

Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, February 12, 2025

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

1.
 - Kaila Akina
 - Fred Edison
 - Nora Harris
 - Kyle Hibbard - *Chair*
 - Dusti Morton
 - Melissa Paduk
 - Patrick Vail

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

1. Approval of the minutes from the Historic Preservation Commission meeting on 8 January 2025

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
2. O'Connor Fund Report
3. Preservation Awards of Merit Subcommittee Report
4. City Hall LHD Report
5. 2025 Section 106 Reviews

F. DISCUSSION/ACTION ITEMS

1. Payments for O'Connor Fund Grant Pre-Application Meeting
2. Encouraging Community-Wide Engagement Subcommittee Report

G. COORDINATOR'S REPORT

1. Coordinator's Report

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.

Minutes

Historic Preservation Commission

City of Kalamazoo



Wednesday, January 8th, 2025

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

Called to order at 6:02.

B. ADOPTION OF FORMAL AGENDA

Pena City Hall support letter moved to discussion.

Edison moved to approve.

Harris 2nd motion.

C. APPROVAL OF MINUTES

Edison in H Jacob Pinney, brought up, Kalamazoo's

Vail moved to approve as amended.

Harris 2nd.

D. PUBLIC COMMENTS

Pam O'Connor wants to remind everyone that our annual Statewide Conference will be held in Sault Ste Marie in mid-May 2025. Web meeting on the 16th it will be zoom.

Doesn't cost anything. Can get to it on MHPN website.

E. GUESTS

1. Stacey Charron-Milnikel- Kalamazoo Community Foundation

We work with 200 non-profit groups that have funds that are designed for that organization or commissioners. I meet with boards quite frequently to bring them up to date on how the fund works, how you can use and how its vested. Its my goal to have everyone have a basic knowledge of the fund. The fund was started by Pam and Terry also with the City of Kalamazoo. A non-profit fund is set up specifically for the non-profit it serves. We have a variety of different funds, donor and scholarships funds that can be used in a variety of different ways. This fund is specifically served for the work that you all are doing. The money initially has to come back the commission then it can be granted out as needed. As long as it serves the goals and purposes of the group. This fund is separated into two separate sides. There are 2 separate fund statements that we are required by auditing purposes that separates the money that comes in from individual's donors or businesses versus money that comes in from the City of Kalamazoo Historic Preservation Community its self. Both sides of the fund statement are just one we are just required to separate it. There is just one fund that is serving the Historic Preservation that was started on 9/22/2000 by Pam O'Connor and Terry O'Connor. When a fund is started at the Kalamazoo Community Foundation there is a letter of direction generated. Signed in May of

2000 Pam and Terry and tells how the fund can be used. It is to assist the Kalamazoo Historic Preservation Commission in achieving its goals and purposes. It is unrestricted for all purposes. Pena has access to make distribution requests. The balance of the fund is 515,000.00 which is the principle of the fund the endowed amount is invested, growing, and helps create the spendable. As of 11/30 /24, you could grant out 57,452.54. More has been added as of today the January spendable has been added but won't be visible until February. That spendable amount is what you can use per the letter of direction. The spendable is also invested just the same as the principal balance. This fund is currently vested in our moderate growth pool. Right now, there is a 13.7 percent growth on the fund that is outstanding. This pool is our organization's endowments the City of Kalamazoo, Kalamazoo County pension program, and Foundation for Excellence are all invested in the moderate growth pool about 2.5 billion dollars it is looked at quarterly by a group of local investors. Grant cycles are every two weeks. Checks or ACH payments are also options Pena has access to all of this and knows how to get ahold of me. Pam has access to view only and that's where she sends thank you notes to donors, and it is very slow. Not sure if we have a giving page but does need a QR code. The QR code will take you to the link and only get to this fund instead of going through hundreds of funds.

F. REPORTS

1. Financial Report
Pena read report.
2. O'Connor Fund Report
O'Connor additional gifts there is another 3000.00 added to the total.

