

# Agenda

## City Election Commission

City of Kalamazoo



Monday, July 15, 2024

9:00 AM

The Community Room at City Hall - 241 W. South Street

**A. CALL TO ORDER/ROLL CALL**

**B. APPROVAL OF MINUTES**

1. Approval of the minutes from the Election Commission meeting on July 3, 2024. **(Action: Motion to approve)**

**C. DISCUSSION/ACTION ITEMS**

1. Appointment of individuals to boards of election inspectors for the City's 27 election day precincts, the absent voting counting board, and the receiving board for the election to be held on August 6, 2024. **(Action: Motion to approve the roster of election inspectors)**

**D. PUBLIC COMMENTS**

**E. ADJOURNMENT**

### **ADDITIONAL INFORMATION**

The City Election Commission exists to perform certain administrative duties as required by Michigan Election Law. The actions most frequently taken by the Election Commission include approving the temporary consolidation of voting precincts; appointing election inspectors (poll workers) for each election; and conducting the public accuracy test of the program and voting equipment to be used at each election.

#### Public Participation

Members of the public will be given an opportunity to address the Election Commission at each meeting. Each person wishing to speak shall have one opportunity to address the Election Commission and may speak for up to three (3) minutes. Members of the public who are viewing the Public Accuracy Test shall observe from the designated public area.

# Minutes

## Kalamazoo City Election Commission

### July 3, 2024

A meeting of the Kalamazoo City Election Commission was held on Wednesday, July 3, 2024, at 9:07 a.m., at the City of Kalamazoo Records Center, 3001 South Burdick Street.

#### Call to Order/Roll Call

Members Present:

City Clerk Scott Borling  
City Attorney Aaron Leal

Members Absent:

City Assessor Aaron Powers

Staff Present:

None

#### Approval of Minutes

Commissioner Borling, seconded by Commissioner Leal, moved to approve the minutes from the Election Commission meetings on February 1, 2024. With a voice vote the motion passed.

#### Discussion/Action Items

##### Item C-1: Absent Voter Counting Board Resolution

Commissioner Borling reviewed a resolution to create Absent Voter Counting Boards and authorize pre-processing of absentee ballots for the elections in August and November.

In response to a question from Commissioner Leal, Commissioner Borling indicated the City had pre-processed absentee ballots for the Presidential Primary in February. Commissioner Borling noted the resolution required compliance with Michigan Election Law, which provided detailed requirements for the noticing of pre-processing activities.

Commissioner Leal, seconded by Commissioner Borling, move to adopt a RESOLUTION providing for the creation and operation of absent voter counting boards for the City of Kalamazoo

and authorizing pre-processing of absentee ballots for the elections to be held on August 6 and November 5, 2024. With a voice vote the motion passed 2-0.

**Public Comments**

An opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 9:12 a.m.

Scott A. Borling, Election Commission Chairperson

Approved by the Election Commission on: \_\_\_\_\_

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