

Agenda

City Election Commission

City of Kalamazoo



Monday, October 17, 2022

10:30 AM

The Community Room at City Hall - 241 W. South Street

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF MINUTES

1. Approval of the minutes from the Election Commission meetings on July 21, October 5, and October 14, 2022. (**Action: Motion to approve**)

C. DISCUSSION/ACTION ITEMS

1. Adoption of a RESOLUTION confirming and providing for the establishment of receiving boards for the City of Kalamazoo. (**Action: Motion to adopt the resolution**)
2. Appointment of individuals to boards of election inspectors for the City's 27 voting precincts, the absent voting counting board, and the receiving board for the election to be held on November 8, 2022. (**Action: Motion to approve**)
3. Establishing the election day location and hours for the Absent Voter Counting Board. (**Action: Motion that the City of Kalamazoo's Absent Voter Counting Board conduct election day ballot processing activities on November 8, 2022 at Kalamazoo City Hall, 241 W. South Street, beginning at 7:00 a.m.**)

D. PUBLIC COMMENTS

E. ADJOURNMENT

ADDITIONAL INFORMATION

The City Election Commission exists to perform certain administrative duties as required by Michigan Election Law. The actions most frequently taken by the Election Commission include approving the temporary consolidation of voting precincts; appointing election inspectors (poll workers) for each election; and conducting the public accuracy test of the program and voting equipment to be used at each election.

Public Participation

Members of the public will be given an opportunity to address the Election Commission at each meeting. Each person wishing to speak shall have one opportunity to address the Election Commission and may speak for up to three (3) minutes. Members of the public who are viewing the Public Accuracy Test shall observe from the designated public area.

Minutes

Kalamazoo City Election Commission

July 21, 2022

A meeting of the Kalamazoo City Election Commission was held on Thursday, July 21, 2022, at 9:02 a.m., at the City of Kalamazoo Records Center, 3001 South Burdick Street.

Roll Call

Members Present:

City Clerk Scott Borling
City Assessor Aaron Powers

Members Absent:

City Attorney Clyde Robinson*

Others Staff Present:

Katarina Kusmack, Temporary Election Worker
Amanda McMillon, Elections Manager

*City Attorney Robinson arrived at 9:14 a.m.

Accuracy Test

The Election Commission conducted a public accuracy test of the tabulators and program to be used during the August 2, 2022 Statewide Primary Election in the City's 27 voting precincts and 1 absent voter counting board. After conducting successful tests on the tabulators to be used in Precincts 2, 7, and 17 the Election Commission certified the results of the accuracy test and sealed the predetermined test results, test decks, and tabulator result tapes in an approved ballot container.

Citizen Comments

Lloyd Peterson thanked the Election Commission for explaining the accuracy test process and answering his questions. Mr. Peterson suggested the tabulators be programmed to capture images of write-in votes where the voter wrote in a name but did not fill in the oval.

The meeting adjourned at 9:49 a.m.

Scott A. Borling, Election Commission Chairperson

Approved by the Election Commission on: _____

Minutes

Kalamazoo City Election Commission

October 5, 2022

A meeting of the Kalamazoo City Election Commission was held on Tuesday, October 5, 2022, at 9:05 a.m. in the Community Room at City Hall.

Call to Order/Roll Call

Members Present:

City Clerk Scott Borling
City Assessor Aaron Powers
City Attorney Clyde Robinson

Members Absent:

None

Others Present:

Vyshnavi Job

Discussion/Action Items

Appointment of Election Inspectors for the Election on November 8, 2022

Commissioner Borling stated the City Clerk's Office needed additional time to finalize the list of individuals for appointment to boards of election inspectors for the election to be held on November 8, 2022. Commissioner Borling indicated the deadline for appointing election inspectors was October 18th, and he recommended the Election Commission postpone the appointment action until October 17th or 18th.

Discussion followed regarding Commissioner availability for a special meeting.

Commissioner Robinson, seconded by Commissioner Powers, moved to postpone until October 17, 2022, at a time to be determined by the City Clerk, consideration of the appointment of election inspectors for the election on November 8, 2022. With a voice vote the motion passed unanimously.

Public Comments

Next, when given an opportunity for public comments, the following people addressed the Election Commission:

Vyshnavi Job introduced herself and stated she was representing the Michigan Democratic Party.

