

Minutes

Historic Preservation Commission

City of Kalamazoo



Wednesday, August 14th, 2024

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

Called to order at 6:01PM

Vail moved to approve absence of Akina and White.

Powell-Wilson 2nd motion.

B. ADOPTION OF FORMAL AGENDA

F 1 and 2 will be flipped.

Vail moved to approve.

Edison 2nd.

C. APPROVAL OF MINUTES

Hibbard in C Houghton not spelled correct. Public Comments H not capitalized, E1 Sharon Carlson spelled incorrect, E2 Match-E-Nash-She-Wish needs Be after the E, G2 needs then after association, indicated not indicted in staff report. G3 O'Connor spelled incorrect

Edison to approved as amended

Vail 2nd

D. PUBLIC COMMENTS

O'Connor making gift for Gun Lake Band for the signage interpretation project that will be talked about in discussion section encourages the commission to vote yes.

E. REPORTS

1. Financial Report
Pena read report.

2. O'Connor Fund Reports
Pena read report

3. City Hall Designation
Pena read report

4. Grant Making Report
Pena there are two documents notarized and signed need to send over to Kyle for his signature. We have Civic and Disability Network assigned and notarized just need to get the Stuart one over.

F. DISCUSSION/ACTION ITEMS**1. Support For Bronson Park Mound Project**

Vail both the finance committee and grant making committee both believe we need to support this and to the \$5000.00 that was requested last month. Supporting them from O'Connor 2 is not going to significantly hamper us in the future. It's something we can do and is well within good stewardship of the funds that we have. Both committees believe we should be funding this.

Vail motion to contribute \$5000.00 to the Bronson Park Mound Project to come from the O'Connor 2 fund.

Harris 2nd.

Motion approved.

Unanimous vote

2. 2025 Budget Review

Vail will get a copy of the pdf to Pena to be included in minutes. Vail subcommittee met on Tuesday we are on version five now of the draft policy for gifting. We are still working on that. Looked at the spending for the city held funds for the last three years 2021 was peak covid times we were not spending a whole lot anyways. Sub committees' assumption that we can budget about \$4000.00 that will fund operations for the year. The last two years that included a \$2500.00 donation to HPC in 2023 that was for the conference that was here and all the conference registrations for everyone that was here. We don't think that will be something that happens every year. We are assuming that \$4000.00 is a safe amount for us. That gets us to the O'Connor funds and how are going to be funding that because we won't be getting any city money. O'Connor funds one are funds that have come from HPC commission activities in the past so the tours were going on book publishing etc. That's where that money came from. Subcommittee believes that's how we need to be funding our operations going forward. O'Connor probably 10 to 15 years ago the federal government required the Community Foundation to split from one fund to two all the income from the books sales were going into that single account. Vail pulled current and spendable balance from the notes that Luis sent as of this week those are all up to date. The issue is what we will be getting in new spendable in 2025 which we should be getting that number from the Community Foundation soon is less than \$4000.00. The amount we can estimate for our 2025 what we are calling the replenishment amount, the amount that the fund is going to be the increase in the spendable balance from 2025 is estimated to be about \$2700.00. We will have plenty of money to cover a \$4000.00 budget.

G. COORDINATOR'S REPORT

Pena read the report.

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

Hibbard adjourned at 7:03

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.