



Agenda

Regular Meeting of the City Commission

City of Kalamazoo

Tuesday, January 16, 2018

7:00 PM

City Commission Chambers at City Hall - 241 W. South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: Pastor Strick Strickland, Second Baptist Church
2. Pledge of Allegiance
3. Introduction of Guests
 - a. Presentation of the 2018 Social Justice Youth Awards
4. Proclamations

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

1. Calendar of Upcoming Meetings

E. PUBLIC HEARINGS

1. Public hearing to receive comments on ORDINANCE to rezone 243 parcels located between W. Lovell Street and Stockbridge Avenue from Zones CC, CN-1 and M-1 to Zones CCBD, CN-1, CN-2 and RM-36. **(Action: Motion to adopt the ordinance)**

F. CONSENT AGENDA

(Action: Motion to approve Items "1-6"; hold items "7-8" until February 5, 2018; and authorize the City Manager to sign all documents on behalf of the City)

1. Approval of a contract extension with Etna Supply Company for the purchase of water meters, in the amount of \$250,000.
2. Approval of a professional services agreement with The Foster Group in the amount of \$140,000 for water and wastewater rate consultation and professional services.
3. Approval of an increase in the appropriation for the Gull/Ransom/Harrison Roundabout Major Street project in the amount of \$56,070; and approval an equal amount of Major Streets Fund working capital to be transferred into the project code.
4. Approval of the following actions for property related to the Harrison St./Ransom St./Gull Rd. Round-about and Street Improvement Project: 1)

approval of an Agreement for Declaration of Easement with People's Food Co-op; and 2) approval of an Agreement for Declaration of Easement with Ransom Real Estate, LLC.

5. Approval of the sale of 200 square feet of parcel No. 06-33-358-001 for \$1.00 to Mr. Hussein Akl, MD; authorization for the extension of the Lakeside Drive public right-of-way by 100 feet; and authorization for the parcel split of 1415 White Oak Drive.
6. Approval of the minutes from the City Commission meetings on November 20, December 4, December 11, and December 18, 2017, and January 2, 2018.
7. Approval of the following actions for property related to the Harrison St./Ransom St./Gull Rd. Round-about and Street Improvement Project: 1) acceptance of a quit claim deed from the Brownfield Redevelopment Authority; and 2) approval of an Agreement for Declaration of Easements. *(Hold until February 5, 2018)*
8. Approval of the following actions for property related to the Harrison St./Ransom St./Gull Rd. Round-about and Street Improvement Project: 1) approval of a Quit Claim Deed from the City to MacKenzie & MacKenzie, LLC; 2) acceptance of a Quit Claim Deed from MacKenzie & MacKenzie, LLC to the City; and 3) approval of an Agreement for Declaration of Easement. *(Hold until February 5, 2018)*

G. REGULAR AGENDA

1. Adoption of an ORDINANCE to amend certain sections of Chapter 38 and Chapter 28 of the Kalamazoo code to change the rates charged for water and wastewater services, effective January 29, 2018. **(Action: Motion to adopt the ordinance)**
2. Nomination of the following slate of ten Sector Representatives for the Foundation for Excellence (FFE) Board of Directors:
 - Mia Henry as the Affinity Organizations representative for a 2-year initial term;
 - Alisa Carrel as the Arts sector representative for a 2-year initial term;
 - Adam McFarlin as the Business/Banking sector representative for a 2-year initial term;
 - Von Washington, Jr. as the Education sector representative for a 3-year initial term;
 - Matthew Zerwekh as the Faith Based sector representative for a 1-year initial term;
 - Angela Graham-Williams as the Healthcare sector representative for a 3-year initial term;
 - JoVaughan Head as the Housing sector representative for a 1-year initial term;
 - Sandra Calderon-Huezo as the Neighborhood 1 representative (Edison) for a 1-year initial term;
 - Alice Taylor as the Neighborhood 2 representative (Northside) for a 2-year initial term;
 - Barbara Miller as the Neighborhood 3 representative (Oakland/Winchell) for a 3-year initial term.

(Action: Motion to nominate the Sector Representatives for the FFE)

Board)

3. Interviewing and Electing the At-Large City Director to the Foundation for Excellence Board of Directors

H. REPORTS AND LEGISLATION

1. City Manager's Report

I. UNFINISHED BUSINESS

J. POLICY ITEMS

K. NEW BUSINESS

L. CITIZEN COMMENTS

M. MISCELLANEOUS COMMENTS AND CONCERNS BY COMMISSIONERS

N. CLOSED SESSION

O. ADJOURNMENT

ADDITIONAL INFORMATION

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Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047.

Persons with disabilities who need accommodations to effectively participate in City Commission meetings should contact the City Clerk's Office at 337-8792 a week in advance to request mobility, visual, hearing or other assistance.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org

The Kalamazoo City Commission business meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). Business meetings are also web streamed live on the City's YouTube channel at <https://goo.gl/Q6DW37>. Public Media Network rebroadcasts these meetings on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m. Recorded meetings are also available on-demand on the YouTube channel.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: Scott A. Borling, City Clerk

DATE: 1/3/2018

SUBJECT: Calendar of Upcoming Meetings

INFORMATIONAL ITEMS

Attached is the calendar of upcoming meetings of the City Commission's advisory boards, commissions, and committees.

ATTACHMENTS:

	Type	Description
▢	Meeting Schedule	Calendar of Upcoming Meetings



Calendar of Upcoming Meetings

City of Kalamazoo

City Commission (next 30 days)

Regular Business Meetings – 7:00 p.m. in the City Commission Chambers

February 5th and February 19th

Regular Neighborhood Meetings – 6:00 p.m. in the Community Room at City Hall

February 19th

Special Meetings

None

Advisory Boards, Commissions and Committees (next two weeks)

The **Environmental Concerns Committee** will meet on Wednesday, January 17, 2018 at 4:30 p.m., in the Community Room at City Hall.

The **Brownfield Redevelopment Authority** will meet on Thursday, January 18, 2018 at 7:30 a.m., in the Community Room at City Hall. The **Economic Development Corporation** will meet immediately following.

The **Kalamazoo Municipal Golf Association Board of Directors** will meet on Thursday, January 18, 2018 at 12:00 p.m., in the Clubhouse at Milham Park Golf Course, located at 4200 Lovers' Lane.

The **Building Board of Appeals** will meet on Thursday, January 18, 2018 at 2:00 p.m., in the City Commission Chambers at City Hall.

The **Planning Commission** will meet on Thursday, February 1, 2018 at 7:00 p.m., in the City Commission Chambers at City Hall.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Christina Anderson, City Planner

PREPARED BY: Rob Bauckham, Senior Development Planner

DATE: 12/8/2017

SUBJECT: Rezone 243 parcels between W. Lovell and Stockbridge Avenue, primarily along the Burdick Street corridor.

RECOMMENDATION

It is recommended that the 243 parcels located between W. Lovell Street and Stockbridge Avenue be rezoned from Zones CC, CN-1 and M-1 to Zones CCBD, CN-1, CN-2 and RM-36.

BACKGROUND

Intent

This rezoning request is being initiated by the Community Planning and Development Department. The proposed change follows the recently adopted 2025 Master Plan (10/2017) vision for walkable urban development south of Downtown along Burdick. The desire to see this scale of development dates back to the 2010 Master Plan. The intent of the rezoning is to remove the Community Commercial (CC) zoning from the Burdick Corridor. CC is intended for areas like Westnedge Ave, Stadium Drive, Drake Road, W. Main Street, and Portage Street (by the airport). It is very permissive in its permitted uses. It is intended for larger lots, along higher volume traffic roads and promotes auto oriented commercial development.

In place of CC zoning, the City is proposing four (4) different zoning districts to reflect the context of the neighborhoods. The predominant of the four (4) is a neighborhood commercial district, CN-2. It is less permissive in its uses, limiting or completely restricting the development of such uses as packaged liquor, animal kennels, hotel/motels, auto repair, gas stations, car washes, fast food drive through, and auto sales. Its standards promote more neighborhood scale development than the current CC zoning. There are three (3) auto sales that exist along the proposed rezoning area. This use is not permitted in the proposed CN-2 district; they would become legally non-conforming. This means that can continue to operate in perpetuity, but new car sales lots would be prohibited from opening in this area.

The other proposed zoning districts are:

RM-36 Residential Multi Family (two locations, both have existing residential uses/structures and are located within current residential districts also zoned RM-36; representative of what exists)

CN-1 Neighborhood Commercial (This designation brings new development into alignment with what currently exists and would be expected to be built in the future to keep the neighborhood character, traffic, and vision)

CCBD Central Business District (the blocks to the north and east are CCBD, it is adjacent to the existing zoning category; reflects a transitional area).

Proposal

The following breaks down the proposed rezoning to highlight the existing zoning and land use in comparison with the proposed zoning change. The areas for the proposed rezoning are described from north to south as follows:

CC to CN-2: This area accounts for most of the proposed change. It is roughly defined by the parcels at W Cedar and S Park to the north and west and Stockbridge to the south along S Burdick, and those parcels along W Walnut, W Dutton, and Vine, and those east of Burdick along E Crosstown, Lake, and E. Stockbridge.

The parcels in this area include multiple-family homes, a service club, funeral homes, retail stores, car sales and repair, offices, parking lots, a church, a rehabilitation center, two florists, the Public Safety headquarters, KVCC facilities, a commercial day care, restaurants, a convenience store, a theater, a bank, and vacant land. Most of these parcels are currently in the CC with a few in the M-1 district. The request is to rezone them to the CN-2 district. All of the current uses on the parcels in this area would be conforming in the proposed zone except for the three (3) car sales and repair businesses located at 928, 1209, and 1211 S. Burdick Street. These uses would become legal non-conforming uses, but could remain on the parcels in perpetuity. The existing businesses on these parcels could also be sold to other car sales/repair businesses that operate in a similar manner. If the facilities are damaged by more than 50% of the value, they could only be re-built with the same uses with approval from the Zoning Board of Appeals (use variance). They could be re-built with any of the conforming uses in the CN-2 zone without the need for this approval.

CC to RM-36: Two areas are proposed for RM-36 zoning. First are the three parcels at the southwest corner of W. Walnut Street and S. Rose Street. These parcels contain multiple-family houses and are non-conforming in the CC zoning district. The request is to rezone them to the RM-36 zone, which corresponds with the zoning of the adjacent parcels to the west and south. The uses on these three parcels would be conforming in the proposed zone.

Additionally, proposed for RM-36 are eleven parcels located along Burr Oak Street between S. Rose Street and S. Burdick Street. These parcels contain multi-unit residences and vacant land, and are currently in the CN-1 and CC zoning districts. The proposal is to rezone each to the RM-36 district to recognize the current residential uses and the residential nature of the block facing Rose Street.

CC to CN-1: This 4-parcel area is bordered on the west by Boerman Avenue and on the north by E. Vine Street. The parcels contain a parking lot for Bronson Hospital, and are in the CC zoning district. The request is to rezone all four (4) parcels to the CN-1 district, which matches the zoning of the remainder of the block in which these parcels are located. With the rezoning, the existing use would become legal non-conforming, but could remain indefinitely.

CC to CCBD: is bordered on the west by S. Westnedge Avenue, on the north by W. Lovell Street, on the east by S. Rose Street, and on the south by W. Cedar Street. This area contains a theater, parking lots, a church, offices, a bank, multiple-family homes, and a senior citizens facility, and it is currently zoned CC and CN-1. The proposal is to rezone all of these parcels to the CCBD zoning district, which matches with the current zoning located directly to the north and east of these blocks. All of the current uses on these parcels would be conforming in the proposed zone.

POLICY CONSIDERATIONS

The rezoning request meets the future land use plan components of the 2025 Master Plans for the City of Kalamazoo, as well as the Strategic Vision.

2025 Master Plan. The parcels are in the Urban Edge and Neighborhood Edge future land use categories of the 2025 Master Plan. Urban Edge allows a mix of medium-scale uses that serve as a transition to the more intensive uses that exist in Downtown. Neighborhood Edge is intended for smaller-scale development that primarily serves the surrounding neighborhoods. The proposed rezoning supports these designations.

The proposed rezoning also addresses the goal in the Complete Neighborhoods section of the 2025 Master Plan pertaining to determining the “appropriate mix of building types that would preserve neighborhood patterns ...” Most of the existing buildings in the target area are smaller in scale – less than 4 stories in height and less than 10,000 square feet in area. The proposed CN-2 zone promotes similar smaller scale new development, which will address the needs of the surrounding neighborhood. The current CC zone allows larger buildings, such as big-box stores, as well as intensive uses such as liquor stores and car sales/repair businesses that would not be compatible with the existing development character.

Strategic Vision. The proposed rezoning is in line with the Strategic Vision. This includes the goal of Economic Vitality and the sub-goal: support the development of a downtown district and vibrant commercial corridors to meet the changing needs of our community.

COMMUNITY RESOURCES CONSULTED

Prior to the Planning Commission recommendation the following timeline of outreach was followed:

- 10/18/17 - Notice via mail & newspaper (state mandated requirement)
- 10/26/17 - Community Open House – Vine Neighborhood Association
- 11/02/17 - Planning Commission Meeting – Case Continued
- 11/15/17 - Notice via mail for 2nd Community Meeting & December hearing
- 11/28/17 - 2nd Community Meeting – City Hall Community Room
- 12/07/17 - 2nd Planning Commission Meeting – Recommend approval

Staff received many calls and emails on the project. Most of the calls were questions about the notice they received and the caller had a neutral stance on the proposal and wanted more information; there were also points of contact in favor of the proposal and to express concerns.

Two community meetings were conducted on the rezoning request before the first Planning Commission hearing. The first occurred on October 26th at the Vine Neighborhood Association with about 24 citizens in attendance. The second was on November 15th at City Hall with approximately 29 attendees.

The Planning Commission held a public hearing on the request at the November 2 regular meeting, where the case was continued for additional public engagement. Two additional meetings were requested by the Commissioners. Staff brought the proposal again on December 7 where the rezoning request was recommended for approval by the City Commission. Over 500 mailings describing the request and detailing the community and Planning Commission discussions were sent on two separate occasions to all property owners and occupants within the target area and adjacent properties. Notices were also published in the Kalamazoo Gazette in advance of the Planning Commission meetings. The Vine Neighborhood Association posted the meeting notices on their Facebook page.

FISCAL IMPACT

There will be no immediate fiscal impact from this rezoning. The City Assessor's office has opined that the property values will not decline in the area as a result of the rezoning. In rezoning the area to a more neighborhood-friendly zoning district that does not permit some of the intensive commercial uses allowed in the current zone, it may become more attractive for new investment and redevelopment. Such development may currently be hindered by the potential for such intensive uses to locate in the area in the existing CC zone.

ALTERNATIVES

The City Commission has the option of not approving the rezoning request. However, the rezoning is supported by several of the City's current policy and plans, including the recently approved 2025 Master Plan. Not approving the rezoning leaves this corridor open to development that does not promote the walkable, mixed use, urban vision put forth in Imagine Kalamazoo. It is recommended that the City Commission approve the rezoning as presented.

ATTACHMENTS:

Type	Description
▣ Ordinances	Rezoning Ordinance w/Attachments
▣ Aerial Photo	Aerial photo
▣ Map – Existing Zoning	Existing zoning
▣ Map – Proposed Zoning	Proposed zoning
▣ Map - Existing Land Use	Existing land use
▣ Map – Future Land Use	Future land use
▣ Correspondence	Support letter
▣ Correspondence	Support letter
▣ Correspondence	Support letter
▣ Correspondence	Support letter
▣ Background Material	Zone CN-2 uses
▣ Background Material	Zone CN-2 description
▣ Aerial Photo	DRAFT PC Minutes 12-7-17

CITY OF KALAMAZOO, MICHIGAN
ORDINANCE NO. _____

**AN ORDINANCE TO AMEND SECTION 1.8.A. ZONE DISTRICT MAP OF THE ZONING
ORDINANCE, BEING APPENDIX A OF THE KALAMAZOO CODE**

THE CITY OF KALAMAZOO ORDAINS:

Section 1. Under Section 1.8.E. the Zone District Map described in Section 1.8.A. is amended as follows:

The land area located between W. Lovell Street and Stockbridge Avenue in Section 22 of the City of Kalamazoo, County of Kalamazoo, State of Michigan, containing multiple parcels that are listed and described in Attachment A of this document, rezoned from Zones CC, CN-1 and M-1 to Zones CCBD, CN-1, CN-2 and RM-36.

A map identifying the land area and the rezoning of each parcel is also attached.

Section 2. Repealer. All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on _____, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been available as required by said Act, and furthermore, said ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as provided by the Charter of said City.

Bobby J. Hopewell, Mayor

Scott A. Borling, City Clerk

Attachment A
Parcels for the rezoning

	Address:	Parcel number:	New Zoning District:
1	475 W LOVELL ST	06-22-100-001	CCBD
2	455 W LOVELL ST	06-22-100-005	CCBD
3	451 W LOVELL ST	06-22-101-003	CCBD
4	412 POTTER ST	06-22-101-005	CCBD
5	419 S WESTNEDGE AVE	06-22-100-009	CCBD
6	423 S WESTNEDGE AVE	06-22-105-001	CCBD
7	427 S WESTNEDGE AVE	06-22-105-002	CCBD
8	435 S WESTNEDGE AVE	06-22-105-003	CCBD
9	431 W LOVELL ST	06-22-101-004	CCBD
10	425 W LOVELL ST	06-22-101-002	CCBD
11	415 W LOVELL ST	06-22-101-001	CCBD
12	405 W LOVELL ST	06-22-101-013	CCBD
13	416 W CEDAR ST	06-22-106-001	CCBD
14	418 W CEDAR ST	06-22-106-002	CCBD
15	424 W CEDAR ST	06-22-106-003	CCBD
16	341 W LOVELL ST	06-22-102-004	CCBD
17	301 W LOVELL ST	06-22-102-003	CCBD
18	247 W LOVELL ST	06-22-103-002	CCBD
19	215 W LOVELL ST	06-22-104-002	CCBD
20	418 S ROSE ST	06-22-104-001	CCBD
21	415 S PARK ST	06-22-102-001	CCBD
22	419 S PARK ST	06-22-102-002	CCBD
23	424 S ROSE ST	06-22-109-001	CCBD
24	423 S PARK ST	06-22-107-001	CCBD
25	427 S PARK ST	06-22-107-002	CCBD
26	429 S PARK ST	06-22-107-008	CCBD
27	433 S PARK ST	06-22-107-009	CCBD
28	317 REESE PL	06-22-107-003	CCBD
29	315 REESE PL	06-22-108-006	CCBD
30	311 REESE PL	06-22-108-007	CCBD
31	309 REESE PL	06-22-108-002	CCBD
32	318 W CEDAR ST	06-22-107-007	CCBD
33	314 W CEDAR ST	06-22-107-006	CCBD
34	310 W CEDAR ST	06-22-108-005	CCBD
35	306 W CEDAR ST	06-22-108-004	CCBD
36	304 W CEDAR ST	06-22-108-003	CCBD
37	234 W CEDAR ST	06-22-108-008	CCBD
38	228 W CEDAR ST	06-22-108-001	CCBD
39	321 W CEDAR ST	06-22-112-005	CN-2
40	317 W CEDAR ST	06-22-112-004	CN-2
41	313 W CEDAR ST	06-22-112-003	CN-2
42	309 W CEDAR ST	06-22-113-009	CN-2

43	301 W CEDAR ST	06-22-113-005	CN-2
44	233 W CEDAR ST	06-22-113-006	CN-2
45	229 W CEDAR ST	06-22-113-001	CN-2
46	523 S PARK ST	06-22-113-011	CN-2
47	510 WALNUT CT	06-22-113-002	CN-2
48	514 WALNUT CT	06-22-113-003	CN-2
49	518 WALNUT CT	06-22-113-004	CN-2
50	527 S PARK ST	06-22-117-002	CN-2
51	322 W WALNUT ST	06-22-117-003	CN-2
52	316 W WALNUT ST	06-22-117-004	CN-2
53	310 W WALNUT ST	06-22-118-005	CN-2
54	306 W WALNUT ST	06-22-118-004	CN-2
55	302 W WALNUT ST	06-22-118-003	CN-2
56	226 W WALNUT ST	06-22-118-001	CN-2
57	219 W CEDAR ST	06-22-114-007	CN-2
58	209 W CEDAR ST	06-22-114-003	CN-2
59	207 W CEDAR ST	06-22-114-002	CN-2
60	506 S ROSE ST	06-22-114-001	CN-2
61	509 WALNUT CT	06-22-114-008	CN-2
62	510 S ROSE ST	06-22-114-004	CN-2
63	513 WALNUT CT	06-22-114-009	CN-2
64	514 S ROSE ST	06-22-114-006	CN-2
65	517 WALNUT CT	06-22-114-010	CN-2
66	518 S ROSE ST	06-22-114-005	CN-2
67	519 WALNUT CT	06-22-114-011	CN-2
68	522 S ROSE ST	06-22-114-027	CN-2
69	523 WALNUT CT	06-22-114-012	CN-2
70	530 S ROSE ST	06-22-119-026	CN-2
71	534 S ROSE ST	06-22-119-005	CN-2
72	536 S ROSE ST	06-22-119-004	CN-2
73	208 W WALNUT ST	06-22-119-003	CN-2
74	212 W WALNUT ST	06-22-119-002	CN-2
75	214 W WALNUT ST	06-22-119-001	CN-2
76	218 W WALNUT ST	06-22-119-007	CN-2
77	220 W WALNUT ST	06-22-119-006	CN-2
78	131 W CEDAR ST	06-22-135-001	CN-2
79	125 W CEDAR ST	06-22-135-009	CN-2
80	121 W CEDAR ST	06-22-135-002	CN-2
81	117 W CEDAR ST	06-22-135-003	CN-2
82	507 S ROSE ST	06-22-135-004	CN-2
83	511 S ROSE ST	06-22-135-005	CN-2
84	114 GLADYS CT	06-22-135-007	CN-2
85	105 W CEDAR ST	06-22-136-003	CN-2
86	510 S BURDICK ST	06-22-136-006	CN-2
87	516 S BURDICK ST	06-22-136-001	CN-2
88	117 GLADYS CT	06-22-135-020	CN-2
89	519 S ROSE ST	06-22-135-012	CN-2

90	522 S BURDICK ST	06-22-136-002	CN-2
91	527 S ROSE ST	06-22-140-014	CN-2
92	118 W WALNUT ST	06-22-140-002	CN-2
93	114 W WALNUT ST	06-22-140-003	CN-2
94	526 S BURDICK ST	06-22-141-040	CN-2
95	534 S BURDICK ST	06-22-141-041	CN-2
96	604 S ROSE ST	06-22-119-008	RM-36
97	213 W WALNUT ST	06-22-119-009	RM-36
98	219 W WALNUT ST	06-22-119-035	RM-36
99	125 W WALNUT ST	06-22-140-015	CN-2
100	115 W WALNUT ST	06-22-140-001	CN-2
101	610 S BURDICK ST	06-22-141-060	CN-2
102	616 S BURDICK ST	06-22-146-044	CN-2
103	622 S BURDICK ST	06-22-146-045	CN-2
104	628 S BURDICK ST	06-22-146-002	CN-2
105	112 W DUTTON ST	06-22-146-001	CN-2
106	114 W DUTTON ST	06-22-145-005	CN-2
107	117 W DUTTON ST	06-22-175-006	CN-2
108	113 W DUTTON ST	06-22-176-001	CN-2
109	109 W DUTTON ST	06-22-176-080	CN-2
110	101 W DUTTON ST	06-22-176-002	CN-2
111	712 S BURDICK ST	06-22-176-079	CN-2
112	714 S BURDICK ST	06-22-176-005	CN-2
113	716 S BURDICK ST	06-22-176-078	CN-2
114	112 WILRAD CT	06-22-176-004	CN-2
115	114 WILRAD CT	06-22-176-003	CN-2
116	118 WILRAD CT	06-22-175-007	CN-2
117	120 W VINE ST	06-22-180-082	CN-2
118	113 WILRAD CT	06-22-176-006	CN-2
119	114 W VINE ST	06-22-181-003	CN-2
120	111 WILRAD CT	06-22-176-007	CN-2
121	112 W VINE ST	06-22-181-004	CN-2
122	107 WILRAD CT	06-22-176-077	CN-2
123	720 S BURDICK ST	06-22-176-008	CN-2
124	724 S BURDICK ST	06-22-181-005	CN-2
125	728 S BURDICK ST	06-22-181-076	CN-2
126	115 W VINE ST	06-22-180-003	CN-2
127	107 W VINE ST	06-22-181-001	CN-2
128	802 S BURDICK ST	06-22-181-002	CN-2
129	814 S BURDICK ST	06-22-186-139	CN-2
130	822 S BURDICK ST	06-22-186-138	CN-2
131	824 S BURDICK ST	06-22-186-001	CN-2
132	828 S BURDICK ST	06-22-186-135	CN-2
133	832 S BURDICK ST	06-22-186-134	CN-2
134	904 S BURDICK ST	06-22-191-001	CN-2
135	908 S BURDICK ST	06-22-191-131	CN-2
136	914 S BURDICK ST	06-22-191-130	CN-2

137	116 FELLOWS AVE	06-22-191-008	RM-36
138	118 FELLOWS AVE	06-22-190-110	RM-36
139	115 FELLOWS AVE	06-22-190-105	RM-36
140	111 FELLOWS AVE	06-22-191-004	RM-36
141	928 S BURDICK ST	06-22-191-002	CN-2
142	923 S ROSE ST	06-22-190-008	RM-36
143	927 S ROSE ST	06-22-195-001	RM-36
144	128 BURR OAK ST	06-22-195-002	RM-36
145	124 BURR OAK ST	06-22-195-003	RM-36
146	120 BURR OAK ST	06-22-195-004	RM-36
147	114 BURR OAK ST	06-22-196-001	RM-36
148	110 BURR OAK ST	06-22-196-002	CN-2
149	1000 S BURDICK ST	06-22-196-201	CN-2
150	1016 S BURDICK ST	06-22-326-201	CN-2
151	801 S BURDICK ST	06-22-182-147	CN-2
152	811 S BURDICK ST	06-22-182-148	CN-2
153	118 E VINE ST	06-22-182-198	CN-2
154	120 E VINE ST	06-22-182-001	CN-2
155	124 E VINE ST	06-22-182-199	CN-2
156	128 E VINE ST	06-22-182-200	CN-2
157	134 E VINE ST	06-22-183-201	CN-2
158	808 JOHN ST	06-22-183-005	CN-2
159	812 JOHN ST	06-22-188-001	CN-2
160	821 S BURDICK ST	06-22-187-006	CN-2
161	825 S BURDICK ST	06-22-187-001	CN-2
162	831 S BURDICK ST	06-22-187-002	CN-2
163	901 S BURDICK ST	06-22-191-005	CN-2
164	107 HEILMAN CT	06-22-187-152	CN-2
165	111 HEILMAN CT	06-22-187-003	CN-2
166	115 HEILMAN CT	06-22-187-004	CN-2
167	907 S BURDICK ST	06-22-192-153	CN-2
168	110 HEILMAN CT	06-22-192-001	CN-2
169	114 HEILMAN CT	06-22-192-002	CN-2
170	913 S BURDICK ST	06-22-192-154	CN-2
171	917 S BURDICK ST	06-22-192-155	CN-2
172	923 S BURDICK ST	06-22-192-156	CN-2
173	933 S BURDICK ST	06-22-197-004	CN-2
174	1107 S BURDICK ST	06-22-327-002	CN-2
175	111 WALL ST	06-22-326-004	CN-2
176	107 WALL ST	06-22-326-005	CN-2
177	1102 S BURDICK ST	06-22-326-006	CN-2
178	1106 S BURDICK ST	06-22-326-007	CN-2
179	1120 S BURDICK ST	06-22-331-010	CN-2
180	1132 S BURDICK ST	06-22-331-003	CN-2
181	60 W CROSSTOWN PKWY	06-22-336-007	CN-2
182	100 W CROSSTOWN PKWY	06-22-336-001	CN-2
183	302 E VINE ST	06-22-184-009	CN-1

184	306 E VINE ST	06-22-184-010	CN-1
185	310 E VINE ST	06-22-184-229	CN-1
186	811 BOERMAN AVE	06-22-189-008	CN-1
187	150 E CROSSTOWN PKWY	06-22-332-001	CN-2
188	215 LAKE ST	06-22-339-001	CN-2
189	224 E CROSSTOWN PKWY	06-22-400-002	CN-2
190	1209 S BURDICK ST	06-22-342-001	CN-2
191	1211 S BURDICK ST	06-22-342-002	CN-2
192	1215 S BURDICK ST	06-22-342-010	CN-2
193	1221 S BURDICK ST	06-22-342-003	CN-2
194	1225 S BURDICK ST	06-22-347-001	CN-2
195	1303 S BURDICK ST	06-22-347-003	CN-2
196	1307 S BURDICK ST	06-22-347-005	CN-2
197	1311 S BURDICK ST	06-22-347-007	CN-2
198	1317 S BURDICK ST	06-22-347-009	CN-2
199	1321 S BURDICK ST	06-22-347-011	CN-2
200	1325 S BURDICK ST	06-22-377-001	CN-2
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202	120 LAKE ST	06-22-342-005	CN-2
203	124 LAKE ST	06-22-342-006	CN-2
204	1214 JOHN ST	06-22-342-007	CN-2
205	1218 JOHN ST	06-22-342-008	CN-2
206	1222 JOHN ST	06-22-342-009	CN-2
207	1228 JOHN ST	06-22-347-002	CN-2
208	1302 JOHN ST	06-22-347-004	CN-2
209	1308 JOHN ST	06-22-347-006	CN-2
210	1314 JOHN ST	06-22-347-008	CN-2
211	132 LAKE ST	06-22-343-006	CN-2
212	1209 JOHN ST	06-22-343-005	CN-2
213	1213 JOHN ST	06-22-343-004	CN-2
214	1221 JOHN ST	06-22-343-300	CN-2
215	1225 JOHN ST	06-22-343-001	CN-2
216	1229 JOHN ST	06-22-348-007	CN-2
217	1305 JOHN ST	06-22-348-006	CN-2
218	1307 JOHN ST	06-22-348-005	CN-2
219	1313 JOHN ST	06-22-348-004	CN-2
220	136 LAKE ST	06-22-343-268	CN-2
221	142 LAKE ST	06-22-343-267	CN-2
222	146 LAKE ST	06-22-343-266	CN-2
223	150 LAKE ST	06-22-343-269	CN-2
224	152 LAKE ST	06-22-344-265	CN-2
225	206 LAKE ST	06-22-344-264	CN-2
226	208 LAKE ST	06-22-344-001	CN-2
227	210 LAKE ST	06-22-344-263	CN-2
228	216 LAKE ST	06-22-344-262	CN-2
229	220 LAKE ST	06-22-344-261	CN-2
230	302 LAKE ST	06-22-415-001	CN-2

231	143 E STOCKBRIDGE AVE	06-22-348-001	CN-2
232	205 E STOCKBRIDGE AVE	06-22-349-001	CN-2
233	209 E STOCKBRIDGE AVE	06-22-349-003	CN-2
234	1156 S BURDICK ST	06-22-336-011	CN-2
235	112 BORN CT	06-22-336-005	CN-2
236	121 W CROSSTOWN PKWY	06-22-340-001	CN-2
237	109 BORN CT	06-22-341-001	CN-2
238	1204 S BURDICK ST	06-22-341-006	CN-2
239	1210 S BURDICK ST	06-22-341-002	CN-2

FUTURE ZONING

- M2 - MANUFACTURING, GENERAL
M1 - MANUFACTURING, LIMITED
CCBD - COMMERCIAL, CENTRAL BUSINESS
CBTR - COMMERCIAL, BUSINESS TECHNOLOGY AND RESEARCH
CC - COMMERCIAL, COMMUNITY
CNO-COMMERCIAL, NEIGHBORHOOD OFFICE
CN-1 - COMMERCIAL (LOCAL) NEIGHBORHOOD
CO - COMMERCIAL, OFFICE
RM-36 - RESIDENTIAL, MULTI-DWELLING
RM-15 - RESIDENTIAL, MULTI-DWELLING
RM-15C - RESIDENTIAL, MULTI-DWELLING CAMPUS AREA
RD-19 - RESIDENTIAL, DUPLEX
RS-7 - RESIDENTIAL, SINGLE-DWELLING
RS-5 - RESIDENTIAL, SINGLE-DWELLING

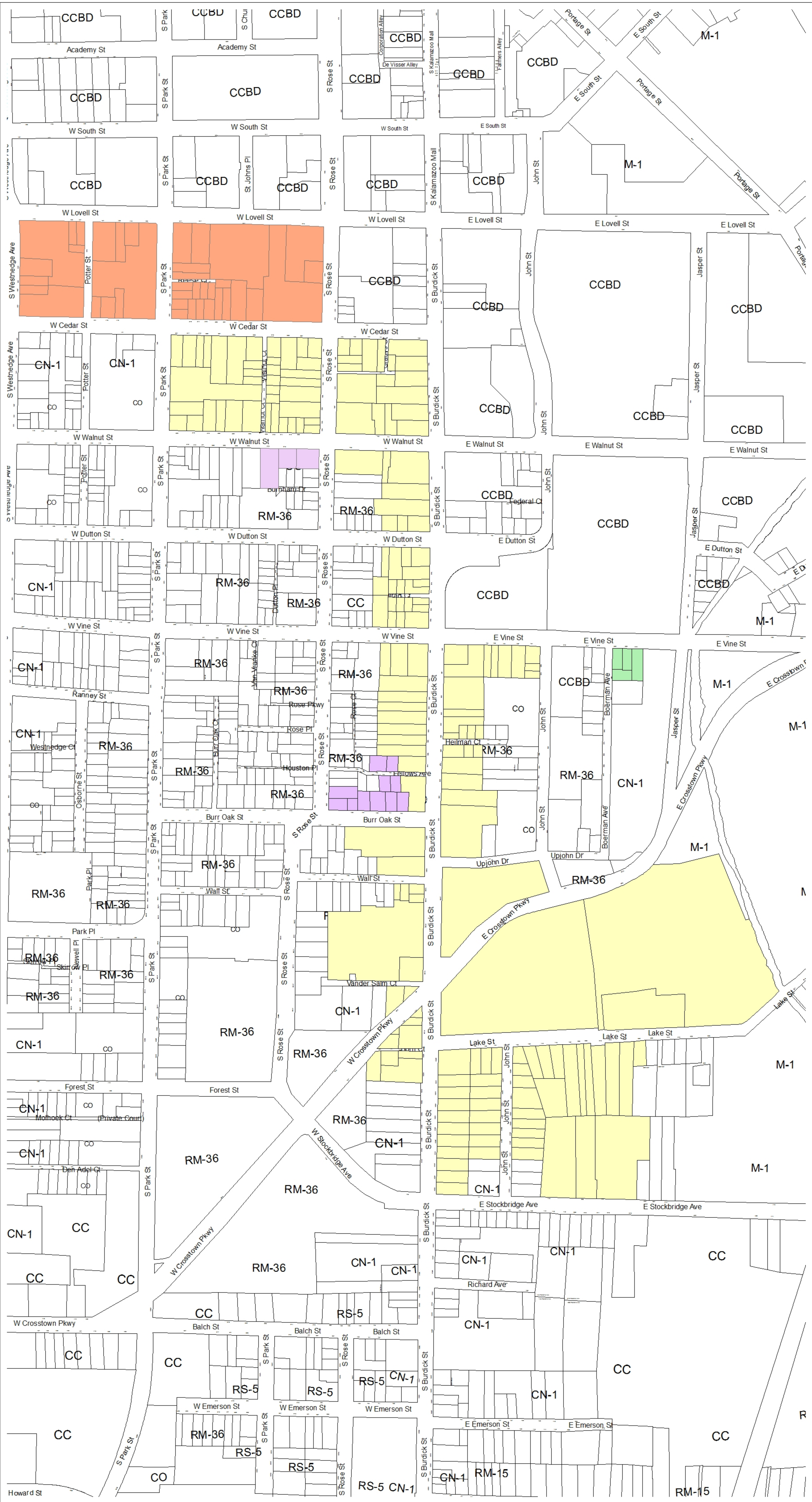
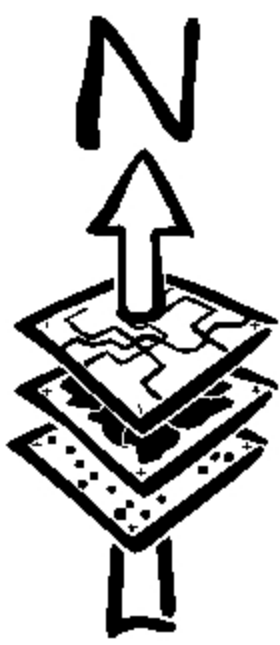
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CN-1

CN-2

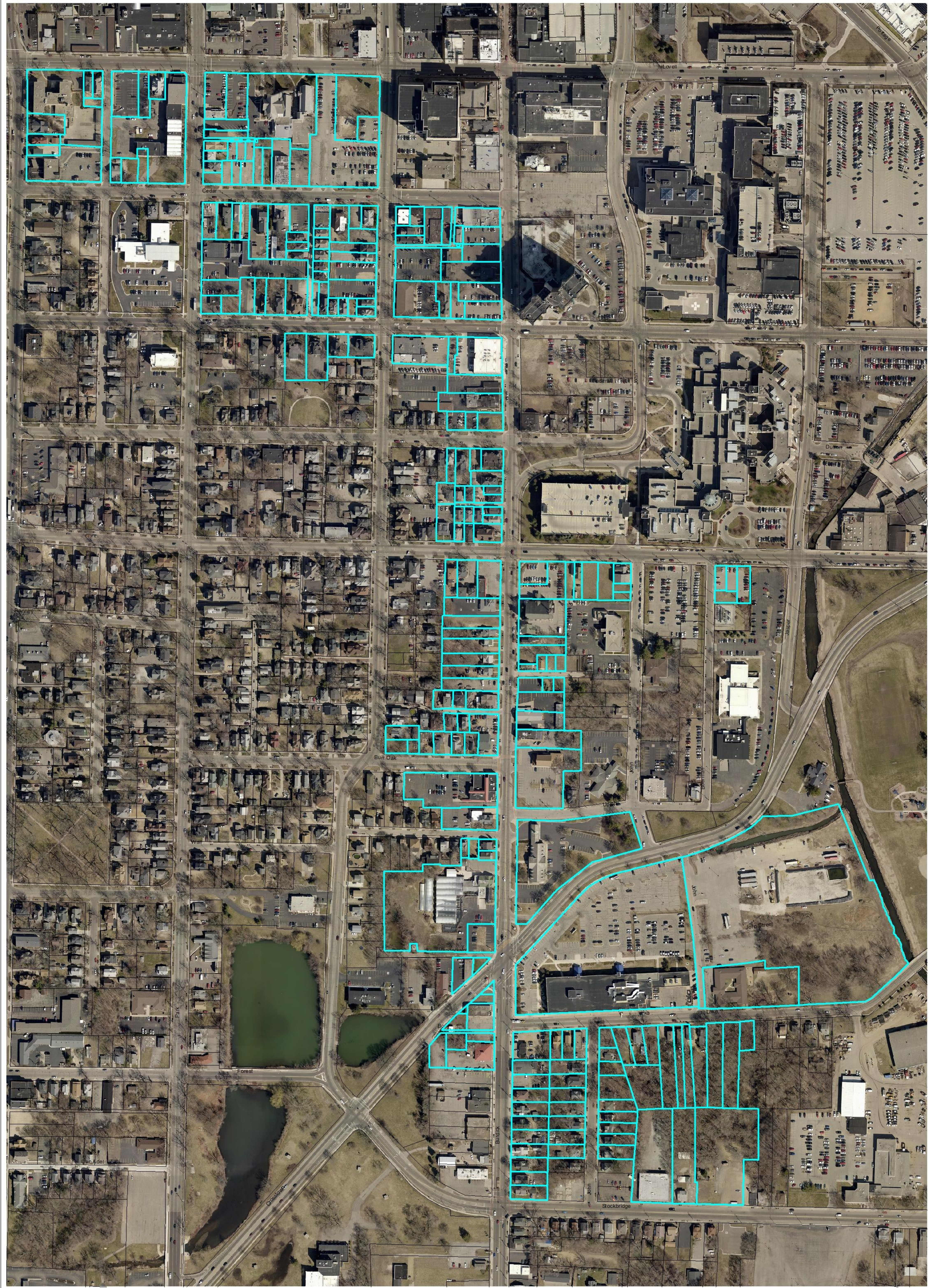
RM-36

CCBD



Feet

0 500 1,000 2,000



Parcels affected by potential rezoning

0

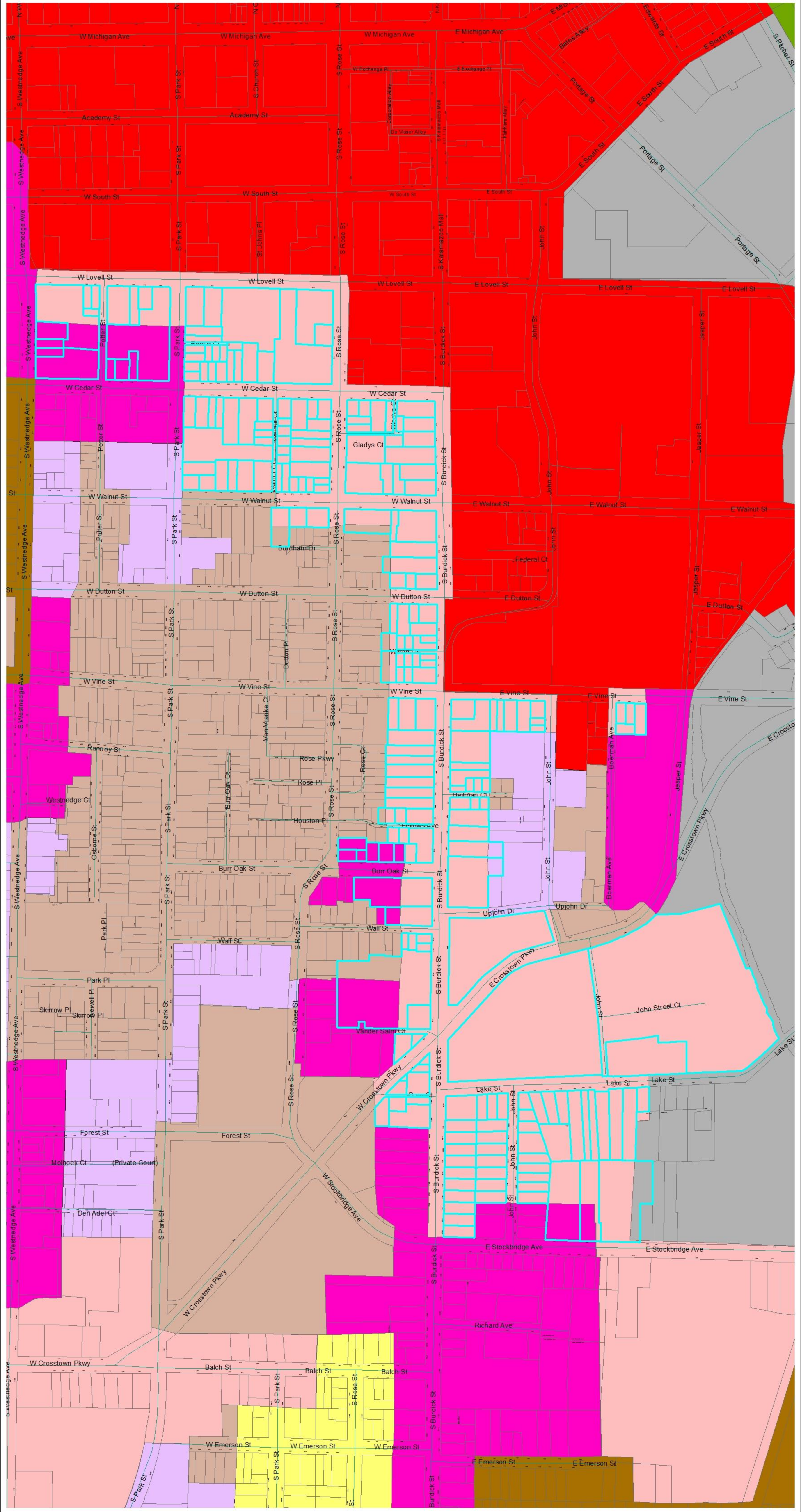
265

530

1,060

Feet



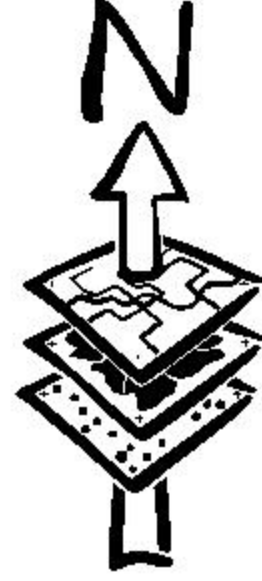


CURRENT ZONING

- CBTR
- CC
- CCBD
- CMU
- CN-1
- CO
- M-1
- M-2
- PUD
- RD-19
- RM-15
- RM-15C
- RM-36
- RMU
- RS-5
- RS-7



Properties Affected by Potential Rezoning

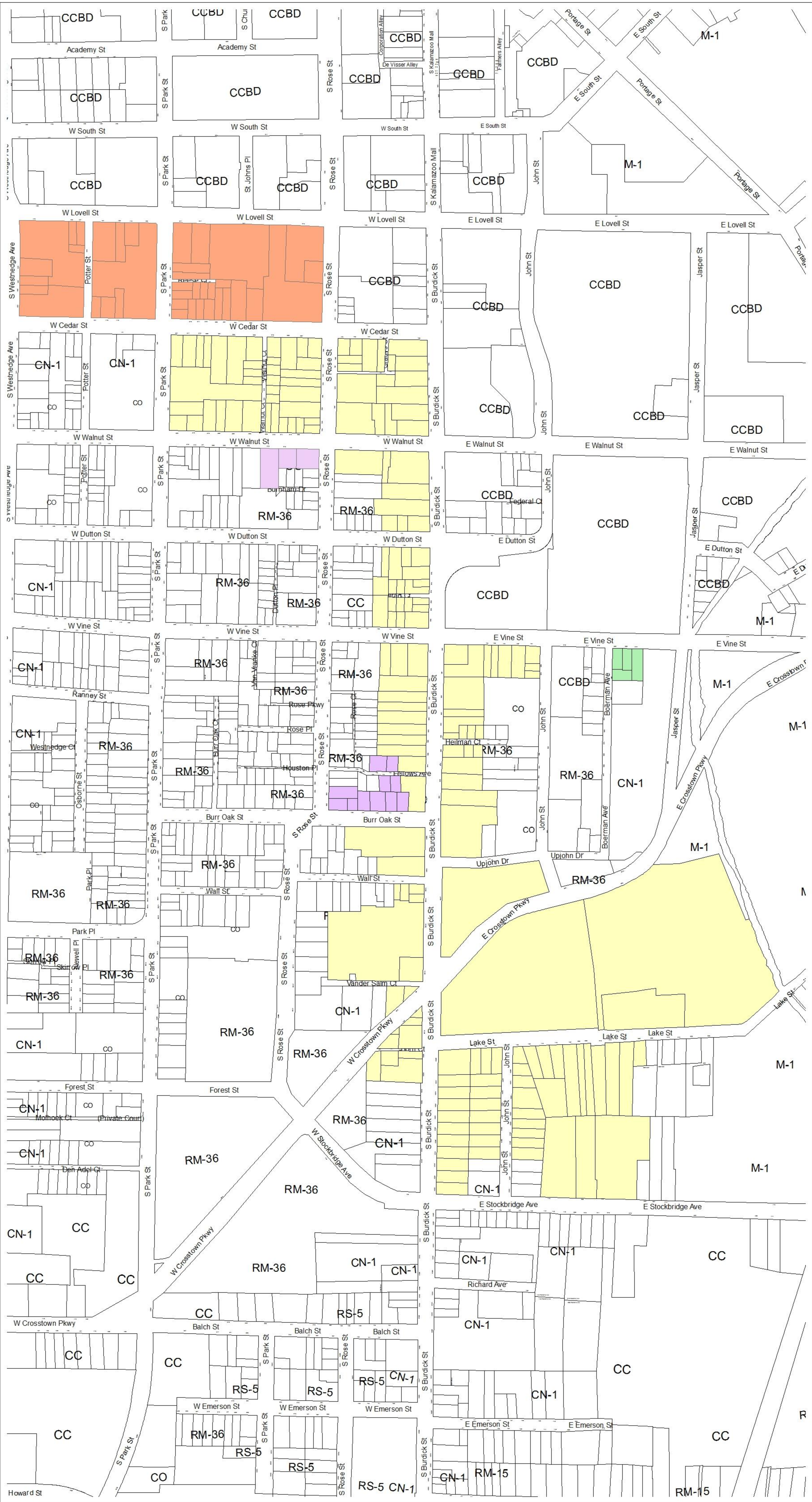


FUTURE ZONING

- M2 - MANUFACTURING, GENERAL
- M1 - MANUFACTURING, LIMITED
- CCBD - COMMERCIAL, CENTRAL BUSINESS
- CBTR - COMMERCIAL, BUSINESS TECHNOLOGY AND RESEARCH
- CC - COMMERCIAL, COMMUNITY
- CNO-COMMERCIAL, NEIGHBORHOOD OFFICE
- CN-1 - COMMERCIAL (LOCAL) NEIGHBORHOOD
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- RD-19 - RESIDENTIAL, DUPLEX
- RS-7 - RESIDENTIAL, SINGLE-DWELLING
- RS-5 - RESIDENTIAL, SINGLE-DWELLING

Legend

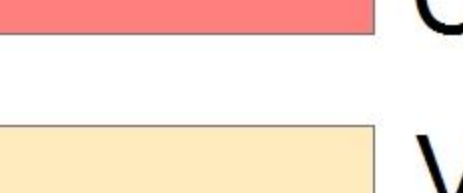
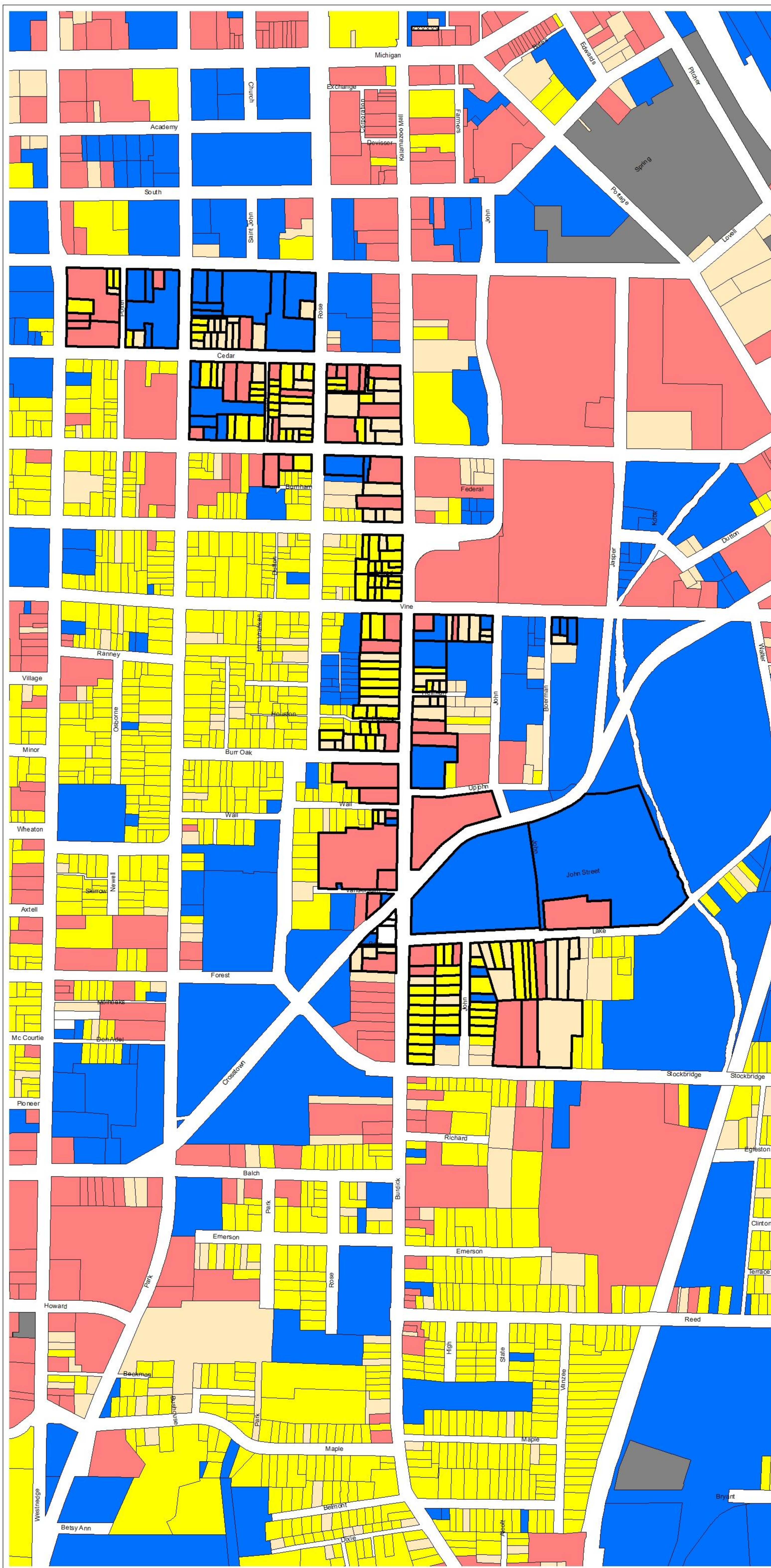
- CN-1
- CN-2
- RM-36
- CCBD



Feet

0 500 1,000 2,000

EXISTING LAND USE



COMMERCIAL

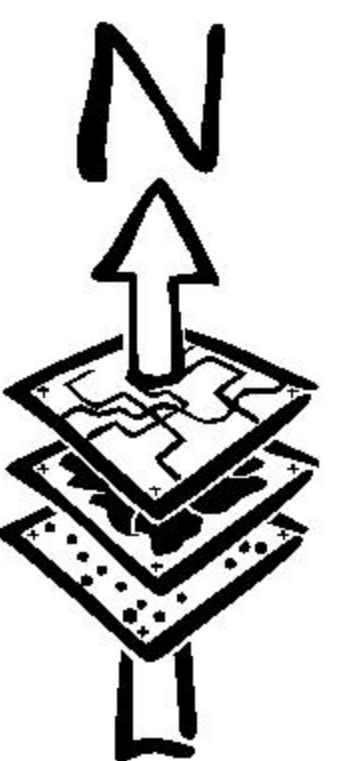
VACANT

TAX EXEMPT

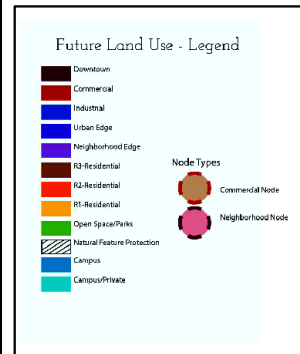
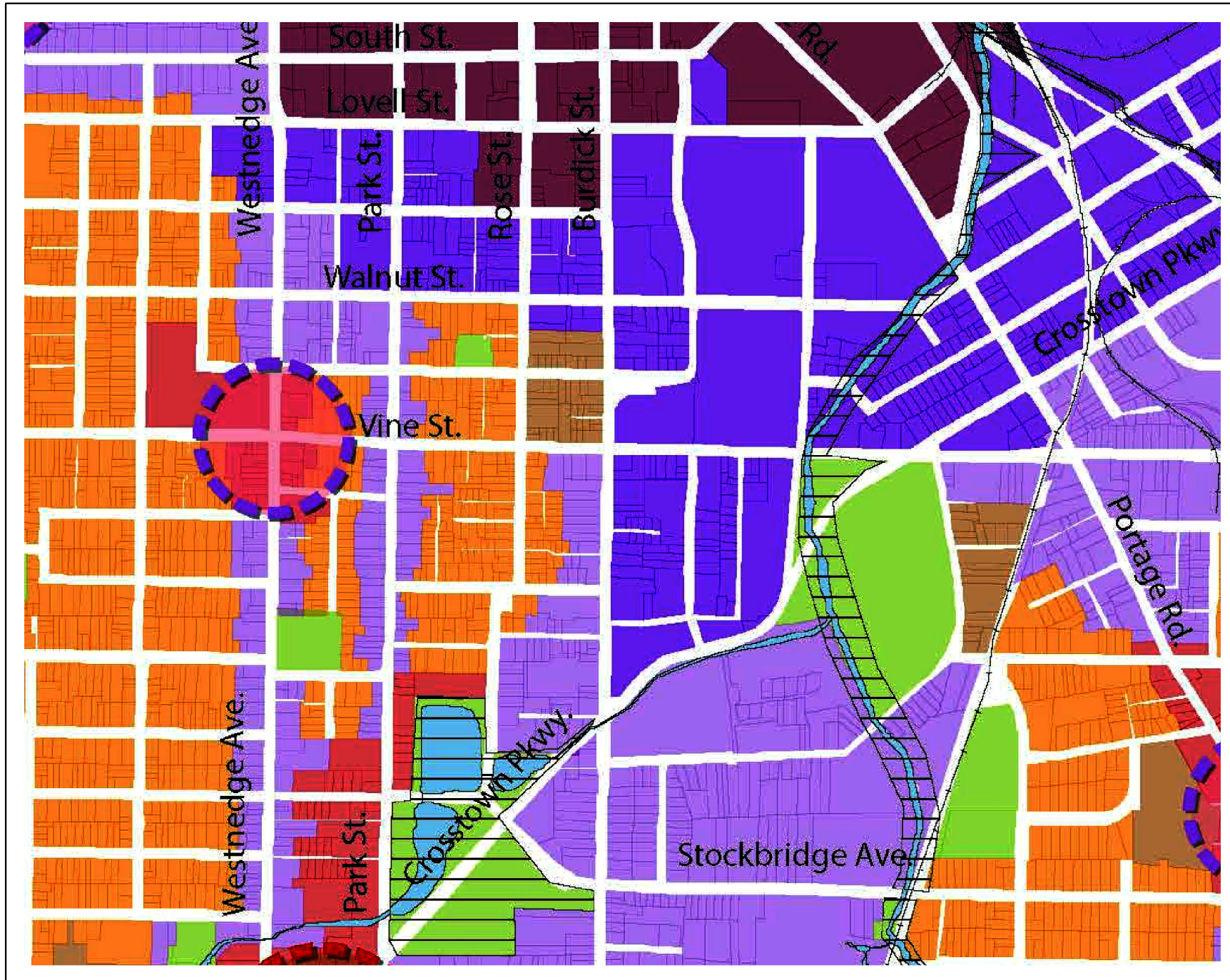
INDUSTRIAL

RESIDENTIAL

☐ Parcels affected by possible rezoning



P. C. #2017.15 - Burdick Street
Multiple Parcel Rezoning Between Lovell Street and Stockbridge Avenue





11/30/17

**Downtown
Kalamazoo
Incorporated**



Downtown
Development
Authority

Downtown
Tomorrow
Incorporated

Dear Planning Commissioners,

As partners and participants in Imagine Kalamazoo, we are excited to support the City's efforts to remove the permissive, auto-oriented commercial district, CC Community Commercial, from this critical corridor leading into Downtown. The current designation is not reflective of the character that the corridor had historically, and has largely maintained, nor is it aligned with the vision for the area as established in Imagine Kalamazoo.

Downtown is the heart of Kalamazoo. It is urban, walkable, and inviting. Burdick Street, leading into the Downtown should reflect these same characteristics, drawing developments and uses that are human-scaled and interface with the street in an engaging manner. Nationally, it has been proven, that an increased Walkscore typically translates to increased property values.

As active participants of IK2025, the shift to neighborhood scale commercial is consistent with the community's vision, national best practices, and ultimately the Future Land Development Map in the 2025 Master Plan. We support the City's efforts to move the Master Plan forward with this proposal.

Best regards,

Andrew Haan, President

141 East Michigan Ave
Suite 501
Kalamazoo
Michigan 49007
269-344-0795

dki@dkl.org
www.downtownkalamazoo.org

From: Nancy Arcadipone [<mailto:n.dipone@gmail.com>]

Sent: Thursday, November 30, 2017 6:40 AM

To: Anderson, Christina

Subject: Re: Burdick Rezoning Informational Meeting

Hello Christina,

I did attend the meeting last night and want to voice my general support for the Rezoning. Burdick Street.

I do feel there needs to be more exploration on the height and set back requirements/limitations for the new zoning. Perhaps the City can start there before the zoning is changed so that some of the property can be sold at some point for development that can be more than 3 stories high.

Why not consider a limit of 10 stories gradually going down in height as heading South. Financial incentives are important to attract developers.

Low rise buildings do not always support a profit large enough to incentify the risk.

I know this is starting all over in some ways but I think the long term results would be worth it.

Burdick Street is by far one of the more unattractive approaches to the CBD from the South. I applaud the City's efforts to make a positive change.

Best regards,

Nancy Arcadipone

City Response:

From: Anderson, Christina

Sent: Thursday, November 30, 2017 8:43 AM

To: 'Nancy Arcadipone'

Cc: Bauckham, Robert

Subject: RE: Burdick Rezoning Informational Meeting

Thanks for your support Nancy. We started this process because we believe that the uses permitted in CC and the auto oriented scale associated with it are not the best fit for this corridor directly south of Downtown.

I am looking into the height issue. Under the Community Commercial (CC) zoning the permitted maximum height is 65' or about 5-6 stories. 10 stories is a big jump from that, but I do understand the question with Skybridge nearby.

Thanks.

Christina



December 1, 2017

Via email

Ms. Christina Anderson
City Planner
City of Kalamazoo
415 Stockbridge Avenue
Kalamazoo MI 49001

Re: Support for Rezoning

Dear Ms. Anderson,

The Hinman Company, through its related or affiliated entities owns and manages numerous properties in Downtown Kalamazoo, several of which are proposed for rezoning by the City of Kalamazoo. Please accept this letter as confirmation of our support for the proposed rezoning. If you have any questions, please feel free to contact me at your convenience.

Respectfully Yours,

Rich MacDonald
Chief Operating Officer

November 29, 2017

RE: The proposed Rezoning of 243 parcels in the Vine and Edison Neighborhoods

TO: Kalamazoo Planning Commission

Members of the Planning Commission:

As a property owner of a residence at 216 W. Vine and a multifamily rental unit at 203 W. Vine, I would like to voice my support for the city proposal to change the zoning for the parcels captioned above to CN-2. These neighborhoods are on their own reverting to the walkable urban development they once were and this zoning aligns with the Imagine Kalamazoo 2025 goals and will only speed up the process of making a more live, work, play environment for these neighborhoods. I ask that this letter be part of the record as you determine the fate of this zoning change.

Respectfully,

A handwritten signature in black ink, appearing to read "Herb Ayres", with a stylized flourish at the end.

Herb Ayres

512 E. North St. Kalamazoo, MI 49007

Commercial Neighborhood Zoning District (CN-2)

Permitted Uses (representative):

- Multiple-family dwellings
- Foster care homes
- Transitional residences
- Nursing homes
- Community/drop-in centers
- Churches/schools
- Day care homes
- Existing single-family & duplexes
- Restaurants
- Sports facilities
- Office uses
- Grocery stores
- Funeral homes
- Retail stores
- Funeral homes

Uses Permitted in CC – not in CN-2:

- Liquor stores
- Car sales and repair
- Fraternities/sororities
- Animal kennels
- Motels/hotels
- Gas stations with auto repair facilities
- Adult regulated uses

Uses Permitted in M-1 – not in CN-2:

- Heavy equipment sales and repair
- Storage of inoperable (junk) vehicles
- Recycling facilities
- Industrial/manufacturing uses
- Participant sporting facilities

Uses Only Permitted by Special Use Permit in CN-2:

- Fast order drive-through restaurants
- Convenience stores
- Gas stations without repair facilities
- Car washes

CN-2 Zoning District – Neighborhood Shopping Center District

-CN-2 is the zoning district that is being proposed for most of the parcels in the target rezoning area located in portions of the Vine and Edison neighborhoods.

Description: The CN-2 zoning district is primarily intended to encourage the development of small-scale retail sales and personal service uses at convenient locations that primarily serve nearby residential neighborhoods. The standards for the CN-2 district promote pedestrian-oriented development at the intensity level that is compatible with surrounding residential areas. Uses are restricted in size to promote a local orientation and to limit adverse impacts on nearby residential areas.

The maximum height of new buildings in the CN-2 zone is 35 feet compared to 65 feet in the CC zone. The minimum pervious cover (open/green space) on sites in CN-2 is 25% compared to 20% in the CC zone.

=====

CC – Community Commercial District – Most of the parcels in the target rezoning area are currently in this zoning district. This zone is intended to accommodate larger community and regional shopping centers that serve a community-wide market area. “Big-box” stores such as Walmart and Lowe’s are allowed in this zone, along with liquor stores, and gasoline stations with auto repair facilities. These uses are not allowed in the CN-2 zone.

City of Kalamazoo
PLANNING COMMISSION
Minutes
December 7, 2017
DRAFT

Second Floor, City Hall
Commission Chambers
241 W. South Street, Kalamazoo, MI 49007

Members Present: Rachel Hughes-Nilsson, Chair; Gregory Milliken; James Pitts; Sakhi Vyas;
Derek Wissner; Alfonso Espinsosa;

Members Excused: Emily Greenman Wright; Charley Coss, Vice Chair

City Staff: Christina Anderson, City Planner; Robert Bauckham, Senior Development
Planner; Clyde Robinson, City Attorney; and Beth Cheeseman, Code
Administration Clerk and Cashier

Guests: Jack Urban, City Commission Liaison

A. CALL TO ORDER

Commissioner Hughes-Nilsson called the meeting to order at 7:08 p.m.

B. ROLL CALL

Planner Anderson proceeded with roll call and determined that the aforementioned members were present.

C. ADOPTION OF FORMAL AGENDA

Planner Anderson stated that there was one change to the agenda. She requested to move the Capital Improvement Plan up between items F. and G.

Commissioner Wissner, supported by Commissioner Vyas, moved approval of the changed December 7, 2017 Planning Commission agenda. With a voice vote, the motion carried unanimously.

D. APPROVAL OF MINUTES

Commissioner Milliken, supported by Commissioner Espinsosa moved approval of the November 2, 2017 Planning Commission minutes as presented. With a voice vote, the motion carried unanimously.

E. COMMUNICATIONS AND ANNOUNCEMENTS

F. PUBLIC HEARINGS

G. UNFINISHED BUSINESS

P.C. #2017.15: Request from the Community Planning and Development Department to rezone multiple parcels located between W. Lovell Street and Stockbridge Avenue, and between S. Westnedge Avenue and the Portage Creek from Zones CC, CN-1, and M-1 to Zones CCBD, CN-1, CN-2, and RM-36.

(Continued from the November 2 meeting.) **[Recommendation: motion to recommend to the City Commission to approve the rezoning request.]**

Planner Anderson gave a presentation regarding the rezoning request. She touched on timeline, public input and engagement, intent, and how the rezoning fits in with the 2025 Master Plan and is in line with the City's Strategic Vision. Planner Anderson also explained the differences of the four different zoning districts and how that compared with the current zoning.

Planner Anderson gave answers to some of the questions that came up at the public hearing the previous month. She spoke about the impact of the zoning on current uses, how the zoning would affect property values, and the change in height requirements. She also emphasized the 'why' of the rezoning: the large scale commercial district is not the right zoning district for the corridor which leads into our walkable urban downtown. They were looking for a district which would allow commercial development at a scale which fits the context of the area but also the scale which supports the downtown.

Commissioner Vyas, supported by Commissioner Pitts, moved to re-open the public hearing on the rezoning request to take additional comments before the Commission takes action on the matter. A voice vote was taken and passed unanimously.

Commissioner Hughes-Nillson opened the public comment portion of the hearing.

Citizen, Mr. Richard Stewart, stated that he came to Kalamazoo for college, built a business and stayed here. Mr. Stewart said he lives here, invests here, and is employed here. The top reason he picked his location because of the zoning of CC. He said it is the most desirable zoning for an owner-occupied business. He said it is the zoning that is most flexible and highest value and that zoning plays a big part in evaluation. Mr. Stewart said he has enjoyed good neighbors. He stated he had almost finished rehabbing his building as his retirement plan when the project was stopped. He said he can't finish the outside of the building. The DDRD expansion has made his building functionally obsolete. He has 4.5 thousand square feet of functionally obsolete old building. He stated that the City has turned him down seven times to fix his fence. Mr. Stewart said he does have the opportunity to sell. He stated that an organization is buying up the neighborhood, tearing down affordable housing, and he is in the way. Based on the current CC zoning it is one value, when that is changed it lowers the value. He stated that staff information says appraisals are based on income. Mr. Stewart stated that as a Real Estate Professional, there are three types of approaches for appraisals. He said when you are owner-occupied, you can't use the income approach. He said there is the income approach, cost approach and comp approach. He said they are the most developed area because of their zoning, and the City wants to take this away. Mr. Stewart said that they attended the meetings and spoke up at the meetings. He felt ignored

because his emails were not included in the packet. He believed that the one lady who brought up height requirements will receive preferential treatment.

Mr. Leonard Stafford stated that he recently had a guy who was going to buy his property to build on it until he found out about this meeting. He said the person decided not to buy at that time. Mr. Stafford stated that he is not a car dealership and he is not sure why he is listed as that. Now people don't want to buy the property because you can't build on it – it is just a waste. It's not right at all.

Mr. John Davis came forward to talk about his car lot. He is wondering why they can have so many liquor establishments. The neighbors never complained about the car lots. He doesn't understand why there is so much concern about selling cars in that area when there is more harm done by liquor establishments and drunk driving. He said the Planning Commission would approve putting up a brewing place, but would not approve a car lot. He was upset that people would not be able to sell cars at his property if he decides to sell someday. He encouraged the Commission to leave car lots alone, they don't harm anyone. He only sees they are doing good in the community.

Ms. Tina McClinton of Lake Street has been flooded twice. This last flooding was the worst. She noted that the City said they wanted to do something to the creeks, but she said that won't help Upjohn Park. Ms. McClinton said that Upjohn Park doesn't flow anymore and that is what floods them. She also expressed concern about the rezoning and the possibility of new buildings taking away green space and pushing the water toward her property. She talked about KVCC being built so high that it contributes the the flooding. She stated that if you take the woods away and build anything on their block, her whole yard would flood. Ms. McClinton said that the woods has two ponds now and they are there instead of in her yard. She stated that can't afford to keep fixing things when it floods. Ms. McClinton loves Kalamazoo and has lived here all her life. She stated that she attended all of the meetings.

Commissioner Espinosa, Supported by Commissioner Wissner, moved to close the public comment portion of the hearing. A voice vote was taken and was unanimously approved.

Planner Anderson addressed some of the concerns noted by citizens. As far as height, there was a letter in packet from a citizen supportive of the process, but she did state concern about the height limitation. Planner Anderson stated that is something staff would consider studying in the future, but changing the height for CN-2 for the whole length of the corridor was not appropriate. She clarified that CN-2 does not allow breweries and liquor establishments. If the area is rezoned, no new package liquor stores will be permitted in the area. Planner Anderson stated that the property on Lake street is currently zoned as Community Commercial and, in theory, it could be developed now. As far as flooding, Mr. Chamberlain said the City is looking into ways to address that issue. In terms of the appraisal comment, the City Assessor provided general information on how properties are assessed. The full packet was posted online and was available prior to today.

Planner Bauckham mentioned that Mr. Stewart's current business is a conforming use in proposed zone. He clarified that the auto sales and repair businesses can continue as they are indefinitely. The owners can make improvements to their building and properties. They can sell their businesses to someone for similar operations as long as the business is not abandoned for over a year.

Commissioner Espinsosa asked Planner Anderson to clarify zoning differences for green space areas. Planner Anderson stated that with CC zoning, you can cover up to 80% of the lot. CN-2 zoning is a little less – you can cover up to 75% of the lot.

Commissioner Pitts asked about the gentlemen who came forward about the car lot. He asked for clarification about selling properties to be used for the same use. Planner Anderson stated that a property that is a legal non-conforming use can be sold for the same use, as long as it is not vacant for a year. Commissioner Pitts asked about Mr. Stafford's concern that his property was classified as a car lot. Planner Anderson stated that the zoning is Community Commercial which does allow auto sales. The City didn't designate one lot or another as auto sales, they just know a few exist along the corridor. Commissioner Pitts asked if selling or fixing cars was available to someone buying or building in this area. Planner Anderson responded that if the business exists now, then the use could continue. If the new zoning goes through, then a new business of that use would not be able to open. However, it is possible to apply for a variance through the Zoning Board of Appeals. She also went through some of the permitted uses in CN-2 zoning.

Commissioner Pitts asked about rebuilding if a legal non-conforming business had a fire and was destroyed by more than 50%. Planner Anderson said no, they would have to ask for permission – there would not be a guarantee of being able to rebuild.

Commissioner Vyas clarified that no one needs to change anything they are doing right now if the re-zoning is approved. Planner Anderson agreed that no changes were required at this time.

Commissioner Vyas, supported by Commissioner Wissner, moved to recommend to the City Commission to approve this re-zoning request.

Commissioner Wissner expressed that the re-zoning request seems to be in line with 2025 Master Plan. He stated that they received a lot of community input regarding the plan. He believed the concerns were answered. Commissioner Wissner stated that if he owned in this area, he would want this – noting that limitations are protections as well. He can empathize with the fear that is there, but anyone currently there can stay there. Commissioner Wissner noted that the car dealer will be the only one on that side of town which could be good for the car business. He expressed support of the re-zoning.

Commissioner Pitts expressed concern that so many residents are not understanding or trusting what is going on.

Commissioner Espinsosa seconded Commissioner Wissner and Commissioner Pitts comments. He stated general support of the re-zoning. He believes it makes sense with the goals of the Strategic Vision. He believes it may help the individuals in the area and give more options to people for business. He can see it may be an advantage to some businesses.

A roll call vote was taken. Commissioner Milliken abstained and Commissioner Pitts voted no. The motion was approved.

H. NEW BUSINESS

I. CITIZENS' COMMENTS (Regarding non-agenda items)

J. CITY COMMISSION LIAISON COMMENTS

K. CITY PLANNER'S REPORT

L. MISCELLANEOUS COMMENTS BY PLANNING COMMISSIONERS

M. ADJOURNMENT

Commissioner Espinsosa, supported by Commissioner Vyas, moved to adjourn the meeting. A voice vote was taken and passed unanimously. Meeting was adjourned at 9:06 pm.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE, Public Services Director and City Engineer

PREPARED BY: Brianna Clawson, Support Services Division Manager

DATE: 12/27/2017

SUBJECT: 2018 Water Meter Purchase – Bid Reference #890-44-003.9

RECOMMENDATION

It is recommended that the City Commission approve a contract extension with Etna Supply Company of Grand Rapids, Michigan for the purchase of water meters, not to exceed the amount of \$250,000.

BACKGROUND

Sensus Metering Systems are the sole water meters installed throughout the City's water system. Sensus meters are known for their readily available interchangeable parts. Since 2008, the City Commission has approved requests by Public Services to designate Sensus Metering Systems local distributor Etna Supply Company as a sole source supplier of all City of Kalamazoo water meters.

There is no increase in meter prices for 2018.

This purchase will allow the Department of Public Services to meet the demands for new connections to the public water supply system and replacement of existing meters in the system.

COMMUNITY RESOURCES CONSULTED

This recommendation did not require advisory board consultation or additional public input.

FISCAL IMPACT

Funding for this purchase is included in the Department of Public Services 2018 Water Capital Improvement Budget. As new and replacement meters are dispensed from inventory, individual water budget codes will reimburse the inventory account.

ALTERNATIVES

One alternative would be to purchase water meters through the competitive bidding process. However, for the

reasons of interchangeability of parts, standardization, and efficiency of operations, this is not the recommended alternative.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE Public Services Director and City Engineer

PREPARED BY: James H. Cornell, Wastewater Division Manager

DATE: 1/3/2018

SUBJECT: The Foster Group Consulting Services for Water and Wastewater Utilities

RECOMMENDATION

It is recommended that the Commission approve a professional service agreement with The Foster Group of Leawood, Kansas, in the amount of \$140,000 for water and wastewater rate consultation and professional services.

BACKGROUND

A contract for rate and management services with The Foster Group provides continuity for projects already under consideration and retains the knowledge and experience of a 36 year professional relationship with the City and representatives of customer communities.

The wastewater rates will include facets of the 1998 Rate Settlement Agreement. This agreement requires an analysis of actual Wastewater revenues and expenses (a "True-Up" study) be done every two years for each fiscal year. Rates are established on a prospective basis, so actual revenues and expenses will vary from estimates. The true-up studies, and the implementation of their results, ensure that outside city users pay the precise rate of return.

The Foster Group will conduct Water & Wastewater rate studies and recommend schedules of water and wastewater rates to be implemented during 2019. They will participate in stakeholder discussion regarding potential modifications to the manner in which levels of service are measured for (and costs allocated to) the various customer classes of the water and wastewater utilities. In addition, revisions are needed within the City's Utility Financial Plan originally developed in 1995. Mr. Foster's assistance in these areas is essential.

The Foster Group will provide general assistance and will function as the technical advisor in the Utility Advisory Board and Regional Commission processes. They will provide expertise on rate related issues.

Given the Foster Group's long tenure with the City and their broad knowledge of rate methodologies, the City's Utility Financial Plan, Water and Wastewater assets and access to Water and Wastewater rate related/non-related files they are able to provide expert services as it attempts to resolve current disputes with outside City customers.

COMMUNITY RESOURCES CONSULTED

No community resources were specifically consulted regarding this decision. Please note that Mr. Foster has worked closely with regional partners in the past regarding water and wastewater rates.

FISCAL IMPACT

Funds for this professional service agreement were included in the 2018 Water and Wastewater budgets.

ALTERNATIVES

These professional services could be provided by another consultant(s) or provided by City staff. However, bringing in a new consultant would result in a significant increase in cost and staff time in order to bring that firm to an acceptable level of understanding of the Utilities’ operations, rate methodologies, and financial policies; and the history of the various rate settlements. As with a new consultant, City staff would not be able to perform the duties with the efficiency of The Foster Group, due to Mr. Foster’s history and involvement with the City and its customer communities.

ATTACHMENTS:

	Type	Description
▢	Proposal	Proposal



THE FOSTER GROUP

P.O. Box 26282
LEAWOOD, KS 66225
TEL: (913) 345-1410
FAX: (913) 345-1640

THE FOSTER GROUP, LLC
BART FOSTER, PRESIDENT
CELL: (913) 530-6240
BFOSTER@FOSTERGROUPLLC.COM

December 29, 2017

Mr. James Baker
Public Services Director
City of Kalamazoo
415 Stockbridge Avenue
Kalamazoo, Michigan 49001-2898

Dear James:

The intent of this letter is to summarize our understanding of the status of our current engagement, and identify potential funding requirements to extend financial consulting services for additional periods.

Funding for our current engagement is provided by Purchase Order P-025558, which was executed in February 2017, and was designed to provide consulting services through December 2017. The Work Plan for that purchase order originally envisioned (after years of continual effort) successful negotiation of a new water services agreement with the City's "Township Customers" early in 2017, a return in consulting scope focus to traditional financial management and rate consulting services, including preparation and delivery of wastewater true-up and rate proposals to be implemented during 2017, and general business consulting services to support all of these initiatives.

We are pleased to report that we have been able to deliver many of the indented services as envisioned with the existing purchase order, and in fact have delivered additional services not envisioned by that engagement. We have prepared and delivered reports proposing wastewater true-up adjustments for 2013, 2014, 2015, and 2016. We have prepared and delivered reports proposing wastewater *and water* rates for 2018. We have served as an integral resource in the pursuit of a water services agreement with the Township Customers.

However, after more than three years devoted towards that effort, the agreement with the Townships is still not imminent, and the envisioned return to "normalcy" continues to be elusive. Our originally envisioned scope efforts have largely been diverted away from traditional consulting activities in order to support the contract negotiations and related activities associated with the ongoing litigation, which were originally contained within the "Expert Witness Services" task element of our agreement.

With the invoice submitted today we have exhausted all of the funding provided by Purchase Order P-025558. In recent conversations we have been asked by key City resources to continue in our role on these various business matters. This letter has been prepared to serve as a proposal to provide ongoing consulting services on these initiatives during 2018. Such services are envisioned to include:

1. Ongoing assistance with negotiations of a new Water Services Agreement with the Townships;
2. Potential assistance with negotiations of a new *Wastewater* Services Agreement with outside City customer representatives;
3. Preparation of a Wastewater Utility True-Up Study for 2017;
4. Depending on the outcome of (1), Preparation of a *Water* Utility True-Up Study for 2017;
5. Preparation of Water and Wastewater Utility Financial Plan, Cost of Service, and Rate Studies for 2019;
6. Additional general consulting services in support of the Water and Wastewater businesses.

It is our understanding that the City would like to establish a mechanism to support consulting assistance for these assignments through December 2018. The proposed services outlined in this letter are designed to provide such ongoing consulting assistance on water and wastewater rate related issues and the City's relationship with its customer communities.

Proposed Scope of Services

Section 1 – "True-Up" Studies. The 1998 Rate Settlement Agreement calls for a retrospective analysis of wastewater rates charged to the outside City, non owner customer classes to ensure that they are/were charged a rate of return precisely calculated in accordance with the parameters set forth therein. Fifteen such studies have been conducted since 1999. Under this task THE FOSTER GROUP will conduct a true-up study for 2017 and will provide assistance to the City in implementing the results of the study.

Recent negotiations on the Water Services Agreement have indicated that a similar "True-Up" Study may emerge as a requirement of the Water Utility. To the extent that an agreement materializes that codifies this requirement, our proposal will encompass this study as well.

The outcome of these studies will be an assessment (for each customer class) of amounts due to or from that class for services rendered but not billed during each of the respective years. THE FOSTER GROUP will document the results of the assessment in reports to the City, make presentations of findings to City and Utility management, the Utility Advisory Board, and other interested parties at the City's direction.

Section 2 – Water and Wastewater Rate Studies. THE FOSTER GROUP will conduct water and wastewater rate studies and recommend schedules of water and wastewater rates to be implemented during 2019. We will participate in stakeholder discussions regarding potential modifications to the manner in which levels of service are measured for (and costs allocated to) the various customer classes of the water and wastewater utilities. We anticipate that a significant level of effort associated with the Rate Studies will continue to focus on evaluation and application of customer use data, and how it defines level of service, for both the water and wastewater utilities. The 1998 Rate Settlement Agreement regarding wastewater rates requires the City of Kalamazoo to conduct wastewater rate studies at least every two years, beginning with rates for 1999.

The outcome of these rate study updates will include:

- Revenue requirements analysis, indicating projected operating and capital financing plans for each utility for a ten year planning period which meet the tenets of the Utility Financial Policy;
- Projected revenue levels for 2019, establishing “overall” rate levels necessary to meet the requirements of the financial plans;
- Cost of service analyses, resulting in an assessment of projected amounts to be recovered from customer classes during 2019; and
- Proposed schedules of water and wastewater rates, designed to equitably recover the costs of utility service from each customer class.

THE FOSTER GROUP will document the results of the studies in reports to the City, make presentations of findings to City and Utility management, the Utility Advisory Board, and other interested parties at the City’s direction.

Section 3 - General Assistance. THE FOSTER GROUP has been asked by the City to participate as a technical advisor in the Utility Advisory Board and Regional Commission processes. We have traditionally attended several meetings of these bodies and have provided valuable input to the processes. We are confident that expertise on rate related issues will be vital to the processes as they ensue. Prior general assistance activity also has included analyses and presentations regarding the potential impact of various regional initiatives, assessment of the impact on the region of contractual matters involving major industries, and general business advisory services to the City and the Utility Advisory Board.

Section 4 – Expert Witness Services / Contract Negotiations. THE FOSTER GROUP has been asked by the City to provide assistance as it attempts to resolve the current dispute with representatives of its outside City customers, and to support development of a new Water Services Agreement. It is our understanding that the ongoing efforts will focus on meetings with these representatives, their counsel, and their advisors in an attempt to accomplish these goals. Additional efforts may be required pending successful resolution of the initial dispute.

The purpose of this task will be to provide for consulting assistance associated with analyses, meetings, and related activities that are directly under the “litigation umbrella”. As noted

previously, it is difficult to envision the precise level of effort that may be required, depending on how the contract negotiations and legal matters proceed. We recommend that an allowance be set aside and included in the engagement funding level. We will utilize such allowance at the discretion and approval of the City and its counsel.

Cost Estimate

Fees for this engagement will be computed based on the actual time and expense incurred. The following billing rates will apply to all services rendered prior to December 31, 2018.

<u>Staff Position</u>	<u>Billing Rate</u> \$/hr
Consultants	100
President	375

Based on the scope of services presented in this proposal, it is estimated that a total maximum fee of \$140,000 including expenses, may be required for the completion of the proposed work. This estimate is based on a cost of \$20,000 for the True-Up Studies, \$60,000 for the water and wastewater rate studies; \$10,000 to provide a funding allowance for the General Assistance task; and \$50,000 to provide a funding allowance for Expert Witness and Contract Negotiations Services. In the event the amount of effort is less than the amount estimated herein, only the costs incurred will be billed. However, if during the course of our work we determine that the proposed Scope of Work cannot be completed within the level of effort estimated herein, we will notify the City and cease work until further direction is received.

We sincerely desire to have the opportunity to continue to demonstrate our capabilities in assisting the City in this matter. If you have any questions regarding our proposal, or need additional information, please contact me.

Very truly yours,

THE FOSTER GROUP



Bart Foster
President



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE, Public Services Director and City Engineer

PREPARED BY: James J. Baker, PE, Public Services Director and City Engineer

SUBJECT: Increase in appropriation for the Gull/Ransom/Harrison Roundabout project

RECOMMENDATION

It is recommended that the City Commission Approve an increase in appropriation for the Gull/Ransom/Harrison Roundabout Major Street project for \$56,070, and approve an equal amount of Major Streets Fund working capital to be transferred into the project code.

