.0	1.0	-	1.0
PUBLIC SAFETY CAPTAIN 42 HR	2.0	2.0	(1.0)	1.0
PUBLIC SAFETY SERGEANT 42 HR	2.0	2.0	-	2.0
PUBLIC SAFETY TECH MANAGER	1.0	-	-	-
SENIOR SYSTEMS ANALYST	1.0	-	-	-
SENIOR SYSTEMS ANALYST	1.0	-	-	-
ACCOUNTS COORDINATOR	1.0	1.0	(1.0)	-
BUSINESS SPECIALIST	-	-	1.0	1.0
ACCOUNTS COORDINATOR/SECRETARY	1.0	1.0	-	1.0
ACCOUNTS COORDINATOR/SECRETARY	1.0	1.0	-	1.0
PUBLIC SAFETY RCDS COORDINATOR	1.0	1.0	-	1.0
PUBLIC SAFETY RCDS COORDINATOR	1.0	1.0	-	1.0
PUBLIC SAFETY RCDS COORDINATOR	1.0	1.0	-	1.0
PUBLIC SAFETY RCDS COORDINATOR	1.0	1.0	-	1.0
PUBLIC SAFETY RECORDS CLERK	1.0	1.0	-	1.0
PUBLIC SAFETY RECORDS CLERK	1.0	1.0	-	1.0
PUBLIC SAFETY OFFICER II 42 HR	4.0	4.0	-	4.0
CSO INVESTIGATIVE AIDE	1.0	1.0	-	1.0
CSO SERVICE	1.0	1.0	-	1.0
CSO EVIDENCE CUSTOD/QRTRMASTER	1.0	1.0	-	1.0
CSO EVIDENCE CUSTOD/QRTRMASTER	1.0	1.0	-	1.0
CSO EVIDENCE CUSTOD/QRTRMASTER	1.0	1.0	-	1.0
CSO COMPUTER ANALYST	1.0	1.0	-	1.0
CSO DISPATCHER	15.0	15.0	-	15.0
CSO DISPATCH GROUP LEADER	1.0	1.0	-	1.0
CSO DISPATCH GROUP LEADER	1.0	1.0	-	1.0
CSO DISPATCH GROUP LEADER	1.0	1.0	-	1.0
CSO DISPATCH GROUP LEADER	1.0	1.0	-	1.0
	46.0	**43.0**	**(1.0)**	**42.0**
TOTAL PUBLIC SAFETY	**254.0**	**270.0**	**11.0**	**281.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
PUBLIC SERVICES				
CITY-WIDE MAINTENANCE				
MAINTENANCE FOREPERSON	1.0	1.0	(1.0)	-
CITY BUILDING MAINTENANCE MANAGER	-	-	1.0	1.0
BUILDINGS TECHNICIAN	1.0	1.0	-	1.0
LEAD MAINTENANCE MECHANIC	2.0	3.0	1.0	4.0
CUSTODIAN II	1.0	1.0	(1.0)	-
CUSTODIAN II	1.0	1.0	-	1.0
	6.0	**7.0**	**-**	**7.0**
FLEET				
CITY FLEET DIRECTOR	1.0	1.0	-	1.0
LEAD MASTER MECHANIC	1.0	1.0	-	1.0
LEAD MASTER MECHANIC	-	-	1.0	1.0
VEHICLE OPERATIONS SUPERVISOR	1.0	1.0	-	1.0
VEHICLE MECHANIC I	1.0	1.0	(1.0)	-
VEHICLE MECHANIC II	-	-	1.0	1.0
VEHICLE MECHANIC III	1.0	1.0	-	1.0
MASTER MECHANIC	1.0	1.0	-	1.0
MASTER MECHANIC	1.0	1.0	-	1.0
MASTER MECHANIC	1.0	1.0	-	1.0
MASTER MECHANIC	1.0	1.0	-	1.0
	9.0	**9.0**	**1.0**	**10.0**
PUBLIC WORKS				
FORESTRY SUPERVISOR	1.0	1.0	-	1.0
RIGHT-OF-WAY COORDINATOR	1.0	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	-	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	-	1.0	-	1.0
PUBLIC WORKS DIVISION MANAGER	-	-	1.0	1.0
CITY ENGINEER	1.0	1.0	(1.0)	-
TRAFFIC ENGINEER	1.0	1.0	-	1.0
SENIOR CIVIL ENGINEER	1.0	1.0	-	1.0
SENIOR CIVIL ENGINEER	1.0	1.0	-	1.0
TRAFFIC/ENGINEERING TECHNICIAN	1.0	1.0	-	1.0
TRAFFIC SIGNAL TECHNICIAN	1.0	1.0	-	1.0
ENG AND PUBLIC SERV SECRETARY	1.0	1.0	-	1.0
PUBLIC WORKS COORDINATOR	1.0	1.0	-	1.0
TREE TRIMMER	1.0	1.0	(1.0)	-
TREE TRIMMER	1.0	1.0	(1.0)	-
TREE TRIMMER	1.0	1.0	(1.0)	-
TREE TRIMMER	1.0	1.0	-	1.0
LEAD TREE TRIMMER	1.0	1.0	(1.0)	-
LEAD TREE TRIMMER	1.0	1.0	-	1.0
EQUIPMENT OPERATOR II	5.0	2.0	(1.0)	1.0
MASON	1.0	1.0	(1.0)	-
LEAD MAINTENANCE MECHANIC	1.0	2.0	(2.0)	-
LABOR FOREPERSON I	1.0	1.0	(1.0)	-
LABORER II	2.0	1.0	-	1.0
MUNICIPAL WORKER (APPR, I, II, III)	12.0	14.0	10.0	24.0
ENGINEERING TECH I - UTILITY	-	-	1.0	1.0
TRAFFIC SIGNAL TECHNICIAN	-	-	1.0	1.0

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
PUBLIC WORKS - Contd.				
ADMINISTRATIVE ANALYST	-	-	1.0	1.0
UTILITY MAPPING ANALYST	-	-	1.0	1.0
PUBLIC WORKS MANAGER	-	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	-	-	-	-
MUNICIPAL WORKER APPR	-	1.0	(1.0)	-
MUNICIPAL WORKER APPR	-	1.0	(1.0)	-
MUNICIPAL WORKER APPR	-	1.0	-	1.0
MUNICIPAL WORKER APPR	-	1.0	-	1.0
MUNICIPAL WORKER APPR	-	1.0	-	1.0
MUNICIPAL WORKER APPR	-	1.0	(1.0)	-
MUNICIPAL WORKER APPR	-	1.0	(1.0)	-
	40.0	**49.0**	**1.0**	**50.0**
WASTEWATER				
WASTEWATER SUPERINTENDENT	-	1.0	-	1.0
WASTEWATER DIVISION MANAGER	1.0	1.0	-	1.0
TREATMENT CONTROL SUPERVISOR	1.0	1.0	-	1.0
TREATMENT OPS SUPERVISOR	6.0	6.0	1.0	7.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	-	1.0
ENVIRON SRVCS SUPERINTENDENT	1.0	-	-	-
PUBLIC SERVICES DISPATCH COORD	1.0	1.0	-	1.0
ENVIROMENTAL PROGRAMS MANAGER	1.0	-	1.0	1.0
ENVIROMENTAL PROGRAMS MANAGER	1.0	1.0	-	1.0
LABORATORY SUPERVISOR	1.0	1.0	-	1.0
SENIOR ENVIRON SRVCS SPRVSR	1.0	1.0	-	1.0
FACILITIES ENGINEER	1.0	1.0	-	1.0
ASSISTANT CITY ENGINEER - WASTEWATER	1.0	-	1.0	1.0
PROCESS CNTRL ENGINEERNG SPVSR	1.0	1.0	-	1.0
SENIOR CIVIL ENGINEER	1.0	1.0	-	1.0
SR SYS ANALYST - PROGRAM MGR	1.0	-	-	-
SENIOR SYSTEMS ANALYST LVL 2	1.0	-	-	-
SUPPORT SERVICES DIV. MANAGER	-	1.0	-	1.0
PUBLIC SERVICES FINANCIAL MANAGER	1.0	-	-	-
FINANCIAL ANALYST	1.0	-	-	-
ADMINISTRATIVE SUPPORT MANAGER	1.0	1.0	-	1.0
ENVIRON SERV TECH II	1.0	1.0	-	1.0
ENVIRON SERV TECH II	1.0	1.0	-	1.0
ENVIRON SERV TECH II	-	1.0	-	1.0
ENVIRON SERV TECH II	-	1.0	-	1.0
ENVIRON SERV TECH I	1.0	-	-	-
ENVIRON SERV TECH I	1.0	-	-	-
ENVIRON SERV TECH I	-	-	1.0	1.0
ENVIRON SERV TECH III	1.0	1.0	-	1.0
ENVIRON SERV TECH III	1.0	1.0	-	1.0
MASTER UTILITY ELECTRICIAN	1.0	1.0	-	1.0
UTILITY ELECTRICIAN	1.0	1.0	-	1.0
STORES/PROCUREMENT CLERK	1.0	1.0	-	1.0
ACCOUNTS COORDINATOR/SECRETARY	1.0	1.0	-	1.0
WW O/M I - OPS (MAINT, I, II)	21.0	20.0	(4.0)	16.0
WW O/M I - OPS (MAINT, I, II)	-	-	3.0	3.0
LEAD MAINTENANCE MECHANIC	2.0	2.0	-	2.0
MUNICIPAL WORKER (APPR, I, II, III)	-	-	10.0	10.0
WASTEWATER SENIOR SUPERVISOR	-	1.0	-	1.0
ASSISTANT CITY ENGINEER - WASTEWATER	-	1.0	(1.0)	-

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
WASTEWATER - Contd.				
WASTEWATER COLLECTIONS MAINT. MGR.	-	1.0	-	1.0
WASTEWATER COLLECTIONS - INSP. SUPER.	-	1.0	-	1.0
WASTEWATER COLLECTIONS - INSP. SUPER.	-	1.0	-	1.0
WASTEWATER COLLECTIONS - CREW	-	1.0	(1.0)	-
WASTEWATER COLLECTIONS - CREW	-	1.0	(1.0)	-
WASTEWATER COLLECTIONS - CREW	-	1.0	-	1.0
WASTEWATER COLLECTIONS - CREW	-	1.0	-	1.0
TREATMENT OPS SUPERVISOR	-	-	1.0	1.0
TREATMENT OPS SUPERVISOR	-	-	1.0	1.0
UTILITY ELECTRICIAN	-	-	1.0	1.0
	57.0	**60.0**	**13.0**	**73.0**
WATER				
PUBLIC SERVICES DIRECTOR	1.0	1.0	-	1.0
SAFETY COORDINATOR	-	1.0	-	1.0
SR EQUIPMENT MAINTENANCE SUPV	1.0	1.0	-	1.0
PUBLIC SERVICES FIELD MANAGER	1.0	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	-	1.0
PUBLIC SERVICES SUPERVISOR	1.0	1.0	-	1.0
DEPUTY DIRECTOR PUBLIC SRVCS	1.0	1.0	-	1.0
WATER RESOURCES DIV MANAGER	-	1.0	-	1.0
WATER SUPERINTENDENT	1.0	1.0	-	1.0
WATER OPS/MAINT SUPERVISOR	1.0	1.0	-	1.0
ASSISTANT CITY ENGINEER-WATER	-	1.0	-	1.0
PUB SERV RECORDS SUPERVISOR	1.0	1.0	-	1.0
SENIOR CIVIL ENGINEER - WATER	1.0	1.0	-	1.0
ADMINISTRATIVE ANALYST	1.0	1.0	-	1.0
PUBLIC SERVICES ADMIN SUPPORT COORD	-	1.0	-	1.0
LEAD DRAFTER	1.0	1.0	-	1.0
ENGINEERING TECH I -- UTILITY	1.0	1.0	-	1.0
ENGINEERING TECH I -- UTILITY	1.0	1.0	-	1.0
ENGINEERING TECH I -- UTILITY	-	1.0	-	1.0
ELECTRONICS TECHNICIAN	1.0	1.0	-	1.0
INSTRUMENT TECHNICIAN	1.0	1.0	-	1.0
INSTRUMENT TECHNICIAN	1.0	1.0	-	1.0
INSTRUMENT TECHNICIAN	1.0	1.0	-	1.0
INSTRUMENT TECHNICIAN	1.0	1.0	-	1.0
INSTRUMENTATION RECORDS SPLST	1.0	1.0	-	1.0
STORES PROCUREMENT COORDINATOR	1.0	1.0	-	1.0
ACCOUNTS COORDINATOR	1.0	1.0	-	1.0
PUBLIC SVCS ENG RECORDS CLERK	1.0	1.0	-	1.0
SEWER SURVEYOR	1.0	1.0	(1.0)	-
DISTRIBUTION SERVICER II	1.0	1.0	-	1.0
WATER OPERATOR/MAINTAINER I	9.0	9.0	-	9.0
WATER WELL DRILLER II	1.0	1.0	-	1.0
MASON	1.0	1.0	(1.0)	-
MASON	1.0	1.0	(1.0)	-
LEAD MAINTENANCE MECHANIC	1.0	1.0	-	1.0
LEAD EQUIPMENT OPERATOR III	1.0	1.0	(1.0)	-
VACTOR JET OPERATOR	1.0	1.0	(1.0)	-
VACTOR JET OPERATOR	1.0	1.0	(1.0)	-
MUNICIPAL WORKER (APPR, I, II, III)	22.0	23.0	-	23.0
EQUIPMENT OPERATOR II	1.0	1.0	-	1.0
LABORER II	2.0	2.0	(1.0)	1.0

WATER - Contd.

