

**KALAMAZOO FOUNDATION FOR EXCELLENCE
BOARD OF DIRECTORS
EXECUTIVE COMMITTEE**

MINUTES

Meeting of April 10, 2023

- A. The meeting of the Kalamazoo Foundation for Excellence (KFFE) Executive Committee was called to order at 3:02 p.m. in the Community Room of City Hall by President Calderon-Huezo
- B. Vice President Ritsema; Treasurer Carrel, Secretary Miller, and Directors Hess and Washington were present. A quorum was present.
- C. The draft Agenda was moved for approval by Vice President Ritsema and seconded by Director Washington. The motion was approved by unanimous voice vote.
- D. The draft minutes of the December 12, 2022, meeting were moved for approval by Director Hess and seconded by Director Miller. The motion was approved by unanimous voice vote.
- E. Executive Director Brown presented the rational and results of a SWOT analysis (strengths, weaknesses, opportunities, threats) to the FFE. The group agreed with his recommendation to use the action items from the SWOT to form an annual performance review frame for both his role and the Board's year-end self-reflection.
- F. Executive Director Brown presented the draft agenda for the Board's April 24, 2023, meeting for review and approval. Directors discussed offering a full presentation fo the SWOT analysis methodology and results at the meeting. Director Washington moved and Director Carrel seconded a motion to approve the agenda. The motion was approved by unanimous voice vote.
- G. No public comments.
- H. No board comments.
- I. President Calderon-Huezo adjourned the meeting at 3:33 p.m.

The next meeting is scheduled for Monday, August 28, 2023, at 3 p.m.

Minutes Drafted: April 11, 2023.

Minutes Approved: _8.28.2023_____

_____**Steve Brown**_____
Steve Brown, Recording Secretary