BACKGROUND

Hoffman Bros Excavating was the lowest responsive bidder for the Gull/Ransom/Harrison Roundabout project which was completed ahead of schedule and opened to traffic on November 15, 2017. This project was bid and awarded in accordance with unit price line items. An engineer's estimate was used to develop the initial contract and bid quantities. A field engineer then tracked and recorded actual quantities, as actual project quantities increased and/or decreased quantity balancing change orders are needed at the end of the project to close out all final payments. New work requested line items for work not identified within the original contract is handled via change order before the work is approved, however quantity balancing is always completed at project closeout.

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

In accordance with the requested action \$56,070 must be appropriated from the Major Streets Fund to the Gull/Ransom/Harrison Roundabout project code to facilitate processing of final project payment.

ALTERNATIVES

There are no recommended alternatives at this time.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Clyde Robinson, City Attorney & Jerome Kisscorni, Ass't City Manager/Econ.Dev. Director

PREPARED BY: John W. Kneas, Counsel to BRA

DATE: 12/26/2017

SUBJECT: Harrison St./Ransom St./Gull Rd. Round-about and Street Improvement Project: Agreements for Declaration of Easement with People's Food Co-op and Ransom Real Estate, LLC.

RECOMMENDATION

It is recommended that the City Commission: 1) approve an Agreement for Declaration of Easement with People's Food Co-op (PFC Agreement); 2) approve the Agreement for Declaration of Easement with Ransom Real Estate, LLC (Ransom Agreement); and 3) authorize the City Manager to sign both agreements and any additional documents related to these transactions.

BACKGROUND

On November 3, 2017 a 'Walk Around the Round-About' event marked the essential completion of the construction of the round-about at the intersections of Harrison St./Ransom St./Gull Rd and the corresponding street, utility and landscaping improvements (Project). The Project was spearheaded by the BRA as a catalyst for continued redevelopment in the Rivers Edge area – especially the former KTS site and other BRA owned parcels. The Project had been in the planning stages for several years before construction starting earlier this year.

The PFC Agreement and Ransom Agreement each cover the necessary public utility easements for the utilities that remain located on the properties owned by People's Food Co-op and Ransom Real Estate, LLC. City staff and/or Wightman & Associates were in contact with the property owners regarding the Project. The City engineering staff also has reviewed and approved the Agreement.

COMMUNITY RESOURCES CONSULTED

The Project itself was presented to the public at various community meetings – the input from those meetings were considered and assisted in arriving at the final plans for the Project.

FISCAL IMPACT

To date, the total cost of the Project is \$2,413,630.46 (there are approximately \$10,000 - \$20,000 additional funds to cover some punch list items that must wait until spring to complete). BRA contributed approximately \$1.3 million from the Local Site Revolving Remediation Fund. However, once adjacent parcels along the Project are completed most, if not all, of the Project costs qualify as eligible costs under the Brownfield Redevelopment Financing Act, which BRA can capture from tax increment revenues.

ALTERNATIVES

Considering the road improvement components of the Project are completed the only recommended action is the approval and acceptance of the two quit claim deeds and the approval of the easement agreement.

ATTACHMENTS:

	Type	Description
▢	Aerial Photo	Agreement for Declaration of Easement - PFC
▢	Aerial Photo	Agreement for Declaration of Easement - Ransom Real Estate

AGREEMENT FOR
DECLARATION OF EASEMENT

This Agreement for Declaration of Easement ("Agreement") is made on _____, 2018 by the Peoples Food Co-Operative of Kalamazoo, a Michigan domestic non-profit corporation, whose address is 507 Harrison Street, Kalamazoo, Michigan 49007 ("PFC") and the City of Kalamazoo, a Michigan municipal corporation, 241 West South Street, Kalamazoo, Michigan 49007 ("City").

The following is a recital of facts underlying this Agreement:

A. The City has completed a road improvement project involving the construction of a round-about at intersection of East Ransom Street, Harrison Street and Gull Road, along with other road, sidewalk, utility and landscaping improvements ("Project").

B. PFC owns the property at 507 Harrison Street which was impacted by the Project ("Property"). The Property is more fully described as:

Part of Block 22 of the Original Plat of the Town of Kalamazoo (now City of Kalamazoo) as recorded in Liber 6 of Plats on page 8 in Kalamazoo County, Michigan, more particularly described as: Commencing at the Northeast corner of said Block 22; thence South 00°33'46" East along the West right-of-way line of Harrison Street 165.58 feet to the Point of Beginning; thence continuing along said West right-of-way line South 00°33'46" East 169.76 feet to the Southeast corner of said Block 22; thence South 89°36'15" West along the North right-of-way line of East Willard Street 200.00 feet; thence North 00°33'46" West 169.25 feet; thence North 89°27'33" East 200.00 feet to the Place of Beginning.

C. Located within the Property are a city water main line and conduit for future use by private utility services. PFC grants the City the right to own, operate and maintain its public utilities, and to allow third party entities ("Company") to place cable, fiber optic or other similar private utility services within the conduit. ("Easement")

THEREFORE, in consideration of the foregoing and to more fully describe the Easement, the City and PFC agree and declare as follows:

1. The Recitals set forth above are true and correct, and are incorporated by this reference.

2. The City shall have a perpetual non-exclusive Easement over, under and across that portion of the Property, more fully depicted and described in attached Exhibit A

("Easement Area"), for the purposes of maintaining, repairing, replacing or modifying its public utilities (e.g. water, sanitary sewer or storm water systems) located now or in the future under that parcel. The City shall also have the right to temporary access to the Property when it is necessary to perform any of the preceding activities. In doing so, the City shall restore that portion of the Property that is damaged or otherwise disturbed as a result of the work done during those maintenance, repair, replacement or installation activities to as near as possible the condition found before such activities commenced. The City will provide PFC with a 10-day written notification of the need to access its easement. However, in the case of an emergency, the City may promptly address the emergency and as soon as practicable under those circumstances notify PFC of the emergency situation and the need to access the Property.

The above rights of the City shall also apply to any Company the City allows to place its services within the conduit located within the Easement Area. The City will provide the Company a copy of this Agreement and further provide written notice to PFC within 10 business days following the effective date of the approval given by the City to the Company. The notice to PFC will include the Company's name, address, and appropriate contact person, and if know the approximate date when the Company may install its services.

3. PFC retains and reserves for itself, its employees, officials, contractors, representatives, successors and assigns the right of ingress and egress across the Easement Area and for any other purpose so long as it does not materially impair the Easement and any purpose for which it is granted. PFC agrees that it shall not construct or install any structure or improvements, except for any landscaping or lighting required under the then existing City Zoning Ordinance, over those above described utilities on the Property without the prior written consent of the City.

4. PFC shall indemnify, defend and hold harmless the City, its employees, officials, representatives, successors and assigns, from all legal claims and expenses (including, without limitation, attorneys' fees and costs) arising from any damage to the City's public or a Company's private utilities, lines or facilities over, under or across the Property caused by the actions or omissions of PFC, its employees, officials, contractors, agents or representatives.

5. In order to effectuate the Easement, a true and complete copy of this Agreement shall be recorded with the Kalamazoo County Register of Deeds.

6. This Easement shall be perpetual and run with the Property.

7. This Agreement shall be construed, interpreted, and enforced under the laws of the State of Michigan, and shall be binding upon and inure to the benefit of the parties, and all their respective heirs, successors, assigns and transferees.

8. The consideration for the Easement is less than \$100.00, and therefore is exempt from transfer tax under MCL 207.505(5)(a) and MCL 207.526(6)(a).

Dated: _____, 2018

CITY OF KALAMAZOO

By: James K. Ritsema
Its: City Manager

STATE OF MICHIGAN)
) ss
COUNTY OF KALAMAZOO)

The foregoing instrument was acknowledged before me on _____, 2018, by James K. Ritsema, City Manager for City of Kalamazoo, on its behalf.

Notary Public,
_____ County, Michigan
My Commission Expires: _____

Dated: _____, 2018

THE PEOPLE'S FOOD CO-OPERATIVE
OF KALAMAZOO

By: Chris Dilley
Its: Executive Director

STATE OF MICHIGAN)
) ss
COUNTY OF KALAMAZOO)

The foregoing instrument was acknowledged before me on _____, 2018, by Chris Dilley, Executive Director of People's Food Cooperative of Kalamazoo, on its behalf.

Notary Public,
_____ County, Michigan
My Commission Expires: _____

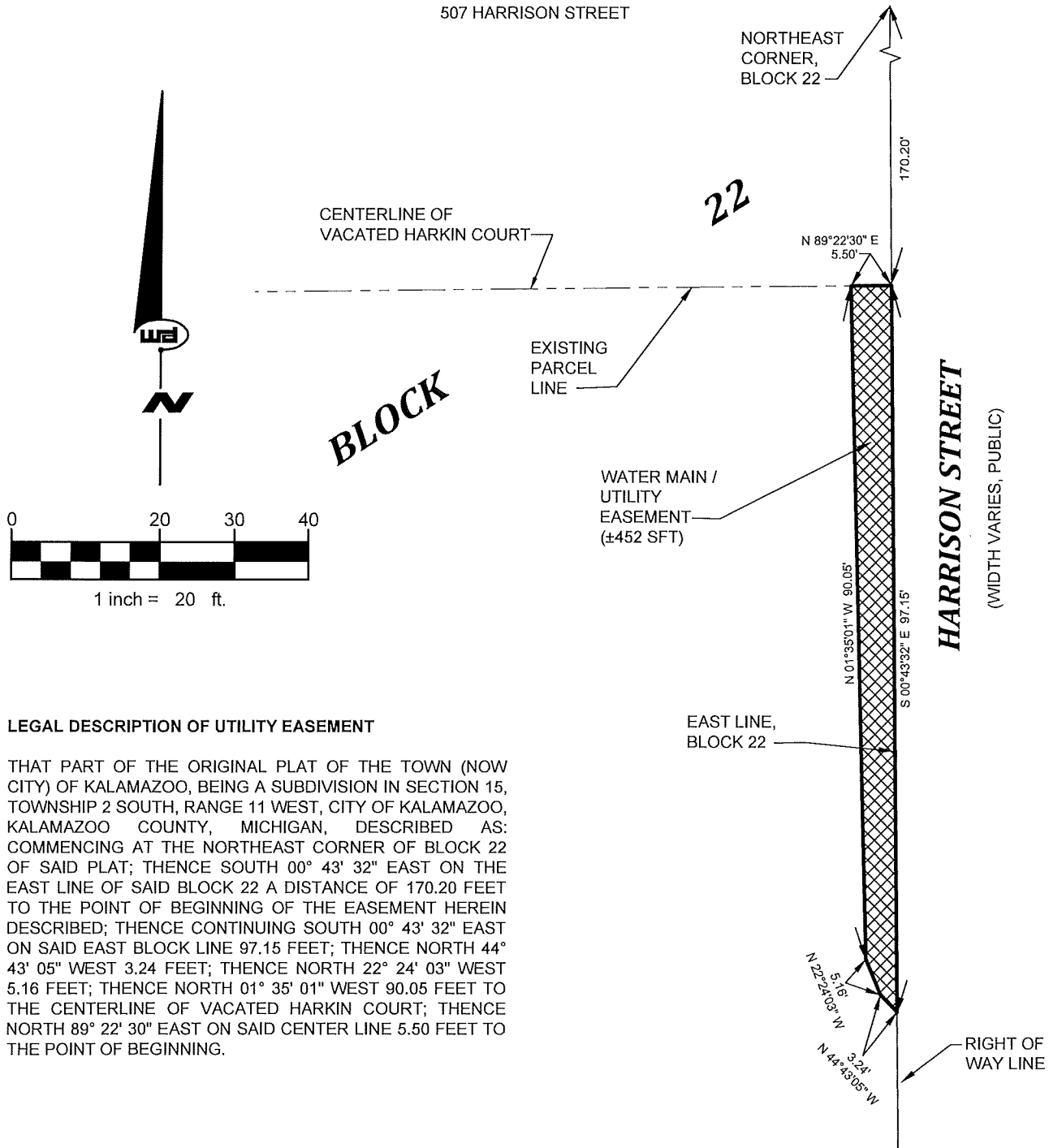
Drafted by and when recorded return to:
John W. Kneas
241 West South St.
Kalamazoo, MI 49007
(269) 337-8404

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "A"

THIS IS NOT A
BOUNDARY SURVEY.

THE PEOPLES FOOD CO-OPERATIVE
507 HARRISON STREET



LEGAL DESCRIPTION OF UTILITY EASEMENT

THAT PART OF THE ORIGINAL PLAT OF THE TOWN (NOW CITY) OF KALAMAZOO, BEING A SUBDIVISION IN SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF BLOCK 22 OF SAID PLAT; THENCE SOUTH 00° 43' 32" EAST ON THE EAST LINE OF SAID BLOCK 22 A DISTANCE OF 170.20 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE CONTINUING SOUTH 00° 43' 32" EAST ON SAID EAST BLOCK LINE 97.15 FEET; THENCE NORTH 44° 43' 05" WEST 3.24 FEET; THENCE NORTH 22° 24' 03" WEST 5.16 FEET; THENCE NORTH 01° 35' 01" WEST 90.05 FEET TO THE CENTERLINE OF VACATED HARKIN COURT; THENCE NORTH 89° 22' 30" EAST ON SAID CENTER LINE 5.50 FEET TO THE POINT OF BEGINNING.

AARON D. SMITH
PS - 43068

DATE

RIVERS EDGE ROUNDABOUT CITY OF KALAMAZOO

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 20'

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 3A

UTILITY EASEMENT

W&A JOB#: 164083

DATE CREATED: 10/24/2017

REVISIONS:

AGREEMENT FOR
DECLARATION OF EASEMENT

This Agreement for Declaration of Easement ("Agreement") is made on _____, 2018 by the Ransom Real Estate, LLC, a Michigan limited liability company, whose address is 518 East North Street, Kalamazoo, Michigan 49007 ("Ransom") and the City of Kalamazoo, a Michigan municipal corporation, 241 West South Street, Kalamazoo, Michigan 49007 ("City").

The following is a recital of facts underlying this Agreement:

A. The City has completed a road improvement project involving the construction of a round-about at intersection of East Ransom Street, Harrison Street and Gull Road, along with other road, sidewalk, utility and landscaping improvements ("Project").

B. Ransom owns the property that was formerly identified as 515 East Ransom Street in the City of Kalamazoo. This property was purchased from the City of Kalamazoo Brownfield Redevelopment Authority that became part of a larger development known as Norbridge Building Condominium. This property is now identified as Unit 8 of Norbridge Building Condominium with an address of 516 Butler Code – Parcel ID 06-15-268-208 ("Property"). The Property is more fully described as: Unit 8, Norbridge Building Condominium, Kalamazoo County Condominium Subdivision Plan No. 260 according to the master deed recorded at Document 2014-014496, as amended, Kalamazoo County Records.

C. Located within the Property are a city water main line and conduit for future use by private utility services. Ransom grants the City the right to own, operate and maintain its public utilities, and to allow third party entities ("Company") to place cable, fiber optic or other similar private utility services within the conduit. ("Easement")

THEREFORE, in consideration of the foregoing and to more fully describe the Easement, the City and Ransom agrees and declares as follows:

1. The Recitals set forth above are true and correct, and are incorporated by this reference.

2. The City shall have a perpetual non-exclusive Easement over, under and across that portion of the Property, more fully depicted and described in attached Exhibit A ("Easement Area"), for the purposes of maintaining, repairing, replacing or modifying its public utilities (e.g. water, sanitary sewer or storm water systems) located now or in the

future under that parcel. The City shall also have the right to temporary access to the Property when it is necessary to perform any of the preceding activities. In doing so, the City shall restore that portion of the Property that is damaged or otherwise disturbed as a result of the work done during those maintenance, repair, replacement or installation activities to as near as possible the condition found before such activities commenced. The City will provide Ransom with a 10-day written notification of the need to access its easement. However, in the case of an emergency, the City may promptly address the emergency and as soon as practicable under those circumstances notify Ransom of the emergency situation and the need to access the Property.

The above rights of the City shall also apply to any Company the City allows to place its services within the conduit located within the Easement Area. The City will provide the Company a copy of this Agreement and further provide written notice to Ransom within 10 business days following the effective date of the approval given by the City to the Company. The notice to Ransom will include the Company's name, address, and appropriate contact person, and if know the approximate date when the Company may install its services.

3. Ransom retains and reserves for itself, its employees, officials, contractors, representatives, successors and assigns the right of ingress and egress across the Easement Area and for any other purpose so long as it does not materially impair the Easement and any purpose for which it is granted. Ransom agrees that it shall not construct or install any structure or improvements, except for any landscaping or lighting required under the then existing City Zoning Ordinance, over those above described utilities on the Property without the prior written consent of the City.

4. Ransom shall indemnify, defend and hold harmless the City, its employees, officials, representatives, successors and assigns, from all legal claims and expenses (including, without limitation, attorneys' fees and costs) arising from any damage to the City's public or a Company's private utilities, lines or facilities over, under or across the Property caused by the actions or omissions of Ransom, its employees, officials, contractors, agents or representatives.

5. In order to effectuate the Easement, a true and complete copy of this Agreement shall be recorded with the Kalamazoo County Register of Deeds.

6. This Easement shall be perpetual and run with the Property.

7. This Agreement shall be construed, interpreted, and enforced under the laws of the State of Michigan, and shall be binding upon and inure to the benefit of the parties, and all their respective heirs, successors, assigns and transferees.

8. The consideration for the Easement is less than \$100.00, and therefore is exempt from transfer tax under MCL 207.505(5)(a) and MCL 207.526(6)(a).

Dated: _____, 2018

CITY OF KALAMAZOO

STATE OF MICHIGAN)
) ss
COUNTY OF KALAMAZOO)

By: James K. Ritsema
Its: City Manager

The foregoing instrument was acknowledged before me on _____, 2018, by James K. Ritsema, City Manager for City of Kalamazoo, on its behalf.

Notary Public,
_____ County, Michigan
My Commission Expires: _____

Dated: _____, 2018

RANSOM REAL ESTATE, LLC

STATE OF MICHIGAN)
) ss
COUNTY OF KALAMAZOO)

By: Herbert R. Ayres, III
Its: Managing Member

The foregoing instrument was acknowledged before me on _____, 2018, by Herbert R. Ayres, III, managing member of Ransom Real Estate, LLC, on its behalf.

Notary Public,
_____ County, Michigan
My Commission Expires: _____

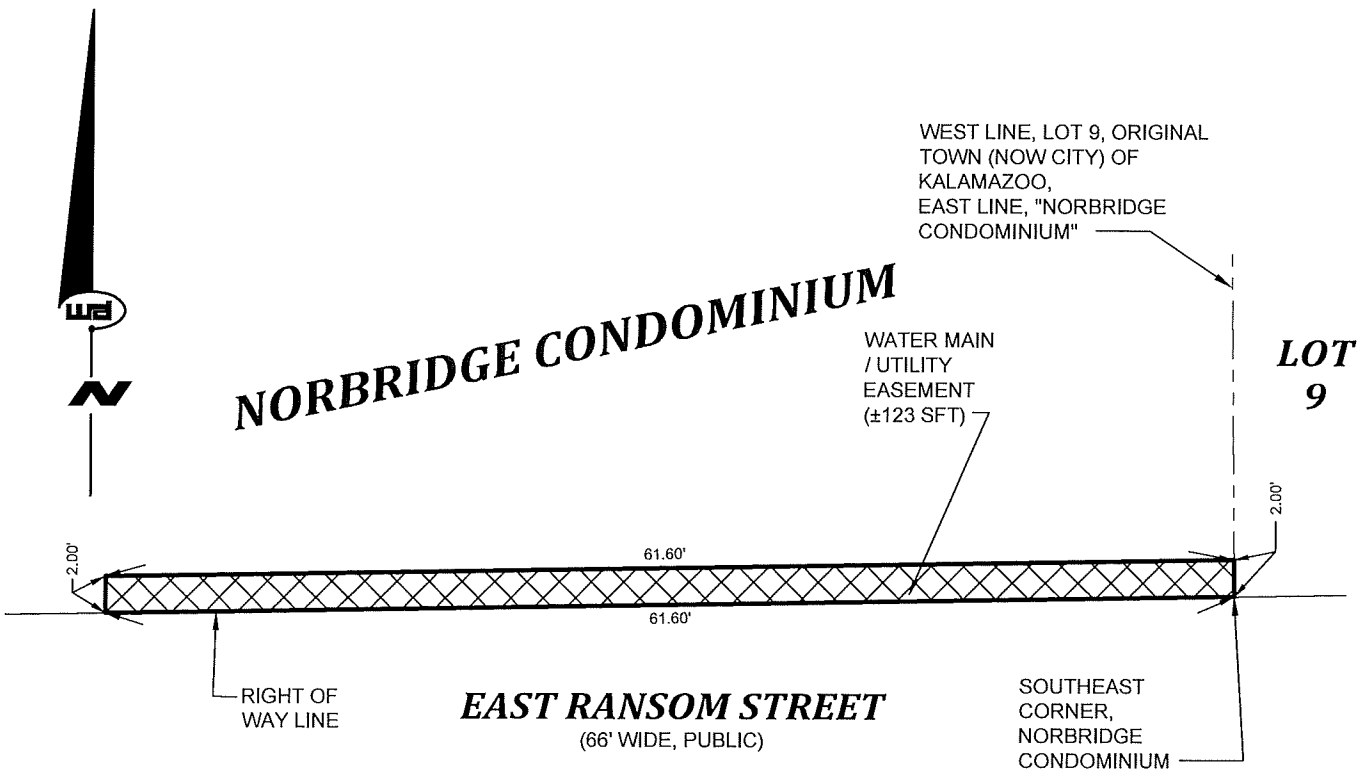
Drafted by and when recorded return to:
John W. Kneas
241 West South St.
Kalamazoo, MI 49007
(269) 337-8404

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "A"

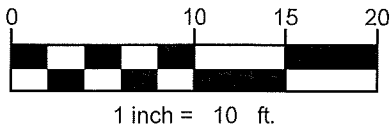
NORBRIDGE BUILDING CONDOMINIUM
DOCUMENT NO. 2014-014496

THIS IS NOT A
BOUNDARY SURVEY.



LEGAL DESCRIPTION OF UTILITY EASEMENT

THE SOUTH 2.00 FEET OF THE EAST 61.60 FEET OF "NORBRIDGE CONDOMINIUM", A CONDOMINIUM ACCORDING TO THE MASTER DEED RECORDED IN DOCUMENT NO. 2014-014496, INCLUSIVE AND AMENDMENTS THERETO, KALAMAZOO COUNTY RECORDS, AND DESIGNATED AS KALAMAZOO COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 260, TOGETHER WITH RIGHTS IN GENERAL COMMON ELEMENTS AND LIMITED COMMON ELEMENTS AS SET FORTH IN THE ABOVE MASTER DEED AND AS DESCRIBED IN ACT 59 OF THE PUBLIC ACTS OF 1978, AS AMENDED.



AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 10'

W&A JOB#: 164083

REVISIONS:

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 21

UTILITY EASEMENT

DATE CREATED: 11/2/2017



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE, Public Services Director and City Engineer

PREPARED BY: James J. Baker, PE, Public Services Director and City Engineer

DATE: 11/30/2017

SUBJECT: Parcel split of 1415 White Oak Drive (06-33-354-001)

RECOMMENDATION

It is recommended that the City Commission approve the sale of 200 square feet (0.0046 acres) of City Property parcel No. 06-33-358-001 for \$1.00 to Mr. Hussein Akl, MD, authorize the extension of Lakeside Drive public right-of-way by 100 feet and authorize the parcel split of 1415 White Oak all in accordance with the attached survey and legal descriptions and authorize the City Manager to sign all related documents.

BACKGROUND

The City of Kalamazoo Department of Public Services owns and operates a sanitary sewage lift station and several intercepting storm and sanitary sewers on parcel No. 06-33-358-001 within the plated subdivision of Shangri-La Village on Whites Lake. The parcel adjoining the sewage lift station is owned by Mr. Hussein Akl, MD and addressed as 1415 White Oak. The Department of Public Services was approached by Mr. Hussein Akl, MD in an effort to see if there was a solution that would allow for the 1415 White Oak property to be split into two parcels whereas an additional home would be built and each parcel would contain a home. The original home being accessed from White Oak and the proposed home to be accessed from Lakeside Drive.

Public Services worked in cooperation with CP&D and the City Assessor's office to determine the best plan for recommended action which would provide mutual benefit to Mr. Akl and the City of Kalamazoo.

Public Services is highly supportive of this action as it brings an opportunity to develop and maintain lands which were previously heavily overgrown and difficult to access. With the proposed development of a single family home and a maintained property easement access from the sewage lift station property would be achievable without the use of heavy land clearing equipment. Additionally, the right-of-way extension would allow for needed electrical switching and transformer equipment modifications and upgrades at the sewage lift station while serving the necessary requirements of zoning and frontage for the proposed home.

In addition to all of the maintenance, access and future facility upgrade benefits that this proposed action has for the sewage lift station and infrastructure this proposed action provides additional housing, tax base and development to the City of Kalamazoo which is beneficial to all departments.

POLICY CONSIDERATIONS

None

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

None

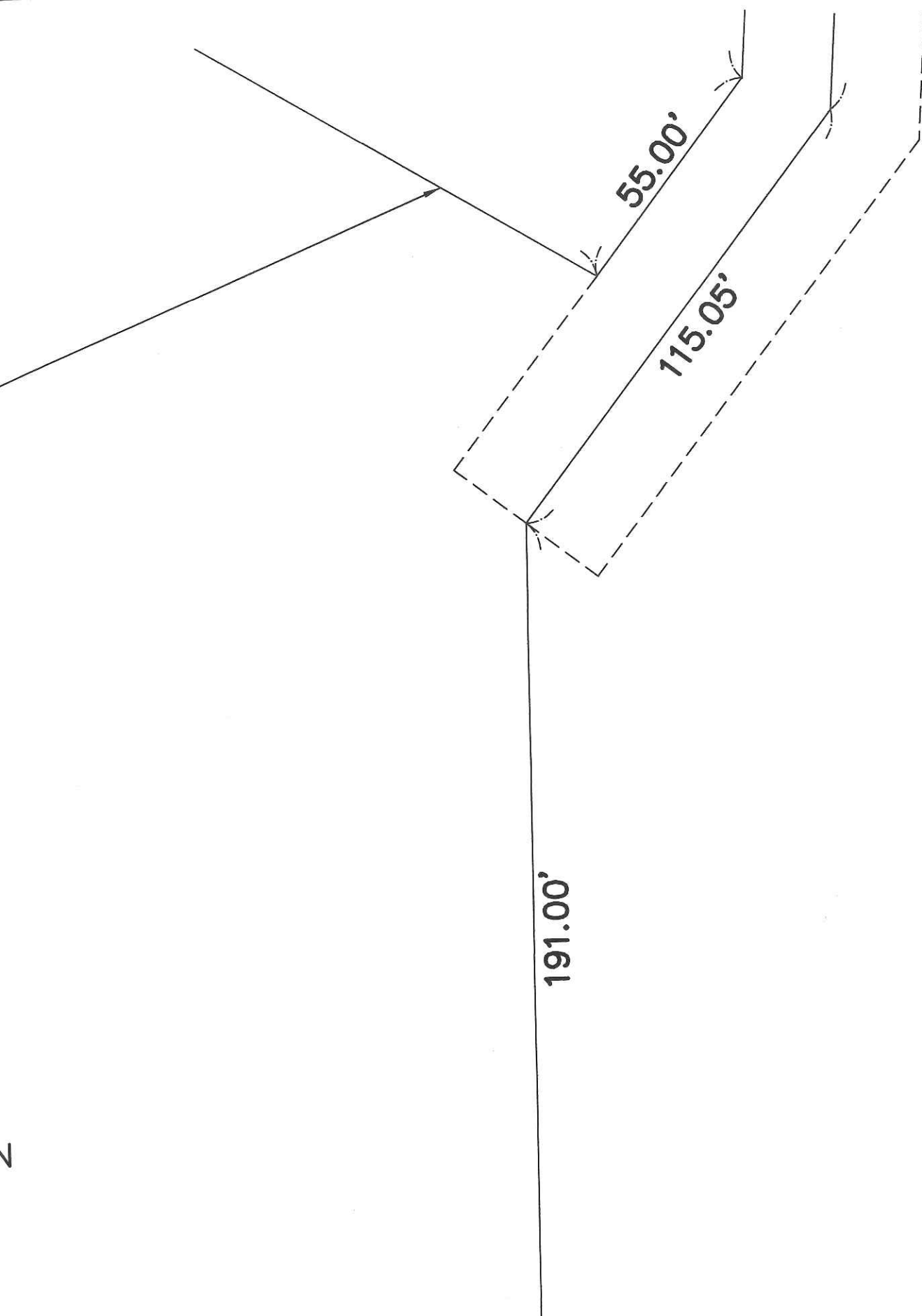
ALTERNATIVES

The City Commission may elect to deny the requested action at 1415 White Oak. This alternative is not recommended due to the many mutual benefits to the City of Kalamazoo.

ATTACHMENTS:

Type Description

- ▣ Site Plan Property Legal Descriptions and Survey

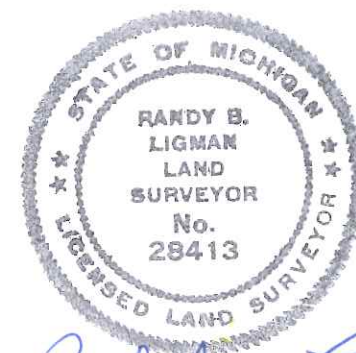


DESCRIPTION OF PROPOSED ROAD RIGHT-OF-WAY EXTENSION OF LAKESIDE DRIVE:

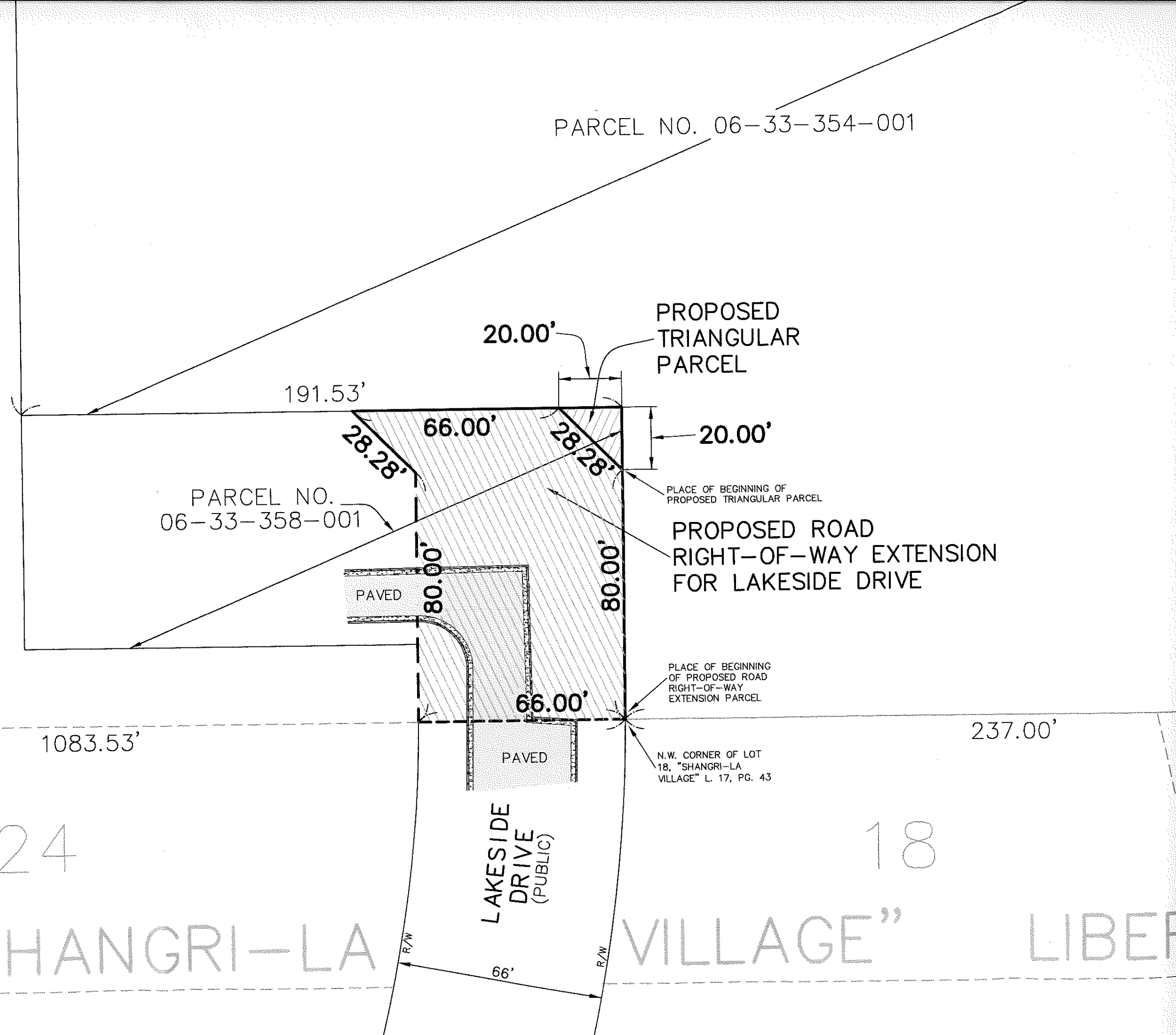
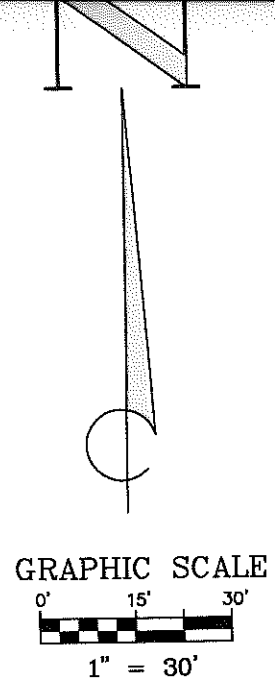
A parcel of land situated in the Southwest quarter of Section 33, Town 2 South, Range 11 West, City of Kalamazoo, Kalamazoo County, Michigan being more particularly described as follows:
Commencing at the Southwest corner of Section 33, Town 2 South, Range 11 West; thence N.00°22'00"W. 948.28 feet along the West line of the Southwest quarter of said Section; thence S.89°56'00"E. 1083.53 feet to the Northwest corner of Lot 18 of "Shangri-La Village" subdivision, according to the Plat thereof as recorded in Liber 17 of Plats on Page 43, Kalamazoo County Records and the Place of Beginning; thence N.00°04'00"E. 80.00 feet; thence N.44°56'00"W. 28.28 feet to a point N.00°04'00"E. 100.00 feet from the North line of said "Shangri-La Village" subdivision; thence N.89°56'00"W. 66.00 feet; thence S.44°56'00"E. 28.28 feet; thence S.00°04'00"W. 80.00 feet to said North line of "Shangri-La Village" subdivision; thence S.89°56'00"E. 66.00 feet along said North line to the Place of Beginning.
Subject to easements, conditions and restrictions of record.

DESCRIPTION OF PROPOSED TRIANGULAR PARCEL:

A parcel of land situated in the Southwest quarter of Section 33, Town 2 South, Range 11 West, City of Kalamazoo, Kalamazoo County, Michigan being more particularly described as follows:
Commencing at the Southwest corner of Section 33, Town 2 South, Range 11 West; thence N.00°22'00"W. 948.28 feet along the West line of the Southwest quarter of said Section; thence S.89°56'00"E. 1083.53 feet to the Northwest corner of Lot 18 of "Shangri-La Village" subdivision, according to the Plat thereof as recorded in Liber 17 of Plats on Page 43, Kalamazoo County Records; thence N.00°04'00"E. 80.00 feet to the Place of Beginning; thence N.44°56'00"W. 28.28 feet to a point N.00°04'00"E. 100.00 feet from the North line of said "Shangri-La Village" subdivision; thence S.89°56'00"E. 20.00 feet; thence S.00°04'00"W. 20.00 feet to the Place of Beginning.
Subject to easements, conditions and restrictions of record.



Randy B. Ligan





Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: Scott A. Borling, City Clerk

DATE: 11/27/2017

SUBJECT: Approval of Minutes

RECOMMENDATION

It is recommended that the City Commission approve the minutes from its meetings on November 20, December 4, December 11, and December 18, 2017, and January 2, 2018.

ATTACHMENTS:

Type	Description
☐	Minutes November 20, 2017 Neighborhood Meeting
☐	Minutes November 20, 2017 Business Meeting
☐	Minutes December 4, 2017 Business Meeting
☐	Minutes December 11, 2017 Work Session
☐	Minutes December 18, 2017 Special Meeting
☐	Minutes December 18, 2017 Business Meeting

Roll Call

A neighborhood meeting of the Kalamazoo City Commission was held on Monday, November 20, 2017 at 6:00 p.m. in the Community Room at City Hall, 241 West South Street.

COMMISSIONERS PRESENT:

Mayor Bobby J. Hopewell
Vice Mayor Erin Knott
David Anderson
Don Cooney
Eric Cunningham

COMMISSIONERS ABSENT:

Shannon Sykes
Jack Urban

Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.

Commissioner Anderson, seconded by Commissioner Cunningham, moved to excuse the absences of Commissioners Sykes and Urban. With a voice vote the motion passed.

Communications

An opportunity was given for miscellaneous communications, but no communications were offered.

Neighborhood Communications

Neighborhood communications were received next.

Representatives from the following neighborhood associations were present and addressed the City Commission:

Oakwood Neighborhood Association

Alfonso Espinosa, Vice President
Cheryl Lord, Executive Director

Stuart Area Restoration Association

Max Tibbitts, Chair
Valarie Bader, Vice Chair

*Commissioner Sykes arrived at 6:02 p.m.

Oakwood Neighborhood Association

The Oakwood Neighborhood Association representatives:

- distributed and reviewed copies of the November/December 2017 edition of the *Oakwood Times* newsletter.
- reported on contacts and volunteer hours at the Neighborhood Center year-to-date.
- stated the new City website was not helpful and the staff directory was not up-to-date, making it difficult to communicate with the City. Ms. Lord indicated Association staff spent a lot of their time trying to connect people to the correct people in the City organization, and she urged the City to improve the staff directory.
- noted the City had not made available data gathered during the Imagine Kalamazoo 2025 (IK2025) process.

- reported students from Western Michigan University had gathered and interpreted the following data: only 25% of the neighborhood streets had sidewalks on both sides; 50% had sidewalks on one side; 60% of the sidewalks in the neighborhood were damaged and in need of repair; the bike lanes on Oakland Drive were not safe.
- expressed concern about dead trees in the public right-of-way.
- thanked the Parks and Recreation and Public Safety Departments for their involvement and participation in neighborhood events.
- thanked Public Services for fixing the fence around the retention pond at Laird and Benton Avenues.
- indicated the Association was collecting food for the food pantry.
- invited people to the neighborhood holiday party on December 10th and the annual holiday benefit concert by Bell Book and Canto on December 16th.

Oakwood
Neighborhood
Association
(cont'd)

The Stuart Area Restoration Association representatives:

- reported the Association Board of Directors was extremely upset at the poor work done by the young people from Youth Opportunities Unlimited when they planted flowers at West Main Park. Mr. Tibbitts stated the Association would not be engaging with the Summer Youth Employment Program in the future.
- thanked City staff for their work on the demolition of the building at the corner of North and Elm Streets.
- remarked on properties that were being used as short term rentals and expressed concern that City was not addressing these businesses in a uniform way.
- advocated for the removal of the parking lane on Old Orchard Place.
- invited Commissioners to a soup extravaganza in February at the Stuart Avenue Inn.
- reported the Association Board had been meeting on a quarterly or bi-monthly basis, which seemed to be more productive than monthly meetings.
- expressed concern about condition of the City's property records and stated the Association had 40 years' worth of property records in storage that they would be archiving.
- expressed concern that the new zoning code would allow student housing in the Stuart Neighborhood.

Stuart Area
Restoration
Association

Stuart Area
Restoration
Association (cont'd)

- reported the Association had accomplished everything in the action plan that was developed from the last neighborhood survey.
- indicated the Association would be conducting another in-depth neighborhood survey to get better input than what was obtained during the IK2025 process.

Citizen Comments

Next, an opportunity was given for general citizen comments, but no comments were offered.

Commissioner
Comments

Finally, an opportunity was given for miscellaneous comments by City Commissioners.

Mayor Hopewell thanked the City Clerk for rehangng pictures of past and current City Commissions on the walls of the Community Room.

Adjournment

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 2, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 2, 2018

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blank intentionally.*

Roll Call

A regular meeting of the Kalamazoo City Commission was held on Monday, November 20, 2017 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 West South Street.

COMMISSIONERS PRESENT:

Mayor Bobby J. Hopewell
Vice Mayor Erin Knott
David Anderson
Don Cooney
Eric Cunningham
Shannon Sykes
Jack Urban

COMMISSIONERS ABSENT:

None

Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.

Invocation

The invocation, given by Chuck Connors, Kalamazoo Youth for Christ, was followed by the Pledge of Allegiance.

Proclamation

Vice Mayor Knott read a proclamation *Honoring Public Safety Chief Jeff Hadley for Dedication and Service to the City of Kalamazoo*. Chief Hadley was present and received the proclamation.

Introduction of Guests

Mayor Hopewell recognized presence of representatives from the Gun Lake Tribe.

Adoption of the Agenda

By unanimous consent the City Commission adopted its meeting agenda as presented.

Consent Agenda

Consent Agenda items were presented as follows with a recommendation to approve the items with authorization for the City Manager to sign on behalf of the city:

- approval of a change order to a contract with Division 7 Building Contractors, Inc. in the amount of \$71,850 for the replacement of the Wet Air Regeneration (W.A.R.) building roof at the Harrison Facility.
- approval of a one-year contract extension with Student Haulers for the removal and disposal of trash, nuisances, and garbage collected pursuant to the enforcement of various city ordinances (Sections 5A, 22-3, 22-4 and 22-5) in the amount of \$120,000.
- change Order to the Farmers Alley Construction Engineering contract with Fishback Thompson Carr & Huber for \$40,000.
- approval of the purchase of one (1) combination sewer cleaning truck from Sewer Equipment Co. of America in the amount of \$425,708.71.

- approval of a one-year contract extension in the amount of \$500,000 with Constellation New Energy – Gas Division, LLC for natural gas to be used to heat selected City facilities.
- adoption of a **RESOLUTION** to decertify 458' of Bates Alley from South Edwards Street to Portage Street in accordance with Act 51 of Public Act 1951.
- authorization for the City Manager to sign a "Uniform Video Service Local Franchise Agreement" with Michigan Bell Telephone Company, d/b/a AT&T Michigan.
- acceptance of the 2016 United States Department of Homeland Security, Federal Emergency Management Agency - Staffing for Adequate Fire and Emergency Response Grant in the amount of \$1,547,983.
- approval of the minutes from the City Commission meeting on November 13, 2017.
- approval a recommendation to hold until December 4, 2017 consideration of a purchase agreement with Ivest Real Estate Group/Carl Besteman regarding the purchase of 624 Lake Street and authorization for the City Manager or his designee to sign all related documents to complete the closing of this purchase.

Vice Mayor Knott, seconded by Commissioner Anderson, moved to approve the consent agenda requests and authorize the City Manager to sign all documents on behalf of the City.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Regular Agenda items were considered next.

An opportunity was given for citizens to comment on a three-party Agreement for Services between the City of Kalamazoo, the Foundation for Excellence, and the Kalamazoo Community Foundation, but no comments were offered.

Commissioner Anderson, seconded by Commissioner Cooney, moved to approve a three-party Agreement for Services between the City of Kalamazoo, the Foundation for Excellence, and Kalamazoo Community Foundation for a period of one year; and instruct the City Manager to sign the agreement.

With a roll call vote this motion passed unanimously.

Consent Agenda
(cont'd)

Resolution 17-60

Regular Agenda

FFE Service
Agreement with the
Kalamazoo
Community
Foundation

Resolution 17-62
Allowing the City to
Jointly Represent the
City and the FFE

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes,
Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

When an opportunity was given for citizens to comment on a resolution authorizing the City Attorney to jointly represent the City of Kalamazoo and the Kalamazoo Foundation for Excellence (FFE) and that any conflict due to such joint representation be waived, the following people addressed the City Commission:

Andrew Argo, City resident, noted he had questions about the openness of the FFE board member selection process.

Commissioner Urban, seconded by Commissioner Anderson, moved to adopt a **RESOLUTION** authorizing the City Attorney to jointly represent the City of Kalamazoo and the Kalamazoo Foundation for Excellence and that any conflict due to such joint representation be waived.

Prior to a vote on the motion, Commissioner Sykes asked for an explanation of the recommendation and examples of potential conflicts.

City Attorney Robinson explained the only real conflict would be if he could not give consistent advice to both boards.

Mayor Hopewell noted the FFE Board was operating on an interim basis, with the only members being the Mayor and City Manager. Mayor Hopewell stated the full board would have the option to hire its own counsel.

City Attorney Robinson indicated he would not take offense if the FFE Board hired its own attorney.

Commissioner Sykes stated she would like the FFE Board to hire its own legal counsel.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes,
Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Discussion of the
Process for Selecting
At-Large Directors
and Commission
Directors for the FFE
Board

Regarding the appointment of City Directors to the FFE Board, Assistant City Manager Laura Lam recommended Commissioners follow their process for appointing members to City Commission committees and subcommittees. Regarding the selection of an At-Large Director for the FFE Board, Assistant City Manager Lam recommended the Commission follow the general process that had been used for filling mid-term vacancies on the City Commission.

In response to a question from Commissioner Sykes, Assistant City Manager Lam stated information about the recommended selection processes were made public in the agenda packet for this meeting, which was published at the end of the previous week.

Commissioner Urban expressed concern about considering the Stakeholder applicants for the At-Large Director position. Commissioner Urban questioned whether it was appropriate to take into account those stakeholder interests when considering their qualifications for the At-Large Director.

Discussion took place regarding the need for the Commission to act quickly on this matter.

Assistant City Manager Lam stated the process for filling the FFE Board seats needed to move forward, but it could accommodate additional time for Commission consideration. Assistant City Manager Lam noted the selection of Stakeholder Directors could move forward independent of the City and At-Large Director selection process.

Commissioner Sykes expressed support for postponing a decision until the next meeting. Commissioner Sykes suggested the City seek feedback from its consultant regarding its outreach and application process.

Commissioner Anderson stated he was comfortable with immediate action or postponing consideration until the next meeting. Commissioner Anderson stated the process for filling City Commission vacancies was an open process and seemed almost complete. Commissioner Anderson noted the process for selecting City Directors was really the Commission's prerogative. Commissioner Anderson agreed the City needed to examine its outreach and application process.

Commissioner Cooney stated the selection processes needed to be transparent, with decisions made in public.

In response to a question from Commissioner Cunningham, Mayor Hopewell indicated staff was not requesting action because they realized there would be Commission discussion about the selection processes.

Discussion took place regarding the collection of Commissioner feedback prior to the next meeting.

Mayor Hopewell encouraged Commissioners to use the City Commission committee/subcommittee appointment process for the City Director positions. Regarding the At-Large position, Mayor Hopewell stated there were lots of questions and details to work out, but there seemed to be consensus that the Commission wanted public interviews.

Commissioner Sykes indicated she wanted more time to think about the selection of FFE Board members. Commissioner Sykes stated the City needed to be very intentional about its processes, and she did not agree with figuring out processes "on the fly". Commissioner Sykes suggested

Discussion of the
Process for Selecting
At-Large Directors
and Commission
Directors for the FFE
Board (cont'd)

Discussion of the Process for Selecting At-Large Directors and Commission Directors for the FFE Board (cont'd)

the City utilize local expertise to obtain a diverse applicant pool. Commissioner Sykes stated she was not sure about using the City Commission committee/subcommittee appointment process for the City Director positions. Commissioner Sykes indicated she wanted more time to look into these issues, but she did not think additional staff action was necessary at this point.

Commissioner Urban suggested the City ask the Stakeholder applicants whether they wanted to apply for the At-Large position.

Commissioner Cunningham questioned whether Commissioners needed to give staff direction in the absence of a specific request for action.

City Manager Ritsema stated this item was put on the agenda to start a discussion.

Commissioner Cunningham moved that the City Commission move forward with an action item regarding the selection process. The motion died for lack of support.

Mayor Hopewell stated this item would be included on the City Commission's December 4th meeting agenda for further consideration. Mayor Hopewell encouraged Commissioners to share their thoughts on the selection processes with staff.

Commissioner Anderson suggested the City Commission interview no more than six applicants and that the Commission set a goal for completion of the process. Commissioner Anderson noted this meant the Commission would need to use some type of vetting process to reduce the number of applicants prior to the interviews.

Mayor Hopewell recommended the Commission use the process it had used before to select the City Directors.

City Manager's Report

City Manager Ritsema provided the following reports and updates:

- Departmental Reports and Project Updates
- *Inside the City* newsletter, November 2017 Edition
- October 2017 Purchases

Report on the Fountain of the Pioneers

Deputy City Manager Jeff Chamberlain delivered a PowerPoint presentation entitled, *Fountain of the Pioneers, November 20, 2017*. Deputy City Manager Chamberlain indicated staff would need approximately 90 days to research the "Issues With Removal of Fountain" described in the presentation. A copy of the presentation was filed with the papers for this meeting. Following his presentation, Deputy City Manager Chamberlain answered Commissioners' questions.

In response to questions from Commissioner Sykes, Deputy City Manager Chamberlain confirmed the 2005 Issues Resolution Group was a "diverse" group from the standpoint of including representation from many different groups. Deputy City Manager Chamberlain indicated it was theoretically possible for the public education component to move

forward if another piece of art were to replace the fountain, but the funding for that that component would need to be untangled from the total funding package.

Commissioner Sykes thanked the Kalamazoo Community Foundation for its expression of support for the public education component, regardless of what happened with the Iannelli sculpture.

In response to a question from Commissioner Knott, Deputy City Manager Chamberlain indicated staff would need to research whether there were any covenants attached to the Works Progress Administration funding that helped build the fountain.

In response to a question from Commissioner Sykes, Deputy City Manager Chamberlain clarified that the Gun Lake Tribe participated in the creation of the Bronson Park Master Plan (BPMP) and the fundraising efforts to support the Plan. Deputy City Manager Chamberlain stated the fundraising campaign had made donors aware of the current controversy surrounding the fountain but had not informed them of the controversy from 2005. Deputy City Manager Chamberlain stated the purpose of the BPMP was to consolidate previous discussions and plans about Bronson Park into a single, forward-looking master plan.

Commissioner Sykes noted the BPMP on the City's website indicated certain groups, including the Potawatomi Tribe, had been invited to engage in the planning process but had not participated. Commissioner Sykes suggested this information on the website be updated if it was not correct.

Next, when an opportunity was given for general citizen comments, the following people addressed the City Commission:

The following people expressed support for the Bronson Park Master Plan and/or keeping the Fountain of the Pioneers in Bronson Park:

Clair Milne, City resident
 Nelson Nave, City resident (written remarks)
 William Dyer, City resident
 Maria Perez-Stable, City resident
 Carol Tarrgart, non-resident
 Amanda Reintjes, non-resident and a representative from
 the Michigan Historic Preservation Network (written
 correspondence)
 Lynn Houghton, City resident
 Jack Hopkins, non-resident
 Jeanne Grubb, non-resident
 David Isaacson, City resident
 Joshua Koenig, non-resident
 Norman Jung, City resident
 Carol Schreiner, City resident
 Tony Holewinski, City resident
 Frank Wolfe, City resident

Report on the
 Fountain of the
 Pioneers (cont'd)

Citizen Comments

Citizen Comments
(cont'd)

Pam O'Connor, City resident
 Shaun Moskalik, City resident
 Heidi Stucki, non-resident
 Jo Stavig, non-resident
 Chris Wright, City resident
 Maribeth Frank, City resident
 David Brose, City resident (written remarks)
 Chris Shook, City resident and President of the Jim
 Gilmore Foundation

The following people expressed opposition to the Fountain of the
 Pioneers and/or support for removing the fountain from Bronson
 Park:

Eponine Garrod, City resident
 Jessica Martin, City resident
 Mia Henry, City resident and Director of Arcus Center for
 Social Justice Leadership
 Pat Lynn, non-resident
 Monica Padula, City resident
 Andrew Argo, City resident
 Chris Wahmhoff, City resident
 Eugene Strong, non-resident
 Jen Strebs, non-resident
 Sarah Drumm, City resident
 Lauri Holmes, City resident
 Sara Johnson, non-resident and a representative of
 Showing Up for Racial Justice of Southwest Michigan
 Tommy Tackett, non-resident
 Cathy Cooney, City resident
 Natalie Stauffer, City resident
 Jacob Johnson, City resident
 Julie Dye, non-resident
 Michelle Smith, non-resident
 Jeff Brazda, non-resident
 Linda Kilbourne, non-resident (written remarks)
 Chan Pratt, City resident
 Brandon Youngblood, City resident

Norah Getz, City resident, expressed support for removing the
 fountain from Bronson Park; expressed opposition the City using
 natural gas; and asked that there be a transgendered
 representative on the FFE Board of Directors.

Tim Samuelson, non-resident and keeper of Alfonso Iannelli's
 personal papers, provided historical and biographical information
 on Mr. Iannelli and his views of Native Americans.

Dan Runyan, City resident, spoke about the artistic beauty of the
 fountain and the ugliness of the underlying ideas. Mr. Runyan
 suggested the artistic beauty undermined the fountain's ability to
 create dialogue about its subject matter.

David Poole, non-resident, spoke about Kalamazoo Valley Blues Association (KVBA). Mr. Poole stated the KVBA had banned him from the organization because he was black, and they were using funds inappropriately.

David Schaatz, non-resident, displayed an eagle staff that represented all Native American struggles since Columbus. Mr. Schaatz stated the staff now represented the struggle over the fountain, and he encouraged Commissioners to listen to their hearts.

Frank Warren, City resident, suggested the City remove all monuments from Bronson Park if the fountain was removed.

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Sykes apologized to the indigenous people in the room for having to spend hours listening to people discount their pain and their voice that described their pain. Commissioner Sykes also apologized for City's excavation of the burial mound in Bronson Park in the 19th century. Commissioner Sykes stated that by her count 25 people had requested that the City keep the fountain, and 24 people had requested that the City remove the fountain. Commissioner Sykes remarked on the lack of diversity in the group that supported the fountain, and she stated this group would never understand racism and could not speak to it. Commissioner Sykes indicated the people opposing the fountain were talking about the current oppression of indigenous people, not historical oppression. Commissioner Sykes noted impact was greater than intent when it came to racism. Commissioner Sykes stated Bronson Park needed to be comfortable and welcoming for all people, not just white people. Commissioner Sykes expressed hope that City staff and the City Commission would do the right thing, and she recommended the City take up the Kalamazoo Community Foundation on its offer to help the community go through a process of racial healing and listening to indigenous people and other marginalized groups. Commissioner Sykes stated white supremacy would fall someday.

Commissioner Anderson stated differences of opinion did not mean people were enemies. Commissioner Anderson stated conquest and relocation were a function of being human, and he remarked that people did not recognize their own capacity to take part in these activities. Commissioner Anderson questioned how people would respond to the idea that this capacity existed in all human beings. Commissioner Anderson noted Germany had made a consensus decision to keep memorials of Nazi racism in front of people, while Japan erased the memory of racism against Korea. Commissioner Anderson stated the questions at hand were: 1) what do we want to remind ourselves of; and 2) how do we want to keep that remembrance alive? Commissioner Anderson stated the community needed to have these important conversations in a way that created understanding and empathy.

Citizen Comments
(cont'd)

City Commissioner
Comments

City Commissioner
Comments (cont'd)

Commissioner Cooney expressed pride in the community for taking on the fountain issue and respect for those who had been working on the BPMP and fundraising. Commissioner Cooney stated the fountain could teach people about the past, but he indicated there was a cost. Commissioner Cooney noted the visual effect of the statue caused pain for some people, and that pain needed to be addressed. Commissioner Cooney remarked on the present experience of pain and marginalization for indigenous people, and he questioned whether there was another way the lessons of the past could be taught.

Commissioner Urban stated the conversation about the fountain epitomized American values and citizens' rights under the Constitution.

Commissioner Cunningham stated the pioneers won the battle, but they did not win the war. Commissioner Cunningham stated he valued the opinion of those who had been marginalized and noted the conversation would not end with this meeting. Commissioner Cunningham expressed frustration about the financial aspects of the conversation about the fountain and stated the education component was the important part.

Vice Mayor Knott stated she had talked with Phyllis Davis of Gun Lake Tribe, and in that conversation Ms. Davis remarked on the strong partnership between the tribe and the City. Vice Mayor Knott recommended that staff start thinking about a healing or recovery plan for the community.

Mayor Hopewell read from a letter from the Gun Lake Tribe and stated the tribe and its established governance was important and their voice was most important. Mayor Hopewell stated he was not sure of the impacts that would result from stopping the BPMP process at this point. Mayor Hopewell talked about the disunity that would result from any decision about the fountain, and he indicated the task of fundraising would be made more difficult. Mayor Hopewell noted there were outstanding questions about the fountain options, but he questioned whether more information was needed.

City Manager Ritsema indicated staff would provide answers to the "Issues With Removal of Fountain" listed in DCM Chamberlain's presentation in 90 days, along with ideas for a community healing plan. City Manager Ritsema clarified that staff would bring forward information in 90 days and not necessarily a recommendation for action. City Manager Ritsema noted the current recommendation from the Administration was to implement the BPMP as written, and it seemed like the City was past the point-of-no-return with that implementation.

Adjournment

The meeting adjourned at 11:44 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 16, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 16, 2018

Roll Call

A regular meeting of the Kalamazoo City Commission was held on Monday, December 4, 2017 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 West South Street.

COMMISSIONERS PRESENT:

Mayor Bobby J. Hopewell
Vice Mayor Erin Knott
David Anderson
Don Cooney
Eric Cunningham
Shannon Sykes
Jack Urban

COMMISSIONERS ABSENT:

None

Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.

Invocation

The invocation, given by Pastor Dori Beltz, The River Church, was followed by the Pledge of Allegiance.

Youth Programs Update

City of Kalamazoo parks staff delivered a PowerPoint presentation entitled, *Summer FFE Programs: Supervised Recreation, All Things Possible, MyCity (YOU)*. Karen Carlisle and Eric Stewart of Youth Opportunities Unlimited delivered a PowerPoint presentation entitled *myCity Summer Youth Employment Program: 2017 Program Review*.

Ms. Carlisle and Mr. Stewart presented plaques to the following businesses that participated in the Summer Youth Employment Program (SYEP):

Denzo Manufacturing
Duncan Aviation
Flowserve Corporation
Gryphon Place
Kalamazoo Nature Center
Kiddie U Preschool
MediLodge
Nature's Way Preschool
Public Media Network
The YWCA
Wenke Greenhouses
Western Michigan University

Commissioner Cooney thanked YOU for their work and expressed support for the career development training that was added to SYEP in 2017.

In response to a question from Commissioner Cooney, Ms. Carlisle stated the Van Buren Technical Center and all of the training sites were excellent to work with. Ms. Carlisle indicated YOU staff would be working to extend the programs at the current sites and expand the number of training centers involved with SYEP.

Commissioner Anderson remarked on the success of SYEP and expressed support for the program evaluation tools that were developed. Commissioner Anderson recognized Flowserve as a for-profit business and noted participation in SYEP was not just for non-profit organizations.

In response to a question from Commissioner Urban, Ms. Carlisle stated there had always been good communication between YOU and Kalamazoo Public Schools (KPS), but it was a big effort to coordinate SYEP with the KPS summer school schedule.

Parks and Recreation Director Sean Fletcher thanked community partners, the Parks and Recreation Department staff, and the Foundation for Excellence for making the summer youth programs possible.

In response to a question from Commissioner Cooney, Director Fletcher indicated one of the City's goals was to find ways to support the KPS summer reading program.

City Manager Ritsema thanked Director Fletcher and his staff for their hard work and ability to make the summer youth programs happen on very short notice.

Mayor Hopewell stated the City needed to track the impact of these programs beyond the summer and find ways to involve entire families.

Michelle Parkkonen, Manager of the Redevelopment Ready Communities program at the Michigan Economic Development Corporation (MEDC), presented the Redevelopment Ready Community Certification Award to the City of Kalamazoo. Mayor Hopewell and City Manager Ritsema accepted the award.

Commissioner Anderson remarked on cooperative work between the Michigan State Housing Development Authority (MSHDA) and the MEDC to address workforce housing development, and he stated Kalamazoo was eager and ready to help this program get off the ground and develop.

Mayor Hopewell thanked Assistant City Manager Laura Lam, Community Planning and Development Director Rebekah Kik, and Assistant City Manager Jerome Kisscorni for their work to improve the City's development processes.

By unanimous consent the City Commission adopted its meeting agenda as presented.

City Manager Ritsema announced the City Commission would hold a work session on Monday, December 11th at 4:15 p.m. to discuss the City's proposed budget for fiscal year 2018.

Consent Agenda items were presented as follows with a recommendation to approve the items authorize the City Manager to sign all documents on behalf of the city:

- first reading of an ordinance to rezone Mayors' Riverfront Park at 251 Mills Street from Zone M-1 (Manufacturing, Limited District) to

Youth Programs
Update (cont'd)

Adoption of the
Agenda

Communications

Consent Agenda

Consent Agenda
(cont'd)

Zone CMU (Commercial, Mixed Use District) and schedule a public hearing for December 18, 2017.

- first reading of an ordinance to amend Section 2-237 B. of the City Retirement System Ordinance to permit general member employees with credited service with a reciprocal governmental unit to use such prior service to avoid the reduction in pension amount if they retire with 25 years of credited service, but less than 62 years of age.
- first reading of an ordinance to amend section 22-42 of the Kalamazoo City Code regarding the purchase, consumption, or possession of alcoholic liquor by a minor.

Resolution 17-63

- adoption of a **RESOLUTION** approving three new Neighborhood Enterprise Zone Certificate requests for 423 West Dutton Street, 444 West Vine Street, and 604 South Rose Street; and transfer a previously-approved Certificate for 724 Oak Street.

Resolution 17-64

- adoption of a **RESOLUTION** setting a public hearing on December 18, 2017 to consider the proposed Fiscal Year 2018 Budget for the City of Kalamazoo.

Resolution 17-65

- adoption of a **RESOLUTION** approving the 80% / 20% option for sharing medical plan benefit costs with City employees.
- approval of a request from New Year's Fest of Kalamazoo to publicly display fireworks from the Epic Center Parking Structure on Sunday, December 31, 2017 at midnight as part of the annual New Year's Fest event.
- approval of a purchase agreement with Ivest Real Estate Group/Carl Besteman regarding the purchase of 624 Lake Street and authorization for the City Manager or his designee to sign all related documents to complete the closing of this purchase.
- approval and acceptance of an easement from CLLH, LLC for water main installed as part of the Belle Meade Cottage Living Construction Project; and authorize the City Manager to sign all related and necessary documents regarding the acquisition of the easement.
- approval of the following appointments to the Local Officers Compensation Commission:
 - the appointment of Mark Liddle for a term expiring on March 31, 2024.
 - the appointment of Barbara Hamilton Miller for a term expiring on March 31, 2024.

Vice Mayor Knott, seconded by Commissioner Sykes, moved to approve the consent agenda requests and authorize the City Manager to sign all documents on behalf of the City.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes,
Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Regular Agenda items were considered next.

Commissioners discussed the process for selecting Commissioner Directors and an At-Large Director for the Foundation of Excellence (FFE) Board of Directors.

Commissioner Anderson noted there was an established process for assigning and appointing Commissioners to various boards, commissions, and committees, and he recommended using this process to select City Commissioners to serve on the FFE Board. Commissioner Anderson remarked that the City Clerk had distributed a survey sheet for Commissioners to indicate their board, commission, and committee preferences.

Commissioner Sykes suggested the City Commission consider and vote on the appointment of the FFE members separately from the other board/commission/committee assignments, so that Commissioners would have an opportunity to discuss their reasons.

In response to a question from Mayor Hopewell, City Clerk Borling indicated the City Commission typically considered the appointment of Commissioners to boards, commissions, and committees as an item on the Consent Agenda.

Commissioner Urban expressed a desire to see Commissioners work out the assignments amongst each other so that the final approval could be by consent. Commissioner Urban suggested the City Clerk share the compiled results of the survey with all Commissioners.

Commissioner Anderson suggested the establishment of a deadline for Commissioners to submit their completed surveys to the City Clerk.

Mayor Hopewell noted Commissioner Urban had indicated a desire to serve on the FFE Board, and he asked if any other Commissioners wanted to serve on this board.

Commissioner Anderson indicated he wanted to serve on the FFE Board.

Commissioner Cooney indicated he was willing to serve on the FFE Board, but it was not a priority.

An opportunity was given for citizens to comment on a recommendation that the City Commission approve a selection process for Commission Directors to the Foundation for Excellence Board of Directors, but no comments were offered.

Consent Agenda
(cont'd)

Regular Agenda

Appointment of
Commissioners to
the FFE Board of
Directors

Appointment of
Commissioners to
the FFE Board of
Directors (cont'd)

Commissioner Sykes, seconded by Commissioner Cunningham, moved to approve a selection process for Commission Directors to the Foundation for Excellence Board of Directors.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Vice Mayor Knott, seconded by Commissioner Sykes, moved to appoint Commissioners Anderson and Urban to the Foundation for Excellence Board of Directors.

An opportunity was given for citizens to comment on the appointment of Commissioners Anderson and Urban to the FFE Board of Directors, but no comments were offered.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

City Attorney's Report

City Attorney Robinson announced the Michigan Department of Licensing and Regulatory Affairs (LARA) had issued emergency rules for its administration of the Medical Marihuana Facilities Licensing Act (MMFLA) earlier that day, and he stated he would begin working with staff to see if any adjustments needed to be made to the City's draft ordinances. City Attorney Robinson indicated he would aim to bring the proposed ordinances to the City Commission for consideration at the second business meeting in January or the first meeting in February.

Commissioner Anderson thanked City Attorney Robinson for his report and stated he was proud that the City had done a lot of work already on a medical marihuana facilities ordinance and had held public input meetings.

Mayor Hopewell remarked the City of Lansing had included a community benefit requirement in its medical marihuana facility ordinance.

Policy Items

Next, Policy Items were considered.

Resolution 17-66
Amending the City
Commission Rules

An opportunity was given for citizens to comment on a resolution amending the City Commission Rules related to: 1) designation of the Mayor Pro tempore; and 2) the creation and composition of City Commission standing and appointed committees. The changes reflect that City Commissioners are elected to staggered, 4-year terms and that every two years is considered a new City Commission legislative session, but no comments were offered.

Commissioner Sykes, seconded by Commissioner Urban, moved to adopt a **RESOLUTION** amending the City Commission Rules related to: 1) designation of the Mayor Pro tempore; and 2) the creation and composition of City Commission standing and appointed committees. The changes reflect that City Commissioners are elected to staggered, 4-year terms and that every two years is considered a new City Commission legislative session.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Next, when an opportunity was given for general citizen comments, the following people addressed the City Commission:

Cheree Thomas, City resident, expressed support for the City's Shared Prosperity Kalamazoo initiative and spoke about the high infant mortality rate in Kalamazoo among babies of color. Mr. Thomas reported Greater Kalamazoo had established a goal of reducing the infant mortality rate among babies of color to 6 per 100 live births by 2020. Ms. Thomas requested that the City Commission endorse Greater Kalamazoo as an official strategy under SPK Goal #3, and that the City Commission appoint a Commissioner to serve on Greater Kalamazoo Steering Committee.

Frank Warren, City resident, announced veterans would be giving awards to Don Seelye Ford for flying 28 flags at their dealership on Stadium Drive.

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Sykes thanked the Greater Kalamazoo team and volunteered to serve on the steering committee. Commissioner Sykes asked City Manager Ritsema to schedule a presentation by Greater Kalamazoo on an upcoming City Commission agenda. Commissioner Sykes thanked Commissioners for taking a public vote on the appointment of Commissioner Directors to the FFE Board. Commissioner Sykes announced that she was in a competition with County Commissioner Tracy Hall and Kalamazoo Township Trustee Jennifer Strebs to see which public body would raise the most money for the Christmas dinner provided by God's Kitchen. Commissioner Sykes thanked the Parks and Recreation team for their presentation and especially the video. Commissioner Sykes spoke about the reality of mental health issues and encouraged people struggling with depression and anxiety to get help.

Commissioner Anderson expressed appreciation to Commissioner Sykes for her remarks. Commissioner Anderson noted the retirement investment system had celebrated its 35th birthday in October, and he

Resolution 17-66
Amending the City
Commission Rules
(cont'd)

Citizen Comments

City Commissioner
Comments

City Commissioner
Comments (cont'd)

stated the work of the Retirement Investment Committee (RIC) had saved the City millions of dollars over the years. Commissioner Anderson thanked current and past RIC members for their time and effort given to this work.

Commissioner Cooney stated it was good to address infant mortality, but the ultimate goal was for every child born in Kalamazoo to have the same opportunity for success. Commissioner Cooney endorsed the appointment of Commissioner Sykes as the City Commission liaison to the Greater Kalamazoo Steering Committee. Commissioner Cooney thanked Parks and Recreation Department staff for their creativity and hard work with youth programs.

Commissioner Urban read a statement expressing his support for proceeding with the Bronson Park restoration as planned. Commissioner Urban also read from a letter submitted to the City Commission by the Gun Lake Tribe on November 20th. A copy of Commissioner Urban's statement was filed with the papers for this meeting.

Commissioner Cunningham thanked Greater Kalamazoo for their work. Commissioner Cunningham expressed frustration that the community did not seem to take the most recent election seriously. Commissioner Cunningham stated this was an important time for the City because officials were in the process of establishing structures and processes for the FFE that would set up things for the future. Commissioner Cunningham stated he was expecting Commissioners Anderson and Urban to put in a lot of work in as FFE board members.

Mayor Hopewell thanked Commissioner Sykes for volunteering to serve on the Greater Kalamazoo steering committee. Mayor Hopewell stated Kalamazoo had reduced the infant mortality rate for African American babies significantly in the 1990's, and that work needed to be done again. Mayor Hopewell announced the City's 2018 Proposed Budget had been released, and he noted adopting the annual budget was the City Commission's most important task as it described the work being done.

Adjournment

The meeting adjourned at 8:57 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 16, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 16, 2018

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blank intentionally.*

Roll Call

A regular work session of the Kalamazoo City Commission was held on Monday, December 11, 2017 at 4:15 p.m. in the Community Room at City Hall. The purpose of this meeting was to review the proposed Fiscal Year 2018 Budget.

COMMISSIONERS PRESENT:

Mayor Bobby J. Hopewell
Vice Mayor Erin Knott
David Anderson
Don Cooney
Eric Cunningham
Shannon Sykes
Jack Urban

COMMISSIONERS ABSENT:

None

Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.

Discussion Items

Discussion items were considered next.

Review of the
Proposed FY2018
Budget

The following staff members delivered a PowerPoint presentation entitled *2018 Proposed Budget, December 11, 2017*:

Agenda

City Manager Jim Ritsema reviewed the agenda for the meeting.

Budget Overview

Management Services Director/Chief Financial Officer (CFO) Tom Skrobola provided an overview of the Proposed FY2018 Budget.

In response to questions from Commissioner Urban, Director Skrobola explained that funding for Other Post-Employment Benefits (OPEB) was at 57% rather than 75% due to lower-than-anticipated participation in Medicare Part B by retirees. Director Skrobola reported OPEB Fund investment returns had met expectations.

In response to a question from Commissioner Sykes, Director Skrobola explained there were department-specific plans to improve programs and quartile rankings, as well as cross-departmental goal teams and tactical teams.

In response to questions from Commissioner Anderson, Director Skrobola reported the City no longer had any pension liability for Metro Transit employees. Director Skrobola indicated the City would continue to perform a significant number of administrative services for the Central County Transportation Authority (CCTA) beyond the current three-year service agreement, so there would not be a significant loss of revenue at the end of that three-year term. Director Skrobola stated the City was facing a possible exposure of \$2,000,000 with regard to the gaps at the state level for Act 86 road funding.

In response to a question from Commissioner Urban, City Manager Ritsema indicated the City would lobby state legislators regarding Act 86 funding both independently and through the Michigan Municipal League

In response to question from Mayor Hopewell, Director Skrobola reported the City's bond rating was AA.

Utility Rates

Public Services Director James Baker discussed utility infrastructure needs and proposed water and wastewater rates.

In response to questions from Commissioner Anderson, Director Baker stated the proposed utility rates for 2018-2020 would not be enough to close the gap between actual and necessary infrastructure investment, but they were designed to put the City in a position to close that gap. Director Baker indicated he felt comfortable with managing the infrastructure projects planned for 2018, and he commented that his staff had learned a lot about managing projects in 2015 and 2016.

Commissioner Anderson noted previous administrations had tried to keep utility rates low in an effort to give residents some benefit as a tradeoff for high property taxes, but this situation led to a lack of funding for necessary infrastructure investments. Commissioner Anderson expressed excitement about the planned water and wastewater infrastructure investment.

City Manager Ritsema stated the City Administration would be presenting one-year utility rate increases for City Commission approval early in 2018, and there would be a work session sometime during 2018 to discuss a 5-year utility rate plan.

Measurement, Accountability, and Scorecards

FFE Coordinator/Resource Specialist Steve Brown provided an overview of the concepts for integrating the priorities and goals of Imagine Kalamazoo 2025 (IK2025) with City operations.

2018 Projects

City staff described proposed FY2018 projects, organized around the Imagine Kalamazoo 2025 (IK2025) Strategic Goals:

- Youth Development (Parks and Recreation Director Sean Fletcher; Public Safety Chief Karianne Thomas; City Attorney Robinson)

In response to a question from Commissioner Sykes, Mayor Hopewell explained youth program funding, including funding for All Things Possible, had been moved to the FFE because youth development was specifically identified as eligible for FFE funding.

In response to question from Commissioner Cooney, Director Fletcher confirmed he was working with KidNet and other partners to develop a comprehensive youth strategy, which would lay out plan for how the City addressed the needs of young people at various ages and in various life circumstances.

In response to questions from Commissioner Sykes and Mayor Hopewell, Chief Thomas clarified that participants in the Group Violence Intervention program were chosen based on frequent

Review of the
Proposed FY2018
Budget (cont'd)

Review of the
Proposed FY2018
Budget (cont'd)

KDPS contacts, and she explained there were two GVI programs, one for adults who had a history of involvement with violent crimes, and one for youth who were identified as “at risk” but who had not necessarily been involved with violent crimes. Chief Thomas further explained the Community Outreach and Problem Solving (COPS) Division had developed the youth program based on the adult GVI program.

- Safe Community (Director Fletcher, Chief Thomas, Director Baker)

In response to a question from Commission Cooney, Director Fletcher indicated efforts would be made to not duplicate amenities between Southside Park and the new park at Station 2.

In response to a question from Mayor Hopewell, Director Baker indicated the City was exploring loans available through State Drinking Water Revolving Loan Fund for help with the removal of lead water service lines.

In response to questions from Commissioner Sykes, Chief Thomas provided the following information: “proactive” calls for service were those initiated by Kalamazoo Department of Public Safety (KDPS) officers, and “reactive” calls for service were those in response to 911 calls; as officers made more proactive calls, people felt more comfortable calling KDPS, which caused the number of reactive calls for service to go up; the 2018 forfeiture revenue amount on page 93 of the budget document was an estimate, as the actual dollars did not come to the City until years later; KDPS did not create cases to generate forfeiture revenue.

In response to a question from Commissioner Sykes, Deputy City Manager (DCM) Patsy Moore stated the special revenue fund referenced on page 73 of the budget document was for KDPS service contracts with outside entities like Bronson Hospital and Kalamazoo Public Schools.

In response to a question from Commissioner Sykes, DCM Jeff Chamberlain explained the reference to “private funds” for a new shooting range on page 138 of the budget document indicated the City would try to seek grant funds for that project.

- Connected City (Community Planning and Development Director Rebekah Kik, Director Baker)

Discussion took place about the conversion of one-way streets in the downtown area to two-way streets.

In response to a question from Commissioner Urban, City Manager Ritsema stated MDOT was really interested in giving the City control of the one-way trunklines in the downtown area, making it a possibility this transfer could happen in 2018.

Commissioner Cooney indicated he saw the value in the street conversion project, but he could not support spending such a

Review of the
Proposed FY2018
Budget (cont'd)

large amount of money on the project when there were higher priorities to fund. Commissioner Cooney also noted there had been concerns in the past about the loss of on-street parking for residents who lived on the affected streets.

Director Kik stated traffic calming was an issue for people who did not have cars, and she indicated previous discussions of one-way street conversion were auto-centric and did not take into consideration non-motorized transportation.

Commissioner Cunningham noted traffic calming was important to small businesses and college students who wanted to access the downtown.

City Manager Ritsema indicated the City would seek grants and funding from the Kalamazoo Area Transportation Study (KATS) for the street conversion project.

- Environmental Responsibility (Director Kik, Director Baker)

Assistant City Manager (ACM) Jerome Kisscorni reported the US Environmental Protection Agency (EPA) had announced recently they would be giving high priority to 21 sites across the country, including the former Allied Paper site in Kalamazoo. ACM Kisscorni stated he did not have any further details on the impact to Kalamazoo.

In response to a question from Commissioner Cooney, ACM Laura Lam indicated there were dollars available from the state for lead paint removal, and there was a direct tie-in with home rehabilitation programs. ACM Lam stated City staff would need to look at what other communities were doing.

In response to a question from Commissioner Sykes, Director Kik stated there had been a delay in bringing the Climate Action Plan to the City Commission due to the turnover of staff who were working on this with the Environmental Concerns Committee. Director Kik noted that she and City Planner Christina Anderson had been working with neighborhoods on the Natural Protection Overlay for the Zoning Code.

In response to a question from City Manager Ritsema, Director Baker explained any property in an established flood plain would be eligible for the FEMA funded buy-out, and he stated the City intended to be involved in the program for the long-term.

- Complete Neighborhoods (Director Kik, City Planner Christina Anderson)

In response to a question from Commissioner Urban Director Kik stated improving the searchability of the online Zoning Code would happen at the same time as the major revisions to the Zoning Code.

Review of the
Proposed FY2018
Budget (cont'd)

- Inviting Public Places (Director Kik, Director Fletcher, Executive Director of Downtown Kalamazoo Inc. Andrew Haan)
- Economic Vitality (ACM Jerome Kisscorni)

In response to a question from Commissioner Urban, ACM Kisscorni reported the Economic Development Department was working with the state and the County Land Bank to assemble parcels around the Auto-Ion property so that this land could be marketed as one big parcel in 2018.

- Shared Prosperity (AMC Lam)
- Strength Through Diversity (ACM Lam, Human Resources Director Nick Christy)

In response to a question from Commissioner Sykes, Director Christy stated the City would be better off in a year with regard to diversity and inclusion, but he could not make any promises about a specific timeline for results.

In response to a question from Commissioner Urban, Director Christy stated the key to improving inclusion and diversity at the City was holding hiring managers responsible for results.

Commissioner Sykes expressed appreciation for the specific mention of Truth, Racial Healing, and Transformation, as this program aligned well with all goal areas.

ACM Lam noted the Strength Through Diversity sub-goals needed to be integrated with all programs, but a decision was made to create a separate program so the results could be tracked.

- Good Governance (DCM Moore)

In response to a question from Mayor Hopewell, City Clerk Borling explained the new postal clerk position, and the mail delivery responsibilities, were transferred from the Management Services Department to the Clerk's Office in 2017.

In response to questions from Mayor Hopewell, DCM Moore stated the data analysts would be available to do work for any department even though they were housed in specific departments.

Commissioner Urban questioned whether the data analyst positions should be centralized in order to keep them busy and fresh, and he suggested they be located in the office of the Internal Auditor.

DCM Moore indicated it would be at least five years before the data analysts ran out of work.

Commissioner Urban expressed concern about the non-bargaining unit (NBU) salary reviews and employee anxiety.

In response to questions from Commissioners Anderson and Sykes, Director Christy explained the City used a consultant to create the new performance management system, which would be implemented for NBU employees.

Mayor Hopewell suggested there be an opportunity for citizen comments at this point in the meeting due to the amount of material that had been covered.

When an opportunity was given for citizen comments, the following people addressed the City Commission:

Gwendolyn Hooker, City resident, asked about the City's position on people with criminal histories or substance abuse problems and the programs available for these people.

Mattie Jordan-Woods, City resident, asked what would happen to the splash pad on Florence Street, as it was not functioning in 2017. Ms. Jordan-Woods expressed hope that minority groups would be part of the teams, coalitions, and partnerships being formed.

In response to the citizens' questions, City Manager Ritsema noted housing and employment were areas addressed in the Shared Prosperity Kalamazoo plan. City Manager Ritsema stated the City was open to partnering with groups that were not currently represented among the City's partners.

Mayor Hopewell stated the City hired people with criminal backgrounds and did not ask about criminal histories at the beginning of a hiring process. Mayor Hopewell reminded people the FFE was not a fund granting foundation. Mayor Hopewell noted some FFE projects were already operational and some partnerships were already in place; but moving forward the City would need to develop new partnerships.

Director Fletcher reported there had been problems with the infrastructure of the splash pad which limited its operation in 2017. Director Fletcher stated it had been difficult to get parts, but staff would continue working on it.

The meeting recessed at 7:51 p.m.

The meeting resumed at 8:21 p.m.

Measurement, Accountability, and Scorecards

FFE Coordinator/Resource Specialist Steve Brown presented the City Administration's plan for measuring and reporting program performance and communicating results to the City Commission and the public.

Discussion took place regarding the role of the FFE in the budget process.

Review of the
Proposed FY2018
Budget (cont'd)

Citizen Comments

Review of the
Proposed FY2018
Budget (cont'd)

Review of the
Proposed FY2018
Budget (cont'd)

Commissioner Sykes expressed concern about the level of control the FFE Board might have in approving City projects.

Mayor Hopewell explained the FFE Board would be able to decide whether to fund or not fund a project or program, but it would not have the ability to tell the City what to do.

Commissioner Sykes stated she understood the FFE Board could approve the FFE budget, but she did not realize they would be able to say "yes" or "no" to specific projects. Commissioner Sykes requested further discussion of the role of the FFE Board in the budget process.

Foundation for Excellence

Assistant City Manager/Chief Innovation Officer Laura Lam reviewed FFE-funded programs from FY2017 that were being recommended for continuation in FY2018; and she presented new projects being recommended for FFE funding. Mr. Brown discussed strategies for communication and evaluation around FFE projects.

In response to a question from Commission Cooney, City Manager Ritsema stated approximately \$10-\$14 million was available for aspirational projects.

In response to a question from Commissioner Sykes, City Manager Ritsema stated he believed there would be money available for aspirational projects after 2019, and the City would be in a much better position to evaluate the "beyond 2019" question in the fall of 2018.

Commissioner Sykes indicated she was not comfortable with aspirational project dollars resting on "hope."

2017 Accomplishments

City Manager Ritsema highlighted the City's 2017 accomplishments relative to the City Commission Priorities, and he suggested the City Commission Priorities from 2014-2017 be folded into, and addressed through, the IK2025 Strategic Vision.

Next Steps

City Manager Ritsema indicated the next steps in the budget process were a public hearing on the budget scheduled for December 18th, with final adoption of the budget taking place on January 2nd or January 16th.

City Commissioner
Comments

Next, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Cooney thanked staff for a creative, exciting presentation. Commissioner Sykes remarked on the comprehensiveness of the budget presentation. Commissioner Sykes asked if there was going to be a City Commission retreat in 2018, and she suggested there be a discussion about prioritizing the strategic goals. Commissioner Sykes requested a work session on policing, as just over half of the General Fund budget went to KDPS.

City Manager Ritsema expressed support for discussing these issues and suggested the March "check-in" meeting with the City Commission for FFE projects be used to discuss the strategic goals.

Commissioner Urban stated he like having the budget presented on a project basis rather than a department basis.

Commissioner Anderson stated he was very emotional about this budget, as everything about the 2018 budget and the budget presentation was different, and staff and Commissioners were dreaming together about improving the City. Commissioner Anderson remarked on the awesome opportunity in front of everyone and the need for the City to do this work right. Commissioner Anderson noted there would not be 100% agreement on every issue, but the work needed to be done by everyone together.

Commissioner Cunningham remarked that he had never seen the City Commission chase aspirations, and he expressed excitement that the City was finally talking about issues like funding business growth and eliminating barriers to college students accessing the downtown area. Commissioner Cunningham thanked City Manager Ritsema for letting departments manage themselves and for accepting change and new ideas.

Mayor Hopewell thanked Mr. Vliek for bringing LISC to Kalamazoo. Mayor Hopewell expressed appreciation to the presenters for connecting the dots between departments and programs. Mayor Hopewell thanked the staff for their vision and hard work and urged them to push each other and the City Commission because this work was important.

When an opportunity was given for general citizen comments, the following people addressed the City Commission:

Chuck Vliek, non-resident and the Executive Director of the Michigan Local Initiatives Support Corporation (LISC), observed it was a new day in Kalamazoo. Mr. Vliek stated LISC was excited to work with the City.

The meeting adjourned at 9:38 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 16, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 16, 2018

City Commissioner
Comments (cont'd)

Citizen Comments

Roll Call

A special meeting of the Kalamazoo City Commission was held on Monday, December 18, 2017 at 6:15 p.m. in the City Commission Chambers at City Hall. The purpose of this meeting was to consider the introduction of an ordinance to permit the continued temporary operation of certain medical marihuana facilities pursuant to State regulatory rule.

COMMISSIONERS PRESENT: Mayor Bobby J. Hopewell
Vice Mayor Erin Knott
David Anderson
Don Cooney
Eric Cunningham
Shannon Sykes
Jack Urban

COMMISSIONERS ABSENT: None

Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.

Action Items

Discussion Topics/Action Items were considered next.

First Reading of an Ordinance re: the Temporary Operation of Medical Marihuana Facilities

City Attorney Robinson explained the background behind a proposed ordinance that would allow medical marihuana facilities to continue operating in the City of Kalamazoo until the City Commission adopted an ordinance to allow such facilities to be licensed under the Medical Marihuana Facilities Licensing Act (MMFLA).

In response to questions from Commissioner Anderson, City Attorney Robinson confirmed the proposed ordinance would not override any future City ordinances regarding medical marijuana facilities. City Attorney Robinson noted the entire ordinance would sunset in June, and a temporarily licensed facility would need to apply for a permanent state operating license by February 15, 2018, if the Commission had adopted an ordinance by that date allowing such facilities to operate in the City.