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
WELL DRILLER I	-	-	1.0	1.0
SUPPORT SERVICES COORDINATOR	-	1.0	-	1.0
WATER PROGRAMS MANAGER	-	1.0	-	1.0
ADMIN COORDINATOR LEAD PROGRAM	-	1.0	-	1.0
ASSET MANAGEMENT COORDINATOR	-	1.0	-	1.0
TRAINING COORDINATOR	-	1.0	-	1.0
	66.0	**77.0**	**(6.0)**	**71.0**
TOTAL PUBLIC SERVICES	**178.0**	**202.0**	**9.0**	**211.0**
COMMUNITY PLANNING AND DEVELOPMENT				
PLANNING				
CITY PLANNER	1.0	1.0	-	1.0
SENIOR DEVELOPMENT PLANNER	1.0	1.0	-	1.0
NEIGHBORHOOD ACTIVATOR	-	1.0	-	1.0
	2.0	**3.0**	**-**	**3.0**
CODE ENFORCEMENT				
HOUSING INSPECTIONS SUPERVISOR	1.0	1.0	-	1.0
CODE ADMIN MANAGER/BUILDING OFFICIAL	1.0	1.0	-	1.0
ZONING ADMINISTRATOR	1.0	1.0	-	1.0
ZONING INSPECTOR	1.0	1.0	-	1.0
CODE COMPLIANCE INSPECTOR I	1.0	1.0	-	1.0
CODE COMPLIANCE INSPECTOR I	1.0	1.0	-	1.0
CODE COMPLIANCE INSPECTOR II	1.0	1.0	-	1.0
CODE COMPLIANCE INSPECTOR II	1.0	1.0	-	1.0
BUILDING INSP/PLAN REVIEW TECH	1.0	1.0	-	1.0
BUILDING INSP/PLAN REVIEW TECH	1.0	1.0	-	1.0
HOUSING INSPECTOR II	1.0	1.0	-	1.0
CODE ENFORCEMENT				
HOUSING INSPECTOR II	1.0	1.0	-	1.0
HOUSING INSPECTOR II	1.0	1.0	-	1.0
HOUSING INSPECTOR II	1.0	1.0	-	1.0
HOUSING INSPECTOR II	1.0	1.0	-	1.0
HOUSING INSPECTOR II	1.0	-	1.0	1.0
CODE PERMIT TECHNICIAN	1.0	1.0	-	1.0
MECHANICAL/PLUMBING INSPECTOR	1.0	1.0	-	1.0
ELECTRICAL INSPECTOR/PLAN REV	1.0	1.0	-	1.0
RENTAL REGISTRATION/CERT COORD	1.0	1.0	-	1.0
CODE ADMIN RECORDS CLK/CASHIER	1.0	1.0	-	1.0
CODE ADMIN RECORDS CLK/CASHIER	1.0	1.0	-	1.0
LEAD BUILDING INSPECTOR	-	1.0	-	1.0
	22.0	**22.0**	**1.0**	**23.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
COMMUNITY DEVELOPMENT				
CP&D DIRECTOR	1.0	1.0	-	1.0
COMMUNITY DEVELOPMENT MANAGER	1.0	1.0	-	1.0
GRANTS FINANCE OFFICER	1.0	1.0	-	1.0
HISTORIC PRESERVATION COORD	1.0	1.0	-	1.0
CD COMPLIANCE SPECIALIST II	1.0	1.0	-	1.0
COMMUNITY DEV SECRETARY	1.0	1.0	-	1.0
SENIOR PROGRAMS SPECIALIST	1.0	1.0	-	1.0
SHARED PROSPERITY COORDINATOR	-	1.0	-	1.0
	7.0	**8.0**	**-**	**8.0**
TOTAL COMMUNITY PLANNING & DEVELOPMENT	**31.0**	**33.0**	**1.0**	**34.0**
ECONOMIC DEVELOPMENT				
ACM/ECONOMIC DEV DIRECTOR	1.0	1.0	-	1.0
REDEVELOPMENT COORDINATOR	1.0	1.0	(1.0)	-
ECONOMIC DEVELOPMENT COORDINATOR	-	-	1.0	1.0
REDEVELOPMENT PROJECT MANAGER	1.0	1.0	-	1.0
DEVELOPMENT MANAGER	1.0	1.0	-	1.0
EXECUTIVE ASSISTANT TO ECONOMIC DEV	1.0	-	-	-
NEIGHBORHOOD BUS & SPECIAL PROJECTS COORD	1.0	1.0	-	1.0
ECONOMIC DEVELOPMENT ANALYST	-	-	1.0	1.0
ECONOMIC DEVELOPMENT ADM ASST	-	1.0	-	1.0
TOTAL ECONOMIC DEVELOPMENT	**6.0**	**6.0**	**1.0**	**7.0**
PARKS AND RECREATION				
PARKS				
PARKS SUPERVISOR	1.0	1.0	-	1.0
PARKS MANAGER	1.0	-	-	-
P&R BLDG AND GROUNDS TECH	1.0	1.0	-	1.0
PARKS COORDINATOR	1.0	1.0	-	1.0
PARKS COORDINATOR	1.0	1.0	-	1.0
PARKS COORDINATOR	-	1.0	-	1.0
PARKS COORDINATOR	-	1.0	-	1.0
	5.0	**6.0**	**-**	**6.0**
RECREATION				
PARKS & RECREATION DIRECTOR	1.0	1.0	-	1.0
DEPUTY DIRECTOR PARKS & RECREATION	-	-	1.0	1.0
RECREATION MANAGER	-	1.0	-	1.0
FINANCIAL SERVICES MANAGER	1.0	-	-	-
SPECIAL EVENTS COORDINATOR	-	1.0	-	1.0
ACCOUNTS COORDINATOR	1.0	1.0	(1.0)	-
BUSINESS SPECIALIST	-	-	1.0	1.0
LEAD FIELD & PARKS MAINT OPRTR	1.0	1.0	-	1.0
PROGRAM COORDINATOR I	1.0	1.0	(1.0)	-
PROGRAM COORDINATOR II	1.0	1.0	-	1.0
YOUTH DEVELOPMENT COORDINATOR	-	1.0	-	1.0
	6.0	**8.0**	**-**	**8.0**
TOTAL PARKS & RECREATION	**11.0**	**14.0**	**-**	**14.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
METRO TRANSIT				
TRANSPORTATION DIRECTOR	1.0	-	-	-
TRANSPORTATION DEPUTY DIRECTOR	1.0	-	-	-
DEPUTY DIRECTOR SUPPORT SERV	-	-	-	-
ADMINISTRATIVE DIVISION MANAGER	1.0	-	-	-
ADMIN SUPPORT COORDINATOR	1.0	-	-	-
PARATRANSIT SPECIALIST	1.0	-	-	-
CUSTOMER SERVICE SUPV (TRANS)	1.0	-	-	-
FINANCIAL ANALYST	1.0	-	-	-
PROGRAM & FINANCIAL SERVICES MANAGER	-	-	-	-
IT TECHNICAL ANALYST	1.0	-	-	-
MARKETING COORDINATOR	1.0	-	-	-
SPECIAL PROJECT COORD - TRANS	1.0	-	-	-
SPECIAL PROJECT COORD - TRANS	1.0	-	-	-
TRANS EQUIP MAINT SUPERVISOR	1.0	-	-	-
MAINTENANCE FOREPERSON	1.0	-	-	-
TRANS DISPATCH SUPERVISOR	1.0	-	-	-
TRANS DISPATCH SUPERVISOR	1.0	-	-	-
TRANS DISPATCH SUPERVISOR	1.0	-	-	-
TRANS DISPATCH SUPERVISOR	1.0	-	-	-
PROCUREMENT MAINT SUPERVISOR	1.0	-	-	-
TRANS DISPATCH SUPERVISOR	1.0	-	-	-
SENIOR MAINTENANCE SUPERVISOR	1.0	-	-	-
PROCUREMENT/COMPLIANCE SPECIALIST	1.0	-	-	-
TRANS DISPATCH SUPERVISOR	1.0	-	-	-
CLERK CASHIER I	3.0	-	-	-
PAYROLL/ACCOUNTS PAYABLE CLERK	1.0	-	-	-
UTILITY WORKER	1.0	-	-	-
UTILITY WORKER	1.0	-	-	-
UTILITY WORKER	1.0	-	-	-
SERVICE LANE ATTENDANT	1.0	-	-	-
SERVICE LANE ATTENDANT	1.0	-	-	-
SERVICE LANE ATTENDANT	1.0	-	-	-
SERVICE LANE ATTENDANT	1.0	-	-	-
BUS DRIVER FULL TIME	62.0	-	-	-
CLASS C MECHANIC	-	-	-	-
CLASS B MECHANIC	1.0	-	-	-
CLASS B MECHANIC	1.0	-	-	-
CLASS B MECHANIC	1.0	-	-	-
CLASS B MECHANIC	1.0	-	-	-
CLASS A MECHANIC	1.0	-	-	-
CLASS A MECHANIC	1.0	-	-	-
CLASS A MECHANIC	1.0	-	-	-
CLASS A MECHANIC	1.0	-	-	-
CLASS A MECHANIC	1.0	-	-	-
MASTER MECHANIC/METRO	3.0	-	-	-
INVENTORY CONTROL CLERK	1.0	-	-	-
BODY REPAIR PERSON	1.0	-	-	-
LEAD MAINTENANCE MECHANIC	1.0	-	-	-
TOTAL METRO TRANSIT	**110.0**	**-**	**-**	**-**
TOTAL FULL TIME POSITIONS	**650.0**	**600.0**	**28.0**	**628.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
POSITION COMPARISON

	Adopted Budget 2016	Adopted Budget 2017	Proposed Changes	Proposed Budget 2018
PERMANENT PART TIME AUTHORIZED POSITIONS				
INFORMATION TECHNOLOGY				
ACCOUNTS COORDINATOR/SECRETARY	**1.0**	**-**	**-**	**-**
COMMUNITY PLANNING & DEVELOPMENT - CODE ENFORCEMENT				
PLUMBING INSPECTOR	**-**	**1.0**	**-**	**1.0**
KALAMAZOO PUBLIC SAFETY				
PARKING ENFORCEMENT ATTENDANT	1.0	1.0	-	1.0
PARKING ENFORCEMENT ATTENDANT	1.0	1.0	-	1.0
PARKING ENFORCEMENT ATTENDANT	1.0	1.0	-	1.0
PARKING ENFORCEMENT ATTENDANT	-	1.0	-	1.0
PARKING ENFORCEMENT ATTENDANT	-	1.0	-	1.0
PARKING ENFORCEMENT ATTENDANT	-	1.0	-	1.0
CSO DISPATCHER PT	1.0	1.0	-	1.0
CSO DISPATCHER PT	1.0	1.0	-	1.0
TOTAL PUBLIC SAFETY PART TIME	**5.0**	**8.0**	**-**	**8.0**
PARKS AND RECREATION				
LANDSCAPE COORDINATOR-8MOS	1.0	1.0	-	1.0
CLERK CASHIER I	1.0	-	-	-
TOTAL PARKS AND RECREATION PT	**2.0**	**1.0**	**-**	**1.0**
METRO TRANSIT				
BUS DRIVERS PT	21.0	-	-	-
ACCOUNTS COORDINATOR	1.0	-	-	-
TOTAL METRO TRANSIT PT	**22.0**	**-**	**-**	**-**
TOTAL PART TIME POSITIONS	**30.0**	**10.0**	**-**	**10.0**
TOTAL CITY ALLOCATED POSITIONS	**680.0**	**610.0**	**28.0**	**638.0**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
GENERAL FUND

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
REVENUES:							
Operating Taxes- Current Year	29,794,428	18,351,382	18,351,382	18,793,359	19,046,164	3.79%	19,522,318
Other Taxes / PILOT Payment	2,002,378	1,997,442	1,997,442	2,006,839	2,059,148	3.09%	2,110,627
Licenses, Permits & Fees	2,401,936	2,384,980	2,384,980	2,411,486	2,350,900	-1.43%	2,397,918
Intergovernmental Contributions	10,244,776	9,973,349	9,973,349	10,281,249	10,353,890	3.82%	10,560,968
Charges for Services	10,258,149	10,360,180	10,375,231	10,285,398	9,016,237	-12.97%	9,346,380
Interest & Rents	179,255	192,052	192,052	203,421	172,652	-10.10%	176,105
Fines & Forfeitures	13,981	36,300	36,300	11,276	36,300	0.00%	37,026
Other Revenue	391,442	1,326,200	1,381,200	1,783,967	349,700	-73.63%	386,694
Transfer from Other Funds	650,000	-	-	-	1,110,000	0.00%	-
Foundation for Excellence	-	11,039,677	11,565,177	11,618,867	15,952,225	0.00%	16,551,031
TOTAL OPERATING REVENUE	**55,936,345**	**55,661,562**	**56,257,113**	**57,395,862**	**60,447,216**	**8.60%**	**61,089,067**
EXPENDITURES:							
CITY COMMISSION							
Personnel	58,912	56,519	56,519	56,519	61,157	8.21%	57,070
Operating	12,940	28,750	28,750	19,250	24,450	-14.96%	24,939
TOTAL CITY COMMISSION	**71,852**	**85,269**	**85,269**	**75,769**	**85,607**	**0.40%**	**82,009**
CITY ADMINISTRATION							
Personnel	722,863	833,058	938,360	1,012,471	1,086,445	30.42%	1,083,237
Operating	141,162	369,288	599,745	572,414	740,570	100.54%	755,381
TOTAL CITY ADMINISTRATION	**864,025**	**1,202,346**	**1,538,105**	**1,584,885**	**1,827,015**	**51.95%**	**1,838,619**
CITY ATTORNEY							
Personnel	569,788	618,582	625,850	600,193	629,483	1.76%	632,994
Operating	82,960	100,337	100,337	86,099	135,407	34.95%	100,000
Capital	931	-	-	-	1,350		-
TOTAL CITY ATTORNEY	**653,679**	**718,919**	**726,187**	**686,292**	**766,240**	**6.58%**	**732,994**
CITY CLERK:							
ADMINISTRATION							
Personnel	131,339	101,578	104,250	104,844	149,349	47.03%	143,259
Operating	32,138	40,545	42,670	40,915	61,893	52.65%	63,131
Capital	499	-	-	-	-		-
TOTAL ADMINISTRATION	**163,976**	**142,123**	**146,920**	**145,759**	**211,242**	**48.63%**	**206,390**
ELECTIONS							
Personnel	237,388	138,233	155,233	139,633	231,825	67.71%	143,869
Operating	76,011	38,323	38,323	34,336	59,215	54.52%	34,336
Capital	-	-	-	-	-		-
TOTAL ELECTIONS	**313,399**	**176,556**	**193,556**	**173,969**	**291,040**	**64.84%**	**178,205**
RECORDS MANAGEMENT							
Personnel	77,415	127,021	128,800	118,197	171,673	35.15%	173,293
Operating	60,369	67,344	67,344	65,004	127,060	88.67%	129,601
Capital	1,615	-	-	3,100	-		-
TOTAL RECORDS MANAGEMENT	**139,399**	**194,365**	**196,144**	**186,301**	**298,733**	**53.70%**	**302,895**
TOTAL CITY CLERK	**616,774**	**513,044**	**536,620**	**506,029**	**801,015**	**56.13%**	**687,489**
INTERNAL AUDITOR							
Personnel	85,633	85,355	89,351	88,461	85,998	0.75%	85,636
Operating	1,074	1,606	1,606	1,844	1,963	22.23%	2,002
TOTAL INTERNAL AUDITOR	**86,707**	**86,961**	**90,957**	**90,305**	**87,961**	**1.15%**	**87,638**
HUMAN RESOURCES							
Personnel	651,554	610,824	610,824	639,910	662,994	8.54%	658,986
Operating	67,060	153,024	153,024	224,889	125,885	-17.74%	128,403
TOTAL HUMAN RESOURCES	**718,614**	**763,848**	**763,848**	**864,799**	**788,879**	**3.28%**	**787,389**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
GENERAL FUND

