



Agenda

FFE Executive Committee

Monday, August 28, 2023

3:00 PM

City Hall - 241 W. South St, Kalamazoo, MI 49007

A. CALL TO ORDER

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

1. Approve April 10, 2023, minutes.

D. REPORTS AND COMMUNICATIONS

1. (No action) S.W.O.T. Assessment Progress ReviewS.W.O.T. Assessment Progress Review
2. (No action) Board Survey and Planning Review

E. REGULAR AGENDA

1. Recommend Approval of Miller Johnson Attorneys Contract Renewal as FFE Legal Counsel
2. Recommend Approval of Directors and Officers and General Liability Insurance
3. Recommend Approval of the Amended 2023 FFE Board and Committee Meeting Schedule
4. Recommend Approval of the Draft 2024 Board and Committee Meeting Schedule
5. Recommend Approval of Foundation Coordinator Position Description and Compensation Range
6. Recommend Approval of Endowment Developer Position Description

7. Approve September 25, 2023, FFE Board Agenda

F. PUBLIC COMMENTS

G. BOARD MEMBER COMMENTS

H. ADJOURNMENT

General information about the Foundation for Excellence (FFE) including board meeting schedules, meeting agendas and minutes, bylaws, and much more can be accessed at: <https://www.kalamazoocity.org/ffe>.

Agendas and previous minutes and video streams for FFE meetings are available directly at: <https://kalamazoomi.civicclerk.com/>.

Questions regarding agenda items may be answered prior to the meeting by contacting the FFE Manager at 269.337.8047 or ffe@kalamazoocity.org.

Meetings are held in person at Kalamazoo City Hall, 241 W. South St. 49007. Meetings of the full Board are also streamed live and archived on the City's Facebook page (<https://www.facebook.com/KalamazooCity/>) and YouTube Channel (www.kalamazoocity.org/youtube).

KALAMAZOO FOUNDATION OF EXCELLENCE

PUBLIC COMMENT RULES

1. Persons attending a regular or special meeting of the Board of Directors of the Kalamazoo Foundation for Excellence shall be permitted to address the Board in conformity with this rule and the Michigan Open Meetings Act.
2. An individual wishing to address the Board shall wait to be recognized by the presiding officer.
3. A person addressing the Board shall provide their name and whether they are a resident of the City.
4. Remarks by a speaker shall be confined to matters within the preview of the Board and KFFE.
5. The chairperson of the meeting or a majority of the Board in attendance may permit individuals to speak once, for up to four (4) minutes, on specific matters being considered on the meeting agenda of the Board, except no comment is permitted on secondary or procedural motions to a main motion.
6. A speaker is permitted to address the Board once during the Public Comment portion of the meeting for up to four (4) minutes.
7. A speaker is not permitted to yield any unused portion of speaking time to other speakers.
8. A speaker may be ruled out of order for conduct that interrupts or disrupts the meeting.

Updated August 3, 2023