When an opportunity was given for citizen comments on this item, the following people addressed the City Commission:

Jevin Weyenberg, non-resident, spoke in favor of the proposed ordinance and thanked City Attorney Robinson for all of his work on the group of medical marihuana ordinances that were being proposed. Mr. Weyenberg invited Commissioners to Lake Effect, his medical marihuana dispensary in Portage.

Linda Palmatier, non-resident and the owner of The Spott testing laboratory, expressed support for the proposed ordinance and thanked the City Commission for considering it on such short notice.

Commissioner Cunningham, seconded by Commissioner Sykes, moved to offer for first reading an ordinance to permit the temporary continued operation of certain medical marihuana facilities in the City.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes,
Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

An opportunity was given for general citizen comments, but no comments were offered.

Next, an opportunity was given for miscellaneous comments and concerns of City Commissioners, but no comments were offered.

The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 2, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 2, 2018

First Reading of an
Ordinance re: the
Temporary Operation
of Medical Marihuana
Facilities (cont'd)

Citizen Comments

City Commissioner
Comments

Adjournment

Roll Call

A regular meeting of the Kalamazoo City Commission was held on Monday, December 18, 2017 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 West South Street.

COMMISSIONERS PRESENT:

Mayor Bobby J. Hopewell
Vice Mayor Erin Knott
David Anderson
Don Cooney
Eric Cunningham
Shannon Sykes
Jack Urban

COMMISSIONERS ABSENT:

None

Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.

Invocation

The invocation, given by Pastor Nathan Dannison, First Congregational Church, was followed by the Pledge of Allegiance.

Oath of Office Ceremony

City Clerk Borling administered the constitutional oath of office to the following new Public Safety Officers:

Max Koch
Allison Baker
Eric Epps
Davion Phillips
Mike Ostrander

City Manager Ritsema introduced Karianne Thomas as the new Chief of the Kalamazoo Department of Public Safety. City Clerk Borling administered the oath of office to Chief Thomas.

Chief Thomas offered remarks on her appointment as Public Safety Chief.

Mayor Hopewell recognized the presence of Tim Bourgeois, the retiring Chief of Police for Kalamazoo Township, and Lt. Bryan Ergang, who would be sworn in as the new Chief after the first of the year.

Adoption of the Agenda

By unanimous consent the City Commission adopted its meeting agenda as presented.

Public Hearing re: an Ordinance Rezoning Mayor's Riverfront Park

At 7:19 p.m. Mayor Hopewell opened a public hearing to receive comments on an ORDINANCE to rezone Mayors' Riverfront Park at 251 Mills Street from Zone M-1 (Manufacturing, Limited District) to Zone CMU (Commercial, Mixed Use District).

Tyler Osburn, non-resident and an attorney representing Kalamazoo Metal Recyclers, spoke in opposition to the proposed ordinance. Mr. Osburn noted the Master Plan recommended Mayors' Riverfront Park be zoned as open space, and he questioned why the park would be rezoned at this time when the Zoning Ordinance would be rewritten to comply with the Master Plan in 2018 and 2019.

Dave Homrich, owner of Homrich's Garage, described the noise generated by his business and stated the Mills Street/King's Highway area was not suitable for residential development. Mr. Homrich suggested Red Arrow Golf Course be used for parking.

Dan Balkema, representing Aggregate Resources, stated his company had just purchased the Georgia Pacific property, and he expressed concern about noise complaints from future residents if residential development were allowed to take place at Mayors' Riverfront Park. Mr. Balkema expressed opposition to the proposed rezoning.

Richard VanBeck, non-resident and owner of VanBeck's Roofing and Siding, expressed opposition to the proposed ordinance.

At 7:28 p.m. Mayor Hopewell closed the public hearing.

Vice Mayor Knott, seconded by Commissioner Urban, moved to adopt an **ORDINANCE** to rezone Mayors' Riverfront Park at 251 Mills Street from Zone M-1 (Manufacturing, Limited District) to Zone CMU (Commercial, Mixed Use District).

Prior to a vote on the motion and in response to a question from Commissioner Anderson, City Planner Christina Anderson stated park uses were allowed in the CMU zoning district, and she explained that future land use designations were different than zoning districts. City Planner Anderson stated the City was requesting the rezoning because the parcels across the street were in the CMU zone, and the park had been left out of a rezoning or nearby parcels to the CMU zone early in the year. City Planner Anderson indicated she did not see the use of the park changing anytime soon.

In response to questions from Commissioner Urban, City Planner Anderson explained the timing of the proposed ordinance was designed to use momentum from the adoption of the Master Plan to move forward some easy zoning changes that would prevent problematic development and clean-up inappropriate designations. City Planner Anderson noted there were a variety of uses and residential structures in this area already, and if someone proposed a residential development the only response the City could give the developers was to let them know about the impacts of neighboring industrial uses.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

At 7:36 p.m. Mayor Hopewell opened a public hearing to receive comments on the proposed Fiscal Year 2018 Budget for the City of Kalamazoo.

At 7:37 p.m. Mayor Hopewell closed the public hearing.

Public Hearing re: an Ordinance Rezoning Mayor's Riverfront Park

Ordinance 1951 Rezoning Mayor's Riverfront Park

Public Hearing re: the Proposed FY2018 Budget

Consent Agenda

Consent Agenda items were presented as follows with a recommendation to approve the items with authorization for the City Manager to sign on behalf of the city:

- approval of a professional service agreement for traffic technical services with Traffic Tech Services, LLC, a company owned and operated by City retiree Brian Burlingham.
- approval of a contract with L.D. Docsa Associates, Inc. for Frays Park Improvements in the amount of \$164,000.00.
- approval of a twelve-month maintenance contract with Hexagon/Intergraph Corporation in the amount of \$172,319.02 for the continued maintenance of the City's computer-aided dispatching, records management systems and mobile data computing systems.
- approval of the purchase of a LED video display board for Homer Stryker Field from DAKTRONICS Company in the amount of \$250,000.00 through the National IPA Cooperative Contract.
- approval of a one-year contract extension with Consumers Concrete Corporation for ready mixed concrete in the amount of \$334,375.00.
- approval of a one-year contract extension for gasoline and diesel fuel with Kalamazoo Oil, Inc. for an amount not to exceed \$600,000.
- approval of a contract with the Michigan Department of Transportation for the Vine Street Improvements Project from Davis Street to Westnedge Avenue in the amount of \$628,930.
- approval of a professional services agreement with Prein & Newhof, Inc. for professional engineering services associated with the City's wastewater and storm water asset management program in the amount of \$2,000,000.
- first reading of an ordinance to rezone 243 parcels located between W. Lovell Street and Stockbridge Avenue from Zones CC, CN-1 and M-1 to Zones CCB, CN-1, CN-2 and RM-36; and schedule a public hearing for January 2, 2018.

Resolution 17-67

- adoption of a **RESOLUTION** setting the schedule of regular City Commission meetings for the 2018 calendar year.
- approval of the Second Amendment to the Interlocal Agreement Funding The Kalamazoo County Consolidated Dispatch Authority.
- acceptance of the 2017 COPS Hiring Program Award from the U.S. Department of Justice in the amount of \$1,375,000.
- appointment of D. Neil Bremer to the Public Media Network Board of Directors as a City of Kalamazoo representative.

Commissioner Urban, seconded by Commissioner Cooney, moved to approve the consent agenda requests and authorize the City Manager to sign all documents on behalf of the City.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Regular Agenda items were considered next.

An opportunity was given for citizens to comment on an ordinance to amend Section 2-237 B. of the City Retirement System Ordinance to permit general member employees with credited service with a reciprocal governmental unit to use such prior service to avoid the reduction in pension amount if they retire with 25 years of credited service, but less than 62 years of age, but no comments were offered.

Vice Mayor Knott, seconded by Commissioner Sykes, moved to adopt an **ORDINANCE** to amend Section 2-237 B. of the City Retirement System Ordinance to permit general member employees with credited service with a reciprocal governmental unit to use such prior service to avoid the reduction in pension amount if they retire with 25 years of credited service, but less than 62 years of age.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

An opportunity was given for citizens to comment on an ordinance to amend section 22-42 of the Kalamazoo City Code regarding the purchase, consumption, or possession of alcoholic liquor by a minor, but no comments were offered.

Commissioner Sykes, seconded by Commissioner Anderson, moved to adopt an **ORDINANCE** to amend section 22-42 of the Kalamazoo City Code regarding the purchase, consumption, or possession of alcoholic liquor by a minor.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Consent Agenda
(cont'd)

Regular Agenda

Ordinance 1952 re:
Retirement System
Reciprocal Service
Credits

Ordinance 1953 re:
Minors in Possession
of Alcohol

Ordinance 1954 re:
Temporary Operation
of Certain Medical
Marihuana Facilities

An opportunity was given for citizens to comment on an ordinance to permit the temporary continued operation of certain medical marihuana facilities in the City, but no comments were offered.

Commissioner Cunningham, seconded by Vice Mayor Knott, moved to adopt an **ORDINANCE** to Permit the Temporary Continued Operation of Certain Medical Marihuana Facilities in the City.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

Presentation re:
Candidates for the
Stakeholder Positions
on the FFE Board

Assistant City Manager Laura Lam introduced Carrie Pickett-Erway, Executive Director of the Kalamazoo Community Foundation, who delivered a PowerPoint presentation entitled *City of Kalamazoo Foundation for Excellence Governance Facilitator Presentation, December 18, 2017*. Ms. Pickett-Erway reviewed the slate of 10 Sector Representatives for the Foundation for Excellence (FFE) Board of Directors being recommended by the FFE Governance Facilitator, the Kalamazoo Community Foundation.

Commissioners thanked Ms. Pickett-Erway and commended her and her staff for their excellent work and thorough documentation.

In response to a question from Commissioner Urban, Ms. Pickett-Erway noted that having a diverse board would naturally result in differences of opinion, and the key to getting board members to work together was to make sure each one had a strong commitment to the mission and purpose of the FFE. Ms. Pickett-Erway also indicated the on-boarding process would be important.

In response to an observation from Commissioner Sykes, Ms. Pickett-Erway agreed there needed to be more diversity in the areas of religion and LGBTQ representation. Ms. Pickett-Erway recommended that positions in sectors with less diversity be appointed for shorter terms.

Mayor Hopewell left the meeting at 8:12 p.m. and did not return.

Discussion of the
Process for Selecting
the At-Large Member
for the FFE Board

Assistant City Manager (ACM) Laura Lam provided an overview of the City Commission's role in selecting members to serve on the Foundation for Excellence Board, and she recommended the Commission use the same process to fill the at-large position on the FFE Board as it had used in the past to fill vacancies on the City Commission.

In response to questions from Commissioner Anderson, ACM Lam reported 150 applications were submitted to KCF for the stakeholder positions, and 10 valid applications were submitted directly to the City for the at-large position. ACM Lam explained a number of people did not understand there were different processes for the stakeholder positions and the at-large position. As a result of this confusion, qualified KCF applicants were being allowed to opt-in to the applicant pool for the at-

large position. ACM Lam indicated 20 KCF applicants had chosen to opt-in so far, but there was still time for applicants to respond. ACM Lam noted there were 10 qualified people who applied directly to the City, so the current total number of qualified applicants was 30. ACM Lam asked Commissioners to winnow down the field of applicants on January 2nd to a manageable number for interviews, which were scheduled to take place on January 16th.

Commissioners discussed the process for selecting the at-large director for the FFE Board.

Commissioner Anderson, seconded by Commissioner Cooney, moved that the City Commission follow the proposed process for selecting the at-large director for the FFE Board, a process which included the following elements: 1) all Commissioners would review all of the applications; 2) the Commission's 2018 calendar would be amended to include a meeting on January 8th; and 3) the City Commission would interview candidates on January 16th and possibly make a decision at that meeting.

An opportunity was given for citizens to comment on the motion, but no comments were offered.

Prior to a vote on the motion, Commissioner Sykes thanked Commissioners for working together to figure out the selection process.

Commissioner Urban clarified that the purpose of the meeting on January 8th was to identify the six applicants who would be interviewed on January 16th.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Cooney, Cunningham, Sykes, Urban, Vice Mayor Knott, Mayor Hopewell

NAYS: None

City Manager Ritsema provided the following reports and updates:

- Departmental Reports and Project Updates
- *Inside the City* newsletter, December 2017 Edition
- November 2017 Purchases

City Clerk Borling introduced Creed Stegall, Chair of the Local Officers Compensation Commission (LOCC), who presented the *Report of Determination* from the LOCC regarding compensation levels for the City's elected officials.

Next, when an opportunity was given for general citizen comments, the following people addressed the City Commission:

Frank Warren, City resident, stated local veterans gave awards to the Seelye Wright car dealership on Stadium Drive for its patriotic display of flags.

Discussion of the Process for Selecting the At-Large Member for the FFE Board (cont'd)

City Manager's Report

Report from the LOCC

Citizen Comments

Citizen Comments
(cont'd)

John Bradshaw, City resident and Secretary of the Kalamazoo Municipal Golf Association, reported on activities at the City's golf courses and provided a revenue update.

Alphonso Harris, City resident, remarked on the need for healthcare providers to ask about their patients' sexual orientation and gender identity.

Chris Wahmhoff, City resident, asked the City Commission to approve his plans to build the Edison Ducks in a Row program at 1430 Bryant Street. Mr. Wahmhoff stated he was bringing this request to the City Commission because he was having difficulty with the Zoning Board of Appeals. Written materials provided by Mr. Wahmhoff were filed with the papers for this meeting.

Justin Sloan, City resident, expressed support for the Edison Ducks in a Row program.

Andrew Argo, City resident, spoke in support of Mr. Wahmhoff and Edison Ducks in a Row; suggested the City consider municipal broadband, given the recent changes to the federal Net Neutrality policy; thanked Ms. Pickett-Erway for her presentation; and remarked on the need for the FFE Board to support local businesses rather than trying to attract businesses from outside the City.

Nora Getz, City resident, congratulated newly elected Commissioners; expressed support for the Edison Ducks in a Row program and municipal broadband; and remarked on the lack of LGBTQ representation on the FFE Board.

Melissa Ray, non-resident, expressed support for Edison Ducks in a Row program.

City Commissioner
Comments

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Sykes expressed support for the Edison Ducks in a Row program but admitted the history of this issue and the processes involved were unclear to her. Commissioner Sykes thanked her colleagues and the KCF for their work to get a diverse FFE Board. Commissioner Sykes thanked the Kalamazoo Valley Museum director for meeting with someone who had been hurt by the "Hateful Things" exhibit and for being willing to make changes based on the patron's feedback. Commissioner Sykes stated she was very interested in exploring the idea of municipal broadband.

City Manager Ritsema stated he would provide background information on the ducks and what had transpired with that situation.

Commissioner Anderson asked everyone to keep the Mayor and his family in their thoughts and prayers, as well as people in the state of Washington with the train accident that had occurred earlier that day.

Commissioner Cooney congratulated people for protesting the proposed federal tax reform bill at the offices of U.S. Representative Fred Upton. Commissioner Cooney stated there would be less money to spend on needs like healthcare and education if the tax bill passed.

Commissioner Urban expressed hope that the City could find a way to accommodate the Edison Ducks in a Row program.

Commissioner Cunningham congratulated the recent Western Michigan University graduates; stated he was glad the slate of FFE Board candidates featured a lot of new people; expressed a desire to see Red Arrow Golf Course remain a golf course; asked people send him information on Net Neutrality and municipal broadband, and urged people to show love to others during the holidays.

Vice Mayor Knott thanked Frank Warren for his work in the community. Vice Mayor Knott stated she was not optimistic about Congress doing the right thing with Net Neutrality and the tax reform bill, and she indicated she would provide information on municipal broadband to Commissioners. Vice Mayor Knott recognized the need for LGBT representation on FFE Board. Vice Mayor Knott reported she had talked with City Manager Ritsema and Assistant City Manager Lam about increasing the City's support for neighborhood associations in the 2018 budget.

The meeting adjourned at 9:31 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on January 16, 2018

Approved by: _____
Bobby J. Hopewell, Mayor
Dated: January 16, 2018

City Commissioner
Comments (cont'd)

Adjournment



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Clyde Robinson, City Attorney & Jerome Kisscorni, Ass't City Manager/Econ.Dev. Director

PREPARED BY: John W. Kneas, Counsel to BRA

DATE: 12/26/2017

SUBJECT: Harrison St./Ransom St./Gull Rd. Round-about and Street Improvement Project: Quit Claim Deed and Agreement for Declaration of Easements with Brownfield Redevelopment Authority.

RECOMMENDATION

It is recommended that the City Commission accept the Quit Claim Deed (QCD), approve the Agreement for Declaration of Easements (Agreement) and authorize the City Manager to sign the Agreement with the Brownfield Redevelopment Authority (BRA).

BACKGROUND

On November 3, 2017 a 'Walk Around the Round-About' event marked the essential completion of the construction of the round-about at the intersections of Harrison St./Ransom St./Gull Rd and the corresponding street, utility and landscaping improvements (Project). The Project was spearheaded by the BRA as a catalyst for the continued redevelopment in the Rivers Edge area – especially the former KTS site and other BRA owned parcels. The Project had been in the planning stages for several years before construction started earlier this year.

BRA owns parcels adjacent to and impacted by the Project. Based on the final design for the Project portions of BRA's parcels were needed to construct the round-about and the other street related improvements. Therefore, the attached QCD transfers to the City those portions of its parcels needed for the Project as public rights-of-way. The Project also involved improvements to the City's public utilities resulting in needed easements as detailed in the attached Agreement.

COMMUNITY RESOURCES CONSULTED

The BRA approved the QCD and Agreement at its December 21, 2017 board meeting. The Project itself was presented to the public at various community meetings – the input from those meetings were considered and assisted in arriving at the final plans for the Project.

FISCAL IMPACT

The total cost of the Project was to date \$2,413,630.46 (there are approximately \$10,000 - \$20,000 additional funds to cover some punch list items that must wait until spring to complete). BRA contributed approximately \$1.3 million from the Local Site Revolving Remediation Fund. However, once adjacent parcels along the Project are completed most, if not all, of the Project costs qualify as eligible costs under the Brownfield Redevelopment Financing Act, which BRA can capture from tax increment revenues.

ALTERNATIVES

The City Commission could decline to accept the QCD and approve the Agreement, but those actions are not recommended.

ATTACHMENTS:

Type	Description
▣ Aerial Photo	Quit Claim Deed with Exhibits
▣ Aerial Photo	Agreement for Declaration of Easements with Exhibits

QUIT CLAIM DEED

The Grantor, the City of Kalamazoo Brownfield Redevelopment Authority, a Michigan public body corporate, whose address is 241 W. South Street, Kalamazoo, Michigan ("Grantor"), in consideration of less than One Hundred Dollars (\$100.00), quit claims to the City of Kalamazoo, a Michigan municipal corporation, whose address is 241 W. South Street, Kalamazoo, Michigan ("City"), all the right, title, and interest acquired by Grantor, in the following described land situated in the City of Kalamazoo, County of Kalamazoo, and State of Michigan ("Property"):

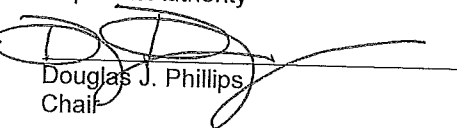
See Attached Exhibits A and B

This conveyance:

1. is exempt from taxation on this transfer under the provisions of MCL 207.505(a) & (h)(i); and MCL 207.526(a) & (h)(i), as amended;
2. is with the understanding that the Grantor makes no representation or guarantees regarding any environmental or other condition relating to the Property, that the City acquires the Property in "as is" condition;
3. is made because additional right-of-way was needed to construct a round-about and road improvements at the intersection of and along East Ransom Street, Harrison Street and Gull Road; the Property originally being part of Grantor's parcels of land at 525 and 535 East Ransom Street (Parcel Nos. 06-15-269-351 & 06-15-290-207), 508 Harrison Street (Parcel No. 06-15-295-100), and 632 Gull Road (Parcel No. 06-15-286-100).
4. is made subject to the limitations, restrictions and conditions of record.

City of Kalamazoo Brownfield
Redevelopment Authority

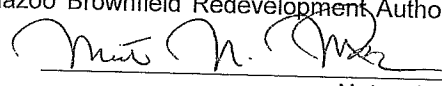
Date: 12.21, 2017

By: 
Douglas J. Phillips
Its: Chair

CORPORATE ACKNOWLEDGMENT

STATE OF MICHIGAN }
 } ss.
COUNTY OF KALAMAZOO }

The foregoing instrument was acknowledged before me on 21 Dec, 2017, by Douglas J. Phillips, chair of City of Kalamazoo Brownfield Redevelopment Authority on its behalf.

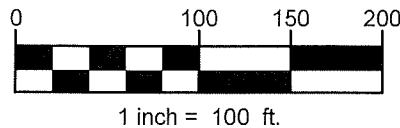

Notary Public
Kalamazoo County, Michigan
My commission expires: 6/2/2021

DRAFTED BY & RETURN TO:
John W. Kneas (P26112)
Counsel to Brownfield Redevelopment Authority
241 W. South Street
Kalamazoo, MI 49007
269-337-8185

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "A"
CITY OF KALAMAZOO BROWNFIELD
REDEVELOPMENT AUTHORITY
DOCUMENT NO. 2005-06910

THIS IS NOT A
BOUNDARY SURVEY.



AREA TO BE
CONVEYED
(±25,360 SFT)

HARRISON STREET
(WIDTH VARIES, PUBLIC)

GULL STREET
(WIDTH VARIES, PUBLIC)

PROPOSED
RIGHT OF
WAY LINE

Δ = 15°55'27"
L = 19.99'
R = 71.93'
T = 10.06'
CH = S 27°51'12" W
19.93'

Δ = 49°22'12"
L = 88.62'
R = 102.84'
T = 47.27'
CH = S 44°41'39" W
85.90'

Δ = 65°10'41"
L = 36.54'
R = 32.12'
T = 20.54'
CH = S 38°44'54" W
34.61'

Δ = 12°26'59"
L = 10.65'
R = 49.00'
T = 5.34'
CH = S 05°29'52" W
10.63'

Δ = 14°02'10"
L = 12.49'
R = 51.00'
T = 6.28'
CH = S 06°17'28" W
12.46'

Δ = 8°54'22"
L = 13.61'
R = 87.58'
T = 6.82'
CH = S 07°11'38" W
13.60'

RIGHT OF
WAY LINE

**MICHIGAN CENTRAL
RAILROAD**

**LEGAL DESCRIPTION OF PROPOSED
ADDITIONAL RIGHT OF WAY**

THAT PART OF SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE INTERSECTION OF THE EASTERLY RIGHT OF WAY LINE OF HARRISON AVENUE AND THE NORTHERLY RIGHT OF WAY LINE OF MICHIGAN CENTRAL RAILROAD; THENCE NORTH 00° 41' 57" WEST ON SAID EASTERLY RIGHT OF WAY LINE 9.69 FEET TO THE POINT OF BEGINNING OF THE LAND HEREIN DESCRIBED; THENCE NORTH 00° 41' 57" WEST 352.02 FEET; THENCE NORTH 45° 55' 30" EAST 462.36 FEET; THENCE SOUTH 43° 40' 11" EAST 14.01 FEET TO THE SOUTHEASTERLY RIGHT OF WAY LINE OF GULL STREET AS RELOCATED; THENCE SOUTH 45° 23' 06" WEST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 59.68 FEET; THENCE SOUTH 40° 21' 31" WEST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 216.59 FEET; THENCE SOUTHWESTERLY ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 19.99 FEET AND ON A 71.93 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS SOUTH 27° 51' 12" WEST 19.93 FEET; THENCE SOUTH 20° 23' 41" WEST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 74.42 FEET; THENCE SOUTHWESTERLY ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 88.62 FEET AND ON A 102.84 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 44° 41' 39" WEST 85.90 FEET; THENCE SOUTHWESTERLY ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 36.54 FEET AND ON A 32.12 FOOT RADIUS TO THE LEFT WHOSE CHORD BEARS SOUTH 38° 44' 54" WEST 34.61 FEET TO THE EASTERLY RIGHT OF WAY LINE OF HARRISON STREET AS RELOCATED; THENCE SOUTH 11° 44' 15" WEST ON SAID EASTERLY RIGHT OF WAY LINE 159.76 FEET; THENCE SOUTHWESTERLY ON SAID EASTERLY RIGHT OF WAY LINE 10.65 FEET AND ON A 49.00 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS SOUTH 05° 29' 52" WEST 10.63 FEET; THENCE SOUTH 00° 43' 37" EAST ON SAID EASTERLY RIGHT OF WAY LINE 80.08 FEET; THENCE SOUTHWESTERLY ON SAID EASTERLY RIGHT OF WAY LINE 12.49 FEET AND ON A 51.00 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 06° 17' 28" WEST 12.46 FEET; THENCE SOUTH 13° 18' 33" WEST ON SAID EASTERLY RIGHT OF WAY LINE 8.37 FEET; THENCE SOUTHWESTERLY ON SAID EASTERLY RIGHT OF WAY LINE 13.61 FEET AND ON A 87.58 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS SOUTH 07° 11' 38" WEST 13.60 FEET TO THE POINT OF BEGINNING.

BEARINGS ARE BASED ON THE MICHIGAN STATE
PLANE COORDINATE SYSTEM (SOUTH ZONE),
INTERNATIONAL FEET.

AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 100'

W&A JOB#: 164083

REVISIONS:

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 11

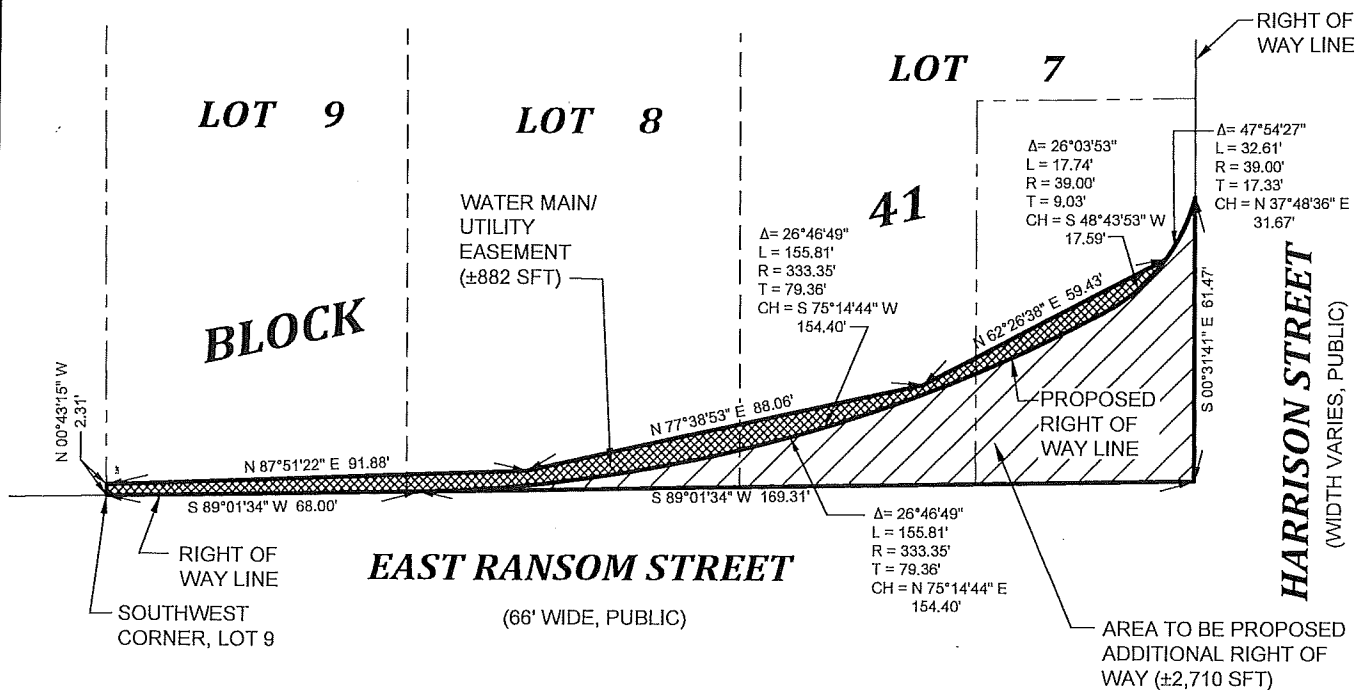
RIGHT OF WAY

DATE CREATED: 11/1/2017

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "B"
CITY OF KALAMAZOO BROWNFIELD
REDEVELOPMENT AUTHORITY
DOCUMENT NO. 2014-003676

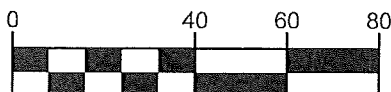
THIS IS NOT A
BOUNDARY SURVEY.



LEGAL DESCRIPTION OF AREA TO BE PROPOSED ADDITIONAL RIGHT OF WAY

THAT PART OF BLOCK 41, THE ORIGINAL PLAT OF THE TOWN (NOW CITY) OF KALAMAZOO, BEING A SUBDIVISION IN SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF LOT 9, SAID BLOCK 41; THENCE NORTH $89^\circ 01' 34''$ EAST ON THE SOUTH LINE OF SAID BLOCK 41 AND THE NORTH RIGHT OF WAY LINE OF EAST RANSOM STREET 68.00 FEET TO THE POINT OF BEGINNING OF THE LAND HEREIN DESCRIBED; THENCE NORTHEASTERLY 155.81 FEET ON A 333.35 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH $75^\circ 14' 44''$ EAST 154.40 FEET; THENCE NORTHEASTERLY 32.61 FEET ON A 39.00 RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH $37^\circ 48' 36''$ EAST 31.67 FEET TO THE EAST LINE OF SAID BLOCK 41 AND THE WEST RIGHT OF WAY LINE OF HARRISON STREET; THENCE SOUTH $00^\circ 31' 41''$ EAST ON SAID EAST BLOCK LINE 61.47 FEET TO SAID SOUTH BLOCK LINE; THENCE SOUTH $89^\circ 01' 34''$ WEST ON SAID SOUTH BLOCK LINE 169.31 FEET TO THE POINT OF BEGINNING.

BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE), INTERNATIONAL FEET.



1 inch = 40 ft.

AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 40'

W&A JOB#: 164083

REVISIONS:

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 20

RIGHT OF WAY

DATE CREATED: 9/27/2017

AGREEMENT FOR DECLARATION OF EASEMENTS

This Agreement for Declaration of Easement ("Agreement") is made on December 21, 2018 by the City of Kalamazoo Brownfield Redevelopment Authority, a Michigan public body corporate, whose address is 241 W. South Street, Kalamazoo, Michigan ("BRA") and the City of Kalamazoo, a Michigan municipal corporation, 241 West South Street, Kalamazoo, Michigan 49007 ("City").

The following is a recital of facts underlying this Agreement:

A. The City has completed a road improvement project involving the construction of a round-about at intersection of East Ransom Street, Harrison Street and Gull Road, along with other road, sidewalk, utility and landscaping improvements ("Project"). BRA contributed a significant portion of the costs for the Project.

B. BRA owns parcels of land at 525 and 535 East Ransom Street (Parcel Nos. 06-15-269-351 & 06-15-290-207), 508 Harrison Street (Parcel No. 06-15-295-100), and 632 Gull Road (Parcel No. 06-15-286-100) which are parcels adjacent to and impacted by the Project. (collectively, "Property").

C. The Project required that portions of the Property were needed to construct the round-about and to make other improvements noted above. BRA has signed a separate quit claim deed transferring portions of the Property as described in the deed to the City, subject to this Agreement. ("R-O-W Parcels")

D. Located adjacent to the R-O-W Parcels and within the Property are certain public utilities (e.g. water, sanitary sewer and storm water systems) maintained by the City. The Project and the improvements made to the public utilities benefit the Property and BRA's goals for future redevelopment. Therefore, BRA grants the City the right to own, operate and maintain its public utilities on portions of the Property described below. ("Easements")

THEREFORE, in consideration of the foregoing and to more fully describe the Easements, the City and BRA agree and declare as follows:

1. The Recitals set forth above are true and correct, and are incorporated by this reference.

2. Those portions of the Property subject to this Agreement are more fully described in Exhibits A thru E to this Agreement (collectively, "Easement Area").

3. The City shall have perpetual non-exclusive Easements over, under and across the Easement Area for the purposes of maintaining, repairing, replacing or modifying its public utilities (e.g. water, sanitary sewer or storm water systems) located now or in the future on or under the Easement Area. The City shall also have the right to temporary access the Property when it is necessary to perform any of the preceding activities. In doing so, the City shall restore that portion of the Easement Area or the Property that is damaged or otherwise disturbed as a result of the work done during those maintenance, repair, replacement or installation activities to as near as possible the condition found before those activities commenced. The City will provide BRA with a 10-day written notification of the need to access its easement. However, in the case of an emergency, the City may promptly address the emergency and as soon as practicable under those circumstances notify BRA of the emergency situation and the need to access the Easement Area or the Property.

4. BRA retains and reserves for itself, its officials, contractors, representatives, successors and assigns the right of ingress and egress across the Easement Area and for any other purpose so long as it does not materially impair the Easements and any purpose for which it is granted. BRA agrees that it shall not construct or install any structure or improvements, except for any landscaping or lighting required under the then existing City Zoning Ordinance, over those above described utilities within the Easement Area without the prior written consent of the City. It is understood that BRA will maintain a five (5) landscaping easement that abuts the easement area described in Exhibit E. This landscaping easement is more fully depicted and described in Exhibit F.

5. BRA shall indemnify, defend and hold harmless the City, its employees, officials, representatives, successors and assigns, from all legal claims and expenses (including, without limitation, attorneys' fees and costs) arising from any damage to the City's public utilities, lines or facilities on, under or across the Easement Area caused by the actions or omissions of BRA, its employees, officials, contractors, agents or representatives.

6. In order to effectuate the Easements, a true and complete copy of this Agreement shall be recorded with the Kalamazoo County Register of Deeds immediately following the recording of the quit claim deed conveying the R-O-W Parcels to the City.

7. These Easements shall be perpetual and run with the Property.

8. This Agreement shall be construed, interpreted, and enforced under the laws of the State of Michigan, and shall be binding upon and inure to the benefit of the parties, and all their respective heirs, successors, assigns and transferees.

9. This Agreement is exempt from transfer tax under MCL 207.505(5)(a) and MCL 207.526(6)(a).

SIGNATURES AND ACKNOWLEDGMENTS INTENTIONALLY ON NEXT PAGE

CITY OF KADAMAZOO

By: James K. Ritsema
Its: City Manager

The foregoing instrument was acknowledged before me on 21 Dec, 2018, by James K. Ritsema, City Manager for City of Kalamazoo, on its behalf.

Notary Public,
Kalamazoo County, Michigan
My Commission Expires: 02/01/2021

City of Kalamazoo Brownfield
Redevelopment Authority

By: Douglas J. Phillips
Its: Chair

STATE OF MICHIGAN)
) ss.
COUNTY OF KALAMAZOO)

The foregoing instrument was acknowledged before me on Dec 21, 2017, by Douglas J. Phillips, chair of City of Kalamazoo Brownfield Redevelopment Authority on its behalf.

200 Brownfield Redevelopment Authority on



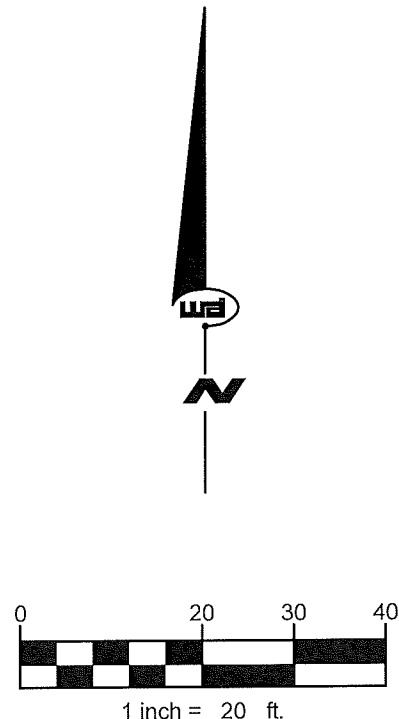
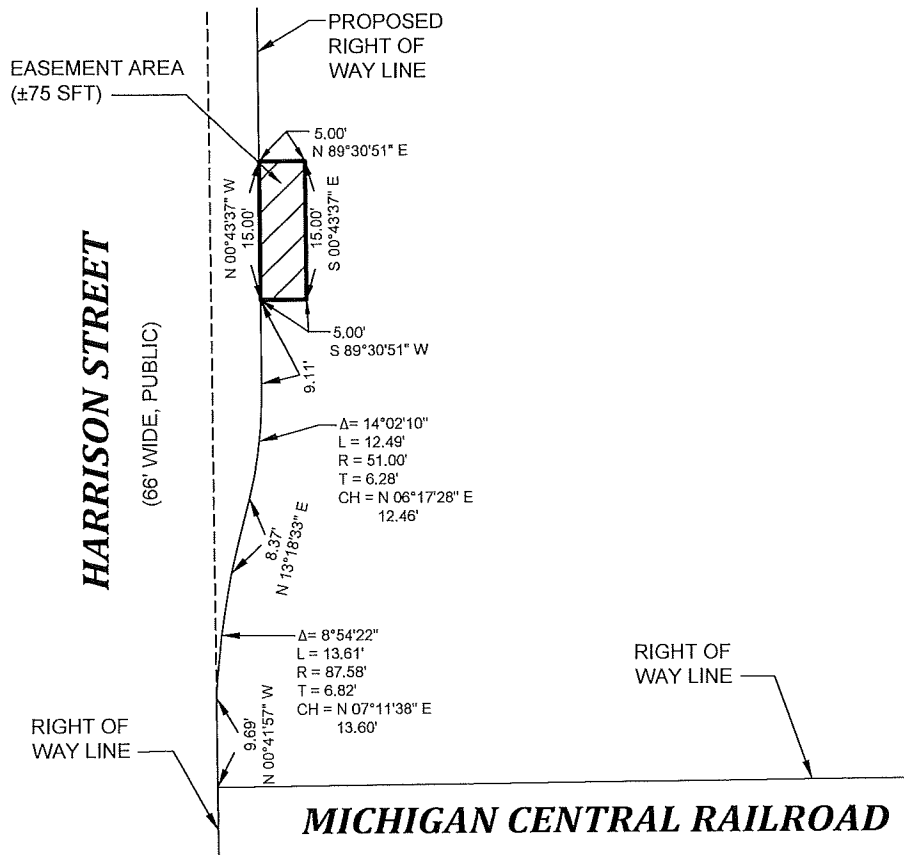
Notary Public
Kalamazoo County, Michigan
My commission expires: 02/01/2022

Drafted by and when recorded return to:
John W. Kneas
Counsel to BRA
241 West South St.
Kalamazoo, MI 49007
(269) 337-8185

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "A"
CITY OF KALAMAZOO BROWNFIELD
REDEVELOPMENT AUTHORITY
DOCUMENT NO. 2015-000439

THIS IS NOT A
BOUNDARY SURVEY.



LEGAL DESCRIPTION OF EASEMENT AREA

THAT PART OF SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN AND THAT PART OF CAVE'S ADDITION TO THE CITY OF KALAMAZOO, BEING A SUBDIVISION IN SAID SECTION 15, RECORDED IN LIBER 5 OF PLATS, PAGE 13, KALAMAZOO COUNTY RECORDS, DESCRIBED AS: COMMENCING AT THE INTERSECTION OF THE EASTERLY RIGHT OF WAY LINE OF HARRISON AVENUE (NOW STREET) AS SHOWN ON THE ORIGINAL PLAT OF TOWN OF KALAMAZOO, RECORDED IN LIBER J OF DEEDS, PAGE 640, KALAMAZOO COUNTY RECORDS AND THE NORTHERLY RIGHT OF WAY LINE OF MICHIGAN CENTRAL RAILROAD; THENCE NORTH 00° 41' 57" WEST ON SAID EASTERLY RIGHT OF WAY LINE 9.69 FEET; THENCE NORTHEASTERLY 13.61 FEET ON THE EASTERLY RIGHT OF WAY LINE OF HARRISON STREET AS RELOCATED AND ON A 87.58 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 07° 11' 38" EAST 13.60 FEET; THENCE NORTH 13° 18' 33" EAST ON SAID EASTERLY RIGHT OF WAY LINE 8.37 FEET; THENCE NORTHEASTERLY 12.49 FEET ON SAID EASTERLY RIGHT OF WAY LINE AND ON A 51.00 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 06° 17' 28" EAST 12.46 FEET; THENCE NORTH 00° 43' 37" WEST ON SAID EASTERLY RIGHT OF WAY LINE 9.11 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE CONTINUING NORTH 00° 43' 37" WEST ON SAID EASTERLY RIGHT OF WAY LINE 15.00 FEET; THENCE NORTH 89° 30' 51" EAST 5.00 FEET; THENCE SOUTH 00° 43' 37" EAST PARALLEL WITH SAID EASTERLY RIGHT OF WAY LINE 15.00 FEET; THENCE SOUTH 89° 30' 51" WEST 5.00 FEET TO THE POINT OF BEGINNING.

BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE), INTERNATIONAL FEET.

AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 20'

W&A JOB#: 164083

REVISIONS:

ITEM: 16

WATER EASEMENT

DATE CREATED: 9/27/2017

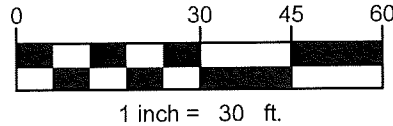
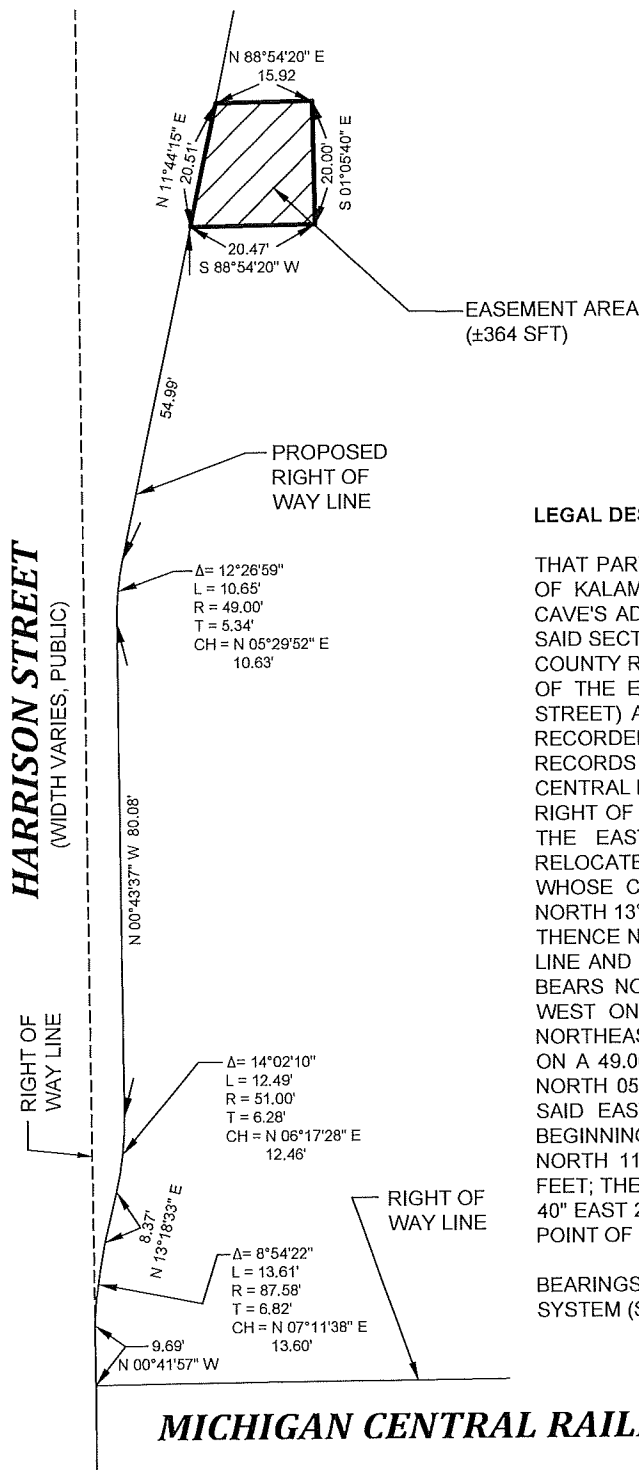
EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "B"

CITY OF KALAMAZOO BROWNFIELD
REDEVELOPMENT AUTHORITY
DOCUMENT NO. 2015-000439

THIS IS NOT A
BOUNDARY SURVEY.



LEGAL DESCRIPTION OF EASEMENT AREA

THAT PART OF SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN AND THAT PART OF CAVE'S ADDITION TO THE CITY OF KALAMAZOO, BEING A SUBDIVISION IN SAID SECTION 15, RECORDED IN LIBER 5 OF PLATS, PAGE 13, KALAMAZOO COUNTY RECORDS, DESCRIBED AS: COMMENCING AT THE INTERSECTION OF THE EASTERLY RIGHT OF WAY LINE OF HARRISON AVENUE (NOW STREET) AS SHOWN ON THE ORIGINAL PLAT OF TOWN OF KALAMAZOO, RECORDED IN LIBER J OF DEEDS, PAGE 640, KALAMAZOO COUNTY RECORDS AND THE NORTHERLY RIGHT OF WAY LINE OF MICHIGAN CENTRAL RAILROAD; THENCE NORTH 00° 41' 57" WEST ON SAID EASTERLY RIGHT OF WAY LINE 9.69 FEET; THENCE NORTHEASTERLY 13.61 FEET ON THE EASTERLY RIGHT OF WAY LINE OF HARRISON STREET AS RELOCATED AND ON AN 87.58 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 07° 11' 38" EAST 13.60 FEET; THENCE NORTH 13° 18' 33" EAST ON SAID EASTERLY RIGHT OF WAY LINE 8.37 FEET; THENCE NORTHEASTERLY 12.49 FEET ON SAID EASTERLY RIGHT OF WAY LINE AND ON A 51.00 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 06° 17' 28" EAST 12.46 FEET; THENCE NORTH 00° 43' 37" WEST ON SAID EASTERLY RIGHT OF WAY LINE 80.08 FEET; THENCE NORTHEASTERLY 10.65 FEET ON SAID EASTERLY RIGHT OF WAY LINE AND ON A 49.00 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 05° 29' 52" EAST 10.63 FEET; THENCE NORTH 11° 44' 15" EAST ON SAID EASTERLY RIGHT OF WAY LINE 54.99 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE CONTINUING NORTH 11° 44' 15" EAST ON SAID EASTERLY RIGHT OF WAY LINE 20.51 FEET; THENCE NORTH 88° 54' 20" EAST 15.92 FEET; THENCE SOUTH 01° 05' 40" EAST 20.00 FEET; THENCE SOUTH 88° 54' 20" WEST 20.47 FEET TO THE POINT OF BEGINNING.

BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE), INTERNATIONAL FEET.

AARON D. SMITH
PS - 43068

DATE

RIVERS EDGE ROUNDABOUT CITY OF KALAMAZOO

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 30'

W&A JOB#: 164083

REVISIONS:

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 17

SEWER EASEMENT

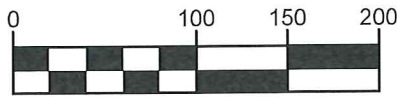
DATE CREATED: 9/27/2017

DATE CREATED: 9/27/2017

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "A" D
CITY OF KALAMAZOO BROWNFIELD
REDEVELOPMENT AUTHORITY
DOCUMENT NO. 2005-06910

THIS IS NOT A
BOUNDARY SURVEY.



1 inch = 100 ft.



HARRISON STREET
(WIDTH VARIES, PUBLIC)

GULL STREET
(WIDTH VARIES, PUBLIC)

EASEMENT AREA
(±1,365 SFT)

LEGAL DESCRIPTION OF EASEMENT AREA

THAT PART OF SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN AND THAT PART OF CAVE'S ADDITION TO THE CITY OF KALAMAZOO, BEING A SUBDIVISION IN SAID SECTION 15, RECORDED IN LIBER 5 OF PLATS, PAGE 13, KALAMAZOO COUNTY RECORDS, DESCRIBED AS: COMMENCING AT THE INTERSECTION OF THE EASTERLY RIGHT OF WAY LINE OF HARRISON AVENUE (NOW STREET) AS SHOWN ON THE ORIGINAL PLAT OF TOWN OF KALAMAZOO, RECORDED IN LIBER J OF DEEDS, PAGE 640, KALAMAZOO COUNTY RECORDS AND THE NORTHERLY RIGHT OF WAY LINE OF MICHIGAN CENTRAL RAILROAD; THENCE NORTH 00° 41' 57" WEST ON SAID EASTERLY RIGHT OF WAY LINE 9.69 FEET; THENCE NORTHEASTERLY ON THE EASTERLY RIGHT OF WAY LINE OF HARRISON AVENUE AS RELOCATED 13.61 FEET AND ON A 87.58 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 07° 11' 38" EAST 13.60 FEET; THENCE NORTH 13° 18' 33" EAST ON SAID EASTERLY RIGHT OF WAY LINE 8.37 FEET; THENCE NORTHEASTERLY ON SAID EASTERLY RIGHT OF WAY LINE 12.49 FEET AND ON A 51.00 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 06° 17' 28" EAST 12.46 FEET; THENCE NORTH 00° 43' 37" WEST ON SAID EASTERLY RIGHT OF WAY LINE 80.08 FEET; THENCE NORTHEASTERLY ON SAID EASTERLY RIGHT OF WAY LINE AND ON A 49.00 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 05° 29' 52" EAST 10.63 FEET; THENCE NORTH 11° 44' 15" EAST ON SAID EASTERLY RIGHT OF WAY LINE 159.76 FEET; THENCE NORTHEASTERLY ON SAID EASTERLY RIGHT OF WAY LINE 36.54 FEET AND ON A 32.12 FOOT RADIUS TO THE RIGHT WHOSE CHORD BEARS NORTH 38° 44' 54" EAST 34.61 FEET TO THE SOUTHEASTERLY RIGHT OF WAY LINE OF GULL STREET AS RELOCATED; THENCE NORTHEASTERLY ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 88.62 FEET AND ON A 102.84 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 44° 41' 39" EAST 85.90 FEET; THENCE NORTH 20° 23' 41" EAST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 74.42 FEET; THENCE NORTHEASTERLY ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 19.99 FEET AND ON A 71.93 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 27° 51' 12" EAST 19.93 FEET; THENCE NORTH 40° 21' 31" EAST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 216.59 FEET; THENCE NORTH 45° 23' 06" EAST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 54.68 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE CONTINUING NORTH 45° 23' 06" EAST ON SAID SOUTHEASTERLY RIGHT OF WAY LINE 5.00 FEET; THENCE SOUTH 43° 40' 11" EAST 273.02 FEET; THENCE SOUTH 46° 19' 49" WEST 5.00 FEET; THENCE NORTH 43° 40' 11" WEST 272.93 FEET TO THE POINT OF BEGINNING.

N 00°41'57" W
9.69'

Δ= 8°54'22"
L = 13.61'
R = 87.58'
T = 6.82'
CH = N 07°11'38" E
13.60'

**MICHIGAN
CENTRAL
RAILROAD**

RIGHT OF
WAY LINE

Δ= 14°02'10"
L = 12.49'
R = 51.00'
T = 6.28'
CH = N 06°17'28" E
12.46'

Δ= 12°26'59"
L = 10.65'
R = 49.00'
T = 5.34'
CH = N 05°29'52" E
10.63'

Δ= 65°10'41"
L = 36.54'
R = 32.12'
T = 20.54'
CH = N 38°44'54" E
34.61'

Δ= 49°22'12"
L = 88.62'
R = 102.84'
T = 47.27'
CH = N 44°41'39" E
85.90'

PROPOSED
RIGHT OF
WAY LINE

Δ= 15°55'27"
L = 19.99'
R = 71.93'
T = 10.06'
CH = N 27°51'12" E
19.93'

216.59'
N 40°21'31" E

N 45°23'06" E
54.68'
N 45°23'06" E
5.00'

S 43°40'11" E 273.02'
N 43°40'11" W 272.93'

5.00' W
S 46°19'49" W

AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 100'

W&A JOB#: 164083

REVISIONS:

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 8

LANDSCAPE EASEMENT

DATE CREATED: 10/30/2017



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Clyde Robinson, City Attorney & Jerome Kisscorni, Ass't City Manager/Econ.Dev. Director

PREPARED BY: John W. Kneas, Counsel to BRA

DATE: 12/26/2017

SUBJECT: Harrison St./Ransom St./Gull Rd. Round-about and Street Improvement Project: Quit Claim Deeds between City and MacKenzie & MacKenzie, LLC, and Agreement for Declaration of Easement.

RECOMMENDATION

It is recommended that the City Commission: 1) approve the Quit Claim Deed from the City to MacKenzie & MacKenzie, LLC (MacKenzie) (City QCD); 2) accept the Quit Claim Deed from MacKenzie to the City (MacKenzie QCD); 3) approve the Agreement for Declaration of Easement (Agreement); and 4) authorize the City Manager to sign the City QCD, the Agreement and any additional documents related to these transactions.

BACKGROUND

On November 3, 2017 a 'Walk Around the Round-About' event marked the essential completion of the construction of the round-about at the intersections of Harrison St./Ransom St./Gull Rd and the corresponding street, utility and landscaping improvements (Project). The Project was spearheaded by the BRA as a catalyst for continued redevelopment in the Rivers Edge area – especially the former KTS site and other BRA owned parcels. The Project had been in the planning stages for several years before construction starting earlier this year.

MacKenzie owns the property at 527 Harrison Street on which MacKenzies' Bakery is located (Property). The Project required that a portion of the Property abutting East Ransom Street was needed right-of-way (E. Ransom Parcel), and a portion of Harrison Street that immediately abuts the Property was no longer needed right-of-way (Harrison Parcel). Under these circumstances city staff and MacKenzie tentatively agreed that the City would transfer the Harrison Parcel to MacKenzie, subject to the needed utility easement under the Agreement, and MacKenzie would transfer the E. Ransom Parcel to the City.

The City engineering staff has reviewed and approved the Agreement.

COMMUNITY RESOURCES CONSULTED

The Project itself was presented to the public at various community meetings – the input from those meetings were considered and assisted in arriving at the final plans for the Project.

FISCAL IMPACT

To date, the total cost of the Project is \$2,413,630.46 (there are approximately \$10,000 - \$20,000 additional funds to cover some punch list items that must wait until spring to complete). BRA contributed approximately \$1.3 million from the Local Site Revolving Remediation Fund. However, once adjacent parcels along the Project are completed most, if not all, of the Project costs qualify as eligible costs under the Brownfield Redevelopment Financing Act, which BRA can capture from tax increment revenues.

ALTERNATIVES

Considering the road improvement components of the Project are completed the only recommended action is the approval and acceptance of the two quit claim deeds and the approval of the easement agreement.

ATTACHMENTS:

Type	Description
 Aerial Photo	Quit Claim Deed – City to MacKenzie & MacKenzie
 Aerial Photo	Quit Claim Deed – MacKenzie & MacKenzie to City
 Aerial Photo	Agreement for Declaration of Easement

QUIT CLAIM DEED

The City of Kalamazoo, a Michigan municipal corporation, whose address is 241 W. South Street, Kalamazoo, Michigan, in consideration of less than One Hundred Dollars (\$100.00), quit claims to MacKenzie & MacKenzie, LLC, a Michigan limited liability company, whose address is 527 Harrison Street, Kalamazoo, Michigan ("Grantee"), all the right, title, and interest acquired by the City of Kalamazoo ("City"), in the following described land situated in the City of Kalamazoo, County of Kalamazoo, and State of Michigan ("Property"):

See Attached Exhibit A

This conveyance:

1. is exempt from taxation on this transfer under the provisions of MCL 207.505(a) & (h)(i); and MCL 207.526(a) & (h)(i), as amended;
2. is with the understanding that the City makes no representation or guarantees regarding any environmental or other condition relating to the property, that Grantee acquires the property in "as is" condition;
3. is made as the result of the road improvement project involving the construction of a round-about at intersection of East Ransom Street, Harrison Street and Gull Road with the Property originally being part of the Harrison Street right-of-way that abutted Grantee's property at 527 Harrison St.
4. is made subject to the limitations, restrictions and conditions of record, and specifically includes those set forth in the Agreement for Declaration of Easement between Grantee and the City dated _____, 2018.

City of Kalamazoo

Date: _____, 2018

By: _____
James K. Ritsema
Its: City Manager

CORPORATE ACKNOWLEDGMENT

STATE OF MICHIGAN }
 } ss.
COUNTY OF KALAMAZOO }

The foregoing instrument was acknowledged before me on _____, 2018, by James K. Ritsema, City Manager, on behalf of the City of Kalamazoo, a Michigan municipal corporation.

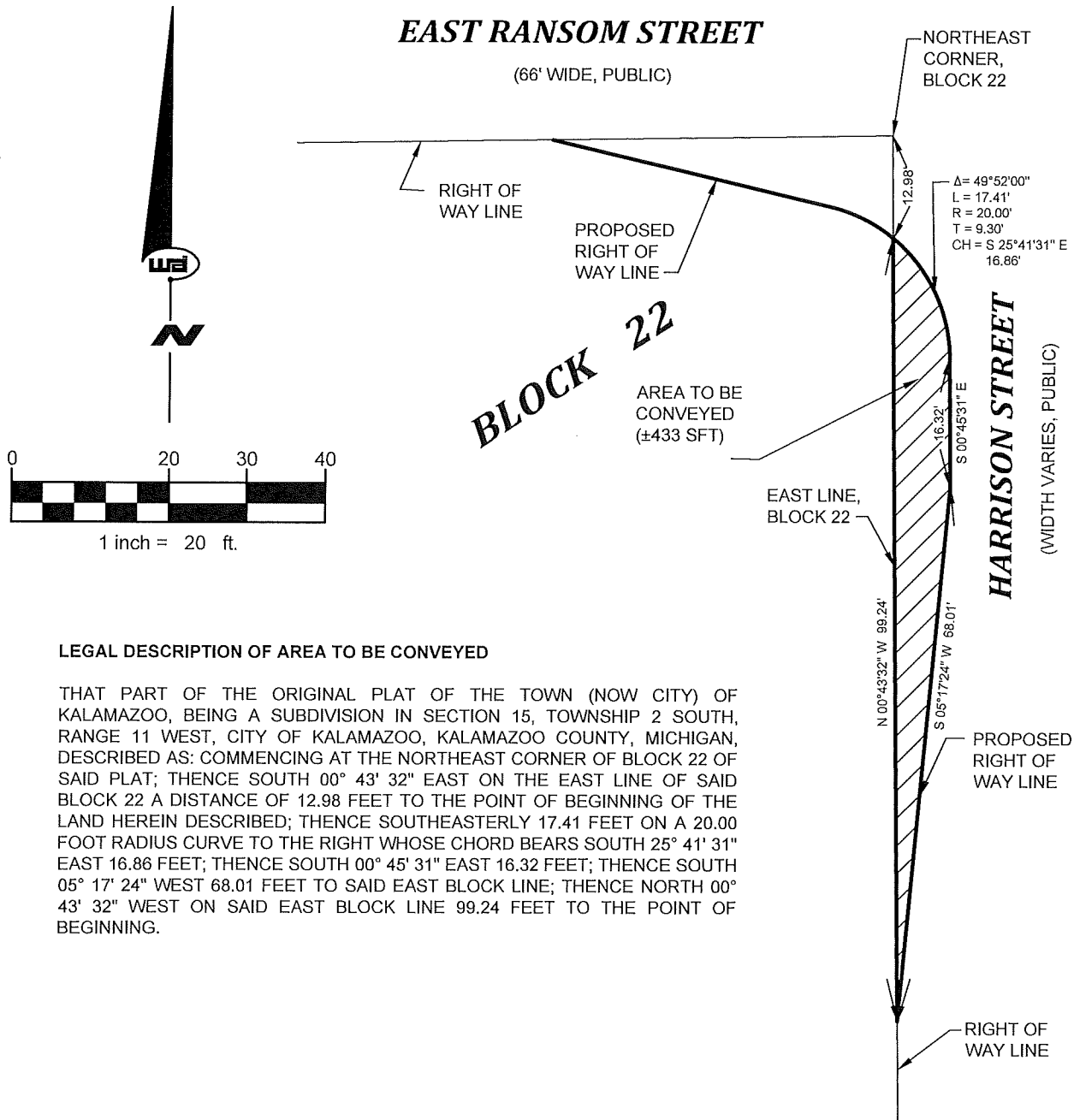
Notary Public
Kalamazoo County, Michigan
My commission expires: _____

DRAFTED BY & RETURN TO:
John W. Kneas (P26112)
241 W. South Street
Kalamazoo, MI 49007
269-337-8404

EXHIBIT "A"

MACKENZIE & MACKENZIE, LLC
LIBER 1959, PAGE 979

THIS IS NOT A
BOUNDARY SURVEY.



AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 20'

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 2

RIGHT OF WAY

W&A JOB#: 164083

DATE CREATED: 9/27/2017

REVISIONS:

QUIT CLAIM DEED

The Grantor, MacKenzie & MacKenzie, LLC, a Michigan limited liability company, whose address is 527 Harrison Street, Kalamazoo, Michigan ("Grantor"), in consideration of less than One Hundred Dollars (\$100.00), quit claims to the City of Kalamazoo, a Michigan municipal corporation, whose address is 241 W. South Street, Kalamazoo, Michigan ("City"), all the right, title, and interest acquired by Grantor, in the following described land situated in the City of Kalamazoo, County of Kalamazoo, and State of Michigan ("Property"):

See Attached Exhibit A

This conveyance:

1. is exempt from taxation on this transfer under the provisions of MCL 207.505(a) and MCL 207.526(a), as amended;
2. is with the understanding that the Grantor makes no representation or guarantees regarding any environmental or other condition relating to the Property, that the City acquires the Property in "as is" condition;
3. is made because additional right-of-way was needed to construct a round-about at the intersection of East Ransom Street, Harrison Street and Gull Road; the Property originally being part of Grantor's parcel of land at 527 Harrison Street (Parcel No. 06-15-274-001).
4. is made subject to the easements, limitations, restrictions and conditions of record.

MacKenzie & MacKenzie, LLC

Date: _____, 201__

By: _____

John MacKenzie

Its: Member

By: _____

Mary MacKenzie

Its: Member

CORPORATE ACKNOWLEDGMENT

STATE OF MICHIGAN }
 } ss.
COUNTY OF KALAMAZOO }

The foregoing instrument was acknowledged before me on _____, 201__, by John MacKenzie and Mary MacKenzie, sole members of MacKenzie & MacKenzie, LLC, on its behalf.

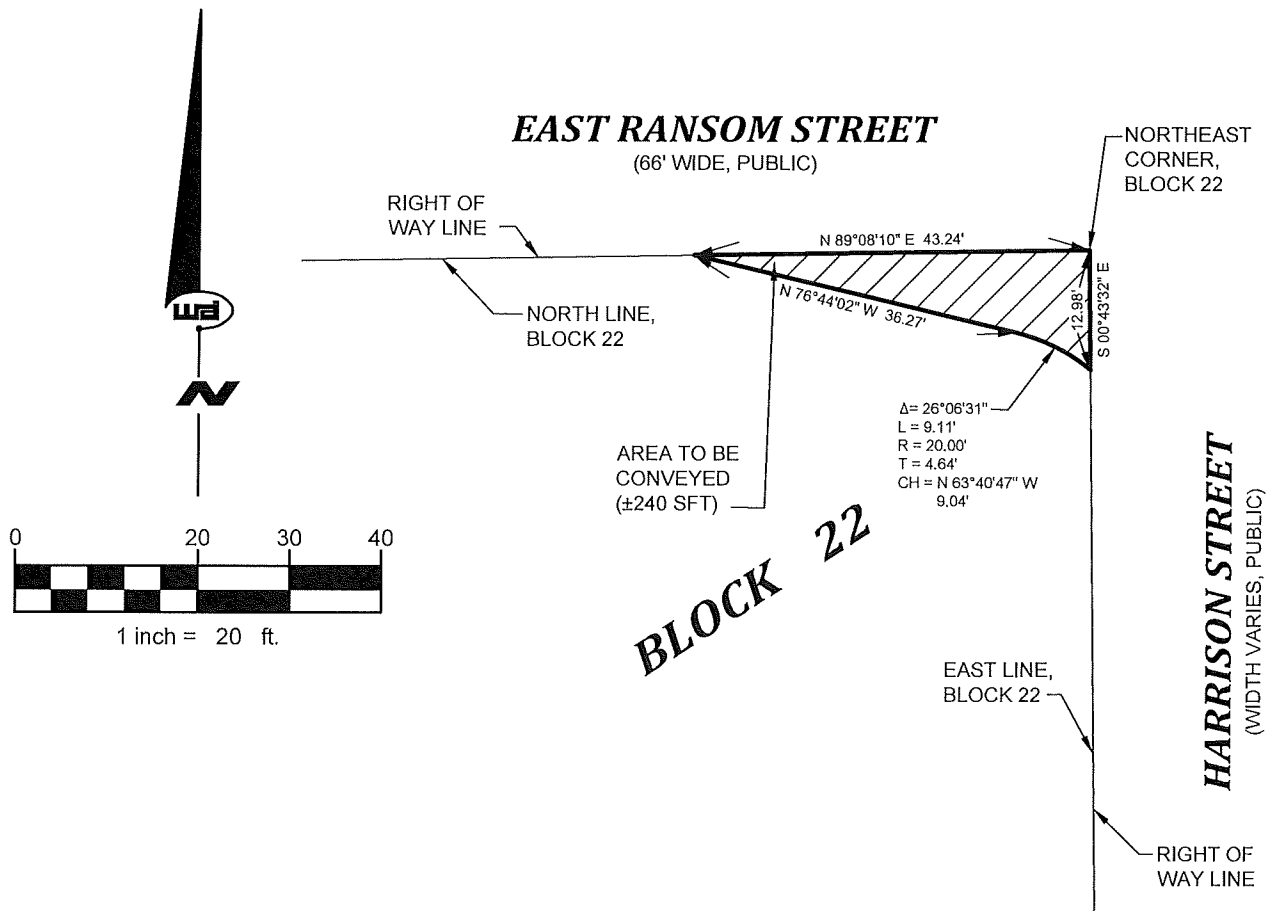
Notary Public
Kalamazoo County, Michigan
My commission expires: _____

DRAFTED BY & RETURN TO:
John W. Kneas (P26112)
241 W. South Street
Kalamazoo, MI 49007
269-337-8404

STATE OF MICHIGAN
KALAMAZOO COUNTY
CITY OF KALAMAZOO
SECTION 15, T. 02S, R. 11W

EXHIBIT "A"
MACKENZIE & MACKENZIE, LLC
LIBER 1959, PAGE 979

THIS IS NOT A
BOUNDARY SURVEY.



LEGAL DESCRIPTION OF AREA TO BE CONVEYED

THAT PART OF BLOCK 22, ORIGINAL PLAT OF THE TOWN (NOW CITY) OF KALAMAZOO, BEING A SUBDIVISION IN SECTION 15, TOWNSHIP 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE NORTHEAST CORNER OF SAID BLOCK 22; THENCE SOUTH 00° 43' 32" EAST ON THE EAST LINE OF SAID BLOCK 22 A DISTANCE OF 12.98 FEET; THENCE NORTHWESTERLY 9.11 FEET ON A 20.00 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 63° 40' 47" WEST 9.04 FEET; THENCE NORTH 76° 44' 02" WEST 36.27 FEET TO THE NORTH LINE OF SAID BLOCK 22; THENCE NORTH 89° 08' 10" EAST ON SAID NORTH BLOCK LINE 43.24 FEET TO THE POINT OF BEGINNING.

AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 20'

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 1

RIGHT OF WAY

W&A JOB#: 164083

DATE CREATED: 9/27/2017

REVISIONS:

AGREEMENT FOR DECLARATION OF EASEMENT

This Agreement for Declaration of Easement ("Agreement") is made on _____, 2018 by MacKenzie & MacKenzie, LLC, a Michigan limited liability company, whose address is 527 Harrison Street, Kalamazoo, Michigan, 49007 ("MacKenzie") and the City of Kalamazoo, a Michigan municipal corporation, 241 West South Street, Kalamazoo, Michigan 49007 ("City").

The following is a recital of facts underlying this Agreement:

A. The City has completed a road improvement project involving the construction of a round-about at intersection of East Ransom Street, Harrison Street and Gull Road, along with other road, sidewalk, utility and landscaping improvements ("Project").

B. MacKenzie owns the property at 527 Harrison Street which is located at the southwest corner of the above intersection ("Property").

C. The Project requires that a portion of the Property abutting East Ransom Street is needed for the Project ("E. Ransom Parcel"), and a portion of Harrison Street that immediately abuts the Property is no longer needed right-of-way ("Harrison Parcel"). Under these circumstances the City and MacKenzie agreed that the City would transfer the Harrison Parcel, subject to this Agreement, to MacKenzie, and MacKenzie would transfer the E. Ransom Parcel to the City. Each transfer made under separate quit claim deeds.

D. Located within the Harrison Parcel are a city water main line and conduit for future use by private utility services. As consideration for the transfer of the Harrison Parcel MacKenzie acknowledges and grants the City the right to own, operate and maintain its public utilities, and to allow third party entities ("Company") to place cable, fiber optic or other similar private utility services within the conduit. ("Easement")

THEREFORE, in consideration of the foregoing and to more fully describe the Easement, the City and MacKenzie agree and declare as follows:

1. The Recitals set forth above are true and correct, and are incorporated by this reference.

2. The Harrison Parcel the City is transferring and conveying by quit claim deed to MacKenzie is more fully described in Exhibit A to this Agreement.

3. The City shall have a perpetual non-exclusive Easement over, under and across the entire width of the Harrison Parcel for the purposes of maintaining, repairing, replacing or modifying its public utilities (e.g. water, sanitary sewer or storm water systems) located now or in the future under that parcel. The City shall also have the right to temporary access to the Property when it is necessary to perform any of the preceding activities. In doing so, the City shall restore that portion of the Harrison Parcel or the Property that is damaged or otherwise disturbed as a result of the work done during those maintenance, repair, replacement or installation activities to as near as possible the condition found before such activities commenced. The City will provide MacKenzie with a 10-day written notification of the need to access its easement. However, in the case of an emergency, the City may promptly address the emergency and as soon as practicable under those circumstances notify MacKenzie of the emergency situation and the need to access the Harrison Parcel or the Property.

The above rights of the City shall also apply to any Company the City allows to place its services within the conduit located with the Harrison Parcel. The City will provide the Company a copy of this Agreement and further provide written notice to MacKenzie within 10 business days following the effective date of the approval given by the City to the Company. The notice to MacKenzie will include the Company's name, address, and appropriate contact person, and if know the approximate date when the Company may install its services.

4. MacKenzie retains and reserves for itself, its employees, officials, contractors, representatives, successors and assigns the right of ingress and egress across the Harrison Parcel and for any other purpose so long as it does not materially impair the Easement and any purpose for which it is granted. MacKenzie agrees that it shall not construct or install any structure or improvements, except for any landscaping or lighting required under the then existing City Zoning Ordinance, over those above described utilities on the Harrison Parcel without the prior written consent of the City.

5. MacKenzie shall indemnify, defend and hold harmless the City, its employees, officials, representatives, successors and assigns, from all legal claims and expenses (including, without limitation, attorneys' fees and costs) arising from any damage to the City's public or a Company's private utilities, lines or facilities over, under or across the Property caused by the actions or omissions of MacKenzie, its employees, officials, contractors, agents or representatives.

6. In order to effectuate the Easement, a true and complete copy of this Agreement shall be recorded with the Kalamazoo County Register of Deeds immediately following the recording of the quit claim deed conveying the Property from the City to MacKenzie.

7. This Easement shall be perpetual, run with the Harrison Parcel, including the Property if both are combined into one parcel per City records.

8. This Agreement shall be construed, interpreted, and enforced under the laws of the State of Michigan, and shall be binding upon and inure to the benefit of the parties, and all their respective heirs, successors, assigns and transferees.

9. This easement is exempt from transfer tax under MCL 207.505(5)(a) and MCL 207.526(6)(a).

Dated: _____, 2018

CITY OF KALAMAZOO

By: James K. Ritsema
Its: City Manager

STATE OF MICHIGAN)
) ss
COUNTY OF KALAMAZOO)

The foregoing instrument was acknowledged before me on _____, 201_, by James K. Ritsema, City Manager for City of Kalamazoo, on its behalf.

Notary Public,
_____ County, Michigan
My Commission Expires: _____

Dated: _____, 201_

MACKENZIE & MACKENZIE, LLC

By: _____
John MacKenzie
Its: Member

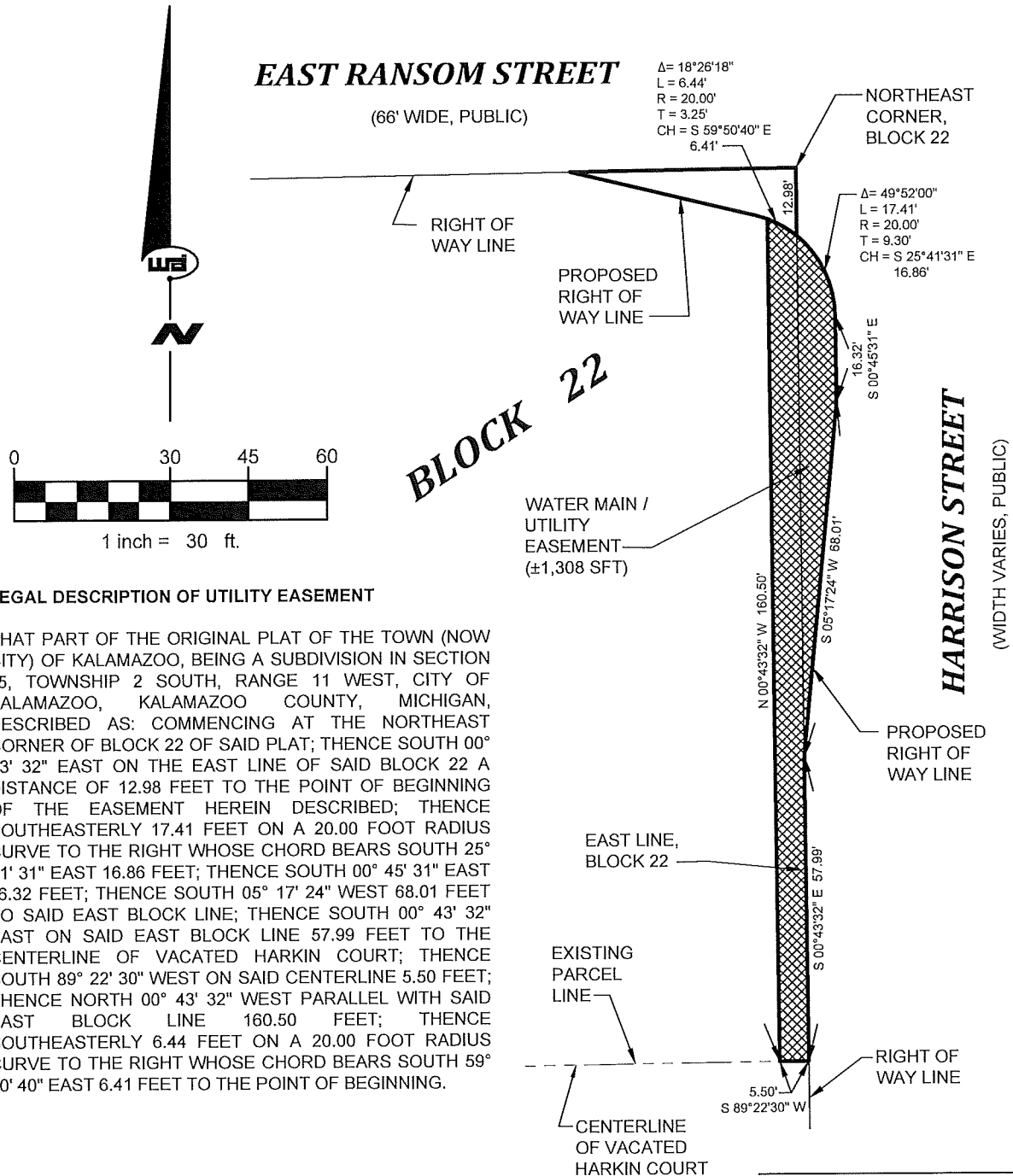
By: _____
Mary MacKenzie
Its: Member

STATE OF MICHIGAN)
) ss
COUNTY OF KALAMAZOO)

The foregoing instrument was acknowledged before me on _____, 201_, by John MacKenzie and Mary MacKenzie, as sole members of MacKenzie & MacKenzie, LLC, on its behalf.

Notary Public,
_____ County, Michigan
My Commission Expires: _____

Drafted by and when recorded return to:
John W. Kneas
241 West South St.
Kalamazoo, MI 49007
(269) 337-8404



AARON D. SMITH
PS - 43068

DATE

**RIVERS EDGE ROUNDABOUT
CITY OF KALAMAZOO**

MICHIGAN STATE PLANE COORDINATE SYSTEM
(SOUTH ZONE) INTERNATIONAL FEET.

DRAWN BY: ACK

CHECKED BY: GDH

SCALE: 1" = 30'

W&A JOB#: 164083

REVISIONS:

EXHIBIT PREPARED BY:
WIGHTMAN & ASSOCIATES, INC.
9835 PORTAGE ROAD
PORTAGE, MI 49002
269-327-3532

ITEM: 3

UTILITY EASEMENT

DATE CREATED: 9/27/2017



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: James J. Baker, PE Public Services Director and City Engineer

PREPARED BY: James J. Baker, PE Public Services Director and City Engineer

DATE: 12/21/2017

SUBJECT: Proposed Amendment to the Water and Wastewater Rate Ordinances

RECOMMENDATION

It is recommended that the City Commission adopt an ordinance to amend certain sections of Chapter 38 and Chapter 28 of the Kalamazoo code to change the rates charged for water and wastewater services. The ordinance amends Chapter 38 and Chapter 28 of the Kalamazoo Code of Ordinances to increase water and wastewater service system revenues, effective January 29, 2018.

BACKGROUND

As part of the 2018 water and wastewater system budgets, the City Administration recommended an overall system revenue increase of 8.0% for water and 7% for wastewater. Approval and implementation of this increase will allow the Utilities to continue to operate and maintain the system and make capital improvements as outlined in the 2018 budget. Also, the new rates will work to improve reserve funds, debt coverage ratios and allow for the continued stabilization of the Utility's financial position. Continued annual rate increases are needed to continue to support system-wide capital needs and financial health over the next several years.

The Foster Group was commissioned to complete an analysis of overall 2018 revenue requirements and detailed rate charges within customer classes. The system requirements of an 8% increase in water rates and a 7% increase in wastewater rates are broken out into customer classes resulting in recommendations for an increase to Inside City Water rates of 17%, an increase to Township Water rates of 1.5%, an increase to Inside City Retail Wastewater rates of 5.75%, an increase to Outside City Retail Wastewater rates of 7.40%, no change in the wastewater rates for Pfizer, no change in the wastewater rates for Graphics Packaging and an increase in the Municipal Wastewater rate of 4.25%. These customer specific rate increases are also projected for 2019 and 2020 at this time. The detailed rate increases by customer classes vary due to contractual obligations, specifics regarding capital asset location and use, and the projected capital investments.

The 2018 recommended utility rate increases will result in an increase to a typical Inside City customer's quarterly bill by \$8.24 (\$2.75 monthly) for combined water and wastewater services and an increase to a typical Outside City customer's quarterly bill by \$4.80 (\$1.60 monthly) for combined water and wastewater services.

COMMUNITY RESOURCES CONSULTED

An infrastructure needs and proposed Utility rates presentation was held on December 11, 2017 during the

budget work session. This budget work session was open to the public and provided an opportunity for public comment.

FISCAL IMPACT

The 2018 water and wastewater operational budgets and capital improvement plans were developed with the revenue increases of the proposed rate increases included.

ALTERNATIVES

The City Commission may deny or delay this request. However, if the increases are delayed or not approved, a budget adjustment equal to the loss in revenues would be required. Delaying or denying this request is not recommended.

ATTACHMENTS:

Type	Description
▣ Report	Rate Recommendations Detailed Report
▣ Ordinances	Water Rate Ordinance
▣ Ordinances	Wastewater Rate Ordinance

TFG
THE FOSTER GROUP

P.O. BOX 26282
LEAWOOD, KS 66225
TEL: (913) 345-1410
FAX: (913) 345-1640

THE FOSTER GROUP, LLC
BART FOSTER, PRESIDENT
CELL: (913) 530-6240
BFOSTER@FOSTERGROUPLLC.COM

MEMORANDUM

Proposed 2018 Water and Wastewater Rate Recommendations

December 11, 2017

To: James Baker

From: Bart Foster

The exhibits accompanying this brief introductory memorandum are designed to set forth an executive summary of our analyses and recommendations regarding proposed water and wastewater rates for 2018. We are in the process of compiling detailed “rate reports” which further delineate our specific calculations and recommendations. Those reports should be available by the end of this month.

General Objectives

1. Establish a 10-year financial forecast of operating and capital financing requirements of the utilities.
 - a. *Structure projected strategic combination of bond issuances, revenue financing and use of reserves to forecast financial results in a manner that fully funds the operating budget and capital improvement programs (CIPs)¹, and supports the tenets of the Utility Financial Policy and related fiscal policies of the Utilities.*
2. Conduct cost of service allocations and propose utility rate schedules to support the forecasted revenue requirements and recover allocated costs of service from customers in an equitable manner.
3. Propose rate schedules that are designed to accommodate a “rate stability” goal, and avoid dramatic fluctuations.
4. Embrace a strategy to propose rate schedules for 2018, 2019, and 2020 – to allow for a potential official approval action that would eliminate further approval actions until 2021.
5. Prepare 2018 rate schedules that represent the phased strategy introduced in (4) – even if action on all three years is not pursued. ***These proposed rate schedules are represented as “Approach 2” in the attached exhibits.***

¹ We note that these forecasts are largely predicated on the accuracy of the long-term Capital Improvement Programs, which are often difficult to accurately forecast. The forecasts presented herein, particularly in the later years, are designed as a planning tool to be continually monitored and updated.

Specific **Water** Objectives

1. Consider and embrace the knowledge gained during the water contract discussions over the last 3 years, including the updated asset schedule.
2. Strategically design water rate proposals to:
 - a. *Allow for potential recognition of the “true-up” of the 2017 water rates;*
 - b. *Embrace “glide path” implementation discussed during contract negotiations.*

Specific **Wastewater** Objectives

1. Continue to adhere to the requirements of the 1988 and 1998 Rate Settlement Agreements.
 - a. *Introduce possible interpretation adjustments*
2. Strategically design wastewater rate proposals to implement the 2013, 2014, 2015, and 2015 True-Up adjustments.

Water Executive Summary Findings and Recommendations

- We project annual rate increases of 8% each year from 2018 through 2022, and 5% annually from 2023 through 2027.
- With respect to customer class water rates, we propose using a 2020 test year and implementing cost of service changes in 3 equal steps for 2018, 2019, and 2020. This proposal, represented as “Approach 2” in the attached exhibits, includes:
 - Annual increases in Township water rates of 1.5%
 - Annual increases in City water rates of 17.0%
- This strategy is also designed to implement an estimated “2017 True-Up” of \$750,000 by the end of 2020.

Wastewater Executive Summary Findings and Recommendations

- We project annual rate increases of 7% each year from 2018 through 2021, 4% annually from 2022 through 2024, and no change thereafter through 2027.
- With respect to customer class wastewater rates, we propose using a 2020 test year and implementing cost of service changes in 3 equal steps for 2018, 2019, and 2020. This proposal, represented as “Approach 2” in the attached exhibits, includes:
 - Annual increases in Inside City *retail* wastewater rates of 5.75%
 - Annual increases in Outside City *retail* wastewater rates of 7.40%
 - No change in wastewater rates to Pfizer
 - No change in wastewater rates to Graphics Packaging
 - Annual increases in Municipal wastewater rates of 4.25%

- This strategy is also designed to implement the comprehensive Wastewater True-Up analyses for 2013, 2014, 2015, and 2016 in three equal installments during 2018, 2019, and 2020.

The findings and recommendations noted above are based on the key assumptions set forth below.

Key Water Assumptions

1. Asset Database – *Used to determine Rate Base and Depreciation Expense:*
 - a. Fully utilize review and modifications conducted during water contract negotiations;
 - b. Assume “local share” funding participation of 4.5% on all “Township Distribution Main” assets placed in service prior to 2008;
 - c. Assume “local share” funding participation of 6.5% on all “Township Distribution Main” assets placed in service between 2009 and 2015.
2. PILOT
 - a. Maintain the budgeted level of PILOT;
 - b. Allocate PILOT to the “common to all” cost pools, so that none of the PILOT is allocable based on lateral assets (underground water mains).
3. Indirect Cost Allocations
 - a. Maintain budget level of Administrative Fees and related interagency allocations
4. O&M Tracking – maintain existing methodologies
5. Rate of Return applicable to Township Customers
 - a. Maintain existing methodology for all Rate Base allocable to Township Customers;
 - b. Establish rate of return on equity for Township Customers at a level that equates to the 30-year Treasury Bill plus 7.01% - consistent with the approach applied for calculating the 2014 Water Rates.
6. 2017 Water Rate “True-Up”
 - a. Assume a total amount “due to” Township Customers “due from” City Customers of \$750,000
 - b. Design proposed / projected water cost of service allocations to implement 1/3 of this true-up in 2019 and 2/3 in 2020.

Key **Wastewater** Assumptions

1. No methodology changes
 - a. Continue to follow methodology established by the 1998 Rate Settlement Agreement, although . . .
 - b. Implement cost of service allocations in wastewater rates in more stable manner, while continuing to implement True-Ups
2. True-Up analyses for 2013, 2014, 2015, and 2016.

As noted, we are in the process of compiling detailed “rate reports” which will provide more specific information regarding these proposed rates. Those reports should be available by the end of this month.