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
INFORMATION TECHNOLOGY							
Personnel	426,471	1,003,571	1,003,571	746,970	1,070,050	6.62%	1,214,272
Operating	546,651	553,605	553,605	587,316	604,044	9.11%	610,688
Capital	90,996	210,000	210,000	188,045	250,000	19.05%	251,400
TOTAL INFORMATION TECHNOLOGY	**1,064,118**	**1,767,176**	**1,767,176**	**1,522,331**	**1,924,094**	**8.88%**	**2,076,360**
MANAGEMENT SERVICES							
ADMINISTRATION							
Personnel	180,807	220,834	220,834	189,666	236,764	0.00%	259,778
Operating	33,472	129,288	67,538	64,699	68,097	0.00%	68,097
Capital	-	3,000	3,000	2,268	-	0.00%	-
TOTAL ADMINISTRATION	**214,279**	**353,122**	**291,372**	**256,633**	**304,861**	**-**	**327,875**
BUDGET AND ACCOUNTING							
Personnel	444,403	432,100	432,100	455,024	519,212	0.00%	520,031
Operating	8,369	501,297	93,123	102,957	94,150	0.00%	96,033
TOTAL BUDGET AND ACCOUNTING	**452,772**	**933,397**	**525,223**	**557,981**	**613,362**	**-34.29%**	**616,064**
FINANCIAL SERVICES							
Personnel	465,182	469,509	469,509	453,784	471,980	0.00%	470,888
Operating	11,113	5,755	5,755	5,755	5,115	0.00%	5,115
TOTAL FINANCIAL SERVICES	**476,461**	**475,264**	**475,264**	**459,539**	**477,095**	**-**	**476,003**
ASSESSOR							
Personnel	42,311	42,590	42,590	47,653	46,461	9.09%	45,992
Operating	398,020	422,760	445,260	428,193	426,874	0.97%	435,411
TOTAL ASSESSOR	**440,414**	**465,350**	**487,850**	**475,846**	**473,335**	**1.72%**	**481,404**
TREASURY							
Personnel	792,876	789,374	789,374	774,314	866,504	9.77%	873,269
Operating	294,217	487,805	498,305	467,526	469,805	-3.69%	479,201
Capital	1,358	-	-	2,780	-		-
TOTAL TREASURER	**1,088,451**	**1,277,179**	**1,287,679**	**1,244,620**	**1,336,309**	**4.63%**	**1,352,470**
PURCHASING							
Personnel	184,640	299,749	299,749	213,218	343,966	14.75%	345,232
Operating	17,425	63,742	34,117	34,119	15,621	-75.49%	15,933
Capital	-	-	-	-	-		-
TOTAL PURCHASING	**202,065**	**363,491**	**333,866**	**247,337**	**359,587**	**-1.07%**	**361,165**
TOTAL MANAGEMENT SERVICES	**2,874,442**	**3,867,803**	**3,401,254**	**3,241,956**	**3,564,549**	**-7.84%**	**3,614,982**
PUBLIC SAFETY							
ADMINISTRATION							
Personnel	865,996	866,516	866,516	917,716	1,077,799	24.38%	1,114,498
Operating	294,220	302,700	340,359	291,596	249,880	-17.45%	254,878
TOTAL ADMINISTRATION	**1,160,216**	**1,169,216**	**1,206,875**	**1,209,312**	**1,327,679**	**13.55%**	**1,369,376**
PUBLIC SAFETY CONTRACTS							
Personnel	662,612	610,707	610,707	605,632	516,795	-15.38%	512,055
Operating	-	-	-	-	-		-
TOTAL PUBLIC SAFETY CONTRACTS	**662,612**	**610,707**	**610,707**	**605,632**	**516,795**	**-15.38%**	**512,055**
COPS - FORMERLY KVET							
Personnel	1,662,346	1,779,571	1,779,571	1,929,668	1,877,348	5.49%	1,868,954
Operating	-	-	-	-	-		-
TOTAL COPS	**1,662,346**	**1,779,571**	**1,779,571**	**1,929,668**	**1,877,348**	**5.49%**	**1,868,954**
OPERATIONS DIVISION							
Personnel	14,668,558	16,505,836	16,505,836	17,062,541	16,404,937	-0.61%	16,748,047
Operating	508,641	42,210	42,210	47,055	49,925	18.28%	50,924
TOTAL OPERATIONS	**15,177,199**	**16,548,046**	**16,548,046**	**17,109,596**	**16,454,862**	**-0.56%**	**16,798,971**
CRIMINAL INVESTIGATIONS							
Personnel	3,098,297	2,975,309	2,975,309	3,044,638	3,099,246	4.17%	3,179,271
Operating	56,273	41,406	41,406	58,704	47,609	14.98%	48,561
TOTAL CRIMINAL INVESTIGATIONS	**3,154,570**	**3,016,715**	**3,016,715**	**3,103,342**	**3,146,855**	**4.31%**	**3,227,833**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
GENERAL FUND

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
SERVICE DIVISION							
Personnel	3,475,650	3,431,229	3,431,229	3,275,187	3,087,882	-10.01%	2,122,252
Operating	2,514,648	2,767,792	2,786,798	2,799,068	3,518,111	27.11%	4,340,871
Capital	617,999	600,000	766,343	706,704	443,100	-26.15%	400,000
TOTAL SERVICE	**6,608,297**	**6,799,021**	**6,984,370**	**6,780,959**	**7,049,093**	**3.68%**	**6,863,123**
TOTAL PUBLIC SAFETY	**28,425,240**	**29,923,276**	**30,146,284**	**30,738,509**	**30,372,632**	**1.50%**	**30,640,311**
PUBLIC SERVICES							
CITY MAINTENANCE							
Personnel	348,482	396,098	396,098	392,192	479,006	20.93%	456,651
Operating	429,762	494,198	671,915	636,546	677,679	37.13%	691,233
Capital	113,858	162,300	338,921	275,000	125,000	0.00%	120,000
TOTAL CITY WIDE MAINTENANCE	**892,102**	**1,052,596**	**1,406,934**	**1,303,738**	**1,281,685**	**21.76%**	**1,267,884**
ENGINEERING							
Personnel	1,034,989	931,274	931,274	847,921	-	-100.00%	-
Operating	142,921	131,609	131,609	126,608	-	-100.00%	-
TOTAL ENGINEERING	**1,177,910**	**1,062,883**	**1,062,883**	**974,529**	**-**	**-100.00%**	**-**
CITY EQUIPMENT							
Personnel	648,757	648,057	648,057	594,712	712,078	9.88%	723,281
Operating	1,226,863	1,510,689	1,510,689	1,410,419	1,440,327	-4.66%	1,469,134
Capital	-	64,000	64,000	143,500	113,000	76.56%	115,260
TOTAL CITY EQUIPMENT	**1,875,620**	**2,222,746**	**2,222,746**	**2,148,631**	**2,265,405**	**1.92%**	**2,307,674**
PUBLIC WORKS							
FORESTRY							
Personnel	239,936	305,073	305,073	277,425	290,803	-4.68%	269,839
Operating	26,817	37,484	373,784	374,417	332,660	787.47%	339,313
TOTAL FORESTRY	**266,753**	**342,557**	**678,857**	**651,842**	**623,463**	**82.00%**	**609,152**
DOWNTOWN MAINTENANCE							
Personnel	101,415	106,471	106,471	85,804	106,553	0.08%	102,909
Operating	245,026	231,222	231,222	228,529	283,366	22.55%	289,033
TOTAL DOWNTOWN MAINTENANCE	**346,441**	**337,693**	**337,693**	**314,333**	**389,919**	**15.47%**	**391,942**
STREETLIGHTING							
Operating	1,078,010	1,064,151	1,064,151	1,162,346	1,176,000	10.51%	1,176,000
TOTAL STREETLIGHTING	**1,078,010**	**1,064,151**	**1,064,151**	**1,162,346**	**1,176,000**	**10.51%**	**1,176,000**
ENVIRONMENTAL INSPECTIONS							
Personnel	3,956	2,933	2,933	2,932	15,601	431.91%	15,315
Operating	159,625	156,206	191,206	156,206	203,540	30.30%	207,611
Capital	-	-	-	-	-	0.00%	-
TOTAL ENVIRONMENTAL INSPECTIONS	**163,581**	**159,139**	**194,139**	**159,138**	**219,141**	**37.70%**	**222,925**
SIDEWALKS							
Personnel	71,253	-	-	-	-		-
Operating	15,659	-	-	-	-		-
TOTAL SIDEWALKS	**86,912**	**-**	**-**	**-**	**-**		**-**
TOTAL PUBLIC WORKS	**1,941,697**	**1,903,540**	**2,274,840**	**2,287,659**	**2,408,523**	26.53%	**2,400,020**
TOTAL PUBLIC SERVICES	**5,887,328**	**6,241,765**	**6,967,403**	**6,714,557**	**5,955,613**	**-4.58%**	**5,975,578**
COMMUNITY PLANNING AND DEVELOPMENT							
CODE ADMINISTRATION							
HOUSING							
Personnel	557,520	598,207	598,207	556,494	587,014	-1.87%	588,095
Operating	64,709	172,380	172,380	161,137	271,554	57.53%	276,985
Capital	35,881	-	-	210	600		-
TOTAL HOUSING	**658,110**	**770,587**	**770,587**	**717,841**	**859,168**	**11.50%**	**865,080**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
GENERAL FUND

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
TRADES							
Personnel	407,382	516,039	516,039	536,639	600,153	16.30%	606,253
Operating	142,718	80,585	80,585	118,774	83,412	3.51%	85,080
Capital	461	-	-	5,341	8,000		-
TOTAL TRADES	**550,561**	**596,624**	**596,624**	**660,754**	**691,565**	**15.91%**	**691,333**
TOTAL CODE ADMINISTRATION	**1,208,671**	**1,367,211**	**1,367,211**	**1,378,595**	**1,550,733**	**13.42%**	**1,556,413**
COMMUNITY DEVELOPMENT							
Personnel	263,175	327,310	327,310	293,415	412,073	25.90%	408,926
Operating	97,162	298,252	298,252	297,475	299,377	0.38%	305,365
Capital	-	-	-	-	5,100		-
TOTAL COMMUNITY DEVELOPMENT	**360,337**	**625,562**	**625,562**	**590,890**	**716,550**	**14.55%**	**714,290**
PLANNING							
Personnel	-	-	-	-	-		-
Operating	-	-	106,200	106,200	-		-
Capital	-	-	-	-	-		-
TOTAL PLANNING	**-**	**-**	**106,200**	**106,200**	**-**	**-**	**-**
TOTAL COMMUNITY PLANNING AND DEVELOPM	**1,569,008**	**1,992,773**	**2,098,973**	**2,075,685**	**2,267,283**	**14%**	**2,270,703**
ECONOMIC DEVELOPMENT							
Personnel	16,300	181,157	181,157	148,756	212,649	17.38%	193,218
Operating	21,907	67,623	32,623	36,603	95,007	40.50%	96,907
TOTAL ECONOMIC DEVELOPMENT	**38,207**	**248,780**	**213,780**	**185,359**	**307,656**	**23.67%**	**290,125**
PARKS AND RECREATION							
PARKS							
GENERAL PARKS							
Personnel	456,258	533,846	533,846	611,275	621,439	16.41%	616,080
Operating	258,534	234,396	234,394	234,816	258,287	10.19%	238,453
Capital	45,673	-	-	-	55,000		86,100
TOTAL GENERAL PARKS	**760,465**	**768,242**	**768,240**	**846,091**	**934,726**	**21.67%**	**940,633**
BRONSON PARK MAINTENANCE							
Personnel	33,602	39,278	39,278	36,608	41,186	4.86%	41,798
Operating	61,437	25,818	39,012	38,568	28,722	11.25%	29,296
Capital	-	-	-	-	-		-
TOTAL BRONSON PARK	**95,039**	**65,096**	**78,290**	**75,176**	**69,908**	**7.39%**	**71,094**
TOTAL PARKS	**855,504**	**833,338**	**846,530**	**921,267**	**1,004,634**	**20.56%**	**1,011,727**
RECREATION							
GENERAL RECREATION							
Personnel	511,299	593,547	682,416	690,276	750,787	26.49%	745,603
Operating	307,935	376,262	392,250	422,011	391,860	4.15%	399,697
Capital	2,445	-	-	-	-		-
TOTAL GENERAL RECREATION	**821,679**	**969,809**	**1,074,666**	**1,112,287**	**1,142,647**	**17.82%**	**1,145,300**
RECREATION ADULT SPORTS							
Personnel	26,325	23,131	23,131	26,112	24,415	5.55%	27,507
Operating	21,254	26,068	26,068	28,705	28,970	11.13%	29,549
Capital	-	-	-	-	-		-
TOTAL ADULT SPORTS	**47,579**	**49,199**	**49,199**	**54,817**	**53,385**	**8.51%**	**57,056**
INTERGENERATIONAL AND INCLUSIVE SERVICE							
Personnel	4,222	6,416	6,416	4,013	3,934	-38.68%	3,973
Operating	1,231	2,350	2,350	1,300	1,600	-31.91%	1,632
Capital	-	-	-	-	-		-
TOTAL INTERGENERATIONAL AND INCLUSIVE SERVICE	**5,453**	**8,766**	**8,766**	**5,313**	**5,534**	**-36.87%**	**5,605**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
GENERAL FUND

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
RECREATION / SPORTS COMPLEX							
Personnel	64,935	88,260	88,260	72,529	73,290	-16.96%	88,920
Operating	91,346	71,509	71,509	73,808	68,640	-4.01%	70,013
Capital	59,589	-	-	22,247	30,000	0.00%	30,000
TOTAL SPORTS COMPLEX	**215,870**	**159,769**	**159,769**	**168,584**	**171,930**	**7.61%**	**188,933**
TOTAL RECREATION	**1,090,581**	**1,187,543**	**1,292,400**	**1,341,001**	**1,373,496**	**15.66%**	**1,396,894**
TOTAL PARKS & RECREATION	**1,946,085**	**2,020,881**	**2,138,930**	**2,262,268**	**2,378,130**	**17.68%**	**2,408,621**
GENERAL :							
NON-DEPARTMENTAL EXPENDITURES							
TOTAL NON-DEPARTMENTAL	**1,011,158**	**100,000**	**-**	**-**	**469,657**	**369.66%**	**479,051**
TOTAL OPERATING BUDGET	**45,827,237**	**49,532,841**	**50,474,786**	**50,548,744**	**51,596,331**	**4.17%**	**51,971,869**
INITIATIVES							
TOTAL INITIATIVES	**330,464**	**-**	**-**	**-**	**-**		**-**
TOTAL OPERATING & INITIATIVES	**46,157,701**	**49,532,841**	**50,474,786**	**50,548,744**	**51,596,331**	**4.17%**	**51,971,869**
TRANSFERS OUT							
Contribution to CIP Fund	2,689,180	2,100,000	2,100,000	2,100,000	2,450,000	16.67%	2,700,000
TOTAL CIP CONTRIBUTION	**2,689,180**	**2,100,000**	**2,100,000**	**2,100,000**	**2,450,000**	**16.67%**	**2,700,000**
OPEB EXPENSE							
Contributions to OPEB Trust	2,491,300	2,491,300	2,491,300	2,491,300	2,491,300	0.00%	2,491,300
Debt Service OPEB Bonding	3,833,673	3,835,932	3,835,932	3,835,932	3,835,112	-0.02%	3,835,932
TOTAL OPEB EXPENSE	**6,324,973**	**6,327,232**	**6,327,232**	**6,327,232**	**6,326,412**	**-0.01%**	**6,327,232**
TOTAL GENERAL FUND EXPENDITURES	**55,171,854**	**57,960,073**	**58,902,018**	**58,975,976**	**60,372,743**	**4.16%**	**60,999,101**
BEGINNING UNRESERVED FUND BALANCE	**10,854,901**	**11,619,392**	**11,619,392**	**11,619,392**	**10,039,278**	**-13.60%**	**10,113,751**
(USE OF WORKING CAPITAL) OR TRANSFER TO SURPLUS	**764,491**	**(2,298,511)**	**(2,644,905)**	**(1,580,114)**	**74,473**	**-103.24%**	**89,966**
ENDING UNRESERVED FUND BALANCE	**11,619,392**	**9,320,881**	**8,974,487**	**10,039,278**	**10,113,751**	**8.51%**	**10,203,717**
Target Fund Balance	**7,271,725**	**7,236,003**	**7,313,425**	**7,461,462**	**7,858,138**	**8.60%**	**7,941,579**
Over / (Under) Target Fund Balance	**4,347,667**	**2,084,878**	**1,661,062**	**2,577,816**	**2,255,613**		**2,262,138**
Fund Balance Percentage of Revenue	**20.8%**	**16.7%**	**16.0%**	**17.5%**	**16.7%**		**16.7%**
Ending Budget Stablization Reserves	**-**	**-**	**-**	**-**	**-**		**-**
Ending Capital Reserve	**350,000**	**350,000**	**350,000**	**350,000**	**350,000**		**350,000**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
SPECIAL REVENUE FUNDS