G. DISCUSSION/ACTION ITEMS

1. Programmatic Agreement Discussion
Hibbard needs to sign.
Support the letter of support certificate of condition report for City Hall
Vail moved to approve.
Paduk 2nd.
2. Workplan Session

H. COORDINATOR'S REPORT

1. Coordinator's Report
Pena read report.

I. COMMISSIONER COMMENTS

J. ADJOURNMENT

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: February 12, 2025

SUBJECT: O'Connor Fund Report

SUMMARY:

BACKGROUND:

RECOMMENDATION:

Fund Summaries

OCON 1	February	January
Net Assets	\$ 70,895.41	\$ 73,902.58
Current Available Balance	\$ 17,318.94	\$ 14,893.25
 OCON 2		
Net Assets	\$ 445,938.72	\$ 460,571.50
Current Available Balance	\$ 53,579.24	\$ 42,599.29

O'Connor Fund Report to KHPC For the February 2025 Meeting

Pam O'Connor

Prepared 2-6-25

1. Goal: Manage grants and gifts programs for the O'Connor Fund

Committee Leader: Pam O'Connor

Committee Members: Katherine White, Kyle Hibbard, Kaila Akina

- a. Create a special COK "holding" account for O'Connor Funds from the Kalamazoo Community Foundation that are earmarked for grants, gifts and other projects until they are disbursed. **This task is urgent – the intention is to have this account in place before the KHPC make 2025 grants or gifts. Luis reports it is still being investigated and will advise when there is a plan to consider.**
- b. Ensure the 2024 revisions to O'Connor Fund grant programs are published on the City's O'Connor Fund web page and applications. **It appears from a glance that these have been instituted. Have had no committee review to date.**
- c. Ensure the new GIFT-making policy is published on the O'Connor Fund and KHPC web pages. **A link on the O'Connor Fund Info page that send viewers TO the KHPC page appears; but the policy has not been posted there yet on the KHPC page yet. I notified Luis of this last week, and he is working on it.**
- d. Hold an informational meeting in early February 2025 for potential applicants. **Luis scheduled the info meeting at KNAC for February 19 and the invites have been sent.**
- e. Open the grant round and publicize.
 - i. Close the grant round and review applications.
 - ii. Select grantees, if appropriate.
 - iii. Publicize grants made, per the calendar.
- f. In conjunction with Goal #1, investigate options to financially support historic preservation programs for the City of Kalamazoo, including a possible Equity-Based Historic Preservation Plan.
 - i. Look for examples (Austin, et al)
 - ii. Review processes for those examples
 1. What did they do?
 2. How did they do it?
 3. How was it funded?
 - iii. Produce a report by the end of the year.
- g. Write, print, stuff, stamp & and mail annual O'Connor Fund solicitation in early November.
- h. Make a monthly Committee status report in writing for KHPC meetings, when necessary.

Estimated Completion Date: Annual, Ongoing

Core Value Alignment: DEI, Education, Sustainability, Stewardship

Ordinance Duties Alignment: 1, 5, 6, 7

O'CONNOR FUND UPDATES

2025 Grants Disbursed from 02 account:

None to date for 2025

Account 01 Value as of 12-31-24: \$ 71,406.93

Account 02 Value as of 12-31-24: \$448,543.36

Total Assets Value as of 12-31-24: \$519,950.20

Spendable as of 2-6-25 : \$17,318.24

Spendable as of 2-6-25: \$53,579.24



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: February 12, 2025

SUBJECT: Preservation Awards of Merit Subcommittee Report

SUMMARY:

BACKGROUND:

RECOMMENDATION:

Monthly Report for KHPC - City Hall Local Historic District Designation

Prepared February 6, 2025

Pam O'Connor

6. Goal: Complete the process of listing Kalamazoo City Hall as a local historic district in 2025.

Committee Leader: Pam O'Connor

Committee Members: Kyle Hibbard, Fred Edison

Note: The first public info meeting on this nomination was conducted on 9-14-22, making the effort 2+ years old.

