



Agenda

City Commission Business Meeting

City of Kalamazoo

Monday, December 18, 2023

7:00 PM

City Commission Chambers – 241 West South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: Deacon Joe Schmitt, St.Thomas More Parish
2. Pledge of Allegiance
3. Introduction of Guests
 - a. National Weather Service Storm Ready Recognition
4. Proclamations
 - a. Stand for Human Values

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

E. PUBLIC COMMENTS

F. PUBLIC HEARINGS

G. CONSENT AGENDA

(Action: Motion to approve items “1-24” and authorize the City Manager to sign all documents on behalf of the City)

1. Approval of a one-year contract extension with Earthworks Lawn and Landscaping for mowing and trimming of City parks in the amount of \$160,678.

2. Approval of a three-year extension of the contract with The ASU Group for Workers Compensation claims management services for City operations in the amount of \$164,340.
3. Approval of a contract with Truck & Trailer Specialties through the MiDEAL cooperative purchasing program for the unfitting of one of two recently approved HV 613 chassis in the amount of \$178,701.
4. Approval of a professional service agreement with Prein and Newhof for Knollwood Water Main Lining in the amount of \$182,000.
5. Approval of a professional services agreement with Mannik & Smith Group, Inc for design services for 2025 MDOT Safety Projects in the amount of \$299,793.60.
6. Approval of a supplemental/change order with Ferguson Enterprises, Inc. for Richland Township and Richland Village Neptune Meters in the amount of \$744,677.07.
7. Approval of a one-year contract with Webb Chemical for Sodium Hypochlorite 12.5% solution for disinfection in the amount of \$982,800.
8. Approval of a professional service agreement with Tetra Tech, Inc. for the Phosphate Upgrades Project Phase 2 in the amount of \$998,900.
9. Adoption of a RESOLUTION approving six new Neighborhood Enterprise Zone Homestead applications in the Vine Neighborhood.
10. Adoption of a RESOLUTION approving six applications for Neighborhood Enterprise Zone (NEZ) Certificates for a rehabilitation project in the Eleanor-Rose-Water-Park NEZ.
11. Adoption of a RESOLUTION approving an application for a Neighborhood Enterprise Zone (NEZ) Certificate for a new construction project in the Eleanor-Rose-Water-Park NEZ.
12. Adoption of a RESOLUTION recommending approval of a Social District Permit and Commons Area permit for Sit and Stay Winery, LLC located at 260 E Michigan Ave.
13. Adoption of a RESOLUTION granting a Payment in Lieu of Taxes (PILOT) to Harrison Circle LDHA LP for Harrison Circle located at 525 E. Ransom Street.
14. Adoption of a RESOLUTION approving the schedule of regular City Commission meetings for the 2024 calendar year.

15. Adoption of a RESOLUTION designating the polling facility to be used for Precincts 2 and 4 during the election on February 27, 2024 and for each election thereafter.
16. Adoption of a RESOLUTION vacating Cooley Street between Eleanor Street and West Kalamazoo Avenue, and vacating Eleanor Street between North Westnedge Avenue and North Park Street.
17. Acceptance of a grant in the amount of \$50,000 from the Irving S. Gilmore Foundation to fund the 2024 Downtown Ambassadors Program.
18. Acceptance of a grant in the amount of \$300,000 from the Irving S. Gilmore Foundation to fund the Downtown Placemaking Projects at S. Burdick Street, Farmer's Alley Plaza, and Rose Street Plaza.
19. Approval of an amendment to the 2021 Water Service Agreement between the City of Kalamazoo and local units of government receiving retail drinking water services
20. Approval of an easement for Consumers Energy Company for new electric service that is planned for the Water Station No. 5 Reconstruction Project.
21. Approval of a request from New Year's Fest of Kalamazoo to publicly display fireworks from the Epic Center Parking Structure on Sunday, December 31, 2023 at midnight as part of the annual New Year's Fest event.
22. Authorization for the City Attorney to settle the matter of Douglas Howard v. City of Kalamazoo, et al. in the amount of \$45,000.
23. Approval of the Mayor's appointments to the Natural Features Protection Review Board:
 - the appointment of **Tyler Bassett** for a term expiring on March 31, 2027.
 - the appointment of **Matthew Hollander** for a term expiring on March 31, 2027. This appointment includes a request to waive City Commission Rule 12 k. regarding memberships on multiple boards.
24. Approval of the following appointments to the Parks and Recreation Advisory Board:
 - the appointment of **Chris Bol** for a term expiring on January 1, 2027.
 - the reappointment of **Joe Buckman** for a term expiring on January 1, 2027.

H. REGULAR AGENDA

1. First reading of an ordinance amending the Kalamazoo City Code, Chapter 2-Article X Employee Retirement System, §2-237 regarding post-retirement adjustments. **(Action: Motion to offer for first reading)**
2. Adoption of an ORDINANCE to amend certain sections of Chapter 38 of the Kalamazoo City Code to change the rates charged for drinking water to increase water system revenues, effective January 1, 2024. **(Action: Motion to adopt)**
3. Adoption of a RESOLUTION detailing the rates charged for wastewater as authorized by Chapter 28 of the Kalamazoo City Code. **(Action: Motion to adopt the resolution)**
4. Acceptance of a grant in the amount of \$1,500,001 from the Department of Transportation's Highway Safety Improvement Program to fund four safety improvement projects. **(Action: Motion to accept the grant)**

I. REPORTS AND LEGISLATION

1. City Manager's Report

J. UNFINISHED BUSINESS**K. POLICY ITEMS****L. NEW BUSINESS****M. COMMISSIONER COMMENTS****N. CLOSED SESSION****O. ADJOURNMENT**

ADDITIONAL INFORMATION

Get news, information, and alerts from the City of Kalamazoo. Sign up at www.kalamazoocity.org/connect, follow @KalamazooCity on Twitter, and search for The City of Kalamazoo on Facebook.

Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047. Persons who wish to contact members of the City Commission prior to the meeting to provide input about items on the meeting agenda may do so via email to CityCommission@kalamazoocity.org.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org.

The Kalamazoo City Commission's business meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). Committee of the Whole meetings are held immediately prior to business meetings at 5:00 p.m. Both meetings are also streamed live on the City's [Facebook page](#) and [YouTube Channel](#).

Public Media Network rebroadcasts these meetings on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m.

Community members have the option to provide public comments over the phone for City Commission meetings. Members of the public who wish to provide comments by phone can call 888-382-9556 during the public comment period. They will enter a queue and will be prompted to offer their comments in turn. Callers will be commenting to the City Commission live and will no longer be able to leave a recorded message.