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
MAJOR STREETS							
Operating							
RESOURCES							
Highway Maintenance	291,810	250,000	250,000	250,000	250,000	0.00%	250,000
Gas and Weight Tax	4,458,804	5,353,160	5,353,160	5,353,160	6,028,505	12.62%	7,095,182
Other State Revenue (Metro Act)	432,077	265,000	371,226	382,519	275,000	3.77%	450,000
Interest	5,384	6,000	6,000	6,000	6,000	0.00%	6,000
Bond Financing	-	-	-	-	-	0.00%	-
Other	8,747	10,000	10,000	40,669	60,000	500.00%	60,000
Transfer from Insurance Fund	-	-	-	-	20,000	0.00%	-
Use of (Contribution to) Working Capital	116,687	(1,051,033)	(1,081,407)	(786,141)	206,376	-119.64%	(826,526)
TOTAL RESOURCES	**5,313,509**	**4,833,127**	**4,908,979**	**5,246,207**	**6,845,881**	**41.64%**	**7,034,656**
EXPENDITURES							
Personnel	713,275	897,937	897,937	849,564	1,512,547	68.45%	1,575,314
Operating	1,798,716	1,679,875	1,755,727	1,973,089	2,267,967	35.01%	2,267,967
Debt Service	1,684,759	1,688,495	1,688,495	1,856,734	1,945,547	15.22%	1,974,587
Debt Service - OPEB Bonding	73,363	73,420	73,420	73,420	76,420	0.00%	73,388
Contribution OPEB Trust	43,400	43,400	43,400	43,400	43,400	0.00%	43,400
Transfer to Local Streets	999,996	450,000	450,000	450,000	1,000,000	122.22%	1,100,000
TOTAL MAJOR STREETS OPERATING	**5,313,509**	**4,833,127**	**4,908,979**	**5,246,207**	**6,845,881**	**41.64%**	**7,034,656**
CAPITAL							
RESOURCES							
Federal Aid	-	2,334,000	2,334,000	2,334,000	2,069,000	-11.35%	1,916,000
State Grants and Other State Revenue	-	-	-	-	-		-
Local and Other Contributions	52,807	1,200,000	1,147,193	1,243,000	-	0.00%	-
Contribution from Bond Proceeds	2,000,000	3,055,600	3,098,036	3,098,036	2,057,000	-32.68%	1,984,000
Transfer from Other Funds	-	-	-	-	2,039,200	0.00%	-
Use of (Contribution to) Working Capital	423,158	192,436	1,317,517	1,224,759	-	-100.00%	-
TOTAL RESOURCES	**2,475,965**	**6,782,036**	**7,896,746**	**7,899,795**	**6,165,200**	**-9.10%**	**3,900,000**
STREET CONSTRUCTION							
Personnel	20,625	42,429	26,629	29,678	42,429	0.00%	-
Materials and Services	2,431,692	6,739,607	7,870,117	7,870,117	6,122,771	-9.15%	3,900,000
Capital	23,648	-	-	-	-	0.00%	-
TOTAL STREET CONSTRUCTION	**2,475,965**	**6,782,036**	**7,896,746**	**7,899,795**	**6,165,200**	**-9.10%**	**3,900,000**
TOTAL MAJOR STREETS	**7,789,474**	**11,615,163**	**12,805,725**	**13,146,002**	**13,011,081**	**12.02%**	**10,934,656**
LOCAL STREETS							
Operating							
RESOURCES							
Gas and Weight Taxes	1,260,035	1,512,667	1,512,667	1,584,092	1,703,526	12.62%	2,004,946
Interest	3,276	2,000	2,000	2,000	2,000	0.00%	2,000
Bond Financing	-	-	-	-	-	0.00%	10,000
Other	304,739	192,500	192,500	192,500	313,000	62.60%	200,000
Transfer from Major Streets	999,996	450,000	450,000	450,000	1,000,000	122.22%	1,100,000
Transfer from Insurance Fund	-	-	-	-	30,000	0.00%	-
Use of (Contribution to) Working Capital	(124,630)	526,643	526,643	638,116	127,713	-75.75%	(66,224)
TOTAL RESOURCES	**2,443,416**	**2,683,810**	**2,683,810**	**2,866,708**	**3,176,239**	18.35%	**3,250,722**
EXPENDITURES							
Personnel	606,401	823,196	823,196	1,003,447	1,238,256	50.42%	1,297,305
Operating	1,041,998	1,068,895	1,068,895	1,015,834	1,066,248	-0.25%	1,021,248
Debt Service	686,879	683,528	683,528	739,236	763,597	11.71%	824,030
Debt Service - OPEB Bonding	67,888	67,941	67,941	67,941	67,888	0.00%	67,888
Contribution OPEB Trust	40,250	40,250	40,250	40,250	40,250	0.00%	40,250
Transfer to Pension Fund (ERI payback)	-	-	-	-	-	0.00%	-
TOTAL LOCAL STREETS OPERATING	**2,443,416**	**2,683,810**	**2,683,810**	**2,866,708**	**3,176,239**	18.35%	**3,250,722**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
SPECIAL REVENUE FUNDS

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
LOCAL STREETS, continued							
CAPITAL							
RESOURCES							
Local and Other Contributions	-	-	413,700	413,700	641,064	0.00%	-
Federal Aid	-	-	-	-	-		-
Bond Proceeds	1,000,000	1,000,000	1,000,000	1,000,000	975,000	-2.50%	1,000,000
Transfer from Other Funds	-	-	-	-	1,960,800	0.00%	-
					-		-
Use of (Contribution to) Working Capital	(340,268)	-	795,509	795,509	-	0.00%	-
TOTAL RESOURCES	**659,732**	**1,000,000**	**2,209,209**	**2,209,209**	**3,576,864**	**257.69%**	**1,000,000**
STREET CONSTRUCTION							
Personnel	24,635	42,429	242,695	242,695	24,635	-41.94%	-
Supplies and Services	635,097	957,571	1,966,514	1,966,514	3,552,229	270.96%	1,000,000
TOTAL STREET CONSTRUCTION	**659,732**	**1,000,000**	**2,209,209**	**2,209,209**	**3,576,864**	**257.69%**	**1,000,000**
TOTAL LOCAL STREETS	**3,103,148**	**3,683,810**	**4,893,019**	**5,075,917**	**6,753,103**	**83.32%**	**4,250,722**
CEMETERIES							
RESOURCES							
Lot and Burial Sales	119,523	130,350	130,350	104,081	116,102	-10.93%	116,102
Foundations	26,097	21,000	21,000	33,674	30,000	42.86%	30,000
Interest	412	-	-	412	400	0.00%	400
Other	2,467	-	-	-	-	0.00%	-
Transfer from Cemetery Trust / Capital	194,943	310,578	339,000	339,000	297,168	-4.32%	297,168
Use of (Contribution to) Working Capital	26,142	189,730	160,182	(79,106)	89,395	-52.88%	89,855
TOTAL RESOURCES	**369,584**	**651,658**	**650,532**	**398,061**	**533,065**	**-18.20%**	**533,525**
EXPENDITURES							
Personnel	28,465	29,290	29,290	29,258	29,630	1.16%	30,090
Operating	326,176	463,368	463,368	354,327	341,255	-26.35%	341,255
Capital	14,943	159,000	157,874	14,476	162,180	2.00%	162,180
Transfer to Pension Fund (ERI payback)	-	-	-	-	-	0.00%	-
TOTAL CEMETERIES	**369,584**	**651,658**	**650,532**	**398,061**	**533,065**	-18.20%	**533,525**
SOLID WASTE							
RESOURCES							
Taxes - Current and Prior Years	2,553,522	2,607,731	2,607,731	2,607,731	2,843,141	9.03%	2,933,495
Interest	162	5,000	5,000	5,000	5,000	0.00%	5,000
Other	93,959	103,000	103,000	103,000	103,000	0.00%	103,000
Transfer Insurance Fund	-	-	-	-	30,000	0.00%	-
Use of (Contribution to) Working Capital	35,243	(51,015)	141,385	(19,845)	(439,677)	761.86%	(473,820)
TOTAL RESOURCES	**2,682,886**	**2,664,716**	**2,857,116**	**2,695,886**	**2,541,464**	**-4.63%**	**2,567,675**
EXPENDITURES							
Personnel	544,078	628,377	628,377	332,670	355,648	-43.40%	381,859
Operating	2,008,933	1,906,400	2,098,800	2,233,277	2,055,942	7.84%	2,055,942
Debt Service - OPEB Bonding	81,575	81,639	81,639	81,639	81,574	0.00%	81,574
Contribution OPEB Trust	48,300	48,300	48,300	48,300	48,300	0.00%	48,300
TOTAL SOLID WASTE	**2,682,886**	**2,664,716**	**2,857,116**	**2,695,886**	**2,541,464**	**-4.63%**	**2,567,675**
BLIGHT ABATEMENT							
RESOURCES							
Other - Interest	53	-	-	53	50		-
Use of (Contribution to) Working Capital	(53)	26,529	26,529	887	25,390	-4.29%	-
TOTAL RESOURCES	**-**	**26,529**	**26,529**	**940**	**25,440**	**-4.10%**	**-**
EXPENDITURES							
Operating	-	26,529	26,529	940	25,440	-4.10%	-
Capital	-	-	-	-	-		-
TOTAL BLIGHT ABATEMENT	**-**	**26,529**	**26,529**	**940**	**25,440**	**-4.10%**	**-**
BROWNFIELD LOCAL SITE REM REVOLVING							
RESOURCES							

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
SPECIAL REVENUE FUNDS

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
Tax Capture	775,141	253,350	253,350	253,350	175,455	-30.75%	175,000
Interest on Investments	2,990	2,000	2,000	2,000	1,500	-25.00%	1,500
Transfer from EOF	-	-	-	-	-	0.00%	-
Use of (Contribution to) Working Capital	(647,476)	2,220,025	2,220,025	1,212,025	1,093,428	-50.75%	(1,500)
TOTAL RESOURCES	**130,655**	**2,475,375**	**2,475,375**	**1,467,375**	**1,270,383**	**-48.68%**	**175,000**
EXPENDITURES							
Operating	77,848	575,375	575,375	167,375	1,270,383	120.79%	175,000
Transfers to Other Funds	52,807	1,900,000	1,900,000	1,300,000	-	-100.00%	-
TOTAL LOCAL SITE REM REVOLVING	**130,655**	**2,475,375**	**2,475,375**	**1,467,375**	**1,270,383**	**-48.68%**	**175,000**
ECONOMIC INITIATIVE							
RESOURCES							
Principal on Loans	-	-	-	-	-		-
Interest on Loans	36,973	35,000	35,000	27,158	33,153	-5.28%	40,000
Interest on Investments	1,720	2,000	2,000	2,000	1,500	-25.00%	10,000
Use of (Contribution to) Working Capital	861,307	245,000	245,000	234,150	150,347	-38.63%	60,000
TOTAL RESOURCES	**900,000**	**282,000**	**282,000**	**263,308**	**185,000**	**-34.40%**	**110,000**
EXPENDITURES							
Operating	250,000	250,000	250,000	200,000	150,000	-40.00%	75,000
Transfers to Other Funds	650,000	32,000	32,000	63,308	35,000	0.00%	35,000
TOTAL ECONOMIC INITIATIVE	**900,000**	**282,000**	**282,000**	**263,308**	**185,000**	**-34.40%**	**110,000**
ECONOMIC OPPORTUNITY							
RESOURCES							
Interest on Investments	152	-	-	-	1,500,150	0.00%	150
Use of (Contribution to) Working Capital	(152)	-	-	-	74,850	0.00%	(150)
TOTAL RESOURCES	**-**	**-**	**-**	**-**	**1,575,000**	**0.00%**	**-**
EXPENDITURES							
Operating	-	-	-	-	1,575,000	0.00%	-
Transfers to Other Funds	-	-	-	-	-	0.00%	-
TOTAL ECONOMIC OPPORTUNITY	**-**	**-**	**-**	**-**	**1,575,000**	**0.00%**	**-**
FAÇADE IMPROVEMENT PROGRAM							
RESOURCES							
Other	927	611	611	9,310	6,708	0.00%	5,000
Transfer from Other Funds	-	-	-	-	-	0.00%	-
Use of (Contribution to) Working Capital	(927)	-	-	(964)	-	0.00%	-
TOTAL RESOURCES	**-**	**611**	**611**	**8,346**	**6,708**	**0.00%**	**5,000**
EXPENDITURES							
Operating	-	-	-	-	-	0.00%	-
Transfer to CDBG Grants	-	611	611	8,346	6,708	0.00%	5,000
TOTAL FAÇADE IMPROVEMENT PROGRA	**-**	**611**	**611**	**8,346**	**6,708**	**0.00%**	**5,000**
SMALL BUSINESS REVOLVING LOANS							
RESOURCES							
Principal on Loans	13,098	10,000	10,000	4,795	4,700	-53.00%	8,000
Interest from Loans	1,497	1,200	1,200	938	900	-25.00%	2,000
Use of (Contribution to) Working Capital	63,251	(10,000)	(10,000)	5,210	4,900	-149.00%	-
TOTAL RESOURCES	**77,846**	**1,200**	**1,200**	**10,943**	**10,500**	**775.00%**	**10,000**
EXPENDITURES							
Operating	-	-	-	-	-		-
Transfer to other CDBG programs	77,846	1,200	1,200	10,943	10,500	0.00%	10,000
TOTAL SMALL BUSINESS REVOLVING LO	**77,846**	**1,200**	**1,200**	**10,943**	**10,500**	**775.00%**	**10,000**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
SPECIAL REVENUE FUNDS

PRIVATE PURPOSE TRUST AND DONATIONS	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
RESOURCES							
Donations & Contributions	464,130	64,333	87,214	602,281	518,880	706.55%	518,880
Interest on Investments	3,943	(450)	(450)	2,538	2,292	-609.33%	2,292
Transfers from Other Funds	-	-	-	-	-		-
Use of (Contribution to) Working Capital	(266,886)	67,857	81,857	8,428	84,552	24.60%	84,552
TOTAL RESOURCES	**201,187**	**131,740**	**168,621**	**613,247**	**605,724**	**359.79%**	**605,724**
EXPENDITURES							
PUBLIC SAFETY-							
Personnel	-	-	-	-	-		-
Operating	69,228	62,598	62,598	63,816	63,849	2.00%	63,849
Capital	-	-	-	-	-	0.00%	-
TOTAL PUBLIC SAFETY	69,228	**62,598**	**62,598**	**63,816**	**63,849**	**-**	**63,849**
PARKS AND RECREATION-							
Personnel	12,867	-	6,986	-	-		-
Operating	16,396	64	12,064	12,008	10,056	0.00%	10,056
Capital	1,092	-	3,895	-	-		-
TOTAL PARKS AND RECREATION	**30,355**	**64**	**22,945**	**12,008**	**10,056**	**156**	**10,056**
COMMUNITY PLANNING & DEVELOPMENT -							
Personnel	-	-	-	-	-	0.00%	-
Operating	101,604	69,078	83,078	537,423	531,819	669.88%	531,819
TOTAL COMMUNITY PLANNING & DEVEL	**101,604**	**69,078**	**83,078**	**537,423**	**531,819**		**531,819**
TOTAL PRIVATE PURPOSE TRUST & DON/	**201,187**	**131,740**	**168,621**	**613,247**	**605,724**	**359.79%**	**605,724**