- a. Get Dep. City Manager's advice on communicating with the City Commission about next steps. **This has been on hold since DCM Chamberlin retired in December 2024, and we won't proceed until his replacement is chosen.**
- b. Communicate with the City Commission about process, next steps and timeline, using DCM's advice and some of the Narrative Points* developed in April 2024
- c. Move forward with process:
 - i. Hold a public hearing on the nomination
 - ii. Submit a final report to the City Commission within a year of the public hearing
 - iii. City Commission votes to approve or reject the district
- d. Seek information on and consider requesting permission to erect a historical marker outside City Hall that commemorates the building, its history, and the Bronson Park National Register Historic District
- e. Make a monthly Committee status report in writing for KHPC meetings, when necessary.

Estimated Completion Date: September 2025

Core Values Alignment: Education, Sustainability, Stewardship

Ordinance Duties Alignment: 1, 5, 6, 7

2024 All reviews ER 96-713 106 Review Log
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***ALSO REVIEWED – No Historic Property – end of this document**

1. 02/21/2024 824 Elmwood Street Stuart CHW
 PROPOSED WORK: Replace leaking hose bib, replace broken glass in window pane. We will not be replacing windows, only broken glass, Electrical issues – no workings lights in foyer, downstairs bathroom, kitchen or porch. Kitchen floor repair.
 AREA OF POTENTIAL EFFECT: Limited to this house.
 HISTORIC PROPERTIES PRESENT: This structure or area appears to be National Register eligible. WE therefore, request an opportunity to review the work specifications before commenting further. This structure appears to meet National Register Criteria because: This house is a contributing structure in the Stuart National Register and Local Historic Districts. This is an appendix C project under the Programmatic Agreement that will not require further review. No adverse effect.
 Work may proceed without further review.

2. 03/01/2024 462 E STOCKBRIDGE AVE Edison CHW
 PROPOSED WORK: We would be replacing the clients water heater and furnace.
 AREA OF POTENTIAL EFFECT: Limited to this property.
 HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Edison study area in the 2021 Reconnaissance Level Historic Resources Survey. This area is potentially **National Register eligible**. This house is **National Register (NR)** eligible.
 DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review. The proposed work falls under appendix C of the programmatic agreement between the city of Kalamazoo and the Michigan State Historic Preservation Office. No further review is necessary.
 Work may proceed without further review

3. 05/06/2024 1520 E Alcott St Edison CHW
 PROPOSED WORK: Repair plumbing leaks causing flooding in basement. Minor mold remediation.
 AREA OF POTENTIAL EFFECT: Limited to this house.
 HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park/South Park Historic District in the 2022 Reconnaissance Level Historic Survey. This area is National Register Eligible. This house is National Register Eligible.
 DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review. The proposed work falls under appendix C of the programmatic agreement between the city of Kalamazoo and the Michigan State Historic Preservation Office. No further review is necessary.
 Work may proceed without further review

4. 05/21/2024 516 Vernon St Edison CHW
 PROPOSED WORK: Repair kitchen ceiling, leak damage.
 AREA OF POTENTIAL EFFECT: Limited to this house.
 HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Edison Study Area in the 2021 Reconnaissance Level Historic Survey. This area is National Register Eligible. This house is National Register Eligible.
 DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

5. 05/21/2024 907 Lay Blvd Edison CHW
 PROPOSED WORK: Gutter repair, hole in ceiling of bedroom, front door isn't secured and damaged
 AREA OF POTENTIAL EFFECT: Limited to this house.

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HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Ihling Everard Study Area in the 2021 Reconnaissance Level Historic Survey. This area is National Register Eligible. This house is National Register Eligible.

DETERMINATION OF EFFECT: Potential adverse effect pending further review of work:

- a. Gutter Repair – no adverse effect
- b. Hole in ceiling of bathroom – no adverse effect
- c. Front door isn't secured and damaged – potential adverse effect pending further review of work. Please define what work will be done on the front door, and identify the damage.

Please send details of the proposed work to the coordinator for review before beginning.