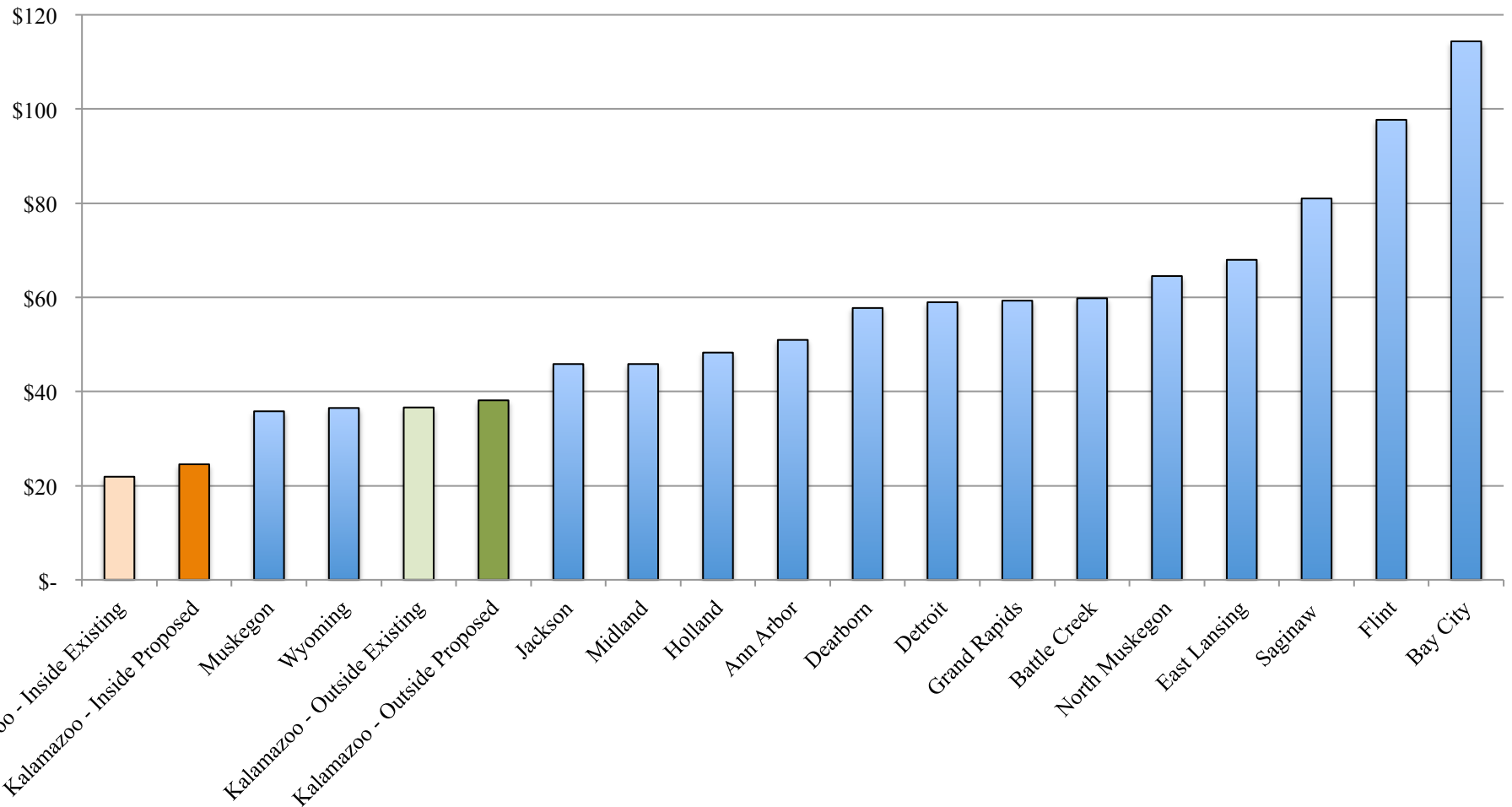
We are prepared to discuss this matter at your convenience.

Water and Wastewater Utility

Comparison of "Typical" Quarterly Residential Utility Bills Under Proposed & Projected Rates

	Existing	Proposed / Projected Rates			Change from Prior			% Change from Prior		
		2018	2019	2020	2018	2019	2020	2018	2019	2020
1 Quarterly Use - cumtr	55	55	55	55						
City Resident										
<u>Water</u>										
2 Quarterly Service Charge	21.98	25.72	30.09	35.21	3.74	4.37	5.12	17.02%	16.99%	17.02%
3 Commodity Charge	0.292	0.342	0.400	0.468	0.050	0.058	0.068	17.12%	16.96%	17.00%
4 Quarterly Water Bill	38.04	44.53	52.09	60.95	6.49	7.56	8.86	17.06%	16.98%	17.01%
5 Cumulative Change					6.49	14.05	22.91	17.06%	36.93%	60.23%
<u>Wastewater</u>										
6 Quarterly Service Charge	7.41	7.84	8.29	8.77	0.43	0.45	0.48	5.80%	5.74%	5.79%
7 Commodity Charge	0.420	0.444	0.470	0.497	0.024	0.026	0.027	5.71%	5.86%	5.74%
8 Quarterly Wastewater Bill	30.51	32.26	34.14	36.11	1.75	1.88	1.97	5.74%	5.83%	5.76%
9 Cumulative Change					1.75	3.63	5.60	5.74%	11.90%	18.34%
10 Combined Quarterly Bill	68.55	76.79	86.23	97.06	8.24	9.44	10.83	12.02%	12.29%	12.55%
11 Cumulative Change					8.24	17.68	28.51	12.02%	25.79%	41.58%
Township Resident *										
<u>Water</u>										
12 Quarterly Service Charge	30.19	30.64	31.10	31.57	0.45	0.46	0.47	1.49%	1.50%	1.51%
13 Commodity Charge	0.598	0.607	0.616	0.625	0.009	0.009	0.009	1.51%	1.48%	1.46%
14 Quarterly Water Bill	63.08	64.03	64.98	65.95	0.95	0.95	0.96	1.50%	1.49%	1.49%
15 Cumulative Change					0.95	1.90	2.86	1.50%	3.01%	4.54%
<u>Wastewater</u>										
16 Quarterly Service Charge	10.56	11.34	12.18	13.08	0.78	0.84	0.90	7.39%	7.41%	7.39%
17 Commodity Charge	0.757	0.813	0.873	0.938	0.056	0.060	0.065	7.40%	7.38%	7.45%
18 Quarterly Wastewater Bill	52.20	56.06	60.20	64.67	3.86	4.14	4.48	7.40%	7.39%	7.43%
19 Cumulative Change					3.86	8.00	12.48	7.40%	15.33%	23.90%
20 Combined Quarterly Bill	115.28	120.08	125.18	130.62	4.80	5.10	5.44	4.17%	4.24%	4.35%
21 Cumulative Change					4.80	9.90	15.34	4.17%	8.59%	13.31%
<u>Township/City Ratio</u>										
22 Water	1.66	1.44	1.25	1.08	(0.22)	(0.19)	(0.17)	-13.29%	-13.24%	-13.27%
23 Wastewater	1.71	1.74	1.76	1.79	0.03	0.03	0.03	1.57%	1.47%	1.59%
24 Combined	1.68	1.56	1.45	1.35	(0.12)	(0.11)	(0.11)	-7.01%	-7.17%	-7.29%

Typical Residential* Monthly Combined Water and Wastewater Bill



* Based on 4,500 gallons (approximately 18.5 cu mtr) per month, which approximates the current Kalamazoo average residential use.

Data for other communities reflect preliminary results of a study of rates currently in effect.

Water Exhibits

Water Utility
Comparison of Existing and Proposed Water Rates
Test Year 2017

Line No.		Existing Rates /unit	Proposed Rates /unit	Variance /unit	% Variance
Commodity Charges - /cu mtr					
<u>City Customer Class</u>					
1	Single Family	0.292	0.342	0.050	17.1%
2	Multi Family	0.264	0.309	0.045	17.0%
3	Commercial	0.294	0.344	0.050	17.0%
4	Seasonal	0.455	0.532	0.077	16.9%
<u>Township Customer Class</u>					
5	Single Family	0.598	0.607	0.009	1.5%
6	Multi-Family	0.401	0.407	0.006	1.5%
7	Commercial	0.449	0.456	0.007	1.6%
8	Seasonal	0.932	0.946	0.014	1.5%
<u>Fire Protection Detector Checks</u>					
9	City Customers	0.288	0.337	0.049	17.0%
10	Township Customers	0.442	0.449	0.007	1.6%
Meter Service Charges - /bill					
<u>City Customers - Quarterly</u>					
11	5/8"-3/4"	21.98	25.72	3.74	17.0%
12	1"	29.18	34.14	4.96	17.0%
13	1-1/2"	36.39	42.58	6.19	17.0%
14	2"	56.19	65.74	9.55	17.0%
<u>City Customers - Monthly</u>					
15	5/8"-3/4"	9.97	11.66	1.69	17.0%
16	1"	12.37	14.47	2.10	17.0%
17	1-1/2"	14.77	17.28	2.51	17.0%
18	2"	21.37	25.00	3.63	17.0%
19	3"	69.99	81.89	11.90	17.0%
20	4"	88.01	102.97	14.96	17.0%
21	6"	130.03	152.14	22.11	17.0%
22	8"	178.05	208.32	30.27	17.0%
<u>Township Customers - Quarterly</u>					
23	5/8"-3/4"	30.19	30.64	0.45	1.5%
24	1"	40.67	41.28	0.61	1.5%
25	1-1/2"	51.16	51.93	0.77	1.5%
26	2"	80.01	81.21	1.20	1.5%
<u>Township Customers - Monthly</u>					
27	5/8"-3/4"	12.70	12.89	0.19	1.5%
28	1"	16.20	16.44	0.24	1.5%
29	1-1/2"	19.70	20.00	0.30	1.5%
30	2"	29.31	29.75	0.44	1.5%
31	3"	100.12	101.62	1.50	1.5%
32	4"	126.34	128.24	1.90	1.5%
33	6"	187.52	190.33	2.81	1.5%
34	8"	257.45	261.31	3.86	1.5%
Fire Protection					
<u>Detector Checks - Service Charges - /bill</u>					
<u>City Customer Class</u>					
35					
36	4"	23.32	27.28	3.96	17.0%
37	6"	29.08	34.02	4.94	17.0%
38	8"	40.59	47.49	6.90	17.0%
39	10"	86.45	101.15	14.70	17.0%
<u>Township Customer Class</u>					
40	4"	36.64	37.19	0.55	1.5%
41	6"	44.73	45.40	0.67	1.5%
42	8"	60.65	61.56	0.91	1.5%
43	10"	121.74	123.57	1.83	1.5%
<u>Fire Hydrants - /hydrant/year</u>					
44	Public	0.00	0.00	0.00	NA
45	Private	40.00	40.00	0.00	0.0%

Water Utility

Illustration of Water Rate Implementation Strategy

Approach 1 - Assume Annual Rate Studies

Approach 1 included for
illustrative purposes only

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
2018 Rates									
<i>Preliminary Results of a 2018 Cost of Service Study</i>									
	<u>Baseline Revenue</u>	<u>Adjusted Rev Req't</u>	<u>Adjustment Required</u>	<u>Effective Rate Increase</u>	<u>Phase 2017 True-Up Adj</u>	<u>Total Adj Required</u>	<u>Effective Revenue</u>	<u>Effective Rate Increase</u>	<u>Cumulative Rate Increase</u>
	\$	\$	\$	%	\$	\$	\$	%	%
	<i>Current Rates</i>	<i>2018 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>Estimated</i>	<i>(3) + (5)</i>	<i>(1) + (6)</i>	<i>(6) / (1)</i>	<i>~ (8)</i>
1 City Customer Class	5,703,000	6,862,000	1,159,000	20.3%	0	1,159,000	6,862,000	20.3%	20.3%
2 Township Customer Class	8,469,300	8,453,000	(16,300)	-0.2%	0	(16,300)	8,453,000	-0.2%	-0.2%
3 Total	14,172,300	15,315,000	1,142,700	8.1%	0	1,142,700	15,315,000	8.1%	8.1%
2019 Rates									
<i>Preliminary Forecast of a 2019 Cost of Service Study</i>									
	<u>Baseline Revenue</u>	<u>Adjusted Rev Req't</u>	<u>Adjustment Required</u>	<u>Effective Rate Increase</u>	<u>Phase 2017 True-Up Adj</u>	<u>Total Adj Required</u>	<u>Effective Revenue</u>	<u>Effective Rate Increase</u>	<u>Cumulative Rate Increase</u>
	\$	\$	\$	%	\$	\$	\$	%	%
	<i>above (7)</i>	<i>2019 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>Estimated</i>	<i>(3) + (5)</i>	<i>(1) + (6)</i>	<i>(6) / (1)</i>	<i>~ (8) + above</i>
4 City Customer Class	6,862,000	7,556,000	694,000	10.1%	250,000	944,000	7,806,000	13.8%	36.9%
5 Township Customer Class	8,453,000	8,983,000	530,000	6.3%	(250,000)	280,000	8,733,000	3.3%	3.1%
6 Total	15,315,000	16,539,000	1,224,000	8.0%	0	1,224,000	16,539,000	8.0%	16.7%
2020 Rates									
<i>Preliminary Forecast of a 2020 Cost of Service Study</i>									
	<u>Baseline Revenue</u>	<u>Adjusted Rev Req't</u>	<u>Adjustment Required</u>	<u>Effective Rate Increase</u>	<u>Phase 2017 True-Up Adj</u>	<u>Total Adj Required</u>	<u>Effective Revenue</u>	<u>Effective Rate Increase</u>	<u>Cumulative Rate Increase</u>
	\$	\$	\$	%	\$	\$	\$	%	%
	<i>above (7)</i>	<i>2019 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>Estimated</i>	<i>(3) + (5)</i>	<i>(1) + (6)</i>	<i>(6) / (1)</i>	<i>~ (8) + above</i>
7 City Customer Class	7,806,000	8,385,900	579,900	7.4%	500,000	1,079,900	8,885,900	13.8%	55.8%
8 Township Customer Class	8,733,000	9,476,700	743,700	8.5%	(500,000)	243,700	8,976,700	2.8%	6.0%
9 Total	16,539,000	17,862,600	1,323,600	8.0%	0	1,323,600	17,862,600	8.0%	26.0%

TFG

Water Utility

Illustration of Water Rate Implementation Strategy

Approach 2 - Phased Implementation of 2020 Rate Study

Approach 2 represents
proposed rates for 2018

Proposed

(1) (2) (3) (4) (5) (6) (7) (8)

2020 Rates*Preliminary Forecast of a 2020 Cost of Service Study**Phased Implementation of Preliminarily Estimated 2017 True-Up Adjustment*

	<u>Baseline Revenue</u> \$	<u>Adjusted Rev Req't</u> \$	<u>Adjustment Required</u> \$	<u>Effective Rate Increase</u> %	<u>Estimated 2017 T/U</u> \$	<u>Total Adj Required</u> \$	<u>Effective Cum Rate Increase</u> %	<u>Avg Annual Rate Increase</u> %
	<i>Current Rates</i>	<i>2020 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>Estimated</i>	<i>(3) + (5)</i>	<i>(6) / (1)</i>	<i>~ 1/3 of (7)</i>
10 City Customer Class	5,677,700	8,385,900	2,708,200	47.70%	750,000	3,458,200	60.91%	17.18%
11 Township Customer Class	8,502,700	9,476,700	974,000	11.46%	(750,000)	224,000	2.63%	0.87%
12 Total	14,180,400	17,862,600	3,682,200	25.97%	0	3,682,200	25.97%	8.00%

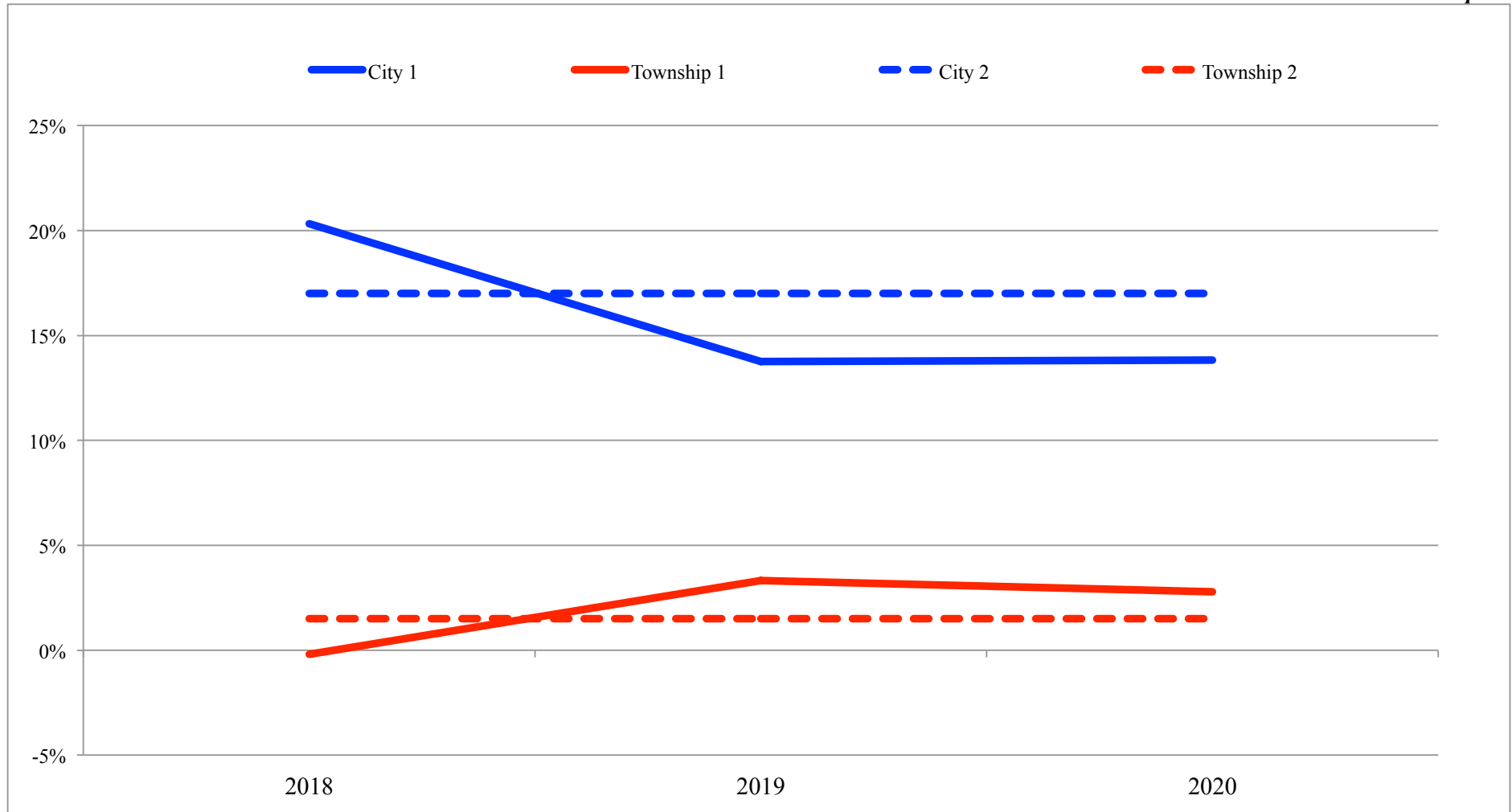
Cumulative Illustration

	<u>Baseline Revenue</u> \$	<u>Override Rate Increase</u> %	<u>2018</u> \$	<u>2019</u> \$	<u>2020</u> \$	<u>2018-2020 Cumulative Total</u>		
	<i>Current Rates</i>	<i>~ above (8)</i>	<i>(1) * [1+(2)]</i>	<i>(3) * [1+(2)]</i>	<i>(4) * [1+(2)]</i>	<i>Approach 2</i> \$	<i>Approach 1</i> \$	<i>Variance</i> \$
						<i>(3) + (4) + (5)</i>	<i>Approach 1</i>	<i>(6) - (7)</i>
<u>Annual Total Revenue Req't</u>								
13 City Customer Class	5,703,000	17.00%	6,672,500	7,806,800	9,134,000	23,613,300	23,553,900	59,400
14 Township Customer Class	8,469,300	1.50%	8,596,300	8,725,200	8,856,100	26,177,600	26,162,700	14,900
15 Total	14,172,300		15,268,800	16,532,000	17,990,100	49,790,900	49,716,600	74,300
<u>Rate Increase</u>								
16 City Customer Class			17.00%	17.00%	17.00%	60.16%	17.00%	
17 Township Customer Class			1.50%	1.50%	1.50%	4.57%	1.50%	
18 Total			7.74%	8.27%	8.82%	26.94%	8.28%	

Water Utility

Illustration of Water Rate Implementation Strategy

Proposed



Approach 1 Rate Adjustments		
2018	2019	2020

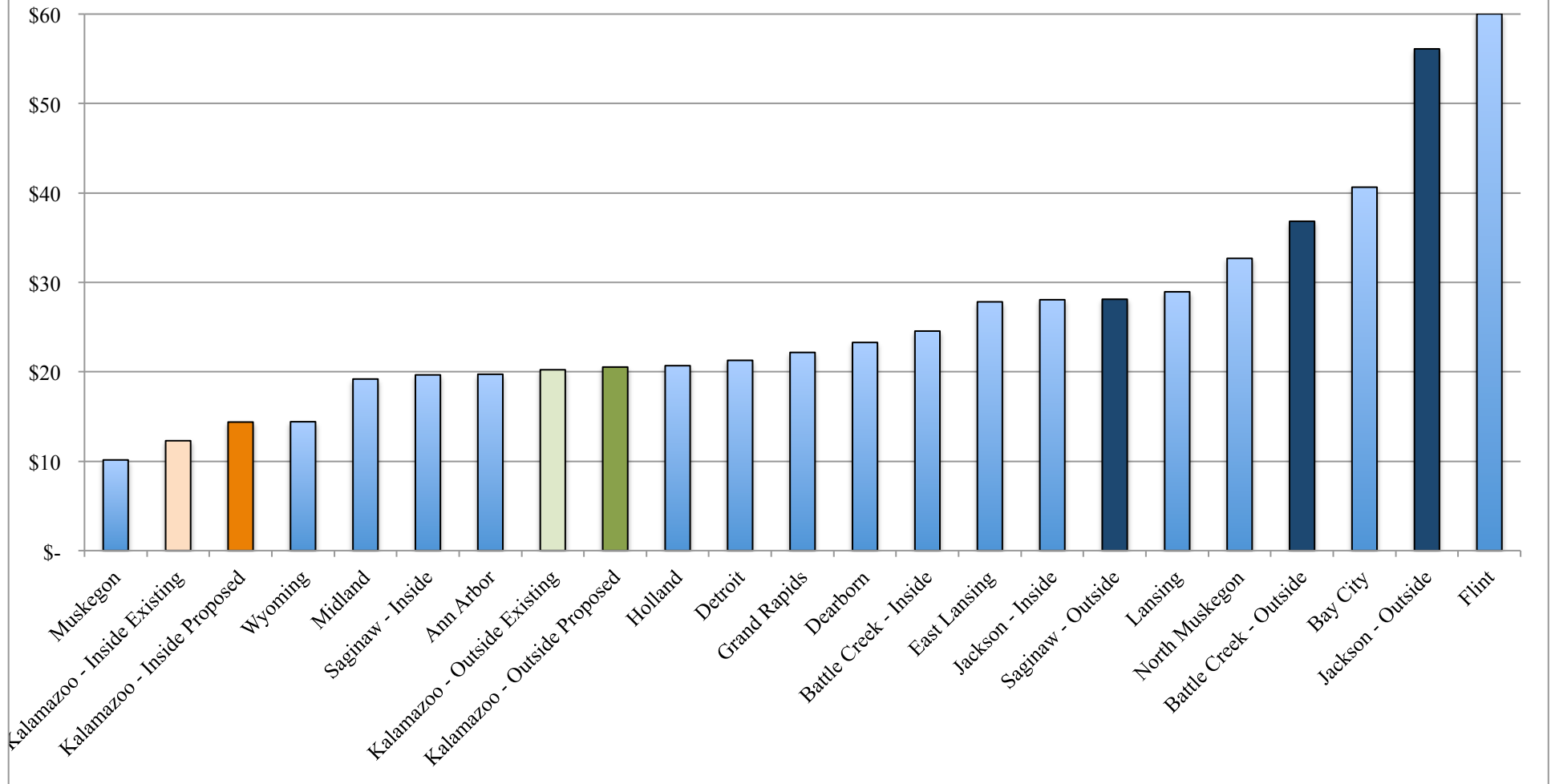
Approach 2 Rate Adjustments		
2018	2019	2020

City Customer Class
Township Customer Class

20.32% 13.76% 13.83%
-0.19% 3.31% 2.79%

17.00% 17.00% 17.00%
1.50% 1.50% 1.50%

Typical Residential* Monthly Water Bill

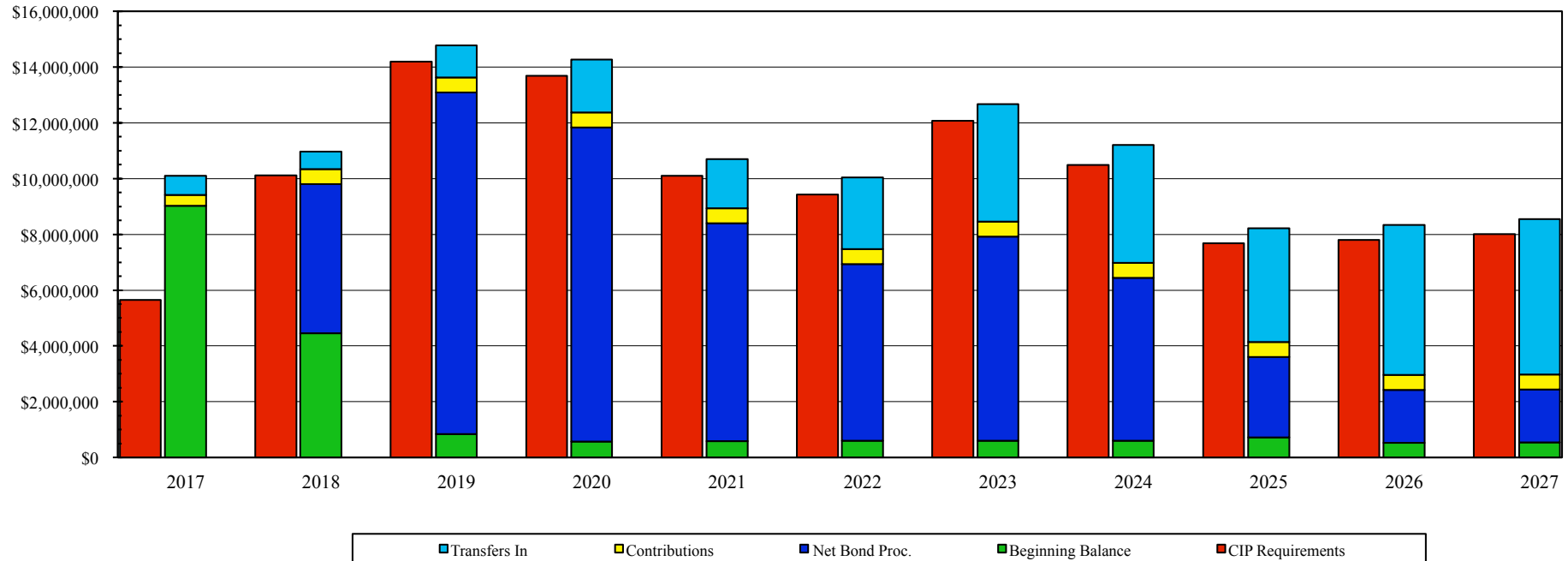


* Based on 4,500 gallons (approximately 18.5 cu mtr) per month, which approximates the current Kalamazoo average residential use.

Data for other communities reflect preliminary results of a study of rates currently in effect.

Water Utility Financial Plan Summary

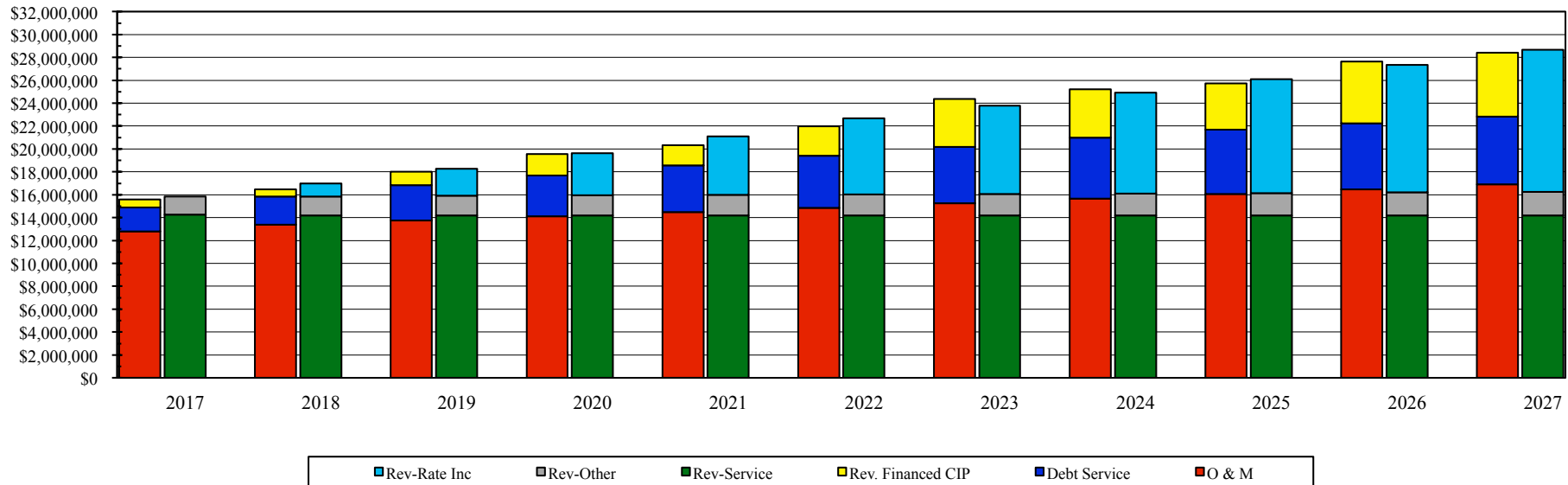
Capital Improvement Program Financing



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
CIP Req't	5,654,200	10,118,600	14,194,800	13,681,400	10,094,700	9,435,300	12,071,200	10,483,200	7,688,600	7,798,800	8,013,800
<u>Sources</u>											
Beg Balance	9,024,100	4,452,900	844,800	576,600	587,900	599,600	599,600	599,600	719,000	523,200	538,900
Bond Sale	0	5,500,000	12,500,000	11,500,000	8,000,000	6,500,000	7,500,000	6,000,000	3,000,000	2,000,000	2,000,000
less: Issue Exp	0	(152,500)	(257,500)	(242,500)	(190,000)	(167,500)	(182,500)	(160,000)	(115,000)	(100,000)	(100,000)
Revs / Op Funds	700,000	630,000	1,150,100	1,900,200	1,760,300	2,565,700	4,215,400	4,223,200	4,067,200	5,372,700	5,570,700
CIAC	383,000	533,000	534,000	535,000	536,100	537,100	538,300	539,400	540,600	541,800	543,100
Total Sources	10,107,100	10,963,400	14,771,400	14,269,300	10,694,300	10,034,900	12,670,800	11,202,200	8,211,800	8,337,700	8,552,700
End Balance	4,452,900	844,800	576,600	587,900	599,600	599,600	599,600	719,000	523,200	538,900	538,900

Water Utility Financial Plan Summary

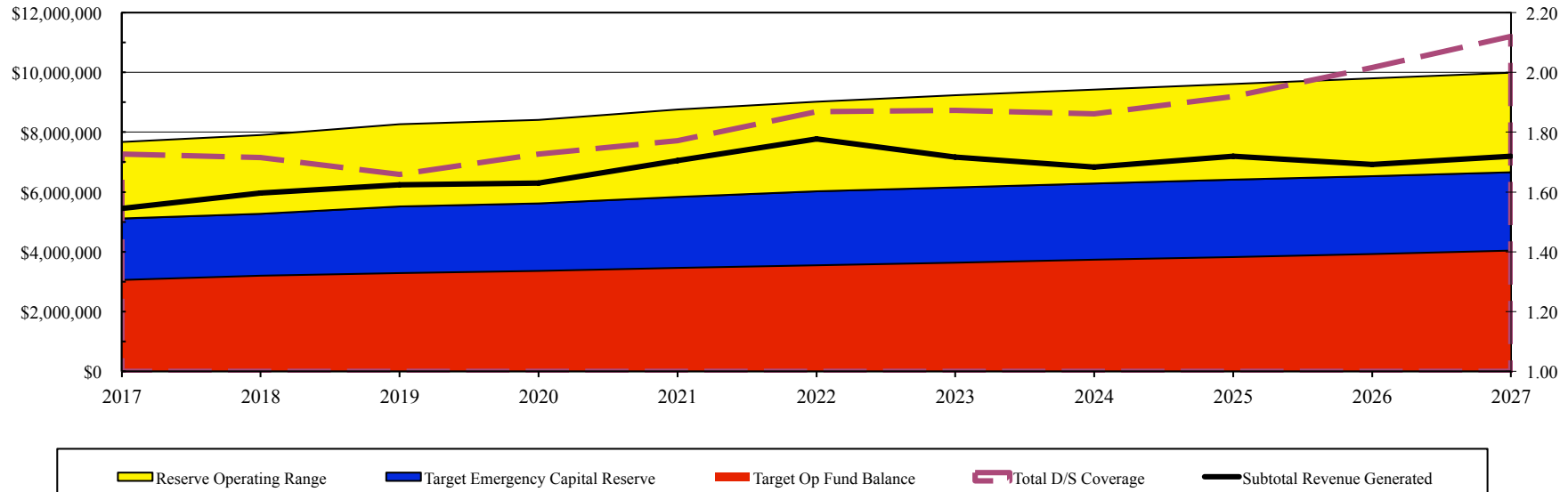
Operating Fund Financing Plan



	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	
<u>Revenue</u>												
Rates	14,265,400	14,180,400	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	14,179,900	
Rate Increases	0.00%	8.00%	8.00%	8.00%	8.00%	8.00%	5.00%	5.00%	5.00%	5.00%	5.00%	87.5%
Rate Increases	0	1,134,400	2,359,500	3,682,700	5,111,700	6,655,000	7,696,700	8,790,500	9,939,000	11,144,900	12,411,100	
Other	1,564,200	1,664,100	1,731,500	1,768,800	1,803,300	1,849,100	1,898,000	1,937,800	1,975,900	2,028,100	2,086,400	
Total Revenue	15,829,600	16,978,900	18,270,900	19,631,400	21,094,900	22,684,000	23,774,600	24,908,200	26,094,800	27,352,900	28,677,400	
<u>Revenue Req'ts</u>												
O&M *	12,809,300	13,392,600	13,742,500	14,102,400	14,472,000	14,852,200	15,243,100	15,644,900	16,058,200	16,483,000	16,919,800	
Debt Service	2,085,600	2,439,900	3,102,300	3,569,800	4,107,000	4,551,200	4,927,700	5,361,500	5,615,100	5,766,000	5,913,400	
Rev. Financed CIP	700,000	630,000	1,150,100	1,900,200	1,760,300	2,565,700	4,215,400	4,223,200	4,067,200	5,372,700	5,570,700	
Total Rev Req'ts	15,594,900	16,462,500	17,994,900	19,572,400	20,339,300	21,969,100	24,386,200	25,229,600	25,740,500	27,621,700	28,403,900	
Balance - Rsrvs	234,700	516,400	276,000	59,000	755,600	714,900	(611,600)	(321,400)	354,300	(268,800)	273,500	
DS Covg	173%	172%	166%	173%	177%	187%	187%	186%	192%	202%	212%	
* Includes OPEB Debt Service and Contributions and PILOT												

Water Utility Financial Plan Summary

Fund Balance Summary (excludes Improvement Fund)



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
<u>Fund Balance Mins</u>											
Operating Fund	3,056,200	3,197,000	3,280,000	3,365,300	3,452,900	3,543,000	3,635,600	3,730,800	3,828,700	3,929,300	4,032,800
Emerg Cap	2,057,400	2,069,000	2,235,000	2,246,000	2,384,100	2,474,500	2,522,700	2,556,200	2,579,900	2,603,800	2,627,900
Subtotal	5,113,600	5,266,000	5,515,000	5,611,300	5,837,000	6,017,500	6,158,300	6,287,000	6,408,600	6,533,100	6,660,700
Range Max	7,670,400	7,899,000	8,272,500	8,416,950	8,755,500	9,026,250	9,237,450	9,430,500	9,612,900	9,799,650	9,991,050
<u>Projections</u>											
Operating Fund	3,391,100	3,895,900	4,005,900	4,053,900	4,671,400	5,295,900	4,636,100	4,281,200	4,611,800	4,319,100	4,568,500
Emerg Cap	2,057,400	2,069,000	2,235,000	2,246,000	2,384,100	2,474,500	2,522,700	2,556,200	2,579,900	2,603,800	2,627,900
Subtotal	5,448,500	5,964,900	6,240,900	6,299,900	7,055,500	7,770,400	7,158,800	6,837,400	7,191,700	6,922,900	7,196,400
DS Covg	173%	172%	166%	173%	177%	187%	187%	186%	192%	202%	212%
Rate Increase	0.00%	8.00%	8.00%	8.00%	8.00%	8.00%	5.00%	5.00%	5.00%	5.00%	5.00%

87.5%

Wastewater Exhibits

Wastewater Utility
Comparison of Existing and Proposed Wastewater Rates
Test Year 2018

SERVICE CHARGES

Meter Size inches	Existing Rates		Proposed Rates		Variance		% Variance	
	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City
	\$/bill	\$/bill	\$/bill	\$/bill	\$/bill	\$/bill	\$/bill	\$/bill
5/8	7.41	10.56	7.84	11.34	0.43	0.78	5.80%	7.39%
3/4	7.56	11.07	7.99	11.89	0.43	0.82	5.69%	7.41%
1	8.03	12.60	8.49	13.53	0.46	0.93	5.73%	7.38%
1 1/2	8.65	14.65	9.15	15.73	0.50	1.08	5.78%	7.37%
2	10.34	20.27	10.93	21.77	0.59	1.50	5.71%	7.40%
3	22.82	61.68	24.13	66.24	1.31	4.56	5.74%	7.39%
4	27.45	77.02	29.03	82.72	1.58	5.70	5.76%	7.40%
6	38.24	112.81	40.44	121.16	2.20	8.35	5.75%	7.40%
<i>Flat Rate</i>	<i>42.69</i>	<i>74.15</i>	<i>45.14</i>	<i>79.64</i>	<i>2.45</i>	<i>5.49</i>	<i>5.74%</i>	<i>7.40%</i>

Meter Size inches	Existing Rates		Proposed Rates		Variance		% Variance	
	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City
	/bill	/bill	/bill	/bill	/bill	/bill	/bill	/bill
5/8	6.38	7.16	6.75	7.69	0.37	0.53	5.80%	7.40%
3/4	6.43	7.32	6.80	7.86	0.37	0.54	5.75%	7.38%
1	6.59	7.84	6.97	8.42	0.38	0.58	5.77%	7.40%
1 1/2	6.80	8.52	7.19	9.15	0.39	0.63	5.74%	7.39%
2	7.36	10.39	7.78	11.16	0.42	0.77	5.71%	7.41%
3	11.52	24.19	12.18	25.98	0.66	1.79	5.73%	7.40%
4	13.06	29.31	13.81	31.48	0.75	2.17	5.74%	7.40%
6	16.66	41.24	17.62	44.29	0.96	3.05	5.76%	7.40%
Municipalities		5.52		5.38		0.00		0.00
Dewatering		5.52		5.38		0.00		0.00
Septage Haulers		5.52		5.38		0.00		0.00

COMMODITY CHARGES

	Existing Rates		Proposed Rates		Variance		% Variance	
	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City	Inside City	Outside City
	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr	/cu mtr
Residential	0.420	0.757	0.444	0.813	0.024	0.056	5.71%	7.40%
Commercial	0.420	0.757	0.444	0.813	0.024	0.056	5.71%	7.40%
Industrial	0.420	0.757	0.444	0.813	0.024	0.056	5.71%	7.40%
Municipalities								
All Other		0.492		0.513		0.021		4.27%
Galesburg		0.547		0.570		0.023		4.20%
Dewatering	0.395	0.764	0.418	0.821	0.023	0.057	5.82%	7.46%

TFG

Wastewater Utility

Comparison of Existing and Proposed Wastewater Rates (*continued*) Test Year 2018

QUANTITY / QUALITY CHARGES

	Commodity Charge			
	<u>Existing</u>	<u>Proposed</u>	<u>Variance</u>	<u>% Variance</u>
	\$/cu mtr	\$/cu mtr	\$/cu mtr	
Monitored Customers				
Pfizer	0.165	0.165	0.000	0.00%
Graphic Packaging	0.070	0.070	0.000	0.00%
Dewatering				
Inside City	0.130	0.137	0.007	5.38%
Outside City	0.433	0.465	0.032	7.39%
Industrial - Inside City	0.130	0.137	0.007	5.38%
Industrial - Outside City	0.430	0.462	0.032	7.44%

	BOD Charges			
	<u>Unadjusted</u>	<u>Proposed</u>	<u>Variance</u>	<u>% Variance</u>
	\$/kg	\$/cu mtr	\$/cu mtr	
Monitored Customers				
Pfizer	0.511	0.511	0.000	0.00%
Graphic Packaging	0.468	0.468	0.000	0.00%
Dewatering				
Inside City	0.468	0.495	0.027	5.77%
Outside City	0.531	0.570	0.039	7.34%
Industrial - Inside City	0.468	0.495	0.027	5.77%
Industrial - Outside City	0.531	0.570	0.039	7.34%

	TSS Charges			
	<u>Unadjusted</u>	<u>Proposed</u>	<u>Variance</u>	<u>% Variance</u>
	\$/kg	\$/cu mtr	\$/cu mtr	
Monitored Customers				
Pfizer	0.565	0.565	0.000	0.00%
Graphic Packaging	0.506	0.506	0.000	0.00%
Dewatering				
Inside City	0.506	0.535	0.029	5.73%
Outside City	0.576	0.619	0.043	7.47%
Industrial - Inside City	0.506	0.535	0.029	5.73%
Industrial - Outside City	0.576	0.619	0.043	7.47%

	NH3 Charges			
	<u>Unadjusted</u>	<u>Proposed</u>	<u>Variance</u>	<u>% Variance</u>
	\$/kg	\$/cu mtr	\$/cu mtr	
Monitored Customers				
Pfizer	2.609	2.609	0.000	0.00%
Graphic Packaging	2.518	2.518	0.000	0.00%
Dewatering				
Inside City	2.518	2.663	0.145	5.76%
Outside City	2.715	2.916	0.201	7.40%
Industrial - Inside City	2.518	2.663	0.145	5.76%
Industrial - Outside City	2.715	2.916	0.201	7.40%

TFG

Wastewater Utility

Illustration of Wastewater Rate Implementation Strategy

Approach 1 - Assume Annual Rate Studies

Approach 1 included for
illustrative purposes only

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
2018 Rates	<i>Preliminary Forecast of a 2018 Cost of Service Study</i>								
	<u>Baseline Revenue</u>	<u>Adjusted Rev Req't</u>	<u>Adjustment Required</u>	<u>Effective Rate Increase</u>	<u>Phased True-Up Adjustment</u>	<u>Total Adj Required</u>	<u>Effective Revenue</u>	<u>Effective Rate Increase</u>	<u>Cumulative Rate Increase</u>
	\$	\$	\$	%	\$	\$	\$	%	%
	<i>Current Rates</i>	<i>2018 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>1/3 of 2013-2016</i>	<i>(3) + (5)</i>	<i>(1) + (6)</i>	<i>(6) / (1)</i>	<i>~ (8)</i>
1 Inside City Retail	4,643,200	4,616,200	(27,000)	-0.6%		(27,000)	4,616,200	-0.6%	-0.6%
2 Outside City Retail	6,150,600	6,891,000	740,400	12.0%	(77,100)	663,300	6,813,900	10.8%	10.8%
3 Pfizer	3,693,900	4,030,300	336,400	9.1%	(623,600)	(287,200)	3,406,700	-7.8%	-7.8%
4 Graphics Packaging	1,238,200	1,170,500	(67,700)	-5.5%		(67,700)	1,170,500	-5.5%	-5.5%
5 Municipalities	3,882,700	4,268,500	385,800	9.9%	(351,000)	34,800	3,917,500	0.9%	0.9%
6 Total	19,608,600	20,976,500	1,367,900	7.0%	(1,051,700)	316,200	19,924,800	1.6%	1.6%
7 Subtotal Inside City	5,881,400	5,786,700	(94,700)	-1.6%	0	(94,700)	5,786,700	-1.6%	-1.6%
8 Subtotal Outside City	13,727,200	15,189,800	1,462,600	10.7%	(1,051,700)	410,900	14,138,100	3.0%	3.0%
2019 Rates	<i>Preliminary Forecast of a 2019 Cost of Service Study</i>								
	<u>Budget Revenue</u>	<u>Adjusted Rev Req't</u>	<u>Adjustment Required</u>	<u>Effective Rate Increase</u>	<u>Phased True-Up Adjustment</u>	<u>Total Adj Required</u>	<u>Effective Revenue</u>	<u>Effective Rate Increase</u>	<u>Cumulative Rate Increase</u>
	\$	\$	\$	%	\$	\$	\$	%	%
	<i>Above (7)</i>	<i>2019 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>1/3 of 2013-2016</i>	<i>(3) + (5)</i>	<i>(1) + (6)</i>	<i>(6) / (1)</i>	<i>~ (8) + above</i>
9 Inside City Retail	4,616,200	5,119,000	502,800	10.9%		502,800	5,119,000	10.9%	10.2%
10 Outside City Retail	6,813,900	7,195,600	381,700	5.6%	(77,100)	304,600	7,118,500	4.5%	15.7%
11 Pfizer	3,406,700	4,346,900	940,200	27.6%	(623,600)	316,600	3,723,300	9.3%	0.8%
12 Graphics Packaging	1,170,500	1,191,900	21,400	1.8%		21,400	1,191,900	1.8%	-3.7%
13 Municipalities	3,917,500	4,591,700	674,200	17.2%	(351,000)	323,200	4,240,700	8.3%	9.2%
14 Total	19,924,800	22,445,100	2,520,300	12.6%	(1,051,700)	1,468,600	21,393,400	7.4%	9.1%
15 Subtotal Inside City	5,786,700	6,310,900	524,200	9.1%	0	524,200	6,310,900	9.1%	7.3%
16 Subtotal Outside City	14,138,100	16,134,200	1,996,100	14.1%	(1,051,700)	944,400	15,082,500	6.7%	9.9%
2020 Rates	<i>Preliminary Forecast of a 2020 Cost of Service Study</i>								
	<u>Baseline Revenue</u>	<u>Adjusted Rev Req't</u>	<u>Adjustment Required</u>	<u>Effective Rate Increase</u>	<u>Phased True-Up Adjustment</u>	<u>Total Adj Required</u>	<u>Effective Revenue</u>	<u>Effective Rate Increase</u>	<u>Cumulative Rate Increase</u>
	\$	\$	\$	%	\$	\$	\$	%	%
	<i>Above (7)</i>	<i>2020 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>1/3 of 2013-2016</i>	<i>(3) + (5)</i>	<i>(1) + (6)</i>	<i>(6) / (1)</i>	<i>~ (8) + above</i>
17 Inside City Retail	5,119,000	5,880,300	761,300	14.9%		761,300	5,880,300	14.9%	26.6%
18 Outside City Retail	7,118,500	7,461,400	342,900	4.8%	(77,000)	265,900	7,384,400	3.7%	20.1%
19 Pfizer	3,723,300	4,536,100	812,800	21.8%	(623,600)	189,200	3,912,500	5.1%	5.9%
20 Graphics Packaging	1,191,900	1,289,200	97,300	8.2%		97,300	1,289,200	8.2%	4.1%
21 Municipalities	4,240,700	4,848,400	607,700	14.3%	(351,000)	256,700	4,497,400	6.1%	15.8%
22 Total	21,393,400	24,015,400	2,622,000	12.3%	(1,051,600)	1,570,400	22,963,800	7.3%	17.1%
23 Subtotal Inside City	6,310,900	7,169,500	858,600	13.6%	0	858,600	7,169,500	13.6%	21.9%
24 Subtotal Outside City	15,082,500	16,845,900	1,763,400	11.7%	(1,051,600)	711,800	15,794,300	4.7%	15.1%

TFG

Wastewater Utility

Approach 2 represents
proposed rates for 2018

Illustration of Wastewater Rate Implementation Strategy

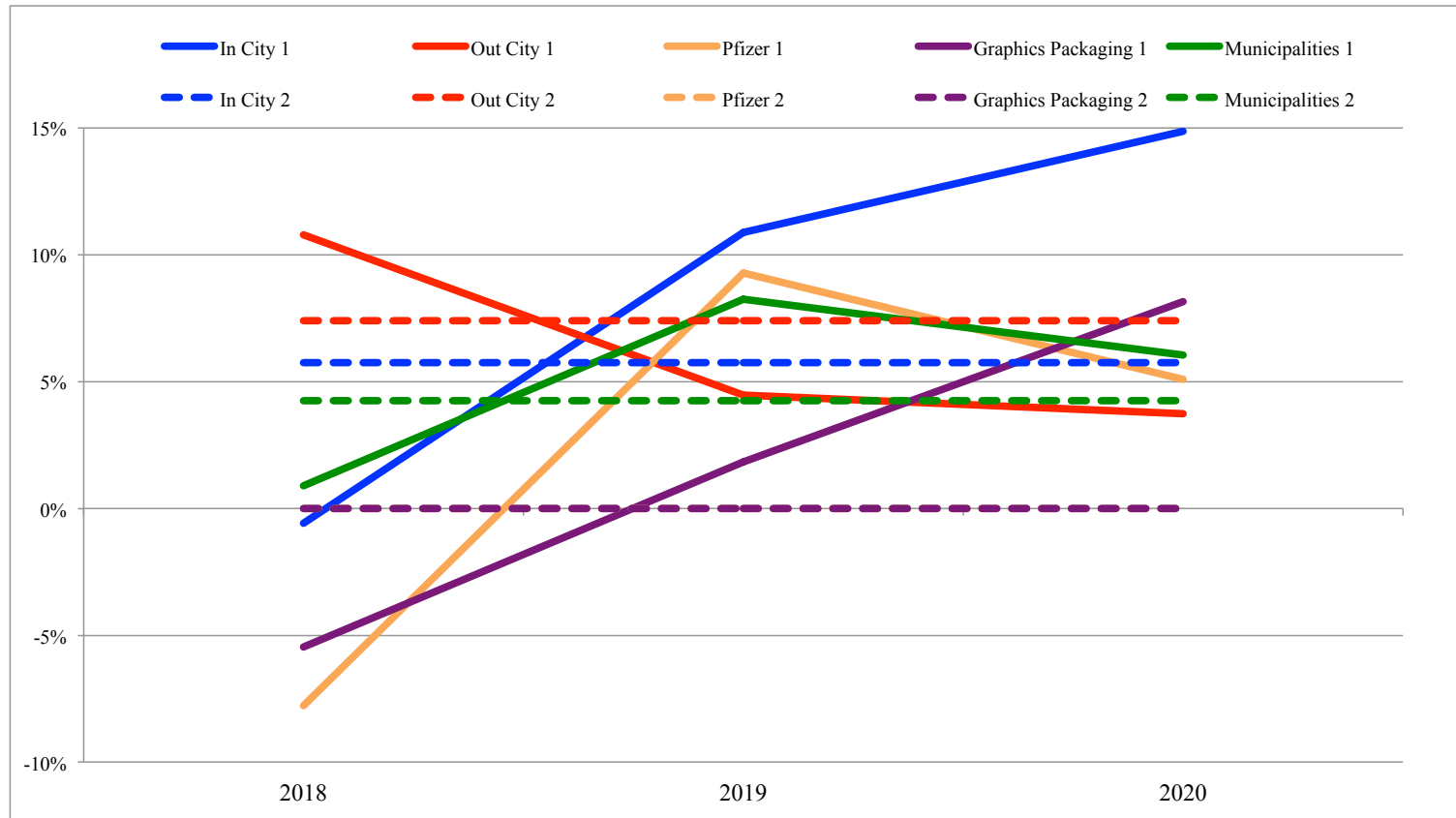
Approach 2 - Phased Implementation of 2020 Rate Study

Proposed

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2020 Rates								
<i>Preliminary Forecast of a 2020 Cost of Service Study</i>								
<i>Phased Implementation of 2013 - 2016 True-Up Adjustments</i>								
	Baseline Revenue	Adjusted Rev Req't	Adjustment Required	Effective Rate Increase	Phased True-Up Adjustment	Total Adj Required	Effective Cum Rate Increase	Avg Annual Rate Increase
	\$	\$	\$	%	\$	\$	%	%
	<i>Current Rates</i>	<i>2020 COS Study</i>	<i>(2) - (1)</i>	<i>(3) / (1)</i>	<i>2013-2016</i>	<i>(3) + (5)</i>	<i>(6) / (1)</i>	<i>~ 1/3 of (7)</i>
1 Inside City Retail	4,643,200	5,880,300	1,237,100	26.6%		1,237,100	26.64%	8.19%
2 Outside City Retail	6,150,600	7,461,400	1,310,800	21.3%	(231,200)	1,079,600	17.55%	5.54%
3 Pfizer	3,693,900	4,536,100	842,200	22.8%	(1,870,800)	(1,028,600)	-27.85%	-10.31%
4 Graphics Packaging	1,238,200	1,289,200	51,000	4.1%		51,000	4.12%	1.35%
5 Municipalities	3,882,700	4,848,400	965,700	24.9%	(1,053,000)	(87,300)	-2.25%	-0.76%
6 Total	19,608,600	24,015,400	4,406,800	22.5%	(3,155,000)	1,251,800	6.38%	2.08%
7 Subtotal Inside City	5,881,400	7,169,500	1,288,100	21.9%	0	1,288,100	21.90%	6.82%
8 Subtotal Outside City	13,727,200	16,845,900	3,118,700	22.7%	(3,155,000)	(36,300)	-0.26%	-0.09%
Cumulative Illustration								
	Baseline Revenue	Override Rate Increase	2018	2019	2020	2018-2020 Cumulative Total		
	\$	%	\$	\$	\$	Approach 2	Approach 1	Variance
	<i>Current Rates</i>	<i>~ above (8)</i>	<i>(1) * [1+(2)]</i>	<i>(3) * [1+(2)]</i>	<i>(4) * [1+(2)]</i>	<i>(3) + (4) + (5)</i>	<i>Approach 1</i>	<i>(6) - (7)</i>
Annual Total Revenue Req't								
9 Inside City Retail	4,643,200	5.75%	4,910,200	5,192,500	5,491,100	15,593,800	15,615,500	(21,700)
10 Outside City Retail	6,150,600	7.40%	6,605,700	7,094,500	7,619,500	21,319,700	21,316,800	2,900
11 Pfizer	3,693,900	0.00%	3,693,900	3,693,900	3,693,900	11,081,700	11,042,500	39,200
12 Graphics Packaging	1,238,200	0.00%	1,238,200	1,238,200	1,238,200	3,714,600	3,651,600	63,000
13 Municipalities	3,882,700	4.25%	4,047,700	4,219,700	4,399,000	12,666,400	12,655,600	10,800
14 Total	19,608,600		20,495,700	21,438,800	22,441,700	64,376,200	64,282,000	94,200
15 Subtotal Inside City	5,881,400	4.59%	6,148,400	6,430,700	6,729,300	19,308,400	19,267,100	41,300
16 Subtotal Outside City	13,727,200	4.61%	14,347,300	15,008,100	15,712,400	45,067,800	45,014,900	52,900
Rate Increase								
17 Inside City Retail			5.75%	5.75%	5.75%	18.26%	5.75%	
18 Outside City Retail			7.40%	7.40%	7.40%	23.88%	7.40%	
19 Pfizer			0.00%	0.00%	0.00%	0.00%	0.00%	
20 Graphics Packaging			0.00%	0.00%	0.00%	0.00%	0.00%	
21 Municipalities			4.25%	4.25%	4.25%	13.30%	4.25%	
22 Total			4.52%	4.60%	4.68%	14.45%	4.60%	
23 Subtotal Inside City			4.54%	4.59%	4.64%	14.42%	4.59%	
24 Subtotal Outside City			4.52%	4.61%	4.69%	14.46%	4.61%	

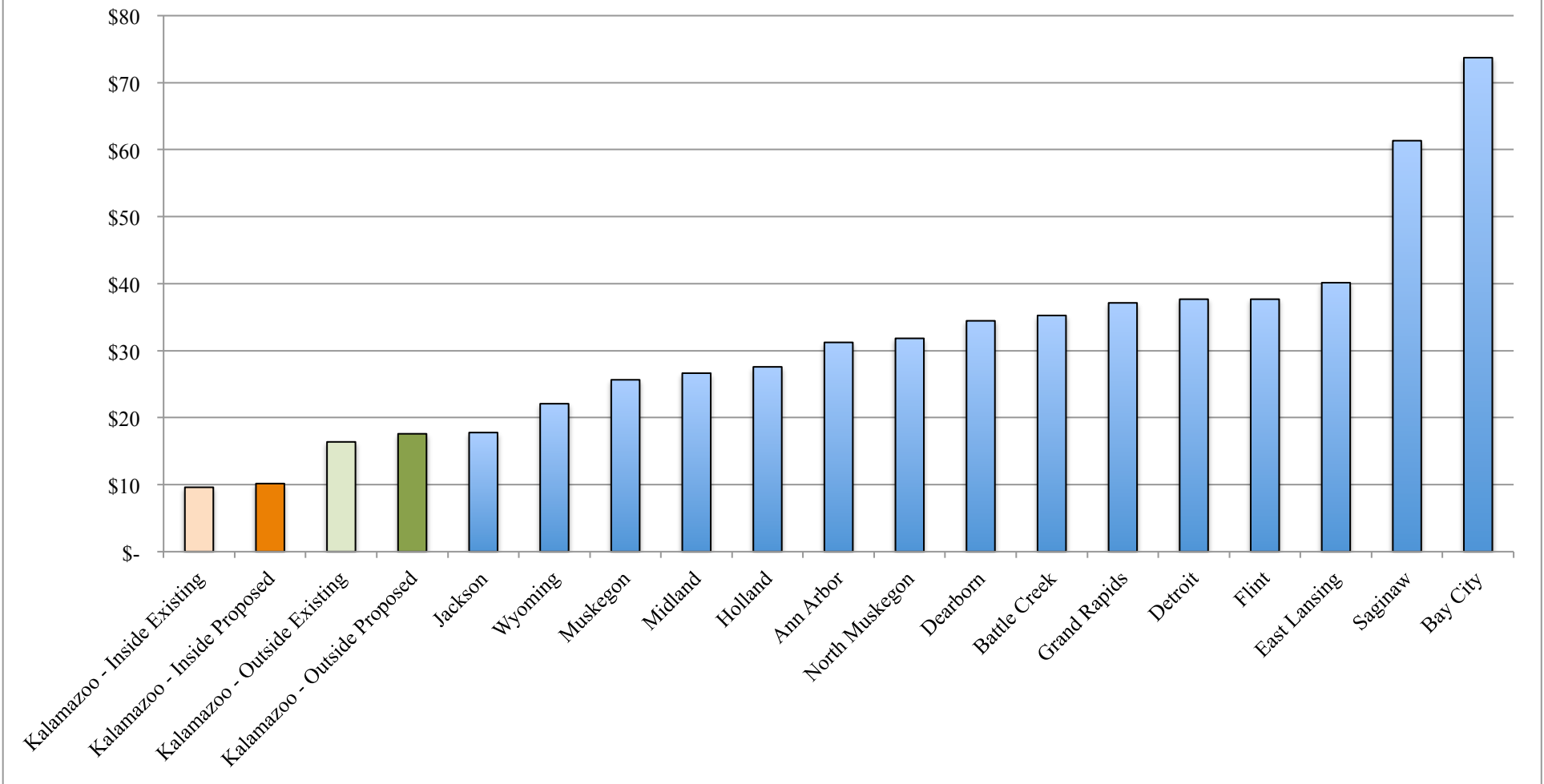
Wastewater Utility
Illustration of Wastewater Rate Implementation Strategy

Proposed



	Approach 1 Rate Adjustments			Approach 2 Rate Adjustments		
	2018	2019	2020	2018	2019	2020
Inside City Retail	-0.58%	10.89%	14.87%	5.75%	5.75%	5.75%
Outside City Retail	10.78%	4.47%	3.74%	7.40%	7.40%	7.40%
Pfizer	-7.77%	9.29%	5.08%	0.00%	0.00%	0.00%
Graphics Packaging	-5.47%	1.83%	8.16%	0.00%	0.00%	0.00%
Municipalities	0.90%	8.25%	6.05%	4.25%	4.25%	4.25%

Typical Residential* Monthly Wastewater Bill

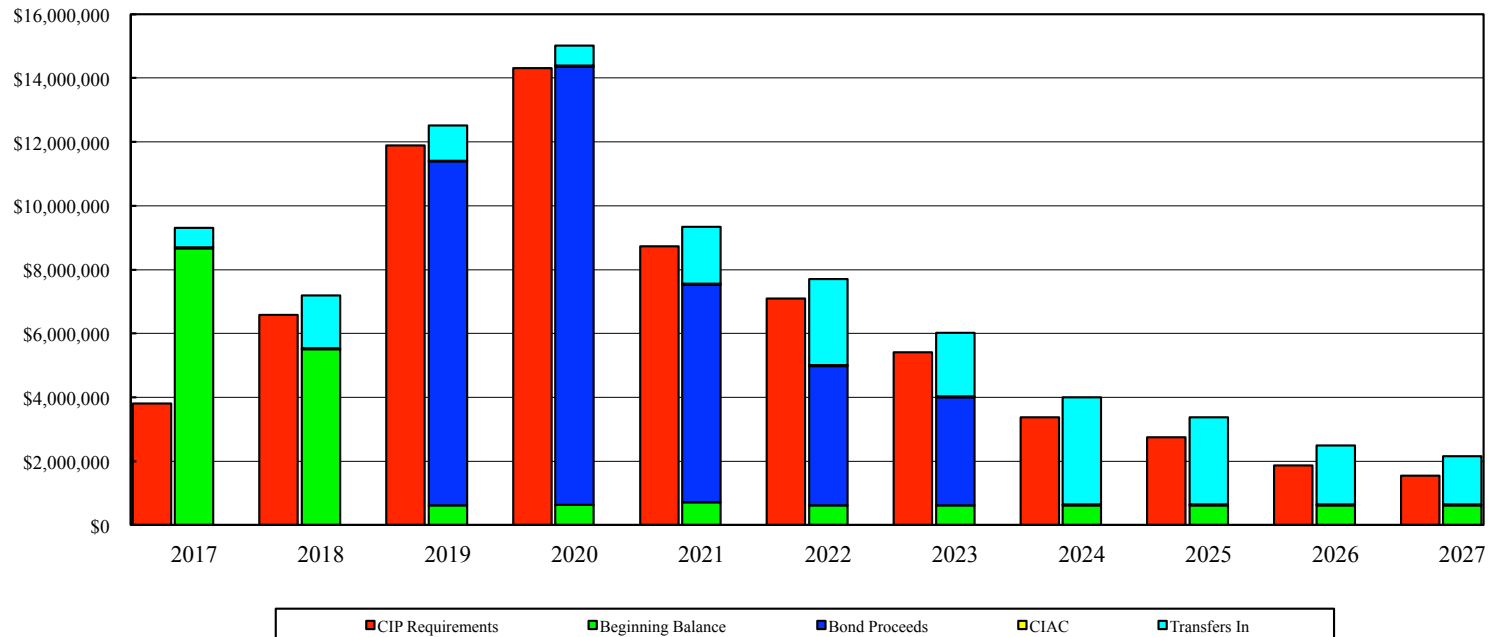


* Based on 4,500 gallons (approximately 18.5 cu mtr) per month, which approximates the current Kalamazoo average residential use.

Data for other communities reflect preliminary results of a study of rates currently in effect.

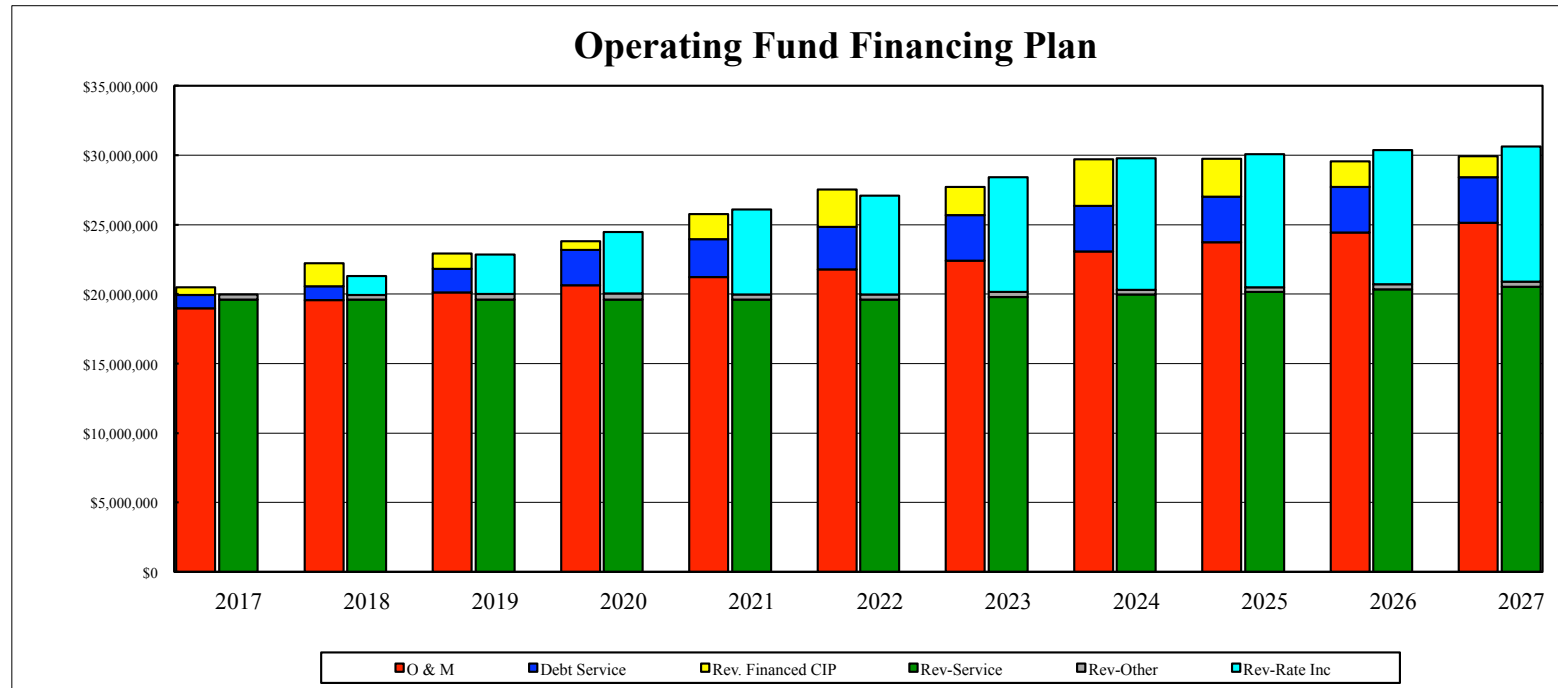
Wastewater Utility Financial Plan Summary

Capital Improvement Program Financing



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
CIP Req't	3,798,000	6,575,000	11,885,000	14,315,000	8,725,000	7,091,000	5,406,000	3,375,000	2,750,000	1,865,000	1,540,000
<u>Sources</u>											
Beg Balance	8,668,200	5,509,600	620,000	635,000	705,000	620,000	620,000	620,000	620,000	620,000	620,000
Bond Sale	0	0	11,000,000	14,000,000	7,000,000	4,500,000	3,500,000	0	0	0	0
less: Issue Exp	0	0	(235,000)	(280,000)	(175,000)	(137,500)	(122,500)	0	0	0	0
Revs / Op Funds	609,400	1,655,400	1,105,000	635,000	1,785,000	2,698,500	1,998,500	3,345,000	2,720,000	1,835,000	1,510,000
CIAC	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Sources	9,307,600	7,195,000	12,520,000	15,020,000	9,345,000	7,711,000	6,026,000	3,995,000	3,370,000	2,485,000	2,160,000
End Balance	5,509,600	620,000	635,000	705,000	620,000	620,000	620,000	620,000	620,000	620,000	620,000

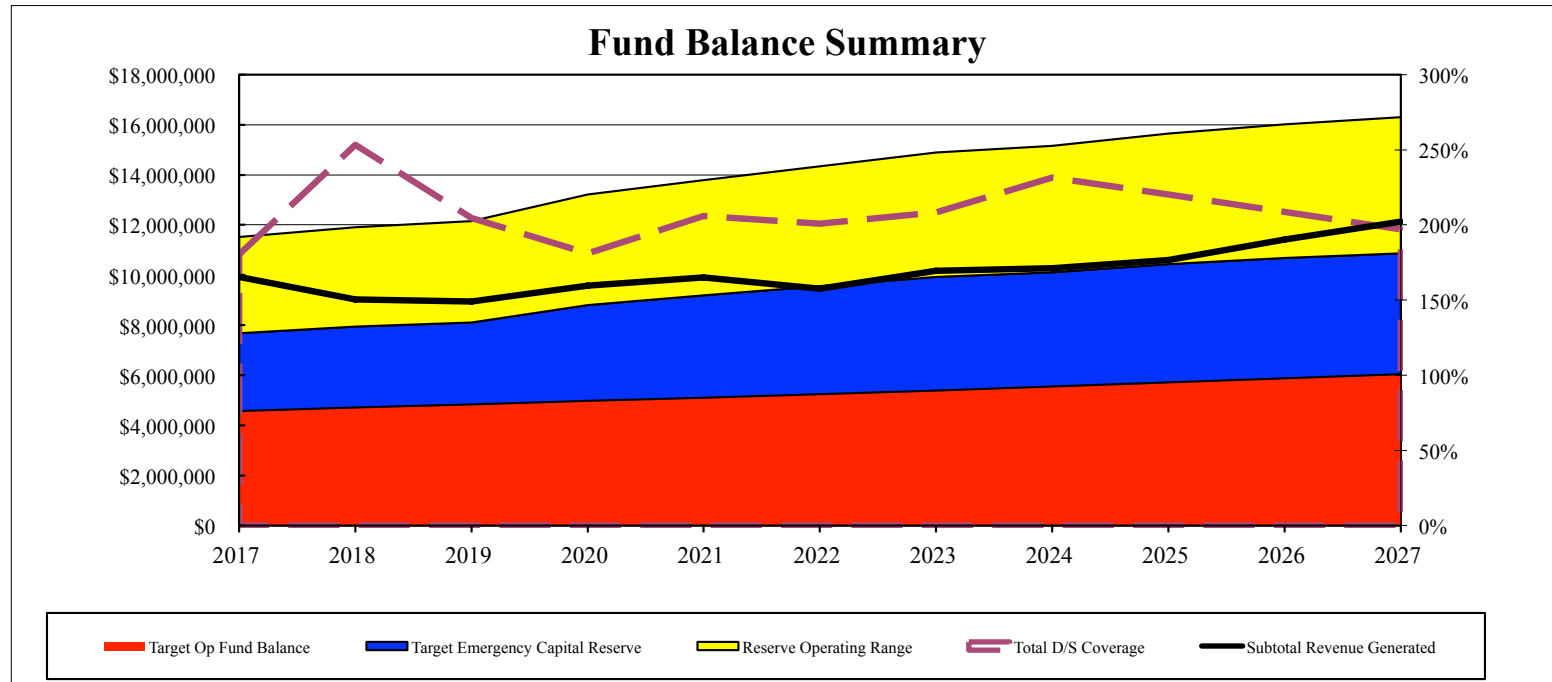
Wastewater Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Revenue												
Rates	19,606,500	19,603,900	19,603,900	19,603,900	19,603,900	19,603,900	19,785,700	19,972,000	20,157,100	20,343,900	20,529,300	
Rate Increases	0.00%	7.00%	7.00%	7.00%	7.00%	4.00%	4.00%	4.00%	0.00%	0.00%	0.00%	47.4%
Rate Increases	0	1,372,300	2,840,600	4,411,700	6,092,800	7,120,700	8,265,600	9,476,100	9,564,000	9,652,600	9,740,500	
Other	384,000	321,000	402,600	437,300	386,100	364,000	362,200	344,600	347,900	356,900	370,800	
Total Revenue	19,990,500	21,297,200	22,847,100	24,452,900	26,082,800	27,088,600	28,413,500	29,792,700	30,069,000	30,353,400	30,640,600	
Revenue Req'ts												
O&M *	18,983,900	19,582,800	20,110,400	20,653,000	21,211,300	21,785,500	22,415,200	23,064,000	23,732,700	24,421,800	25,131,800	
Debt Service	965,900	967,300	1,707,300	2,528,700	2,753,500	3,051,400	3,286,100	3,287,500	3,288,000	3,286,000	3,281,600	
Rev. Financed CIP	537,600	1,655,400	1,105,000	635,000	1,785,000	2,698,500	1,998,500	3,345,000	2,720,000	1,835,000	1,510,000	
Total Rev Req'ts	20,487,400	22,205,500	22,922,700	23,816,700	25,749,800	27,535,400	27,699,800	29,696,500	29,740,700	29,542,800	29,923,400	
Balance - Rsrvs	(496,900)	(908,300)	(75,600)	636,200	333,000	(446,800)	713,700	96,200	328,300	810,600	717,200	
True Up Recovery	0	0	0	0	0	0	0	0	0	0	0	
DS Covg	180%	253%	205%	181%	206%	201%	208%	231%	220%	209%	197%	

* Includes OPEB Debt Service and Contributions and PILOT

Wastewater Utility Financial Plan Summary



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
<u>Fund Balance Mins</u>											
Operating Fund	4,562,300	4,712,100	4,838,500	4,968,400	5,102,200	5,239,700	5,390,900	5,546,700	5,707,300	5,872,800	6,043,400
Emerg Cap	3,112,700	3,220,300	3,268,800	3,840,300	4,084,600	4,320,000	4,534,300	4,552,600	4,726,900	4,799,900	4,828,100
Subtotal	7,675,000	7,932,400	8,107,300	8,808,700	9,186,800	9,559,700	9,925,200	10,099,300	10,434,200	10,672,700	10,871,500
Range Max	11,512,500	11,898,600	12,161,000	13,213,100	13,780,200	14,339,600	14,887,800	15,149,000	15,651,300	16,009,100	16,307,300
<u>Projections</u>											
Operating Fund	6,813,300	5,797,400	5,673,300	5,738,000	5,826,700	5,144,500	5,643,900	5,721,800	5,875,800	6,613,400	7,302,400
Emerg Cap	3,112,700	3,220,300	3,268,800	3,840,300	4,084,600	4,320,000	4,534,300	4,552,600	4,726,900	4,799,900	4,828,100
Subtotal	9,926,000	9,017,700	8,942,100	9,578,300	9,911,300	9,464,500	10,178,200	10,274,400	10,602,700	11,413,300	12,130,500
DS Covg	180%	253%	205%	181%	206%	201%	208%	231%	220%	209%	197%
Rate Increase	0.00%	7.00%	7.00%	7.00%	7.00%	4.00%	4.00%	4.00%	0.00%	0.00%	0.00%

47.4%

Additional Material

Wastewater Utility
Cost of Service Allocated to Customer Class
True Up Years 2013, 2014, 2015, AND 2016

<u>No.</u>		(1)	(2)	(3)	(4)	(5)	(6)
		Allocated Cost of Service	Adjustments	Adjusted Allocated Cost of Service	Billed Revenue	Variance	% Variance
1	Residential	7,885,400	452,000	8,337,400	7,056,300	1,281,100	18.2%
2	Commercial	8,846,400	506,200	9,352,600	7,801,500	1,551,100	19.9%
3	Industrial	1,435,000	81,500	1,516,500	1,113,100	403,400	36.2%
4	Industrial Monitored	1,285,500	73,800	1,359,300	1,190,100	169,200	14.2%
5	Total	19,452,300	1,113,500	20,565,800	17,161,000	3,404,800	19.8%
	Outside City						
6	Residential	10,417,100	(131,700)	10,285,400	10,109,900	175,500	1.7%
7	Commercial	9,042,700	(114,500)	8,928,200	8,881,700	46,500	0.5%
8	Industrial	584,700	(7,400)	577,300	571,600	5,700	1.0%
9	Industrial Monitored	5,126,000	(64,500)	5,061,500	5,535,000	(473,500)	-8.6%
10	Total	25,170,500	(318,100)	24,852,400	25,098,200	(245,800)	-1.0%
	Contract						
11	Pfizer	16,631,200	(605,700)	16,025,500	17,896,300	(1,870,800)	-10.5%
12	Graphic Packaging	4,303,200	247,900	4,551,100	4,840,100	(289,000)	-6.0%
13	Total	20,934,400	(357,800)	20,576,600	22,736,400	(2,159,800)	-9.5%
	Municipalities						
14	Portage	10,948,900	(314,500)	10,634,400	11,400,200	(765,800)	-6.7%
15	Galesburg	311,100	(8,900)	302,200	315,400	(13,200)	-4.2%
16	Parchment	310,000	(8,900)	301,100	322,700	(21,600)	-6.7%
17	Vicksburg	567,500	(16,400)	551,100	590,700	(39,600)	-6.7%
18	Gull Lake	2,024,300	(58,100)	1,966,200	2,107,300	(141,100)	-6.7%
19	Augusta	159,800	(4,600)	155,200	166,100	(10,900)	-6.6%
20	Mattawan	663,700	(19,100)	644,600	690,200	(45,600)	-6.6%
21	South County	227,100	(6,500)	220,600	235,800	(15,200)	-6.4%
22	Total	15,212,400	(437,000)	14,775,400	15,828,400	(1,053,000)	-6.7%
	Dewatering						
23	Inside City	236,400	0	236,400	196,300	40,100	20.4%
24	Outside City	32,700	0	32,700	18,100	14,600	80.7%
25	Total	269,100	0	269,100	214,400	54,700	25.5%
26	TOTAL	81,038,900	400	81,039,300	81,038,400	900	0.0%
27	<i>Inside City Subtotal</i>	<i>23,991,900</i>	<i>1,361,400</i>	<i>25,353,300</i>	<i>22,197,400</i>	<i>3,155,900</i>	<i>14.2%</i>
28	<i>Outside City Subtotal</i>	<i>57,047,000</i>	<i>(1,361,000)</i>	<i>55,686,000</i>	<i>58,841,000</i>	<i>(3,155,000)</i>	<i>-5.4%</i>
	<u>Summary by Year</u>						
29	2013 Credit	15,327,800	(328,500)	14,999,300	15,773,500	(774,200)	-4.9%
30	2014 Credit	15,385,500	(347,200)	15,038,300	15,448,000	(409,700)	-2.7%
31	2015 Credit	12,803,100	(343,200)	12,459,900	13,887,100	(1,427,200)	-10.3%
32	2016 Credit	13,531,200	(342,700)	13,188,500	13,732,400	(543,900)	-4.0%
33	Total Credit	57,047,600	(1,361,600)	55,686,000	58,841,000	(3,155,000)	-5.4%

Wastewater True-Up Revenue Requirement Comparison

	Baseline Figures			Preliminary True-Up Review					Variance from Planned						
	2012	2014	4-Year Total	2013	2014	2015	2016	4-Year Total	2013	2014	2015	2016	4-Year Total		
Billed Wastewater Volumes- cu mtr															
1	Inside City Retail & Ind Monitored	9,780,400	9,401,800	37,985,800	9,365,900	8,688,500	9,030,900	8,959,400	36,044,700	(414,500)	(713,300)	(370,900)	(442,400)	(1,941,100)	-5.1%
2	Outside City Retail & Ind Monitored	5,808,700	5,776,200	23,137,300	5,992,700	5,665,500	6,022,100	6,054,300	23,734,600	184,000	(110,700)	245,900	278,100	597,300	2.6%
3	Pfizer	3,411,300	3,663,600	14,402,100	3,651,700	3,203,600	3,287,800	3,315,600	13,458,700	240,400	(460,000)	(375,800)	(348,000)	(943,400)	-6.6%
4	Graphics Packaging	998,400	1,000,400	3,999,600	1,029,400	1,068,800	1,158,300	1,120,000	4,376,500	31,000	68,400	157,900	119,600	376,900	9.4%
5	Municipalities	7,572,400	7,829,500	31,060,900	8,029,700	8,082,000	7,826,300	7,923,800	31,861,800	457,300	252,500	(3,200)	94,300	800,900	2.6%
6	Inside Dewatering	23,400	134,400	426,600	99,300	155,800	156,700	110,700	522,500	75,900	21,400	22,300	(23,700)	95,900	22.5%
7	Outside Dewatering	76,600	10,200	107,200	5,100	11,600	13,200	10,600	40,500	(71,500)	1,400	3,000	400	(66,700)	-62.2%
8	Septage Haulers	300	0	300	0	0	0	0	0	(300)	0	0	0	(300)	-100.0%
9	Total Billed Volumes	27,671,500	27,816,100	111,119,800	28,173,800	26,875,800	27,495,300	27,494,400	110,039,300	502,300	(940,300)	(320,800)	(321,700)	(1,080,500)	-1.0%
Revenues															
10	Inside City Retail & Ind Monitored	4,585,900	4,743,700	18,817,000	4,017,400	4,197,200	4,496,100	4,450,200	17,160,900	(568,500)	(546,500)	(247,600)	(293,500)	(1,656,100)	-8.8%
11	Outside City Retail & Ind Monitored	5,765,500	6,198,500	24,361,000	6,574,600	6,277,300	6,120,400	6,126,100	25,098,400	809,100	78,800	(78,100)	(72,400)	737,400	3.0%
12	Pfizer	4,155,900	4,795,500	18,542,400	5,143,900	5,153,900	3,902,400	3,696,100	17,896,300	988,000	358,400	(893,100)	(1,099,400)	(646,100)	-3.5%
13	Graphics Packaging	1,203,300	1,084,900	4,458,000	1,033,700	1,282,300	1,290,700	1,233,500	4,840,200	(169,600)	197,400	205,800	148,600	382,200	8.6%
14	Municipalities	3,827,200	3,858,200	15,401,800	4,052,800	4,011,800	3,858,600	3,905,200	15,828,400	225,600	153,600	400	47,000	426,600	2.8%
15	Inside Dewatering	8,400	53,900	170,100	32,900	57,400	62,300	43,700	196,300	24,500	3,500	8,400	(10,200)	26,200	15.4%
16	Outside Dewatering	62,200	9,800	91,600	2,300	5,100	5,700	5,000	18,100	(59,900)	(4,700)	(4,100)	(4,800)	(73,500)	-80.2%
17	Septage Haulers	81,900		81,900						(81,900)	0	0	0	(81,900)	-100.0%
18	Total Billed Sales Revenue	19,690,300	20,744,500	81,923,800	20,857,600	20,985,000	19,736,200	19,459,800	81,038,600	1,167,300	240,500	(1,008,300)	(1,284,700)	(885,200)	-1.1%
19	Inside City Customers	5,797,600	5,882,500	23,445,100	5,084,000	5,536,900	5,849,100	5,727,400	22,197,400	(713,600)	(345,600)	(33,400)	(155,100)	(1,247,700)	-5.3%
20	Outside City Customers	13,892,700	14,862,000	58,478,700	15,773,600	15,448,100	13,887,100	13,732,400	58,841,200	1,880,900	586,100	(974,900)	(1,129,600)	362,500	0.6%
21	Total Billed Sales Revenue	19,690,300	20,744,500	81,923,800	20,857,600	20,985,000	19,736,200	19,459,800	81,038,600	1,167,300	240,500	(1,008,300)	(1,284,700)	(885,200)	-1.1%
22	Common Miscellaneous Revenue	183,400	220,700	845,500	132,600	152,900	197,800	214,200	697,500	(50,800)	(67,800)	(22,900)	(6,500)	(148,000)	-17.5%
23	Total Revenue	19,873,700	20,965,200	82,769,300	20,990,200	21,137,900	19,934,000	19,674,000	81,736,100	1,116,500	172,700	(1,031,200)	(1,291,200)	(1,033,200)	-1.2%
Revenue Requirements															
24	Operation & Maintenance	17,499,900	16,798,500	67,895,400	15,927,000	16,197,300	13,783,600	14,609,400	60,517,300	(1,572,900)	(601,200)	(3,014,900)	(2,189,100)	(7,378,100)	
25	less: Administrative Charge Offset			0				0	0	0	0	0	0	0	
26	Net Operations & Maintenance	17,499,900	16,798,500	67,895,400	15,927,000	16,197,300	13,783,600	14,609,400	60,517,300	(1,572,900)	(601,200)	(3,014,900)	(2,189,100)	(7,378,100)	-10.9%
27	Pension Contribution	0	0	0	169,400	441,700	0	0	611,100	169,400	441,700	0	0	611,100	
28	OPEB Contribution	0	1,000,000	3,000,000	2,500,000	1,000,000	0	357,700	3,857,700	2,500,000	0	(1,000,000)	(642,300)	857,700	
29	OPEB Debt Service	0	0	0	0	0	599,700	601,700	1,201,400	0	0	599,700	601,700	1,201,400	
30	Total PEB Contributions	0	1,000,000	3,000,000	2,669,400	1,441,700	599,700	959,400	5,670,200	2,669,400	441,700	(400,300)	(40,600)	2,670,200	89.0%
31	PILOT	680,100	703,600	2,790,900	691,500	703,600	718,200	719,100	2,832,400	11,400	0	14,600	15,500	41,500	1.5%
32	Depreciation Expense	4,259,200	4,296,900	17,149,900	4,311,400	4,484,800	4,509,300	4,556,100	17,861,600	52,200	187,900	212,400	259,200	711,700	4.1%
33	less: Depreciation on Contributed Assets	(1,201,800)	(1,074,800)	(4,426,200)	(1,224,900)	(1,068,500)	(1,068,500)	(1,068,500)	(4,430,400)	(23,100)	6,300	6,300	6,300	(4,200)	0.1%
34	Net Local Share Depreciation Expense	3,057,400	3,222,100	12,723,700	3,086,500	3,416,300	3,440,800	3,487,600	13,431,200	29,100	194,200	218,700	265,500	707,500	5.6%
35	Rev Req't Prior to Return on Rate Base	21,237,400	21,724,200	86,410,000	22,374,400	21,758,900	18,542,300	19,775,500	82,451,100	1,137,000	34,700	(3,181,900)	(1,948,700)	(3,958,900)	-4.6%
36	True-Up Revenue generating Return	(1,363,700)	(759,000)	(3,640,700)	(1,384,200)	(621,000)	1,391,700	(101,500)	(715,000)	(20,500)	138,000	2,150,700	657,500	2,925,700	-80.4%
37	Allocated to Out City Customers	2,153,700	1,878,800	7,790,100	1,631,000	1,973,900	1,859,300	1,814,800	7,279,000	(522,700)	95,100	(19,500)	(64,000)	(511,100)	-6.6%
38	Allocated to City Customers	(3,517,400)	(2,637,800)	(11,430,800)	(3,015,200)	(2,594,900)	(467,600)	(1,916,300)	(7,994,000)	502,200	42,900	2,170,200	721,500	3,436,800	-30.1%

CITY OF KALAMAZOO, MICHIGAN

ORDINANCE NO. 1944

**AN ORDINANCE TO AMEND SECTION 38-32 OF THE KALAMAZOO CITY CODE
TO CHANGE THE RATES CHARGED FOR WATER SERVICE**

THE CITY OF KALAMAZOO ORDAINS:

1. Section 1. Sec. 38-32 of the Kalamazoo Code is hereby amended to read as follows:

“Sec. 38-32. **Rate schedules established.**

The charge for water service furnished by the city shall be the sum of the service charge, dependent upon the size of the meter, plus the commodity charge, dependent upon the amount of water used, and the applicable customer class schedules as set forth below:

(1) SCHEDULE A (Quarterly)

Service Charge (per quarter)

<u>Size of Meter</u> (inches)	<u>City</u>	<u>Outside City</u>
5/8-3/4	\$25.72	30.64
1	34.14	41.28
1-1/2	42.58	51.93
2	65.74	81.21

(2) SCHEDULE B (Monthly)

Service Charge (per month)

<u>Size of Meter</u> (inches)	<u>City</u>	<u>Outside City</u>
5/8-3/4	11.66	12.89
1	14.47	16.44
1-1/2	17.28	20.00
2	25.00	29.75
3	81.89	101.62
4	102.97	128.24
6	152.14	190.33
8	208.32	261.31

(3) **COMMODITY CHARGES, RATES SCHEDULES A & B**

Rate Per Cubic Meter (on all water used)

<u>Customer Class</u>	<u>City</u>	<u>Outside City</u>
Single Family	0.342	0.607
Multi Family	0.309	0.407
Commercial	0.344	0.456

(4) **FIRE PROTECTION, RATE SCHEDULE C (Monthly)**

Demand Charge (monthly)

<u>Size of Detector Check (inches)</u>	<u>City</u>	<u>Outside City</u>
4	27.28	37.19
6	34.02	45.40
8	47.49	61.56
10	101.15	123.57

Demand Charge (quarterly)

<u>Size of Detector Check (inches)</u>	<u>City</u>	<u>Outside City</u>
4	39.31	60.42
6	45.61	85.05
8	62.91	133.52
10	190.34	319.51

Commodity Charge (per month) Per Cubic Meter

	<u>City</u>	<u>Outside City</u>
First 15 m ³ /mo.	0.337	0.449
Over 15 m ³ /mo.	1.012	1.345

Fire hydrants: \$54.82 per year on each private fire hydrant maintained in service inside the City.