The meeting adjourned at 9:10 a.m.

Respectfully submitted,

Scott A. Borling
Election Commission Chairperson

Approved by the Election Commission on: _____

Draft

Minutes

Kalamazoo City Election Commission

October 14, 2022

A meeting of the Kalamazoo City Election Commission was held on Friday, October 14, 2022, at 9:04 a.m. in the Community Room at City Hall.

Call to Order/Roll Call

Members Present:

City Clerk Scott Borling
City Assessor Aaron Powers
City Attorney Clyde Robinson

Members Absent:

None

Others Present:

None

Discussion/Action Items

Appointment of Election Inspectors for Absentee Ballot Pre-Processing

Commissioner Borling explained that recent changes to state law had created an opportunity for the City Clerk's Office to pre-process absent voter ballots on the Sunday and Monday prior to the November 8th General Election. Under the new statute, jurisdictions that wanted to do pre-processing were required to have their local election commissions appoint election inspectors to do this work no later than 21 days prior to when the pre-processing would take place. Commissioner Borling stated the deadline for appointing workers for Sunday, November 6th was the upcoming Sunday, October 16th, which necessitated this special meeting. Commissioner Borling indicated he was recommending the appointment of twelve election inspectors, six Republican and six Democrats, who were experienced Absent Voter Counting Board workers.

Commissioner Powers, seconded by Commissioner Robinson, moved to approve the appointment of the following list of election inspectors to perform absent voter ballot pre-processing activities at Kalamazoo City Hall on Sunday, November 6, 2022:

Absent Voter Counting Board - Preprocessing
Sunday, November 6, 2022

Last Name	First Name	Role	Precinct	Party
BAKER	DEEDEE	Chair	AVCB	R
BAKER	JOSEPHINE	Chair	AVCB	D
BELL	YOLANDA	Worker	AVCB	R
FREEMAN	MARLENE	Worker	AVCB	R
KOSTER	EUNICE	Worker	AVCB	R
LEWIS	ROBERT	Assistant Chair	AVCB	D
ODONOHUE	LINDSAY	Worker	AVCB	D
PRESLEY	ELIZABETH	Assistant Chair	AVCB	D
PRIDGEON	MARIAN	Worker	AVCB	R
PYNE	MARILYN	Worker	AVCB	D
WALLACE	THOMAS	Worker	AVCB	R
WILLIS	TAMMY	Worker	AVCB	D

With a voice vote the motion passed unanimously.

Public Comments

Next, an opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 9:09 a.m.

Respectfully submitted,

Scott A. Borling
Election Commission Chairperson

Approved by the Election Commission on: _____

CITY OF KALAMAZOO ELECTION COMMISSION

RESOLUTION

A RESOLUTION CONFIRMING AND PROVIDING FOR THE ESTABLISHMENT OF RECEIVING BOARDS FOR THE CITY OF KALAMAZOO FOR ALL ELECTIONS AT WHICH BALLOTS ARE COUNTED AND CERTIFIED AT THE PRECINCT

Minutes of a regular meeting of the Kalamazoo City Election Commission held Monday, October 17, 2022 at 10:30 a.m. in the Community Room at City Hall.

WHEARAS, on October 4, 2004 the Kalamazoo City Commission adopted Resolution 04-76, A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF LOCAL RECEIVING BOARDS FOR ELECTIONS CONDUCTED IN THE CITY OF KALAMAZOO; and

WHEARAS, MCL 168.679a states the election commission of a city or township shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, one or more boards of election inspectors be appointed to serve as a receiving board or receiving boards.

THEREFORE, IT IS RESOLVED, that the Kalamazoo City Election Commission confirms City Commission Resolution 04-76.

IT IS FURTHER RESOLVED, that the Election Commission shall appoint one or more additional boards of election inspectors to serve as receiving boards at each election conducted in the City of Kalamazoo where the ballots are counted and certified at the precinct.

The above resolution was offered by Commissioner _____ and supported by Commissioner _____.

YES, Commissioners:

NO, Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the Election Commission of the City of Kalamazoo at a special meeting held on October 17, 2022. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by said Act.

Scott A. Borling, City Clerk
Election Commission Chairperson