6. 05/21/2024 1521 Fulton St Edison Milestone Senior Services

PROPOSED WORK: Client needs new basement railing and stairs

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Edison Study Area in the 2021 Reconnaissance Level Historic Survey. This area is National Register Eligible. This house is National Register Eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

7. 05/21/2024 1518 James St Edison KNHS

PROPOSED WORK: Remediate all lead based paint hazards

AREA OF POTENTIAL EFFECT: Limited to this property and adjacent properties.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Ihling Everard Study Area in the 2021 Reconnaissance Level Historic Survey. This house is National Register Eligible.

DETERMINATION OF EFFECT: Potential adverse effect pending further review

- a. Remediate all lead based paint hazards – please share a detailed scope of work for the proposed project for further review

Please send details of the proposed work to the coordinator for review before beginning.

8. 06/06/2024 1122 Lay Blvd Edison CHW

PROPOSED WORK: Porch repairs.

AREA OF POTENTIAL EFFECT: Limited to this property.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park / South Park Study Area in the 2022 Reconnaissance Level Historic Survey. This house is National Register Eligible.

DETERMINATION OF EFFECT: Potential adverse effect pending further review

- a. Porch – Potential adverse effect – please send details of the proposed work to the coordinator for review before beginning.

Please send details of the proposed work to the coordinator for review before beginning.

9. 08/14/2024 1615 Palmer Ave Edison CHW

PROPOSED WORK: Repair/replace furnace following results of inspection.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Edison Historic District in the 2022 Reconnaissance Level Survey. This area is National Register Eligible.

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DETERMINATION OF EFFECT: This is an Appendix C Project under the programmatic agreement between the City of Kalamazoo and SHPO. No ADVERSE Effect on historic properties. Work may proceed without further review.

Work may proceed without further review

10. 10/28/2024	1829 VAN ZEE ST	Edison	CHW
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PROPOSED WORK: Repair various leaking sinks in home, repair/replace leaking toilet, unclog blocked drains.

AREA OF POTENTIAL EFFECT: Limited to this house on Vanzee street.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Edison potential study area in the 2019 Reconnaissance Level Historic Resources Survey. This area is potentially **National Register eligible**. This house is **National Register** (NR) eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review. This is an appendix C project under the programmatic agreement between the city and the State Historic Preservation Office.

Work may proceed without further review

11. 11/05/2024	516 VERNON ST	Edison	CHW
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PROPOSED WORK: Repair/replace following an assessment

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Linden Park study area in the 2019 Reconnaissance Level Historic Resources Survey. This house is national register eligible. This is an appendix C project under the programmatic agreement between the city and the State Historic Preservation Office, Work may proceed without further review.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

12. 11/06/2024	1420 CLINTON AVE	Edison	CHW
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PROPOSED WORK: Needs plumbing evaluated and repaired, leaking pipes and toilet, hand rails/safety modifications in basement, access ramp, storm door install

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park/South Park study area in the 2019 Reconnaissance Level Historic Resources Survey. This house is national register eligible. This is an appendix C project under the programmatic agreement between the city and the State Historic Preservation Office, Work may proceed without further review.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

13. 11/06/2024	610 CLINTON AVE	Edison	CHW
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PROPOSED WORK: Rebuild steps, replace leaking utility sink and related plumbing

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park/South Park study area in the 2019 Reconnaissance Level Historic Resources Survey. This house is national register eligible. This is an appendix C project under the programmatic agreement between the city and the State Historic Preservation Office, Work may proceed without further review.

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DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

14. 12/19/2024	1215 LAY BLVD	Edison	CHW
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PROPOSED WORK: Repair/replace hot water heater following assessment, service furnace

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park / South Park potential Historic District in the 2022 Reconnaissance Level Historic Survey. This property is National Register Eligible.

DETERMINATION OF EFFECT: This is an Appendix C Project under the Programmatic Agreement between the city of Kalamazoo and SHPO. No ADVERSE Effect on historic properties. Work may proceed without further review.