Fire hydrants: \$47.36 per year on each private fire hydrant maintained in service outside the City.

(5) **LAWN SPRINKLING & SEASONAL USE, SCHEDULE D**

Monthly and quarterly service charges under this schedule are based upon meter size and are the same as in Schedules A & B. Minimum annual service charges are equal to four times the quarterly service charge.

Commodity Charge. Rate per cubic meter on all water used.

City	\$0.532 per cubic meter
Outside City	\$0.946 per cubic meter

The rates established by this ordinance amendment shall go into effect for water bills rendered on or after January 29, 2018.

REPEALER

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on_____. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA 267,1976). Minutes of the meeting will be available as required by the Act, and the ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as required by the Charter of said City.

Bobby J. Hopewell, Mayor

Scott A. Borling, City Clerk

CITY OF KALAMAZOO, MICHIGAN

ORDINANCE NO. 1921

**AN ORDINANCE TO AMEND SECTION 28-73 OF THE KALAMAZOO CITY CODE TO
CHANGE THE RATES CHARGED FOR WASTEWATER SERVICE**

THE CITY OF KALAMAZOO ORDAINS:

1. **Section 1.** Sec. 28-73 of the Kalamazoo Code is hereby amended to read as follows:

“Sec. 28-73. **Rate schedules established.**

- (1) Each user of the treatment works shall pay charges equal to the sum of those set out in subsections (a) and (b) below, according to the service charge (meter reading, billing expense, and allocated infiltration/inflow costs) in (a) and the commodity charge (quantity of wastewater at average domestic strength and septic haulers at higher strengths as indicated) in (b). For nonmaster metered municipal (wholesale) customers (City of Galesburg and a portion of the City of Portage), the commodity charge has been increased above the master metered municipal (wholesale) customer class to account for infiltration and inflow.

Commercial or industrial users whose wastewater strengths are monitored and tested by city technical services staff shall pay quantity/quality charges (quantity, BOD, SS and NH3) in (c) below. Any commercial or industrial user who is not monitored by city technical services staff, and who believes that their wastewater strengths are below average domestic wastewater strengths (BOD – 239 mg/l, SS- 259 mg/l, NH3 – 18.3 mg/l) may document their wastewater strengths to the satisfaction of the director (or pay the cost of sampling and testing by city technical services staff) and shall be allowed to pay quantity/quality rates in (c) below.

Septage haulers whose wastewater strengths are below the amounts in (2) below may document their wastewater strengths to the satisfaction of the director (or pay the cost of sampling and testing by city technical services staff) and shall be allowed to pay quantity/quality rates in (c) below.

- (a) **Service Charges.** The following service charges shall apply to all users connected or required to be connected regardless of quantity of wastewater discharged. The service charge is a user charge, and it contains billing and inflow and infiltration charges for retail customers. For municipal (wholesale) customers with a master meter, the service charge contains billing costs only since inflow and infiltration are included in their metered flow.

Service Charges (minimum charges per billing period):

Inside City Quarterly

Size of meter (inches)	OM&R (\$/bill)	Capital (\$/bill)	Total (\$/bill)
5/8	8.32	(0.48)	7.84
3/4	8.56	(0.57)	7.99
1	9.30	(0.81)	8.49
1 1/2	10.29	(1.14)	9.15
2	13.01	(2.08)	10.93
3	33.06	(8.93)	24.13
4	40.48	(11.45)	29.03
6	57.80	(17.36)	40.44
Flat Rate	51.19	(6.05)	45.14

Outside City Quarterly

Size of meter (inches)	OM&R (\$/bill)	Capital (\$/bill)	Total (\$/bill)
5/8	8.32	3.02	11.34
3/4	8.56	3.33	11.89
1	9.30	4.23	13.53
1 1/2	10.29	5.44	15.73
2	13.01	8.76	21.77
3	33.06	33.18	66.24
4	40.48	42.24	82.72
6	57.80	63.36	121.16
Flat Rate	51.19	28.45	79.64

Inside City Monthly

Size of meter (inches)	OM&R (\$/bill)	Capital (\$/bill)	Total (\$/bill)
5/8	6.67	0.08	6.75
3/4	6.75	0.05	6.80
1	6.99	(0.02)	6.97
1-1/2	7.32	(0.13)	7.19
2	8.23	(0.45)	7.78
3	14.91	(2.73)	12.18
4	17.38	(3.57)	13.81
6	23.16	(5.54)	17.62
Dewatering	5.84	0.00	5.84

Outside City Monthly

Size of meter (inches)	OM&R (\$/bill)	Capital (\$/bill)	Total (\$/bill)
5/8	6.67	1.02	7.69
3/4	6.75	1.11	7.86
1	6.99	1.43	8.42
1-1/2	7.32	1.83	9.15
2	8.23	2.93	11.16
3	14.91	11.07	25.98
4	17.38	14.10	31.48
6	23.16	21.13	44.29
Municipalities	5.84	(0.09)	5.75
Dewatering	5.84	0.09	5.93
Septage Haulers	5.84	0.09	5.93

b) Commodity Charges

Inside City

	OM&R (\$/m3)	Capital (\$/m3)	Total (\$/m3)
Residential (*)	0.504	(0.064)	0.440
Commercial	0.504	(0.064)	0.440
Industrial	0.504	(0.064)	0.440
Dewatering	0.504	(0.084)	0.420

Outside City

	OM&R (\$/m3)	Capital (\$/m3)	Total (\$/m3)
Residential (*)	0.504	0.306	0.810
Commercial	0.504	0.306	0.810
Industrial	0.504	0.306	0.810
Dewatering	0.504	0.316	0.820
Municipalities: Mastered-Metered	0.389	0.121	0.510
Municipalities: Non-Master Metered	0.419	0.151	0.570

M3 = Cubic Meters

(*) Summer water consumption used in calculation of wastewater bills shall not exceed 120% of winter quarter consumption for quarterly users whose winter quarter water consumption is less than two hundred (200) cubic meters and monthly users whose winter quarter water does not exceed sixty-six (66) cubic meters per month.

c) Quality/Quantity Charges

Commodity Charge

	OM&R (\$/m3)	Capital (\$/m3)	Total (\$/m3)
<u>Monitored Customers</u>			
Pfizer	0.098	0.072	0.170
Graphic Packaging	0.087	(0.017)	0.070
Dewatering:			
Inside City	0.208	(0.078)	0.130
Outside City	0.207	0.263	0.470
Industrial-Inside City	0.208	(0.068)	0.140
Industrial–Outside City	0.208	0.252	0.460

BOD Strength Charge

	OM&R (\$/Kg)	Capital (\$/Kg)	Total (\$/Kg)
<u>Monitored Customers</u>			
Pfizer	0.482	0.028	0.510
Graphic Packaging	0.482	(0.012)	0.470
Dewatering:			
Inside City	0.482	(0.012)	0.470
Outside City	0.482	0.098	0.580
Industrial-Inside City	0.482	0.008	0.490
Industrial –Outside City	0.482	0.088	0.570

SS Strength Charge

	OM&R (\$/Kg)	Capital (\$/Kg)	Total (\$/Kg)
Monitored Customers			
Pfizer	0.509	0.061	0.570
Graphic Packaging	0.509	0.001	0.510
Dewatering:			
Inside City	0.509	(0.009)	0.500
Outside City	0.509	0.121	0.630
Industrial-Inside City	0.509	0.031	0.540
Industrial –Outside City	0.509	0.111	0.620

NH3-N Strength Charge

	OM&R (\$/Kg)	Capital (\$/Kg)	Total (\$/Kg)
Monitored Customers			
Pfizer	2.591	0.019	2.610
Graphic Packaging	2.591	(0.071)	2.520
Dewatering:			
Inside City	2.591	(0.091)	2.500
Outside City	2.591	0.359	2.950
Industrial-Inside City	2.591	0.069	2.660
Industrial –Outside City	2.591	0.329	2.920

Kg= Kilogram

- 2) In addition to the above charges, each user shall pay the charges for miscellaneous service and monitoring, as determined by the Director. The charges may be revised by the Director whenever, in her/his opinion, it is deemed appropriate. All charges shall be paid to the Department of Public Services, and all funds received as result of the miscellaneous charges will be credited to the wastewater system receiving account.
- (3) Any person or entity who is responsible for discharging prohibited material shall be charged the actual expense incurred by the city for handling, treatment and/or removal of said material in the wastewater system.
- (4) Any user who is responsible for damage to the wastewater system shall be charged the full cost of repair of damage to the wastewater system. The cost shall include, but is not limited to, labor, equipment, materials, and administrative expense, interest on borrowed funds, engineering, legal, or other professional fees or expenses charged to the city by other utilities or departments and any and all fines, costs, penalties, or damages imposed upon the city by the United States, the State of Michigan, or any court or administrative agency.

- (5) Users will be notified at least once per year how much they are being charged for their proportional operation, maintenance, and replacement costs, as required by United States Environmental Protection Agency regulations. (Ord. No. 1649, &1, 3-9-98).

The rates established by this ordinance amendment shall go into effect for wastewater bills rendered on or after January 29, 2018.

REPEALER

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on _____. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA 267,1976). Minutes of the meeting will be available as required by the Act, and the ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as required by the Charter of said City.

Bobby J. Hopewell, Mayor

Scott A. Borling, City Clerk



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

PREPARED BY: Steve Brown, FFE Coordinator, Resource Specialist

DATE: 12/28/2017

SUBJECT: Nominating Stakeholder Director Candidates for the Foundation for Excellence Board of Directors

RECOMMENDATION

It is recommended that the City Commission nominate the following slate of ten (10) Sector Representatives for the Foundation for Excellence (FFE) Board of Directors that was recommended to the City Commission by the FFE Governance Facilitator, the Kalamazoo Community Foundation (KZCF), at the meeting of the City Commission on December 18, 2017.

Candidates:

- Affinity Organizations, Mia Henry, 2-year initial term
- Arts, Alisa Carrel, 2-year initial term
- Business/Banking, Adam McFarlin, 2-year initial term
- Education, Von Washington, Jr., 3-year initial term
- Faith Based, Matthew Zerwekh, 1-year initial term
- Healthcare, Angela Graham-Williams, 3-year initial term
- Housing, JoVaughan Head, 1-year initial term
- Neighborhood 1 (Edison), Sandra Calderon-Huezo, 1-year initial term
- Neighborhood 2 (Northside), Alice Taylor, 2-year initial term
- Neighborhood 3, Barbara Miller (Oakland/Winchell), 3-year initial term

BACKGROUND

Goal and Task

KZCF was contracted by the City of Kalamazoo as the Governance Facilitator for the FFE. As such, KZCF is responsible for the coordination, identification, and selection of Stakeholders to be recommended to the City Commission for nomination to the Board of Directors. Per the FFE Bylaws, this process must include convening members of each Stakeholder Group to prioritize the candidates and ultimately results in the Community Foundation recommending a slate which achieves:

- Diverse abilities to conduct the duties of the Board
- Diversity across sectors

- Diverse perspectives

Given the KZCF's leadership role in Kalamazoo in the areas of equity, inclusion, and social justice, they provided a strong introductory inclusivity statement for the Stakeholder Application:

"We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight."

Candidate Recruitment

The inclusivity initiative was supported by a strong engagement and recruitment effort.

Beginning in August 2017, the Kalamazoo Community Foundation began working with staff from the City to determine the key elements of the process such as a description of the Stakeholder Director Role (Memo Attachment A) and the key information needed about the candidates' perspectives and skillsets. The application form (Memo Attachment B) was made available to the public from October 10 through November 1, 2017, in both an online form and a paper format available at City Hall and Kalamazoo libraries. The Kalamazoo Community Foundation also made outreach efforts with over 115 different area organizations including neighborhood associations, local nonprofits, education institutions, faith communities, and others.

The social media engagement customized for the Stakeholder process produced City website unique pageviews of 724 people and 9,405 people reached via Facebook.

Development of Final Slate

A team of Kalamazoo Community Foundation staff, with broad knowledge and networks within the community, was convened to utilize their expertise to review the final slate. In addition to this expertise, the team was selected to ensure diverse perspectives across age, gender, and race. The team reviewed the composition of the slate with a lens for equity, diversity, skills, and sector representation. The experience, diversity, and analysis provided by this process, assisted in the delivery of the desired product – a well-balanced slate of ten (10) recommended Stakeholder Directors for the City Commission to consider for the inaugural FFE Board of Directors.

COMMUNITY RESOURCES CONSULTED

Sector Input

In keeping with the expectation set forth in the FFE Bylaws, representatives of each of the eight Stakeholder Groups were convened to review the applicants. In collaboration with the City staff, key representatives from each sector were invited to participate. Of the more than 80 invitations sent, 40 representatives spread across the eight sectors participated. The applications were sorted for review by the sectors, using the candidates' self-selection of sector preference. Sectors that had fewer than 35 first-choice applicants also reviewed applications from candidates who had strong connections to their second and/or third-choice sectors. After reviewing the applications, the sector reviewers were invited to caucus through a facilitated conference call to discuss the applicants, to provide additional first-hand information about candidates, and to begin to prioritize the top candidates (Memo Attachment C). Following the call, each reviewer identified their top five candidates through an online ranking tool. Through the discussion on the call and the ranking tool, clear frontrunners emerged as the top candidates to represent each sector. Early analysis of feedback from the sector reviewers reveals that 100% felt they had enough time to fulfill their role in the process.

FISCAL IMPACT

None.

ALTERNATIVES

Not taking action would delay formation of the FFE’s Board of Directors.

ATTACHMENTS:

	Type	Description
▣	Aerial Photo	Stakeholder Director Report from Kalamazoo Community Foundation

Foundation For Excellence

Stakeholder Director Recommendations

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MEMORANDUM

DATE: December 8, 2017
TO: Kalamazoo City Commission
FROM: Carrie Pickett-Erway
SUBJECT: Foundation for Excellence Board of Directors Selection Methodology

A slate of ten candidates recommended for nomination to the inaugural Foundation for Excellence (FFE) Board of Directors will be presented at the next City Commission meeting on December 18, 2017. Details about the recommended nominees and the rationale behind the recommendations will be included in that presentation. However, this slate is the result of a multifaceted, collaborative process (see attached flow chart) of candidate recruitment, sector caucusing, and balancing the complementary skills and perspectives listed by the candidates. We hope that by sharing details about the process used to identify the ten final candidates we ensure transparency and promote confidence in the final product. Below you will find an overview of the methodology used to arrive at this final recommendation.

METHODOLOGY

GOAL

The Kalamazoo Community Foundation was contracted by the City of Kalamazoo as the Governance Facilitator for the FFE. As such, the Kalamazoo Community Foundation is responsible for the coordination, identification, and selection of Stakeholders to be recommended to the City Commission for nomination to the Board of Directors. Per the FFE Bylaws, this process must include convening members of each Stakeholder Group to prioritize the candidates and ultimately results in the Community Foundation recommending a slate which achieves:

- Diverse abilities to conduct the duties of the Board
- Diversity across sectors
- Diverse perspectives

The end goal of the methodology described is to deliver a slate of candidates (“the slate”) that meets these expectations.

CANDIDATE RECRUITMENT

Beginning in August 2017, the Kalamazoo Community Foundation began working with staff from the City to determine the key elements of the process such as a description of the Stakeholder Director Role (attachment A) and the key information needed about the candidates' perspectives and skillsets. With this information, an application form (attachment B) was developed in collaboration with City Staff to gather the necessary information needed to prioritize candidates.

Applications were intentionally limited in terms of the depth and quantity of information submitted. The goal of the application was to collect "enough" information to make the selection, but not "too much" information so that the form itself became a barrier to apply. In addition, each applicant was required to select their first choice of the sectors to represent. If the applicant felt capable of representing multiple sectors, they had the option to choose a second and third choice, as well.

The application form was made available to the public from October 10 through November 1, 2017 in both an online form and a paper format available at City Hall and Kalamazoo Libraries. Applicants were also invited to submit a resume/Curriculum Vitae/one-page bio to provide supplemental information for the reviewers.

The City of Kalamazoo announced applications were being accepted by sharing a press release on the City website with links from the City's social media outlets. To help ensure a deep candidate pool, the Kalamazoo Community Foundation also made outreach efforts through local news outlets and by sharing the City's news release with over 115 different area organizations including neighborhood associations, local nonprofits, education institutions, and faith communities, as well as across the Community Foundation's social media and website. Throughout the process, additional outreach efforts were made to sectors that were seeing a lower number of applications. For example, early submissions were low in the faith sector, so Community Foundation staff reached out to multiple faith communities and leaders to encourage additional submissions.

Despite the condensed timeline required to seat the entire board so quickly, these outreach efforts resulted in the submission of over 150 completed applications for the ten seats. Applications were received from across the community, with applicants representing all eight sectors at both the leadership and grassroots levels, from twelve different City neighborhoods and from outside the City limits, a variety of education levels and income brackets, varying gender and sexual identities, and many different religious backgrounds. In future iterations of this process, we would recommend extending the timeline to allow additional targeted outreach to typically underrepresented populations. In addition, recruiting for only three seats at a time, instead of all ten, will allow more focus to the outreach efforts in those sectors.

SECTOR INPUT

In keeping with the expectation set forth in the FFE Bylaws, representatives of each of the eight Stakeholder Groups were convened to review the applicants. In collaboration with the City staff, key representatives from each sector were invited to participate (instructions - attachment C). Of the more than eighty invitations sent, we were able to secure the participation of 40 representatives spread across the eight sectors.

The applications were sorted for review by the sectors, using the candidates' self-selection of sector preference: each application was reviewed by their first-choice sector. To ensure a deep candidate pool for each individual group, sectors that had fewer than 35 first-choice applicants also reviewed applications from candidates who had strong connections to their second and/or third-choice sectors.

After reviewing the applications, the sector reviewers were invited to caucus through a facilitated conference call to discuss the applicants, to provide additional first-hand information about candidates, and to begin to prioritize the top candidates. Following the call, each reviewer identified their top five candidates through an online ranking tool. Through the discussion on the call and the ranking tool, preferences emerged to represent each sector.

Early analysis of feedback from the sector reviewers reveal that 100% feel they had enough time to complete their role in the process. However, as with the application process, for future selections, we recommend an extended timeline for the sector input process. This would also allow sector reviewers additional time to review applications and the opportunity to ask and have additional questions answered by the candidates.

DEVELOPMENT OF FINAL SLATE

The final step in the process of building the slate is to consolidate the information gleaned from the sector reviewers, and to work within the prioritized candidate list from each Stakeholder Group to assemble a broadly diverse and skilled slate of ten Stakeholder Directors to recommend to the City Commission. A team of Kalamazoo Community Foundation staff with broad knowledge and networks within the community was convened to utilize their expertise to review the final slate. In addition to this expertise, the team was selected to ensure diverse perspectives across age, gender, and race. The team reviewed the composition of the slate with a lens for equity, diversity, skills, and sector representation. The experience, diversity, and analysis provided by this process, assisted in the delivery of the desired product – a well-balanced slate of ten candidates recommended for the inaugural Board of Directors.

AFTER ACTION REPORT

Following the completion of the application and review processes, participants were invited to offer feedback on the experience to assist with process improvement for future recruitment efforts. Results of this feedback are included in Attachments D & E. In addition, the facilitator for the Sector Review calls was asked to provide a rating of the quality of the recommendation process for each sector. Those ratings are included in Attachment F.

Foundation for Excellence (FFE) Board of Directors Identification & Selection Process																	
By 10/10/17		10/10-11/1/17		11/2-11/6/17		11/9-11/10/17		11/10-11/20/17		11/20-12/8/17		City Commission 12/18/17		City Commission Meeting 1/16/18		1/16/18	
Incorp-orators																	Incorporators Elect Candidates
City Commission												Identify Ex officio Directors (Mayor & City Manager) Nominate TWO (2) City Commissioners as Commission Directors Nominate ONE (1) At-Large City Director (not employee or elected official)					
										Slate of Candidates to Commission	Review proposed candidates for nomination	Candidates Approved?	YES → Make formal nomination to Incorporators for election				
City of Kalamazoo	City posts Press Release on CoK website & social media platforms	Press Release Questions/Media handled by Jim Ritsema	Review and refine criteria/traits for Directors	List of All Eligible Applicants													
KZCF	Shares post to Outreach Partners (as ID'd on Outreach Target List)	ID 7-10 Sector Reps for each Sector, schedule conference call for 4-5 days after app deadline		Compile & organize application information by sector: Eliminate dupes & candidates who don't meet minimum criteria													
Stakeholder Groups				Facilitate Conference Call or Zoom Meeting for each of 8 Sectors; Follow up by sending link for ranking candidates													
Nominee(s)		Applicant completes BoD Application Form		Send out request for supplemental information/resume/CV													
				Candidate submits supp. information (11/5 deadline)													
		IRS letter Received – 10/17/17							30 days-11/16/17			60 days – 12/16/17					

IRS letter Received – 10/17/17

30 days-11/16/17

60 days – 12/16/17

Foundation For Excellence

BOARD OF DIRECTORS: The Foundation For Excellence (FFE) Board of Directors represents and serves the public trust to ensure that the organization carries out the purposes for which it was established in a legal, ethical, and accountable fashion, thereby filling a critical link between the City of Kalamazoo and the Foundation. The FFE's work will align with the goals and objectives of the Imagine Kalamazoo 2025 Strategic Vision and Master Plan, the Shared Prosperity Kalamazoo plan, and the City of Kalamazoo. The City Commission is where all authority resides unless otherwise delegated to the FFE Board of Directors.

DIRECTOR RESPONSIBILITIES AND LEADERSHIP ATTRIBUTES

The Foundation For Excellence seeks to create an environment that allows for full activation of the talents and attributes that board members bring to the table. In addition to executing the duties and responsibilities for the role, board members have the opportunity to contribute their unique capabilities for maximum community impact.

Engage as a team member- contribute to the Board's efforts as a member of a high functioning team, by being accountable, direct and committed.

- Listen respectfully to all points of view, actively communicate, identify and consider risks and strive for effective decisions.
- Periodically conduct Board evaluation.

Contribute Knowledge- contribute a unique perspective to the breadth of knowledge that the Foundation For Excellence has at its disposal. The knowledge from directors and volunteers helps us widen that base of knowledge.

- From time to time extend learning through attendance at in-service workshops and Conferences.
- Apply broad community knowledge and represent the Foundation to the general public and to the business, corporate and non-profit communities.

Engage in Action - Come prepared for discussion and be willing to take personal action, in appropriate areas, willing to carry the work forward.

- Regularly attend Board, standing and ad-hoc committee meetings, retreats and work sessions.
- Review all agenda material in advance of the meeting to be well informed on issues.
- Respect and support all actions of the Board and maintain confidentiality. Confidential information will not be used for personal purposes or transmitted to others except in the course of a board member's duties on behalf of the Foundation For Excellence.

Be Visionary- contribute to the governance of the organization with a vision for the future.

- Establish and support the vision, mission, guiding principles and values, strategic direction, and policies for the Foundation.
- Become acquainted with the Foundation For Excellence concept, its legal basis, and function.

Support the Leadership - honor the roles of the governance board and the staff leadership, providing support to the City Manager and the leadership team through actions appropriate for volunteers.

- Meet the obligation of legal, fiduciary, and fiscal oversight responsibilities of a director.

- Assure compliance with state and federal regulations and laws.
- Make all decisions pursuant to founding documents, bylaws and established policy.
- Ensure adequate resources exist to carry out the strategic direction.
- Select, employ, provide specific expectations, conduct regular evaluations and determine compensation of the President/CEO, as needed.
- Delegate authority for organizational leadership and management to the President/CEO.

Analyze at systemic and strategic levels- Contribute to the Board's discussions by serving as a critical thinker, looking at long-term benefits and risks, provide focus and reflection on specific board level goals.

- Establish performance standards and evaluate the performance of the Foundation For Excellence.

Demonstrate Strong Character- in leadership thought and action, consistently display integrity, credibility, courage and a commitment to the values of the Foundation For Excellence.

- Conduct affairs ethically and avoid real or perceived conflicts of interest.
- Meet the obligations of duty, care, loyalty and candor.
- Monitor compliance with the organization's principles and policies and ensure the Board, individual members and the President/CEO collectively are held accountable for their performance.

Apply and Equity Lens – Value diverse perspectives, deepen understanding of the impact of racism, classism, etc., and assess challenges and opportunities with a specific focus on those most impacted by systemic barriers.

- Acknowledge personal limitations and grow your own awareness, understanding and competencies in the area of diversity, inclusion, and equity.

Activate Personal Networks - Bring to the table broad and diverse relationships that complement the existing relationships at our disposal. Be willing and effective at making introductions that expand quality relationships for the Foundation For Excellence's goals.

- Introduce staff to prospective donors, open doors to secure major gifts and consider making a personal provision to the Foundation.

Use influence as appropriate- serve as a civic minded leader, using personal influence to inspire positive community change.

Tolerate Risk- The Foundation For Excellence will at times need to take bold positions. The Board will engage in a risk/benefit analysis and make appropriate decisions.

- Explore innovative approaches to the Foundation's governance structure and operations and assess its strengths and weaknesses to build on the leadership of the Foundation.
- Always look toward the future, but have an appreciation of the past in advancing the Foundation's purpose.

Foundation for Excellence

Applications for the Inaugural Board of Directors are currently being accepted until 11:59PM ET, November 1, 2017.

We seek to engage organizations that are headquartered in, significantly located in, or overwhelmingly active within Kalamazoo City limits. We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

BOARD OF DIRECTORS APPLICATION

Did someone else suggest you would be a great candidate for the Board of Directors? Please tell us who that was, or, if not applicable, indicate "self"

Nominator Name: _____

Next, please tell us about YOU, the nominee and potential member of the Board of Directors

Contact Information:

Your First Name: _____

Your Last Name: _____

Street Address: _____

City, State Zip: _____

City of Kalamazoo Resident? ☐ Yes ☐ No (answering "no" does not bar you from consideration)

Best Daytime Phone: _____

Email: _____

The FFE intends that the composition of the Board of Directors include ten (10) Stakeholder Directors, representing a different group or sector that plays an important role in the City of Kalamazoo. Which sector do you feel most suited to represent? (choose up to 3)

Sector Information:

Employer: _____ Position/Title: _____

	Arts	Business/Banking	Education	Faith Community	Health Care	Housing	Affinity Organization/ Non-Profit	Neighborhood	None (use for 2nd & 3rd only)
Top priority:	☐	☐	☐	☐	☐	☐	☐	☐	☐
Second Priority:	☐	☐	☐	☐	☐	☐	☐	☐	☐
Third Priority:	☐	☐	☐	☐	☐	☐	☐	☐	☐

If "Neighborhood" indicate which (list on reverse side): _____

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

☐ Governance/Board Administration

☐ Finance

☐ Anti-Poverty Strategies

☐ Knowledge of this Community

☐ Economic Development

☐ Other: _____

☐ Community Development

☐ Youth Development

☐ Fundraising/Fund Development

☐ Job Training or Placement

☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income <i>(circle range)</i>	Education <i>(circle highest level completed)</i>	Age _____
Under \$35,000	No High School Diploma	Race/Ethnicity _____
\$35,000-\$50,000	High School Diploma/Equivalent	Marital/Family Status _____
\$50,000-\$75,000	Trade/Vocational School	Gender Identity _____
\$75,000-\$100,000	Some College/No Degree	Veteran Status (y/n) _____
\$100,000-\$250,000	Associates Degree	Sexual Orientation _____
Over \$250,000	Bachelors Degree	Religious Affiliation _____
	Master's Degree	<i>(If any)</i>
	Doctorate	

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

Kalamazoo Neighborhoods:

Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

The Foundation for Excellence has contracted with us, the Kalamazoo Community Foundation, as a Governance Facilitator, responsible for the coordination, identification, and selection of persons as Stakeholder Directors to be recommended to the City Commission for nomination.

The Kalamazoo Community Foundation is the sole owner of the information collected on this form. We only have access to/collect information that you voluntarily give us through this tool, email or other direct contact from you.

We will not sell or rent this information to anyone.

We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence.

By submitting this form, you give the Kalamazoo Community Foundation permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.

Signature: _____

Date: _____

When complete, please return to:
FFE Governance Facilitator
Kalamazoo Community Foundation
c/o Sharon Brown
402 E. Michigan Ave.
Kalamazoo, MI 49007

Questions? Sharon Brown 269-381-4416 or sbrown@kalfound.org

SECTOR REVIEWER PARTICIPATION INSTRUCTIONS

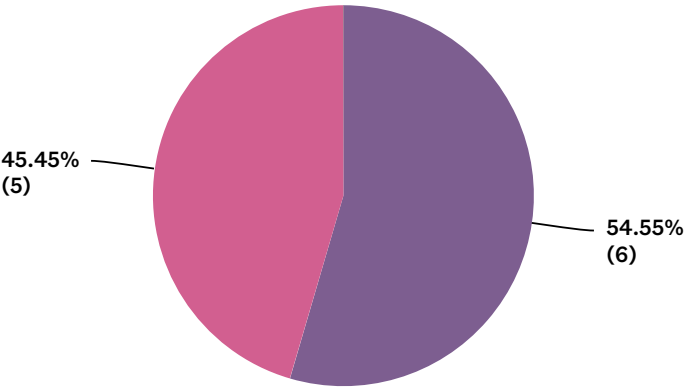
1. **By November 7, 2017** – Information Packets are emailed to Representatives, including:
 - a. Overview of Stakeholder Director Responsibilities and Characteristics
This should help you have a more robust understanding of what the Stakeholder Director Position entails
 - b. Confidentiality Policy
We will ask you to read and agree to abide by this policy to help ensure the confidentiality of this process
 - c. Conflict of Interest Policy
We understand that as leaders in your sector, it is likely you have relationships of varying degrees with several of the applicants up for review. We will ask you to read and agree to abide by this policy to help ensure we avoid conflicts of interest in the process
 - d. Application Materials
There are 35 applications from candidates who would like to be considered for this one position. Reviewing these applications and providing input is the most important part of your role (more on that below)
2. **November 7-12, 2017** – Representatives Complete an Independent Review:
 - a. We ask that you read over each application and any supplemental materials (bio, resume, etc.) that were submitted by the applicant.
 - b. As you review, please make a note of:
 - i. Questions left unanswered by the materials
 - ii. Concerns raised in the reviewing process
 - iii. Helpful insights or comments that may benefit other reviewers (please only use FIRST HAND knowledge – not information you heard from someone else.)
3. **Prior to Conference Call** – Help us prioritize our time together by completing the online Conversation Priority Tool
 - i. Note any candidates for which you have a Conflict of Interest
 - ii. Note the candidates you feel are most important to discuss on the call due to questions, concerns, or valuable information to share**NOTE: We will not have time to discuss each candidate in depth.**
4. **November 9-16 – Conference Calls** - It will be helpful to have the application materials and any notes handy to reference during the call.
5. **November 20** - Complete the final Candidate Ranking Tool online
 - a. This tool will allow you to choose your top 5 candidates, as well as add any notes or comments on other applicants. This information will help the team balance all the input from the 8 different sectors to create a balanced slate of recommended nominees for the City Commission

We hope this whole process will take you about 2-3 hours over 2 weeks. We are immensely grateful for your willingness to support this process and the perspectives and insights you can share in helping to narrow this pool of candidates. If you have any questions at all, please don't hesitate to ask.

AFTER-ACTION REPORT: SECTOR REVIEWER FEEDBACK

Q3 I understood my role and what was expected of me in the process of prioritizing the Stakeholder Directors for the FFE.

Answered: 11 Skipped: 0



Strongly Disagree

Disagree

Slightly Disagree

Neither Agree or Disagree

Slightly Agree

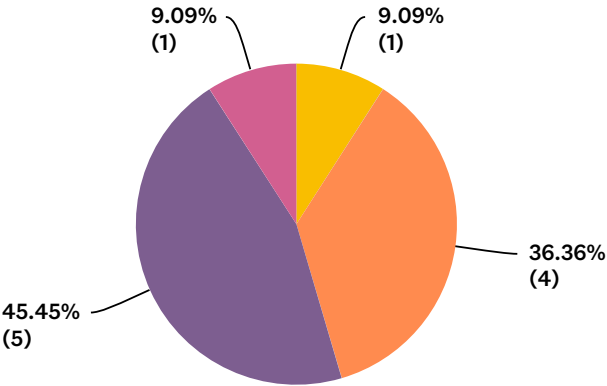
Agree

Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	54.55% 6	45.45% 5	11	6.45

Q4 The information provided was clear, understandable, and sufficient to complete my role in the prioritization process for the FFE Stakeholder Directors.

Answered: 11 Skipped: 0



Strongly Disagree

Disagree

Slightly Disagree

Neither Agree or Disagree

Slightly Agree

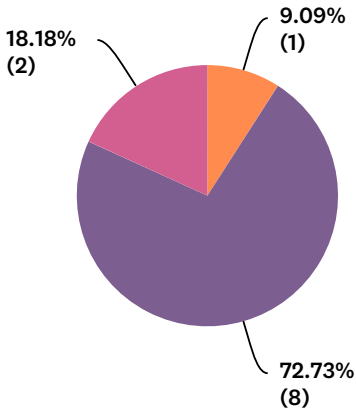
Agree

Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	0.00% 0	0.00% 0	9.09% 1	0.00% 0	36.36% 4	45.45% 5	9.09% 1	11	5.45

Q5 I had sufficient time to complete my role in the prioritization process for the FFE Stakeholder Directors.

Answered: 11 Skipped: 0

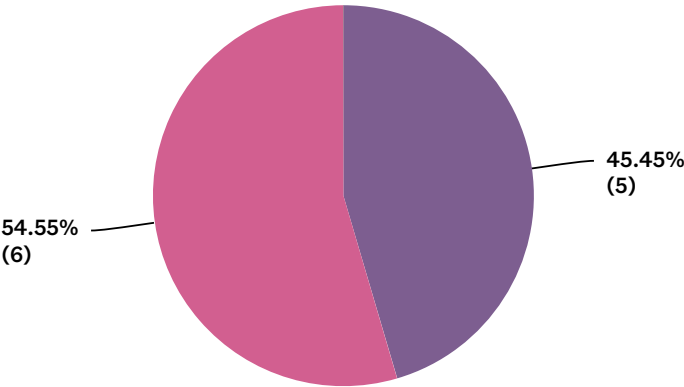


Strongly Disagree Disagree Slightly Disagree Neither Agree or Disagree
Slightly Agree Agree Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	0.00% 0	0.00% 0	0.00% 0	0.00% 0	9.09% 1	72.73% 8	18.18% 2	11	6.09

Q6 The conference call to review the applicants was a helpful part of the process.

Answered: 11 Skipped: 0



Strongly Disagree

Disagree

Slightly Disagree

Neither Agree or Disagree

Slightly Agree

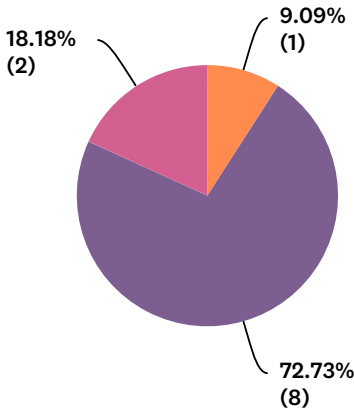
Agree

Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	45.45% 5	54.55% 6	11	6.55

Q7 I was able to add value to the FFE Stakeholder Director prioritization process.

Answered: 11 Skipped: 0



Strongly Disagree

Disagree

Slightly Disagree

Neither Agree or Disagree

Slightly Agree

Agree

Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	0.00% 0	0.00% 0	0.00% 0	0.00% 0	9.09% 1	72.73% 8	18.18% 2	11	6.09

Q8 Please share any additional feedback, insights or opportunities for improvement that we can use to improve this process for future appointments.

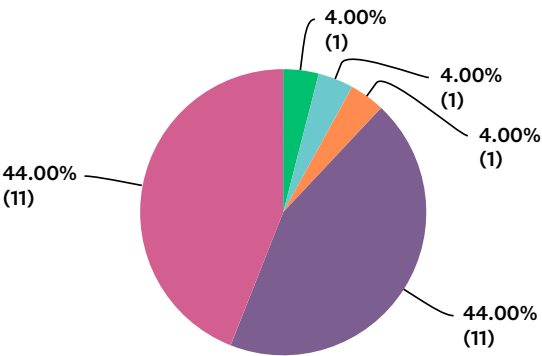
Answered: 8 Skipped: 3

#	RESPONSES	DATE
1	Recommend all applicants be required to give information about themselves. Many applicants did not give us more than basic information. If we did not know the candidate there was no way to make a judgement as to their qualifications for the position.	12/4/2017 11:06 AM
2	This was a lot of data/information to collect, organize and disseminate. I want to applaud the community foundation on a job well done. And the facilitation for the call was excellent.	11/30/2017 12:57 PM
3	We received applications from individuals who did not necessarily identify the sector I was working with as their first choice. It might have been a good idea to explain that those applications were also shared with other sectors. I thought the opportunity to talk with others on the sector selection committee was extremely helpful.	11/30/2017 10:13 AM
4	It was valuable to me to have a primary contact person (Sharon) for seeking clarification or additional instruction. It helped me to be more effective in my role.	11/30/2017 9:11 AM
5	It would've helped to spend more time on the call discussing our finalists.	11/30/2017 8:36 AM
6	I appreciate the opportunity to participate with other community partners in the prioritization process; that was very interesting and new to me. The facilitator did a wonderful job of moving the conference call along, while being attentive to the input from us. A little more clarity in the instructions for the reviewers will help in the future.	11/29/2017 8:07 PM
7	The information we were suppose to provide on the conference call was not very clear. I was under the impression it was to provide any additional information we needed on a candidate to make a decision. However, it turned out it was to provide our rankings.	11/29/2017 7:09 PM
8	While the conference call was helpful -- it did allow for more outspoken members on the call to sway the selection of candidates to his/her thought process. For our topic - business/finance -- the additional materials that should have been included in our initial informational packet were not included. Nonetheless, the conference call allowed for personal opinion to override the materials we were given to select candidates. In the future, I would not include the call as part of the process.	11/29/2017 4:58 PM

AFTER-ACTION REPORT: APPLICANT FEEDBACK

Q3 I understood the duties and responsibilities of the FFE Stakeholder Director role I was seeking before I completed my application.

Answered: 25 Skipped: -1

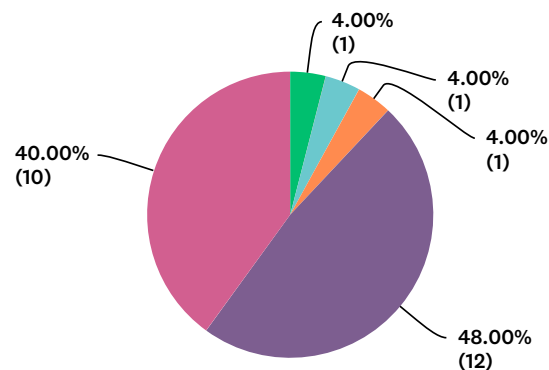


Strongly Disagree Disagree Slightly Disagree Neither Agree or Disagree
Slightly Agree Agree Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	4.00% 1	0.00% 0	0.00% 0	4.00% 1	4.00% 1	44.00% 11	44.00% 11	25	6.12

Q4 The application itself was easy to understand and complete.

Answered: 25 Skipped: -1

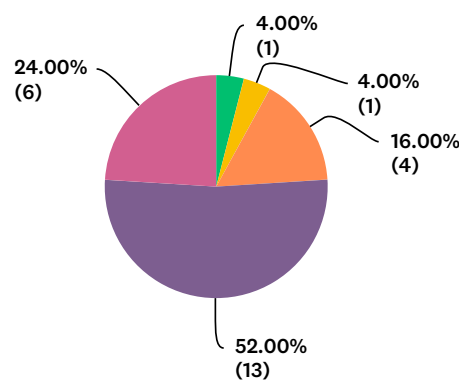


Strongly Disagree Disagree Slightly Disagree Neither Agree or Disagree
Slightly Agree Agree Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	4.00% 1	0.00% 0	0.00% 0	4.00% 1	4.00% 1	48.00% 12	40.00% 10	25	6.08

Q5 I was able to provide sufficient information to the selection team through the application process.

Answered: 25 Skipped: -1

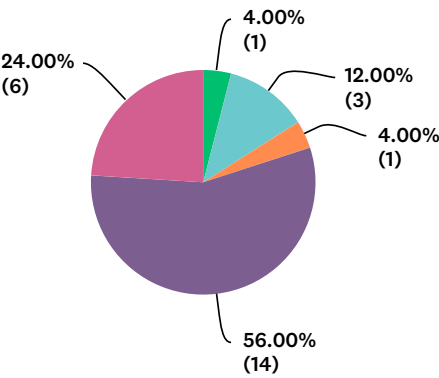


Strongly Disagree Disagree Slightly Disagree Neither Agree or Disagree
Slightly Agree Agree Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	4.00% 1	0.00% 0	4.00% 1	0.00% 0	16.00% 4	52.00% 13	24.00% 6	25	5.76

Q6 Communications throughout the application and selection process were sufficient.

Answered: 25 Skipped: -1

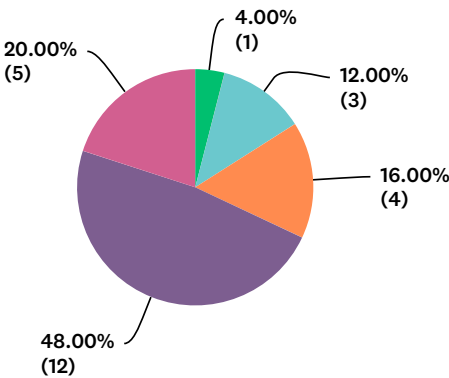


Strongly Disagree Disagree Slightly Disagree Neither Agree or Disagree
Slightly Agree Agree Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	4.00% 1	0.00% 0	0.00% 0	12.00% 3	4.00% 1	56.00% 14	24.00% 6	25	5.76

Q7 I am confident that the application/selection process is transparent and equitable.

Answered: 25 Skipped: -1

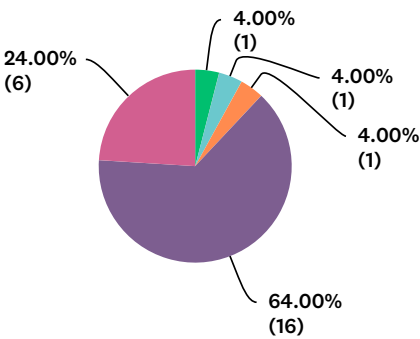


Strongly Disagree Disagree Slightly Disagree Neither Agree or Disagree
Slightly Agree Agree Strongly Agree

	STRONGLY DISAGREE	DISAGREE	SLIGHTLY DISAGREE	NEITHER AGREE OR DISAGREE	SLIGHTLY AGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
☆	4.00% 1	0.00% 0	0.00% 0	12.00% 3	16.00% 4	48.00% 12	20.00% 5	25	5.60

Q8 Overall, how satisfied were you with the application process:

Answered: 25 Skipped: -1



Extremely Dissatisfied Dissatisfied Somewhat Dissatisfied
Neither Satisfied or Dissatisfied Somewhat Satisfied Satisfied
Extremely Satisfied

	EXTREMELY DISSATISFIED	DISSATISFIED	SOMEWHAT DISSATISFIED	NEITHER SATISFIED OR DISSATISFIED	SOMEWHAT SATISFIED	SATISFIED	EXTREMELY SATISFIED	TOTAL	WEIGH AVERA
☆	4.00% 1	0.00% 0	0.00% 0	4.00% 1	4.00% 1	64.00% 16	24.00% 6	25	

Q9 Please share any additional feedback, insights or opportunities for improvement that we can use to improve this process for future appointments.

Answered: 9 Skipped: 15

#	RESPONSES	DATE
1	For persons who have never worked in the City Government environment, I doubt that they really understand the complications of unions, ordinances, etc associated with the City of Kalamazoo processes	12/6/2017 4:21 PM
2	This was the most thorough application process I have ever completed.	11/30/2017 11:11 AM
3	Great initiative which will make a huge difference for our wonderful city and its community! Congrats on all the good work!	11/30/2017 9:12 AM
4	The process was well thought out in my opinion.	11/30/2017 8:40 AM
5	It must be difficult to judge candidates without an in-person interview and discussion of a range of pertinent topics. That may be an opportunity to consider next time. Regarding the application process, I found it efficient and all related communications (phone call, emails) gave me a positive impression of the City Commission and the Kalamazoo Community Foundation.	11/30/2017 5:56 AM
6	the process was fine , I am still curious why all members should not be residents of the city. It is a large university town with many professionals. I think diversity is a good idea, and it can be maintained with highly qualified city residents	11/29/2017 11:18 PM
7	Please make the application a pdf that can be completed online!	11/29/2017 7:40 PM
8	might have started sooner, to inform applicants	11/29/2017 7:05 PM
9	The communication regarding updates were good. Not too much, but enough to let one know that the process is still moving forward.	11/29/2017 6:05 PM

AFTER-ACTION REPORT: FACILITATOR FEEDBACK

On a scale of 1-7, with 1 being low quality and 7 being high quality, how would you rate the input and recommendation provided by each sector?

Arts:.....5

Improve with additional outreach efforts

Business/Banking:6

No suggestions

Education:.....6

No suggestions

Faith-based:.....5

Improve with additional outreach efforts

Healthcare:5

Improve with additional outreach efforts

Housing:5

Improve with additional outreach efforts

Nonprofit:6

No suggestions

Neighborhood:4

Improve with a more inclusive process and more focus on skills in applications.



MEMORANDUM

DATE: December 8, 2017
TO: Kalamazoo City Commission
FROM: Carrie Pickett-Erway
SUBJECT: Recommended Candidates for Nomination to
the Foundation for Excellence Board of Directors

As the contracted Governance Facilitator for the Foundation for Excellence (FFE), the Kalamazoo Community Foundation (KZCF) is happy to present this slate of ten candidates recommended for nomination to the inaugural FFE Board of Directors. Below you will find a brief description of each candidate and the rationale for the selection of these top ten candidates for nomination. In addition, attached to this memo are the application materials submitted by these ten candidates.

OVERALL COMPOSITION

The overarching goal of the Governance Facilitator role is to deliver recommendations for candidates to the FFE Board of Directors which will be well-positioned and well-suited to the essential governance work of the FFE. To achieve this, the overall composition of the board must include a variety of skills and expertise, diverse perspectives, and strong representation of the key sectors of the City of Kalamazoo identified within the FFE Bylaws (Attachment A).

The slate detailed below achieves this balance. All ten key skills and abilities identified by the City are represented, with several of the areas listed as qualities of multiple candidates. The candidates come from a variety of positions within the community, from executive-level leadership to informal or grassroots-level networks. In addition, these candidates represent a blend of both experienced positional leaders and new, fresh voices lifting up new perspectives. There are eight residents of the City of Kalamazoo proper, and two persons residing outside the City limits, each with deep ties to the community through their professional roles.

In addition to the broad skillsets represented, the diversity of perspectives present in this slate is notable, as well. Across age, gender, race, education level, income level, religious affiliation, and physical ability there are a variety of life experiences and viewpoints expressed. A chart highlighting this demographic spread is included in the Recommended Slate Matrix (Attachment C).

SECTOR DESCRIPTIONS (from FFE Bylaws)

1. Arts – from a local nonprofit art, music, or performing arts organization
2. Business/Banking – a respected business person whose principal place of business is located in the City of Kalamazoo. Preference shall be given to someone involved in banking and financial institutions that have a significant corporate presence in the City of Kalamazoo, which may include national banks, state chartered banks, state chartered trust banks, and credit unions.
3. Education – from local educational institutions including, but not limited to, Kalamazoo Public Schools, Kalamazoo Valley Community College, Kalamazoo College, Western Michigan University (including the Stryker School of Medicine and Cooley Law School), and other private educational institutions as may be identified by the City Commission.
4. Faith-Based – local ministers or laypersons from local religious institutions, churches, mosques, synagogues, and such other faith-based providers of religious and social services
5. Healthcare – representatives of Borgess Hospital Corporation, Bronson Methodist Hospital, and other major providers of healthcare services operating within the City of Kalamazoo
6. Housing – nonprofit and for-profit entities whose core function or purpose is the provision of affordable housing
7. Neighborhood (3) – persons living in three neighborhoods in the City of Kalamazoo with an organized neighborhood association. Best efforts shall be made to seek stakeholders from the various neighborhoods on a revolving basis, with priority given to those neighborhoods where at least 51% of households have incomes at or below 80% of the area median income. No organized neighborhood association shall have more than one (1) representative on the Board at one time.
8. Nonprofit – from a group of persons representing nonprofit organizations whose mission or purpose is to advocate for and/or provide supportive services to local families and individuals

RECOMMENDED GENERAL DIRECTORS SERVICE TERMS

As outlined in the FFE Bylaws, Stakeholder Directors and At-Large City Director (collectively referred to as "General Directors") will be appointed "to serve on the Board for a three (3) year term with the terms of one-third of the General Directors expiring each year." To accomplish this goal, the initial terms of this inaugural board must be divided up into one-, two-, and three-year terms, each eligible for reappointment at the end of their term. Per the FFE Bylaws, those serving one- or two-year terms will be eligible for reelection to two additional three-year terms (beyond their partial term) before maxing out the "two (2) consecutive three-year terms" limit.

To that end, the following terms are recommended, with rationale provided:
(see in Gantt Chart form – Attachment B)

INITIAL 3-YEAR TERMS (January 2018 – December 2020)

- Neighborhood Stakeholder Director (seat 1) – *to ensure one neighborhood seat is up for appointment each year in perpetuity*
- Education Stakeholder Director
- Healthcare Stakeholder Director
- At-Large City Director

INITIAL 2-YEAR TERMS (January 2018 – December 2019)

- Neighborhood Stakeholder Director (seat 2) – *to ensure one neighborhood seat is up for appointment each year in perpetuity*
- Affinity/Nonprofit Stakeholder Director
- Arts Stakeholder Director
- Business/Banking Stakeholder Director

INITIAL 1-YEAR TERMS (January 2018 – December 2018)

- Neighborhood Stakeholder Director (seat 3) – *to ensure one neighborhood seat is up for appointment each year in perpetuity*
- Faith-based Stakeholder Director – *this sector received the fewest number of applications, making it worthy to consider increased, targeted outreach when it becomes necessary to refill this seat*
- Housing Stakeholder Director – *this sector received few applications from key housing organizations in the community, making it worthy to consider increased, targeted outreach when it becomes necessary to refill this seat*

Foundation For Excellence
RECOMMENDED Board of Directors Rotation Schedule

		2018	2019	2020	2021	2022	2023	2024	2030	2031	2032
Commission Appointees	1 Mayor: Bobby Hopewell <i>Ex Officio Director</i> (term of office)										
	2 Manager: Jim Ritsema <i>Ex Officio Director</i> (as long as holds position)										
	3 Commissioner: David Anderson <i>Commision Director</i> (12/4/17- may not exceed elected term)										
	4 Commissioner: Jack Urban <i>Commision Director</i> (12/4/17- may not exceed elected term)										
	5 Commissioner: TBD <i>At-Large City Director</i> (1/2/18-12/31/20)										
Sector Representatives	6 Affinity Org (NPOs): Mia Henry <i>Stakeholder Director</i> (1/2/18-12/31/19)										
	7 Arts Community: Alisa Carrel <i>Stakeholder Director</i> (1/2/18 - 12/31/19)										
	8 Business/Banking: Adam McFarlin <i>Stakeholder Director</i> (1/2/18 - 12/31/19)										
	9 Education: Von Washington, Jr. <i>Stakeholder Director</i> (1/2/18-12/31/20)										
	10 Faith Based Organizations: Matthew Zerwekh <i>Stakeholder Director</i> (1/2/18 - 12/31/18)										
	11 Healthcare: Angela Graham-Williams <i>Stakeholder Director</i> (1/2/18 - 12/31/20)										
	12 Housing Sector: JoVaughan Head <i>Stakeholder Director</i> (1/2/18 - 12/31/18)										
Neighborhood	13 Neighborhood 1: Sandra Calderon-Huezo (Edison) <i>Stakeholder Director</i> (1/2/18-12/31/18)										
	14 Neighborhood 2: Alice Taylor (Northside) <i>Stakeholder Director</i> (1/2/18-12/31/19)										
	15 Neighborhood 3: Barbara Miller (Oakland/Winchell) <i>Stakeholder Director</i> (1/2/18-12/31/20)										

Key:

Initial Partial or Unexpired Term	***does not count towards term limit***
First Term	
Second Term (Term Limited)	
Successor Term	

Annual Meeting Reappoint/Replace:

2018 Seats #10, #12, #13
2019 Seats #6, #7, #8, #14
2020 Seats #5, #9, #11, #15

RECOMMENDED CANDIDATES FOR NOMINATION

(Complete applications materials for each candidate are found in Attachment D)

ARTS SECTOR – Alisa Carell

Key Competencies Reported: 6/10

Sector Ranking: Overall Top Ranked

Ms. Carell's background in the Arts impressed the sector leaders with its range and diversity across many genres. They also valued her previous experience working with city government. Sector leaders also lifted up personal experience of her open-mindedness and commitment to equity and diversity.

BUSINESS/BANKING SECTOR – Adam McFarlin

Key Competencies Reported: 2/10

Sector Ranking: Overall Top Ranked

Sector leaders hold Mr. McFarlin in high esteem due to the blend of experiences he brings from both the nonprofit and business ownership areas. He is seen as one with his ear to the small business community with top marks for his skillset, ability to represent the sector, and his contribution of a unique and valuable perspective.

EDUCATION SECTOR – Von Washington, Jr.

Key Competencies Reported: 6/10

Sector Ranking: Overall Top Ranked

Mr. Washington is well respected by leaders in this sector based on his valued work in the K-12 education system, as well as his current role for the Kalamazoo Promise. He is regarded as a credible community leader with widespread connections. Despite residing outside the City limits, his deep ties to the community of Kalamazoo are significant.

FAITHBASED SECTOR – Matthew Zerwekh

Key Competencies Reported: 2/10

Sector Ranking: Overall Top Ranked

Mr. Zerwekh was recognized by the sector leaders who have experienced him as thoughtful and committed to the common good. In addition, his engagement with community efforts beyond his place of worship was respected. His ability to give voice to a non-majority faith was regarded as another strong positive trait.

HEALTHCARE SECTOR – Angela Graham-Williams

Key Competencies Reported: 7/10

Sector Ranking: Overall Top Ranked

Ms. Graham-Williams background serving vulnerable families facing behavioral health and substance abuse disorders was highly valued by sector leaders. She is viewed as well trained with excellent management experience and extensive knowledge commiserate with her doctorate degree. Her board and volunteer experience further demonstrate her high level of engagement with the community, despite residing outside the City limits.

HOUSING SECTOR – JoVaughan Head**Key Competencies Reported:** 7/10**Sector Ranking:** Overall Top Ranked

Mr. Head rose to the top of the candidate pool because of his experience finding collaborative solutions to complex problems for large companies and his knowledge of community strategy development. His volunteer work within a housing agency serving the most vulnerable families provides unique insight into the housing sector. Sector leaders valued the unique perspective gained through his previous experiences working in a variety of communities around the country and his strong commitment to anti-racism and working across socio-economic divides.

NONPROFIT SECTOR – Mia Henry**Key Competencies Reported:** 3/10**Sector Ranking:** Overall Top Ranked

Ms. Henry is well respected within the community, sector leaders also valued her experience in cross-sector collaborations and a systems approach. Her expertise in youth development, education, and training, along with her key relationships with national equity and justice organizations, are appreciated as strong additions to the collective skillset of the board.

NEIGHBORHOOD SECTOR – Because this sector had the most overall candidates to select from, the ranking results were also spread across many candidates. Clear front-runners were not easily identifiable. Therefore, the input of the sector leaders was weighed along with the overall composition of the final slate. Candidates for the neighborhood sector were selected to compliment the slate over all. Candidates representing specific priority neighborhoods, as detailed in the FFE Bylaws, were given more consideration.

EDISON – Sandra Calderon-Huezo**Key Competencies Reported:** 3/10**Sector Ranking:** Not Ranked in Top 5

Ms. Calderon-Huezo does not currently hold position on a neighborhood association or city committee, her engagement has been mainly through community events and nonprofits. This allows her to bring a fresh perspective to the collaborative efforts of the FFE board. Drawing on her work within the Latino community will facilitate her ability to lend voice to an often-underrepresented segment of the City.

NORTHSIDE – Alice Taylor**Key Competencies Reported:** 1/10**Sector Ranking:** Ranked in Top 5

As a lifelong resident of this community, Ms. Taylor will provide important insight and representation from the perspective of the Northside neighborhood. Her experience as a trustee and chairperson for a labor union give her valuable knowledge of board governance. Furthermore, her theological training and street ministry work provide unique networks and another perspective into a faith community.

OAKLAND/WINCHELL – Barbara Miller

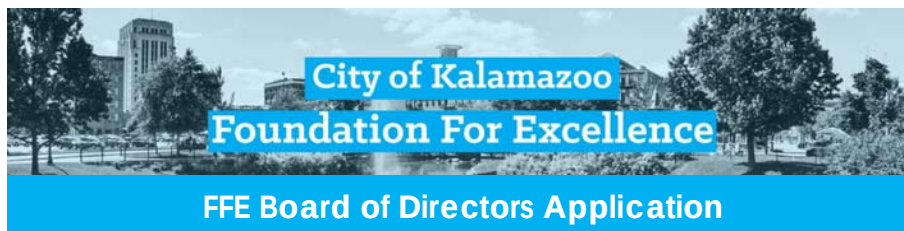
Key Competencies Reported: 5/10

Sector Ranking: Ranked Second Overall

Ms. Miller's past experience serving on City Commission and in other elected roles is seen as an asset. Her background is in a broad range of nonprofits from multiple sectors and municipal committees addressing a variety of issues. Another lifelong resident of Kalamazoo, she will provide deep knowledge of the community and will be able to draw upon years of experience with community projects to assist the board in meeting its goals.

Resident of COK	Skills/Abilities/Experience											Demographic Information									
	governance/Board Administration	Finance	Anti-poverty strategy	Community Knowledge	Economic Development	Community Development	Youth Development	Fundraising/Fund Development	Job Training/Placement	Neighborhood Improvement	Other	Age	Race/Ethnicity	Marital/Family Status	Gender Identity	Sexual Orientation	Education Level	Income	Veteran Status	Religious Affiliation (if any)	Other Diverse Perspective
	Y	X		X		X		X		X	X	45-54	Caucasian	Single	Female	Heterosexual	Master's Degree	\$50,001-\$75,000	No	Christian	Hearing Disabled
	Y	X						X				>35	Caucasian	Single/No kids	Male	Heterosexual	Master's Degree	\$50,001-\$75,000	No	N/A	
	N	X		X	X	X	X					45-54	African American	Married	Male	Heterosexual	Master's Degree	\$100,001-\$250,000	No	Non Denomnational	
	Y	X					X				X	>35		Married	Male	Straight	Other (Masters degree and Rabbinic Ordination)	\$100,001-\$250,000	No	Jewish	
	N	X		X	X	X	X	X				35-44	African American	Married w/ Children	Female	Heterosexual	Doctorate	\$100,001-\$250,000	No	Christian - Baptist	
	Y		X	X	X	X	X		X	X	X	>35	Black	Single	Male (he, him, his)	CIS	Bachelor's Degree	\$75,001-\$100,000	No		
	Y	X		X	X		X	X				64-74	White	Married	Female		Bachelor's Degree	\$100,001-\$250,000	No	Methodist	
	Y			X								55-64	African American	Single	Female		Associate's Degree	\$35,001-\$50,000	No	Galilee Baptist Church	
Y				X		X		X			X	35-44	Hispanic	Single	Female	Straight	Associate's Degree	Under \$35,000	No	Catholic	
Y	X		X				X				X	35-44	Black/African-American	Single	Cis-female	Heterosexual	Master's Degree	\$100,001-\$250,000	No		

Demographic Diversity:	Board of Directors	Applicant Pool	City of Kalamazoo
Age:	Three Millenials, Five GenX, Two Baby Boomer	Millenial - 20-35 (18%), GenX - 35-55 (47%), Baby Boomer -55-75 (32%)	Millenial (35%), GenX (19%), Baby Boomer (14%)
Race:	Three White/Six People of Color, three races/ethnicities represented	White (65.8%), Afr. Amer. (29.1%), Latino (1.8%)	White (68.1%), Afr. Amer. (22.2%), Latino (6.4%)
Family Status:	Four Married, Six Not Married, Both with and without children	Married Applicants (63%) application did not ask about children, children under 18 reported by 8% of applicants	Married Households (26.1%), Single (73.9%) Households with own children under 18 (23.3%)
Gender:	Four Men, Six Women	Male (52.5%), Female (46.2%)	Male (49.3%), Female (50.7%)
Sexual Orientation:	Eight identify as straight, none identify as LGBTQ, two did not answer	5% identified as not traditionally heterosexual	not available
Education:	Two Associate's Degrees, Two Bachelor's, Five Master's, One Doctorate	High Sc./Some College (15%), Assoc. (6%), Bach'r. (29%), Mast. or higher (48%)	High Sc./Some College (47.9%), Assoc. (9.1%), Bach'r. (18.6%), Mast. or higher (14.8%)
Income:	Spanning from under \$35,000/yr to over \$100,000/yr	Household: <\$35k (10%), \$35k-\$50k (6%), \$50-\$75k (18%), \$75-\$100k (13%), \$100k+ (41%)	Household: <\$35k (22%), \$35k-\$50k (15%), \$50-\$75k (23%), \$75-\$100k (16%), \$100k+ (24%)
Veteran Status:	No veterans in this first iteration of the board	Veterans (10%), Nonveteran (89%)	Veteran (10.9%), Nonveteran (89.1%)
Religious Background:	Six Christians of different backgrounds, one Jewish, three non-identified	54% identified as Christian (Protestant and/or Catholic), 1.2% as Jewish, .6% as Islam, .6% as Hindu, and 11% as non-affiliate/non-religious	not available
Physical Ability:	One hearing disabled (not deaf)	not asked on application	able bodied (86.2%),differently abled (13.8%)
Neighborhoods	Edison*, Oakland/Winchell, and Northside* (Also Residents from:Parkview Hills, Stuart, and Whites/Bronson/Edgemoor)	Central Bus. (3%), Eastside (3%), Edison (6%), Milwood (3%), Northside (6%), Oakland/Winchell (7%), Vine (4%), Westnedge Hill (6%), Westwood (5%), Less than 3% - Arcadia, Fairmont, Hill N Brook, Oakwood, Parker/Duke, Parkview Hills, Parkwyn Village, South Westnedge, Stuart, W. Kilgore, W. Main Hill, Whites/Edgemooore/Bronson	not available
*Priority Neighborhoods, per FFE Bylaws			



First Name: Alisa **Last Name:** Carrel

Who nominated you: Alice Kemerling

Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

City Resident: Yes

Employer: Gilmore Keyboard Festival **Position/Title:** Assistant Director of Development

Sector (Choice #1): Arts

Sector (Choice #2): Affinity Organization/ Non-Profit

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Fundraising/Fund Development
- Neighborhood Improvement
- Previous experience working within a city government structure

Please describe the skills and experience indicated above: I moved back to Kalamazoo five years ago from the Washington, DC area. In Alexandria, Virginia, I led the city's arts council (Office of the Arts). In that capacity, I managed the City's grant-making program and public art program, among other activities. Through the public art program, I worked with the City's Department of Planning & Zoning, private developers, neighborhood residents (stakeholders), and artists. While in Alexandria, I served on the boards of the Alexandria Arts Forum (President, two years), Cultural Alliance of Greater Washington, Washington Metropolitan Philharmonic, Alexandria Commission for the Arts, Friends of the Torpedo Factory Art Center, and Alexandria Arts Safari. Since moving back home to Kalamazoo, I have served on the board of the Kalamazoo Symphony Orchestra League, and am currently on the boards of Fontana Chamber Arts and the Stulberg International Spring Competition. My entire career has been in arts management and I am currently the Assistant Director of Development at the Gilmore Keyboard Festival.

Age: [REDACTED]
Race/Ethnicity: [REDACTED]
Marital/Family Status: [REDACTED]
Gender Identity: [REDACTED]
Sexual Orientation: [REDACTED]
Education Level Completed: [REDACTED]
Other:

Household Income: [REDACTED]

Veteran Status: [REDACTED]

Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: I am hearing disabled (not deaf). Having previously lived in a large metropolitan area, I bring experience of working with people from many races, backgrounds and perspectives.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

ALISA J. CARREL

KEY QUALIFICATIONS

- 12 years senior management experience
- Skilled at writing and reviewing grants/managed an annual grantmaking program of \$220,000
- Experience in non-profit, for-profit, and government environments
- Adept at building community partnerships and cultivating relationships

PROFESSIONAL EXPERIENCE

IRVING S. GILMORE INTERNATIONAL KEYBOARD FESTIVAL, Kalamazoo, MI

Assistant Director of Development, 2013 – Present

- Lead grant-seeking efforts, write more than 20 grant applications annually; awarded grants from state and national government agencies
- Secure Festival corporate sponsorships and manage sponsor recognition and benefits
- Manage \$275,000 annual fund campaign, donor recognition and benefits
- Manage comprehensive data collection and input for annual DataArts project
- Assist with program evaluation, strategic planning, and special events

STULBERG INTERNATIONAL STRING COMPETITION, Kalamazoo, MI

Executive Director, 2012 – 2013

Strategic Activities & Governance:

- Implemented and updated strategic plan, developed annual work plan
- Managed the activities of the Board of Directors and committees
- Developed and managed budget, restructured financial reporting to increase transparency and understanding, and conform with accounting standards; exceeded income projections

Stakeholder Engagement, Fundraising & Marketing:

- Cultivated relationships with stakeholders and program collaborators
- Led grant-seeking efforts: secured first ever grant award from the state
- Developed first corporate solicitation package and prospect list: increased sponsorships by 600%
- Managed gift records and donor recognition
- Created and implemented marketing plans: increased ticket revenue by 78%, designed program book and increased ad sales revenue by 734%; served as spokesperson and press contact

Program Management:

- Managed annual competition, education outreach program and donor cultivation events: converted competition application process to electronic submission (20% increase in applications)

CITY OF ALEXANDRIA, VIRGINIA

Director, Office of the Arts (working title), 2008 – 2012

Deputy Director, Department of Recreation, Parks & Cultural Activities (official title)

Strategic Activities & Governance:

- Developed city's first Public Art Policy that specified city and developer funding of public art
- Guided and developed arts-related strategies, policies and procedures and presented recommendations to stakeholders, Arts Commission, Planning Commission and City Council

- Wrote, administered, evaluated and updated 3-year business plan and annual work plan
- Prepared and administered annual operating budget of \$700,000 and capital budget of \$2 million
- Worked in tandem with the Alexandria Commission for the Arts (volunteer board)
- Supervised and provided leadership and development to nine employees and 100+ volunteers
- Managed two arts facilities

Stakeholder Engagement, Fund Raising & Marketing/Public Relations:

- Provided excellent public service to Alexandria residents, business owners, workers, visitors
- Worked closely with Public Art stakeholder committees
- Raised funds for programs, special events, and public art
- Led grant seeking efforts: awarded grants from the Virginia Commission for the Arts
- Designed and implemented marketing and public relations plans

Program & Grant Management:

- Oversaw management of granting program, providing \$200,000 in grant awards annually
- Directed the [Alexandria Film Festival](#), Alex Arts Awards, artist receptions and other events
- Managed 5 concurrent public art projects, from request for proposals (RFPs) to installation
- Worked with City agencies to ensure integration of the arts into property development
- Coordinated more than 20 concurrent arts classes for the public

Advocacy:

- Served as spokesperson and represented arts community at meetings and public forums
- Advocated for policies and funding to the City Council, Mayor, City Manager and the public

LIBRARY OF CONGRESS, Washington, DC

Law Library of Congress Program Specialist, 2006 – 2008

Special Events:

- Organized 2008 Wickersham Award Dinner honoring retired Associate Justice Sandra Day O'Connor, secured event underwriters and committee members, designed printed program
- Organized 175th Anniversary Gala Dinner for the Law Library of Congress, worked with Chairman Jeffrey Toobin of CNN; secured event underwriters; designed invitation and program; selected menu, table design and music; organized reception for Honorary Committee
- Planned, promoted and managed legal film series
- Created speaker series featuring members of Congress and legal experts
- Managed the Global Legal Information Network Annual Dinner
- Organized other special events including 175th Anniversary Staff Reunion, Law Day, Constitution Day; visits and tours by leaders of the American Bar Association and foreign delegates

Stakeholder Engagement, Fundraising & Marketing/Public Relations:

- Worked with current and former members of Congress
- Assisted with re-launch of the Friends of the Law Library of Congress 501(c)3
- Wrote Annual Report for the Law Library of Congress
- Assisted with design layout, image selection and text for institutional brochure, which was awarded the American Association of Law Libraries/West "Excellence in Marketing" Award
- Designed and published monthly web-based newsletter for 100+ Law Library staff
- Played critical role in the launch of the revised Law Library of Congress website and wrote content on news and events for web casts, RSS feeds and e-mail blasts
- Designed and distributed invitations, flyers and posters for all programs and special events
- Wrote all press releases and served as press contact for Law Library of Congress

Ovation – The Arts Network, Alexandria, VA (now located in Santa Monica, CA)

Director of Marketing & Cultural Outreach, 2000 – 2006

Community Marketing Manager, 1998 – 2000

Special Events

- Managed high-profile public relations events including lectures, receptions, and tours with VIPs and cultural and political leaders; created multiple “launch” events throughout the country

Marketing

- Managed corporate giving and event sponsorship program
- Drove brand recognition with sponsorships, arts contests with The White House, advertisement campaigns, promotional product development, direct mail and website
- Produced and distributed quarterly Ovation Program Guide (10,000+ distribution)

Press

- Served as primary press contact
- Wrote press releases and program descriptions and distributed to media outlets

Program Acquisition & Scheduling

- Worked closely with national and international distributors and institutions to acquire content
- Reviewed and fulfilled program contracts including payments and copyright requirements
- Presented strategies to affiliate and ad sales staff, worked with on-air and on-line promotions
- Created all daytime program schedules and distributed to national listings services
- Evaluated viewer feedback and Nielsen Ratings
- Facilitated the closed captioning of 100% of documentary programs in library

Outreach

- Planned, implemented and managed outreach initiatives in support of sales strategies and in partnership with cultural organizations, agencies and cable systems.
- Led Ovation’s education initiative ArtsZone, which fosters the use of its programs to expand and enhance learning for students nationwide through on-line resources
- Coordinated Tape Lending Library offering free programs to educators in underserved areas
- Provided free promotional video placements to cultural institutions

Alexandria Symphony Orchestra, Alexandria, VA

Development Director, 1997 – 1998

- Designed fundraising plan targeting individuals, foundations, government and corporations
- Managed budget and tracked giving statistics
- Managed grants-seeking program including research, writing, fulfillment and evaluation
- Created and planned receptions and fundraising events
- Created marketing vehicles, which increased single ticket sales by 60% in one year
- Managed the production of season playbill, concert posters and invitations
- Served as Symphony spokesperson during five-month vacancy of Executive Director position

Folger Shakespeare Library, Washington, DC

Development Services Manager, 1992 – 1997

- Served integral role in creative and logistical planning of annual \$1,000/ticket Folger Gala
- Produced Library’s Annual Report and Donor Honor Roll
- Managed and evaluated all direct mail solicitations for membership renewals and acquisitions
- Researched giving potential of prospects and current donors; tracked cultivation and donations
- Managed database conversion of 20,000+ donor records and integration with ticket sales

VOLUNTEER EXPERIENCE

- Fontana Chamber Arts, Board Officer, 2015 - Present
- Stulberg International String Competition, Board Member, Present
- Education for the Arts, Grants Panelist, 2014 – 2015
- Kalamazoo development professionals group, Co-founder and member, 2014 – Present
- Art League, Nominating Committee member, 2015
- Cultural Alliance of Greater Washington, Board Member, 2010 – 2012
- Washington Metropolitan Philharmonic, Board Member, 2006 – 2008
- Alexandria Commission for the Arts, Commissioner, 1998 – 2004
- Alexandria Arts Forum, President, 2001 – 2003; Vice President, 1999 – 2001, 2003 – 2004
- Friends of the Torpedo Factory Art Center, Board Member, 1999 – 2002
- Alexandria Arts Safari, Board Member and Public Relations Chair, 1999
- The John F Kennedy Center for the Performing Arts, Alliance for Arts Education Intern, 1991

EDUCATION

- Florida State University, Tallahassee, FL: Master of Music Education/Arts Administration, 1991
- University of Texas, Austin, TX: Bachelor of Arts in Music, 1989
- Interlochen Arts Academy, Interlochen, MI: High School Diploma with honors (piano), 1985

COMPUTER SKILLS

- Microsoft Office
- Tessitura, Raiser's Edge, DonorPerfect, GiftWorks, Talisma, Adobe Creative Suite (PhotoShop, Illustrator, InDesign), DreamWeaver, WordPress, QuickBooks

AWARDS

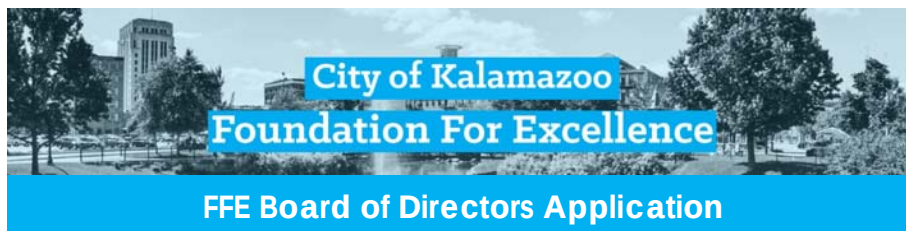
- Alex Award, Alexandria Commission for the Arts, 2012
- Special Achievement Awards, Library of Congress, 2007, 2008
- Cultural Affairs Award, City of Alexandria Commission for Women, 2004
- Commendation, House of Delegates of the Commonwealth of Virginia, 2004
- Award of Harmony, Alexandria Harmonizers, 2003
- Distinguished Employee Award, Folger Shakespeare Library, 1993

PUBLIC ART MANAGEMENT

- *Doppler Effect*, artist Heidi Lippman, Mark Transportation Center, Alexandria, VA, 2012
(<http://www.heidilippman.com/#!doppler/c636>)
- *Path of Thorns and Roses*, Freedmen's Cemetery, artist Mario Chiodo, Alexandria, VA, 2014
(<http://freedommarchofart.com/thepathofthornsandroses.html>)

PROFESSIONAL & ORGANIZATIONAL MEMBERSHIPS

- Association of Fundraising Professionals
- Rotary Club of Kalamazoo
- Kalamazoo Symphony Orchestra League



First Name: Adam **Last Name:** McFarlin

Who nominated you: self

Address: [REDACTED]

Phone Number: [REDACTED]

Email: [REDACTED]

City Resident: Yes

Employer: Kalamazoo Candle Compan **Position/Title:** Owner

Sector (Choice #1): Business/Banking

Sector (Choice #2): Affinity Organization/ Non-Profit

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Fundraising/Fund Development

Please describe the skills and experience indicated above: Before starting Kalamazoo Candle Company I work in the nonprofit sector for a variety of organizations in a mostly fundraising capacity. In addition, one of those positions was at ONEplace@kpl. In this position I assisted the development of fundraising and marketing plans and had become well versed in board governance and nonprofit implementation.

Age: [REDACTED]

Race/Ethnicity: [REDACTED]

Marital/Family Status: [REDACTED]

Gender Identity: [REDACTED]

Sexual Orientation: [REDACTED]

Education Level Completed: [REDACTED]

Other:

Household Income: [REDACTED]

Veteran Status: [REDACTED]

Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: I believe I have a unique perspective as a former nonprofit professional working with a variety of organizations in neighborhoods and around the city as well as an entrepreneur that started and grew a business in the city.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination

process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Von **Last Name:** Washington Jr.

Who nominated you: Ronda Stryker

Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

City Resident: No

Employer: The Kalamazoo Promise **Position/Title:** Executive Director, Community Relations

Sector (Choice #1): Education

Sector (Choice #2): Housing

Sector (Choice #3): Health Care

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

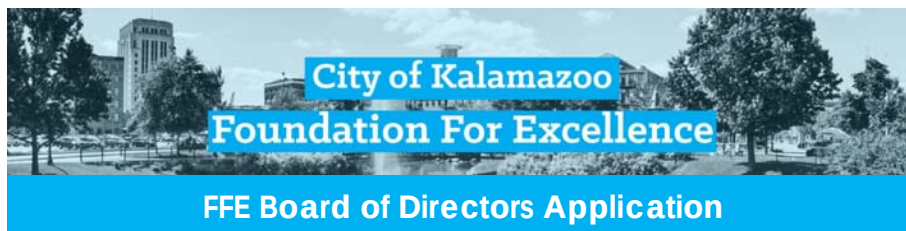
- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development

Please describe the skills and experience indicated above: As a member of several local boards and years of work in the education system I have had a long history of experience in several of the areas listed above. I am a member of the following boards: Bronson Health Foundation, KIA, Gilmore Keyboard Festival, L.I.S.C., Harold and Grace Upjohn Foundation. I spent 20 plus years in education with a long tenure as the principal at Kalamazoo Central High School. The Kalamazoo Promise was announced the year I started with The Promise and have worked with the scholarship each year as an administrator and now directly as an employee. I also worked for Southwest Michigan First and my priority was Economic Development.

Age: [REDACTED]
Race/Ethnicity: [REDACTED]
Marital/Family Status: [REDACTED]
Gender Identity: [REDACTED]
Sexual Orientation: [REDACTED]
Education Level Completed: [REDACTED]
Other:
Household Income: [REDACTED]
Veteran Status: [REDACTED]
Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: I have lived in over 10 communities and spent several years in the education sector as well as economic development and community development. I also spent several years as a children's librarian and athletic coach. I did my masters degree at Western Michigan University.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Matthew **Last Name:** Zerwekh

Who nominated you: Dr. Charlae Davis, Director ISAAC Elder Doug King, President ISAAC

Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

City Resident: Yes

Employer: Temple B'nai Israel **Position/Title:** Rabbi

Sector (Choice #1): Faith Community
Sector (Choice #2): Affinity Organization/ Non-Profit
Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration
Skills/Experience (Choice #2):
Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Youth Development
- Connections to and relationships with Kalamazoo faith community

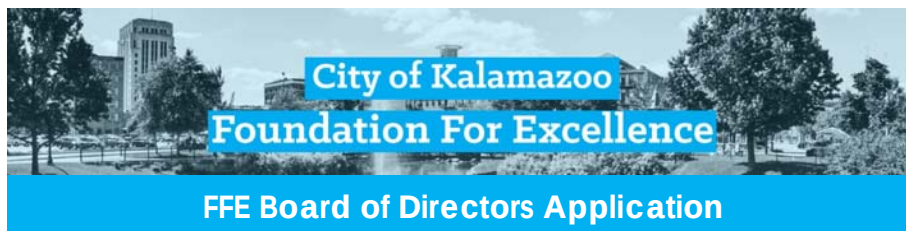
Please describe the skills and experience indicated above: Have led and served on leadership boards for various nonprofits and religious organizations for past 15 years. Extensive experience working with youth groups, including teen philanthropy organizations as well as teen leadership boards Active member of the Kalamazoo faith community with relationships with various clergy of different faiths and denominations

Age: [REDACTED]
Race/Ethnicity:
Marital/Family Status: [REDACTED]
Gender Identity: [REDACTED]
Sexual Orientation: [REDACTED]
Education Level Completed: [REDACTED]
Other: [REDACTED]

Household Income: [REDACTED]
Veteran Status: [REDACTED]
Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: Ability to provide diverse perspective on the religious community and to be aware of, and sensitive to, non– dominant religious traditions and observances. Ability to facilitate religious conversation from a non-dogmatic perspective.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Angela **Last Name:** Graham-Williams

Who nominated you: Self

Address: [REDACTED]

Phone Number: [REDACTED]

Email: [REDACTED]

City Resident: No

Employer: Family Health Center **Position/Title:** Executive Director of Care Intergration

Sector (Choice #1): Arts

Sector (Choice #2): Health Care

Sector (Choice #3): Education

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development
- Fundraising/Fund Development

Please describe the skills and experience indicated above: Please see addendum/attachment

Age: [REDACTED]

Race/Ethnicity: [REDACTED]

Marital/Family Status: [REDACTED]

Gender Identity: [REDACTED]

Sexual Orientation: [REDACTED]

Education Level Completed: [REDACTED]

Other:

Household Income: [REDACTED]

Veteran Status: [REDACTED]

Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: Please see addendum/Attachement

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporatio

Dr. Angela Graham-Williams
Application Questions – Foundation for Excellence Board of Directors

Please describe the skills and experience you indicated above:

With over 20 years of professional experience as a mental health/substance use disorder provider and administrator, I have been blessed to have been able to apply my practical knowledge to nearly every aspect of the health and wellness field.

Because of my passion for social justice, work with underserved populations, and addressing health disparities as a result of the lived experience of poverty, I sit on the Boards of Directors and several county and state wide steering committees including but not limited to The Urban League of Battle Creek, Big Brothers Big Sisters, A Community of Caring (Kalamazoo, Michigan), Kalamazoo Public Schools Key Communicators, Imagine Kalamazoo Shared Prosperity/Economic Stability, Michigan Community Health Network's Clinical Quality committee, Kalamazoo County Recovery Oriented System of Care and Fetal Infant Mortality Advisory teams.

I am also a former classically trained ballerina and the Founder/Artistic Director of The AGW Conservatory and Dance Angel Network. The mission of the Conservatory is to provide an imaginative and emotional outlet with creative expression thereby instilling self-esteem and emotional transformation through classical dance technique to at risk children who may not otherwise have been exposed. Despite the recent, national economic downturn and Michigan's having one of the most strained economies in the nation, I spearheaded its successful growth by 400%, expansion to another county, and secured funding to ensure financial solvency from such organizations as the Battle Creek Community Foundation, the Miller Foundation, the Kalamazoo Community Foundation, Battle Creek Public Schools, the WK Kellogg Foundation, etc.

Having served on boards of directors for local affiliates of national organizations as well as founding my own IRS determined, 501©3, charity organization, I have experience on both sides of the desk of a fully functioning, nonprofit entity.

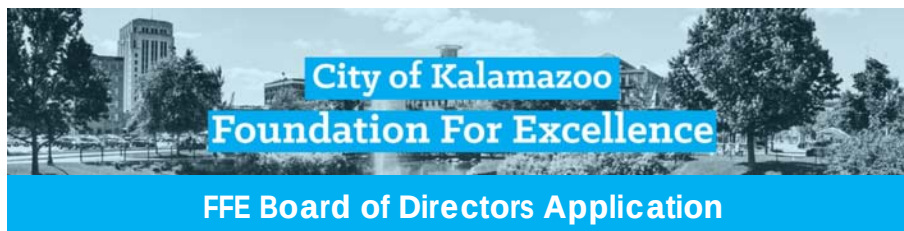
Are there other ways you could bring a diverse perspective to this Board of Directors? If so, what are they?

