

Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, February 14, 2024

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

1.
 1. Kaila Akina
 2. Fred Edison
 3. Kyle Hibbard - Chair
 4. Dr. Lenee Powell - Wilson
 5. Patrick Vail
 6. Ryan Walker - Vice Chair
 7. Katherine White

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

1. Approval of the minutes from the Historic Preservation Commission meeting on 13 December 2023 and 10 January 2024.

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
2. O'Connor Fund Summary
3. **HPC/O'Connor Fund Organizing Committee Report**

F. DISCUSSION/ACTION ITEMS

1. Recommend Reappointment of Edison, White and Hibbard

G. COORDINATOR'S REPORT

1. Coordinator's Report

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.

Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, December 13th, 2023

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

Called to order at 6:04

White approved, moved to approve absence of Walker.

Dr. Lenée Powell-Wilson 2nd motion.

B. ADOPTION OF FORMAL AGENDA

Vail moved to approve.

White 2nd motion.

C. APPROVAL OF MINUTES

Approval of the minutes from the 13 September meeting of the Historic Preservation Commission.

Edison approved.

Vail 2nd motion.

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report

Pena read report.

2. Kalamazoo Community Foundation O'Connor Fund Presentation

White does the principle grow but the gains are not accessible is that correct. The spendable is based on the rate when the fund was opened. Joanna Dales said if the market grows 10 percent one year but the spendable is 5 percent then the 5 percent goes spendable side the additional 5 percent that was earned in that 10 percent market year becomes part of that principle. We call the Historic Gift balance the original gift from the first year.

Hibbard said the slide also says that people can specify when they donate but could go straight to spendable. Rebekah Kreckman said yes, they sometimes what it more immediately accessible, could be a capital campaign etc.

Pena asked could it be possible to spend down the spendable amounts of money but never to be allowed to spend down the principle. Even if Historic Preservation Commission tapped out for the year, then could bounce back next year. Joanna Dales said for example if you had a need for 100,000.00 only 62,551.00 could be released then the rest of the year can't ask for anything else. That is correct we as the Historic Preservation Commission would not have to

worry about spending down all the money. Then you as a group help us guide not where we are spending the money but would let us know that we have spent a third of our money and guide us. Joanne Dales said no you the fund representative you have the authority to request to the full amount no one else can request funds. Is there someone at the Kalamazoo Community Foundation that can advise on the disbursement of funds from a financial point of view. The entirety of the fund is invested in the market any gains or losses only shown on principle side and only have that amount of money available. In October or November there is a Spendable Statement that has the number that you have access to. The portal also has access to have statements pulled from. Dr. Lenee Powell-Wilson how many organizations do you support we have 535 organizational funds, we support 65 different organizations.

3. Section 106 Review Report- Quarters 3 and 4
Pena read report.
4. O'Connor Fund Organizing Committee Report
O'Connor had nothing to add.
5. MHPN Support Proposal
\$2,500.00 to 2024 MHPN
White Motion.
Edison 2nd motion.
\$2,500 to 2024 MHPN approved.

F. DISCUSSION/ACTION ITEMS

1. Programmatic Agreement Review
No changes.
2. New Commissioner Appointment Recommendation- Kaila Akina
White motion to recommend Mayor of City Commission to appoint Kaila Akina.
Vail 2nd motion.
3. Workplan Review and Adoption
January meeting will vote on Workplan Review. Luis will send out email by Friday December 15th.

G. COORDINATOR'S REPORT

1. Coordinator's Report
Pena read report.

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

Hibbard moved to adjourn at 7:52pm.

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Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, January 10th, 2024

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

Hibbard called to order at 6:06

No quorum for meeting, adjourned at 6:07

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

Approval of the minutes from Historic Preservation Commission meeting on 13 December 2023

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
2. Grant making Report.

F. DISCUSSION/ACTION ITEMS

1. Workplan Finalization

G. COORDINATOR'S REPORT

1. Coordinator's Report

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

Hibbard moved to adjourn at 6:07 didn't have quorum.

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

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Fund Summary

Fund: OCON01 - O'Connor Fund for Historic Preservation in the City of Kalamazoo (Agency)*

Balance:	\$66,637.36
Cash Available	\$17,468.25
	2/8/2024

Fund Summary

Fund: OCON02 - O'Connor Fund for Historic Preservation in the City of Kalamazoo*

Balance:	\$400,938.03
Cash Available	\$57,811.29
	2/8/2024

KHPC Report for Meeting of February 14, 2024

KHPC/O'Connor Fund Organizing Committee Report

The O'Connor Fund Grant Program Pre-Application Workshop date has been set for Monday, February 19th from 12:00-2:00 PM in the Kalamazoo Public Library's Van Deusen Room.

Invitations were sent out to the list of compiled applicable non-profit organizations. As of today (2/9/2024) five parties have confirmed attendance. RSVPs are due February 14th.

Luis, Kyle, and Katherine will attend the workshop.

Action needed today:

We need a motion from the KHPC to approve funds not to exceed \$700 to provide lunch for attendees of the February 19th O'Connor Fund Grant Pre-Application Meeting.

(The \$700 NTE amount was calculated based on an estimate of 75 attendees. The final amount will be determined by the final RSVP count.)

Upcoming:

- Finalize workshop presentation and print all materials.
- Ensure all application materials have been appropriately migrated to the website in order for the grant round to open.



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: 14 February 2024

SUBJECT: Historic Preservation Coordinator's Report

MHPN 2024

Please remember that the Michigan Historic Preservation Network's annual conference will be held in Kalamazoo next May. While not mandatory, attending the conference will be an opportunity to network with other preservationists.

Historic District Reviews

Review Type	Cost	Number of Reviews	Totals
Administrative, no permit	\$35	0	\$0
Administrative, permit	\$35	0	\$0
Hearing	\$85	4	\$340
		4	\$340

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