

KALAMAZOO FOUNDATION FOR EXCELLENCE BOARD OF DIRECTORS

MINUTES

Annual Meeting of April 25, 2022

The Annual Meeting of the Kalamazoo Foundation of Excellence (KFFE) Board on April 25, 2022, held in the Community Room of City Hall, 241 W. South St, Kalamazoo, MI was called to order by President Calderon-Huezo at 2:06 pm.

Board members present: Calderon-Huezo, Ritsema, Anderson, Hess, Lonberg, Miller, C. Taylor, Washington, Hopewell, Carrel, A. Taylor, Harrison; Director Hoffman was absent.

Nominated Board members present: Balkema, Bostrom, Salas.

City staff present: FFE Manager Steve Brown, City Management Services Director/CFO Steve Vicenzi, Deputy City Manager Laura Lam, and City Grants Specialist Kerry Lyn Williams. Legal Counsel/Recording Secretary Clyde J. Robinson joined the meeting at 2:55 pm.

The minutes of the Board Meeting held February 15, 2022, were moved for approval by Director Washington and seconded by Director A. Taylor. The motion to approve the minutes was adopted by unanimous voice vote.

Mr Brown and CFO Vicenzi presented the Finance Committee Report. Director Hopewell inquired about the FFE policy requiring periodic review of auditing accounting firm contract and Finance Committee meeting with auditors to discuss the report.

Mr Brown presented the Executive Committee Report item of updated public comment rules imposing a 3 minute limit per speaker for future Board agendas. Director Hess moved and Secretary Miller seconded the motion to approve the rules. The motion was adopted by unanimous voice vote.

Director Washington moved, and Director C. Taylor seconded, a motion to accept the appointment and reappointment of the presented slate of new Directors Balkema, Bostrom and Salas, the appointment of City Commission nominated Directors Hoffman and Harrison, and the reappointment of Directors Calderon-Huezo and Lonberg. The motion was adopted by unanimous voice vote.

Director Washington moved, and Director C. Taylor seconded, a motion to appoint the presented slate of Officers: President Calderon-Huezo, Vice President Ritsema, Treasurer Carrel, and Secretary Miller, for a term of one year. The motion was adopted by unanimous voice vote.

Director Balkema moved, and Director Bostrom seconded, a motion to appoint the presented slate of Executive and Finance Committee Members, for a term of one year: Executive Committee will comprise President Calderon-Huezo, Vice President Ritsema, Treasurer Carrel, and Secretary Miller, Director Hess, and Director Washington; Finance Committee will comprise President Calderon-Huezo, Treasurer Carrel, CFO Vicenzi, Vice President Ritsema, Director Washington, and Director Balkema. The motion was adopted by unanimous voice vote.

President Calderon-Huezo asked if there were any Board Member Comments. Director Anderson welcomes a new generation of Board Directors and said it proved positive things about the governance and administration of the Board. Director Hopewell reiterated that all Board members and members of the public can donate to the FFE and its cause. He also emphasized that the Board exists solely to help the City of Kalamazoo serve Kalamazoo. President Calderon-Huezo commented that she was very glad to welcome the new members and emphasized the importance of "collaboration and participation."

President Calderon-Huezo adjourned the meeting at 3:03 pm

Minutes Drafted: April 28, 2022

Minutes Approved: Sept 12, 2022

Clyde J. Robinson
Clyde J. Robinson, Recording Secretary