Because of my long history of experience in the Health and Human Services field, desire to join organizations enabling me play a pivotal role in developing policy that impacts those who are our community's most vulnerable, and heart for service, I am extremely interested in being appointed to the Foundation for Excellence's Inaugural Board of Directors.

Seven years ago, my husband and I founded a residential care facility for disenfranchised boys from difficult situations that no other foster care families would accept. We have been blessed to change the lives and assist in the rehabilitation and successful adoption of several of these young men in our care.

Though I have worked in nearly every facet of the mental/behavioral health and substance use disorder service field throughout my career, it is in this capacity, a direct caretaker of some of the most psychologically vulnerable children in Michigan, that I have gleaned the importance of proper leadership for our community.

It is my belief that my unique skill set, experience as a Licensed Professional Counselor and Psychologist, former classically trained ballerina leading a nonprofit dance studio, experience in founding, leading, and serving as a board member of a number of nonprofit organizations position me as a viable candidate for this role. It would be my utmost honor to serve and support the important work of the Foundation for Excellence whose mission is so closely aligned with my personal goals of uplifting the most vulnerable members of our community.



First Name: JoVaughan **Last Name:** Head

Who nominated you: Kalamazoo Public Library, ARTT Board (Community Member)

Address: [REDACTED]

Phone Number: [REDACTED]

Email: [REDACTED]

City Resident: Yes

Employer: IBM (International Business Machines) **Position/Title:** Senior Strategy Consultant
(Transformation, M&A, IT)

Sector (Choice #1): Housing

Sector (Choice #2): Business/Banking

Sector (Choice #3): Neighborhood

Neighborhood: Northside

Skills/Experience (Choice #1):

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development
- Job Training or Placement
- Neighborhood Improvement
- Intersectionality Management

Please describe the skills and experience indicated above: Entrepreneurial, innovative senior-level strategist, analyst, and consultant working across project management, organizational change management, and technical integrations. Skilled leader with comprehensive understanding of business processes particularly focused on community strategy development. Collaborative communicator continually focused on building relationships and promoting synergy across socioeconomic lines to drive positive change. - KPL Anti-Racism Transformation Team (ARTT) Board Member - Former Open Doors Board Member, Chair of Job Placement Sub-Committee - Northside Association for Community Development, Community Member Volunteer - B.A. Supply Chain Mgmt, Eli Broad College of Business, MSU - Former New Genesis Inc. Volunteer, Senior Computer Training Program Leader - Strategy Consultant, I've worked with C-Suite clients to develop long-term business solutions to complex problems

Age: [REDACTED]

Race/Ethnicity: [REDACTED]

Marital/Family Status: [REDACTED]

Gender Identity: [REDACTED]

Sexual Orientation: [REDACTED]

Education Level Completed: [REDACTED]

Other:

Household Income: [REDACTED]

Veteran Status: [REDACTED]

Religious Affiliation:

Other ways to bring diverse perspective: I'm a life long Kalamazoo resident with a deep understanding of the relevant tax, business, housing, and employment issues that effect the city. I'm pragmatic and work well with boards to help drive directives. I understand that compromise is the natural state of a democracy, and if I was given the opportunity to join this board I would work to find collective solutions. I am data driven and look to make decisions that are based on objective metrics. I want to stress that my passion for Kalamazoo runs deep and I don't seek to join this team to push forward a personal agenda, in fact, I want to join with open ears and an open mind. I am not opposed to the Foundation for Excellence--I welcome the opportunity it brings to our city. I will never stand in the way of making this city the crown of West Michigan.

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JoVaughan Head Project Manager\Sr. Business Consultant

Entrepreneurial, innovative senior-level strategist, analyst, and consultant working across project management, organizational change management, and technical integrations. Skilled leader with comprehensive understanding of business processes particularly focused on supply chain management. Collaborative communicator continually focused on building relationships and promoting synergy across business lines and global units to drive positive change, cohesive, comprehensive business approaches and enhanced profitability.

Areas of Expertise include:

- | | | |
|---------------------|-----------------------|--------------------|
| ▪Strategic Planning | ▪Project Leadership | ▪Team Management |
| ▪Budget Planning | ▪Process Improvement | ▪Public Engagement |
| ▪System Analysis | ▪Business Development | ▪Client Relations |

Professional Experience

IBM • Kalamazoo, MI • 2012–Present

Global technology & innovation firm providing cognitive solutions and cloud platforms to serve business and individuals.

SENIOR STRATEGY & ANALYTICS CONSULTANT

Providing strategic consultancy to major Fortune 500 companies across digital development, industrial, IT, strategy, SAP and ERP implementations.

Key Projects:

ABBOTT LABS • North Chicago, IL

PTP Change Request Project Lead. Led deployment of Symphony global IT template across Latin America and Asia-Pacific entities.

Key Accomplishments:

- Based on requirement to support a dynamic, rapidly changing and expanding business model through the Symphony deployment, providing a stable, flexible and scalable manufacturing platform.
- Created streamlined, standardized processes in the Materials Management organization.
- Spearheaded change impact assessments to support Application Development global deployments.

DUPONT CHEMICAL • Wilmington, DE

Test Team Project Lead. Designed, tested and deployed the DuPont Product Tracking Solution, a custom warehouse management software, a tactical replacement to the existing platform, providing integration with SAP for transaction processing. As a result of client feedback on my ability to identify and establish clear objectives and report results, my role was upgraded from Analyst to Test Team Lead. Managed internationally-based test team.

Key Accomplishments:

- Collaborated with IBM software group to develop solution at reduced cost and minimized timeframe.
- Maximized test success rates through team cohesion.
- Utilized project management best practices, scrum techniques, and improved collaboration.

PRATT & WHITNEY • Hartford, CT

SNC ASN Project Lead. Managed two global teams and one landed resource team. Delivered 52 custom code enhancements to the Jet Propulsion team, beating client expectations, resulting in successful deployment of Supplier Network Collaboration system in North America and Brazil.

Key Accomplishments:

- Produced 25% savings in supplier-related costs.
- Streamlined cross-company collaboration between suppliers, contract manufacturers and customers.
- Improved cross-team coordination company-wide in the US and Canada.

UNITED TECHNOLOGIES AEROSPACE SYSTEMS • Windsor Locks, CT

SNC XML Project Lead. Implemented supplier network collaboration system resulting in supply chain efficiencies – increased speed, accuracy, and improved adaptability of the supply network. Solved complex problems performing analysis on short turnarounds (2-3 hour).

Key Accomplishments:

- Ensured zero production stoppages working directly with client lead and production teams.
- Designed and developed reporting to track XML errors and issues resulting from production defects.

PFIZER • Philadelphia, PA

Supply Process Analyst. Optimized supply chain activities from the launch of new SNC system to maximize cost savings and minimize budget spent.

Key Accomplishments:

- Promoted smooth learning curve to newly launched SNC developing internal user guide.
- Built relationships with several software suppliers on behalf of client, supplying hand-off to internal teams and sourcing managers.
- Created foundation for Supplier Diversity team to achieve yearly goals.

Education & Training

Bachelor of Arts in Logistics, Materials, Supply Chain Management

MICHIGAN STATE UNIVERSITY – Eli Broad College of Business | East Lansing, MI

PMP Certification (in progress)

Scrum Certification (in progress)

SAP Module (MM)

Ariba and HANA (in progress)



First Name: Sandra **Last Name:** Calderon-Huezo

Who nominated you: Mack Rodriguez of Despierta Kalamazoo

Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

City Resident: Yes

Employer: **Position/Title:**

Sector (Choice #1): Neighborhood

Sector (Choice #2): Housing

Sector (Choice #3): Affinity Organization/ Non-Profit

Neighborhood: Edison

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Fundraising/Fund Development
- member of non profit committee

Please describe the skills and experience indicated above: As a member of the committee Despierta Kalamazoo, I have engaged with many community leaders. The privilege has been mine to collaborate with the Washington Square Library through the Kalamazoo Public Library with a children's bilingual literacy program. Through my volunteering experiences with The Hispanic American Council as an interpreter my ties to my community became stronger and I decided to become more invested in it. The last two years with Despierta Kalamazoo as a Public Relations Director, have developed my communication skills and level of confidence to articulate the vision of a grass-roots committee.

Age: [REDACTED]
Race/Ethnicity: [REDACTED]
Marital/Family Status: [REDACTED]
Gender Identity: [REDACTED]
Sexual Orientation: [REDACTED]
Education Level Completed: [REDACTED]
Other:
Household Income: [REDACTED]
Veteran Status: [REDACTED]
Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: I am a native of El Salvador and was brought to the U.S. as a refugee. Kalamazoo was my family's safe city and eventually became our home after being granted political asylum. I feel indebted to this community and I love the people in it. I've seen the kind of growth and greatness that this city is able to accomplish. The future of Kalamazoo is the responsibility of every resident. I have respect for diversity and believe it is the means by which we develop bonds. As a mother of two boys, I understand the concerns of parents who want to raise children in safe neighborhoods and have access to quality education.

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First Name: Alice **Last Name:** Taylor

Who nominated you: Self

Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

City Resident: Yes

Employer: Retired **Position/Title:** Diemaker

Sector (Choice #1): Faith Community
Sector (Choice #2): Neighborhood
Sector (Choice #3): Affinity Organization/ Non-Profit

Neighborhood: Northside

Skills/Experience (Choice #1):
Skills/Experience (Choice #2):
Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community

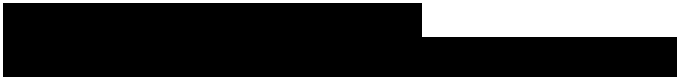
Please describe the skills and experience indicated above: I've lived in the Kalamazoo community for 55 years. I also served as a trustee and chairperson of the trustee for UAW Local 488.

Age: [REDACTED]
Race/Ethnicity: [REDACTED]
Marital/Family Status: [REDACTED]
Gender Identity: [REDACTED]
Sexual Orientation:
Education Level Completed: [REDACTED]
Other:
Household Income: [REDACTED]
Veteran Status: [REDACTED]
Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective:

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

ALICE TAYLOR



OBJECTIVE | I desire to serve on the Broad of Directors for the Foundation for Excellence.

SKILLS & ABILITIES | I have experience serving on the executive Board of UAW Local 488 as a trustee and as Chief Trustee. I was a part of the business decisions making on what we would fund. These decisions were made in accordance to the local by-law and the nation constitution. I received Trustee training through the International level of the UAW. I was bonded through the Local, because I could fill in for the Recording secretary, this allowed me to sign checks.

EXPERIENCE | **I'M A RETIRED LICENSED DIEMAKER FROM GENERAL MOTORS**
Kalamazoo Plant 1978-1999 and Grand Rapid 36th St. 1999-2009

I built new dies, using blue prints. I repaired broken dies. I operated automate production lines. I built mechanical devices and repaired them. I operated Large and small machines. I was licensed to operate overhead cranes.

I am a licensed minister through Galilee Baptist Church, Kalamazoo, MI 49007

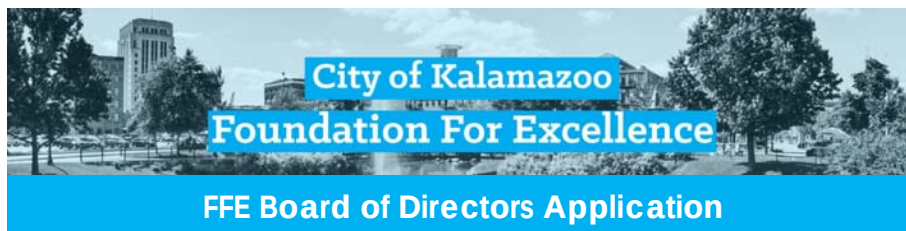
EDUCATION | **GRAND RAPIDS THEOLOGICAL SEMINARY, GRAND RAPIDS, MI**
MASTERS IN BIBLICAL STUDIES

I'm a current student at Grand Rapids Theological Seminary. I have a Graduate Certificate in Urban Ministry from Western Theological Seminary. My GPA was a 3.00 at WTS. I have my Associate degree in General studies from Kalamazoo Valley Community College.

COMMUNICATION | I'm licensed to preach the gospel. This requires me to be able to deliver a sermon that is clear and is biblically base. The interpretation must be correct. It must be a reverent message for the congregation.

LEADERSHIP | I'm correctly the leader of the Street ministry at Galilee Baptist church.

REFERENCES | **DR. MICHAEL T. SCOTT, SR – SENIOR PASTOR**
GALILEE BAPTIST CHURCH
269 349-5597



First Name: Barbara **Last Name:** Miller

Who nominated you: Marc Shupan, Janine Brown, Sally Reames

Address: [REDACTED]

Phone Number: [REDACTED]

Email: [REDACTED]

City Resident: Yes

Employer: **Position/Title:**

Sector (Choice #1): Neighborhood

Sector (Choice #2): Business/Banking

Sector (Choice #3): Education

Neighborhood: Oakland/Winchell

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Youth Development
- Fundraising/Fund Development

Please describe the skills and experience indicated above: I was on the Kalamazoo Public School board for 8 years, the Kalamazoo City Commission for 10 years and I have served on many non-profits helping them as a participating board member with fund raising projects, strategic planning and general support.

Age: [REDACTED]

Race/Ethnicity: [REDACTED]

Marital/Family Status: [REDACTED]

Gender Identity: [REDACTED]

Sexual Orientation:

Education Level Completed: [REDACTED]

Other:

Household Income: [REDACTED]

Veteran Status: [REDACTED]

Religious Affiliation: [REDACTED]

Other ways to bring diverse perspective: I consider myself a moderate and an independent. I am fair minded and willing to hear all views.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination

process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

November 1, 2017

Barbara Hamilton Miller

I feel a strong need to serve on the Foundation for Excellence board. I feel called for this to be my next step in serving this community.

I have been a life long resident of Kalamazoo and have followed my parent's footsteps in being active in this community.

I served on the Kalamazoo Public School board for 8 years and the Kalamazoo City Commission for 10 years. I was on the school board which selected Janice Brown as superintendent and on the city commission when Jim Ritsema was appointed as city manager. Both are strong leaders that I highly respect.

I am currently serving as a board member on the newly founded Kalamazoo Covenant Academy. It is a charter school where marginalized students have another chance to get a high school diploma.

On the city commission I served on the Economic Development Corporation, the Brownfield Redevelopment board, Parks and Recreation board, Friends of Recreation board, Historic Preservation Commission, Kalamazoo Municipal Golf Association, Employee Retirement System Board, and my most rewarding one, the Retirement Investment committee.

I have served on many boards in this community including the YMCA, Kalamazoo Community Healing Centers, Open Doors, Residential Opportunities, Inc., Kalamazoo Communities in Schools, and Kalamazoo Center for Youth and Community.

For several years running, the city of Kalamazoo won the "100 Best Communities for Young People." I started the process and helped round up information about many of our support systems and submitted the paperwork to receive that honor. I have helped write grants for Hispanic youth soccer, camping for kids whose parents are incarcerated, individual school projects and students looking for financial assistance in college and continuing education.

As a CASA (Court appointed special advocate)volunteer, I represented the children, trying to find the best solution for them as the family made its way through the court system.

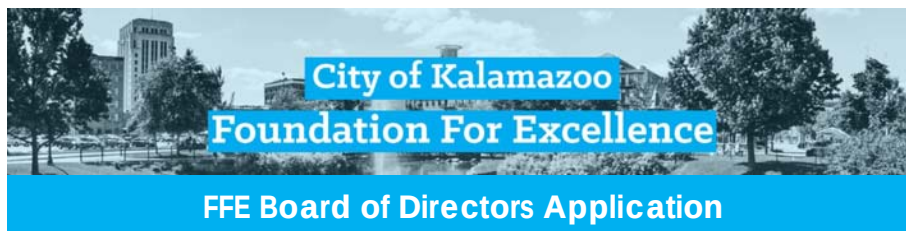
I have been involved in many fundraisers from individual school projects, to school district bonds, and fundraising for boards I served on. For over 10 years I put on water shows to raise funds for Housing Resources. I help raise funds for Urban Alliance and am currently raising funds for Bronson Park renovations.

I hope my background qualifies me to serve on the Foundation for Excellence board.

Sincerely,

Barbara H. Miller

[REDACTED]
[REDACTED]



First Name: Mia **Last Name:** Henry

Who nominated you: Carrie Pickett Erway

Address: [REDACTED]
Phone Number: [REDACTED]
Email: [REDACTED]

City Resident: Yes

Employer: Kalamazoo College **Position/Title:** Executive Director, Arcus Center for Social Justice Leadership

Sector (Choice #1): Affinity Organization/ Non-Profit

Sector (Choice #2): Education

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Youth Development
- Local leadership development, social justice considerations

Please describe the skills and experience indicated above: I am a former high school teacher and public school administrator with many years of experience in youth leadership development. I am also an experienced nonprofit executive and a trainer and facilitator on a number of topics including identity and power, social movement-building and understanding Generation Z/Edge. I have worked with community leaders across the country, young and old, on effective strategies for achieving equity and justice. I have also served on a number of boards providing support to the executives and training for fellow board members.

Age: [REDACTED]
Race/Ethnicity: [REDACTED]
Marital/Family Status: [REDACTED]
Gender Identity: [REDACTED]
Sexual Orientation: [REDACTED]
Education Level Completed: [REDACTED]
Other:
Household Income: [REDACTED]
Veteran Status: [REDACTED]
Religious Affiliation:

Other ways to bring diverse perspective:

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

MIA HENRY

PROFESSIONAL EXPERIENCE

Arcus Center for Social Justice Leadership at Kalamazoo College, Kalamazoo, MI 2014 - Present
Executive Director – The Arcus Center supports leaders in social justice through education and capacity-building.

- Plan and manage annual budget of \$1+ million. Facilitate multiple trainings for community members as well as student leaders, staff and faculty. Supervise staff and lead entire staff in quarterly retreats to plan and reflect on overall direction, quality, and purpose of programs. Direct all marketing and communications efforts.
- Developed and currently serve as primary mentor for Regional Fellowship and Activist-In-Residence programs. Initiate and cultivate partnerships with local and national social justice and civic engagement organizations. Serve as an academic advisor for the college.

Safe Places for the Advancement of Community and Equity (SPACES), National 2012 – 2014
Senior Consultant/Director of Special Initiatives – SPACES advances racial equity through relationship-building.

- Developed and facilitated leadership development trainings for intergenerational groups working for racial equity across the U.S. Provide technical assistance to initiatives that nurture effective leaders and strengthen the impact of social justice campaigns. Consult on organizational development goals and fundraising strategy. Manage national communications.

University of Chicago Urban Health Initiative, Chicago, IL 2013
Senior Program Consultant - Youth Development – The South Side Health and Vitality Studies MAPSCorps program engages youth in conducting public health asset mapping in 19 of Chicago’s Southside neighborhoods.

- Provided consulting on implementation, evaluation, and growth strategy. Designed and supported implementation of new program curriculum and approach that strengthened civic engagement and supported a leadership pipeline for participants within a positive youth development framework. Developed measurable goals, appropriate indicators and desired outcomes for effective program evaluation. Consulted with multiple stakeholders to help ensure investment in proposed structural changes. Provided financial analysis to gauge sustainability and potential for replication.

Chicago Freedom School, Chicago, IL 2007 - 2012
Founding Director – The Chicago Freedom School is develops young people ages 14 - 21 as social justice leaders in their schools and communities and trains adults to support youth-led social change.

- Hired, supervised, evaluated and trained all permanent staff, interns, contract/temporary staff, and volunteers. Managed and raised funds for a budget of \$350,000 +. Increased individual donor database from less than 50 to over 500, foundation grants from two to ten, and dues-paying members from zero to 75. Developed earned income strategies. Implemented successful annual benefit.
- Increased youth development program and training initiatives from one to six. Formed organizational partnerships with over 80 schools, universities, and community organizations. Developed alumni Young Policymaker’s Institute. Launched 10-person Youth Leadership Board as governing body of the organization.

Facing History and Ourselves, Chicago, IL 2006 – 2007
Program Associate – Facing History and Ourselves is an international educational and professional development organization that provides resources that address racism, prejudice, and anti-Semitism.

- Trained teachers in curricular implementation of resources and scope and sequence that addresses human rights and civil rights issues. Developed curriculum and led professional development workshops and institutes for educators of grades 6 – 12 (ex. 1957 integration of Central High School in Little Rock, AK, “Eyes on the Prize” documentary). Provided ongoing support for teachers to tailor curriculum to their contexts.

Mikva Challenge, Chicago, IL 2004 – 2006
Associate Director – Mikva Challenge engages young people in the political process through action civics.

- Hired, supervised, evaluated and trained all programming staff. Worked in partnership with executive director on strategy, fundraising and personnel. Designed and implemented curricula for teaching “Action Civics” and addressing racial segregation in Chicago. Worked with more than 50 Chicago high schools in the implementation of organization’s programs.

City University of New York, New York, NY

2003 – 2004

Program Coordinator – College Now is a dual enrollment initiative between the CUNY colleges and NYC public schools.

- Coordinated planning, budgeting, and reporting for programs based at five colleges in four New York City boroughs. Monitored college performance in the areas of enrollment and student achievement. Provided support to campus-based coordinators in areas of professional development, fiscal oversight, annual reports, and collaboration. Developed centralized parent outreach initiative, benefiting all 17 colleges.

Roald Amundsen High School, Chicago, IL

1998 – 2003

Social Studies Teacher and International Baccalaureate (IB) Coordinator

- Taught world studies, US History and 20th Century Topics classes to 9th - 12th grade students in a large urban high school. Served as school's first International Baccalaureate (IB) Middle Years Coordinator, supervising 16 teachers in the program. Organized and led school's first spring break international student travel trips to Europe and Egypt.

EDUCATION

University of Pennsylvania, Philadelphia, PA

1998

M.S. Ed. - Secondary Education with concentration in Social Science

Graduated with Distinction

Rutgers University – Rutgers College, New Brunswick, NJ

1996

B.S. – Sociology/ Administration of Justice

James Dickson Carr Scholar, Paul Robeson Scholar

PROFESSIONAL SERVICE AND RECOGNITION

- **Mikva Challenge**, Board of Directors, 2014 – present, Advisory Board, 2005 - 2014
- **Community Justice for Youth Institute** – Board of Directors, 2013 – present
- **Ashoka Foundation** – Consultant, September 2016 – present
- **University of Illinois at Chicago, College of Education**, Visiting Lecturer, 2011 – 2012
- **Workers Center for Racial Justice** – Board of Directors, 2012 – 2014
- **Reclaiming South Shore for All**, Founder, Member, 2012 – 2014
- **Black America Organizing Project**, Black Space Initiative, National Steering Committee, 2009 - 2012
- **Chicago History Museum** Teacher Advisory Board Member and Consultant, 2000 – 2005
- **Amundsen High School** Dan Jordnt Joy of Teaching Award, 2003
- **Constitutional Rights Foundation Chicago** Democratic Education Exchange Program – Estonia, 2002 – 2003
- **Cap & Skull Society of Rutgers University** – High Skull, Class of 1996

SELECTED PRESENTATIONS AND SPEAKING ENGAGEMENTS

- **Old Guard, New Guard: What Should Movements Look Like Today?** – Session Moderator - Obama Foundation Summit, Chicago, IL, November 2017
- **Identity, Power, Oppression and Liberation** – Full Day Training – Public Libraries of America Equity, Diversity, and Inclusion Taskforce, Chicago, IL, June 2017
- **Understanding Identity, Power, and Social Change** – Keynote Address – MI Student Financial Aid Administrators, Bellaire, MI, June 2017
- **Five Faces of Oppression: Why Diversity is Not Enough** – Cultural Heritage and Social Change Summit – New Orleans, 2016
- **Love with Power** – Keynote Address – Inequality in a Changing World Symposium at Purdue University, 2015
- **Don't be Afraid of the Water: Having Scary Conversations** – DropTalk – Dropbox Headquarters, San Francisco, CA, 2014
- **America at the Turning Point** – Symposium - Civil Rights Act and Freedom Summer – New York City, NY, 2014
- **Untitled** – Keynote Address – Multicultural Student Graduation - Loyola University of Chicago, 2012
- **Educating Urban Youth** – Session Moderator - Freedom Riders 50th Anniversary Conference, Chicago, IL, 2011
- **Working in Partnership with Youth** – Keynote Address - Literacy for Social Justice, St. Louis, MO, 2010



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

PREPARED BY: Steve Brown, FFE Coordinator, Resource Specialist

DATE: 1/3/2018

SUBJECT: Interviewing and Electing the At-Large City Director to the Foundation for Excellence Board of Directors

RECOMMENDATION

It is recommended that the City Commission 1) interview the six (6) finalists chosen at the January 8 Special Meeting, giving each two minutes of opening remarks and the opportunity to answer Commissioner questions, and 2) vote to appoint one (1) candidate for the At Large City Director seat on the Foundation for Excellence Board of Directors.

In alphabetical order, the roster of candidates consists of:

Nathan Dannison
J. Craig DeNooyer
Sidney Ellis
Dale Hein
James Houston
Jim Perry

BACKGROUND

Commissioners received the attached At Large Application packet with 43 eligible candidates on December 22 containing the applications of all eligible candidates and a summary coversheet along with a recap of the methodology and processes that went into generating At Large candidates. Instructions in that packet were informed by the City Commission Appointment memo and Commissioners' December 18, 2017 discussion and resolution, and are documented in the January 8 Commission memo. Six (6) candidates were selected at the January 8th meeting by voting to achieve consensus.

Bylaws and Authority

Section 4.02.A. City Directors: "The City Directors consist of (...) one person nominated and elected by the City Commission (...) (the "At-Large City Director")."

Eligibility

All candidates being presented are eligible according to the Bylaws, bearing in mind that a final round of due diligence will be completed prior to the official selection of the final interview slate. The determination of eligibility

involves consultation with The Office of the City Clerk and Management Surfaces to check for registered elector status, tax arrears, utility payments, and issues with purchasing or contracts with the City as required by the Bylaws. The Bylaws require:

- “The At-Large City Director shall be a registered elector of the City of Kalamazoo.”
- “No person may serve as a City Director (...) if he or she is a disqualified person as defined by the Code or its Regulations, a person who could cause the Corporation to be determined a private foundation, or a person in default to the City of Kalamazoo.
- The At Large City Director “shall not be directly connected to any of the Stakeholder Groups or their members, nor be an employee or elected official of the City.”

FISCAL IMPACT

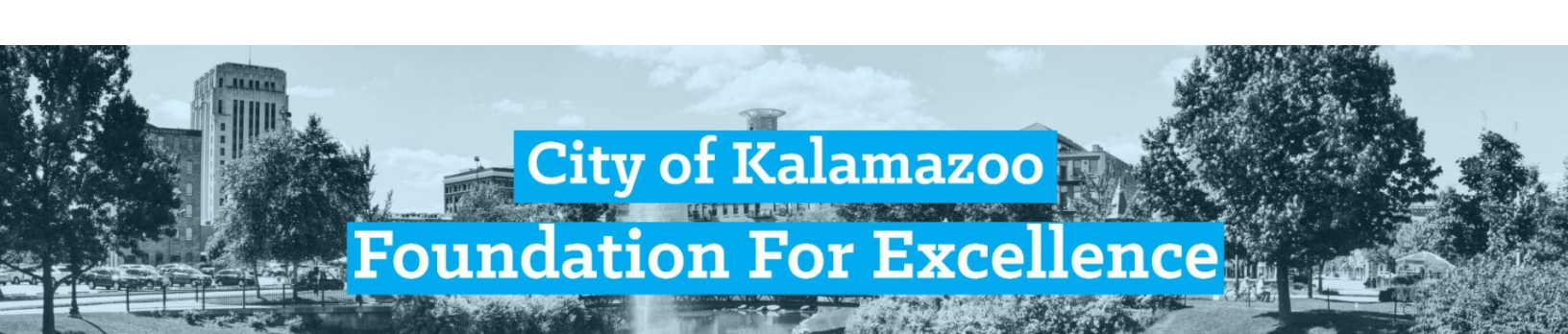
None.

ALTERNATIVES

Not taking action would delay formation of the FFE’s Board of Directors.

ATTACHMENTS:

Type	Description
□	Report At-Large City Director Packet

A background image showing a city street scene with trees, a fountain, and buildings under a blue sky. The text 'City of Kalamazoo' and 'Foundation For Excellence' is overlaid in white on a blue rectangular background.

City of Kalamazoo

Foundation For Excellence

MEMORANDUM

DATE: December 22, 2018

TO: **Kalamazoo City Commission**

FROM: Foundation for Excellence staff

SUBJECT: Foundation for Excellence At-Large City Director Applicant Selection

A pool of **43 eligible applicants** to the At Large seat of the inaugural Foundation for Excellence (FFE) Board of Directors is included in this packet for City Commissioners to consider. The packet includes:

1. A **Background** statement
2. **Instructions** to Commissioners to prepare for the January 8, 2018 Special Meeting
3. An **Applicant Cover Sheet** summarizing applicant skills and demographic information
4. **The Applications** of all eligible applicants including all support materials

This work results from collaboration with the Kalamazoo Community Foundation (KCF). Staff hopes that this report ensures transparency and promotes confidence in the final product.

BACKGROUND

CANDIDATE RECRUITMENT

FFE staff sought consistency throughout the multiple board member selection processes that became necessary in order to fulfill the complex organizational requirements in the FFE Bylaws. Candidates were recruited through the Stakeholder application as well the At Large City application processes, which paralleled each other to the greatest extent possible.

Stakeholder Applications

Beginning in August 2017, an application form was developed in collaboration with KCF. The application form was made available to the public from **October 10 through November 1, 2017** in both an online form and a paper format available at City Hall and Kalamazoo Libraries. The City of Kalamazoo announced applications were being accepted by sharing a press release on the City website with links from the City's social media outlets. The Kalamazoo Community Foundation also made outreach efforts with over 115 area organizations. Additional outreach efforts were made to sectors that were seeing a lower number of applications. These outreach efforts resulted in the submission of over 150 completed applications. Applications were received from across the community.

Realizing that it may not have been clear to all Stakeholder applicants that there would be a separate At Large process, each was informed by email that their applications would also be considered for the At Large seat unless they actively opted-out.

At Large Applications

The At Large application was adapted from the Stakeholder application and was posted with an open period from **October 31 until November 22** in paper form at City Hall and digitally on the City's website and social media. A press release was also sent to the City's media contact list. Extra outreach to all City Commissioners was conducted by email to request commissioner participation in outreach.

ELIGIBILITY

All candidates being presented are eligible according to the Bylaws, bearing in mind that a final round of due diligence will be completed prior to the official selection of the final interview slate. The determination of eligibility involves consultation with The Office of the City Clerk and Management Surfaces to check for registered elector status, tax arrears, utility payments, and issues with purchasing or contracts with the City as required by the Bylaws. The Bylaws require:

- "The At-Large City Director shall be a registered elector of the City of Kalamazoo."
- "No person may serve as a City Director (...) if he or she is a disqualified person as defined by the Code or its Regulations, a person who could cause the Corporation to be determined a private foundation, or a person in default to the City of Kalamazoo."
- The At Large City Director "shall not be directly connected to any of the Stakeholder Groups or their members, nor be an employee or elected official of the City."

INSTRUCTIONS

Please select six (6) candidates and list the names to bring with you to the January 8th meeting. It is your choice if you want to pre-prioritize them for your own reference if multiple rounds of voting are required at the Commission Meeting. Depending on the overlap and alignment of commissioner choices, top candidates may very quickly reveal themselves, and consensus may easily follow. Commissioners can then vote, in multiple rounds if needed, to refine the slate until a final slate of six (6) maximum total candidates is ready for to be invited for public interview at the January 16 meeting

January 8: A public review and winnowing of applications by the Commission at a public meeting.

January 16: Interviews of a maximum of six (6) final candidates by the Commission. Each candidate is given an opportunity to make brief opening remarks, which are followed by questions from Commissioners. After all candidates are interviewed, there is a time for citizen comments, followed by Commission discussion and a vote.

At Large City Director – six (6) Candidate recommendations	
+	
+	
+	
+	
+	
+	

		Skills/Abilities/Experience											Demographic Information								
First Name	Last Name	governance/Board Administration	Finance	Anti-poverty strategy	Community Knowledge	Economic Development	Community Development	Youth Development	Fundraising/Fund Development	Job Training/Placement	Neighborhood Improvement	Other	Age	Race/Ethnicity	Marital/Family Status	Gender Identity	Sexual Orientation	Education Level	Income	Veteran Status	Religious Affiliation (if any)
Richard	Baker	X			X		X				X	X	75<	caucasian	married	male	bi	Bachelor's Degree	\$50,001-\$75,000	Yes	protestant
Margy	Belchak	X	X		X		X		X			X	35-44	White	Divorced	woman	bisexual queer	Bachelor's Degree	\$35,001-\$50,000	No	Athiest
John	Bradshaw				X	X		X	X		X	X	62	White	Married	Male	Heterosexual	Doctorate, Law	\$75,000 - \$100,000	No	Catholic
Neil	Bremer	X	X			X	X		X				55-64	White & 1/8 Ch	Married	Male	Hetero	Master's Degree	\$100,001-\$250,000	No	Christian
Jeffrey	Breneman	X			X	X	X		X			X	45-54	White	Married	Male	Straight	Bachelor's Degree	Over \$250,000	No	
James	Bridenstine	X			X	X	X		X				71	Caucasian	Married	Male	Straight	Master's Degree	\$75,000 - \$100,000	No	Catholic
Tauhric	Brown		X		X							X	45-54	African-American	Married	Male	Straight	Master's Degree	\$100,001-\$250,000	Yes	African Methodist Episcopal
Joe	Buckman		X		X	X		X	X		X	X	64-74	White	Married	Male	Heterosexual	Doctorate	\$75,001-\$100,000	No	Methodist
Amy	Campbell	X			X						X		50	White	Single	Female	Straight ally	Bachelor's Degree	\$50,000 - \$75,000	No	Christian
Ursula	Chapman-Larson				X			X	X				35-44	African American	Married	Female	Heterosexual	Tech/Trade/Vocat.	\$50,001-\$75,000	No	
Kailynn	Cummings						X	X					<35	African-American	Single	Female	heterosexual	Bachelor's Degree	Under \$35,000	No	Non-denominational
Nathan	Dannison	X	X	X	X	X	X	X	X		X	X	<35	White	Married	Male	Bisexual	Master's Degree	\$75,001-\$100,000	No	Congregationalist - Progressive
Richard	DeLuca	X				X				X		X	64-74	Italian-	Married	male	married	Master's Degree		No	Southern Baptist
J. Craig	DeNooyer	X	X	X	X	X	X	X	X				55-64	White	Married	Male	Hetero	Master's Degree	Over \$250,000	No	Christian Reformed
Vicki	DeVould-Cohn		X		X		X	X	X	X			42	African American	Married	Female	Heterosexual	Doctorate	\$35,000-\$50,000	No	Baptist
Jacque	Eatmon				X		X				X	X	55-64	American	married	female	heterosexual	Bachelor's Degree	\$75,001-\$100,000	No	Church, James Harris, Pastor
Sidney	Ellis	X			X			X	X			X	45-54	Black	Married	Male	Heterosexual	Master's Degree	\$75,001-\$100,000	No	Non denominational
Eponine	Garrod	X	X	X	X		X	X		X	X		<35	White	Married	Female	Straight	Bachelor's Degree	\$75,001-\$100,000	No	
Allison	Hammond				X		X	X				X	55-64	white	Married	Female	heterosexual	Doctorate	\$75,001-\$100,000	No	Presbyterian
Dale	Hein	X			X		X						64-74	Caucasian	Married	Male	Heterosexual	Master's Degree	\$50,001-\$75,000	No	Unaffiliated
Joshua	Hilgart	X		X	X	X	X		X			X	47	Caucasian	Married	Male	Cis-Het		\$75,000 - \$100,000	No	
James	Houston		X		X	X	X						64-74	African	Married	Male	Straight			Yes	Catholic
David	Jarl	X			X	X	X				X	X	55-64	White	Married	Male		Master's Degree	\$100,001-\$250,000	No	Presbyterian
Ian	Kennedy	X			X	X	X						35-44	Caucasian	Married	Male	Heterosexual	Other	\$100,001-\$250,000	No	Catholic
James	Koning	X											62	White	Married	Male	Hetro	Doctorate	Over \$250,000	No	protestant
Barbara	Kreuzer	X			X		X		X				73	Caucasian	Single	Female	heterosexual	Doctorate	\$50,000-\$75,000	No	none
Traver	McLaughlin	X			X	X	X	X	X	X	X		35-44		Married			Bachelor's Degree		No	
Stephanie	Moore	X		X		X	X	X		X	X		45-54	African	Divorced	Female	Straight	Associate's Degree	Under \$35,000	No	Christian Baptist
Thom	Myers	X			X				X				64-74		single	male		Bachelor's Degree	\$50,001-\$75,000	No	
Derl	Oberlin	X	X		X		X	X	X				55-64	Caucasian	Married	Male	Heterosexual	Bachelor's Degree	\$100,001-\$250,000	No	United Church of Christ
Jim	Perry	X	X				X		X			X	55-64	Caucasian	Married	Male	Gay	Bachelor's Degree	\$100,001-\$250,000	No	
Joyce	Pines	X		X	X							X	55-64	White	Married	Female	Sis - straight	Master's Degree	\$75,001-\$100,000	No	Lutheran background
Jennifer	Pomeroy		X		X								35-44	White	Not married	Female	Straight	Associate's Degree	Under \$35,000	No	Christian
Joel	Pryson	X			X						X	X	45-54	White	Single	Male	Gay	Bachelor's Degree	\$50,001-\$75,000	Yes	Christian - The River
Kathy	Purnell	X		X	X		X		X	X	X	X	48	Black-Korean A	Married	Cis-female	Cis-female / ally	Doctorate	\$50,000-\$75,000	No	Catholic

[illegible]



First Name: Richard **Last Name:** Baker

Who nominated you: self

Address: 2702 Mockingbird Drive Kalamazoo, MI 49008

Phone Number: 269 344 0158

Email: [REDACTED]

City Resident: Yes

Employer: Retired City Employee **Position/Title:** none

Sector (Choice #1): Neighborhood

Sector (Choice #2): Housing

Sector (Choice #3): Education

Neighborhood: Central Business District

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Neighborhood Improvement
- City ordinances including zoning and Buildings

Please describe the skills and experience indicated above: During my administration, developed special fees for services; developed a plan for consistent neighborhood improvements, dealt with budget problems, worked with zero based budgeting.

Age: Over 75

Race/Ethnicity: caucasian

Marital/Family Status: married

Gender Identity: male

Sexual Orientation: bi

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$50,001-\$75,000

Veteran Status: Yes

Religious Affiliation: protestant

Other ways to bring diverse perspective: In addition to my city work experience, I was an adjunct professor at WMU for 18 years teaching a diverse course, I am familiar with health care costs/services (volunteer counselor with MMAP Program currently), I instigated to first second story housing development in central city area which led to current downtown housing development; I have assisted (as a registered Architect) to be involved with a number of downtown area construction/reconstruction projects.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Richard and Barbara Baker
2702 Mockingbird Drive
Kalamazoo, Michigan 49008-1627



November 3, 2017

To: Sharon Brown
From: Richard Baker

Subject: Qualifications for Foundations for Excellence Board participation

My reason for applying for this position is the varied public and private work experience which I had prior to retiring from the City of Kalamazoo employment in late 1996.

Although I am a graduate Architectural Engineer (University of Kansas) and a registered Architect in Michigan, my working career included a much broader work than would normally be associated with these credentials. This includes over 5 years of work in marketing research for US Gypsum company with a staff of Business MBA's. This included doing analysis of various markets in both construction and general industry and forecasting sales, needed product development, etc.

I came to Kalamazoo in 1971 to be a project manager and marketing person for the architectural firm of Kingscott Associates. Then in 1976 I joined Mille-DavisCompany's construction management services as a Project and Marketing Manager. In 1983, I joined the City of Kalamazoo as Building Official and Manager of the Buildings Division at the invitation of the then head of the then described as Economic Development functions.

It is, however, my work with the city, and the historical perspective of this work are my prime qualifications for serving on the subject Board. Most significant of this work was the result of the economic situation in the City in 1983. I signed on late in the year and the first item I learned was that because of the bad economic situation that year and expected for 1984, my staff had been cut by one position. To help offset the often excessive time spent in code enforcement, I developed a series of special fees to cover these excesses caused by persons failing to respond various code compliance deficiencies. Also initiated were the fees for regular inspections of rental housing compliance as required by City Ordinance. Next we took on the Trash and Brush violations which had not been being done by any other City operation

I was directly involved with the major expansion of the City's Historic Districts when the Vine Neighbor Hood was established. This required a great deal of patience and finesse with persons who learned that they could not change the exterior of their buildings (in many cases rental properties) without approval by the City Historic interests. This also resulted in the employment of a person to oversee this work and a staff position which still exists.

I believe that my knowledge of the City operations and other private sector experience qualify me to deal with the diverse issues which the Foundation will experience in its early formative years.

Page 1 of 1
Email: [REDACTED]
Phone: 269-344-0158



First Name: Margy **Last Name:** Belchak

Who nominated you: self

Address: 1210 Hillcrest Ave, Kalamazoo, MI 49008

Phone Number: (312) 848-0225

Email: [REDACTED]

City Resident: Yes

Employer: OutFront Kalamazoo **Position/Title:** Director of Operations

Sector (Choice #1): Affinity Organization/ Non-Profit

Sector (Choice #2): Neighborhood

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood: Oakland/Winchell

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Fundraising/Fund Development
- Nonprofit administration, marketing & communications

Please describe the skills and experience indicated above: More than ten years working in the nonprofit sector Kalamazoo College grad Fund development, event planning, donor database management, fundraising planning Marketing & Communications (written and verbal) Public speaking comfort Personable and friendly Excellent administrative abilities Strong desire to make Kalamazoo the best it can be

Age: 35-44

Race/Ethnicity: White

Marital/Family Status: Divorced

Gender Identity: Cisgender woman

Sexual Orientation: pansexual/bisexual queer

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$35,001-\$50,000

Veteran Status: No

Religious Affiliation: Athiest

Other ways to bring diverse perspective: Fat and fabulous Two bilingual kids in KPS elementary school Biology degree from K College, minor in Spanish and Environmental Studies Concerned about environmental issues: on board of the Kalamazoo River Cleanup Coalition and (formerly) the

City of Kalamazoo's Environmental Concerns Committee Political progressive pragmatist liberal
Artist/craftsperson

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: John

Your Last Name: Bradshaw

Street Address: 640 Homestead Ave

City, State Zip: Kalamazoo

Best Daytime Phone: 264-998-3357 - cell

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

☐ Governance/Board Administration

☐ Community Development

☐ Finance

☒ Youth Development

☐ Anti-Poverty Strategies

☒ Fundraising/Fund Development

☒ Knowledge of this Community

☐ Job Training or Placement

☒ Economic Development

☒ Neighborhood Improvement

☒ Other: _____

Please describe the skills and experience you indicated above:

See attached

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
\$35,000-\$50,000	High School Diploma/Equivalent
\$50,000-\$75,000	Trade/Vocational School
<u>\$75,000-\$100,000</u>	Some College/No Degree
<u>\$100,000-\$250,000</u>	Associates Degree
Over \$250,000	Bachelors Degree
	Master's Degree
	<u>Doctorate</u> <u>Law</u>

Age: 62
Race/Ethnicity: White
Marital/Family Status: married - 2 children
Gender Identity: male
Veteran Status (y/n): n
Sexual Orientation: Heterosexual
Religious Affiliation: Catholic
(If any)

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

See attached

Attachment to Application for Foundation for Excellence

My name is John Bradshaw and I am applying for the 'At Large' board position for, the Foundation for Excellence.

As you can see I am a white middle-class male attorney, and at first glance----well, 'not very diverse'. However, along with a strong love of, and pride for, Kalamazoo, my Milwood neighborhood, and all of Kalamazoos residents, regardless of race or orientation, I would bring to the board experience in 'Youth Development', 'Fund Raising', 'Neighborhood Improvement', 'Knowledge of the Community', and 'Economic Development'.

First, along with coaching, I was treasurer of the **Milwood Little League** for 6 years, helping to develop league strategies that would help carry it forward for the future. MWLL is a working-class little league which struggles with the economic disadvantage which other, Portage and outlying leagues do not.

I am on the Board of Trustees for **Homestead Housing Services, Inc.**, a board which is part of **Residential Opportunities, Inc.** Both ROI and Homestead develop and provide housing opportunities for extremely low income individuals and individuals with disabilities.

Additionally, I was one of the individuals which helped develop the **Eviction Diversion Program** for the County of Kalamazoo. This program, which is 'anchored' by HRI, DHS and other financial contributors, helps individuals who are having temporary financial difficulties, get their rent paid ---without having a judgment on their court record.

I am involved in my children's catholic schools and have helped raise tens of thousands of dollars through diligent fund-raising efforts. Additionally, I have help raise funds for youth golf programs here in Kalamazoo, thorough the KMGa.

I am a member of our **Homecrest Circle** neighborhood association, and have attended each of the Neighborhood Improvement meetings making suggestions as to street design to improve pedestrian and bike traffic along Portage Road/Lovers Lane.

I was recently asked by Bishop Bradley to participate on the Racial Diversity Committee, which is being established to investigate and identify racial diversity problems and possible solutions, here in the Diocese of Kalamazoo.

I want the best participants on the Board. I am sure there are others with qualifications similar to mine. I have however, always strived to make 'every place I am or everything I am involved with, --Better-- because I was involved or was there'. I know I would give all of my energy and strengths to this position—simply because I want to make the Great City of Kalamazoo, better.

Thank you for the consideration.

John D. Bradshaw is an attorney at law and President of *John D. Bradshaw, P.C.*, a law firm located in Kalamazoo, Michigan.

John D. Bradshaw, P.C., is a statewide firm representing clients in all counties in the southern Peninsula. Mr. Bradshaw's areas of practice include consumer matters, debtor and creditor remedies and landlord and tenant law.

I am admitted to the Michigan Bar and California Bar. I received my B.A. Degree from Chapman University in Orange, California and a J.D. degree from McGeorge School of Law, University of the Pacific.

I am a member of the State Bar of Michigan, American Bar Association and the California Trial Lawyers Association.



First Name: Neil **Last Name:** Bremer

Who nominated you: Carrie Pickett-Erway, Kalamazoo Community Foundation

Address: 1120 Hol Hi Dr Kalamazoo 49008

Phone Number: 7087901210

Email: [REDACTED]

City Resident: Yes

Employer: Self **Position/Title:** Executive Director/Chief Operating Officer

Sector (Choice #1): Arts

Sector (Choice #2): Affinity Organization/ Non-Profit

Sector (Choice #3): Business/Banking

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Economic Development
- Community Development
- Fundraising/Fund Development

Please describe the skills and experience indicated above: Nonprofit executive for over 35 years. Experience on both sides of grant-making. Conceptual thinker with skill-sets to deliver on ideas.

Age: 55-64

Race/Ethnicity: White & 1/8 Cherokee

Marital/Family Status: Married to the love of my life

Gender Identity: Male

Sexual Orientation: Hetero

Education Level Completed: Master's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation: Christian

Other ways to bring diverse perspective: Proven commitment to partner in ways to give ownership and voice to complementary groups

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

D. NEIL BREMER

1120 Hol Hi Drive
Kalamazoo, MI 49008

Phone: (708) 790-1210

Executive Management – Nonprofit Leadership

National & International Experience with Nonprofit Organizations - Transformational Leader

Program Management	Grants Management	Financial Management
Labor Relations	Talent Management	Budgeting & Forecasting
Public Administration	Regulatory Compliance	Legislative Affairs
Consensus Building	Policy Development	Vendor Relations
Empowerment Programs	Needs Assessment	Training and Instruction

- Accomplished professional, offering 35 years of experience with national and international nonprofits, with reputation for client advocacy and strong expertise in all areas of executive management.
- Team-based approach to problem-solving and collaborative solutions. Conceptual designer with hands-on experience including project management, communications, programming, organizational strategies and marketing, and finance and budgeting.
- Technologically savvy executive with years of skills in design, networks, internet, training, and communications.
- Responsible for P/L on \$8,000,000 annual budget, primary fund raising professional with experience on both sides of grant writing and grant making process.
- Supervised professional staff and volunteers totaling up to 300 persons.
- Excellent communicator. Sought after speaker for conferences and retreats with years of experience in front of audiences.

EXPERIENCE

Grand Rapids Art Museum	Chief Operating Officer	June 2015 to June 2017
Responsible for successful operations of a leading edge art museum consisting of a \$5,800,000 annual operating budget housed in the world's first LEED® Gold certified art museum building. Assist CEO in all elements of museum visioning, planning, and development. Direct reports include, Finance, Human Resources, Volunteer Management, Facilities & Security, Special Events, Visitor Services, Museum Store, and The Welcome Center (a county-wide visitor center), as well as involvement in all other aspects of the museum, such as Curatorial, Advancement, and Education. Manage reporting for funds held by the Grand Rapids Art Museum Foundation, act as liaison with the museum, investment manager, and foundation board.		
• Conceived and implemented The Media Arts Center, a first-of-its kind partnership with WOODTV, a leading West Michigan television station, presenting media art and live broadcasts from the GRAM facility. • Developed partnership with Kent County Visitor and Tourism to combine museum visitor services with a tourism visitor center. • Transitioned Museum and Foundation accounting to cloud-based Financial Edge Next software and designed complete rewrite of chart of accounts and reporting processes. • Saved more than \$130,000 in UBIT by improved reporting and assuring linkage of sales to the museum's mission.		
Arts Council of Greater Kalamazoo	Executive Director	April 2010 to June 2015
Chief Executive Officer, reporting directly to the President of the Board of Directors, responsible for all planning and operations of this 501(c)3 organization with a mission to improve, support, and fund arts and culture with an annual operating & capital budget of over \$2,000,000. Serving arts organizations, individual artists, and the wider community through program development, implementation, and evaluation, grant making, supervision of fundraising activities, curatorial practices, education; staff supervision and evaluation; long- and short-range planning, and management of facilities and grounds at the Epic Center, which houses ten arts organizations as tenants.		
• Described by one local foundation leader as leading <i>"the best Arts Council Kalamazoo has seen in 10 years..."</i> • Redesigned an aging lobby to include new performance space and current technologies increasing visitor engagement. Removal of existing escalators provided annual savings of \$30,000. • Dramatically increased Art Hop participation and geographic coverage. Introduced economic revitalization focus. • Developed new earned income streams by partnering with a local brewery, restaurateur, and distributor to introduce a newly branded beer named Art Hops.		
Elmhurst Art Museum	Executive Director	March 1999 to April 2009
Chief Executive Officer, responsible for all planning and operations specializing in art, architecture and design with an annual operating budget of just under \$1,000,000. Building and conservation of the collections, facilities and grounds; supervision of fundraising activities, curatorial practices, education programs; staff supervision and evaluation; research programs for the site; and long- and short-range planning. Serve as the primary public representative and liaison with all grant-related and government agencies.		
• <i>"Over the past several years, the Elmhurst Art Museum has become one of the best places to see contemporary art in the Chicago area."</i> – Artnet review by Victor M. Cassidy • Coordinated fund development efforts, grant proposals and membership programs, increasing membership by 70% and more than tripling the annual budget in three years. Secured gifts of \$250,000 and pledges up to \$1 million.		

Northern Illinois University**Adjunct Professor****August 2005 to April 2010**

Taught graduate-level course on Nonprofit Administration for NIU's Graduate Certificate in Museum Studies. Wide range of students with varying levels of experience in Art and Sciences.

- Developed curriculum of nonprofit administration modules including developing mission, organizational structure, fundraising and development, grant writing, human resources, budgeting and nonprofit accounting principles, understanding constituencies, communications, marketing and public relations.
- Conducted coursework in presentation and speaking skills as a parallel track with core curriculum.

Bremer Communications**Consultant, Speaker, Trainer****August 1985 to April 2010**

Nonprofit consulting featuring strategic planning, board retreats, training, workshops, organizational management, visitor services, architectural planning, and planning and design for exhibitions and events. Clients include:

The Field Museum, Chicago	The Milwaukee Art Museum	The Chicago Historical Society
High Museum of Art, Atlanta	Royal Ontario Museum, Toronto	Wheaton History Center
San Francisco Museum of Modern Art	Ontario Science Centre	Detroit Institute of Arts
The Walters Art Museum, Baltimore	Toledo Museum of Art	The Minneapolis Institute of Arts
Milken Family Foundation, Santa Monica	The Ernest Hemingway Foundation, Oak Park, IL	Ten Chimneys, Genesee Depot, WI

The Art Institute of Chicago**Director of Visitor Services****May 1990 to June 1996**

Proposed and implemented the first-ever Visitor Services department in an art museum in the United States, that focused on the visitor experience. Directly manage and supervise, or contribute to, all Institute activities involving up to 2.25 million visitors a year. Work closely with the Office of the Director and Departments of Marketing, Special Events, Museum Education, and Operations to provide operational, exhibition, and program planning and implementation. Oversee facilities and operations.

- Guided operations of the special exhibition, *Claude Monet: 1840-1926*, the largest special exhibition in AIC history with close to 1 million visitors in 5 months. Improved bottom line through marketing of museum memberships. Responsible for special exhibition planning, ticketing, and operations.
- Responsible for annual P/L of up to \$8,000,000.
- Extensive Human Resources experience; departmental staff of 65 employees, including Operators, Visitor Services Assistants, two Supervisors, four Managers and 300 volunteers.
- Delivered concept for changes in both museum lobbies, which dramatically improved service to the public. Includes changes to upgrade functionality of designs by John Vinci and Skidmore, Owings, & Merrill.

The Art Institute of Chicago**Assoc. Dir. of Protection Services****Oct 1982 to May 1990****The Art Institute of Chicago****Manager of Special Events****Feb 1981 to Oct 1982****OTHER EXPERIENCE**

- Producer, writer, director, designer, and performer for a variety of theatrical productions from 1978 to Present.
- Computer proficient designer experienced in exhibition design, theatrical design, and graphic design with skills in networking, wireless, Adobe and Microsoft Office products.

EDUCATION & AFFILIATIONS

Graduate Work: Master of Arts
Arts Administration Program
The School of the Art Institute, Chicago
Completed 36 hours

Bachelor of Science, Cum Laude,
Communications
Western Michigan University,
Kalamazoo, Michigan

Board of Directors – Public Media Network

Former Chair – Kalamazoo County Public Art Commission

Former Member – Board of Directors, Downtown Kalamazoo, Inc.

Former Member - Board of Directors, Illinois Assoc. of Museums

Member - American Association of Museums (AAM)



First Name: Jeffrey **Last Name:** Breneman

Who nominated you: Self

Address: 525 S Burdick St, Unit 4108, Kalamazoo 49007

Phone Number: 2023610938

Email: [REDACTED]

City Resident: Yes

Employer: Spectrum Public Affairs **Position/Title:** President/Owner

Sector (Choice #1): Business/Banking

Sector (Choice #2): Neighborhood

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood: Central Business District

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Fundraising/Fund Development
- Government Affairs and Public Policy

Please describe the skills and experience indicated above: 8 years professional experience serving as Executive Director of a non-profit trade association; 30 year resident of Kalamazoo County, 6 year resident downtown; professional fundraising experience; former WMU administrator; organized a coalition to help secure govt funding for I-94 widening and new airport tower; 7 year transit authority board member (current).

Age: 45-54

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Straight

Education Level Completed: Bachelor's Degree

Other:

Household Income: Over \$250,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: Long history of working with groups in the community with diverse perspectives and goals. I share the goals of the FFE and I'm passionate about ensuring its endowment for future generations.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: JAMES A.

Your Last Name: BRIDENSTINE

Street Address: 218 HONROE STREET

City, State Zip: Kalamazoo, MI 49006

Best Daytime Phone: 269-349-9699

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

- ☒ Governance/Board Administration
- ☐ Finance
- ☐ Anti-Poverty Strategies
- ☒ Knowledge of this Community
- ☒ Economic Development
- ☐ Other: _____

- ☒ Community Development
- ☐ Youth Development
- ☒ Fundraising/Fund Development
- ☐ Job Training or Placement
- ☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

HAVING SPENT ALMOST 30 YEARS IN KALAMAZOO INVOLVED IN DOZENS OF NON-PROFIT ORGANIZATIONS - ECONOMIC DEVELOPMENT (DEI) THE ARTS (KSO/KIA) PEOPLE WITH NEEDS (FAMILY & CHILDREN SERVICES) ETC.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)	Age <u>71</u>
Under \$35,000	No High School Diploma	Race/Ethnicity <u>CAUCASIAN</u>
\$35,000-\$50,000	High School Diploma/Equivalent	Marital/Family Status <u>MARRIED</u>
\$50,000-\$75,000	Trade/Vocational School	Gender Identity <u>M/LE</u>
<u>\$75,000-\$100,000</u>	Some College/No Degree	Veteran Status (y/n) <u>NO</u>
\$100,000-\$250,000	Associates Degree	Sexual Orientation <u>STRAIGHT (NEVER ASKED BEFORE)</u>
Over \$250,000	Bachelors Degree	Religious Affiliation <u>Catholic</u>
	<u>Master's Degree</u>	(If any)
	Doctorate	

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

KNOWLEDGE OF THE LOCAL ARTS SCENE AND HOW IT BENEFITS THE CITIZENS OF KALAMAZOO. IT BRINGS PEOPLE FROM THROUGHOUT SW MICHIGAN AND BEYOND TO KALAMAZOO - DULC EARTHLY ART EXHIBITION ETC.



Foundation for Excellence

Mon, Nov 20, 2017 at 10:06 AM

RESUME

James A. Bridenstine

218 Monroe Street
Kalamazoo, Mi. 49006

Cell 269-377-8893
Land 269-349-9699

Education :

BA Degree Major; History 1967
College of the Holy Cross
Worcester, Massachusetts

Georgetown Law School 1968-1970

MA Degree Art History 1974
George Washington University
Washington, D.C.

Work Experience:

1967-68 Volunteer Teacher, St. Mary's College, Above Rocks, Jamaica

1968-71 St. Mary's School, Landover Hills Maryland (Junior High School)

1971-72 University of Detroit High School

1974-76 Toledo Museum of Art Assistant Curator Education Department

1976-80 Detroit Institute of Art Associate Curator Education Department

1980-85 Detroit Institute of Art Curator in Charge, Statewide Services Department

1985-1990 Edsel & Eleanor Ford House, Director

1990-2014, Kalamazoo Institute of Arts, Director (Retired)

Board Service: Detroit

Detroit Artist Market (President), Detroit Historical Society, Founders Junior Council (DIA),

Board Service : Kalamazoo

Family and Children's Service, Downtown Kalamazoo Inc., The Park Club (President for a total of three years,

Current Board Service:

Downtown Kalamazoo Inc, (Board President), South Haven Center for the Arts (Past Board Chair), Kalamazoo Symphony Orchestra, Park Club Historic Foundation, Ruthmere Museum (Elkart, Indiana), George Washington University Museum/Textile Museum, Washington, D.C.



First Name: Tauhric **Last Name:** Brown

Who nominated you: Self

Address: 1611 Southern Ave Kalamazoo, MI 49001

Phone Number: 269-330-0567

Email: [REDACTED]

City Resident: Yes

Employer: Senior Services Inc. **Position/Title:** Chief Operations Officer

Sector (Choice #1): Affinity Organization/ Non-Profit

Sector (Choice #2): Business/Banking

Sector (Choice #3): Faith Community

Neighborhood:

Skills/Experience (Choice #1):

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Business Development

Please describe the skills and experience indicated above: I currently oversee a \$17M operating budget for an agency whose mission is centered around older adults. I have owned and operated a cellular franchise for 9 years in the community. I have a tremendous amount of experience in creating and monitoring budgets in both the for profit and not for profit sectors. I have been a resident of Kalamazoo since 1977 and although I left to serve my country in the US Army; I returned to give back to my community.

Age: 45-54

Race/Ethnicity: African-American

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Straight

Education Level Completed: Master's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: Yes

Religious Affiliation: African Methodist Episcopal

Other ways to bring diverse perspective: I bring an out of the box thought process that I believe will serve this Board of Directors differently than many can. Having traveled the world and lived in other states and communities I learned that you can stretch resources as far as possible to deliver the result you strive to achieve.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Joe **Last Name:** Buckman

Who nominated you: Self

Address: 3338 Dunn's Ridge Kalamazoo, MI 49006

Phone Number: 7084204633

Email: [REDACTED]

City Resident: Yes

Employer: Retired **Position/Title:** N/A

Sector (Choice #1): Business/Banking

Sector (Choice #2): Neighborhood

Sector (Choice #3): Affinity Organization/ Non-Profit

Neighborhood: Northside

Skills/Experience (Choice #1):

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Youth Development
- Fundraising/Fund Development
- Neighborhood Improvement
- Legal and real estate experience.

Please describe the skills and experience indicated above: I was born in and grew up in Kalamazoo. I also spent many years in both Chicago and Detroit so I have some large city perspective. As a Director of Real Estate for AT&T as well as a licensed (in Michigan) attorney, I have experience, from corporate and personal perspective, with real estate finance and economic development. In my role with AT&T I was tasked with mentoring young employees and their professional development. I was also involved in the transformation of AT&T facilities into schools, recreation centers, etc. to support neighborhood and economic development.

Age: 64-74

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Heterosexual

Education Level Completed: Doctorate

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation: Methodist

Other ways to bring diverse perspective: I have seen the City of Kalamazoo evolve from 1952 until today. I have also lived in large metropolitan areas so, I believe, I have a unique and diverse perspective of what Kalamazoo has been and can be.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

JOSEPH D. BUCKMAN

• 708.420.4633

3338 Dunn's Ridge, Kalamazoo, MI 49006

Corporate real estate professional with broad experience in transactions, strategic and portfolio planning and client relationship management.

Core Competencies

Portfolio Optimization

Strategic Planning

Acquisitions/Dispositions

Financial Analysis

PROFESSIONAL EXPERIENCE

Real Estate and Legal Consultant 2013 – Present

Provide real estate consulting services to corporations and business owners. Analyze corporate real estate portfolios and recommend strategies. Review and negotiate contracts and other real estate agreements.

Director, Portfolio Management & Transactions 2009 - 2013

AT&T CORPORATE REAL ESTATE –Chicago, Illinois

AT&T has one of the largest real estate portfolios in the world totaling 250 million square feet. Responsibilities included managing a team of real estate professionals and brokers that developed and executed regional and business unit portfolio plans. Directed cost saving and square footage reduction strategies for a 50 million square foot office and industrial real estate portfolio. Recommended real estate strategies and financial implications to senior management.

Selected Achievements:

- ◆ Eliminated between 1,000,000 and 3,000,000 square feet annually.
- ◆ Eliminated over \$30,000,000 of annualized expenses.
- ◆ Monetized over \$250,000,000 million of real estate assets.

Director, Real Estate Transactions 2000 - 2009

AT&T (SBC) CORPORATE REAL ESTATE –Chicago, Illinois

Managed a large team of nationally based real estate transaction managers and three national brokerage firms in the acquisition and disposition of over 10,000 owned and leased real estate assets. Managed a \$100 million annual rent and operating expense budget. Presented strategic and financial recommendations to corporate officers. Lived in Johannesburg, South Africa while providing transactional and strategic portfolio recommendations to Telkom Z.A.

Selected Achievements:

- ◆ Completed \$3,500,000,000 of sale and sale/leaseback transactions from 2006 to 2008.
- ◆ Monetized a 1,600,000 square foot corporate campus in Hoffman Estates, IL. For \$340,000,000.
- ◆ Reduced the AT&T/SBC portfolio by 20,000,000 square feet.

Continued...

Senior Manager, Work Place Planning 1998 - 2000

AMERITECH (SBC) – Chicago, Illinois

Managed a planning and transactions team that implemented strategic real estate plans and portfolio optimization for over 50 million square feet. Presented financial models for the acquisition and disposition of corporate properties. Executed portfolio strategies such as synthetic leasing, sale/leasebacks and 1031 tax-free exchanges.

Selected Achievements:

- ♦ Led the re-engineering of Ameritech's Corporate Real Estate organization.
- ♦ Initiated alternative real estate financial structures for Ameritech's owned and leased portfolio.

Manager, Real Estate Services 1996 - 1998

AMERITECH – Chicago, Illinois

Managed site selection, acquisition and disposition of a 60 million square foot real estate portfolio. Managed an outsourced service provider and ensured contract compliance. Developed a process-based performance model to guide all transactional activity including Lease Administration, Legal and Budgeting that resulted in \$250,000 annual savings.

Selected Achievements:

- ♦ Reviewed and approved over 300 transactions per year.

Associate Broker 1994 – 1996

TRERICE TOSTO/COLLIERS INTERNATIONAL – Detroit, MI

Reported to the Senior Vice President of Commercial Division for Michigan's largest real estate firm generating over \$200 million in annual sales. Managed the roll out of a Corporate Services group for Colliers Detroit. Represented office, industrial and retail tenants in the acquisition and disposition of leased and owned property.

EDUCATION

J.D., Detroit College of Law - Detroit, Michigan**B.A., University of Michigan – Ann Arbor, Michigan**

MEMBERSHIPS

Real Property Law Section – State Bar of Michigan**University of Michigan Alumni Association****Michigan State University-Detroit College of Law Alumni Association****Commercial Investment Real Estate Institute (CCIM)**



First Name: Amy **Last Name:** Campbell

Who nominated you: Self

Address: 748 Hutchinson Street

Phone Number: 269-808-3228

Email: [REDACTED]

City Resident: Yes

Employer: State Farm **Position/Title:** Claim specialist

Sector (Choice #1): Neighborhood

Sector (Choice #2): None (use for 2nd & 3rd only)

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood: Parker/Duke

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community

Please describe the skills and experience indicated above: I have lived in the city for 30 years and have developed a network that covers a cross section of our community. I worked for the City for 10 years in purchasing so I have a realistic view of what things cost.

Age: 45-54

Race/Ethnicity: White

Marital/Family Status: Single, no children

Gender Identity: Female

Sexual Orientation: Straight

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$50,001-\$75,000

Veteran Status: No

Religious Affiliation: Christian

Other ways to bring diverse perspective: I'm older, no kids, and a longtime resident who has been active in the community. I can find common ground with anyone and would build relationships across many groups of stakeholders.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Amy Campbell

748 Hutchinson Street
Kalamazoo, MI 49008
(269) 808-3228
[REDACTED]

SKILLS

Experienced and self-motivated auto personal injury claim representative looking for opportunities to become part of a collaborative team environment.

EXPERIENCE

State Farm Insurance, Portage MI - Claim Specialist, Personal Injury Protection

April 2011 - PRESENT

- Committed to efficient claim handling through use of effective time management and task prioritization objectives.
- Self-starting, goal oriented, and strong initiative in working independently to accomplish team and company goals.
- Thorough in investigating claims, from determining order of priority according to Michigan statutory law to handling litigation from summons to settlement.
- Excellent relationship building skills, mentoring less experienced claim handlers, and acting as a resource for peers and teammates.
- Technologically interested, always looking for ways to improve current systems and processes using technology.
- Empathetic and sincerely enjoys helping others, yet able to set boundaries when needed.
- Skilled at building rapport with insureds and fostering an atmosphere of trust, inspiring confidence in my claim handling and in the State Farm brand.

State Farm Insurance, Kalamazoo MI - Agency Field Support Specialist

April 2006 - April 2011

- Built solid relationships with agency teams and developed relationships within Corporate agency to support field executives, consultants, and agents.
- Developed strong knowledge of licensing requirements and guided agent staff toward attaining these licenses.
- Acted as a resource for agents in working with the company to achieve their business goals, as well as supporting field executives to achieve goals set by the company.
- Assisted field executives in creating continuing education opportunities for agents by working with compliance staff.
- Facilitated policyholder complaints and retained business for the company where possible.

-
- Gathered sales and other reporting data to develop easily understood visuals and other meeting materials for field executive use in assisting agent teams.

City of Kalamazoo, Kalamazoo MI - *Department Secretary, Purchasing*

January 1996 - April 2006

- Responsible for creating bidding documents for City projects and resources, beginning with raw data from buyer staff and producing accurate documents for vendor review.
- Facilitated receipt of timely bids and enforced deadlines in diplomatic manner, and maintained excellent departmental relationships with vendors and citizens.
- Initiated idea to develop system for bidders to review bidding documents online via the City of Kalamazoo website, reducing administrative and postage costs considerably. Worked with information technology professionals to make this happen.
- Responsible for coordinating annual county-wide surplus auction. Built and maintained relationships with many area police, fire, educational, and governmental agencies. Worked with auctioneer, print shop manager, and county facilities team to provide a seamless experience for all participants.

EDUCATION

Chartered Property & Casualty Underwriter (CPCU) designation earned December 2016

Spring Arbor University - *Bachelor of Science, Organizational Management*

December 2011 - May 2013



First Name: Ursula **Last Name:** Chapman-Larson

Who nominated you: Self

Address: 525 Phillips street

Phone Number: 269-599-9069

Email: [REDACTED]

City Resident: Yes

Employer: Self **Position/Title:** Owner/operator

Sector (Choice #1): Arts

Sector (Choice #2): Education

Sector (Choice #3): Business/Banking

Neighborhood:

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Youth Development
- Fundraising/Fund Development

Please describe the skills and experience indicated above: As a native Kalamazoo resident I have my finger on the pulse of the city. My networking skills are my strongest asset, I have an extensive background in the arts,theater, music, and homesteading.

Age: 35-44

Race/Ethnicity: African American

Marital/Family Status: Married

Gender Identity: Female

Sexual Orientation: Heterosexual

Education Level Completed: Tech/Trade/Vocational Training

Other:

Household Income: \$50,001-\$75,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective:

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Kailynn **Last Name:** Cummings

Who nominated you: self-nominated

Address: 647 Butterfly Dr. Apt 138 Kalamazoo, MI 49009

Phone Number: 248-826-3802

Email: [REDACTED]

City Resident: Yes

Employer: Boys and Girls Clubs of Greater Kalamazoo **Position/Title:** Northeastern Unit Director

Sector (Choice #1): Affinity Organization/ Non-Profit

Sector (Choice #2): Education

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood:

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Community Development
- Youth Development

Please describe the skills and experience indicated above: As a recent graduate and alumna of Western Michigan University; I am eager to continue to gain professional development experience that will allow me to engage with and support Kalamazoo families & the community. Having had both professional and volunteer experience with diverse populations in the field of family studies; I am efficient in time management, have a sharp eye for attention to detail, and always take initiative to create opportunities. There are also qualities such as, knowledge and hands on experience working for the Boys and Girls Club, which also makes me equipped to understand the culture of members served. Having experience in program administration, community partner engagement and strategic planning, in addition to my own affiliation to the Boys and Girls Club; I do think that I am well equipped to full-fill the position and take on advocacy roles. I am motivated to do the work and am extremely passionate about serving communities and the families within them. It is because of my passion and motivation, that I am continuing my education to better assess the need of the community and find resources that are essential to the growth and development of public interests. I understand that education itself is not enough; and must also continue to work hands-on in this field, to effectively create change for individuals regardless of income, physical ability or mental acuity. Given this opportunity I could assure you that I would not only be accountable but, also the leader and team player that you so desire. It is my hope that you will consider me for such an amazing opportunity.

Age: Under 35

Race/Ethnicity: African-American

Marital/Family Status: Single- Never Married

Gender Identity: Female

Sexual Orientation: heterosexual

Education Level Completed: Bachelor's Degree

Other:

Household Income: Under \$35,000

Veteran Status: No

Religious Affiliation: Non-denominational

Other ways to bring diverse perspective: · Kalamazoo Gospel Mission August 2016 · Kalamazoo Public Schools January 2013-February 2016 · Kalamazoo Department of Health and Human Services January 2015 · PeaceJam Mentor March 2014 · Western Michigan University Fall Welcome Ambassador March 2013-December 2015 · F.I. R.E Sexual Assault Peer Educator January 2013- April 2013

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Kailynn R. Cummings

Present Address:
3900 Pine Terrace Blvd.
Kalamazoo, MI 49006

248.826.3802

Permanent Address:
22063 Atlantic Pointe
Farmington Hills, MI 48336

To Whom It May Concern:

I am writing in response to serve as a Board of Director member for the Foundation For Excellence.

As a graduate and alumna of Western Michigan University; I am eager to continue to gain professional development experience that will allow me to engage with and support the Kalamazoo Community. Having both professional and volunteer experience with diverse populations in the field of family studies; I am efficient in time management, have a sharp eye for attention to detail, and always take initiative to create opportunities. There are also qualities such as, knowledge and hands on experience working for the Boys and Girls Club, which also makes me equipped to understand the culture of both youth and community development. Two very important priorities that I am able to contribute to. With my experience in program administration, community partner engagement and strategic planning, in addition to my own affiliation to the Boys and Girls Clubs of Greater Kalamazoo; I do think that I am well equipped to full-fill the position and take on advocacy roles.

I am motivated to do the work and am extremely passionate about serving communities and the families within them. It is because of my passion and motivation, that I am continuing my education to better assess the need of the community and find resources that are essential to the growth and development of public interests. I understand that education itself is not enough; and must also continue to work hands-on, to effectively create change for individuals regardless of income, physical ability or mental acuity.

Given this opportunity I could assure you that I would not only be accountable but, also the leader and team player that you so desire. It is my hope that you will consider me for such an amazing opportunity.

Best Wishes,

Kailynn Ryan Cummings

Kailynn R. Cummings

Present Address:
3900 Pine Terrace Blvd.
Kalamazoo, MI 49006

248.826.3802

Permanent Address:
22063 Atlantic Pointe
Farmington Hills, MI 48336

OBJECTIVE

Team-oriented individual, seeking a stimulating and challenging career that is committed to helping enhance family and parent programs.

EDUCATION

Master of Education in Educational Leadership - April 2019
Wayne State University, Detroit MI

Bachelor of Science in Education and Human Development - December 2016
Western Michigan University, Kalamazoo MI
Major: Family Studies

PROFESSIONAL EXPERIENCE

Unit Director

Boys and Girls Clubs of Greater Kalamazoo

September 2017- Current
Kalamazoo, MI

- Responsible for staff management, that is of high quality and consistent with organizational mission, vision and strategic goals.
- Support key Boys & Girls Club initiatives including Formula for Impact, 5 Key Elements, Project Learn, and OJP mentoring for member recruitment and retention.
- Facilitate partnerships with local schools, community policing, non-profits, businesses and churches to support and enhance the daily program.

Health and Life Skills Coordinator

Boys and Girls Clubs of Greater Kalamazoo
MI

May 2017- Current
Kalamazoo,

- Coordinated the implementation and facilitation of all Boys & Girls Club prevention and health education programs.
- Planned and implemented Club wide special events that revolve around health and life skills topics.
- Compile data and program information concerning activities, participation, and member improvement.
- Coordinated the implementation and facilitation of weekly Family Support programming.

Student Receptionist

Western Michigan University Office of Student Affairs

April 2015- December 2016
Kalamazoo, MI

- Developed and built rapport with registered students and University affiliates through one-on-one resolutions and intercultural humility.
- Answered inbound call inquires and scheduled appointments for University departments in assigned meeting spaces.
- Organized and distributed personal and confidential documents to office personnel.

Homecoming and Bronco Bash Logistics Coordinator

Western Michigan University Office of Student Engagement

May 2016- November 2016
Kalamazoo, MI

- Worked closely with University Relations, Alumni Relations and Intercollegiate Athletics to serve as the main point of contact for homecoming and bronco bash team.
- Implemented campus wide events for all University students and constituents.
- Created day-of-event schedules for coordinators, SALP staff, and other constituents.

- Attended weekly team meetings, weekly one-on-one meetings, retreats, and university-wide meetings on an as needed basis.

First Year Experience Co-Instructor

May 2015-December 2015

Western Michigan University First Year Experience Program

Kalamazoo, MI

- Served as a co-instructor with a WMU faculty/professional staff member.
- Promoted WMU, First-Year Seminar, academic & student life; campus & community activities.
- Served as a leader and positive role model for all FYS students.

America Reads Tutor

September 2014-March 2015

Communities in Schools

Kalamazoo, MI

- Worked one-on-one with partnered student for 2-3 sessions per week to improve literacy skills.
- Facilitated reading activities for students K-5.
- Attended reading sessions, tutor trainings, and America Reads related meetings/events.

AmeriCorps VISTA Summer Associate

June 2014-August 2014

Western Michigan University GEAR UP

Kalamazoo, MI

- Developed and implemented work long summer college access activities for GEAR UP students.
- Educated GEAR UP students and families on the importance and accessibility of a college education.
- Provided academic support and guidance to make college enrollment and retention achievable.

PROFESSIONAL DEVELOPMENT

Member

September 2016-July 2017

Project X Leadership Development and Social Injustice Program

Kalamazoo, MI

- Develop critical analysis of the history of liberation and social justice movements.
- Participate in bi-weekly leadership trainings.
- Organize community events to bring awareness to identity development and social change.

Intern

July 2016- December 2016

Youth and Family Services Program-Lakeside Academy

Kalamazoo, MI

- Met with DHHS foster care workers to assist in coordination of high-risk student's treatment plan.
- Participated in weekly and monthly group and one-on-one counseling for female student population.
- Attended leadership and team meetings to discuss student weekly ratings and off-campus activities.

Intern

May 2016-August 2016

YWCA Kalamazoo

Kalamazoo, MI

- Attended community events that address gender equity, racial equity, and/or gendered violence.
- Researched, designed, and implemented innovative evaluation plans for YWCA Kalamazoo programs.
- Worked collaboratively with Women's Initiatives staff to facilitate events for Kalamazoo Infant Mortality Community Action Initiative.

ACTIVITIES & VOLUNTEER EXPERIENCE

- Kalamazoo Gospel Mission August 2016
- Kalamazoo Public Schools January 2013-February 2016
- Kalamazoo Department of Health and Human Services January 2015
- PeaceJam Mentor March 2014
- F.I. R.E Sexual Assault Peer Educator January 2013- April 2013

ACHIEVEMENTS AND AFFILIATIONS

- Association of Fraternal Leadership and Values January 2016-Present

- Sigma Gamma Rho Sorority Inc.
- Western Michigan University Future Educator Success Program
- New Faculty Orientation Panel

February 2015-Present

August 2012-Present

August 2015



First Name: Nathan **Last Name:** Dannison

Who nominated you: Jack Urban, City Commissioner John Hoadley, State Representative

Address: 604 S. Rose St, Kalamazoo MI 49007

Phone Number: 269-547-9622

Email: [REDACTED]

City Resident: Yes

Employer: First Congregational Church of Kalamazoo **Position/Title:** Senior Minister

Sector (Choice #1): Faith Community

Sector (Choice #2): Neighborhood

Sector (Choice #3): Affinity Organization/ Non-Profit

Neighborhood: Vine

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development
- Fundraising/Fund Development
- Neighborhood Improvement
- Resident Engagement, Fundraising (Faith Communities)

Please describe the skills and experience indicated above: I have served on several community boards. I currently serve on the Community Action Tripartite Advisory Board, I am the vice-chair of the Citizens Public Safety Review & Appeals Board, and I am the current President of the Kalamazoo Nonprofit Advocacy Coalition. I have previously served on the board of the Michigan Festival of Sacred Music. I have experience in overseeing and advising our church budget (\$650k annual) and have overseen our current capital campaign (\$2.7 million, \$1.6 raised-to-date). Previously, I worked as a Lead Organizer under an Arcus Foundation grant to ISAAC (Interfaith Strategy for Advocacy and Action in the Community) and the Hispanic American Council to improve access to economic development resources in the Edison Neighborhood. I am a fourth-generation WMU bronco, a seventh-generation West Michigander, and a proud advocate of the Kalamazoo community. I believe I would bring a host of strengths, strategies, a fund-development prospects to the board.

Age: Under 35

Race/Ethnicity: White

Marital/Family Status: Married, one child (Kalamazoo Promise bound!)

Gender Identity: Male

Sexual Orientation: Bisexual

Education Level Completed: Master's Degree

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation: Congregationalist - Progressive Protestant Christian

Other ways to bring diverse perspective: I acknowledge and accept my privilege as a cisgendered white male - while my partner and I both publicly identify as queer, we do not bear the burden of discrimination as we "pass" as a normative white male/female couple. Today, we seek to apply our unearned privilege in ways that benefit those who do not receive such benefits. I am absolutely committed to the work of liberation on behalf of all those many individuals marginalized by systems of oppression that dominate our civic practices. I am also fully committed to the work of anti-racism in our community.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Rev. Nathan Dannison, Senior Minister, First Congregational Church (UCC)
604 S. Rose St., Kalamazoo, Michigan 49007
[REDACTED] / 269.547.9622
www.allwelcome.church

Rev. Nathan Dannison currently serves as the 29th Senior Minister of the First Congregational Church of Kalamazoo, Michigan.

He is a graduate of the Chicago Theological Seminary and an ordained minister in the United Church of Christ and the Christian Church (Disciples of Christ). During his tenure in Kalamazoo the congregation he serves has undergone a renaissance of reinvestment in the life of its community. Declaring itself as the "living heart of the city," the congregation has opened its campus to over 100 different agencies, justice organizations, and arts and cultural ensembles completely free of cost or expectation. Their practice of embracing radical hospitality and a posture of hope has sparked rapid growth in attendance and a new sense of purpose among the members.

The church has publicly declared itself an Environmental Justice Congregation, an Immigrant Welcoming Congregation and Public Sanctuary Church, and led the movement to celebrate full marriage equality with numerous public events. The church affirms and celebrates the role of women, LGBTQ individuals, individuals with disabilities, and other historically marginalized populations at every level of church staff and leadership. Following the terrible mass-shooting that took place in February of 2016 the church was asked to host the civic vigil and call to action. The church campus was then designated a "gun free zone."

First Congregational Church has renewed the historic congregational practices of hosting town hall meetings, protests, and public lectures. They have also undertaken a major building restoration and renovation campaign to reduce the environmental impact of their historic building, protect its beautiful architecture for the benefit of future generations, and create additional space for community events in the form of a new Garden Atrium.

During his tenure the congregation has grown to over 600 in active membership, added additional worship services, and has been blessed by a renewed spirit of philanthropy, both through the tithes and offerings of the membership and vital investments by local foundations.

Nathan serves as the President of the Board of the Kalamazoo Non-profit Advocacy Coalition (KNAC), the Vice Chair of the Citizen's Public Safety Review and Appeal Board (CPSRAB), and is a member of the Kalamazoo County Community Action Tripartite Advisory Board (CATAB). He is a member of Kalamazoo Rotary Club. He previously served on the board of the Michigan Festival of Sacred Music. Within the United Church of Christ, Nathan is an adviser for church renewal and planting throughout Michigan. In 2017 he was honored to receive the Chicago Theological Seminary's *Distinguished Alumni* award.

Prior to ordained ministry, he worked as a community organizer with the Gamaliel Foundation and as an EMT with the International Red Cross / Red Crescent in the Occupied Palestinian Territories.

He is a seventh-generation Michigander and a proud WMU Bronco. Nathan and his partner, Heather, live in a restored civil-war era home in the Vine Neighborhood Historic District with their daughter, Josephine. He is an avid outdoors enthusiast, enjoys hunting and fishing, and plays fiddle in the Kalamazoo-based folk band Who Hit John.



First Name: Richard **Last Name:** DeLuca

Who nominated you: self

Address: 813 stafford rd, kalamazoo, mi

Phone Number: 770-845-3459

Email: [REDACTED]

City Resident: Yes

Employer: Retired **Position/Title:** Senior Lean Program Manager, retired

Sector (Choice #1): Business/Banking

Sector (Choice #2): Education

Sector (Choice #3): Neighborhood

Neighborhood: Westwood

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Economic Development
- Job Training or Placement
- Cost reduction-continuous improvement

Please describe the skills and experience indicated above: Excellent problem solving and management skills

Age: 64-74

Race/Ethnicity: Italian-American

Marital/Family Status: Married/2 children /6 grandchildren/ 2 greatgrandchildren

Gender Identity: male

Sexual Orientation: married

Education Level Completed: Master's Degree

Other:

Household Income:

Veteran Status: No

Religious Affiliation: Southern Baptist

Other ways to bring diverse perspective: World experience - travelled to Europe/Japan and Mexico. Also, taught at a historically black Kentucky State University

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

RICHARD A. DeLUCA
813 Stafford, Kalamazoo, MI.

Email: [REDACTED]
C: 770.845.3459

PLANT / OPERATIONS / GENERAL MANAGEMENT EXECUTIVE

Change Agent // Lean Transformations // Productivity & Cost Reductions // Supply Chain Management
Safety Performance // Customer Relations // Operations Start-Up // Distribution Management
Lean, TPS, TQM, JIT, QFD, Five "S", SMED, CEDAC, Kanban, Kaizens, Six Sigma
ISO 9002 // Union / Non Union

Growth oriented leader with a record of transforming business operations and culture to maximize productivity, revenues and profit. Substantial expertise in process reengineering/re-design, manufacturing engineering, supply chain management, and subcontract management. Excellent interpersonal skills with a unique blend of analytical, leadership, and organizational abilities. Thrives on competitive business situations and operates at the highest ethical level.

PROFESSIONAL EXPERIENCE

LEAN CONVERSION, Kalamazoo, MI. 9/11/2015 - Present

SENIOR LEAN CONSULTANT

Provided leadership and training in an enterprise wide Lean transformation of manufacturing and administration organizations.

PANDUIT CORPORATION, Tinley Park, IL 2011- 9/11/2115

SENIOR LEAN PROGRAM MANAGER

Report to the Director of US Operations. Responsible for all Chicago-land manufacturing sites (8 Mfg. divisions.), plus one Distribution Center. 2012 YTD lean saving = \$806,402. 2013 implemented savings was \$1,972,000 for Lockport and \$900,000 for Burr Ridge. Named "Panduit Lean Driver of the Year 2013".

EXIDE TECHNOLOGIES, Fort Smith, AR 2008 - 2011

CORPORATE LEAN LEADER

Report to the Vice President of Operations at Corporate HQ, Aurora, ILL. Responsible for implementing the Toyota Production System at Fort Smith. Facilitated over 28 TPM and Kaizen events over the past 16 months. Results of TPMs include a 75% reduction of downtime the assembly area (From 12% to 3% DT). SMED events showed 50% - 75% reduction in change over times.