MICROENTERPRISE REVOLVING LOANS	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
RESOURCES							
Use of (Contribution to) Working Capital	79,133	-	-	-	-		-
TOTAL RESOURCES	**79,133**	**-**	**-**	**-**	**-**	**-**	**-**
EXPENDITURES							
Operating	-	-	-	-	-		-
Transfer to CDBG Grants	79,133	-	-	-	-		-
TOTAL MICROENTERPRISE LOANS	**79,133**	**-**	**-**	**-**	**-**		**-**

KVET DRUG ENFORCEMENT FORFEITURE	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
RESOURCES							
KVET-Federal Forfeiture Justice Fund	70,000	20,000	20,000	20,000	20,000	0.00%	20,000
Drug Forfeiture Revenue	160,297	210,000	210,000	210,000	210,000	0.00%	210,000
Drug Enforcement Task Force	30,176	20,000	20,000	20,000	20,000	0.00%	20,000
Clandestine Lab Program	6,097	1,600	1,600	3,555	3,555	0.00%	3,555
Interest on Investments	652	-	-	-	-	0.00%	-
Auction Sale and Sale of Assets	31,023	50,000	50,000	30,000	50,000	0.00%	50,000
Use of (Contribution to) Working Capital	90,323	(18,458)	(18,458)	158,836	51,125	-376.98%	51,016
TOTAL RESOURCES	**388,568**	**283,142**	**283,142**	**442,391**	**354,680**	**25.27%**	**354,571**
EXPENDITURES							
Personnel	43,879	16,079	16,079	40,310	16,190	0.69%	16,081
Operating	267,841	242,563	242,563	377,581	-	-100.00%	-
Capital	76,848	24,500	24,500	24,500	338,490	1281.59%	338,490
TOTAL KVET DRUG ENFORCEMENT	**388,568**	**283,142**	**283,142**	**442,391**	**354,680**	**25.27%**	**354,571**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
SPECIAL REVENUE FUNDS

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
COMMUNITY DEVELOPMENT GRANT ADMINISTRATION							
RESOURCES							
Federal Revenues	691,037	852,547	852,547	741,342	865,496	1.52%	875,278
Community Grants and Contributions	-	-	-	-	-	0.00%	-
Other	19,651	13,000	13,000	19,651	19,000	46.15%	20,000
Transfer from Other Funds	144,561	-	-	12,211	10,500	-100.00%	-
Working Capital	1	-	-	(1,225)	-	0.00%	-
TOTAL RESOURCES	**855,250**	**865,547**	**865,547**	**771,979**	**894,996**	**3.40%**	**895,278**
EXPENDITURES							
Personnel	777,678	789,622	789,622	759,490	817,507	3.53%	835,278
Operating	77,572	75,925	75,925	12,489	77,489	2.06%	60,000
Capital	-	-	-	-	-	0.00%	-
TOTAL COMMUNITY DEVELOPMENT GRANT ADMINISTRATION	**855,250**	**865,547**	**865,547**	**771,979**	**894,996**	**3.40%**	**895,278**
COMMUNITY DEVELOPMENT ENTITELMENT GRANTS							
RESOURCES							
Federal Revenues	1,306,067	150,000	1,194,785	1,009,648	1,094,918	629.95%	1,250,000
Community Grants and Contributions	-	-	-	-	-	0.00%	-
Other	(1,163)	-	-	-	-		-
Transfer from Other Funds	12,418	-	54,211	36,549	-	-100.00%	-
Working Capital	9,662	-	-	74,157	-	0.00%	(150,000)
TOTAL RESOURCES	**1,326,984**	**150,000**	**1,248,996**	**1,120,354**	**1,094,918**	**629.95%**	**1,100,000**
EXPENDITURES							
Personnel	115,609	150,000	184,391	300,709	150,000	0.00%	150,000
Operating	1,211,375	-	1,064,605	772,461	944,918	-100.00%	950,000
Capital	-	-	-	-	-	0.00%	
Transfer to Other Funds	-	-	-	47,184	-	0.00%	-
TOTAL COMMUNITY DEVELOPMENT ENTITLEMENT GRANTS	**1,326,984**	**150,000**	**1,248,996**	**1,120,354**	**1,094,918**	**629.95%**	**1,100,000**
FOUNDATION FOR EXCELLENCE							
RESOURCES							
Local Contributions	-	-	2,652,567	3,152,567	12,428,000	0.00%	306,893
Working Capital	-	-	-	-	-	0.00%	-
TOTAL RESOURCES	**-**	**-**	**2,652,567**	**3,152,567**	**12,428,000**	**0.00%**	**306,893**
EXPENDITURES							
Transfer to Other Funds	-	-	2,652,567	3,152,567	12,428,000	0.00%	306,893
TOTAL FOUNDATION FOR EXCELLENCE	**-**	**-**	**2,652,567**	**3,152,567**	**12,428,000**	**0.00%**	**306,893**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
SPECIAL REVENUE FUNDS

MISCELLANEOUS GRANTS	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
RESOURCES							
Federal and State Grants	2,073,676	832,000	1,046,601	1,194,078	1,427,995	71.63%	1,346,995
Local Contributions	70,615	-	4,308	7,111	-	0.00%	-
Internal Contributions	100,944	90,000	890,000	840,000	840,000	0.00%	890,000
Working Capital	(1)	-	(99,999)	(225,314)	12,801	0.00%	-
TOTAL RESOURCES	**2,245,234**	**922,000**	**1,840,910**	**1,815,875**	**2,280,796**	**0.00%**	**2,236,995**
EXPENDITURES							
PUBLIC SAFETY-							
Personnel	1,289,414	832,000	832,000	831,699	1,345,583	0.00%	1,346,995
Operating	89,808	-	-	-	-	0.00%	-
Capital	260,259	-	-	-	-	0.00%	-
TOTAL PUBLIC SAFETY	**1,639,481**	**832,000**	**832,000**	**831,699**	**1,345,583**	0.00%	**1,346,995**
PARKS AND RECREATION-							
Personnel	31,600	-	50,254	43,631	45,213	0.00%	-
Operating	227,733	90,000	938,110	920,000	890,000	0.00%	890,000
Capital	-	-	-	-	-	0.00%	-
TOTAL PARKS AND RECREATION	**259,333**	**90,000**	**988,364**	**963,631**	**935,213**	0.00%	**890,000**
COMMUNITY DEVELOPMENT-							
Personnel	3,375	-	-	-	-	0.00%	-
Operating	343,045	-	20,546	20,545	-	0.00%	-
Capital	-	-	-	-	-	0.00%	-
TOTAL COMMUNITY DEVELOPMENT	**346,420**	**-**	**20,546**	**20,545**	**-**	0.00%	**-**
TOTAL GENERAL GOVERNMENT	**-**	**-**	**-**	**-**	**-**		**-**
TOTAL MISCELLANEOUS GRANTS	**2,245,234**	**922,000**	**1,840,910**	**1,815,875**	**2,280,796**	**0.00%**	**2,236,995**
TOTAL SPECIAL REVENUES	**20,149,949**	**23,753,491**	**31,051,890**	**30,983,191**	**43,570,858**	**83.43%**	**24,086,039**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
ENTERPRISE FUNDS

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
WASTEWATER							
RESOURCES							
Operational	19,599,234	22,480,313	22,480,313	20,304,262	20,616,400	-8.29%	22,265,712
Interest	84,217	33,200	33,200	33,200	180,500	443.67%	180,500
Other Income	51,187	3,000	3,000	5,872	1,415,137	47071.23%	-
CIA - Capital	17,958	-	30,000	30,000	30,000	0.00%	30,000
Bond Proceeds	-	6,540,000	-	-	5,630,000	0.00%	11,235,000
Transfer from Insurance Fund	-	-	-	-	240,000	0.00%	-
Use of (Contribution to) Working Capital	4,429,920	3,386,324	11,937,649	12,478,253	5,027,644	48.47%	2,898,883
TOTAL RESOURCES	**24,182,516**	**32,442,837**	**34,484,162**	**32,851,587**	**33,139,681**	**2.15%**	**36,610,095**
EXPENDITURES							
Personnel	4,969,248	5,467,704	5,467,704	5,008,158	6,125,664	12.03%	6,186,937
Operating	15,188,165	17,219,370	17,193,370	16,041,746	17,143,786	-0.44%	17,486,661
Capital	1,737,186	7,824,200	9,891,525	9,870,120	7,933,937	1.40%	11,885,000
Debt Service	978,497	971,707	971,707	971,707	976,400	0.48%	91,903
Debt Service - OPEB Bonding	601,683	602,156	602,156	602,156	602,194	0.00%	601,894
Contribution OPEB Trust	707,737	357,700	357,700	357,700	357,700	0.00%	357,700
TOTAL WASTEWATER	**24,182,516**	**32,442,837**	**34,484,162**	**32,851,587**	**33,139,681**	**2.15%**	**36,610,095**
WATER							
RESOURCES							
Operational	15,444,032	15,936,057	15,936,057	16,854,653	18,035,571	13.17%	19,478,417
Interest	39,851	5,000	5,000	5,000	59,400	1088.00%	59,400
Other	74,705	10,248	10,248	10,248	75,348	635.25%	75,348
Capital CIA	2,112,642	-	2,242,689	2,242,689	33,000	0.00%	33,000
Bond Proceeds	-	-	-	-	8,805,600	0.00%	12,995,100
Transfer from Insurance Fund	-	-	-	-	180,000	0.00%	-
Transfer from Other Funds	-	-	500,000	500,000	500,000	0.00%	500,000
Use of (Contribution to) Working Capital	1,413,346	10,340,702	9,264,979	8,174,102	1,318,078	-87.25%	269,708
TOTAL RESOURCES	**19,215,911**	**26,292,007**	**27,958,973**	**27,786,692**	**29,006,997**	**10.33%**	**33,410,973**
EXPENDITURES							
Personnel	2,902,067	4,007,921	4,007,921	4,177,616	5,288,662	31.96%	5,457,606
Operating	11,235,551	11,173,919	11,173,919	11,128,554	10,653,919	-4.65%	10,866,997
Capital	2,185,534	8,033,800	9,700,766	9,562,703	10,118,600	25.95%	14,194,800
Debt Service	1,727,434	2,226,419	2,226,419	2,067,871	2,095,833	-5.87%	2,041,861
Debt Service - OPEB Bonding	551,315	551,748	551,748	551,748	551,783	0.00%	551,508
Contribution OPEB Trust	614,010	298,200	298,200	298,200	298,200	0.00%	298,200
TOTAL WATER	**19,215,911**	**26,292,007**	**27,958,973**	**27,786,692**	**29,006,997**	**10.33%**	**33,410,973**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
ENTERPRISE FUNDS

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
KALAMAZOO FARMERS MARKET							
RESOURCES							
Property Rental	15,000	15,000	15,000	-	-	-100.00%	-
Other	2,468	2,500	2,500	-	-	-100.00%	-
Use of (Contribution to) Working Capital	22	(1,866)	(1,866)	-	-	-100.00%	-
TOTAL RESOURCES	**17,490**	**15,634**	**15,634**	**-**	**-**	**-100.00%**	**-**
EXPENDITURES							
Personnel	1,201	1,191	1,191	-	-	-100.00%	-
Operating	16,289	14,443	14,443	-	-	-100.00%	-
TOTAL FARMERS MARKET	**17,490**	**15,634**	**15,634**	**-**	**-**	**-100.00%**	**-**
KALAMAZOO MUNICIPAL GOLF ASSOCIATION							
RESOURCES							
Operational	1,206,959	1,120,906	1,120,906	1,165,000	1,205,000	7.50%	1,205,000
Other	508,585	480,000	480,000	579,491	510,000	6.25%	510,000
Use of (Contribution to) Working Capital	179,141	103,353	103,353	(30,076)	(30,295)	-129.31%	(30,295)
TOTAL RESOURCES	**1,894,685**	**1,704,259**	**1,704,259**	**1,714,415**	**1,684,705**	**-1.15%**	**1,684,705**
EXPENDITURES							
Operating	1,654,555	1,408,820	1,408,820	1,466,106	1,438,500	2.11%	1,438,500
Debt Service	240,130	295,439	295,439	248,309	246,205	-16.66%	246,205
TOTAL GOLF ASSOCIATION	**1,894,685**	**1,704,259**	**1,704,259**	**1,714,415**	**1,684,705**	**-1.15%**	**1,684,705**
TOTAL ENTERPRISE FUNDS	**45,310,602**	**60,454,737**	**64,163,028**	**62,352,694**	**63,831,383**	**-89%**	**71,705,773**

CITY OF KALAMAZOO
2018 PROPOSED BUDGET
PENSION SYSTEM

	2016 Actual	2017 Adopted	2017 Amended	2017 Projected	2018 Proposed	2018/2017 Variance	2019 Projected
PENSION SYSTEM							
RESOURCES							
Investment Income	74,962,061	44,607,044	44,607,044	35,960,000	35,960,000	-19.38%	36,319,600
Employer & Employee Contributions	1,085,939	1,037,000	1,037,000	1,065,000	1,065,000	2.70%	1,065,000
Miscellaneous Income	1,427	200	200	500	1,000	400.00%	1,000
Use of (Contribution to) Working Capital	(45,200,310)	(14,728,645)	(14,689,645)	(6,015,788)	(6,046,300)	-58.95%	(6,096,753)
TOTAL RESOURCES	**30,849,117**	**30,915,599**	**30,954,599**	**31,009,712**	**30,979,700**	**0.21%**	**31,288,847**
OPERATIONS							
Benefit Payments	28,474,218	28,500,000	28,500,000	28,500,000	28,500,000	0.00%	28,785,000
Participant Withdrawals	22,653	20,000	20,000	60,000	65,000	0.00%	65,000
Custodial & Actuarial Fees	357,100	319,500	358,500	387,434	398,000	24.57%	401,980
Pension Management Fees	1,810,110	1,850,000	1,850,000	1,850,000	1,850,000	0.00%	1,868,500
City Administrative Fees	153,024	147,099	147,099	147,099	147,100	0.00%	148,571
Due Diligence/Conferences	6,755	5,000	5,000	7,000	10,000	100.00%	10,100
Investment Advisory Feees	1,375	68,000	68,000	2,000	3,500	-94.85%	3,535
Audit Fees	4,800	5,000	5,000	4,900	5,100	2.00%	5,151
Other Expenses	19,082	1,000	1,000	51,279	1,000	0.00%	1,010
TOTAL RETIREMENT OPERATIONS	**30,849,117**	**30,915,599**	**30,954,599**	**31,009,712**	**30,979,700**	**0.21%**	**31,288,847**

Commission Agenda Report
City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Thomas C. Skrobola, Management Services Director / CFO

PREPARED BY: Stephanie McGowan, Budget Division Manager

DATE: 12/21/2017

SUBJECT: Proposed FY 2018 Downtown Development Authority Budget (DDA)

RECOMMENDATION

It is recommended that the City Commission adopt the Proposed FY 2018 Budget for the Downtown Development Authority (DDA) operating budget, and approve the existing two-mill DDA Tax Levy.

BACKGROUND

The City ordinance, which established the Downtown Development Authority, requires that the DDA annually submit its recommended budget to the City Commission for adoption. The DDA recommended budget as proposed for adoption is $1,328,633.

2018 Revenues: The Downtown Development Authority Operating Budget is funded by the proposed DDA millage of 1.9638 (which is the original authorized 2 Mills and reduced by the Headlee Amendment), Personal Property tax reimbursement per PA86, a contribution from TIF reserves, an administrative loan from the City of Kalamazoo, and other revenue totaling $1,328,633.

