

Agenda

City Election Commission

City of Kalamazoo



Wednesday, August 30, 2023

2:00 PM

The Community Room at City Hall - 241 W. South Street

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF MINUTES

1. Approval of the minutes from the Election Commission meetings on April 10 and April 27, 2023. **(Action: Motion to approve)**

C. DISCUSSION/ACTION ITEMS

1. Adoption of a RESOLUTION consolidating precincts for the Municipal Election to be held on November 7, 2023. **(Action: Motion to adopt)**
2. Review and Approval of Proof Ballots for the Municipal Election on November 7, 2023. **(Action: Motion to postpone)**

D. PUBLIC COMMENTS

E. ADJOURNMENT

ADDITIONAL INFORMATION

The City Election Commission exists to perform certain administrative duties as required by Michigan Election Law. The actions most frequently taken by the Election Commission include approving the temporary consolidation of voting precincts; appointing election inspectors (poll workers) for each election; and conducting the public accuracy test of the program and voting equipment to be used at each election.

Public Participation

Members of the public will be given an opportunity to address the Election Commission at each meeting. Each person wishing to speak shall have one opportunity to address the Election Commission and may speak for up to three (3) minutes. Members of the public who are viewing the Public Accuracy Test shall observe from the designated public area.

Minutes

Kalamazoo City Election Commission

April 10, 2023

A meeting of the Kalamazoo City Election Commission was held on Monday, April 10, 2023, at 9:02 a.m. in the Community Room at City Hall.

Roll Call

Members Present:

City Clerk Scott Borling
City Assessor Aaron Powers
City Attorney Clyde Robinson

Members Absent:

None

Others Present:

Shelby Moss, Deputy City Clerk

Action Items

1. Commissioner Robinson, seconded by Commissioner Borling, moved to approve the minutes of the Election Commission meeting on March 3, 2023. With a voice vote, the motion passed.
2. Commissioner Robinson, seconded by Commissioner Powers, moved to appoint individuals listed on the *Worker List*, to boards of election inspectors for the City's 19 voting precincts, the absent voter counting board, and the receiving board for the election to be held on May 2, 2023. With a voice vote, the motion passed.
3. Commissioner Powers, seconded by Commissioner Robinson, moved that the City of Kalamazoo's Absent Voter Counting Board conduct election day ballot processing activities on May 2, 2023, at Kalamazoo City Hall, 241 W. South Street, beginning at 8:00 a.m. local time. With a voice vote the motion passed.

Discussion Items

None

Public Comments

Next, an opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 9:05 a.m.

Respectfully submitted,

Scott A. Borling
Election Commission Chairperson

Approved by the Election Commission on: _____

DRAFT

Minutes

Kalamazoo City Election Commission

April 27, 2023

A meeting of the Kalamazoo City Election Commission was held on Thursday, April 27, 2023, at 9:05 a.m., at the City of Kalamazoo Records Center, 3001 South Burdick Street.

Call to Order/Roll Call

Members Present:

City Clerk Scott Borling
City Assessor Aaron Powers
City Attorney Clyde Robinson

Members Absent:

None

Staff Present:

Amanda McMillon, Elections Manager

Discussion/Action Items

Accuracy Test

The Election Commission conducted a public accuracy test of the tabulators and program to be used during the May 2, 2023 Special Election in the City's 19 voting precincts and 1 absent voter counting board. After conducting successful tests on the tabulators to be used in Precincts 1 & 3, 7 & 9, and 19 & 25, the Election Commission certified the results of the accuracy test and sealed the predetermined test results, test decks, and tabulator result tapes in an approved ballot container.

Public Comments

An opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 9:31 a.m.

Scott A. Borling, Election Commission Chairperson

Approved by the Election Commission on: _____

CITY OF KALAMAZOO ELECTION COMMISSION

RESOLUTION

**A RESOLUTION SUPPORTING AND APPROVING THE CONSOLIDATION OF
PRECINCTS FOR THE NOVEMBER 7, 2023 ELECTION**

Minutes of a special meeting of the Kalamazoo City Election Commission held on Wednesday, August 30, 2023 at 2:00 p.m.in the Community Room at City Hall.

PRESENT, Commissioners:

ABSENT, Commissioners:

RESOLVED, that the Kalamazoo City Election Commission supports and approves the consolidation of the following precincts for the election to be held on November 7, 2023:

- Precincts 1 and 3, to vote at Faith Temple Church of God
- Precincts 2 and 4 to vote at the WMU Student Center
- Precincts 7 and 9, to vote at the Douglas Community Center
- Precincts 8 and 27, to vote at Mt. Zion Baptist Church
- Precincts 13 and 14, to vote at St. Joseph’s Church – Bennett Building
- Precincts 16 and 18, to vote at Converge Community Church
- Precincts 19 and 25, to vote at Southern Heights Christian Reformed Church
- Precincts 21 and 24, to vote at Girl Scouts Regional Program and Training Center

The above resolution was offered by _____ and supported by _____.

YES, Commissioners:

NO, Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the Election Commission of the City of Kalamazoo at a special meeting held on August 30, 2023. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by said Act.

Scott A. Borling, City Clerk
Election Commission Chairperson