BALL CORPORATION, Tallapoosa, GA (Formerly US CAN CORPORATION, Southern Operations) 2006 -2008

MANAGER, CONTINUOUS IMPROVEMENT,

Provided leadership and training in the Lean transformation strategy for the Tallapoosa Plant Operations. Facilitated over thirty Kaizen events, with major focus on TPM, process improvement, and 5S. Co-facilitated eight TPR/TPM events. Examples: Coil Line SMED reduced changeover time by 52%

- Litho Press Plate Spoilage – reduced spoilage by 80% have maintained this level for the past 8 months
- HR Hiring Process - reduced flow time by 41.2% & process steps by 36.3%
- Compound Application - \$148,000 material variance 2006, expected 2007. >\$0< \$20,000
- Assembly Line Label Change over reduced by 50%

DIRECTOR OF OPERATIONS, (2006-2006)

Managed a plant of 245 hourly and 8 salaried producing 1.5 million aerosol cans per day. Introduced principles of Lean manufacturing to shop floor. Provided leadership in the introduction of Behavioral Based Safety at TPO. Established visual performance metrics for shop floor.

LEAN CONSULTING, Aiken, SC 2003 - 2006
Lean Conversion Partners

SENIOR LEAN CONSULTANT

Provided leadership and training in an enterprise wide Lean transformation of manufacturing and Military organizations.

- Client list includes Warner Robbins AFB, Marine Corp Aviation Station, Beaufort, SC, Anniston Army Depot, Navair, Navsea, ITT, Gallo Winery, Fresenius Medical Care, North Shore Long Island Jewish Hospital and International Paper.
- Provided Black Belt coaching to twelve Gallo Black Belts whose projects will generate \$1.2M in savings.

- Lead Value Stream analysis of the PEO Carrier CVN 77 George H Bush aircraft Carrier currently running over budget. The VSA identified over \$13M of cost reductions.
- Lead over fifty VSA and Kaizen events that resulted in millions of dollars in savings for the military.

MAYTAG CORPORATION (Jade Products Company, A Division of Maytag, Brea, CA)
Manufacturers of Commercial & Residential Cooking Products

2002-2003

DIRECTOR of MANUFACTURING & LSO (LeanSigma Org)

Received mandate to implement a lean culture.

- Launched and designed dual fuel residential range which resulted in a new market and increased sales.
- Set-up systems for supply chain management through the use of lean principles such as Kanban
- Converted factory from batch processing to a flow process; a 25% productivity improvement
- Through the application of Kaizens, every weld cell was reduced by 50%. This helped to facilitate the moving of the plant from Commerce, Ca to Brea, Ca.
- I was involved with the layout, planning and coordinated the plant move to Brea, Ca.

DIXIE NARCO, A Division of Maytag, Williston, SC (2002-2003)
Manufacturer of Cold Drink Vendors

DIRECTOR OF REFURB OPERATIONS / MATERIALS / GLASS FRONT VENDING

- Managed a plant of 230 hourly team members
- Led team to convert old factory into new refurbish manufacturing plant
- Responsible for the \$ 2 million P&L of the Refurb operations
- Improved schedule attainment from 75% to 98% over a four month time frame.
- Improved operating income by 100% the first six months of 2003 exceeded y2002 total income of \$1.4M.
- Established an inventory tracking and control system
- Reduced costs by \$115k by Reorganizing and flattening the materials organization to improve communications and response time to their customer.
- Reduced labor cost per GFV units from \$102.4 to \$68.1/unit (33.5% improvement, \$857k productivity improvement).
- Improved First Pass Yield (FPY = Quality metric) from 40% TO 95%

GENIE INDUSTRIES, Moses Lake, WA,
Super Boom, Z60 and S40/45 Man Lift Manufacturer

1999-2002

MATERIALS MANAGER

Managed production control, inventory control, purchasing, supplier quality, shipping and receiving with 3 buyers, 2 supervisors, 5 production control specialists, 1 QA tech., 1 storekeeper, 2 receiving clerks, and 4 material handlers for a \$210 million business

- As a major contributor, our team converted an old B52 facility into super boom manufacturing site.
- Developed/created and implemented Moses Lake production control system which substantially improved customer delivery response rates.
- Developed and implemented Supplier Quality Tracking system reduced rejects by 50%.
- Set-up and implemented Kanban System at Moses Lake – Inventory at 48 turns by year end.
- Developed Non-BOM cost tracking process, a major cost control/reduction effort.
- Supported move of “Z60” product from HQ to Moses Lake, one month turnaround – Dec. 2000
- Supported move of “S40/45 stick boom from Redmond, WA to Moses Lake, one month –Dec 2001

GENERAL ELECTRIC, Dothan, AL
Industrial Systems-DC Motors

1998-1999

MANAGER / QUALITY PRODUCTION CONTROL & MANUFACTURING ENGINEERING 1998-1999

Managed Quality control, material control, production processes, and maintenance with 4 salaried and 23 hourly associates.

- Set-up and implemented in-process Kanban for the “5 Day” two pole D.C. motor that reduced manufacturing lead-time from 5-6 weeks to five days.
- Implemented bar coded in-process material transactions for relieving and tracking production parts.
- Managed ISO 9002 administration.
- Implemented operator certification process with 97% certified in 4 months.
- Brought plant operations to full ISO 9002 audit conformance in contrast to previous audits where several non-conformance notices were issued.

HENNESSEY INDUSTRIES - A Danaher Company, LaVergne, TN
Wheel Service Equipment Manufacturer

1989-1998

MANAGER, PRODUCTION CONTROL & SERVICE PARTS / ACCESSORIES (1995-1998)

Hennessey Industries was a cultural/manufacturing transformation from a family run company making product through the traditional batch method to a lean one piece flow world class manufacturer applying Lean Principles.

AMMCO Division

- Successfully reduced order past due from \$750K to \$95K and \$5M to \$2.5M RIP inventory within 2 years.
- Coordinated and implemented the move of 3850 brake lathe production and 1450 brake washer production from Bowling Green, KY to LaVergne, TN on time and within budget. The consolidation reduced operating costs by \$250,000
- Managed the move of 2800 ELE production from outside supplier to LaVergne meeting time and budget constraints. \$100,000/years savings
- Led team in reducing AMMCO scrap from \$310k in 1996 to \$189k (39%) in 1997.

CORPORATE CUSTOMER / PRODUCT SERVICE MANAGER (1993-1995)

Managed customer/product service for 4 divisions reported to Vice President of Sale and Marketing.

- Developed and implemented corporate product process tracking system.
- Implemented corporate automated telephone voice form order entry system as well as dispatch installation procedures.
- Interim Plant Manager-Coats Division 1993
- Managed 24 salaried and 98 hourly associates in a \$45 million plant producing Wheel Balancers and Tirechanger Equipment.
- Coordinated and implemented the Five “S” program
- Implemented “Product Life Testing Program “
- Implemented bar coded Kanban for receiving and EDI communications with suppliers.

PRODUCT FOCUS MANAGER-SERVICE PARTS and TIRECHANGER (1991-1993)

Managed all phases of Tirechanger and service parts production with 8 salaried and 47 hourly associates. Also responsible for Coats Division Distribution Center, shipping and receiving.

- Utilizing Kaizen activities increased Tirechanger line productivity by 14% or \$250k
- Achieved a 25% growth of Service Parts, from \$4.8 million to \$6 million without increased workforce.
- Production Control Manager 1989-1991
- Managed all phases of production control including production/material scheduling and inventory control and master schedule.
- Developed/created and implemented Coats Division Production Control System
- Developed and implemented Division Supplier Certification Program
- Coordinated implementation of Coats MRPII system

PRODUCTION CONTROL MANAGER (1989-1991)

Managed all phases of production control including production/material scheduling and inventory control and master schedule.

- Developed/created and implemented Coats Division Production Control System
- Developed and implemented Division Supplier Certification Program
- Coordinated implementation of Coats MRPII system.

EDUCATION

M.S., Indiana State University,
B.S., cum laude, State University of New York at Oswego, NY,

PROFESSIONAL DEVELOPMENT

BAMA TPS for Executives Workshop
Infinity QS SPC Training
Behavioral Based Safety Leadership Workshop
Total Productive Maintenance Coordinator’s Workshop
Basic Equipment Workshop (TPM/TRP workshop) Marshall Institute
Maytag Corp. Lean Sigma Leadership Workshop,
Certified in Production & Inventory Management-APICS,
Shingijutsu Co., LTD - 10th Global Kanban Seminar,
Six Sigma Blackbelt Training (at GE),
DBS Standard Work,
Project Management,

Quality Function Deployment Facilitator (Lawrence Guinta)
Five “S”,
Coaching Skills for Continuous Improvement (Steven Stowell)
CEDAC, (Ryuji Fukuda)
Process FMEA (Failure Mode & Effect Analysis)
Pre-Production Planning (Chihiro Nakao)
Time Based Management – Shopfloor Kaizen Breakthrough
White Collar Kaizen,
Kaizen,
Policy Deployment,
SMED,
JIT Mechanics/Leadership
Supplier Certification Seminar
Operations Management,
Kepner-Tregoe Analytical Trouble Shooting,
Motion Time Survey,
Production & Inventory Control,
Material Planning & Production Control,
GE Quality Leadership,
MRP Skills Workshop,
QC Circles Leader Seminar

BIOGRAPHY
RICHARD A. DeLUCA
(770) 845 3459 Cell
[REDACTED]

LEAN MASTER MANAGEMENT EXECUTIVE

Richard is a Lean Manufacturing Leader with broad based Lean Transformation experience in operations and production with emphasis in Operations, Materials, Manufacturing Engineering, Quality Control, Project Management, Customer/Product Service and Production Control.

An effective communicator and leader who successfully builds diverse teams, imploring a strong analytical ability and demonstrated decisiveness in implementing World Class Manufacturing Technologies (TPS, Lean Mfg., TQM, JIT, QFD, Five”S”, SMED, CEDAC, Kanban, Kaizens, Six Sigma, et al.) to bring about the resolutions needed to produce timely, fiscally sound results.

Richard has received his Lean training from Shingijutsu masters Yoshiki Iwata, Chihiro Nakao, Senji Niwa, Masaji Imai and Sadao Niino, Japanese disciples of Taiichi Ohno and was fortunate to participate in many Kaizens with these masters. In addition, Richard spent about a month in Japan, participating in a Shingijutsu distribution kaizen at Yamatake LTD and visiting lean Japanese companies such as Toyota, Hitachi, Showa, and Hokushin.

Richard also had the opportunity to work with the TBM group on several Kaizens.

Richard received his CEDAC training from the process creator Dr Ryuji Fukada.

Richard has extensive experience improving material flow and reducing WIP in a manufacturing setting.

Richard applies his expertise in Lean/JIT/World Class Manufacturing to a broad range of manufacturing and corporate applications – Operations, Quality, Materials, Engineering and customer service.

Richard is skilled at quickly identifying and focusing on key issues, to think into the future, see implications and chart a course of appropriate actions

His management experiences in room air conditioning, wheel service equipment, man lifts, and refrigerated vending, provide a broad understanding of manufacturing processes such as metal fabrication, precision machining, grinding, welding, plastic injection molding and assembly.

Richard has a passion for customer satisfaction and has worked with customers worldwide.

Colleagues recognize Richard’s ability to provide support for lean manufacturing systems implementation, program management, quality improvement and technology planning and implementation.

Richard earned his MS degree from Indiana State University and his BS. Cum laude, at the State University of New York at Oswego. He is also certified in Production and Inventory Management (CPIM) by APICS.



First Name: J. Craig **Last Name:** DeNooyer

Who nominated you: Craig Lubben, Managing Partner, Miller Johnson Law

Address: 1325 White Oak Drive Kalamazoo, MI 49008

Phone Number: 269-217-1685

Email: [REDACTED]

City Resident: Yes

Employer: 633 Group **Position/Title:**

Sector (Choice #1): Business/Banking

Sector (Choice #2): Faith Community

Sector (Choice #3): Education

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development
- Fundraising/Fund Development

Please describe the skills and experience indicated above: Founding member of Southwest Michigan First; State of Michigan: MEGA Board/Strategic Fund; Community Board/Volunteer: Kal. Deacons Conf., Urban Youth for Africa, 5/3rd Bank Comm-PAC Chair, Ministry w/Comm., Chamber of Commerce; Education: Kal Christian School BOD, U of M Business School Visiting Comm.; Faith: Third Christian Reformed Church Chair of Council, Elder and Deacon.

Age: 55-64

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Hetero

Education Level Completed: Master's Degree

Other:

Household Income: Over \$250,000

Veteran Status: No

Religious Affiliation: Christian Reformed

Other ways to bring diverse perspective: If chosen to serve, my perspective would be shaped by 35+ years as a community businessmean, volunteer, and my faith.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporatio

November 18, 2017

Foundation for Excellence

241 West South Street

Kalamazoo, MI 49007

Position: Applying for At-Large Director Position

Dear: Current Board of Directors

I thank-you for the opportunity to express my interest in representing Foundation for Excellence Board. I would like to take this opportunity to tell you a few things about myself. I believe I would contribute in a variety of ways, including input to organizational development, resource management, integration of corporate environmental health and safety requirements, and advice on financial accounting. I also live locally and my relevant experiences including have held positions on the Mea Union Board as President, Vice President, Twelve Month Representative, and Grievance Chair. I have shown extraordinary diligence and a good conduct of character. My perspective will be informed by being a native of Kalamazoo, thirteen years of education experience, Masters and Doctorate Degree in Education/Counseling.

With integrity and honesty our leaders should be. These are some of the qualities, I deem to have as a professional leader. I may represent the community's interest in preserving the value, beauty, and friendliness of Kalamazoo County. I consider my history with the community and vision could be an asset to create new ideas in order to benefit Kalamazoo and the surrounding communities. I believe Kalamazoo is a very unique community and whether as homeowners, or as renters, we were drawn to this beautiful city for primarily the same reasons. As such, I am confident I will perform with the finest conduct and the best ability. Preserving the community's appeal does not come without hard work and I deem our past and present boards have done a wonderful job in making Kalamazoo City a home or home away from home that each and every one of us is proud to be a part of. I am therefore, seeking to join the Foundation of Excellence Board to continue this tradition.

To provide essential services to citizens with an objective role in representing all constituents. Commitment and thorough communication is what I will give to every component of the Kalamazoo Community, including attending various meetings and roundtable discussions. It is the ideas and concerns of the constituents devoted to preserve and protect the community's urban ecosystem.

Thanks for the Board consideration and I appreciate this opportunity. Please contact me if there is any additional information needed from me.

Thank-you,

Vicki DeVould-Cohn

269-267-8502



Foundation for Excellence

Applications are being accepted until 11:58PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: Vicki

Your Last Name: DeVauld

Street Address: 222 Reep Ave

City, State Zip: Kalamazoo, MI 49001

Best Daytime Phone: 269-267-8502

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

- ☒ Governance/Board Administration
- ☒ Finance
- ☐ Anti-Poverty Strategies
- ☒ Knowledge of this Community
- ☐ Economic Development
- ☐ Other: _____

- ☒ Community Development
- ☒ Youth Development
- ☒ Fundraising/Fund Development
- ☒ Job Training or Placement
- ☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

11 years of experience working on Governance Boards with youth and family development. 4 years of experience working with job training, community development and many years of knowledge regarding Kalamazoo city. I also have 10 years of working in the bank environment and fundraising.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
<u>\$35,000-\$50,000</u>	High School Diploma/Equivalent
\$50,000-\$75,000	Trade/Vocational School
\$75,000-\$100,000	Some College/No Degree
\$100,000-\$250,000	Associates Degree
Over \$250,000	Bachelors Degree
	Master's Degree
	<u>Doctorate</u>

Age	<u>42</u>
Race/Ethnicity	<u>African American</u>
Marital/Family Status	<u>Married</u>
Gender Identity	<u>Female</u>
Veteran Status (y/n)	<u>NO</u>
Sexual Orientation	<u>Heterosexual</u>
Religious Affiliation (If any)	<u>Baptist</u>

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

Gender diversity on a Board is a way to bring in a variety of perspectives and experiences. I am able to participate in creating long term strategic plans and goals to also provide a bias outlook with the growth and risk taking within Kalamazoo market capitalization development.

Kalamazoo Neighborhoods:			
Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whitez/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

We will not sell or rent this information to anyone. We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence. **By submitting this form, you give the Foundation for Excellence and City of Kalamazoo permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.**

Signature: _____

Vicki DeMulle

Date: _____

11/18/17

When complete, please return along with a resume or CV to:

ffe@kalamazoo-city.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

Please direct questions about this application and process to Steve Brown,

FFE Coordinator: browns@kalamazoo-city.org, or (269) 337-8788.



First Name: Jacque **Last Name:** Eatmon

Who nominated you: jkl;;;l

Address: 2220 Sycamore Lane

Phone Number: 269-271-0478

Email: [REDACTED]

City Resident: Yes

Employer: NA **Position/Title:** Retired Early Childhood Specialist

Sector (Choice #1): Education

Sector (Choice #2): Neighborhood

Sector (Choice #3): Faith Community

Neighborhood: Oakland/Winchell

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Neighborhood Improvement
- Early Childhood, Parenting

Please describe the skills and experience indicated above: I am Kalamazoo resident born and raised on the Northside. I went to college put in the work graduated and came back to my community to help, participate and be a part of making it the best it can be. My career work has been in the field of early childhood. I have trained early childhood teachers, directed 3 child care centers, teaching parents about child development. I have worked at the State level participating in establishing policies, procedures, guidelines and programs related to early childhood. In addition, I have engaged in numerous community programs including Imagine Kalamazoo, Girls on the Run, Special Olympics, Jesus Loves Kalamazoo, Racial Reconciliation, E/RACE, ISAAC, KPL Community Reading Together, community organization, Neighborhood Meetings, Board of Kalamazoo Gospel Mission, Numerous State and local child care initiatives, Great Start Collaborative, developed and directed child care centers, accredited child care programs and individuals, mock job interviews, Shared Prosperity Committee on Families, Board of Reading and writing Kalamazoo, Strengthening Families Initiative, Cradle Initiative, cultural diversity training for KDPS, neighborhood picnic, CHAP, Health equality. As a life long member of this community I want to see my community thrive particular for the people of color. I want to help develop youth programs to help pull them from the mire. I want to work with my neighborhood of Winchell to get what we need because we may be overlooked because the needs are not as grave. I want to bring to the table the need to include the faith-based community because they can be such a great asset when I often they are seen as being an area of disquiet. I want to support the wonderful gift we have in The Kalamazoo Promise. I want to give back to a community that gave to me. I want to help correct problems in our community.

Age: 55-64

Race/Ethnicity: African American

Marital/Family Status: married

Gender Identity: female

Sexual Orientation: heterosexual

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation: Christian- Trenches Community Church, James Harris, Pastor

Other ways to bring diverse perspective: life coaching women 25 - 35 Importance of going to college being black in a white society and being successful Ideas of types of activities to bring to downtown Kalamazoo to enrich the environment Ideas of activities to bring to Kalamazoo for youth to keep them involved in positive activities

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Sidney **Last Name:** Ellis

Who nominated you: NA

Address: 302 West Frank Street, Kalamazoo, MI 49007

Phone Number: 269-271-1906

Email: [REDACTED]

City Resident: Yes

Employer: YMCA of Greater Kalamazoo **Position/Title:** Director of Mission Advancement

Sector (Choice #1): Arts

Sector (Choice #2): Education

Sector (Choice #3): Housing

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Youth Development
- Fundraising/Fund Development
- Community Collaboration

Please describe the skills and experience indicated above: Over 10 years of board experience, 25 years of youth development, knowledge of Kalamazoo community through volunteerism, collaborations and connections within organizations through out the community. 10 years experience in fund development.

Age: 45-54

Race/Ethnicity: Black

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Heterosexual

Education Level Completed: Master's Degree

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation: Non denominational

Other ways to bring diverse perspective: Due to my background in the arts, community service and non profit organizations I have had to serve and or work with a wide variety of members of our diverse community from ethnicity, sexual orientation and financial status.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

SIDNEY ELLIS

1416 Egleston | Kalamazoo, MI 49001 | (269) 271-1906 | [REDACTED]

Profile Summary

- Demonstrated leadership abilities
- Ability to work within established budgets
- Able to work independently and with a team
- Communication and public speaking skills
- Demonstrated organizational skills
- Strong relationship cultivating skills
- Critical thinking and decision making skills
- Strong written & verbal skills
- Able to work with diverse cultures
- Able to incorporate innovative ideas quickly
- Solid data management experience
- Complex problem solving abilities
- Community focus
- Event & project management experience

Professional Experience

Director of Mission Advancement

YMCA of Greater Kalamazoo, MI 2014 – Present

Responsible for overseeing all aspects of the YMCA of Greater Kalamazoo annual and capital campaigns, providing strategic leadership in financial and volunteer development to advance the YMCA's mission through annual giving, grants, endowments, capital campaign, outcome measurements, and volunteer administration. Duties also include supervision of Marketing Department.

- Develop and manage year-round financial development plan, including all aspects of the annual campaign and related events, major gifts, donor recognition and cultivation.
- Oversee the coordination and implementation of the capital campaign in conjunction with CEO and campaign consultants.
- Develops strategies to increase volunteer engagement at all levels of fundraising and program involvement.
- Prepare and coordinate grant process from government and foundation sources.
- Work with program staff to develop and maintain program outcome measurements.
- Maintains development database (eTapestry) as a resource to track gifts and pledges.
- Develop and implement communication plans in coordination with the marketing department to insure members, participants, and the community understand the Y's case for support.
- Oversee annual campaigns that include Annual Breakfast and Annual Golf Tournament
- Produced 150 Year Dinner Celebration supported by donors for Annual Campaign

Executive Director

Black Arts & Cultural Center, Kalamazoo, MI

2008 – 2014

Chief Executive Officer, reporting directly to the President of the Board of Directors, responsible for all planning and operations of this 501(c)3 organization with a mission to enhance the awareness of Black artistic ability in the greater Kalamazoo area. Serving individual artists, collaborating with arts and community organizations, development and implementation of programs, marketing, grant writing, supervision of fundraising activities and curatorial practices. Coordinate over 100 artists and curate 14 exhibitions annually.

- Produce and manage small & L projects. Supervise over 150 volunteers during major events that include: annual four day Black Arts Festival (Children's Day, Arts & Craft Vendors, Live Entertainment, Mini Film Fest, Poetry Event, Readers Theater Production and Art Exhibition), Fall & Winter Theater Productions, Annual Black & White Ball Fundraiser, Poetry Readings, Book Clubs and Movie discussions. Contract negotiator for local & national stage acts and audio/lighting/video/stage production vendors
- Led rebranding of organization which included: redesign of logo, website, development of social media sites and increasing media exposure in radio, electronic outlets, print and mailings.
- Increased collaborations with community organizations; Western Michigan University & Kalamazoo College's Performing & Fine Arts Departments - bringing in international and national artists and exposing them to the Kalamazoo community and surrounding areas. Worked with the Kalamazoo Boys & Girls Club, Fire Historical Arts Collaborative, New Genesis Inc. Kalamazoo Public Schools

and various other groups implementing youth programs and/or teaching collaboratively within their existing programs.

- Designed and implemented new youth development programs that include youth forums and classes in: dance, drawing & painting, photography, drum line and African-American History. The classes, which were assessed by an independent evaluator, showed the program helped improve self-confidence and encouraged youth to develop new skills. The result was to encourage positive interests to prevent negative influences that could potentially lead to risky behaviors.

Additional Experience

Television Producer/Creative Director Christian Life Center, Kalamazoo, MI 1995 – 2007

Lead video production crew of over 40 volunteers weekly to produce daily television program. Produced, wrote, directed and edited commercials for in-house use and commercial television. Produced live stage productions for video and DVD sales. In charge of special year-end live stage and videotaped programming, as well as live stage performances throughout the year.

- Produced weekly television program, *Transformed*, broadcast in the Southwest Michigan area
- Directed & edited video productions, maintained equipment and tape stock and managed & trained directors, camera operators and various production team positions
- Produce video for large scale church conferences with video conferencing and satellite integration for over 700 participants. Working with vendors within the city, state and out of state.

Leadership Experience

Leadership Kalamazoo, graduate June 2009

Community collaboration facilitator

Writer, director and producer of variety show aired on Public Media Network channels from 1989-1996

Volunteer Experience

Board member of: Public Media Network, Heritage Community of Kalamazoo, Kalamazoo Institute of Arts, Reading and Writing Kalamazoo and Kalamazoo New Years Eve Festival.

Formerly on the boards of or actively involved with: Arts Council of Greater Kalamazoo, Northside Business Association, Western Michigan University Theater Guild and Black Arts & Cultural Center. Volunteer in various duties for: Kalamazoo Civic Theater, Black Arts & Cultural Center, Public Media Network and Christian Life Center.

Community Activities

Mentor Coach for Kalamazoo Area Academic Achievement Program from 1995 to 2002

Vice President in local chapter of Alpha Phi Alpha Fraternity, Inc.

Member of Rotary International

Mentor in STRIVE high school program under local Rotary Club from 2010 to present

Awards

Rev. Dr. Otha Gilyard Award for Community Service (Northside Ministerial Alliance); Community Medal of Arts Award (Arts Council of Greater Kalamazoo); Metropolitan Kalamazoo Branch NAACP Vanguard Award.

Education

Spring Arbor University, Kalamazoo, MI

May 2015

Master of Business Administration concentration in Management

Spring Arbor University, Kalamazoo, MI

May 2007

Bachelor of Arts in Management and Organizational Development



First Name: Eponine **Last Name:** Garrod

Who nominated you: Self

Address: 2141 Benton Avenue Kalamazoo MI 49008

Phone Number: 5172428541

Email: [REDACTED]

City Resident: Yes

Employer: Pfizer **Position/Title:** Quality Control Technician (chemist)

Sector (Choice #1): Housing

Sector (Choice #2): Education

Sector (Choice #3): Health Care

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Youth Development
- Job Training or Placement
- Neighborhood Improvement

Please describe the skills and experience indicated above: Governance/Board Administration: I have worked in multiple positions as a supervisor providing governance and have attended many municipal meetings and have an excellent understanding of how board administrations function. Finance: I am running a Congressional campaign which entails excellent understanding of finance and monetary exchanges. I have taken math classes through Calc III, Linear Algebra, and Partial Differential Equations and am well-versed in mathematics. Anti-Poverty Strategies: I have lived in poverty and spend much of my time helping those who are still in poverty. With my scientific skills and background I have the capabilities to collect and analyze data from impoverished communities to use as a strategic tool to use in addition to community testimonials to determine the best way to combat poverty in an area-specific strategy. Knowledge of the Kalamazoo Community: I have lived and worked in Kalamazoo for over two years and my family has roots in the area going back four generations. Community Development: I have done community organizing in Kalamazoo for a year and am familiar with the common pitfalls in community development and how to avoid them. I take the need to work with a community for improvement very seriously and would strongly oppose any measures to develop a community without their buy-in. Youth Development: As a young person myself I still clearly remember my primary school days and what activities were done for my development and what I enjoyed or disliked about them. Combined with my experience working as a volunteer for summer youth camps I am able to have a big-picture view for what youth development can look like in Kalamazoo. Job Training or Placement: I have interviewed (both as an interviewer and as an interviewee), hired, and fired over my career in

positions of supervision and management and have taken multiple communication and leadership workshops to determine effective management skills. This puts me in a prime position to work on job training or placement in Kalamazoo community for folks of all ages and backgrounds.

Neighborhood Improvement: As a scientist I am excellent at soliciting feedback (data) on what improvements are desired in neighborhoods and analyzing those responses to determine a strategy that helps the largest group of people in the most effective way possible.

Age: Under 35

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Female

Sexual Orientation: Straight

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: I could bring a perspective of someone who does not trust the Foundation of Excellence as it is and that is critical because that means I would work as hard as necessary on this board to ensure that it will not unintentionally harm the people of Kalamazoo.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Allison **Last Name:** Hammond

Who nominated you: Barbara James

Address: 3319 Fair Oaks Dr. Kalamazoo MI 49008

Phone Number: 269-217-2205

Email: [REDACTED]

City Resident: Yes

Employer: Arcadia **Position/Title:** Executive Director

Sector (Choice #1): Affinity Organization/ Non-Profit

Sector (Choice #2): Housing

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood: Oakland/Winchell

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Youth Development
- Inclusion of people who experience disability

Please describe the skills and experience indicated above: As a long time resident of Kalamazoo, I have experience being on a variety of non profit Board of Directors, I am the Executive Director of a non-profit and my area of expertise is the inclusion of people who disability in the areas of independent living, employment and meaningful activity.

Age: 55-64

Race/Ethnicity: white

Marital/Family Status: Married

Gender Identity: Female

Sexual Orientation: heterosexual

Education Level Completed: Doctorate

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation: Presbyterian

Other ways to bring diverse perspective: While am a person who does not currently experience disability I have over 25 years of experience working to support people with disabilities to be included outside of segregated special programs as well as supporting organizations to be more inclusive

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Allison A. Hammond, Ed.D.

3319 Fair Oaks Dr. • Kalamazoo, MI 49008 • (269) 217-2205 •

Education

Ed.D. Educational Leadership	Western Michigan University
M.A. Special Physical Education	Western Michigan University
M.S.E. Adapted Physical Education/Dance	University of Kansas
B.S.E. Dance Performance	University of Kansas

Recent Professional Experiences

Arcadia: Building a Community of Belonging <i>Program Director and then Executive Director</i>	2008 - Present
Hopkins Public Schools <i>School Readiness Coordinator</i>	2001 – 2008
Western Michigan University <i>Unified Sports Volunteer Coordinator</i> <i>Special Physical Education Learning Lab Coordinator</i> <i>Part Time Faculty</i>	1989-2000

Community Involvement Highlights

Buy Local Kalamazoo Board Member	2016 - Present
Professional Executives Association of Kalamazoo (PEAK) Member	2016 – Present
Rotary Club of Kalamazoo Member	2015- Present
FOCUS Kalamazoo Volunteers WMU Student Organization Board Member	2015 - Present
Junior League of Kalamazoo Member <i>President 1998-1999</i>	1988 –Present
Housing Resources, Inc. Board Member	1992 - Present
Kalamazoo First Presbyterian Church Member <i>Clerk of Session 2013 – Present</i>	1989 - Present
Kalamazoo Parliamentary Law Unit Member <i>Registered Parliamentarian 2011- Present</i>	2008 – Present
Greater Kalamazoo United Way Community Investment Team	2006 – 2008
Kalamazoo Drop-in Child Care Center Board Member	2002 – 2008
Hospital Hospitality House Board Member	2001 – 2004
Pretty Lake Vacation Camp Board Member	1994-1996

Association of Junior Leagues, International Experiences

- *Association of Junior Leagues Secretary 2014 – 2016*
- *Association of Junior Leagues International Area IV Director 2008 – 2011*

Other Experience of Interest

ERRACE Training
Salvation Army Mother's Mentoring Program
Michigan Association of School Superintendents Champion of Children



First Name: Dale **Last Name:** Hein

Who nominated you: David Anderson, City Commissioner

Address: 1912 Oakland Dr. Kalamazoo 49008

Phone Number: 269-615-5754

Email: [REDACTED]

City Resident: Yes

Employer: Family & Children Services (Kalamazoo) **Position/Title:** Coordinator, Children's Medical Needs Fund

Sector (Choice #1): Affinity Organization/ Non-Profit

Sector (Choice #2): Health Care

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development

Please describe the skills and experience indicated above: 20 years in public sector management with Kalamazoo County government Served as the Director of the County Health and Community Services Dept. Served on numerous community boards and initiatives: i.e. Greater Kalamazoo United Way Housing Resources Inc. Healthy Futures West Michigan Legal Aid Community Action Board

Age: 64-74

Race/Ethnicity: Caucasian

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Heterosexual

Education Level Completed: Master's Degree

Other:

Household Income: \$50,001-\$75,000

Veteran Status: No

Religious Affiliation: Unaffiliated

Other ways to bring diverse perspective: I have worked in the human service professions my entire career (education, public health, transportation). My volunteer experiences have focused on domestic violence, housing, senior services, neighborhood development, poverty reduction.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Dale R. Hein

1912 Oakland Dr.

Kalamazoo, MI 49008

H (269) 345-2814

C (269) 615-5754

Education

Undergraduate:

Bachelor of Arts English / Secondary Teaching Certificate

Denison University – Granville, OH, 1972

Field Experience – Student Teaching, 1972

Semester at University of Vienna, Austria, 1971

Graduate:

Master of Arts Curriculum and Instruction

Case – Western Reserve University – Cleveland, OH, 1975

Field Experience – Practicum with Cleveland Board of Education,
'Analysis of English Curriculum Structure'

Master in Social Work (MSW)

Western Michigan University – Kalamazoo, MI 1983

Field Experience – 1. Oakwood Neighborhood Association Community
Organization/Youth Work

2. Michigan League for Human Services, Lansing, MI
Policy Analysis, Legislative Analysis, Coalition Work

Specialization: Federal Block Grant Structure
Juvenile Justice Issues

Employment

Coordinator,

Children's Medical Needs Fund, 9/13 – Present

Family & Children Services, 1608 Lake St. Kalamazoo, MI 49001
373-0248, Supervisor (Courtenay VanderMolen)

Duties: Administer the fund held at the Kalamazoo Community
Foundation to assist community families cover medical
costs for their children with chronic, costly medical conditions

Project Manager,

Kalamazoo County Transportation Authority, 6/07 – 12/11

201 W. Kalamazoo Ave. Kalamazoo, MI 49001 384-8114

Duties: Assist the KCTA Board prepare for the transition of the
City Of Kalamazoo's Metro Transit system to the KCTA. Work
with Metro Transit staff to prepare for an administrative
and financial transfer (including all staff and physical assets)
Supervisor: KCTA Board Chairperson (Currently Linda Teeter)

Director,

Kalamazoo County Health and Community Services Department
6/05 – 5/07,
3299 Gull Rd. Nazareth MI, 49074 373-5200
Duties: Lead and oversee the functions of the Dept. on behalf of Kalamazoo County Government. Supervised all senior management staff responsible for countywide Public Health activities, Community Action services, the Area Agency on Aging, Veterans' Affairs, Dental Services, and Emergency Preparedness. Oversight of a \$10 Million + dollar dept. budget, with 250 employees. Represent the Department at the state and local level and advocate for all services provided by the Department. Supervisor: Peter Battani, Assistant Kalamazoo County Administrator.

Deputy Director ,

Kalamazoo County Human Services Department, 1/88 – 6/05
3299 Gull Rd., Nazareth, MI 49074, 373-5247
Duties: Assist in the overall management of the Human Services Department. Duties included: supervision of the Area Agency of Aging, Veterans Affairs Office, County Dental Clinic, Care-A-Van Transit program, Department wide support services. Fill in for Director/Health Officer when necessary; represent the department on numerous community boards and committees, liaison with central administration. Past duties included oversight of the Public Health Emergency Preparedness program, the Director of Development, HSD Public Health Prevention Bureau, Substance Abuse Treatment and Prevention Services.
Supervisor: A. Roger VanderSchie, Ed.D., Kalamazoo County Human Services Department

Coordinator,

Kalamazoo County Children and Youth Services Coordinating Council,
1985 – 1988 ,709 S. Westnedge Ave., Kalamazoo, MI 49007
Duties: Liaison between major public/private children's service agencies in Kalamazoo county, facilitating coordinated problem solving and policy development, providing technical assistance to community based initiatives relating to children's issues, staffing council meetings, and council sub-committees meetings, budgeting, public relations.
Supervisor: Ann Marston, Planning and Allocations Director, Greater Kalamazoo United Way

Instructor, Western Michigan University School of Social Work, Fall 1987 – Spring 1989
Kalamazoo, MI 49008
Duties: Teaching Social Work 572, Community Agency
Resources
Supervisor: Dr. Phil Kramer, Director of School of Social Work

Executive Director, Association for Retarded Citizens / Allegan County, Michigan, 1983 – 1985
Box 32, Allegan, MI 49010
Duties: Budgeting, personnel management, fund-raising, public relations, liaison with public and private agencies, program planning, membership procurement, advocacy (legislative), organizational, program, individual.
Supervisor: Mrs. Robin Melvin, President ARC / Allegan

Affiliations/Community Involvement

Adolescent Pregnancy and Parenthood Community Task Force 1985-1987
Child Abuse and Neglect Council Advocacy Committee, 1987
Kalamazoo County Foster Care Review Board, 1986-1988
Leadership Kalamazoo, 1987-1988
Michigan Model for Comprehensive Health Education Steering Comm., 1987
Oakwood Neighborhood Association Board of Directors, 1986-1988
Portage Community Task Force on the Problems of Youth, 1986
Reproductive Health Care Center/Planned Parenthood Capital Fund Drive 1987
School Age Child Care Task Force, 1986-1987
WOTV "For Kid's Sake" Advisory Board, 1987
Community Information Systems Board of Directors, 1989-1991
Local Emergency Food and Shelter Board, 1989
Field Instructor, WMU School of Social Work, 7th Yr. PP&A MSW Grad. Students 1988-2002
"Heart to Heart" Child Sexual Abuse Program Advisory Board, 1989
Mentally Ill Childrens Budget Priority Task Force, 1991
Michigan Health Officers Association, 1990-1993, 2005-2007
City of Kalamazoo Local Officers Compensation Committee – Chair, 1991- 2001
Speakers Bureau – 1992 Kalamazoo County Law Enforcement Millage Campaign
Substance Abuse Community Prevention Partnership – Kalamazoo County, 1992-1994
Coach – American Youth Soccer Association, 1992-1998
Community Information Systems Advisory Board, 1992-2000
Facilitator, 7 Habits of Highly Effective People 1994 - 1998
Edison School Based Health Center Governance Committee, 1994
Greater Kalamazoo United Way Planning Cabinet, 1994 -2002
Strong Families/Safe Children Consortium, 1994-2000
Men To Men Domestic Violence Action Team 1997-2001
Local Initiative Support Coalition, 2000-2003
Housing Resources Inc. Board of Directors, 2002-2005

West Michigan Legal Services Board of Directors, 2004-2005
Rotary Club of Kalamazoo 2001-2011
Kalamazoo Communities in Schools Foundation Board of Directors, 2002-2007
Healthy Futures Board President, 2000-2006
W.M.U. School of Social Work Advisory Board, 2001-2011
Kalamazoo County Workplace Diversity Team 2004 -2005
Poverty Reduction Initiative Housing Task Force, 2005
Chairperson, Kalamazoo Multi-Purpose Collaborative Council 2007-2008
Kalamazoo County Community Action Board (Chairperson 2012) 2008 – 2013
Treasurer, Bethany Non-Profit Housing Corporation Board 2009- 2011
Greater Kalamazoo United Way Board of Directors 2009 – 2011
Chair, GKUW Community Investment Cabinet, 2010
Great Lakes Acoustic Music Association Promotion Committee 2012 – 2013
Shepherd's Center of Greater Kalamazoo Board of Directors 2014-present , Board Chair
2015-2017

References furnished on request.

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: Joshua

Your Last Name: Hilgart

Street Address: 2606 Frederick Avenue

City, State Zip: Kalamazoo, MI 49008

Best Daytime Phone: 269-365-9237

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

☒ Governance/Board Administration

☐ Finance

☒ Anti-Poverty Strategies

☒ Knowledge of this Community

☒ Economic Development

☒ Other: Promoting Kalamazoo to Investors

☒ Community Development

☐ Youth Development

☒ Fundraising/Fund Development

☐ Job Training or Placement

☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

I was born in Kalamazoo and raised by a family deeply committed to the city's health and development. In my professional life I've fashioned communications to both large broad populations and distinct ones, raised millions of dollars in gifts, grants, and small donations, promoted national anti-poverty campaigns and local ones, and served in Kalamazoo County government; I currently provide direct services to the poor.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
\$35,000-\$50,000	High School Diploma/Equivalent
\$50,000-\$75,000	Trade/Vocational School
☒ \$75,000-\$100,000	Some College/No Degree
\$100,000-\$250,000	Associates Degree
Over \$250,000	Bachelors Degree
	Master's Degree
	Doctorate

Age	<u>47</u>
Race/Ethnicity	<u>Caucasian</u>
Marital/Family Status	<u>Married</u>
Gender Identity	<u>Male</u>
Veteran Status (y/n)	<u>N</u>
Sexual Orientation	<u>Cis-Het</u>
Religious Affiliation (If any)	<u></u>

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

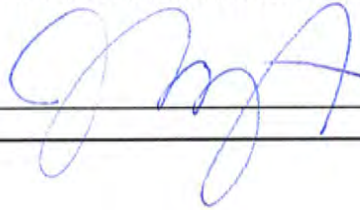
I have spent much of my professional life lifting up the voices of those not born with the privileges I obtained through sheer luck; it's the least I can do. While I cannot speak for the underserved, I have a great deal of experience magnifying their speech.

Kalamazoo Neighborhoods:

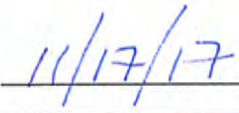
Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	✓Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

We will not sell or rent this information to anyone. We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence. **By submitting this form, you give the Foundation for Excellence and City of Kalamazoo permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.**

Signature: _____



Date: _____



When complete, please return along with a resume or CV to:

ffe@kalamazoocity.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

**Please direct questions about this application and process to Steve Brown,
FFE Coordinator: browns@kalamazoocity.org, or (269) 337-8788.**

Joshua C. Hilgart

2606 Frederick Ave., Kalamazoo, MI 49008

Home: (269) 365-9237

Mobile: (202) 425-0590

At a Glance:

- Over ten years in Washington, DC, as a communications and public campaigns expert for large non-profits, focused primarily on social justice and environmental issues.
- Collaboration: consensus development, coalition building, project management, conflict resolution.
- Political experience: lobbying, media, event organization, climate negotiation, fundraising and marketing.
- Kalamazoo Government: analysis and briefing of corporate and other civil cases for 9th Circuit Court.
- Helping those in need: defending the legal interests of Kalamazoo's underserved communities.

Representing the Underserved:

Legal Aid of Western Michigan (Kalamazoo, MI)

5/15 to Present

Staff Attorney

- Represent impoverished families and individuals in legal efforts to preserve housing, avoid domestic violence, maintain family integrity, secure public benefits, and find stable custodial environments.
- Chair of 8th District Court's Civil Bench-Bar Committee, and member of Kalamazoo County's Anti-Human Trafficking Coalition, and Kalamazoo County's Interpersonal Violence Response Team.
- Developing Legal-Medical Partnerships between Legal Aid of Western Michigan and local medical facilities to identify and systematically address social and economic factors contributing to diminished public health.

Other Legal Experience:

- | | |
|--|---------------|
| • Ninth Judicial Circuit Court of Michigan (Kalamazoo, MI), <i>Law Clerk</i> | 8/13 to 5/15 |
| • MSU College of Law Nonprofit & Business Clinic (East Lansing, MI), <i>Clinician</i> | 8/12 to 12/12 |
| • Legal Services of South Central Michigan (Battle Creek, MI), <i>Legal Intern</i> | 5/12 to 8/12 |
| • Ninth Judicial Circuit Court – Judge Alexander Lipsey (Kalamazoo, MI), <i>Legal Intern</i> | 6/11 to 8/11 |

Social Justice and Advocacy:

Friends of the Earth (Washington, DC), *Communications Director, National Field Director*

3/07 to 2/09

- Directed public communications strategies and campaigns.
- Represented Friends of the Earth U.S. at conferences in Africa, South America and Europe.
- Provided negotiation and media training for participants in international climate negotiations.
- Developed strategies for ecological justice with and for global indigenous populations.

People For the American Way (Washington, DC), *Deputy Director of Strategic Planning*

2/97 to 3/07

- Organized public branding projects and campaigns.
- Developed resource on federal judicial nominees, selected for inclusion in the Library of Congress.
- Election Protection: developed real-time reporting system for voting difficulties, selected for inclusion in the Library of Congress, and designed and administered the online legal resource system used by attorneys staffing regional call centers across the nation on Election Day.
- Developed the first nationwide polling place locator, MyPollingPlace.com (now defunct as it served as a model for the ubiquitous state systems currently in place).

Community:

KCHS Mock Trial coach; mentor to KPS students; Ministry with Community legal clinic; Kiwanis.

Education:

MSU College of Law, JD, Cum Laude; Shimer College, BA, Social Sciences, Oxford University Program.



First Name: James **Last Name:** Houston

Who nominated you: Jack Urban

Address: 4108 Old Field Trail, Kalamazoo, MI 49008

Phone Number: 269-352-7588

Email: [REDACTED]

City Resident: Yes

Employer: N/A **Position/Title:** Retired

Sector (Choice #1): Business/Banking

Sector (Choice #2): Education

Sector (Choice #3): Housing

Neighborhood:

Skills/Experience (Choice #1):

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development

Please describe the skills and experience indicated above: I spent my career in corporate finance, which included manufacturing, research and banking.

Age: 64-74

Race/Ethnicity: African American

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Straight

Education Level Completed:

Other:

Household Income:

Veteran Status: Yes

Religious Affiliation: Catholic

Other ways to bring diverse perspective: As a person who has been very active in the Kalamazoo Community, I have and am working with diverse populations in this community. As one of the founders of Community Promise Federal Credit Union, a community development credit union, I have been part of the mission to provide financial services to those in the Kalamazoo Community, that regular financial organizations will not serve. This under-served community includes mostly low-income families and minorities.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporatio

Bio Summary of
Dr. James H. Houston
November 2, 2017

James H. Houston
4108 Old Field Trail
Kalamazoo, MI 49008

Education:

I have a B.B.A. degree in Finance and Accounting, and Masters and Doctoral degrees in Public Administration/Political Science.

Professional Experience:

I have almost thirty years in corporate finance, and several years of experience in banking. In addition, before and after my retirement, I have taught college courses in my major fields.

I am one of the charting members of Community Promise Federal Credit Union having helped acquire the charter through the NCUA in 2012. The credit opened for business in January of 2013, to present.

Other Experiences:

1. I am currently serving on the Kalamazoo Zoning Board of Review.
2. I have served on the Diocesan Committee for the Diocese of Kalamazoo.
3. In the early 1990s I served on the Charter Review Community for the City of Kalamazoo.



First Name: David **Last Name:** Jarl

Who nominated you: Barbara James

Address: 2526 Ridgeview Drive, Kalamazoo, Michigan 49008

Phone Number: 269-998-0722

Email: [REDACTED]

City Resident: Yes

Employer: Eckert Wordell **Position/Title:** Principal | Vice President of Architecture

Sector (Choice #1): Housing

Sector (Choice #2): Arts

Sector (Choice #3): Business/Banking

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Neighborhood Improvement
- Design planning and construction experience

Please describe the skills and experience indicated above: Education Kalamazoo, Public Schools (Fairview, Parkwood Upjohn, South Junior High School and Loy Norrix High School) Loy Norrix High School, 1975 University of Michigan, Bachelor of Science, 1980 University of Michigan, Masters of Architecture, 1983 Employment and Volunteer Positions Eckert Wordell (Kalamazoo, MI) 1983 until present Housing Resources, Inc. (Current member of the Board of directors, past president) Kalamazoo Institute of Arts (past board member, past president) Kalamazoo County Public Arts Commission (current board member) Kalamazoo Valley Community College Foundation (Past board member, past Vice President) Kalamazoo Math and Science Center, (past mentor) Kalamazoo Valley Community College, (member Design and Drafting Advisory Board) West Hills Athletic Club, Spinning Instructor (2006 - present) Oakland Drive Winchell Neighborhood Association (past board member, past president) Hobbies Avid Bicyclist Lifelong resident of the City of Kalamazoo

Age: 55-64

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation:

Education Level Completed: Master's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation: Presbyterian

Other ways to bring diverse perspective: I am a lifelong resident of the city of Kalamazoo, as well as the owner of a business located within the city. I believe I will bring a very unique perspective to the FFE Board of Directors with particular interest in affordable housing and the arts within our community.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



DAVID G. JARL, AIA

I have a long history and passion for seeing the City of Kalamazoo succeed. As a home and business owner in the City of Kalamazoo, I feel that I will have a clear understanding of the community and will use this opportunity to bring a unique perspective to the inarguable Board of Directors for the Foundation for Excellence. As a trained and experienced architect I am accustomed to working in a collaborative, creative and systematic manner. I am able to work both as a visionary as well as recognizing limitations when appropriate. I am action oriented and consistently supportive of leadership. I also acknowledge and understand the commitment required for this position. I am committed to attending all board meetings and participating in meaningful committee work as well. I understand why my grandparents, parents and now my daughter and son in law have all chosen to make Kalamazoo home.

EDUCATION

- University of Michigan, Master of Architecture, 1983
- University of Michigan, Bachelor of Science, 1980
- Loy Norrix High School, 1975
- Kalamazoo Public Schools (Fairview, Parkwood/Upjohn, South Junior High School and Loy Norrix High School)

EMPLOYMENT

Eckert Wordell, Kalamazoo, Michigan | 1989 until present | Principal and Vice President of Architecture

In 1989, I joined the firm as a project architect and my role has continued to evolve over the years. My current role includes leading quality assurance for our various projects and day-to-day operations of the firm. Over the years, in my various roles from project architect to associate and now principal, I have had the opportunity to be a key contributor to design projects in Kalamazoo and around the country, many of which have received recognition. Projects that are representational of my work include:

- The Foundry, Kalamazoo, Michigan
- KVCC Health Focused Campus, Kalamazoo, Michigan
- Renovations and Addition to Friendship Village, Kalamazoo, Michigan
- Peoples Food Co-op, Kalamazoo, Michigan
- Rotary Stage in Bronson Park, Kalamazoo, Michigan
- Borgess at Woodbridge Hills, Portage, Michigan
- Lansing Ophthalmology, East Lansing, Michigan

Solomon Cordwell Buenz and Associates (SCB) , Chicago, Illinois | May 1983—July 1989 | Project Architect

- Renovation of the Chicago Hilton and Towers, 1983–1985
- Bethlehem Woods Senior Living, LaGrange, Illinois 1985–1988
- Luther Village Senior Living, Arlington Heights, Illinois 1988–1989

Gordon Rogers Associates, Kalamazoo, Michigan | November 1980—August 1981 | Intern Architect

James Associates, Fort Wayne, Indiana | May 1980—August 1980 | Summer Intern Architect

VOLUNTEER EXPERIENCE AND LEADERSHIP

- Housing Resources, Inc. (current member of the Board of Directors, past President)
- Kalamazoo Institute of Arts (past Board Member, past President)
- Kalamazoo County Public Arts Commission (Commission Member, 2010–Present)
- Kalamazoo Valley Community College Foundation (past Board Member, past Vice President, 2007–2016)
- Kalamazoo Math and Science Center (past mentor)
- Kalamazoo Valley Community College (member of the Design and Drafting Advisory Committee, 2006–Present)
- American Institute of Architects, Southwest Michigan Chapter (past Board Member, past President)
- Oakland Drive Winchell Neighborhood Association (past Board Member, past President)
- Kalamazoo Bicycle Club (current member)

HOBBIES AND OTHER PERTINENT INFORMATION

- Avid bicyclist
- West Hills Athletic Club, Spinning Instructor (2006–Present)
- Lifelong resident of the City of Kalamazoo
- Licensed Architect in Michigan, Illinois, and Ohio



First Name: Ian **Last Name:** Kennedy

Who nominated you: Kelly Clarke, Executive Director of the Kalamazoo County Land Bank Authority

Address: 3320 Bronson Blvd, Kalamazoo, MI 49008

Phone Number: 269-823-2805

Email: [REDACTED]

City Resident: Yes

Employer: Kalsec, Inc. **Position/Title:** Vice President & General Counsel

Sector (Choice #1): Business/Banking

Sector (Choice #2): Neighborhood

Sector (Choice #3): None (use for 2nd & 3rd only)

Neighborhood: South Westnedge

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development

Please describe the skills and experience indicated above: I was an attorney in private practice in Kalamazoo for 13 years, and over that time I represented private industry, nonprofits, governmental authorities, churches, and educational bodies. I am a collaborative team member and have in depth knowledge of our local community. I have been involved as a team member in many initiatives for the betterment of Kalamazoo, and believe strongly in ensuring that our city continues to be a wonderful place to live, work and play.

Age: 35-44

Race/Ethnicity: Caucasian

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Heterosexual

Education Level Completed: Other (please specify)

Other: Juris Doctor

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation: Catholic

Other ways to bring diverse perspective: I have a large family (5 children) and am committed to working to ensure there is plenty of opportunity in Kalamazoo for them to come back and flourish here as adults. Over my time as an attorney I worked with many segments of Kalamazoo, and have a broad and in depth knowledge of many of the city's institutions. Finally, as Vice President and

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name:

James

Your Last Name:

Koning

Street Address:

2234 Oakland Ridge

City, State Zip:

Kalamazoo 49008

Best Daytime Phone:

343-1500

Email:

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

☒ Governance/Board Administration

☐ Finance

☐ Anti-Poverty Strategies

☐ Knowledge of this Community

☐ Economic Development

☐ Other: _____

☐ Community Development

☐ Youth Development

☐ Fundraising/Fund Development

☐ Job Training or Placement

☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

I am the president of a family foundation centering on education.
I have considerable interest + experience in running a foundation.
I have experience in investing funds for a foundation.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
\$35,000-\$50,000	High School Diploma/Equivalent
\$50,000-\$75,000	Trade/Vocational School
\$75,000-\$100,000	Some College/No Degree
\$100,000-\$250,000	Associates Degree
Over \$250,000	Bachelors Degree
	Master's Degree
	Doctorate

Age	62
Race/Ethnicity	White
Marital/Family Status	MARRIED
Gender Identity	Male
Veteran Status (y/n)	N
Sexual Orientation	Hetero
Religious Affiliation (If any)	Protestant

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

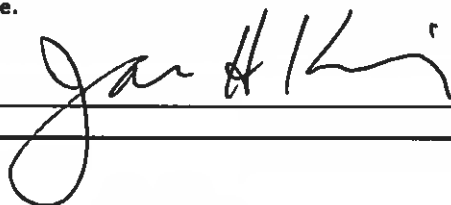
I love the idea of this foundation and its purpose
and would love to serve

Kalamazoo Neighborhoods:

Arcadia	<u>Hill N Brook</u>	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
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Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

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Signature: _____



Date: _____

11-3-17

When complete, please return along with a resume or CV to:

ffe@kalamazoocity.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

Please direct questions about this application and process to Steve Brown,
FFE Coordinator: browns@kalamazoocity.org, or (269) 337-8788.

**JAMES H. KONING
ATTORNEY AT LAW
8080 Moorsbridge
Portage, Michigan 49024**

CURRENT PRACTICE

Shareholder, Koning and Jilek, P.C. 2005- present

Areas of Practice:

Wrongful Death
Serious Personal Injury
Complex Litigation
Civil Rights

Mr. Koning spends approximately 50% of his practice on pro bono and legal matters of personal interest

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

State Bar of Michigan (Negligence Law Section)
Illinois Bar Association
Kalamazoo County Bar Association
American Burn Association
Association of Trial Lawyers of America
NAACP

OTHER MEMBERSHIPS (Past and Present)

State Bar of Indiana
Michigan Trial Lawyers Association (now MAJ)

ACADEMIC BACKGROUND

Pre-University- Kalamazoo Christian Schools

Preparatory Education: Western Michigan University (B.B.A. with honors) (B.P.A., 1976)

Legal Education: Valparaiso University (J.D., 1980) (American Jurisprudence Award)

ADMISSIONS TO BAR

1980 - State of Michigan
1980 - Federal Court - Michigan (Western District)
2003- State of Illinois
2006- Federal Court- Illinois (Northern District)
2007- Federal Court- Indiana (Southern and Northern Districts)
2008 -Federal Court- 6th Circuit Court of Appeals

PRIOR EMPLOYMENT

Garvey, Kreis, Enderle, Halpert & Etter (1980 - 1982)
Halpert & Koning (1982 - 1988)
Howard & Howard (1988 - 1995)
Smith, Mequio and Koning (1996-2005)

PEER REVIEWED LEGAL HONORS

Martindale Hubble Rating: AV (1991-present)
U.S. World and News Reports- Best Lawyers in America (2018)

PUBLICATIONS

Contributing Author: "Michigan Law of Damages", ICLE (1989) (Wrongful Death)
Contributing Author: "Advanced Product Liability: The Drug Case", ICLE (1989)
Contributing Author: "Michigan Forms: Product Liability", ICLE (1996)

LECTURES, SEMINAR PRESENTATIONS

Mr. Koning has lectured on topics such as engineering (Western Michigan University), no-fault insurance laws (ICLE) and medical/legal protection for physicians (in conjunction with Searle Pharmaceuticals).

CHARITABLE/NON-PROFESSIONAL ASSOCIATIONS:

Kalamazoo Christian Schools Foundation (President) (1993 - 2001)
Kalamazoo Christian School Board (1990-1993)
M.A.D.D. (1985 - 2000)
Zion Lutheran Church Board of Trustees (1991-1994)
Kalamazoo Child Guidance Clinic (past Board Member)

PROFESSIONAL REFERENCES

Available upon request

General Counsel of a significant employer in Kalamazoo County, I represent a business that is similarly committed to ensuring the positive development of Kalamazoo.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

IAN R. KENNEDY
3320 Bronson Boulevard
Kalamazoo, Michigan 49008
269.823.2805 / [REDACTED]

* * * * *

LAW PRACTICE

- 2013 – Present **Warner Norcross & Judd LLP**, Kalamazoo, Michigan
Partner. Member of the business and corporate, real estate, labor and employment and trust and estate practice groups; chair of craft brewery industry group and member of compliance and higher education industry groups.
- 2006 – 2013 **Cooper, Martin & Kennedy, P.C.**, Kalamazoo, Michigan
Partner. Practiced estate planning, employment, real estate, education, non-profit and general corporate law.
- 2004 – 2005 **Smith, Haughey, Rice & Roegge**, Traverse City, Michigan
Associate. Practiced estate planning, real estate, education, and general corporate law.

OTHER LEGAL EXPERIENCE

- 2005 **Chemical Bank and Trust**, Kalamazoo, Michigan
Trust Officer. Site manager for bank trust department. Consulted with bank customers regarding estate planning and business succession issues.
- Summer 2003 **Department Of Justice**, Washington, D.C.
Law Clerk, International Criminal Division. Assisted in document production for the 9/11 Commission, coordinated with FBI officials and U.S. Attorneys in the pursuit of international criminal fugitives.
- Summer 2002 **Legal Aid of Northern Michigan**, Traverse City, Michigan
Law Clerk. Interviewed clients and researched legal issues concerning landlord tenant, consumer protection, and immigration law.

EDUCATION

- 2001-2004 **Notre Dame Law School**, South Bend, Indiana
Juris Doctor, *cum laude*, May 2004
- Three year academic scholarship
 - President, Environmental Law Society
 - Coordinated legal externship program
- 1997-2001 **Alma College**, Alma, Michigan
Bachelor of Science in Biology, April 2001
- Four year academic scholarship (National Merit Scholar)
 - Resident assistant
 - Cross Country team
- 2000 **Aberdeen University**, Aberdeen, Scotland
Visiting student

HONORS AND AWARDS

- Best Lawyers in America, Corporate Law (2017).
- Grand Rapids Business Journal, 40 under 40 (October 2015).
- Michigan Super Lawyer Rising Star (2014).
- Notre Dame Law School Dean's Award for excellent achievement in the study of Property Law (April 2002).
- Graduated from Notre Dame Law School with honors (May 2004).

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

- Attendee, Michigan State University – Food Law Current Issues Seminar (July 12-14, 2016).
- Fare Games Committee Member, Kalamazoo County Land Bank Authority (2016).
- President, Kalamazoo County Bar Association (2015-2016).
- Battle Creek-Calhoun County-Kalamazoo County Inland Port Development Corp., Member, Board of Directors (2015-2018).
- Vice President, Kalamazoo County Bar Association (2014-2015).
- Board Member, Kalamazoo County Bar Association (2014– present).
- Campaign Cabinet Member, Riverview Launch, Kalamazoo County Land Bank Authority (2014-2015).
- Board Member, Kalamazoo and St. Joseph County Michigan Works (2009 – 2012).
- Board Member, Catholic Information Center of Southwest Michigan (2007 – 2010).
- Board Member, Community Advocates for Persons With Disabilities Pooled Trust Committee (2006 – 2016).

- Board Member, Friends of Park and Recreation, Kalamazoo City Commission appointed advisory board supporting city parks (2005 – 2012).
- Board Member, Catholic Schools of Greater Kalamazoo Foundation (2005-2009).
- Member, Kalamazoo County Bar Association, Young Lawyers and Probate Practice sections (2005 – present).
- Member of the Michigan Bar Association, Probate and Estate Planning, Business and Real Property sections (2004 – present).

INVITED ADDRESSES AND PANEL PRESENTATIONS

- *Annual Update on Employment and Education Law*, Diocese of Kalamazoo Principal In-Service (2007-2016).
- *Craft Beverage Industry Roundtable*, MiBiz (April 22, 2016).
- *Title IX Implications for Nonpublic Schools*, Michigan Association of Nonpublic Schools Public Policy Day (March 2, 2016).
- *Craft Beverage Industry Roundtable*, MiBiz (June 24, 2015).
- *Managing Criminal Background Checks: Compliance with Michigan State Police and FBI Requirements*, Michigan Association of Nonpublic Schools Public Policy Day (March 19, 2014).
- *Probate Proceedings for Paralegals*, Institute of Paralegal Education, Grand Rapids (May 23, 2007).
- *Update of the Land Division Act*, Conference: New Designs for Growth, Traverse City Chamber of Commerce (Feb. 3, 2005).

PERSONAL

- Married, Sarah Elizabeth Kennedy.
- Five children: Charles Martin Kennedy, James Robert Kennedy, Elizabeth Gertrude Kennedy, Christopher Michael Kennedy, and Mary Anne Kennedy.
- Parishioner, St. Augustine Cathedral Parish, Kalamazoo, Michigan.

Foundation for Excellence

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We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: Barbara

Your Last Name: Kreuzer

Street Address: 258 E. Michigan

City, State Zip: Kalamazoo 49007

Best Daytime Phone: 616-681-1064

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

- ☒ Governance/Board Administration
- ☐ Finance
- ☐ Anti-Poverty Strategies
- ☒ Knowledge of this Community
- ☐ Economic Development
- ☐ Other: _____

- ☒ Community Development
- ☐ Youth Development
- ☒ Fundraising/Fund Development
- ☐ Job Training or Placement
- ☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

Served on numerous boards. Member of Planning Commission and ZBA in South Haven. Coordinated establishment of \$1 million endowment fund at the Kalamazoo Foundation. Led \$1 million

Demographic Information:

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Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
\$35,000-\$50,000	High School Diploma/Equivalent
<u>\$50,000-\$75,000</u>	Trade/Vocational School
\$75,000-\$100,000	Some College/No Degree
\$100,000-\$250,000	Associates Degree
Over \$250,000	Bachelors Degree
	Master's Degree
	<u>Doctorate</u>

Age 73
Race/Ethnicity Caucasian
Marital/Family Status Single
Gender Identity Female
Veteran Status (y/n) n
Sexual Orientation heterosexual
Religious Affiliation none
(If any)

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?



Kalamazoo Neighborhoods:

Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

We will not sell or rent this information to anyone. We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence. **By submitting this form, you give the Foundation for Excellence and City of Kalamazoo permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.**

Signature: 

Date: 4 Nov 2017

When complete, please return along with a resume or CV to:

ffe@kalamazoocity.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

Please direct questions about this application and process to Steve Brown,

FFE Coordinator: browns@kalamazoocity.org, or (269) 337-8788.

→ Campaign at the Michigan Maritime Museum. Was development officer at WMU for major gifts. Lived in Kalamazoo most of my life.



First Name: Traver **Last Name:** McLaughlin

Who nominated you: Self

Address: 1128 Roseland, Kalamazoo, MI, 49001

Phone Number: 269-352-6804

Email: [REDACTED]

City Resident: Yes

Employer: Western Michigan University **Position/Title:** Marketing

Sector (Choice #1): Business/Banking

Sector (Choice #2): Neighborhood

Sector (Choice #3): Education

Neighborhood: Milwood

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development
- Fundraising/Fund Development
- Job Training or Placement
- Neighborhood Improvement

Please describe the skills and experience indicated above: Connecting with the people of the communities. Embracing the insights of diversity that we strongly over-look.

Age: 35-44

Race/Ethnicity:

Marital/Family Status: Married- no kids

Gender Identity:

Sexual Orientation:

Education Level Completed: Bachelor's Degree

Other:

Household Income:

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: I came back to this area after living in a metropolitan developing area (Phoenix, AZ) with the same culture and identity issues and I am wanting to bring that experience to Kalamazoo.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

I am excited to be able to help contribute in shaping our communities future.

I am a 3rd generation Kalamazoo native. My grandmother used to run the Old Burdick Hotel, my grandfather played Bowser's prior to it being in Club Soda, where both my parents and I enjoyed musical acts, to say Kalamazoo pride in is my blood could not be more true. As a member of this community, I have seen its citizens try and try again to move this city forward. This Foundation for Excellence will help push the needed support to push these great intentions through the finish line.

My background is in communications and marketing. I worked for local radio stations and ones in Phoenix, where I received by undergrad in Public Relations from Arizona State University's Walter Cronkite school. I lead branding and communication efforts for local companies like Reedy Corp's Entertainment District to national corporations like Kellogg's and Heinz. My passion is public service. Serving the people of my community with the thoughts and initiatives that this city needs which is why I am currently working for Western Michigan University to help further a monument in our city.

The Foundation for Excellence is the hand up this community of Promise needs. It is for our infrastructure, the poverty that some see as hardship while other see as a way of life, and for our leadership to move this area to another level that this gift allows us push forward. I want to help lead this initiative through participation and collaboration of our great minds at the table together. I commit to all things this board maintains and will move all things forward for the sake of the FFE.

Thank you. Please see my resume attached.

Traver McLaughlin

269-352-6804



TRAVER MCLAUGHLIN

1128 Roseland, Kalamazoo, MI 49001

(269) 352-6804

Passionate marketing professional with diverse experience in advertising, client and media relations, strategic marketing, brand building, digital marketing, and operations management.

EXPERIENCE

Marketing Manager, Western Michigan University Extended University Programs

- Responsible for developing key messaging and strategy surrounding WMU programs across Michigan
- Successfully led an expansion effort to identify and develop a new regional university location in 2017 through creation of critical long-term relationships and vital competitive advantage in the local market
- Oversees development of and often drafts content for EUP marketing campaigns, including: promotional material, press releases, events, web and social media material for a diverse audience
- Manages departmental budgets and media spend, and oversees execution of events in MI and FL

Senior Account Manager, VML

- Responsible for managing advertising strategies across social media, online, mobile, TV, and print for Kellogg's brands in the United States and Canada
- Charged with developing and leading senior-level client relationships as a strategic partner to clarify and develop objectives, identify challenges, and guide success metrics
- Increased business by 15% for a \$3MM portfolio budget for globally recognized CPG brands
- Developed key relationships with partner agencies, vendors like Google and Twitter, and retail customers like Target and Wal-Mart
- Analyzed and delivered reports to optimize in-market and post-campaign results

Strategic Account Manager, Anthem Worldwide

- Responsible for managing a cross-discipline team of junior reports and partner agencies to create award-winning creative for Kellogg's Kids, Health & Wellness portfolios
- Elevated global brands by delivering strategic branding design, brand identity work and new product innovations projects across CPG categories
- Developed and delivered compelling creative through client presentations for packaging, in-store, print, digital and promotional channels
- Gained first-hand experience in consumer insights data collection through active organization of and participation in branding focus groups

Communications Specialist, Portage Public Schools

- ! Led strategic planning, crisis management implementation and brand development within new media and internal communications
- ! Utilized interpersonal, organizational, analytical, and communications skills to elevate the Portage Public Schools image for prospective and current stakeholders
- ! Developed communications strategies to tailor messaging by stakeholder group

Marketing Communications Director, Reedy Corp.

- ! Served as senior leadership in elevating marketing and communications efforts for six hospitality brands, including developing four brands from conception
- ! Spearheaded marketing campaigns and image management and developed critical relationships with community stakeholders to understand the audience and increase trust
- ! Responsible for managing P&Ls, hiring, and training staff across multiple disciplines and departments
- ! Created 18% additional NOI and enhanced brand recognition through addition of 10k+ Twitter followers
- ! Enhanced marketing strategies through use of CRM programs resulting in a 20% increase in ROI
- ! Increased gross sales by 197% during leadership of 4 quarterly marketing campaigns and 12 supporting events annually

EDUCATION

Bachelor of Arts in Public Relations and Journalism at Arizona State University

Walter Cronkite Student Recognition Award recipient and "NASA Means Business" National Collegiate Champion 2006

AWARDS AND ACKNOWLEDGEMENTS

- ! GD USA Package Design Award, Kellogg's Target Retro Cereal 2013
- ! GD USA Package Design Award, Kellogg's Harvest Acres 2013

SKILLS

- ! Google Analytics and Twitter Flight School certified



First Name: Stephanie **Last Name:** Moore

Who nominated you: Self

Address: 414 W. Paterson Kalamazoo, MI 49007

Phone Number: 269-547-9002

Email: [REDACTED]

City Resident: Yes

Employer: Kalamazoo County **Position/Title:** Commissioner

Sector (Choice #1): Housing

Sector (Choice #2): Health Care

Sector (Choice #3): Neighborhood

Neighborhood: Northside

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Economic Development
- Community Development
- Youth Development
- Job Training or Placement
- Neighborhood Improvement

Please describe the skills and experience indicated above: 10 years in leadership managing, hiring, training, organizing and project implementation. Motivated achiever, influential, interpersonal communicator, negotiator, and presenter. Served on neighborhood housing board, nonprofit organization experience, strong relationship with faith-based community. Currently serve as Vice-Chair of the county board of commissioners and 2nd term as county commissioner. Served 4 terms on City of Kalamazoo Commission. Served on various city boards.

Age: 45-54

Race/Ethnicity: African Mafrican

Marital/Family Status: Divorced

Gender Identity: Female

Sexual Orientation: Straight

Education Level Completed: Associate's Degree

Other:

Household Income: Under \$35,000

Veteran Status: No

Religious Affiliation: Christian Baptist

Other ways to bring diverse perspective: live in core urban neighborhood

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



First Name: Thom **Last Name:** Myers

Who nominated you: Self

Address: 1105 Stafford Rd Kalamazoo MI 49006-3717

Phone Number: 269-720-4713

Email: [REDACTED]

City Resident: Yes

Employer: Western Michigan University (retired) **Position/Title:** retired

Sector (Choice #1): Education

Sector (Choice #2): Housing

Sector (Choice #3): Business/Banking

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Fundraising/Fund Development

Please describe the skills and experience indicated above: Thirty years experience in public relations and fundraising at Kalamazoo College and Western Michigan University; past officer of the WMU Foundation.

Age: 64-74

Race/Ethnicity:

Marital/Family Status: single, three adult children

Gender Identity: male

Sexual Orientation:

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$50,001-\$75,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective:

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Thomas A. Myers (Thom)

1105 Stafford Road
Kalamazoo MI 49006-3717

(269) 720-4713

Education

Allegheny College, B.A., 1971, majors in political science and communication.

Clarion University of Pennsylvania, 1972, teaching assistant in the school of communication, graduate studies in communication.

Employment

Western Michigan University, 1987-2012, variety of fundraising and communication positions, including director of communication in development and alumni relations, secretary of the WMU Foundation, and retired as director of electronic communication.

Kalamazoo College 1983-87, director of public relations and publications.

Teledyne Vasco, 1973-83, Latrobe, Pa., manager of advertising and public relations.

Relevant Activities and Memberships

InterCom: The Association of Professional Communicators, founding president, 1989-91.

Council for Advancement and Support of Education, 1983-97, frequent conference presenter and author of articles for CASE Currents magazine.

Kalamazoo Consortium for Higher Education, public relations committee, 1983-87.

Kalamazoo Valley Community College, instructor of advertising and public relations management, 1988.

Personal

Born in Latrobe, Pa., 1949 (age 68).

Resident of Kalamazoo Township, 1983-95; City of Kalamazoo, 1995-present.

Three adult children, all graduates of Kalamazoo Public Schools.

Annually support local organizations including First Day Shoe Fund, Kalamazoo Literacy Council, Kalamazoo Loaves & Fishes, Kalamazoo Public Library, Ministry With Community, and YWCA of Kalamazoo.

Statement for the Foundation for Excellence

I have professional experience in fundraising and communication management, including three major capital campaigns at Kalamazoo College and Western Michigan University. At some point, it will become highly desirable for the Foundation for Excellence to solicit support from the general community, if for no other reason than to give residents for Kalamazoo a sense of ownership in their foundation.



First Name: Derl **Last Name:** Oberlin

Who nominated you: Self

Address: 471 W. South Street #502

Phone Number: 269-2760180

Email: [REDACTED]

City Resident: Yes

Employer: The Kalamazoo Symphony Orchestra **Position/Title:** Donor Services Manager

Sector (Choice #1): Arts

Sector (Choice #2): Business/Banking

Sector (Choice #3): Health Care

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Youth Development
- Fundraising/Fund Development

Please describe the skills and experience indicated above: Skills: • Business and non-profit experiences in diverse organizations • Involvement with non-profit organizations' annual campaigns, events and major capital campaigns • Over 30 years of Kalamazoo community volunteer experience, including a variety of executive committee positions (committee chair, treasurer, vice-chair and chair) • Program leadership through strategic use of tools such as: planning, scheduling, budgeting, coordinating multiple functions, monitoring and redesigning resulting in successful outcomes Previous Community Activities: • Friendship Village Board of Directors Chair (present) • WMU Theater Guild: Past Board Member • KVCC Board of Trustees: Past Chair (term expired January 1, 2015) • WMU's Richmond Center for Visual Arts: Past Friends Board Member • Food Bank of South Central Michigan: Past Board Member, Chair of Personnel Committee and Finance Committee Member • City of Kalamazoo's Historic Preservation Commission: Past Commissioner • Kalamazoo Valley Museum Community Advisory Council: Past President • Hospice Care of Southwest Michigan: Past Board Member, President, Vice President, Secretary, Treasurer and Development Committee Chair • Planned Parenthood of Michigan (including previous affiliations): Past Board Member, including various Executive Board positions • Specialized Language Development Center: Past Board Member • Kalamazoo Historic Conservancy for the Preservation of Arts: Past Board Member

Age: 55-64

Race/Ethnicity: Caucasian

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Heterosexual

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation: United Church of Christ

Other ways to bring diverse perspective: Erase program graduate

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Community Profile

- Downtown Kalamazoo resident since 2000
- Over 34 years of Kalamazoo community professional and volunteer experiences, including a variety of executive committee positions focused on access for all to tutoring, basic food needs, art experiences, sanctuary, housing, reproductive health care, end of life care, and secondary education opportunities
- Development experience in annual campaigns, events, major capital campaigns, grant writing, and grant reviewing/scoring
- ERACCE training in analyzing systematic racism (2013)

Community Involvement

- **Friendship Village** Board of Trustees; Chair
- **Planned Parenthood of Michigan**; Finance Committee
- **Loaves and Fishes**; Resource Development Committee
- **First Congregational UCC of Kalamazoo**; Finance Committee

Previous Community Involvement

- **KVCC Board of Trustees**; Chair (term expired January 1, 2015)
- **WMU Theater Guild**; Board Member
- **WMU's Richmond Center for Visual Arts**; Friends Board Member
- **Food Bank of South Central Michigan**; Board Member
- **City of Kalamazoo's Historic Preservation Commission**; Commissioner
- **Kalamazoo Valley Museum Community Advisory Council**; President
- **Hospice Care of Southwest Michigan**; Board Member
- **Planned Parenthood of Michigan** (including previous affiliations); Board Member
- **Specialized Language Development Center**; Board Member
- **Kalamazoo Historic Conservancy for the Preservation of Arts**; Board Member

Professional Experience

- **Kalamazoo Symphony Orchestra**, February 2015-present; Donor Services Manager
- **Community In Schools of Kalamazoo**, October 2014-May 2015; Development Assistant
- **The Kalamazoo Civic Theatre**, July 2014-September 2014; Facilities Project Contractor
- **The Irving S. Gilmore International Keyboard Festival**, November 2013 – June 2014; Operations Coordinator
- **Community In Schools of Kalamazoo**, July 2012-September 2013; Director of Finance and Administrative Services
- **The Irving S. Gilmore International Keyboard Festival**, January 2009 – July 2012; Development Officer
- **The Upjohn Co./Pharmacia & Upjohn/Pharmacia/Pfizer Inc.**, March 1987 – December 2008; Manager, Financial Analysis (retired) • Recipient of 2005 W.E. Upjohn Award
- **First of America Bank**, July 1983 – March 1987; Assistant VP Operations
- **Park National Bank**, September 1979 – July 1983; Operations Analyst

Education

- The Ohio State University, Columbus, Ohio; Bachelor of Science in Finance



First Name: Jim **Last Name:** Perry

Who nominated you: self

Address: 2630 Parkwyn Drive, Kalamazoo, MI 49008

Phone Number: 312-622-5657

Email: [REDACTED]

City Resident: Yes

Employer: self-employed **Position/Title:**

Sector (Choice #1): Business/Banking

Sector (Choice #2): Affinity Organization/ Non-Profit

Sector (Choice #3): Neighborhood

Neighborhood: Parkwyn Village

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Community Development
- Fundraising/Fund Development
- strategy development, demographics, LGBTQ

Please describe the skills and experience indicated above: Through my Kalamazoo-based consulting practice I work with motivated and skilled corporate, small business and not-for-profit leaders throughout the United States to help them understand their market, clarify their opportunities and create their future. My professional experience includes organizational management, marketing, branding, executive coaching, leadership development and strategic planning. My work in the corporate sector has been primarily with financial institutions and state associations - often in partnership with other consulting firms or creative teams. My work in the not-for-profit sector has helped non-profit organizations raise over \$35 million in private donations from foundations, corporations and individuals. Additionally, I am a published writer and have been a featured speaker and workshop presenter at conferences throughout the United States. As a trainer and public speaker, I am known for making complex concepts easy to understand and simple to apply.

Age: 55-64

Race/Ethnicity: Caucasian

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Gay

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: I moved to Kalamazoo 10 years ago. While my business has taken me around the US, my home is here and I have given time/effort in support of many organizations here including WMU, Fontana Chamber Arts, CARES, etc.

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PROFESSIONAL SUMMARY

I am a strategist with a broad range of expertise in data analysis, marketing, philanthropy and brand communications. My clients are generally from the financial services, not-for-profit and small business sectors. As a consultant, trainer and public speaker, I promote collaboration and consensus building; and have earned the reputation for making complex concepts easy to understand and simple to apply. I am a detail oriented leader who values authenticity and invites people to imagine and accomplish new possibilities. Learn more at jasperry.com.

EXPERIENCE

1/05 – present

Strategy Consulting - Chicago, IL and Kalamazoo, MI

- Help companies and organizations (primarily community banks, credit unions, not-for profit organizations and small businesses) differentiate themselves and their products through research-based data analysis and strategy development
- Assist with development/implementation of repositioning and rebranding initiatives
- Facilitate strategic planning, focus groups and leadership training
- Create key messages for specific target audiences
- Assess customer and delivery channel readiness for product promotion
- Writing and editing of communication materials, conference presentations, industry-specific articles, etc.
- Planning and design of content marketing (websites, social media, email)

11/96 – 12/04

Voices for Illinois Children - Chicago, IL

Director of Development

- Developed and directed annual resource development program
- Assisted with marketing and communication strategy, production of quarterly newsletters, annual reports and direct mail
- Managed foundation grants, corporate gifts and sponsorships, special events, major gift solicitation, annual campaign and other donor cultivation/recognition efforts, and growth of endowment fund
- Created *Wrigley Start Early 5K/10K Run and Associates Board*
- Supervised development staff and volunteers
- Directed Technology/Data Management Team
- Managed the growth and utilization of Raiser's Edge database

10/94 – 10/96

Fundraising Consultant - Chicago, IL

- Not-for-profit management and development consulting
- Designed and developed Corporate Giving Programs
- Developed email marketing programs
- Foundation research and grant writing
- Evaluation and redesign of print and promotional materials
- Campaign planning and operational budgeting

6/93 – 10/94

STOP AIDS Chicago, Inc. - Chicago, IL
Director of Development

- Developed and directed annual development campaign
- Inaugurated new special events and donor cultivation/recognition program
- Directed Board Development Committee and designed Board giving plans
- Coordinated redesign of corporate image and program materials

3/89 – 12/92

Hospice of Green Country, Inc. - Tulsa, OK
Executive Director

- Supervised 12 staff and 45-50 volunteers
- Maintained certification with federal, state and local authorities
- Expanded annual operating budget over 800%
- Motivated creation of Community Bereavement Program
- Organized Hospice of Green Country Guild

EDUCATION

Kansas Wesleyan University - Salina, Kansas
Religious Studies Major

Southwestern College - Winfield, Kansas
Bachelor of Arts, Pastoral Studies
Dean's List during final two semesters

RECENT PRESENTATIONS

October 2017 – Western Independent Bankers
Recognizing Toxic Culture & Creating Change

May 2017 – The Financial Brand Forum
Proven Strategies to Shape Your Institution's Culture

November 2016 – EverFi Roundtable
From Data to Decision Making: 3 Steps to Developing a Data-Driven Marketing Strategy

AFFILIATIONS

AIDS Foundation of Chicago – World of Chocolate, Co-Chair (2009-2012)
American Marketing Association
Association of Fundraising Professionals
American Psychotherapy Association
Who's Who in America – 1999-2017
Fontana Chamber Arts – Member, Board of Directors (2009-2010)

REFERENCES

Available on request



First Name: Joyce **Last Name:** Pines

Who nominated you: Self

Address: 2404 S Westnedge Ave Kalamazoo 49008

Phone Number: 269-615-2055

Email: [REDACTED]

City Resident: Yes

Employer: Community Healing Centers **Position/Title:** Clinical Director

Sector (Choice #1): Health Care

Sector (Choice #2): Affinity Organization/ Non-Profit

Sector (Choice #3): Housing

Neighborhood:

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community

Please describe the skills and experience indicated above: Lived in community since 1989. Worked at Kalamazoo Gazette for 22 years - learned the community thoroughly. Children attended KPS, I attended WMU grad school. Now work in non-profit sector assisting individuals in poverty with substance use disorders. Held management positions at newspaper and currently.

Age: 55-64

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Female

Sexual Orientation: Sis - straight

Education Level Completed: Master's Degree

Other:

Household Income: \$75,001-\$100,000

Veteran Status: No

Religious Affiliation: Lutheran background

Other ways to bring diverse perspective: Parent of transgender adult, ties to African-American community as mentor and employer

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Joyce Obermeyer Petersen Pines

2404 S. Westnedge Ave., Kalamazoo, MI 49008



(269) 383-0725 (home), (269) 382-9820, ext. 128 (work), (269) 615-2055 (cell)

Licensure

Limited Licensed Psychologist since August 2013

Certified Advanced Alcohol and Drug Counselor since January 2014

Development Plan to become a certified clinical supervisor with the Michigan Certification Board of Addiction Professionals

Education

Western Michigan University, Kalamazoo, MI, master's degree in counseling psychology, December 2010

Valparaiso University, Valparaiso, IN, graduated with distinction in 1979 with a B.A. and majors in history and journalism

Haworth High School, Kokomo, IN, graduated in 1975

Employment

February 2016 – present: Clinical Director, Community Healing Centers, Kalamazoo

January 2012 – present: Contract psychologist with Scott Kelly & Associates, Ed.d, Kalamazoo

November 2014 – February 2016: Residential Services Coordinator Gilmore Community Healing Center, Kalamazoo

January 2011 – October 2014: Residential therapist with Gilmore Community Healing Center, Kalamazoo

August 2004 - December 2012: Western Michigan University, part-time instructor School of Communications, teaching journalism courses

June 1989 - December 2011: Kalamazoo Gazette, daily newspaper in Kalamazoo, MI. Served in a variety of editing and supervisory roles.

