

KALAMAZOO HISTORIC DISTRICT COMMISSION

Agenda – Tuesday, March 21st, 2023

5:00 pm

241 W. South St. Kalamazoo, MI 49007

I. Call to Order: Ms. Underwood called the meeting to order at 5:05 PM

II. Roll Call & Approval of Absences:

Eric Stucky- Absent

Andrew Grayson- Present

Dana Underwood – Present

Kristi Breisach- Present

James Johnson- Present

Dan Kastner- Absent

Motion made by Mr. Grayson to approve the absences; all commissioners approve.

III. Approval of Agenda: No changes to the agenda. Motion made to adopt the agenda by Ms. Breisach with a second by Mr. Grayson. All commissioners approve.

IV. Approval of Minutes: February 21, 2023.

No changes to the minutes. Motion made by Mr. Johnson to approve the minutes with a second by Ms. Breisach. All commissioners approve the minutes.

V. Public Comment on non-agenda items: None

VI. OLD BUSINESS: None

NEW BUSINESS:

**A) 1509 Academy
Year Built: 1923**

5:08 PM

**Alteration/ Window Replacement
Style: Colonial Revival
Historic District: West Main Hill**

Homeowner is looking replace current vinyl windows with wood double hung windows and the first bundle will be on the east side of the home. One of the windows does have some rot. Mr. Johnson does like that they are making the effort to make the windows more historic. Mr. Grayson makes motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 1, 6 and 9 with a second by Mr. Johnson. All commissioners approve.

B)	1105 S Park Year Built: 1913	5:12 PM	Demolition of Garage Style: Queen Anne Historic District: South St – Vine
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Homeowner is looking to demolish a garage that is in disrepair. The structure is too small to really use and is unable to be secured. The structure is located on an easement but does go with the 1105 S Park Street property not the Wall Street property per Mr. Pena. Mr. Pena is unsure when the windows and doors were removed from the structure as none of that work requires a permit. The garage is not considered a historic structure or have historic features. If structure is torn down would like to make it into a green space and possibly install a fence. Mr. Johnson did want to point out that when driving by its not visible when driving by and that is could cause possible danger being open. Mr. Johnson makes motion to approve the demolition as meeting one or more of the required criteria to issue a Notice to Proceed with a second by Mr. Grayson. All commissioners approve.

C)	1406 S Westnedge Year Built: 1905	5:27 PM	Alteration -Rear Addition Style: Queen Anne Historic District: South St – Vine
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Mr. Dailey has returned with additional changes to the property. The commission has approved the front half improvements of the building. Mr. Dailey has now added additional windows to the rear of the property instead of just siding. The rear of the house will have a flat roof with a deck and railings. The guard rails can be an administrative approval and would probably be wood and would be side mounted not top mounted. Mr. Grayson makes motion to approve a Certificate of Appropriateness for the work as described in the application he proposed work complies with the Secretary of the Interior standards 1, 9, and 10 with a second by Mr. Johnson. All commissioners approve.

D)	119 Prairie Year Built: 1914 Style: Prairie	5:43 PM	Alteration- Removal of wood soffit and fascia, installation of aluminum. Historic District: West Main Hill
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The applicant for this application was unable to attend. They are wanted to put aluminum soffit, fascia, and gutters on the home. Mr. Pena is assuming that they are wanting to do this repair because there is damage but is unsure of the amount of damage. Mr. Grayson concerned if they considered just repairing damage rather than replacing and Mr. Pena is unsure. Mr. Grayson feels more information would be needed an makes motion to postpone until the HDC meeting on 18 April 2023 and direct the applicant to provide the requested materials and information to the Historic Preservation Coordinator by noon on 11 April 2023. All commissioners move to disapprove the motion. Mr. Johnson makes motion to deny the application based on Secretary of the Interior Standards 1, 5 and 6 with a second by Mr. Breisach. All commissioners approve to deny the application.

XI. Coordinators Report March 2023:

Mr. Pena will supply a video that the commissioners can watch regarding Roberts Rule Training. Mr. Pena is also currently working on re-writing the Historic Standards and guidelines.

XII. Adjournment

Motion made to adjourn meeting by Ms. Breisach with a second by Mr. Grayson with all commissioners approve. Meeting adjourned at 5:57 pm.

Chairperson

Date

Historic Preservation Coordinator

Date

Recording secretary

Date