



Agenda

City Commission Business Meeting

City of Kalamazoo

Monday, April 1, 2024

7:00 PM

City Commission Chambers – 241 West South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: Rabbi Schicker, Temple B'nai Israel
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations
 - a. National Work Zone Awareness Week

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

E. PUBLIC COMMENTS

F. PUBLIC HEARINGS

G. CONSENT AGENDA

(Action: Motion to approve items “1-11”, postpone item “12” until April 15, 2024, and authorize the City Manager to sign all documents on behalf of the City)

1. Approval of a contract supplemental with Peter’s Construction for the 2023 Sidewalk Gap Project in the amount of \$120,000.
2. Approval of a professional service agreement with the Northern Pump & Well Company for well rehabilitation and associated maintenance in the amount of \$158,965.

3. Approval of the purchase of three vans from Gorno Ford through the MiDEAL Cooperative Purchasing Program in the amount of \$163,761.
4. Approval of a contract with L.D. Docsa Associates, Inc. for the reconstruction of Water Station 26 in the amount of \$232,140.
5. Approval of an agreement with Norwegian Winds, LLC for the purchase of 232 and 310 Balch Street adjacent to the Central Water Treatment Plant in the amount of \$250,000.
6. Approval of the second amendment to the employment agreement with City Manager Jim Ritsema.
7. Approval of an amendment to the grant agreement, and a budget amendment, with the National Fish and Wildlife Foundation for the engineering and design phase of the Reed Court Flood Plain Project in the amount of \$89,745.
8. Approval of the appointment and assignment of City Commissioners to various committees, boards, and commissions.
9. Approval of the Mayor's appointment of **Jessica Thompson** to the Downtown Development Authority and Downtown Economic Growth Authority Boards for a term expiring on March 31, 2028.
10. Approval of the following appointments and re-appointments to boards, commissions, and committees:
 - the reappointment of **Tiffany Burns** to the Community Development Act Advisory Committee as the Eastside Neighborhood Representative for a term expiring on March 31, 2027.
 - the reappointment of **Chealsie Viere** to the Community Development Act Advisory Committee as an at-large member for a term expiring on March 31, 2027.
 - the appointment of **Damaris Potter** to the Environmental Concerns Committee for a term expiring on January 1, 2027.
 - the appointment of **David DeBack** to the Environmental Concerns Committee for a term expiring on January 1, 2027
 - the reappointment of **Joseph Hohler III** to the Zoning Board of Appeals for a term expiring on March 31, 2027.
11. Approval of the proposed settlement in the 2023 State Circuit Court Case Biance Wilson v. City of Kalamazoo for \$450,000.

12. Resolution to vacate the northern seventeen (17) feet of W Water Street, between N Park Street and N Westnedge Avenue. (*Postpone until April 15, 2024*)

H. REGULAR AGENDA

1. Approval of a construction agreement with Graphic Packaging International and James E. Fulton Excavating for the construction of wastewater systems in the amount of \$2,164,591.50; and authorize the City Manager to approve up to \$500,000 in project contingencies for additional project costs. (**Action: Motion to approve**)
2. Approval of an effluent sewer easement with Graphic Packaging International for the GPI Effluent Sewer Realignment project. (**Action: Motion to approve**)
3. Approval of a professional service agreement with Jones & Henry Engineers, LTD for construction engineering services on the GPI Effluent Sewer Realignment project in the amount of \$271,500. (**Action: Motion to approve**)
4. Approval of a contract with Wightman and Associates to design the two-way conversion of Michigan Avenue in the amount of \$1,976,459. (**Action: Motion to approve**)

I. REPORTS AND LEGISLATION

1. City Manager's Report

J. UNFINISHED BUSINESS

K. POLICY ITEMS

L. NEW BUSINESS

M. COMMISSIONER COMMENTS

N. CLOSED SESSION

1. Closed session to discuss pending litigation and an attorney client privileged communication. (**Action: Motion to go into closed session**)

O. ADJOURNMENT

ADDITIONAL INFORMATION

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Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047. Persons who wish to contact members of the City Commission prior to the meeting to provide input about items on the meeting agenda may do so via email to CityCommission@kalamazoocity.org.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org.

The Kalamazoo City Commission's business meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). Committee of the Whole meetings are held immediately prior to business meetings at 5:00 p.m. Both meetings are also streamed live on the City's [Facebook page](#) and [YouTube Channel](#).

Public Media Network rebroadcasts these meetings on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m.