March 1988-June 1989: Reporter newspapers, Downers Grove, IL. Managed group of six weekly newspapers

August 1983-March 1988: Pioneer Press Newspapers, based in Wilmette, IL. Began as reporter at Winnetka Talk, promoted to editor of the Norridge and Harwood Heights News

March 1981-July 1983: Ogle County Life, newspaper in Oregon, IL. Reporter

Awards

2010 Michigan Association of Drug Court Professionals journalism award for excellence in coverage of substance abuse and drug court issues

2007 Michigan Press Association Better Newspaper Contest first place for editorial pages

1997 Finalist J.C. Penney-Missouri Journalism Awards for special section for the Irving S. Gilmore International Keyboard Festival

1996 and 1993 Michigan Press Association Better Newspaper Contest, first place for lifestyle sections

1995 - 1994 J.C. Penney-Missouri Journalism Awards finalist in general excellence

1991 - Gannett Fellowship at Colorado State University, spent three weeks on campus working with journalism students and professors, held workshop for area newspapers

1987 - National Newspaper Association National Better Newspaper Contest, second place for general excellence

1986 Illinois Newspaper Contest, Illinois Press Association, first place general excellence

1986 Suburban Press of Chicago, first place 1986 Suburban Newspaper of the Year

Community Service

Coming Together Community Conference on Addiction and Recovery facilitator, 2017

Kalamazoo County Opioid Coalition Steering Committee, 2017

Kalamazoo Drug Court Foundation, marketing committee, 2012

Community Literary Awards, 1995-2011, through the Kalamazoo Gazette, founded program to recognize poems and short stories from members of the community

Kalamazoo County Chamber of Commerce Mentor of the Year Award 2001

Star Award for Employed Volunteer 1999

Kalamazoo Area Academic Achievement Program mentor, 1992-2001, mentored 14 students in Kalamazoo Public Schools

Leadership Kalamazoo, 1992-1993, selected for program operated by Chamber of Commerce to develop community leaders

Continuing Education

Level of Care Utilization System For Psychiatric and Addiction Services Train the Trainer Program, March 27-28, 2017, Kalamazoo, MI

Michigan Association of Community Mental Health Boards Winter Conference, Feb. 6-8, 2017, Kalamazoo, MI

Trauma Informed System of Care – Clinical Supervision Workshop, Sept. 14, 2016, Kalamazoo, MI

CBT Essentials: CBT for Depression and Suicidality Workshop, June 21-23, 2016, Kalamazoo, MI

Trauma-Informed Care: A Skill Development Workshop, April 21, 2016, Kalamazoo, MI

DSM-5 and The ASAM Criteria: How the Criteria Interact and Implications for Treatment Planning and Co-Occurring Disorders with Dr. David Mee Lee, March 23, 2016, Kalamazoo, MI

Institute for the Advancement of Human Behavior: The Power of Mindfulness: Mindfulness Inside & Outside the Therapy Hour, workshop led by Ronald D. Siegel, PsyD, Nov. 12-13, 2015, Ann Arbor, MI

Coming Together Community Conference on Addiction and Recovery, October 2015, May 4, 2011, Kalamazoo, MI

Michigan Association of Alcoholism and Drug Abuse Counselors: 2015 Spring Conference: Opiates: Losing Our Youth & Our Future, May 8, 2015, Plymouth, MI

Southwest Michigan Behavioral Health Seeking Safety course April 23, 2015, Kalamazoo, MI

Southwest Michigan Behavioral Health Skill Building in the ASAM Criteria: Using the Criteria in a Managed Care Environment with Dr. David Mee-Lee, March 24, 2015, Kalamazoo, MI

14th Annual Substance Use Disorder Conference: “Bridging to an Integrated Future” Sept. 16-17th, 2013, Traverse City, MI

DSM 5 Training from Southwest Michigan Affiliation, Aug. 21, 2013, Kalamazoo, MI

Lakeshore Coordinating Council workshop: Coping with Trauma and Addiction: For Treatment Professionals, Oct. 14, 2011, Holland, MI



First Name: Jennifer **Last Name:** Pomeroy

Who nominated you: Eric Cunningham has encouraged me to apply for the Board of Directors

Address: 106 Ridgewood Street Kalamazoo, MI 49001

Phone Number: (269) 779-6506

Email: [REDACTED]

City Resident: Yes

Employer: **Position/Title:**

Sector (Choice #1): Business/Banking

Sector (Choice #2): Faith Community

Sector (Choice #3): Arts

Neighborhood:

Skills/Experience (Choice #1):

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community

Please describe the skills and experience indicated above: I was born in Kalamazoo and have lived my entire life here. I love the city and would be honored to serve the community as a board member. I have an associates degree in accounting with four years experience in accounts payable and cash application. I plan to further my education in the near future in pursuit of a bachelors degree in accounting.

Age: 35-44

Race/Ethnicity: White

Marital/Family Status: Not married

Gender Identity: Female

Sexual Orientation: Straight

Education Level Completed: Associate's Degree

Other:

Household Income: Under \$35,000

Veteran Status: No

Religious Affiliation: Christian

Other ways to bring diverse perspective: I feel that I am truly of product of this city and have many interests including the arts, culture and music. I enjoy volunteer work and regularly participate in distribution at a food pantry. I enjoy the opportunities to connect with others that it provides.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination

process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

My name is Jennifer Pomeroy. I attended KPS from the first through twelfth grade graduating from Loy Norrix High School in 1997. I am blessed to have my mother and both sets of grandparents in the area. I recently enjoyed the festivities of my twenty year high school reunion with a football game at my alma mater and an evening out downtown.

Growing up in the Kalamazoo school district gave me wonderful memories as well as some challenges. My mom and I moved a few times and when I found myself attending a new school there were always new friends to help me out and wonderful teachers and staff to help me feel welcome. The early years of high school became more difficult. Drama over boys was the norm, marijuana and alcohol were available in excess. I skipped school quite a bit; to sleep in or hang out with friends. The activities that kept me grounded were my involvement in DECA, cheerleading and after school jobs. I had little to no guidance as to what I would do after high school, and not wanting to attend college in the traditional manner, I chose to become a licensed Cosmetologist.

My career lasted ten years then I needed a change. I had attended KVCC over the years taking classes occasionally. Once I decided to study accounting I was able to complete my associate's degree in five semesters.

As 2012 came to a close I separated from my ex-husband. I was struggling with anxiety, depression and abusive behavior. I moved in with my mother and continued to attend college full time. I feel stronger now because that time in my life began to shape the person that I am today, the person that I continue to become.

In 2013 I completed an accounting internship with New Genesis Learning Center. I enjoyed the time that I spent there and it sparked my interest in volunteering and in the non-profit sector overall. During 2014 I began attending Threads Church and became a volunteer for the on sight Loaves and Fishes distribution pantry. I have the most amazing church family in Threads and have made the most wonderful friends there.

I have been building a life that I can be proud of. In trusting God to lead the way I have become a more open and caring person. I seek out opportunities to help others and those that I care about. This often involves trying new things. The last couple of months I have walked so much of the city that I grew up in canvassing for the Friends of Eric Cunningham campaign. It has been a challenge both physically and mentally that has been well worth the effort.

I am eager to pursue the Board of Directors seat for the Foundation for Excellence as far as the opportunity allows, for the love of my city. I look forward to seeing how the Imagine Kalamazoo 2025 initiative will change and shape the city's future, and excited that I may have the opportunity to be a part of the team that brings forth that vision. Thank you for your consideration of my application.

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: Kathy

Your Last Name: Purnell

Street Address: 142 E. Stockbridge Ave.

City, State Zip: Kalamazoo, MI 49001

Best Daytime Phone: 269-251-4858

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

☒ Governance/Board Administration

☐ Finance

☒ Anti-Poverty Strategies

☒ Knowledge of this Community

☐ Economic Development

☒ Other: law, education, coaching programming.

☒ Community Development

☐ Youth Development

☒ Fundraising/Fund Development

☒ Job Training or Placement

☒ Neighborhood Improvement

Please describe the skills and experience you indicated above:

please see statement attached.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
\$35,000-\$50,000	High School Diploma/Equivalent
<u>\$50,000-\$75,000</u>	Trade/Vocational School
\$75,000-\$100,000	Some College/No Degree
\$100,000-\$250,000	Associates Degree
Over \$250,000	Bachelors Degree
	Master's Degree
	<u>Doctorate</u>

Age	<u>48</u>
Race/Ethnicity	<u>Black - Korean American</u>
Marital/Family Status	<u>Married</u>
Gender Identity	<u>Cis-female</u>
Veteran Status (y/n)	<u>No. But from military family</u>
Sexual Orientation	<u>Cis-female / Ally</u>
Religious Affiliation (If any)	<u>Catholic</u>

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

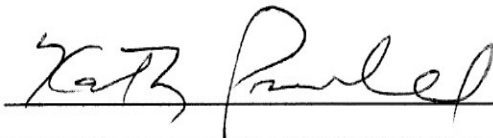
- I was raised in New York City and have worked in large urban environments, so feel that this will help to inform the work of the foundation.
- I am also trying to ~~launch~~ launch my own low-profit limited liability company / am interested in social entrepreneurship.

Kalamazoo Neighborhoods:

Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

We will not sell or rent this information to anyone. We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence. **By submitting this form, you give the Foundation for Excellence and City of Kalamazoo permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.**

Signature: _____



Date: _____

11/20/17

When complete, please return along with a resume or CV to:

ffe@kalamazoocity.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

Please direct questions about this application and process to Steve Brown,

FFE Coordinator: browns@kalamazoocity.org, or (269) 337-8788.

Kathy Purnell (Application for Foundation for Excellence)

Please describe the skills and experience you indicated above:

1. I have over a decade of experience working in academic administration including grant development and fundraising, the development of civic engagement and service learning programming, partnership development, and contract negotiation and review.
2. I am a licensed attorney in the State of Michigan
3. I am a certified professional coach (and member of the International Coach Federation), a certified philosophical counselor (American Philosophical Practitioners Association).
4. I teach undergraduate political philosophy at Western Michigan University (Political Science Department) and have a strong background in critical race theory, feminist theory and queer theory, which inform my approaches to diversity and inclusion.
5. I also teach graduate level courses in WMU's Masters of Public Administration Program. Most recently, I have taught Nonprofit Governance and Grant Writing.
6. I currently serve on board for interdisciplinary academic centers (the Center for the Study of Ethics in Society and the WMU Center for the Humanities), where I work collaboratively to develop public programming. Most recently, a Book Club on "The Harm in Hate Speech," as well as service as a former Course Director and instructor for the local Humanities for Everybody program.
7. I am focused on entrepreneurship both for myself and for our community and am currently developing my own business to support nonprofits devoted to promoting resiliency, expanded social opportunity and creativity.

CURRICULUM VITAE
Kathy Purnell, J.D., Ph.D.

E-

Phone : 269-251-4858

EDUCATION

Harvard University

B.A. in Government, Cum Laude General Studies, 1991

Honors/Awards: Harvard/Radcliffe National Scholar, 1987-1991

N.Y. State Governor's Committee on Scholastic Achievement Scholar, 1987-1991

Study Abroad: Korea University, Summer 1991 (Courses in Elementary Korean and Korean Economics and Business) – post-graduation summer

University of Madrid, Summer 1987 (Program in Spanish and Spanish Civilization and Culture) – pre-matriculation summer

Cornell University

Ph.D., Government, August 1999

Major: Political Theory

Minor: Colonization in Comparative and Historical Context (Self-designed Course of Study)

Honors/Awards: Mellon Foundation Dissertation Completion Fellowship, 1997-1998

Ford Foundation Predoctoral Fellowship, 1992-1993, 1993-1994, 1996-1997

Predoectional Semester Mellon Fellowship, Spring 1995

Graduate School Summer Fellowship: Summers 1993- 1997

Graduate School Summer Tuition Grant: 1993 & 1995

Study Abroad: Catholic Institute of Paris, Summer 1995 (Program in Intermediate French)

DePaul University College of Law (attended part-time evenings while at the University of Chicago)

J.D., May 2008 & Certificate in Comparative and International Law (admitted to Michigan Bar, December 2008)

Awards/Activities: Dean's List, Spring 2006, Fall 2007, Spring 2008

Sullivan Human Rights Fellow, 2007-2008

Member, DePaul Journal for Social Justice

3L Evening Dean's Advisory Council Representative, Fall 2007

Equal Justice America Fellow, Summer 2007

Equal Justice Works/AmeriCorps Fellow, Summer 2007

Study Abroad: Sorbonne (Paris II)/Tulane Paris Institute of Legal Studies,

Summer 2007 (3 credit program in Comparative Law)

University of Amsterdam/Tulane University, Summer 2006

(6 credit program in International Human Rights Law)

ACADEMIC ADMINISTRATION EXPERIENCE

RESEARCH ATTORNEY, OFFICE OF THE VICE PRESIDENT FOR RESEARCH, WESTERN MICHIGAN UNIVERSITY. February 2011 – August 2017. Developed review procedures for research contracts that support the research, instructional and creative activities of faculty for all academic units at WMU. Coordinates the internal contract review process between the Office of the VP for Research, General Counsel, and the Office of VP for Business and Finance. Directly reviews, drafts and negotiates subawards and research contracts (inclusive of sponsored project agreements, master agreements, non-disclosure agreements, material transfer agreements, business associate agreements, among others) between WMU and a wide range of external sponsors including industry, non-profit organizations, universities and other state, local and international entities. Ensures compliance of research contracts with federal regulations, sponsor requirements and applicable laws. Worked as part of a team to update WMU Conflict of Interest Policies and procedures for federal regulatory compliance. Developed presentations for, and advised faculty and graduate students on Export Control, Sponsored Research, Contract Negotiation and Professional Development. Supervised law student (4-credit externship/Approved Field Supervisor for Thomas M. Cooley Law School). Developed, in collaboration with the Small Business Development Center and WMU Business Connection, a new workshop to promote WMU-industry collaboration on SBIR/STTR applications (“Building University-Industry Partnerships for Research Collaboration”). Served on University-level committees to represent and advance interests of discovery and research activities. Collaborated with the Graduate Student Advisory Committee on professional development programming and a screening of “Ph.D. -The Movie” on WMU’s campus. Presented annually (2014-2016) at the Graduate Research Assistantship Training the program “Navigating the Universe of Funding: Building Your Research Career with Fellowships and Other External Support.”

UNIVERSITY SERVICE-LEARNING COORDINATOR, WESTERN MICHIGAN UNIVERSITY. February 2010- February 2011. Launched new office at Western Michigan University to support and coordinate service-learning initiatives to integrate graduate and undergraduate student engagement with academic programs. Worked as part of a team to secure external recognition for WMU’s levels of community engagement, such as the President’s Community Service Honor Roll and the Carnegie Classification in Community Engagement. Hired and supervised four student service learning coordinators. Collaboratively created new initiatives and events to link service to academic curricula such as “Pre-Law for the Public Interest” events, screening/recruiting community partners for the Artist as Citizen Program (new initiative in College of Fine Arts), special workshops for faculty on service-learning, and the Michigan Service Scholars Program (with support from Michigan Campus Compact and AmeriCorps). Served as a representative for WMU with local non-profits to build partnerships and coordinated with organizations as varied as Michigan Department of Transportation (Safe Routes to Schools Program), Michigan Prisoner re-Entry Initiative (Creative Expressions Program), and Kalamazoo Valley Museum/Kalamazoo Public Schools (Race Exhibit Volunteer Guides) on service-learning initiatives. Planned and developed WMU’s first annual “Community Partnership Breakfast.” Coordinated with WMU’s Faculty Development Office to launch WMU’s Faculty Service Learning Community. Served as the Principal Investigator on three grant applications (1 grant awarded – Ohio Campus Compact “Pay It Forward” grant; 2 grant proposals declined – grant proposal to FIPSE/US Dept of Education for an “Off-campus Service Scholars Program” and a subaward

proposal for a Youth Empowerment Zone/Prime: Van Buren ISD). WMU's role in development of the "Creative Expressions" Program was featured on local National Public Radio's "Arts and More" Program.

DIRECTOR, EXTERNAL FUNDING AND SPECIAL PROJECTS, PHYSICAL SCIENCES DEAN'S OFFICE, THE UNIVERSITY OF CHICAGO, Chicago, IL. Summer 2005 – June 2007. Monitored federal funding trends in basic science research and wrote grants/prepared grant proposals to support PSD Dean's programmatic initiatives including interdisciplinary collaborative grants for centers, support advancement of women in the Sciences, and to coordinate support for the Division's engagement and outreach activities. Advised faculty on grant and fellowship submissions. Developed lectures for graduate students on "Navigating the Universe of Funding." Served on Women in the Physical Sciences Committee and Diversity Committee and served as a liaison to the Junior Faculty Mentoring Committee.

ASSOCIATE DIRECTOR (promoted from ASSISTANT DIRECTOR), OFFICE OF FOUNDATION RELATIONS, THE UNIVERSITY OF CHICAGO, Chicago, IL. Winter Quarter 2002-Winter Quarter 2005. Managed the University Faculty Competitive Fellowships Program (portfolio included Keck Distinguished Medical Scholars Program, Searle Scholars Program, Carnegie Scholars Program, Mellon New Directions Faculty Award, and approximately 15 other programs annually) on behalf of Provost and Vice President for Research Offices. Edited and wrote grant proposals to private foundations. Managed a portfolio of foundations and assisted in the research and preparation of briefing materials for University Deans and other administrators to engage private foundations. Wrote and disseminated newsletter on foundation funding opportunities.

DIVISIONAL GRANT WRITER, PHYSICAL SCIENCES DEAN'S OFFICE, UNIVERSITY OF CHICAGO, Chicago, IL. Academic Year 2000-2001 (Winter -Summer Quarters). Assisted in the development and submission of large collaborative grants for research and centers at direction of the PSD Dean's office. Monitored federal and state funding opportunities to support research in the physical sciences. Worked with a large interdisciplinary and inter-institutional group of researchers to secure \$5M in federal funding to support a new center "CISES" (Center for Integrating Statistics and Environmental Science).

ACADEMIC TEACHING AND LEGAL EXPERIENCE

SCHOOL OF PUBLIC AFFAIRS AND ADMINISTRATION, WESTERN MICHIGAN UNIVERSITY, Part-time Instructor. Taught Graduate-level seminar on "Grant Writing and Nonprofits" (Spring 2017) and Nonprofit Governance (Fall 2017). Developed speaker series on "Real Talk About Nonprofit Governance" featuring the Executive Directors of the Michigan Nonprofit Association, the Michigan Humanities Council, and the Founding Director of the Michigan State Bar Foundation.

POLITICAL SCIENCE DEPARTMENT, WESTERN MICHIGAN UNIVERSITY, Teaching "Contemporary Political Ideologies" (Political Science 3620), Fall 2017 and Spring 2018.

HUMANITIES FOR EVERYBODY, Instructor and Course Director. Taught courses: “Freedom and Empowerment” (2013) and “Introduction to Political Philosophy” (2014) for community-based adult education program (collaboration between WMU Center for the Humanities and two local non-profit organizations). Provided supervision for WMU Graduate Assistants (H4E Program Managers) during academic years 2013-2014 and 2014-2015. Assisted in program development, faculty course support, grantwriting and the development of outreach strategies.

ACLU FOUNDATION OF GEORGIA, Atlanta, GA, April – December 2009, *Immigration Detention Fellow*, Interviewed immigrants in detention in the state of Georgia to document and investigate due process and human rights violations. Researched and presented findings on behalf of ACLU on human rights and immigrant detention. Wrote fact summaries for the Legal Director and Legal Committee for review to facilitate the recruitment of ACLU cooperating counsel. Developed strategies for advocacy on behalf of immigrants with international organizations such as UNHCR, national consulates, and federal agencies. Engaged in outreach and educational activities to raise public awareness of the rights of the detained. Assisted in the supervision of law students and interns.

KALAMAZOO COUNTY EVICTION DIVERSION, Eviction Clinic Resources Group Member, January 2009-June 2009. Assisted in the development of an integrated clinic based at the 8th District Court (Kalamazoo, MI) to provide advice, mediation and legal information for landlords and tenants seeking to avoid the eviction process. Clinic remains in existence and incorporates legal, social service, mediation, fair housing and other community resources to divert cases from summary proceedings.

LAW OFFICES OF KATHY PURNELL, January 2009-present. Pro bono practice provides legal information, referrals, representation and educational programs. Practice areas include immigration petitions and visas, entertainment law (for independent filmmakers), and development of “Know Your Rights” presentations.

ADMITTED TO MICHIGAN BAR – December 2008

WESTERN MICHIGAN UNIVERSITY, Kalamazoo, MI (2008-2010), Adjunct Professor of Political Science, Fall 2008, taught “Contemporary Political Thought” (Political Science 3620), and Instructor in First Year Experience Program, Fall 2010.

MICHIGAN COURT OF APPEALS, Grand Rapids, MI, Prehearing Attorney, Fall 2008. Conducted legal research, drafted legal opinions and wrote research reports for the Michigan Court of Appeals.

ILLINOIS APPELLATE COURT, Chicago, IL. Judicial Extern for The Honorable Justice Margaret O’Mara Frossard, Spring 2008. Conducted legal research, writing and opinion drafting. Edited and updated a publication on pretrial procedure.

WORKING HANDS LEGAL CLINIC, Chicago, IL. 711 Student License/Legal Volunteer, Spring 2008. Researched and drafted complaints and pleadings to recover overtime and back wages owed to day and temporary laborers under the Fair Labor Standards Act and IL Minimum Wage Statutes.

Represented clients under IL Rule 711 and assisted with client intake. Attended Freedom Network workshop on Human Trafficking Prevention.

DEPAUL UNIVERSITY, INTERNATIONAL HUMAN RIGHTS LAW INSTITUTE, Chicago, IL. *Sullivan Human Rights Fellow*, Academic Year 2007-2008. Researching and developing the “Learning from Atrocity” project which seeks to understand how periods of violent conflict and post-conflict transitional justice measures are represented in the secondary school materials of five Latin American nations. Drafted country profiles for Chile, El Salvador, and Argentina.

DEPAUL UNIVERSITY, IMMIGRATION AND ASYLUM CLINIC, Chicago, IL. Senior Law Student, Fall 2007. Represented clients in the clinic in asylum and various immigration petitions such as I-130s, I-730s, N-400s and waiver applications. Drafted comments on Interim U-Visa Rules.

LEGAL AID OF WESTERN MICHIGAN, Kalamazoo, MI. *Student Staff Attorney*, Summer 2007 & *Part-time legal intern*, Fall 2007. Conducted legal research and drafted legal memoranda on landlord-tenant, subsidized housing and public housing issues. Interviewed witnesses, drafted court documents, and developed supporting materials for administrative proceedings/formal hearings. Advised potential clients seeking legal advice in court (landlord-tenant docket) under Michigan Court Rule 8.120. Analyzed tenant selection criteria for federally subsidized housing. Explored eviction diversion program with the Kalamazoo Affordable Housing Partnership and Kalamazoo County’s 8th District Court. Gave a presentation entitled “Low Income Tenants and Housing Access: Current Issues” on tenant screening practices at federally subsidized housing complexes for local community and social service providers (10/12/07).

DEPAUL UNIVERSITY COLLEGE OF LAW, Chicago, IL. *Research Assistant*, Fall 2007. Researched the debate on Central American Free Trade Agreement (CAFTA) in Costa Rica. Researched and compiled articles from Costa Rican newspapers on the impact of CAFTA on the environment, the privatization of state monopolies (insurance, public utilities, healthcare), intellectual property and the democratic process.

CARPENTER & CAPT, Chicago, IL. *Law Clerk*, Spring 2007. Conducted legal and country conditions research, interviewed clients, and drafted legal briefs and memoranda for immigration cases and waiver petitions.

STUDENT HURRICANE NETWORK Service Trip to New Orleans. *Legal Team Member*, January 2007. Developed a “Road Home Program” pamphlet targeted to hurricane victims rebuilding their homes to warn them of consumer fraud and advise them of remedies. Gathered information from displaced public housing residents for attorneys working on the HUD lawsuit to reopen public housing in New Orleans. Served as a legal observer for the January 11th March Against Violence in New Orleans.

NATIONAL IMMIGRANT JUSTICE CENTER, Chicago, IL. *Volunteer/Intern*, Spring 2007. Provided advice to citizenship applicants (Saturday workshops) and conducted research for the Policy Director. Conducted a review of State FOIA laws, researched legislation and drafted comments on USCIS proposed fee increase.

COORDINATED ADVICE & REFERRAL PROGRAM FOR LEGAL SERVICES (CARPLS), Chicago, IL. *Volunteer*, Summer 2006. Fielded calls on the CARPLS hotline, conducted research and developed legal advice and strategy for clients under the supervision of an attorney in the areas of divorce/marital law, landlord-tenant law and bankruptcy law.

POLITICAL SCIENCE DEPARTMENT, DEPAUL UNIVERSITY, Chicago, IL. Adjunct Professor of Political Science (2003-2006). Taught "Freedom and Empowerment," "Multiculturalism and Democracy," and "Modern Political Thought"

POLITICAL SCIENCE DEPARTMENT, THE UNIVERSITY OF VERMONT, Burlington, VT (2001-2002). Visiting Assistant Professor of Political Science. Taught Introduction to the Problems of Political Thought; History of Political Thought I and II. Advised Women's Studies Internship Student.

POLITICAL SCIENCE DEPARTMENT, ALBION COLLEGE, Albion, MI. *Instructor then Assistant Professor of Political Science*. 1998-2000. *Courses taught*: Introduction to Political Philosophy; Classics of Political Philosophy: The Individual in Modern and Postmodern Contexts; Contemporary Political Ideologies: Feminism; American Political Thought; Nationalism and National Identity; Recognizing Others: Identity and Difference in Democratic Spheres; Empires, Colonies and Nations (Freshman Writing Seminar).

J.S. KNIGHT FRESHMAN WRITING PROGRAM, CORNELL UNIVERSITY, Ithaca, NY. *Instructor*. Spring 1996. Course Taught: Freshman Writing Seminar: Nationalism and Imperialism.

GOVERNMENT DEPARTMENT, CORNELL UNIVERSITY, Ithaca, NY. *Teaching Assistant*. Fall 1994 and Fall 1995. *Courses taught*: Introduction to Political Theory (1994); American Constitutional Law (1995).

HIV CENTER FOR CLINICAL AND BEHAVIORAL STUDIES, New York, NY, *Research Assistant*, Spring-Summer 1992. Conducted and coded qualitative interviews of family members and developed database to examine the stress factors, coping strategies and support systems of families caring for HIV infected children. Conducted library research.

MANHATTAN BOROUGH PRESIDENT'S OFFICE, New York, NY, *Intern/Assistant Policy Analyst*, Academic Year 1991-1992. Researched Americans with Disabilities Act compliance issues for New York City businesses. Addressed constituent and civil rights organizations concerns regarding local ordinances.

CENTRO PRESENTE, Cambridge, MA, *Documentation Assistant*, Fall 1989-Summer 1990. Reviewed Foreign Broadcast Information Service reports and human rights newsletters for evidence to document legal claims of Guatemalan and Salvadoran refugees seeking political asylum in the United States. Maintained documentation library, coded and retrieved documents. Developed searchable database.

TEACHING AND RESEARCH FIELDS

Teaching Fields: Immigration Law, International Human Rights Law, Constitutional law, Civil Rights Law, Human Rights and National Sovereignty, Political Theory and Philosophy (Thematic and Historical Courses), Equality and Democratic Thought, Liberalism and Identity, American Political Thought, Critical Race Theory, Feminist Thought, Nationalism and National Identity, Research Law, Public Interest Law, Grant Writing and Program Development

Research Fields : Immigration Law, International Human Rights Law, Human Rights, Normative Foundations of Liberalism, Anti-discrimination law, American Identity Politics, American legal studies, Post-Colonial Studies, Politics of Nationalism, History of Science and Science Policy, Gender Studies, Ethics and Moral Theory, Gustave de Beaumont, Comparative Identity Politics, Normative International Relations, Social Contract Theory, Critical Mixed Race Studies, First Amendment Law in Educational Contexts

PUBLICATIONS, INVITED PRESENTATIONS AND PAPERS

Creating Room for Improbable Philosophers: The Opportunity Chronicles of a Mixed Subject. Personal memoir (in process).

Critical Mixed Race Studies Conference, University of Southern California, February 2017. Paper presentation on “The Transgressive Nature of Hybrid Family Values: A Philosophical Memoir on Limits.” (50th Anniversary conference on *Loving v Virginia*)

WMU Fall Convocation Poster Session, September 2016, “Embracing ‘Other’ Forms of Sponsored Activity: Leadership Conversations on Building Research Capacity at WMU.”

Center for the Study of Ethics in Society, Western Michigan University, February 2016. Authored and Co-Produced “Divorce (Professional)” as a script-in-hand performance featuring WMU administrators, faculty and students addressing ethical dilemmas pertinent to Title IX, discrimination and professional mentoring. Featured as part of the Center’s 30th Anniversary Celebration.

Adult Literacy Research and Training Symposium, Western Michigan University, December 2015. Presented “Rendering the Humanities Accessible to All: Reflections on Teaching Techniques in the Humanities for Everybody Program”

American Political Science Association, September 2015, “Gustave de Beaumont’s Sketch on the Limits of Love, Law and Imagination: Engaging Liberal Democracy through *Marie*.”

Critical Mixed Race Studies Conference, November 2014, “Sketching the Limits of Love, Law and Imagination: Gustave de Beaumont’s Examination of American Mores and Racial Mixture in *Marie*.”

WMU Graduate Assistantship Training, August 2014, August 2015 and August 2016, "Navigating the Universe of Funding: Using External Support to Build Your Research Career."

Discover Discovery, WMU Office of the Vice President for Research, February 2014, "Contracting for Research and Creative Activities: A Resource Guide for Faculty and Administrators," presentation on the contracting process in the VP for Research Office and the new Business Connection Office at WMU.

WMU College of Engineering and Applied Science, October 2011, "The Role of Research, Export Controls and the US v Roth Case." Presentation on the causes and consequences of non-compliance with export control regulations, with special emphasis on international graduate students and faculty start-ups.

University of Mississippi Law School, February 2010. Presented "The Pathways of Detained Immigrants: Why Human Rights Should Guide Detention Reform."

Emory University School of Law, October 2009, Presenter for CLE program on "Human Rights and Migration" Presented: "Pathways of Detained Immigrants: How and Why Human Rights Should Reform Immigrant Detention"

Amnesty International Atlanta, July 2009, "Human Rights Norms and Immigrant Detention"

Georgia State University, June 2009, "Immigrant Detention and Human Rights: Reflections on Lumpkin and Atlanta" invited presentation at Symposium on Immigration Policy and Human Rights

American Political Science Association, September 2008, "Defending Human Dignity: Toward a New International Convention on Enslavement" presented to the Human Trafficking panel at the American Political Science Association Meeting.

Midwestern Political Science Association Meeting, April 2008. "Defending Human Dignity: Toward a New International Convention on Enslavement."

Legal Aid of Western Michigan, October 2007, "Low-Income Tenants and Housing Access: Current Issues" presented at the "Still I Learn" Conference for Community Service Providers, Western Michigan University, Kalamazoo, MI.

American Political Science Association Meeting, September 2004 "Democratic Irony and Human Solidarity: Recognizing the Other in Empires Past and Present."

Midwestern Political Science Association Meeting, May 2004. "Democratic Irony and Moral Equality: What Equality Means on Both Sides of the Pro-life/Pro-Choice Divide."

Midwestern Political Science Association Meeting, May 2002. "Mapping the Terrain of Imperial Politics: Rethinking Liberalism and Empire."

Gendering Ethics/The Ethics of Gender conference, University of Leeds, United Kingdom, June 2000
"Dissention Through Consensus: Equality, Citizenship and the Pro-Life/Pro-Choice Divide."

"From Liberal to Democratic Irony: An Essay for Marx's (Late) Modern Interpreters" in *Hybrid Spaces: Theory, Culture, Economy*. Angermuller J, Bunzmann K, editors. LIT (Münster, Germany); 2000. Chapter 5.

Postmodern Perspectives: Culture, Literature, Society Conference, November 1999 (Erlangen, Germany). "From Liberal to Democratic Irony: Three Theses for Marx's (Post)Modern Interpreters."

American Political Science Association Annual Meeting, September 1999. "Essential Origins ? A Genealogy of Respectability."

Philosophy in the 'Feminine' Conference, Vanderbilt University, February 1999 "In a Different (But Impartial) Voice ? Moral Equality in John Rawls and Iris Marion Young"

Northeastern Political Science Association Annual Meeting, November 1998. "What Equality Means on Both Sides of the Pro-Life/Pro-Choice Divide and Its Political Consequences."

Northeastern Political Science Association Annual Meeting, November 1997. "Slave Morality as an Active Force ? An Examination of the Nietzschean Inversion of the Civil Rights Era,"

Midwestern Political Science Association Annual Meeting, April 1997. "Why Rights Can No Longer Require Locations : Veiling and L'Algérie Reconsidered."

Southwestern Political Science Association Annual Meeting, March 1997. "Models for Fashioning Well-Behaved Nations in the State of Nature ? Rousseau's Admiration of Ancient and Modern Republics Reconsidered."

Northeastern Political Science Association Annual Meeting, November 1995. "The Everyday and the Flashes : A Critical Analysis of Abortion Discourse."

Midwestern Political Science Association Annual Meeting, April 1995. "Equality and Im partiality : Moral Equality in the Work of John Rawls, Thomas Nagel and Iris Marion Young,"

Northeastern Political Science Association Annual Meeting, November 1994. "Sovereignty and Independence in the Discourses of Léopold Sédar Senghor and Kwame Nkrumah,"

Power and Resistance : Crossing the Boundaries Graduate Student Conference, Binghamton, NY, 1993

"Non-Violent Resistance, Black Power and Black Feminist Thought : A Re-examination of Three Strategies for "Resisting Racism" in the Civil Rights Era."

WMU GRANT AND PROGRAM APPLICATIONS

Principal Investigator (subcontract). *Federal Agency/Program: Corporation for National and Community Service (CNCS)/Learn & Serve America Program.* Pass-through entity: Ohio Campus Compact (consortium leader in partnership with Michigan Campus Compact and Kentucky Campus Compact). CFDA# 94.005. Support for one WMU philanthropy course to distribute funds to local non-profits. Amount awarded: \$5,500.00.

Program applicant (AmeriCorps site approval). *Prime: Michigan Campus Compact.* WMU awarded 30 tuition awards to establish the WMU "Michigan Service Scholars Program." Tuition awards were distributed to undergraduate and graduate students with 300 service hours. Formed partnerships with local agencies to place students to complete hours of service in areas that reflected their professional plans and academic interests. For news story describing the program, see WMU News article: <http://www.wmich.edu/wmu/news/2010/10/005.shtml>

OTHER PROFESSIONAL ACTIVITIES, MEMBERSHIPS AND AWARDS

Book Club Leader, WMU Center for the Study of Ethics in Society, on Gustave de Beaumont's *Marie*, (March 2017) and on Jeremy Waldron's *The Harm in Hate Speech* (November 2017).

Certified Philosophical Counselor, American Philosophical Practitioners Association, July 2017

Member, International Coach Federation, August 2017-present & Certified Professional Coach (Life Coach Institute of Orange County, August 2017)

Advisory Board Member, WMU Center for the Study of Ethics in Society, 2016-present

Advisory Board Member, WMU University Center for the Humanities, 2013-present

Title IX Coordinator Training, National Association of College and University Attorneys (2015)

WMU Academic Leadership Academy 2015-2016 Cohort

Member, National Association of College and University Attorneys (NACUA), 2011- 2017

Michigan SCAO Approved Court Mediation Training - Civil Mediation (December 2015)

Notary Public. Commissioned in Kalamazoo County, Michigan on 12/16/2015

Member, Kalamazoo County Bar Association (2011-2016) and Pro-Bono Committee member (2013-2015)

Advisory Board Member, Journal of College and University Law, NACUA, 2014-present

Co-Chair, “Courage to Create (MLK Poetry) Competition, November 2014-February 2015. Poetry competition for Kalamazoo Public Schools Grades 7-12 developed as part of the annual Martin Luther King, Jr. Community Celebration. Recruited community poets and literacy experts to judge the competition and serve as keynote speakers at the awards ceremony for KPS students, teachers and parents. Coordinated with local public schools, the Kalamazoo Institute of the Arts, poetry organizations, and local afterschool programs to promote the new competition. Secured donations of prizes for competition finalists.

Playwright & Dramaturg, New Play Project, Western Michigan University, May-June 2015, Authored stage play, *Divorce (Professional)*, invited for development/workshop. Participated in writing workshop led by playwright Sarah Ruhl. Served as dramaturg for the play and production “Wannabe”.

Co-Producer (Film), *Zero, Grin and the Adoring Masses*. Short film screened at the inaugural North by Midwest Micro-Budget Film Festival (May 2015).

Interviewer (Medical School Admissions), Homer J. Stryker Western Michigan University School of Medicine (“WMed”), (2013-2014). Part of the team that conducted multiple mini-interviews (MMIs) to help identify WMed’s inaugural 2014 class.

Clinical Trials Fundamentals Training, Society for Research Administrators International (2014)

Co-Chair, WMU Community Engagement and Engaged Scholarship TAC, 2014-2015

Steering Committee Member, WMU APLU-Innovation and Economic Prosperity Designation (2015) – wrote report on WMU Cooley affiliation.

Member, WMU Martin Luther King, Jr. Celebration Committee, 2014-present

Outstanding New Professional, Association of Professional Administrators, Western Michigan University (2012)

Board Member, Kalamazoo Gay and Lesbian Resource Center, 2011-2012

Certificate in Research Law, Society for Research Administrators International (2011)

Chair, “Accountability and Justice: The Role of International Trials and Tribunals” panel, American Political Science Association Meeting, September 2008.

Discussant, “Rethinking International Law” panel, Midwestern Political Science Association Meeting, April 2007.

Chair, "Humility and Humiliation" panel, American Political Science Association Meeting, September 2004

Chair, "Rawls" panel, American Political Science Association Meeting, September 2003

Discussant, "Are Transnational Conceptions of Citizenship Viable?" panel, American Political Science Association, September 2003

Extracurricular Seminar Coordinator in London, England for First Year Seminar "Empires, Colonies, and Nations, August 14-22, 2000. Activities included coordinating seminars at the London School of Economics and the Institute for Commonwealth Studies, University of London.

Undergraduate Thesis Advising (Albion College):

"The Future of Affirmative Action," by Michael Mara. April 2000. (Thesis Chair)

"Remembering the Patterns of War: Cultural Conflict, Rape and Genocide In the Balkans," by Kelli Brigida Zappas. April 1999.

Model United Nations Faculty Co-Advisor, Albion College, Academic Year 1999-2000.

Columnist, Philosophy News Service, "What's Happening in Political Philosophy,"

URL: <http://www.philosophynews.com/whip/pp> (wrote piece on the *Moral Spaces* reader)

Discussant, American Political Science Association Annual Meeting, September 2000, "Home, Nostalgia and Homelessness" Panel

Discussant, American Political Science Association Annual Meeting, September 1999, "Rousseau" panel

Chair and Discussant, American Political Science Association Annual Meeting, September 1998, "Friendship and Civility" panel

Chair, Southwestern Political Science Association Annual Meeting, March 1997, "National and Self-Identity in Rousseau" panel

Discussant, Northeastern Political Science Association Annual Meeting, November 1996, "Race, Gender, Cultural Values and Political Discourse" panel (chaired by Cynthia Enloe)

Discussant, Northeastern Political Science Association Annual Meeting, November 1995, "Race and Difference" panel

Albion College Institutional Representative, Scholars at Risk Network Spring 2000

Academic Committee Service (Albion College): Gender/Ethnicity Course Review committee, Women's Studies Committee, Meaning and Value Steering Committee, Course Change Committee, Off-campus Programs Advisory Council

Co-Organizer of Zillah Eisenstein's "working session" on Nationalism and National Identity at Cornell University entitled, "Racialized Gender and the New Nationalisms" May 1994

Co-Producer and Director of the Cable 13 Tompkins County Public Access Show , "The Poets' Café". Guests have included the contemporary poets A.R. Ammons, Robert Morgan, David Lehman, James McConkey and Gail Holst-Warhaft. Interviewed Nikki Giovanni for the show (February 17, 1996) during her book tour at DeWitt Mall, Ithaca, NY. Recipient of a 1996 PEGASYS award for technical direction on "The Asylum," a poetry video show. Have well-developed skills in video production and editing. Active production and cablecast dates for three consecutive seasons (1995-1996).



First Name: Joel **Last Name:** Pryson

Who nominated you: Self

Address: 805 Fulton Street Kalamazoo, MI 49001

Phone Number: 269-873-1189

Email: [REDACTED]

City Resident: Yes

Employer: JLP Logistics LLC **Position/Title:** Agency Owner

Sector (Choice #1): Neighborhood

Sector (Choice #2): Education

Sector (Choice #3): Business/Banking

Neighborhood: Edison

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Neighborhood Improvement
- ZBA Vice Chair

Please describe the skills and experience indicated above: I was a member and Vice Chairman of the Zoning Board of Appeals for 2 terms - 6 years. Frequently acting as Chairperson for a number of monthly meetings. As a life long resident of Kalamazoo and having my family here as well, I will always have the best interest of the city and all our communities at heart.

Age: 45-54

Race/Ethnicity: White

Marital/Family Status: Single

Gender Identity: Male

Sexual Orientation: Gay

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$50,001-\$75,000

Veteran Status: Yes

Religious Affiliation: Christian - The River

Other ways to bring diverse perspective: I have spent many years as a member of the armed services - 8 years total. Veteran of Desert Shield/Storm. Chapter advisors at two major universities for the TKE Fraternity. Have own and/or worked for myself for 15+ years. Worked on a neighborhood enhancement project for my street. Work in the community as a Shipt Shopper as well.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporatio

NOVEMBER 1ST, 2017

Joel L. Pryson
[REDACTED]

Selection Board:

Thank you again for your considering me as a member to the 1st inaugural Board of Directors for the F.F.E.

I'd like to share more information about myself. First and foremost, I am a resident of the great City of Kalamazoo, born and raised. I have traveled the world during my military service and found myself back in Kalamazoo every time. My family lives here, my home is here and my business is here.

While serving in the US Navy for 8 years I was placed in many leadership roles as a Petty Officer 2nd Class, onboard the U.S.S. Wisconsin. I am a Desert Shield / Desert Storm Veteran with many awards issued to both myself and the ship I served.

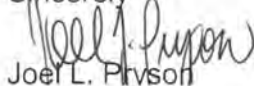
I graduated from Central Michigan University, Fire Up Chips, with a B.S.B.A. - Supply Chain Management. I have worked as a freight Broker for more than 15 years, 5 having owned my own Agency and 10 working as business partners with Logistic Dynamics Inc. out of Buffalo, NY, with my office here in Kalamazoo.

My good friend Sean McCann got me interested in serving the city I love and gave me guidance to find a good fit for me on volunteer boards. I was appointed to the Zoning Board of Appeals by the City Commission, where I served a total of 6 years. More than half acting as Vice Chair and filling in as Chairperson on many occasions.

I know I would be a great addition to the Board of Directors because I think I represent a good deal of the diversity the Board Selection Committee is looking for. I have a great personality, I am a strong communicator and well as an equally strong listener. Team player and leader when called upon to do so. I take initiative to complete tasks that are assigned, and all the while being easy going and approachable.

Thank you again for your consideration, I look forward to your decision.

Sincerely


Joel L. Pryson



First Name: Diane **Last Name:** Schear

Who nominated you: self

Address: 1331 Grand Avenue Kalamazoo, MI 49006

Phone Number: 269.599.9421

Email: [REDACTED]

City Resident: Yes

Employer: retired **Position/Title:** 27 year veteran teacher public high school - physics teacher

Sector (Choice #1): Education

Sector (Choice #2): Housing

Sector (Choice #3): Faith Community

Neighborhood:

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Youth Development

Please describe the skills and experience indicated above: I would like to highlight my long-term experiences with educating teenagers, trying to maintain an old house in Kalamazoo, and strengthening the Jewish community and its outreach. Additionally, I would like to share that I am currently in the process of becoming a tutor for the Kalamazoo Literacy Council. When one has long term experiences in various areas, the ability to share these experiences in an effort to shape the future, well, is vital to that forward movement. Long-term experiences also provide a solid platform for generating new ideas for the future. Finally, I am privileged to see an additional side of the education of our youth. My husband is an administrator for Kalamazoo Public Schools (Dr. Michael Tanoff). This allows me to have a balanced view of educating our youth. I have been brief in my writing. Please understand that I would welcome the opportunity to discuss further the skills that I can bring to the Foundation For Excellence board of directors.

Age: 55-64

Race/Ethnicity: caucasian

Marital/Family Status: married

Gender Identity: female

Sexual Orientation: heterosexual

Education Level Completed: Master's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation: Jewish

Other ways to bring diverse perspective: I was trained as an engineer. I earned my living as a physics teacher. I bring a scientific and mathematical perspective to the board of directors.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Monday, November 6, 2017

Additional Information for Foundation for Excellence Application

Applicant: Diane Schear

I am an alumna of Rutgers University, College of Engineering and the Graduate School of Education. I am also an alumna of Southern Connecticut State University. I sat for their sixth-year certificate in high school science teaching. I have been a physics and chemistry teacher at the high school level for 27 years. I retired in June of this year.

My work in the classroom has given me experience in meeting goals and objectives, managing a budget, and creating and maintaining relationships with teenagers and their families (along with my administrator and colleagues). High school science education is driven by goals. The most recent guidelines are the Michigan Next Generation Science Standards (MSS). MSS took years to develop by the team leaders, the implementation at the classroom level is dictated to take less time than that. Daily, I balanced my obligations to MSS and my obligations to students. Never straight forward nor easy especially as science tells us that teenagers brains are not yet fully formed. This balance required being able to be flexible, being knowledgeable about where the group is, and maintaining a bottomless bag of skills for teaching a concept in multiple ways. I needed to work with the biology, chemistry, and math instructors to tie the education of our teenagers together. When a student showed creativity and leaps of faith I needed to be able to support that student while ensuring the ordinary work was still accomplished. I have managed a budget for 27 years. Science supplies are not inexpensive! I always attended my professional society meetings when I could afford to. These professional society interactions ensured that I employed the best and forward-thinking practices for my students.

I love where I live. I pay attention to where I live. I relish the fact that I live in such an amazing community. Where else could one tell stories about the first pedestrian mall or the urban legend of the first credit card purchase being made here in Kalamazoo? Our philanthropists are home grown and are amazing. Whether it is a center to advocate for marginalized people, The Stryker Center, college tuition for all, the Kalamazoo Promise, or young girls selling baked goods at D & W to help fund the reconstruction of a beloved bakery, Sarkozy's. Our YMCA and its youth programs are responsible for our son's contentment in his adult life. Thank you to Mr. Don Seibert. Our beloved library won library of the year. I know from my father's career what an accomplishment that is. Then around the corner there is the Ladies Library. Third in the nation. I keep the city hot line number in my phone so that when I see trashed curb lawns I can and do start the process to hold those responsible accountable. We have higher education, nationally ranked community theater, and the Kalamazoo Institute of Arts, currently lead by a visionary. We have great leadership. Our mayor does not know who I am, yet I have always walked away from a small talk conversation with him feeling respected. Our public-school leader, Dr. Michael Rice, is so smart and innovative. He knows that children of higher ability have a right to an education too. We have the Kalamazoo Area Mathematics and Science Center. He also knows that families who are immersed in generational poverty have great needs. He opened the elementary school libraries this summer to help meet one of those needs. I ask the question, how could one not love this community, it is an amazing place.

I have lived in Kalamazoo for 20 years. My husband, Dr. Michael Tanoff, works for Kalamazoo Public Schools. We have a son who is currently living and working in Eastern Kentucky, proud to be from Kalamazoo.

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may not be an employee or elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications to the Stakeholder Director seats that are not selected for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: John
Street Address: 4415 Glenrose Terrace
Best Daytime Phone: 269-312-2428

Your Last Name: Sullivan
City, State Zip: Kalamazoo MI 49008
Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

- ☒ Governance/Board Administration
☒ Finance
☐ Anti-Poverty Strategies
☒ Knowledge of this Community
☐ Economic Development
☐ Other: _____

- ☐ Community Development
☐ Youth Development
☐ Fundraising/Fund Development
☐ Job Training or Placement
☐ Neighborhood Improvement

Please describe the skills and experience you indicated above:

Lifelong resident of the Kalamazoo area with good knowledge of my community. Have served several years as an administrator for the Social Security Administration. I hold an MBA from WMU and have strong grasp of many aspects of finance.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)
Under \$35,000	No High School Diploma
\$35,000-\$50,000	High School Diploma/Equivalent
\$50,000-\$75,000	Trade/Vocational School
\$75,000-\$100,000	Some College/No Degree
<u>\$100,000-\$250,000</u>	Associates Degree
Over \$250,000	Bachelors Degree
	<u>Master's Degree</u>
	Doctorate

Age 49
Race/Ethnicity White
Marital/Family Status Married
Gender Identity Male
Veteran Status (y/n) No
Sexual Orientation Heterosexual
Religious Affiliation None
(If any)

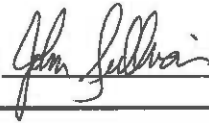
Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

Kalamazoo Neighborhoods:

Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

We will not sell or rent this information to anyone. We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence. By submitting this form, you give the Foundation for Excellence and City of Kalamazoo permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.

Signature: _____



Date: _____

11/21/17

When complete, please return along with a resume or CV to:

ffe@kalamazoo-city.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

**Please direct questions about this application and process to Steve Brown,
FFE Coordinator: browns@kalamazoo-city.org, or (269) 337-8788.**

John Sullivan

4415 Glenrose Terrace ~ Kalamazoo, Michigan 49008 ~ (269)312-2428~ [REDACTED]

EDUCATION

Western Michigan University - Kalamazoo, Michigan

Master of Business Administration, June 2004

PROFESSIONAL EXPERIENCE

Assistant District Manager, Social Security Administration May 2015 - Present

Responsible and accountable for the overall program management, direction, planning, objectives, policy-making and coordination of a Social Security field office. Manages public relations with community stakeholders. Provides managerial oversight to employees. Oversees security of the office. Develops and implements efficient business processes to achieve agency objectives.

Operations Supervisor, Social Security Administration January 2010-May 2015

Served as the first-line supervisor of a Social Security field office. Participated in planning, organizing, directing and accomplishing management objectives. Managed and appraised employee performance. Implemented strategies to achieve national performance goals. Acted as liaison to outside agencies.

Claims Specialist, Social Security Administration February 2005-January 2010

Determined eligibility of applicants for Social Security benefits. Examined evidence to evaluate its validity and acceptability in establishing entitlements to these benefits. Researched complex policy to resolve issues with existing cases. Provided technical guidance to other employees. Conducted outreach events in the community.

Grant Administrator, WE Upjohn Institute for Employment Research February 2002-February 2005

Managed federal and state funded workforce development grants. Developed process to administer grants and monitored their progress. Reviewed applications for completeness and shared award recommendations with management staff. Ensured compliance with awarded organizations. Presented incremental updates to stakeholder board. Analyzed outcomes and prepared summary reports.



First Name: Jacob **Last Name:** Sumner

Who nominated you: Self

Address: 1421 Cambridge Drive, Kalamazoo, MI 49001

Phone Number: 317-908-3666

Email: [REDACTED]

City Resident: Yes

Employer: Kellogg Company **Position/Title:** Marketing

Sector (Choice #1): Neighborhood

Sector (Choice #2): Arts

Sector (Choice #3): Business/Banking

Neighborhood: Milwood

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2): Finance

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Economic Development
- Community Development
- Job Training or Placement
- Neighborhood Improvement

Please describe the skills and experience indicated above: JD/MBA, Previous Board Experience, Contract Review and drafting experience, budget management experience in a Fortune 500 company.

Age: Under 35

Race/Ethnicity: Caucasian

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation:

Education Level Completed: Doctorate

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation: irreligious/indifferent

Other ways to bring diverse perspective: I have lived in small towns to big cities. I have a masters in business and a doctorate in law. I believe that all religions matters. I believe in robust discussions and that all perspectives have merit. I want what is best for Kalamazoo. I am an older Millennial or a young Gen. X, depending on how you do the math.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

JACOB THOMAS SUMNER

1421 CAMBRIDGE DRIVE
KALAMAZOO, MI 49001

(269) 961-6545

Experience

Kellogg Company	Battle Creek, MI	December 2015 - Current
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Enriching and delighting the world through foods and brands that matter.

Associate Manager: Integrated Promotions

- Support incremental growth by managing multi-brand/multi-BU tentpole events.
- Lead creative agency partners ensuring cross-functional brand alignment in promotional campaigns including packaging design and end-to-end television commercial execution.
- ZBB successes in optimizing 2016 Inventory Write Off charter resulting in YoY \$1.5MM+ initial savings.
- Drove YoY savings of \$200K+ in evergreen bowls promotion proposal by exploring different manufacturing options and challenging agency proposal process.
- Recognized in MF Quarterly Business Update for exhibiting agility in execution of 2016 Bags and 2017 Special K Craisins Insert project.
- Researched Premiums Inserts chargeback rationale and recommended holding 38% less, based on YoY data.
- Leveraged insights to maximize utility of premiums for national promotions.

3M	Minneapolis, MN	May 2014 - Oct 2014
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A global innovation company that never stops inventing.

MBA Product Marketing: Hearing protection devices in Personal Protection Equipment

- Maximized research in partnering with interest groups to propagate hearing conservation in entertainment venues.
- Consulted with specialized 3M Military Division team in order to launch product through last project stage-gate.
- Directed marketing feasibility studies based on consumer insights for product-line extensions.
- Briefed outside creative agencies ensuring results stayed under budget while designing novel digital advertising.
- Collaborated on social media campaign focusing on an influencer strategy to grow brand awareness and loyalty.

Tamarisk, Inc.	Andover, MN	Feb 2014 - Oct 2014
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Non-profit providing volunteers to attend to the non-medical needs of families and patients in hospice care.

Board of Directors

- Created community fundraising initiatives and awareness, growing fundraising profit 155%.
- Used legal background to negotiate and draft new building lease agreement.
- Analyzed financials to ensure appropriate funding levels while benchmarking annual budget costs

Angie's List	Indianapolis, IN	Sept 2007 - Aug 2010
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Providing consumer insights on local businesses through first-hand customer reviews.

Sales Consultant, Emerging Markets

- Earned company-wide recognition as top sales consultant in June 2010 for largest percentage of market sold.
- Created seasonal marketing campaigns by forecasting consumer demand and targeting business segments.
- Increased overall market potential by maintaining strong relationships with high potential clients.

Education

Valparaiso University	Valparaiso, IN	
College of Business		Dec 2013

Master of Business Administration Dual Degree

School of Law	Valparaiso, IN	
<i>Juris Doctor Dual Degree</i>		May 2013

Indiana University	Bloomington, IN	
College of Arts and Sciences		May 2007

Bachelor of Arts, Sociology, German

Kelley School of Business (*Minor*)



First Name: Rachel **Last Name:** Tapp

Who nominated you: Self

Address: 4612 green acres drive Kalamazoo, MI 49009

Phone Number: 517-902-1505

Email: [REDACTED]

City Resident: Yes

Employer: MPI Research **Position/Title:** Senior Study Director of Neurobehavioral Science

Sector (Choice #1): Education

Sector (Choice #2): Health Care

Sector (Choice #3): Neighborhood

Neighborhood: Westwood

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Community Development
- Fundraising/Fund Development
- Neighborhood Improvement
- Research

Please describe the skills and experience indicated above: As a research scientist, I've skills to lead, develop, and research problems and appropriate paths forward to ensure a fair outcome for the safety testing I do for drug development. I also own my own consulting business where I guide clients by analyzing data and guiding them to the next steps forward. I've lived in Kalamazoo county for 15 years, and have experienced many of the positive things we can offer, but also see where we can improve the situation for more of our residents. I've performed fundraisers for small endeavors, and am not afraid to get involved with larger opportunities to raise money for our community and ensure those funds are used appropriately.

Age: 35-44

Race/Ethnicity: Caucasian

Marital/Family Status: Married

Gender Identity: Female

Sexual Orientation: Straight

Education Level Completed: Master's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: As a scientist, my ability to research and carefully examine situations can bring different insight, based on precedence, to the table for consideration.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Foundation for Excellence

Applications for the Inaugural Board of Directors are currently being accepted until 11:59PM ET, November 1, 2017.

We seek to engage organizations that are headquartered in, significantly located in, or overwhelmingly active within Kalamazoo City limits. We respect and promote the diversity that exists in our community through a policy of inclusiveness where all persons are treated fairly regardless of their differences or inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, genetic information, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

BOARD OF DIRECTORS APPLICATION

Did someone else suggest you would be a great candidate for the Board of Directors? Please tell us who that was, or, if not applicable, indicate "self"

Nominator Name: _____

Next, please tell us about YOU, the nominee and potential member of the Board of Directors

Contact Information:

Your First Name: Gary

Your Last Name: Wark

Street Address: 428 Stuart Ave.

City, State Zip: Kalamazoo MI 49007

City of Kalamazoo Resident? ☒ Yes ☐ No (answering "no" does not bar you from consideration)

Best Daytime Phone: 269-873-8775

Email: [REDACTED]

The FFE intends that the composition of the Board of Directors include ten (10) Stakeholder Directors, representing a different group or sector that plays an important role in the City of Kalamazoo.

Which sector do you feel most suited to represent? (choose up to 3)

Sector Information:

Employer: _____

Position/Title: _____

	Arts	Business/Banking	Education	Faith Community	Health Care	Housing	Affinity Organization/Non-Profit	Neighborhood	None (use for 2nd & 3rd only)
Top priority:	☐	☐	☐	☐	☐	☒	☐	☐	☐
Second Priority:	☐	☐	☐	☐	☐	☐	☐	☒	☐
Third Priority:	☐	☐	☒	☐	☐	☐	☐	☐	☐

If "Neighborhood" indicate which (list on reverse side):

Stuart

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

- ☒ Governance/Board Administration
- ☐ Finance
- ☐ Anti-Poverty Strategies
- ☒ Knowledge of this Community
- ☒ Economic Development
- ☐ Other: _____

- ☒ Community Development
- ☐ Youth Development
- ☐ Fundraising/Fund Development
- ☐ Job Training or Placement
- ☒ Neighborhood Improvement

Please describe the skills and experience you indicated above:

I have been on various City of Kalamazoo boards for approximately 17 years & have been involved in my neighborhood association. I have worked for Eyde Development Co. for approximately 30 years in commercial sales & leasing/property management. I have also been a business owner in the community for approximately 18 years and own real estate investments in the City of Kalamazoo. More importantly, I am a father of 3 children & I am determined to make our community a better place for them & their children, as well as all residents in the city of Kalamazoo.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (circle range)	Education (circle highest level completed)	Age <u>60</u>
Under \$35,000	No High School Diploma	Race/Ethnicity <u>White/Caucasian</u>
\$35,000-\$50,000	High School Diploma/Equivalent	Marital/Family Status <u>Divorced</u>
\$50,000-\$75,000	Trade/Vocational School	Gender Identity <u>Male</u>
*\$75,000-\$100,000	*Some College/No Degree	Veteran Status (y/n) <u></u>
\$100,000-\$250,000	Associates Degree	Sexual Orientation <u>Heterosexual</u>
Over \$250,000	Bachelors Degree	Religious Affiliation <u></u> (If any)
	Master's Degree	
	Doctorate	

Are there other ways you could bring a diverse perspective to this Board of Directors? If so what are they?

I am a strong proponent of the Civil Rights Act of 1964. I would also like to improve housing opportunities for the poor, & create more youth recreational opportunities in the community.

Kalamazoo Neighborhoods:			
Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	Westnedge Hill
Central Business Dist.	Knollwood	Parkwyn Village	Westwood
Colony Farm	Lakeside	South Westnedge	Whites/Edgemoor/Bronson
Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	<u>Stuart</u>	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

The Foundation for Excellence has contracted with us, the Kalamazoo Community Foundation, as a Governance Facilitator, responsible for the coordination, identification, and selection of persons as Stakeholder Directors to be recommended to the City Commission for nomination.

The Kalamazoo Community Foundation is the sole owner of the information collected on this form. We only have access to/collect information that you voluntarily give us through this tool, email or other direct contact from you.

We will not sell or rent this information to anyone.

We will not share your information with any third party outside of our organization, other than as necessary to complete the identification, selection, and nomination process as outlined in the Articles of Incorporation of the Foundation for Excellence.

By submitting this form, you give the Kalamazoo Community Foundation permission to use the information you share with us to facilitate the nomination and selection process for the Board of Directors of the Foundation for Excellence as outlined above.

Signature: [Signature]

Date: 10/31/17

When complete, please return to:
FFE Governance Facilitator
 Kalamazoo Community Foundation
 c/o Sharon Brown
 402 E. Michigan Ave.
 Kalamazoo, MI 49007

Questions? Sharon Brown 269-381-4416 or sbrown@kalfound.org

Foundation for Excellence

Applications are being accepted until 11:59PM ET, November 22, 2017.

The At-Large Director must be a registered voter in the City of Kalamazoo. The At-Large Director may be an employee in elected official of the City of Kalamazoo. The At-Large Director may be chosen from applications by the Stakeholder Director seats that are not submitted for that seat and are also not directly connected to any of the stakeholder groups.

We respect and promote the diversity that exists in our community through a policy of inclusion where all persons are treated fairly regardless of their differences in inclusion in any of the following classifications: age, ancestry, citizenship, color, disability, ethnicity, familial status, gender identity, gender orientation, height, marital status, national origin, pregnancy, race, religion, sex/gender, sexual orientation, veteran status, and/or weight.

AT-LARGE DIRECTOR APPLICATION

Contact Information:

Your First Name: Lindsay

Your Last Name: Wherley-Kleber

Street Address: 2829 S. Park St.

City, State Zip: Kalamazoo MI 49001

Best Daytime Phone: 269-364-3939

Email: [REDACTED]

Skills and Experience:

The Foundation for Excellence will provide funding to stabilize the City of Kalamazoo's budget, lower its tax rate, and pursue aspirational community projects with the stated goal of continuing this work in perpetuity.

Please indicate skills or experience you are able to contribute to help the Board to achieve these priorities:

☐ Governance/Board Administration

☐ Community Development

☐ Finance

☒ Youth Development

☒ Anti-Poverty Strategies

☐ Fundraising/Fund Development

☒ Knowledge of this Community

☐ Job Training or Placement

☐ Economic Development

☐ Neighborhood Improvement

☐ Other: _____

Please describe the skills and experience you indicated above:

I have been a resident of Kalamazoo for over twenty years. My children attend KPS, and I am a public school educator.

Demographic Information:

The Foundation for Excellence is committed to maintaining a Board of Directors with diverse perspectives and abilities. Therefore, we invite you to share, to your comfort level, how you identify in the following areas:

Household Income (include rental)	Education (include highest level completed)	Age
Under \$18,000	No High School Diploma	<u>41</u>
\$18,000-\$24,999	High School Diploma/Equivalent	Race/Ethnicity
\$25,000-\$34,999	Trade/Vocational School	<u>White</u>
\$35,000-\$44,999	Some College/No Degree	Marital/Family Status
\$45,000-\$54,999	Associate Degree	<u>Married</u>
\$55,000-\$64,999	Bachelor's Degree	Gender Identity
\$65,000-\$74,999	Master's Degree	_____
\$75,000-\$84,999	Doctorate	Veteran Status (y/n)
\$85,000-\$94,999		_____
\$95,000-\$104,999		Sexual Orientation
\$105,000-\$114,999		_____
\$115,000-\$124,999		Religious Affiliation
\$125,000-\$134,999		<u>None</u>
\$135,000-\$144,999		(if not)
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Kalamazoo Neighborhoods:

Arcadia	Hill N Brook	Parker/Duke	West Main Hill
Burke Acres	Homecrest Circle	Parkview Hills	<u>Westnedge Hill</u>
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Eastside	Milwood	Southside	Western Michigan University
Edison	Northside	Stuart	Woods Lake
Fairmont	Oakland/Winchell	Vine	
Gateway/South St	Oakwood	West Kilgore	

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Signature: _____

L. Wherley-Kleber

Date: _____

11-5-17

When complete, please return along with a resume or CV to:

fte@kalamazoo-city.org, or

The Kalamazoo Foundation for Excellence

c/o City Manager's Office

241 W. South St. Kalamazoo, MI 49007

Please direct questions about this application and process to Steve Brown,

FTE Coordinator: browns@kalamazoo-city.org, or (269) 337-8788.

Lyndsay Wherley-Kleber

2824 S. Park St. Kalamazoo, MI 49001

(269) 364-

The Kalamazoo Foundation for Excellence
City Manager's Office
241 W. South St.
Kalamazoo, MI 49007

November 5, 2017

Dear Foundation for Excellence Coordinator:

As a parent of Kalamazoo Public School students, a resident of Kalamazoo's Westnedge Hill neighborhood, and a public school educator, I am enthusiastic about the possibility of a seat on the Foundation for Excellence board. I am eager to give back to my community and help address challenges so Kalamazoo and its community members can thrive.

Following are my key attributes which make me a strong candidate for the position:

- I am an excellent communicator both orally and in writing. I communicate daily with parents, colleagues, and administrators. I possess the ability to persuade people to be committed and motivated, and I have strong presentation skills.
- I have a great ability to learn and apply new knowledge. I stay current on best practices and state expectations, and I utilize technology competently. I can work collaboratively and effectively carry out the duties of this position.
- I am organized and experienced at time management. I have proven ability to meet deadlines and be punctual with tasks and assignments. My career and life experiences have prepared me for a position on a diverse and influential board.

These skills will enable me to contribute my unique perspective and skills to the work ahead. I look forward to hearing from you about my application. Thank you for your time and consideration.

Sincerely,

Lyndsay Wherley-Kleber

LYNDSAY WHERLEY-KLEBER

2824 S. Park Street Kalamazoo, MI 49001 (269) 364-3939 [REDACTED]

PROFESSIONAL SUMMARY

Exceptional leader talented at implementing district curriculum and policies, engaging in formative assessment, and participating in professional learning communities. Outstanding at analyzing data, problem-solving, collaborating, and delivering engaging professional development.

CAREER HIGHLIGHTS

- Language Arts Committee Chair, Trained by the Reading and Writing Project
- Member of FAME, Formative Assessment for Michigan Educators, MDE
- Cognitive Coach, Certified by the Thinking Collaborative
- Equity Committee Member, Examining data and identifying obstacles students face

WORK EXPERIENCE

Mattawan Consolidated Schools, Mattawan, MI

Writing Specialist and Elementary Teacher, August 1999 - Present

- Supporting and coaching teachers around the Language Arts curriculum.
- Developing pacing charts and unit guidelines for teacher use.
- Implementing new strategies and technology to improve teaching and learning.
- Providing intervention and targeted instruction for students.
- Engaging parents and colleagues to optimize achievement.

American Legacy Publishing, Lindon, UT

Curriculum Developer, May 2009 - September 2016

- Created Social Studies articles, activities, and assessments for student use.
- Worked collaboratively on freelance writing projects until completion.

EDUCATION

Marygrove College, Detroit, MI *Masters in the Art of Teaching, 2001*

Western Michigan University, Kalamazoo, MI *Bachelor of Science in Education, 1998*

ADDITIONAL TRAINING

The Reading and Writing Project, Columbia University, 2013 – 2017

Cognitive Coaching Seminars Foundation Training, 2017



First Name: Derek **Last Name:** Wissner

Who nominated you: Self

Address: 306 Grandview Avenue Kalamazoo, MI 49001

Phone Number: 269-930-1679

Email: [REDACTED]

City Resident: Yes

Employer: Memories Bridal & Evening Wear **Position/Title:** Owner - I Manage the Business Operations

Sector (Choice #1): Business/Banking

Sector (Choice #2): Education

Sector (Choice #3): Neighborhood

Neighborhood: Westnedge Hill

Skills/Experience (Choice #1): Governance/Board Administration

Skills/Experience (Choice #2):

Skills/Experience (Choice #3): Anti-Poverty Strategies

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Community Development
- Youth Development
- Neighborhood Improvement

Please describe the skills and experience indicated above: I've been very active in a variety of boards and committees in Kalamazoo for the past decade presently including the Kalamazoo Planning Commission, the DDA, & DKL. I've also been very active in development of the City's Master Plan. I've been a business owner in Kalamazoo since 2006 and run a successful retail business with my wife. Prior to that I was a social worker, with a Master's Degree in Social Work Administration, and have quite a bit of experience working with at risk children, specifically adolescent boys presenting behavioral problems. I feel I have a very interesting background that would give me a unique voice on the board.

Age: 35-44

Race/Ethnicity: Caucasian

Marital/Family Status: Married (11 years) with three toddlers.

Gender Identity: Male

Sexual Orientation: Straight

Education Level Completed: Master's Degree

Other:

Household Income: Over \$250,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: I'm very committed to the success of this City.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.

Derek Wissner

306 Grandview Avenue, Kalamazoo, MI 49001

269-930-1679

BOARD EXPERIENCE

- Kalamazoo City Planning Commissioner - 2013 – Present
- Kalamazoo Downtown Development Authority (DDA) Board Member - 2008 – Present
- Downtown Kalamazoo Incorporated (DKI) Board Member - 2013 – Present
- DDA - Capital Improvement Committee Chair - 2009 – Present
- DKI - Business Recruitment and Retention Committee Chair - 2017 – Present
- Downtown Kalamazoo Retail and Restaurant Association (DKRRA) - Past President
- Founding Director of The Cinderella Project of Kalamazoo – 2006 – Present

PROFESSIONAL EXPERIENCE

Memories Bridal & Evening Wear, Kalamazoo, MI

09/06 – Present - Owner / VP of Business Operations

- Responsible for managing business growth and opportunities, financials, analytics, human resource and facility management.

Pretty Lake Vacation Camp, Mattawan, MI

02/06 – 09/06 - Interim Executive Director

- Responsible for the immediate stabilization of year-round personnel after abrupt dismissal of leadership and remaining staff.

Child & Family Services/ Link Crisis Center, Benton Harbor, MI

03/04 – 02/06 - Shelter Supervisor

- Responsible for the operations of "The LINK" residential crisis shelter program serving approximately 200 at-risk youth annually; the direct oversight of a youth Respite Program serving nearly 60 families raising medically fragile, special needs, or at-risk youth; a Summer Day Camp program within the agency.

Pretty Lake Vacation Camp, Mattawan, MI

12/00 – 7/03 - Camp Director

- Responsible for the design and operation of a resident camp program that serves more than 800 at-risk children each summer.

Princeton University -Princeton Blairstown Center, Blairstown, NJ

2/00 – 12/00 - Experiential Education Facilitator

- Instructed inner-city youth, university students, and corporate clients in communication skills, problem solving and team work development in an outdoor, high-adventure environment.

EDUCATION

Master of Social Work - Western Michigan University, Kalamazoo, MI

Concentration: Policy, Planning, and Administration

Bachelor of Science - Central Michigan University, MI. Pleasant, MI

Double Major: Sociology & Family Studies



First Name: Gabriel **Last Name:** Wolverton

Who nominated you: Self

Address: 917 S Park St Kalamazoo, MI 49001

Phone Number: 2695682771

Email: [REDACTED]

City Resident: Yes

Employer: **Position/Title:**

Sector (Choice #1): Neighborhood

Sector (Choice #2): Business/Banking

Sector (Choice #3): Housing

Neighborhood: Vine

Skills/Experience (Choice #1):

Skills/Experience (Choice #2):

Skills/Experience (Choice #3):

Knowledge of the Kalamazoo Community:

- Knowledge of the Kalamazoo Community
- Economic Development
- Job Training or Placement
- Neighborhood Improvement
- Marketing

Please describe the skills and experience indicated above: I am from Southwest Michigan and have lived in Kalamazoo for the last 6 years. A year and a half ago, I purchased a single family home in the Vine neighborhood with my young family. We have worked on improving our own home and the neighborhood as a whole since moving downtown. I am very passionate about developing downtown Kalamazoo and making it more appealing to other young families. It is my strong belief that downtown is the heart of the community and that the decisions we make are incredibly influential to the Kalamazoo community as a whole. I plan to use my background in marketing and sales to spread these ideas and make Kalamazoo a priority destination in the state of Michigan.

Age: Under 35

Race/Ethnicity: White

Marital/Family Status: Married

Gender Identity: Male

Sexual Orientation: Straight

Education Level Completed: Bachelor's Degree

Other:

Household Income: \$100,001-\$250,000

Veteran Status: No

Religious Affiliation:

Other ways to bring diverse perspective: I have lived all over the country and I'm very diverse communities, from a dude ranch in Idaho, to a van in Hawaii, and the mountain tops of Tennessee. My son is from a mixed racial background and I believe that my experience with these different communities will bring a new and balanced perspective to the Board of Directors.

Grant permission: I grant permission to the Kalamazoo Community Foundation to use and share the information I have provided as necessary to complete the identification, selection, and nomination process for the Board of Directors as outlined in the Articles of Incorporation of the Foundation for Excellence.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Knott, and City Commissioners

FROM: City Manager James K. Ritsema, ICMA-CM, City Manager

DATE: 1/3/2018

SUBJECT: City Manager's Report

INFORMATIONAL ITEMS

Please find attached the City Manager's Report for Tuesday, January 16, 2018.

ATTACHMENTS:

Type	Description
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- | | |
|--------------------------|---|
| ☐ | Report Departmental Reports and Project Updates |
| ☐ | Report December 2017 Purchases |

City Manager's Report

JANUARY 16, 2018

Monthly Grants Status Report

Organization	Grant	Purpose	Amount	Status
MDEQ	SAW	Public Services	\$2,000,000	Awarded Accepted
DNR	MNR Trust Fund	Bronson Park	\$300,000	Awarded
DNR	Recreation Passport	Crane Park Lighting	\$75,000	Preparing
DNR	MNR Trust Fund	KRV Trail	\$300,000	Preparing
KCF	Grant	SuperRec (Playground)	\$25,000	Preparing

Community Planning & Development (CP&D)

➤ Department News

A retreat with Community Planning & Development (CP) and Economic Development (ED) began the first steps to a new department that will become Community Planning & Economic Development. The retreat focused around building relationships with staff members. In the next quarter, several other meetings will be held to create energy around merging work flows and creating teams to focus on goal areas. Enthusiasm was shared by all staff to work more closely together. The teams will be getting together for the MLK day of volunteering as another opportunity for CP and ED staff to get to work together and build rapport. Co-locating the teams is being worked through with the City Manager's office. The goal would be to find a location where the staff would be together by the third or fourth quarter of 2018.

➤ Planning

At the December 7 Planning Commission meeting, the Commission voted to approve a special use permit to allow a group daycare use in the existing house located at 1434 Woodward Avenue. The Commission also voted to recommend to the City Commission to vacate a public alley located between Cooley Street and N. Park Street, south of Eleanor, to aid in advancing the redevelopment of the surrounding property. The Commission also voted to recommend to the City Commission to rezone 243 parcels of land located between W. Lovell Street and Stockbridge Avenue, along the Burdick Street corridor. The rezoning request would place most of the parcels into a more neighborhood-friendly zoning district. The Commission also reviewed and recommended approval of the 2018 CIP plan, and approved the submittal of two candidates to the Mayor to fill the current vacancy on the Commission. Four site plan projects were processed during the month as follows:

1. New bed and breakfast use in the existing house at 621 W. Kalamazoo
2. Bates Alley changes and improvements
3. Change of use in the existing building at 433 E. Ransom to offices
4. Davis Street Park phase 2 improvements, 901 Davis Street

Six other site plan projects are in various states of review. Meetings were conducted on the Exchange building project pertaining to the design of the proposed snow melt system, and modifications to the water service on the north side of the building.

A new Site Plan Review Administrative Policy will take effect on January 1. The Planning Division is working with the Site Plan Review Committee to prepare a comprehensive document to be used for coordinating the site plan review process. The new process will include updated checklists, review calendars, meeting setup, and digital plan distribution. Utilizing BS&A's Planning, Zoning, and Engineering module, staff will be able to have specific work flows related to committee member decisions and comments. These improvements reduce redundant comments, provide developers with plan review comments prior to the scheduled meetings, and create a more seamless process with committee members using digital plan review.

Following receipt of the Redevelopment Ready Community certification, CP staff worked with the Economic Development staff and MEDC to place information on the city website for sites available for redevelopment. The MEDC will assist in marketing the sites through their media.

➤ Imagine Kalamazoo

The Neighborhood Activator continues to meet with neighborhoods to help to facilitate neighborhood planning and project efforts.

➤ Building & Trades

Trades staff has been training to implement new plan review software allowing staff to review plans and building documents through Blue Beam. This software also interfaces with BS&A to provide online permitting, inspection scheduling, and site plan review work flows. The software and BS&A integration was initiated after a Lean Six Sigma project was conducted over the past year. The process will be officially launched on February 1.

➤ Zoning

At the December 14 meeting, interim Board Officers were elected. Matt Lager is the interim Chair and Reid Youngs is the interim Vice-Chair. At the regular meeting in February, new officers will be elected.

ZBA #17-12-28: 1738 N. Westnedge Avenue. A representative from H & H Painting Company Inc., was present to explain their request for a use variance from Chapter 9, Section 9.2A, to allow the expansion of an existing nonconforming use (commercial / industrial painting business) for the proposed 3,200 square foot commercial building addition, where Zone CN-1 is intended to accommodate very small-scale retail sales and personal service uses within or very near residential neighborhoods. This was approved

unanimously by the Commission.

➤ Community Development

HUD Programs

The CDAAC Affordable Housing Subcommittee has begun its review of affordable housing applications for the 2018 program year which begins July 1. The committee will decide which agencies and/or programs to recommend and the funding amounts. Recommendations will be included in the 2018 Action Plan to be presented to the Commission the first quarter of 2018.

Shared Prosperity Kalamazoo (SPK)

Shared Prosperity Kalamazoo Action Plan for 2018 is in progress for submission to the City Commission in January.

SPK/K College Civic Engagement Project for 2017 is confirmed with two prominent community based organizations participating. Show Me The Money Day (SMTMD) event was awarded financial support from the Southwest Michigan Community Reinvestment Act (CRA) Association.

Other items

- Community Development staff are collaborating with the Michigan Department of Civil Rights (MDCR), the Kalamazoo Community Foundation, ISAAC and Southwest Michigan Fair Housing to submit a grant to the Government Alliance on Race and Equity - Implementation and Innovation Fund. The goal of the application is to deepen relationships between the City, MDCR, ISAAC, Fair Housing and the Community Foundation and build upon their collective programs focusing on advancing racial equity. The grant will also assist the City adopt a racial equity framework in the development of the HUD required Affirmatively Furthering Fair Housing Plan. The application was submitted December 21.

Economic Development (ED)

Staff held a meeting with representatives from over 15 financial institutions to begin organizing a capital consortium. The goal is to provide entrepreneurs direct access to an entire community of lenders through a one-step application process.

Staff referred two businesses to LISC to explore business funding.

MEDC Redevelopment Ready Community presented an award to City staff.

Staff supported Mothers of Hope with hosting two Entrepreneurship Listening Campaign meetings.

First Amendment to the revised Brownfield Plan was approved by BRA. Final approval by City Commission is expected at their January 2 meeting.

Demolition of the BRA owned residential structure at 915 N. Pitcher Street was completed in December.

I.T.

I.T. support staff handled 1,299 total calls and 301 Help Desk tickets during the month of December.

Human Resources (HR)

➤ Labor Relations

The Respecting Differences Committee is currently working on the planning details for the 2018 annual diversity event. The RD Committee met on December 13 to discuss the general overview of the event that includes the poster design, welcoming remarks, book sales and venue. The event title: "Salsa, Soul and Spirit in a Multicultural Age" will be presented by Juana Bordas. There will be two sessions as there has been in the past. The Chenery Auditorium has been booked for the presentation. The committee will meet again in February 2018.

A Michigan Blood community blood drive was held on December 5. A total of 19 registered donors gave blood which included three first-time donors.

Employee benefit changes and updates have been processed for coverage effective January 1, 2018.

Lean Six Sigma training was held December 13 and 14 with 14 employees in attendance. The total number of City employees who have conducted this training to date is 105.

Kalamazoo Department of Public Safety (KDPS)

Detectives worked and solved two business breaking and entering cases.

Detectives worked a severe aggravated assault near the Transportation Center downtown.

Detectives worked a shooting in Interfaith Homes where two suspects were brought to court.

Kalamazoo Valley Enforcement Team (KVET) continued the battle against drug trafficking in and about the city of Kalamazoo. KVET made 21 drug cases and seized ten firearms in December.

KVET investigated 16 meth labs in 2017.

Management Services

➤ CFO

Priority Based Budgeting (PBB) resource allocation diagnostic reports were included in the Proposed FY 2018 Budget. Departments completed Program Evaluations and

results will be examined in as part of the FY 2019 Budget planning process in the first quarter of 2018.

Departments are finalizing their lists of 2018 lease vehicle needs in the wake of the FY 2018 Budget adoption by the City Commission on January 2. The Fleet Planning Committee will meet in January 2018 to discuss telematics (GPS), vehicle sharing and motor pooling through the City's existing fleet software, as well as general fleet policies.

Purchasing staff is working on a number of items on the Lean Six improvement plan. These items include requisition entry, electronic change orders, standard operating procedures, and document registry.

➤ Assessor

Neighborhood reviews for 2018 are complete.

Reviews will begin on any building permits and demolition permits issued by the City.

➤ Accounting

The CCTA audit fieldwork was completed in December for the year-end audit. Auditors are in the process of wrapping up open items and drafting the financial reports for the CCTA.

➤ Budget

A new budget timeline has been proposed to integrate Foundation for Excellence (FFE) with PBB.

Staff has entered 2018 projects into Eden as part of the final budget process.

➤ Purchasing

Staff has been working collaboratively with City departments on bid documents that were prepared and distributed through the City's website for four purchasing projects. As part of our vendor inclusion program 46 vendors, eight of which are minority or women owned businesses, were notified of bidding opportunities.

Reviewed and set up 168 purchase orders and processed 64 change orders.

Purchasing staff are administering prevailing wages for seventeen construction contracts.

Parks and Recreation

➤ Recreation Division

The Recreation Division held the 12th Annual Candy Cane Hunt on December 9. We believe the weather to be the reason we experienced a decrease in attendance down to 100 children. We did have 23 local businesses donate to the event, along with our title sponsor, Kellogg Community Credit Union. Volunteers from the Kalamazoo Explorers, Jeter's

Leaders, Kalamazoo Central, and Western Michigan University Event Management Students and Marching Band helped at the event. There were crafts, letters to Santa, visits with Santa, and a toy collection for Toys for Tots while children were not actively participating in the hunt for nearly 6,000 candy canes.

The After School programs came to a close in December after another successful semester. The Youth Development Center, Station 5 Community Center and Oakwood Neighborhood Association sites all housed children during after school hours. Participants in our After School programs have the opportunity to get help with their homework, socialize with their peers and young adults, go on field trips, and have a safe place to be during the hours that their parents are still at work.

The division is now preparing for the Winter Jamboree winter sports event at Milham Park Golf Course. The event is scheduled for January 27. In addition to the Winter Jamboree, our youth programs and After School programs are filling up for the upcoming season.

Communication/Outreach

Many of our events are heavily dependent on volunteers and the Candy Cane Hunt is no different. We are in constant contact with various groups within Kalamazoo. Volunteers for the Candy Cane Hunt came from Kalamazoo Central High School, Western Michigan University Event Management students and Marching Band, Jeter's Leaders, and the Kalamazoo Explorers.

➤ Parks Division

The Parks Division continued with snow removal this month as well as preparing equipment for winter storage.

Bronson Park hosted the annual Run through the Lights on December 7. A great crowd participated in the run this year.

Spring Valley Park hosted the annual One One Run to benefit the Boys and Girls Clubs of Greater Kalamazoo. The abundance of snow challenged the parks staff during snow removal but the run was a success.

Communication/Outreach

Staff and a representative from O'Boyle, Cowell, Blalock, and Associates held a meeting regarding the improvements at Henderson Tot Lot on December 20. The West Main Hill neighborhood association had a good group gather to provide input and suggestions to finalize the plans for the tot lot. Construction is set to begin in 2018.

Staff and a representative from Progressive AE held a meeting with the Westnedge Hill neighborhood association on December 12 at Mayors Riverfront Park. This meeting was to finalize plans for the Crane Park improvements scheduled for 2018. The meeting provided good feedback and design elements were finalized.

Public Services

➤ Support Services Division

Physical inventory counts were performed and completed for all inventory warehouses. Follow-up discussion with supervisors and procurement staff included updating inventory listing to remove inactive items, correct item locations, and removal of obsolete items.

To date approximately 9,500 carts have been delivered since starting the new single stream recycling program on October 1. There were 101 new cart requests in December. Overall the program is proving to be very successful with recycling rates 45% higher than the previous dual stream program.

➤ Public Works Division

The Public Works Division spent December wrapping up leaf pick-up, preparing for winter maintenance and engaging in winter maintenance. Staff received several calls and letters of support via email concerning leaf pick up in 2017. While there was little cooperation with weather this year we were able to maintain staffing via the use of seasonal temporary employees. This is a practice that we would like to expand in 2018. We also made some equipment improvements whereas hydraulic powered walk behind mower units were rented and outfitted with blower units. These were utilized by staff to make clearing of the curb lawns more efficient and timely which in turn moved the operation along faster.

A bobcat skid steer loader was outfitted with a new snow blower and three walk behind push snow blowers were purchased to facilitate sidewalk snow removal. Public Works staff will be focusing on City responsible sidewalks with the same priority as major streets this year. This is in cooperation with our community goal paths of increasing walkability within our safe and connected communities.

Two new wing blades and two new single axle plow trucks went into service for the 2017/2018 winter season. All City winter maintenance vehicles have also been outfitted with both green and amber warning lights for better visibility in poor weather. With all equipment available we have the ability to deploy 13 plow trucks. The weather took a turn into sustained frigid temps with low overnight temperatures below zero on December 24 and that weather has stayed with us throughout the end of the month making pavement clearing difficult due to the temperature limitations of deicing salt.

➤ Wastewater Operations Division

The Wastewater Plant has restarted the Safety Committee meetings and is developing a plan to comply with the new Silica rules. We are also looking into new software for tracking safety and training requirements.

The Wastewater Plant has retained the services of Prein & Newhoff to help with SAW grant/ Asset management tasks.

Wastewater Plant is working on replacing the Vicksburg force main flow meter.

➤ Water Operations Division

The Wellhead Protection Grant Program Annual Financial Status Report and supplemental documentation was prepared and submitted on October 3 for 2016-17.

To date for 2017, there have been nearly 475 total non-copper (e.g. lead) lead services removed and/or replaced. Approximately 40% have been performed by City crews. The majority of lead services replaced were located within the City.

Staff received notification that it was again recognized as a Groundwater Guardian Community for 2017. Staff renewed the Annual Groundwater Guardian Program membership for 2018.

Staff continues its work for the new booster station to serve Texas Township to address the low pressure issues on the extreme western portion of the Super High Service District.

Staff continues its plans to construct a new 2.5 million gallon elevated storage tank on the WPS 22 property, northwest of the US-131/I-94 interchange.



INTEROFFICE MEMO

To: James K. Ritsema, ICMA-CM, City Manager

From: Michelle Emig, Purchasing Division Manager
Prepared By: Craig Hull, Buyer

Date: December 27, 2017

Subject: December 2017 Purchases

I am forwarding for the City Commission, and your information, a summary of the purchases and change orders between \$50,000 and \$100,000 administratively approved during December 2017.

c: Thomas Skrobola, Director of Management Services, CFO

December 2017

PURCHASES ADMINISTRATIVELY APPROVED BETWEEN \$50,000 AND \$100,000

VENDOR	VENDOR Location MBE/WBE?	AMOUNT	DESCRIPTION
Tri-County International Trucks	5701 Wyoming Street Dearborn, MI 48126	\$97,045.00	000-00-017.55 Dump Truck for Wastewater
Chemrite Inc.	5202 Belle Wood Ct., Ste. 104 Burford, GA 30518	\$61,066.50	190-46-006.4 8/1/17-12/31/17 portion of contract extension

December 2017

CHANGE ORDERS ADMINISTRATIVELY APPROVED BETWEEN \$50,000 AND \$100,000

VENDOR	VENDOR Location MBE/WBE?	AMOUNT	DESCRIPTION
Division 7 Contractor Inc.	2006 Race Street Kalamazoo, MI 49001	\$71,850.00	910-66-029.0 Roof Replacement on WAR building