2018 Expenses: Expenses include operating expenses of $270,050, Initiatives/Programs of $389,210, and Debt Service/Other Obligations totaling $669,373. The total expenses for the DDA equal $1,328,633.

COMMUNITY RESOURCES CONSULTED

The Downtown Development Authority Board has reviewed the budget request and is recommending City Commission approval of the Proposed FY 2018 Budget as well as requesting approval of the two-mill tax levy. A formal public hearing was held on December 18, 2017 where the Proposed FY 2018 Budget and the Resolution to present the budget to the City Commission was approved by the DDA.

FISCAL IMPACT

The approval of the two-mill tax levy and the Proposed FY 2018 Budget will provide the DDA with the authority to adopt and implement the budget and related activities of the DDA during FY 2018.

ALTERNATIVES

The City Commission may approve the budget as submitted or ask for the DDA to revise the budget and resubmit.

ATTACHMENTS:

Type	Description
🗋	Budget 2018 Proposed DDA Budget

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
PROPOSED FY 2018 BUDGET

	2017 Approved	2018 Proposed
REVENUE		
Taxes		
Operating - Current Year (DDA Levy 1.9638 Mills)	270,237	270,237
Operating - Current Year (TIF-2018 Reserves)	1,653,353	200,000
Personal Property Tax (PA86)	-	245,479
Bond Refinance Savings	63,861	-
Total Taxes	**1,987,451**	**715,716**
Fees & Charges for Services		
Festival Place Maintenance Fees	26,000	-
City of Kalamazoo Mall Maintenance	55,343	59,210
Total Fees & Charges for Services	**81,343**	**59,210**
Other		
Interest Income	550	1,050
PILOTS/Miscellaneous	1,500	1,530
Administrative Loan City of Kalamazoo	-	551,127
Total Other Revenue	**2,050**	**553,707**
TOTAL REVENUE	**2,070,844**	**1,328,633**
EXPENSES		
Operating Expenses		
DKI Service Agreement	307,050	232,050
Insurance/Legal/Audit Services	46,500	38,000
Mall Assessment	15,000	-
Miscellaneous	500	-
Total Operating Expenses	**369,050**	**270,050**
Initiatives/Programs		
Brand & Engagement	50,000	100,000
Business Recruitment and Retention	80,000	100,000
CIP:		
Maintenance	250,000	59,210
Building Revitalization Programs	15,000	-
Special Projects	10,000	130,000
TIF Capture-Depot Project	2,800	-
TIF Capture-Miller Canfield	20,793	-
Total Initiatives/Programs	**428,593**	**389,210**
DEBT SERVICE/OTHER OBLIGATIONS		
Arcadia Creek Bonds	477,600	459,600
Building Authority Bonds	253,200	-

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
PROPOSED FY 2018 BUDGET

	2017 Approved	2018 Proposed
TIF Capture Ramp3	19,271	-
Festival Place	128,473	128,473
Metropolitan Center	48,900	-
Rebated Taxes	120,000	35,000
Zoetis Tax Appeal	47,611	46,300
City of Kalamazoo Loan (Deferred until 2024)	76,460	-
Total Debt Service/Other Obligations	**1,171,515**	**669,373**
12% Reserve	35,544	-
TOTAL EXPENSES	**2,004,702**	**1,328,633**
Revenue Over (Under) Expenses	**66,142**	**-**
BEGINNING FUND BALANCE	**93,470**	**159,612**
REVENUE OVER (UNDER) EXPENSES	**66,142**	**-**
ENDING FUND BALANCE	**159,612**	**159,612**

Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Thomas C. Skrobola, Management Services Director / CFO

PREPARED BY: Stephanie McGowan, Budget Manager

DATE: 12/21/2017

SUBJECT: FY 2018 Proposed Budget for the Brownfield Redevelopment Authority

RECOMMENDATION

It is recommended that the City Commission adopt the Proposed FY 2018 Brownfield Redevelopment Authority (BRA) budget as submitted by the BRA Board.

BACKGROUND

The BRA Board annually prepares and approves a Proposed Budget for the operation of the Authority for the upcoming fiscal year. The City Commission is not required by law to adopt the annual appropriation for the BRA; however the long-established practice is to request City Commission approval.

Total resources for the Proposed FY 2018 Budget for the BRA are $1,043,000, and include BRA tax increment financing in the amount of $532,222, land sales proceeds of $503,800, and interest and rents of $9,200.

The Proposed FY 2018 Budget for the BRA provides funding for personnel, debt payment, special projects and initiatives in amount of $888,264. The projected fund balance is $638,516.

COMMUNITY RESOURCES CONSULTED

The Brownfield Redevelopment Authority Board approved the Proposed FY 2018 Budget for the BRA.

FISCAL IMPACT

This Proposed FY 2018 Budget for the BRA will allow the BRA to implement related activities during FY 2018. Projects and initiatives supported by the BRA would otherwise be an expense of the City's General Fund.

ALTERNATIVES

The City Commission may approve the budget as submitted or ask the BRA to revise the budget and resubmit.

ATTACHMENTS:

	Type	Description
🗋	Budget	Proposed FY 2018 Budget for the BRA

BROWNFIELD REDEVELOPMET AUTHORITY (BRA)
2018 PROPOSED BUDGET

	2016 Actual	2017 Budget	2017 Projected	2018 Proposed
Revenues				
TIF Capture - Developer	-	160,000	280,000	280,000
TIF Capture - Building Authority (Ramp)	-	150,500	100,000	100,000
TIF Capture - BRA	344,272	69,500	200,000	150,000
Land Sales Proceeds	274,713	400,000	150,000	503,800
Loan Interest Revenue	3,460	-	-	-
Investment Interest	2,744	1,700	1,700	1,700
General Fund Contribution	-	-	-	-
Miscellaneous Revenues (Rent / Reimbursements)	56,340	12,000	26,695	7,500
MEDQ Grant (KVCC)	386,518	380,773	93,042	-
Transfer In (EIF)	-	-	-	-
Private Donations & Contributions	-	59,000	45,000	-
Total Resources	***1,068,047***	***1,233,473***	***896,437***	***1,043,000***
Expenditures				
Personnel	221,781	229,676	284,730	237,712
Projects:				
Riverfront / River West Redevelopment / River's Edge	-699	20,000	20,065	20,000
Davis Creek Business Park (Lakeside Refinery)	24,714	45,000	20,000	20,000
Former Public Safety Site	2,915	20,000	10,190	5,000
JA Richards	0	0	0	0
Tax Reverted Property Acquisitions/Land Bank	0	20,000	5,000	20,000
TIF Reimbursements to Developers	252,696	160,000	280,000	280,000
TIF Transfer to Building Authority/Mall Parking Structu	138,364	150,500	100,000	100,000
Site/Building Maintenance	9,333	20,000	10,000	25,000
Special Projects Environmental	0	15,000	5,000	15,000
East Bank Site Infrastructure	0	0	0	0
Performance Paper	6,092	20,000	20,000	20,000
Site Preparation/Infrastructure	5,000	25,000	5,000	25,000
Targeted Acquisitions	0	25,000	1,000	25,000
Marketing	2,343	20,000	50,000	30,000
Administrative/IT Fees	13,704	18,996	18,996	27,752
BRA Operating Expenses/Relocation	22,681	30,000	2,655	10,000
MEDQ Grant (KVCC)	293,476	469,773	156,753	0
600 E. Michigan - Grant/loan admin support	0	0	0	0
ED Incentive/Strategy Review	0	30,000	50,000	7,500
Contract Retainage	0	0	0	0
Bank Fees	0	300	300	300
Outside Contractual	0	0	15,000	20,000
Total Expenditures	**992,400**	**1,319,245**	**1,054,689**	**888,264**
Revenue over (under) expenditures	***75,647***	***-85,772***	***-158,252***	***154,736***
Beginning Fund Balance	***566,385***	***642,032***	***642,032***	***483,780***
Ending Fund Balance	***642,032***	***556,260***	***483,780***	***638,516***

Commission Agenda Report
City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Thomas C. Skrobola, Management Services Director / CFO

PREPARED BY: Stephanie McGowan, Budget Manager

DATE: 12/21/2017

SUBJECT: FY 2018 Proposed Budget for the Economic Development Corporation

RECOMMENDATION

It is recommended that the City Commission adopt the proposed FY 2018 Economic Development Corporation (EDC) budget as submitted by the EDC Board.

BACKGROUND

The EDC board annually prepares and adopts a fiscal year budget. The City Commission is not required by law to adopt the annual appropriation for the EDC; however the City Administration has chosen to request City Commission approval.

Revenue for the FY 2018 EDC budget amounts to $35,400. The revenue includes a transfer from the Economic Initiative Fund of $35,000, and investment income of $400. There is no transfer proposed from the General Fund. It should be noted the Local Development Finance Authority (LDFA), which used to provide funding support for the EDC, was closed by City Commission action in 2017.

The FY 2018 EDC budget provides funding for personnel, operating expenses, and transfers in the amount of $185,269. The estimated ending fund balance is $395,912.

COMMUNITY RESOURCES CONSULTED

The Executive Committee of the EDC reviewed the FY 2018 Proposed Budget.

FISCAL IMPACT

This will allow the EDC to implement the budget and related activities during FY 2018. Personnel and operating costs supported by the EDC would otherwise be an expense of the City's General Fund.

ALTERNATIVES

The City Commission may approve the budget as submitted or ask the EDC to revise the budget and resubmit.

ATTACHMENTS:

Type	Description
🗋	Budget FY2018 Proposed Budget - EDC Budget

ECONOMIC DEVELOPMENT AUTHORITY (EDC)
2018 PROPOSED BUDGET

	2016 Actual	2017 Adopted Budget	2017 Projected Budget	2018 Proposed Budget
Revenues				
Interest on Investments	30	400	400	400
Miscellaneous	-	-	-	-
Transfers				
EIF Transfer In	-	32,000	63,308	35,000
Transfer from LDFA / TIF	276,732	-	-	-
Total Resources	***276,762***	***32,400***	***63,708***	***35,400***
Expenditures				
Contracting for Services 1)	122,890	99,770	105,900	152,979
Administrative Fee	3,396	7,417	3,565	11,412
Other Costs 2)	2,250	9,700	7,000	8,678
Contractual Services	-	-	-	10,000
ED Incentive/Strategy Review	-	20,000	5,000	-
ED Relocation	-	15,000	5,000	-
Audit Fees	2,100	2,100	2,100	2,200
Bad Debt Expense	-	-	31,308	
Total Expenditures	***130,636***	***153,987***	***159,873***	***185,269***
Revenue over (under) expenditures	146,126	(121,587)	(96,165)	(149,869)
Beginning Fund Balance	495,820	641,946	641,946	545,781
Ending Fund Balance	**641,946**	**520,359**	**545,781**	**395,912**

1) The proposed 2017 budget
45% Executive Director
Temporary Pay 24hrs/per
2) Cost of supplies, services and

Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Thomas C. Skrobola, Management Services Director / CFO

PREPARED BY: Stephanie McGowan, Budget Manager

DATE: 12/21/2017

SUBJECT: 2018 Fee Schedule for the Community Planning & Development department

RECOMMENDATION

It is recommended that the City Commission approve the attached resolution adopting the 2018 fees for various permits, hearings, etc. within the Community Planning & Development department.

BACKGROUND

The proposed 2018 fee schedule for the Community Planning and Development (CP&D) department is attached.

2018 is the second budget year since the full implementation of an estimated 10% increase in all CP&D fees was phased in over 2014, 2015, and 2016. In 2016 and 2017, CP&D evaluated fees charged made small adjustments to achieve consistency among similar types of fees and to reflect the real amount of staff time spent on certain services such as time spent at no-show inspections and time spent inspecting water heater and furnace installations. No department-wide fee increases were recommended in 2017, but a graduated fee scale was implemented for Weed Violation notices, to discourage repeat long grass and weed violations.

When reviewing fees during the Proposed FY 2018 Budget process, CP&D again determined that the majority of the fee schedule should remain at the same amounts adopted in 2016 and 2017. In the Building & Trades division, CP&D is introducing a reduced, flat fee for replacement of water heaters, furnaces, and air conditioning.

1. The fee replacement water heaters will be reduced from $125 to $115.
2. The fee for replacement furnaces will be reduced from $150 to $140.
3. The fee for replacement air conditioning will be reduced from $170 to $140.
4. The fee for replacement of both furnace and air conditioning will be reduced from $200 to $170.

All other fees on the proposed fee schedule for FY 2018 are the same as the Adopted FY 2017 Budget fee schedule.

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

The reduced fees are not anticipated to have a negative impact on general fund revenues because the lower fees will be offset by the increasing numbers of replacement water heaters, furnaces, and air conditioning projected for 2018.

ALTERNATIVES

The City Commission may elect to not implement the proposed fee schedule. In that event, the current fee schedule will stay in effect. This is not recommended.

ATTACHMENTS:

Type	Description
Resolution	Community Planning & Development Fee Resolution
Fee Schedule	2018 Proposed Schedule of Fees

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. 18-

A RESOLUTION TO ESTABLISH FEES FOR VARIOUS ACTIVITIES WITHIN THE COMMUNITY PLANNING & DEVELOPMENT DEPARTMENT INCLUDING: CODE ADMINISTRATION, RENTAL HOUSING INSPECTIONS, ABANDONED RESIDENTIAL STRUCTURES, BUILDING & TRADES, SOIL EROSION, SEDIMENTATION & EARTH CHANGE CONTROL; PLANNING, ZONING,

Minutes of a regular meeting of the City Commission of the City held on January 2, 2018, at or after 7:00 p.m., local time, at City Hall.

PRESENT: Commissioners:

ABSENT: Commissioners:

WHEREAS, the Code of Ordinances for the City of Kalamazoo allows the Kalamazoo City Commission to set fees by resolution for various activities, requests, hearings and permits, and such fees may be amended from time to time; and

WHEREAS, the fees are a reasonable reflection of City of Kalamazoo costs incurred for these activities.

NOW, THEREFORE, BE IT RESOLVED that the attached list of fees and charges shall be levied, commencing on February 1, 2018.

The above resolution was offered by Commissioner ___________________ and supported by Commissioner ______________________.

AYES, Commissioners:

NAYS, Commissioners:

ABSTAIN, Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo at a regular meeting held on January 2, 2018. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by said Act.

____

Scott A. Borling, City Clerk

PROPOSED CPD FEE SCHEDULE 2018

	2018
Fees Applicable to all Types of Projects	
Work commenced prior to approval/permit issuance	2x original fee
Copying costs (1st page + additional pages)	$1.10 + .20
Code Enforcement Letter (may be issued every 7 days)	$75
City Attorney case review referral	$165
No show for inspection appointment	$35
Inspection outside of regular work hours	Permit fee + $80/hr

Electrical Permits	
Application Fee (Non-refundable)	$70
Service through 200 Amp.	$10
Service over 200 Amp. through 600 Amp.	$15
Service over 600 Amp. through 800 Amp.	$20
Service over 800 Amp. through 1200 Amp.	$25
Service over 1200 Amp. (GFI only)	$50
Each Circuit	$5
Fixtures/Smoke Detectors – per 25	$6
Dishwasher	$5
Furnace/Unit Heater	$5
Electrical Heating Units (baseboard)	$4
Power Outlets (ranges, dryers, etc.)	$7
Signs: Unit	$10
Signs: Letter	$15
Signs: Neon – each 25’	$20
Feeders-Bus Ducts, etc. – per 50’	$6
Mobile Home Park Site	$6
Recreational Vehicle Park Site	$4
KVA or HP: Units up to 20	$6
KVA or HP: Units 21-50	$10
KVA or HP: Units 51 and over	$12
Fire Alarm Systems: up to 10 devices	$50
Fire Alarms: 11-20 devices	$100
Fire Alarms: over 20 devices (each)	$5
Data/Telecommunications Outlets: over 300 devices	$300
Data/Telecommunications Outlets: 20-300 devices	$100
Data/Telecommunications Outlets: 1-19 devices	$5

PROPOSED CPD FEE SCHEDULE 2018	
	2018
Energy Retrofit – Temp. Control	$45
Conduit only or grounding only	$45
Special/Safety Inspections (includes certification fee)	$70
Additional Inspection EACH	$70
Final Inspection REQUIRED	$70
Certification Fee	$30
Technical Code Inspection	$75

PROPOSED CPD FEE SCHEDULE 2018

Mechanical Permits	2018
Replacement Water Heater (flat fee)	$115
Replacement Furnace (flat fee)	$140
Replacement Air Conditioning (flat fee)	$140
Replacement Furnace & Air Conditioning (flat fee)	$170
Application Fee (Non-Refundable)	$70
New Heating System (includes duct & pipe)	$50
Gas/Oil Burning Equipment (Furnace) – new and/or conversion units	$30
Residential Boiler	$30
Water Heater	$5
Flue/Liner	$5
Solid Fuel Equipment (includes chimney)	$30
Chimney, factory built (installed separately	$25
Solar; set of 3 panels (including piping)	$20
Gas Piping; each opening – new installation (residential)	$6
Air Conditioning	$33
Heat Pumps (complete residential)	$33
Bath & Kitchen Exhaust	$5
Tanks – Aboveground	$20
Tanks – Aboveground Connection	$20
Tanks - Underground	$20
Tanks - Underground	$25
Humidifiers	$10
Piping Systems: Piping (per foot, minimum $25)	$0.05
Piping Systems: Process Piping (per foot, minimum $25)	$0.05
Duct (per foot, minimum $25)	$0.10
Heat Pumps (commercial, pipe not included)	$20
Air Handlers/Heat Wheels Up To 10,000 CFM (RTU)	$20
Air Handlers/Heat Wheels Over 10,000 CFM (RTU)	$60
Commercial Hoods (includes puff test) Type I	$60
Commercial Hoods (includes puff test) Type II	$60
Heat Recover Units	$10
VAV Boxes	$10
Unit Ventilators	$10
Unit Heaters	$15
Fire Suppression/Protection	$70 + $.75/head + engineering (if applicable)

PROPOSED CPD FEE SCHEDULE 2018	
	2018
Evaporator Coils	$30
Refrigeration (Split System)	$30
Chiller/Compressor	$30
Cooling Towers	$30
Air Compressor	$30
Special/Safety Inspection	$70
Additional Inspection	$70
Final Inspection REQUIRED	$70
Certification Fee	$30
Gas Burning Fireplace	$30
Technical Code Inspection	$75

PROPOSED CPD FEE SCHEDULE 2018

Plumbing Permits	2018
Replacement Water Heater (flat fee)	$115
Application Fee	$70
Mobile home park site (each)	$5
Fixtures, floor drains, special drains, water connected -Applicances (each)	$5
Stacks – soil, waste, vent and conductor (each)	$3
Sewage ejectors, pumps (each)	$5
Sub-soil drains (each)	$5
Water service less than 2”	$5
Water service 2” – 6”	$25
Water service over 6”	$50
Connection (building drain, building sewer)	$5
Sewers less than 6”	$5
Sewers 6” and over	$25
Manholes, catch basins (each)	$5
¾” water distribution pipe	$5
1” water distribution pipe	$10
1 ¼” water distribution pipe	$15
1 ½” water distribution pipe	$20
2” water distribution	$25
Over 2” water distribution pipe	$30
Reduced pressure zone back-flow preventer (each)	$5
Special/safety inspection (includes certification	$70
Additional inspection	$70
Final inspection REQUIRED	$70
Certification fee	$30
Domestic water treatment and filtering equipment	$5
Medical gas system	$45
Technical Code Inspection	$75

Annual Licenses & Permits	
Building wrecker license	$60
Builder mover license	$40
Sign erector license	$45
Annual fee for signs projecting over public property	$45
Annual electrical permit	$85

PROPOSED CPD FEE SCHEDULE 2018

	2018
Construction Plan Review	
Plan Review - Construction Drawings - Residential - projects over 3500 sq ft (fee is non-refundable if review has occured)	$55 + 6% of permit fee
Plan Review - Construction Drawings - Commercial (fee is non-refundable if review has taken place)	$55 + 10% of permit fee

PROPOSED CPD FEE SCHEDULE 2018

	2018
Residential Construction Permit	
Application Fee: The application fee of any construction application fee is non-refundable. Pre-manufactured unit fees are based upon 50% of the normal cost to $1,000.	$90
$1,000 to $10,000	$75 + $10 per $1,000 over $1,000
$10,001 to $100,000	$165 + $3 per $1,000 over $10,000
$100,000 to $500,000	$435 + $2 per $1,000 over $100,000
$500,000 +	$1,235 +$3 per $1,000 over $500,002
All work not involving a square foot computation: Plan review and administration fee	$90 + $70 for each inspection
Additional inspections per hour or fraction thereof	$70
Special inspection (pertaining to sale of building)	$100

Commercial Construction	
$1 to $2,000	
($23 for the first $500 + $3.05 for each additional $100 or fraction thereof up to and including $2,000)	$45
$2,001 to $25,000	
For the first $2,000	$69.25
For each additional $1,000 or fraction thereof up to and including $25,000	$14.00
$25,001 to $50,000	
For the first $25,000	$391.75
For each additional $1,000 or fraction thereof to and including $50,000	$10.10
$50,000 to $100,000	
For the first $50,000	$643.75

PROPOSED CPD FEE SCHEDULE 2018

	2018
For each additional $1,000 or fraction thereof up to and including $100,000	$7.00
$100,001 to $500,000	
For the first $100,000	$993.75
For each additional $1,000 or fraction thereof up to and including $500,000	$5.40
$500,001 to $1,000,000	
For the first $500,000	$3,233.75
For each additional $1,000 or fraction thereof up to and including $1,000,000	$4.75

PROPOSED CPD FEE SCHEDULE 2018

	2018
Over $1,000,000	
For the first $1,000,000	$5,608.75
For each additional $1,000 or fraction thereof	$3.65

Miscellaneous Structures & Work	
Foundation permit	$100
Swimming pool (including fencing)	$40
Fences over 6' high	$40
Re-roofing	$50
Re-siding	$50
Demo Permit	$85 + $ .07/sq. ft.

Soil Erosion, Sedimentation, & Earth Change	
Single Family	$125
Land development project: first acre	$250
Land development project: each additional acre	$35
Trenched utility installation: first mile	$250
Trenched utility installation mile	$35
Excavating utility installation: first acre	$250
Excavated utility installation: each additional acre	$35
Sea wall	$125
Pond	$125
Inspection/reinspection	$70
Permit waiver	$25
Technical Code Inspection, residential	$80
Other charges/review by outside entities	Actual expenses

Tent Permit	
First three tents	$125
Each additional tent	$25
Additional inspection	$90

Sign Permits	

PROPOSED CPD FEE SCHEDULE 2018

	2018
Special Event signs, festoons, banners, etc. (per week – 4 weeks max)	$45
Grand Opening signs, festoons, banners, etc. (2 weeks)	$55
Awning (fixed or moveable)	$55
Sign Repair	$55
Permanent (0-50 sq.ft.)	$72
Permanent (51-100 sq. ft.)	$83
Permanent (100+ sq. ft.)	$94
Barber pole, clock, other ornamental specialty	$55

PROPOSED CPD FEE SCHEDULE 2018

	2018
Paving Permits	
Drive for New Single Family Home (w/ building permit)	$55
Residential (new and expansion, 1 & 2 units)	$55
Residential (new and expansion, 3+ units)	$66 + $6 per 1000 sq ft
Non-residential (new and expansion)	$77 + $6 per 1000 sq ft

Housing	
Housing Code - On Line	Free
Housing code - hard copy	$8
Rental Registration Violation	$77
Unregistered Rental Violation	$220
Housing Board of Appeals	$83
Rental inspection prior to cert expiration (per unit, per inspection and reinspection)	$55
Rental inspection after cert expiration (per unit, per inspection and reinspection)	$77
Hotel/Motel, Bed/Breakfast, Fraternity/Sorority, Rooming House inspection (per building inspected + per room inspected)	$110 + $11
Conditional Certificate Clearance	$25
Residential pre-sale inspection (per dwelling unit)	$77
Housing complaint inspection resulting in a violation notice (per dwelling unit)	$77
Annual Rental Registration fee (per property + per unit)	$110 + $1/unit

Historic Preservation	
Administrative Review without Building Permit	$0
Administrative Review with Building Permit	Building Permit fee + $35
Historic District Commission Review	$83

Nuisance Violations	
Owner occupied notice (per occurrence)	
Initial Notice	$0

PROPOSED CPD FEE SCHEDULE 2018

	2018
No response notice	$77
Weed notice (1st notice)	$127
Weed notice (2nd notice)	$177
Weed notice (3rd notice)	$227
Weed notice (4th and further notices)	$277
Weed Mowing (per occurrence)	$77 + contractor charges
Curb lawn	$55 + contractor charges
Private Property Notice (trash, brush, porch, graffiti) (per occurrence)	$77
Private property clean-ups (trash, brush, porch)	$77 + contractor charges

PROPOSED CPD FEE SCHEDULE 2018	
	2018
Graffiti: Initial Notice	$0
Graffiti: No Response Notice	$77
Graffiti: Abatement	$77 + contractor charges
Condemnation	$138
Condemnation reposting	$28
Notice to vacate	$77
Repair or vacate notice	$77
Open to casual entry	$77
Commercial/Industrial Complaint Inspection Resulting in a Violation Notice	$77
Abandoned Residential Structures, Inspection Fees (per inspection)	$77

Abandoned Residential Structures Registration Fees	
0-30 days	$0
31-90 days (per month)	$28
91 and over (per month)	$55

Dangerous Buildings Board	
Dangerous Buildings Board referral	$165
Initial Hearing	$165
Re-hearing	$110
Title Search and Review	$275
Title Search Update	$110

Planning	
Documents	
Comprehensive Plan Document	$30
Future Land Use Map	$10
Zoning Ordinance - On Line	Free
Zoning Ordinance Document	$25
Riverfront Overlay Document	$15
Downtown Design Guidelines Document	$20
Rezoning	
Rezoning – first acre	$550
Rezoning – each additional acre or part thereof	$55
Zoning Ordinance Text Amendment	$330

PROPOSED CPD FEE SCHEDULE 2018

	2018
Special Use Permits	
Special Use Permits	$303
Child Care	$55
New Sign for a Special Use	$110 + sign permit
Planned Unit Development	
Preliminary Plan	No Fee
Final Plan	$500
Combined Approval	$500
Rezoning and Plan	$550 + site plan

PROPOSED CPD FEE SCHEDULE 2018

	2018
Subdivision	
Tentative Preliminary Plat Approval	$275 + $5 per lot
Final Preliminary Plat Approval	$385 + $6 per lot
Final Plat Approval	$330 + $6 per lot
Planning: Other	
Comprehensive Plan Amendment	$700
Street/Alley Vacation	$330 + fair market value of land

Zoning Board of Appeals	
Use Variance	$495
Dimensional Variance	$275
Ordinance Interpretation	$275
Appeal of Administrative Decision	$275
Temporary Use (30 days or more)	$275
Temporary Use (less than 30 days - administrative review)	$165

Zoning Inspections & Enforcement	
Zoning Compliance Letter – single family & duplex	$55
Zoning Compliance Letter – all other development	$138
Compliant Inspection Resulting in a Violation Notice	$77

Site Plan Review	
Full Site Plan (multiple family residential)	$330 + $6 per unit
Full Site Plan (non-residential)	$330 + $6 per each 500 square feet of gross floor area exclusive of basement
Major Amendment to Approved Plan	Half of original Plan fee
Sketch site plan fee (excluding change in use)	$193
Site reinspection fee (each)	$110
Telecommunication Antennas Co-location	$385

Commission Agenda Report
City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Danielle Baucom, Business Specialist

PREPARED BY: Sean Fletcher, Parks and Recreation Managing Director

DATE: 12/21/2017

SUBJECT: Department of Parks and Recreation Proposed Fees and Charges for 2018

RECOMMENDATION

It is recommended that the City Commission adopt a resolution to establish Department of Parks and Recreation fees and charges for 2018.

BACKGROUND

The Department of Parks and Recreation provides a variety of programs and activities for which fees are charged. Fees are charged for some youth and adult recreation programs to cover the direct expenses associated with the programs. Examples include adult softball and volleyball. Inclusive recreation programs, after school programs and youth development programs include a nominal fee to offset some program expenses. Although fees are recommended, consideration is given to a family's ability to pay, so as to ensure access to youth programs for all City residents.

In addition, since 2003, fees have been charged for the reservation of park facilities, such as Milham Park picnic shelter, the use of Crane Park for weddings, and the use of some recreational sports fields in most parks. In 2004, additional park fees were added as well as specific user fees, which more accurately assess the cost of sports field usage. Fees for festivals, special events, picnic shelters, and field rentals are justified as there is a greater amount of work involved for staff prior to and following these events due to the wear and tear on the park turf, sidewalks, and equipment. There are minor changes from the 2017 Fees to the 2018 Proposed Fees. Most fees have increased approximately 5% across the board with a few exceptions.

The proposed basic facility fees and additional amenity fees are in line with industry standards in the State of Michigan and across the United States.

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

The proposed fee increase will have a positive impact on general fund revenues.

ALTERNATIVES

Ongoing efforts are made to generate revenue through donations, grants, and program sponsorships to enhance service to the community and reduce the dollars requested from the General Fund. Staff is not aware of any other funding source that will cover ongoing program expenses.

ATTACHMENTS:

	Type	Description
🗋	Resolution	2018 Parks and Recreation Fee Resolution
🗋	Fee Schedule	2018 Proposed Schedule of Fees

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. 18-

A RESOLUTION GOVERNING PARKS AND RECREATION FEES

Minutes of a regular meeting of the City Commission of the City held on January 2, 2018, at or after 7:00 p.m., local time, at City Hall.

PRESENT: Commissioners:

ABSENT: Commissioners:

WHEREAS, charges need to be levied to pay for certain Parks and Recreation costs; and

WHEREAS, those costs have risen since they were previously established in 2017; and

WHEREAS, those costs associated with youth programs may be subsidized for those families with the inability to pay full cost for service.

NOW, THEREFORE, BE IT RESOLVED that the attached list of fees and charges shall be levied, commencing on January 1, 2018.

The above resolution was offered by Commissioner ____________________ and supported by Commissioner ________________________.

AYES, Commissioners:

NAYS, Commissioners:

ABSTAIN, Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo at a regular meeting held on January 2, 2018. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by said Act.

____

Scott A. Borling, City Clerk

City of Kalamazoo Department of Parks and Recreation -- Adopted Fees and Charges for 2018

	2017 Resident	2017 Non-Resident	2017 Both	2018 Resident	2018 Non-Resident	2018 Both
YOUTH RECREATION & LEISURE PROGRAMS						
Financial Assistance is available for all youth programs for City residents who meet specified financial guidelines.						
Classes, Youth Development, & Special Activities			$8 - $370			$9 - $390
Trips Programs (cost of each program calculated at slightly higher than expenses)						
Family Aquatic Center -- Nicholas Kik Pool						
18 years & older			$ 7.00			$ 7.00
17 years & under			$ 4.00			$ 4.00
Family Pass	$ 80.00	$ 120.00		$ 80.00	$ 120.00	
Individual Pass	$ 70.00	$ 105.00		$ 70.00	$ 105.00	
Swim Lessons	$30 - $60	$45 - $90		$30 - $60	$45 - $90	
Playgrounds/Mini-Camps						
Mini-Camps	$80 - $130/week	$115 - $190/week		$85 - $135/week	$120 - $195/week	
Refund Processing Fee (per Program)			$ 10.00			$ 10.00
ADULT RECREATION/LEISURE PROGRAMS						
Adult Programming	n/a	n/a	$38 - $680	n/a	n/a	$40 - $710
Team/League Fees						
*Summer Slow-Pitch Softball						
*Summer Doubleheader Slow-Pitch Softball						
Volleyball						
*Softball team entry includes $20 registration for NSA insurance; required by City Risk Manager.						
**Team entry based on all resident players - see additional per player fee for non-resident players below						
***Team /League Fees are now listed in Adult Programming						
Late Fee if paid after the deadline			$ 50.00			$ 50.00
Refund Processing Fee			$ 25.00			$ 25.00
FACILITY RENTALS/PUBLIC EVENTS						
Rental fees include entire park & amenities. City of Kalamazoo Parks are open May 1-October 1st ; restrooms in parks are open Memorial Day Weekend through Labor Day Weekend.						
Bronson Park (only available for public events) Homer Stryker Field & Soisson/Rapacz/Clason Football/Soccer Field						
Full Day (more than 4 hours, including set-up)			$ 630.00			$ 650.00
Spring Valley Park, Milham Park , & Upjohn Park						
Full Day (more than 4 hours, including set-up)			$ 490.00			$ 515.00
Farrell Park & LaCrone Park (LaCrone is a new rental option beginning in 2014)						
Full Day (more than 4 hours, including set-up)			$ 490.00			$ 515.00
All other City Parks & Farmers' Market (includes entire park & athletic amenities if applicable)						
Full Day (more than 4 hours, including set-up)			$ 290.00			$ 305.00
Extra Fees						
Large Event Fee/per day (over 2,000 people)			$ 175.00			$ 185.00
Refund Processing Fee			$ 25.00			$ 25.00
FACILITY RENTALS/PRIVATE EVENTS						
City of Kalamazoo Parks are open May 1-October 1st; restrooms in parks are open Memorial Day Weekend through Labor Day Weekend.						
Facilities are rented in 4 hour blocks (10 am- 2 pm or 3 pm -7 pm)						
Weddings -- Crane Park			$145/4 hours			$150/4 hours
Approximately 50 person capacity						
Picnic Shelters						
Milham Park Shelter			$126/4 hours			$135/4 hours
capacity 144 & 10 ADA; with electric						
Milham Park Shelter			$65/4 hours			$70/4 hours
capacity 30-40; without electric; located on north side of park						
Mayors' Riverfront Park			$65/4 hours			$70/ hours
capacity 30/40; no electric						
Farrell Park			$65/4 hours			$70/4 hours
capacity 60; no electric						
Spring Valley Park			$126/4 hours			$135/4 hours
capacity 20-30; with electric						
Upjohn Park			$65/4 hours			$70/4 hours
capacity 30-40; without electric						
LaCrone Park			$126/4 hours			$135/4 hours
capacity 30-40; with electric						
Woods Lke Shelter			$126/4 hours			$135/4 hours
capacity 30-40; with electric						
Refund Processing Fee			$ 25.00			$ 25.00

	2017 Resident	2017 Non-Resident	2017 Both	2018 Resident	2018 Non-Resident	2018 Both
Short Notice Fee (request made less than 10 days prior to event) Rental must be preapproved by Parks Manager			$ 15.00			$ 15.00

City of Kalamazoo Department of Parks and Recreation -- Adopted Fees and Charges for 2018

	2017 Resident	2017 Non-Resident	2017 Both	2018 Resident	2018 Non-Resident	2018 Both
SPORTS FACILITY RENTALS						
City of Kalamazoo Parks are open May 1-October 1st; restrooms in parks are open Memorial Day Weekend through Labor Day Weekend.						
VerSluis/Dickinson Park						
Softball field reservations/tournaments (per field)						
Daily rental			$ 140.00			$ 145.00
(includes initial lining & dragging, supplies and a staff present at event)			(per field/per day)			(per field/per day)
Dickinson 1,2,3			$ 150.00 (per field/per day)			$ 165.00 (per field/per day)
Multi-Use Field (lacrosse, soccer, rubgy, ultimate frisbee, etc.)			$ 95.00 (per field/per day)			$ 100.00 (per field/per day)
Extra Fees (Pre-arranged 2 weeks prior to event)						
Lining and dragging			$55/field (per occurrence)			$60/field (per occurrence)
Field modification (move pitch, rubbers, bases)			$75/field (per occurrence)			$80/field (per occurrence)
Mayors' Riverfront Park (cost of field maintenance for soccer/football is higher than for baseball)						
Homer Stryker Baseball Field (fees are per game unless otherwise noted)						
Daily Rental			$470/per day			$490/per day
(includes initial lining & dragging, supplies and a staff present at event)						
Professional			per contract			per contract
Extra Fees (Pre-arranged)						
Lights (night games)			$75/per game			$80/per game
Pressbox and sound system			$75.00			$80.00
Scoreboard Controller			$500 Deposit			$500 Deposit
(The City reserves the right to invoice all costs if the unit is damaged, up to replacement of the controller)						
Soisson/Rapacz/Clason Football/Soccer Field (fees are per game unless otherwise noted)						
Soccer/Football						
Daily Rental			$305(5 hours or less)			$320(5 hours or less)
(Cost will be the same regardless of level of play - Fees include initial field prep, supplies and a staff present at event)			$165 each add'l hr			$170 each add'l hr
Extra Fees						
Lights (night games)			$55/per game			$60/per game
Pressbox and sound system			$45/per game			$50/per game
Music Licensing Fee			$10/per contract			$10/per contract
Scoreboard Controller			$500 Deposit			$500 Deposit
(The City reserves the right to invoice all costs if the unit is damaged, up to replacement of the controller)						
Basketball						
LaCrone Park (2 courts)			$245/per day			$255/per day
Upjohn Park & Mayors Riverfront Park (1 court)			$125/per day			$130/per day
Other Sports						
Soccer, rugby, football, softball, tennis, disc golf, skatepark, etc.						
More than 4 hours			$95.00			$100.00
Extra Fees						
Music Licensing Fee			$10/per contract			$10/per contract
Refund Processing Fee			$25.00			$25.00
OTHER RENTALS						
Kik Pool						
Private Rental			$150/per hour			$155/per hour
(includes 2 lifeguards for up to 50 people)						
Swim Teams (minimum 3 lanes)			$13/lane per hr			$14/lane per hr
Additional Lifeguards (as needed for each additional 25 people)			$15/ per hr (per lifeguard)			$16/ per hr (per lifeguard)
Mayors' Riverfront Park Community Room						
Monday-Friday 8 am - 5 pm			$45/per hour			$50/per hour
Multiple bookings			$50/hour plus direct costs			$50/hour plus direct costs
Fire Station (multipurpose room or classroom)						
Monday-Friday 8 am - 5 pm			$45/ per hour			$50/ per hour
Youth Development Center (multipurpose room or classroom)						
Monday-Friday 8 am - 5 pm			$45/ per hour			$50/ per hour
Fairmount Dog Park	$75.00	$110.00		$80.00	$115.00	
During the winter months, the parking lot will not be open. Users must park on the street & access the park via the sidewalk						
Key FOB Replacement			$10.00			$10.00

Final cost for all rentals is based on necessary amenities and facility maintenance connected to each activity request. Any events requiring staff overtime will be billed for direct staff overtime costs after the event. All public event will also require a certificate of insurance naming the City as additional insured. Additional charges will be assessed if damage occurs. 1.0% monthly interest charge will be added to fees not paid by due date.

All public event rentals and festivals are reserved through the Parks & Recreation Department and require formal approval. All private field, shelter, and wedding rentals are reserved through the Department of Parks and Recreation.

Commission Agenda Report
City of Kalamazoo

TO:	Mayor Hopewell, Vice Mayor Knott, and City Commissioners
FROM:	James K. Ritsema, ICMA-CM, City Manager
REVIEWED BY:	Thomas C. Skrobola, Director of Management Services/Chief Financial Officer
PREPARED BY:	Stephanie McGowan, Budget Manager
DATE:	12/21/2017
SUBJECT:	2018 Proposed Fees and Charges for the Kalamazoo Municipal Golf Association

RECOMMENDATION

It is recommended that the City Commission approve the attached Proposed FY 2018 fee schedule for the Kalamazoo Municipal Golf Association (KMGA).

BACKGROUND

The KMGA bylaws require that the KMGA fee structure be submitted to the City Commission for approval.

COMMUNITY RESOURCES CONSULTED

The KMGA Board has approved the fee schedule and recommends City Commission approval.

FISCAL IMPACT

The KMGA generates approximately $1.1 annually in fees collected. Adoption of this fee schedule by the City Commission will provide the KMGA with authority to implement the fees for related activities during the fiscal year.

ALTERNATIVES

The City Commission may revise the fee schedule as presented. This is not recommended as our Golf Director, DM Golf, has recommended the Proposed FY 2018 rates in concert with the Board of Governors for the KMGA, which is a board that reports to the City Commission.

ATTACHMENTS:

Type	Description
Fee	2018 Proposed Membership Rates

	Schedule	
🗋	Fee Schedule	2018 Proposed Daily Golf Rates

2018 Regular Membership Rates

	3-Course Full	3-Course Weekday*	Milham Only Full	Milham Only Weekday*	Eastern Only Full	Eastern Only Weekday*	Red Arrow
Adult	$950.00	$850.00	$895.00	$795.00	$875.00	$775.00	$125.00
Senior (60+)	$850.00	$750.00	$795.00	$695.00	$775.00	$675.00	$100.00
Military	$850.00	$750.00	$795.00	$695.00	$775.00	$675.00	$100.00
Junior (17-)	$325.00	$275.00	$295.00	$250.00	$275.00	$225.00	$75.00
Couple	$1,300.00	$1,200.00	$1,195.00	$1,095.00	$1,150.00	$1,050.00	$200.00
Senior Couple	$1,200.00	$1,100.00	$1,095.00	$995.00	$1,050.00	$950.00	$150.00
Family	$1,400.00	$1,300.00	$1,295.00	$1,195.00	$1,275.00	$1,175.00	$225.00
Add Golf Cart (Per Person)	$600.00	$600.00	$600.00	$600.00	$600.00	$600.00	NA

**Weekday memberships valid Mon-Fri, excluding holidays*

Milham Only or Eastern Only members may play other course for:
$10/$18 walking 9/18, or
$17/$25 riding 9/18 during applicable membership times.
Weekday members pay full price on weekends.

2018 Driving Range Memberships

	3-Course Full	3-Course Weekday*	Milham Full	Milham Weekday*	Eastern Full	Eastern Weekday*	Red Arrow
Non-Member	$395.00	NA	$395.00	NA	$395.00	NA	NA
Member	$325.00	NA	$325.00	NA	$325.00	NA	NA
Limited token-a-day	$175.00	NA	$175.00	NA	$175.00	NA	NA
Each Additional Family Member	$100.00	NA	$100.00	NA	$100.00	NA	NA
Short Game Practice Area (Non-Mem)	$50.00	NA	$50.00	NA	$50.00	NA	NA

2018 Membership Specials

	3-Course Full	3-Course Weekday*	Milham Full	Milham Weekday*	Eastern Full	Eastern Weekday*	Red Arrow
Unlimited Golf with Cart (Adult)	$1,375.00	$1,175.00	$1,300.00	$1,100.00	$1,275.00	$1,075.00	NA
Unlimited Golf with Cart (Sr./Military)	$1,325.00	$1,125.00	$1,275.00	$1,075.00	$1,250.00	$1,050.00	NA
Unlimited Golf with Cart (Couple)	$1,950.00	$1,650.00	$1,900.00	$1,600.00	$1,850.00	$1,550.00	NA
Unlimited Golf with Cart (Sr. Couple)	$1,900.00	$1,600.00	$1,850.00	$1,550.00	$1,800.00	$1,500.00	NA

*****Golf with Cart Special must be purchased before 12/31/17*****

Unlimited One Day Walking (specific day)	$350.00	NA	$350.00	NA	$350.00	NA	NA
Unlimited One Day Riding (specific day)	$500.00	NA	$500.00	NA	$500.00	NA	NA
Add a related Junior to any membership:							
Ages 11-17	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$25.00
Ages 10 & under	FREE	FREE	FREE	FREE	FREE	FREE	FREE

CURRENT MEMBER PROMOTIONS:

EARLY PURCHASE DISCOUNT:
A current member who purchases before 12/31/17
may take $50.00 off Regular membership rates!
(excludes Specials, Red Arrow, Golf Cart, Junior, Short Game, and Driving Range)
(current members as of 7/1/17)

REFER A MEMBER:
A current member who refers a new member will
receive a $50 gift certificate!
(Excludes Red Arrow and Short Game memberships.
New member must not have been a
member in 2015, 2016, or 2017. See staff for further details)

ADDITIONAL BONUS 1:
A current member who pays with cash or check before 12/31/17 will
receive a gift certificate in the amount of 3% of your membership payment!
(Not valid on credit/debit/gift card payments or other purchases.
Gift Certificate valid for merchandise only.)

ADDITIONAL BONUS 2:
A current member who renews before 12/31/17 will
receive a punch card valued at $116!
(Punch card includes 4 - 9 hole rounds, 4 - 9 hole cart rentals, and 4 - range tokens. No
substitutions or discounts. Not transferable)

2018 KMGA Regular Daily Rates

9 Holes	Milham Park	Eastern Hills	Red Arrow
Adult (Weekends/Holidays)	$16.00	$15.00	$5.00
Adult (Weekdays)	$15.00	$14.00	$5.00
Senior (60+)	$12.50*	$12.00*	$4.50
Student / Military (w/ID)	$12.50*	$12.00*	$4.50
Junior (17-)	$10.00	$10.00	$4.00
1/2 Golf Car	$8.00	$8.00	NA
1/2 Golf Car (member)	$7.00	$7.00	NA
Full Golf Car**	$16.00	$16.00	NA

18 Holes	Milham Park	Eastern Hills	Red Arrow
Adult (Weekends/Holidays)	$28.00	$26.00	$9.00
Adult (Weekdays)	$26.00	$24.00	$9.00
Senior (60+)	$21.00*	$20.00*	$8.00
Student / Military (w/ID)	$21.00*	$20.00*	$8.00
Junior (17-)	$15.00	$15.00	$7.00
1/2 Golf Car	$16.00	$16.00	NA
1/2 Golf Car (member)	$14.00	$14.00	NA
Full Golf Car**	$32.00	$32.00	NA

* Senior, Student, Military rates valid Mon-Fri before 3:00, weekends/holidays after 3:00
** Full golf car pricing applies to any group with more than 1 empty seat

Other	Milham Park	Eastern Hills	Red Arrow
Range Token (~30 balls)	$5.00	$5.00	NA
Range Token (member)	$4.00	$4.00	NA
Short Game Practice Area Daily	$5.00	$5.00	NA
Push Cart 9/18	$2.00/$3.00	$2.00/$3.00	$1.00/$1.50
Club Rental 9/18	$10.00/$15.00	$10.00/$15.00	$3.00/$4.00