Work may proceed without further review

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ALSO REVIEWED – No Historic Property

1.	01/10/2024	708 Mabel	Maintenance	CHW
2.	01/23/2024	1327 N Rose	Rehabilitation	Milestones
3.	01/24/2024	740 Douglas	Rehabilitation	Milestones
4.	02/07/2024	1309 N Edwards	Maintenance	CHW
5.	02/12/2024	824 Staples	Rehabilitation	CHW
6.	02/13/2024	1805 Cobb	Maintenance	CHW
7.	02/21/2024	1906 Union	Rehabilitation	CHW
8.	02/21/2024	612 Reed	Rehabilitation	CHW
9.	03/01/2024	1103 Sherwood	Rehabilitation	Milestones
10.	03/14/2024	1814 Humphrey	Maintenance	CHW
11.	03/19/2024	510 W Paterson	Maintenance	CHW
12.	03/19/2024	1906 Krom	Maintenance	CHW
13.	03/19/2024	1811 N Edwards	Maintenance	CHW
14.	03/19/2024	1716 Krom	Rehabilitation	CHW
15.	03/27/2024	1112 E Alcott	Rehabilitation	CHW
16.	03/27/2024	1328 E Main	Rehabilitation	CHW
17.	04/10/2024	719 Mabel	Rehabilitation	CHW
18.	04/10/2024	2504 Corlot	Demolition	CHW
19.	04/10/2024	1604 N Church	Rehabilitation	CHW
20.	04/15/2024	1443 Alamo	Rehabilitation	CHW
21.	04/15/2024	713 Staples	Rehabilitation	CHW
22.	04/15/2024	1333 Cobb	Maintenance	CHW
23.	05/06/2024	812 Elizabeth	Rehabilitation	CHW
24.	05/06/2024	616 Ada	Rehabilitation	CHW
25.	05/06/2024	1722 N Church	Rehabilitation	CHW
26.	05/06/2024	1622 N Church	Rehabilitation	CHW
27.	05/06/2024	1109 Charlotte	Rehabilitation	CHW
28.	05/08/2024	411 Wallace	Rehabilitation	CHW
29.	05/21/2024	208 Phelps	Rehabilitation	CHW
30.	05/21/2024	1509 N Park	Rehabilitation	CHW
31.	05/21/2024	1002 Prairie	Rehabilitation	Milestones
32.	05/21/2024	1004 Newland	Rehabilitation	Milestones
33.	05/21/2024	740 Douglas	Rehabilitation	CHW
34.	05/21/2024	822 Hazard	Rehabilitation	CHW
35.	06/05/2024	4135 Mt Olivet	Rehabilitation	Milestones
36.	06/05/2024	2834 Alpine	Rehabilitation	Milestones
37.	06/05/2024	112 Herbert	Rehabilitation	CHW
38.	06/05/2024	922 N Edwards	Rehabilitation	CHW
39.	06/05/2024	1012 Albert	Rehabilitation	CHW

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40.	06/05/2024	1826 Woodward	Rehabilitation	CHW
41.	06/06/2024	709 Darby	Rehabilitation	CHW
42.	06/06/2024	722 Hawley	Rehabilitation	CHW
43.	06/18/2024	709 Darby	Rehabilitation	CHW
44.	06/18/2024	4232 Kingsbrook	Rehabilitation	CHW
45.	07/15/2024	715 Judge	Rehabilitation	KNHS
46.	07/15/2024	1821 Union	Rehabilitation	KNHS
47.	07/15/2024	1906 Krom	Rehabilitation	KNHS
48.	07/23/2024	812 Washington	Rehabilitation	CHW
49.	08/23/2024	1114 Woodward	Rehabilitation	CHW
50.	09/23/2024	1202 4 th	Lead Remediation	KNHS
51.	09/23/2024	747 Stuart	Lead Remediation	KNHS
52.	10/02/2024	1818 N Edwards	Rehabilitation	CHW
53.	10/03/2024	810 Stuart	Lead Remediation	KNHS
54.	10/07/2024	629 Mabel	Rehabilitation	CHW
55.	10/07/2024	717 Mabel	Garage Demolition	CHW
56.	10/07/2024	610 W Ransom	Rehabilitation/Maintenance	CHW
57.	10/07/2024	809 Staples	Rehabilitation/ Garage Demolition	CHW
58.	10/08/2024	621 W Prouty	Rehabilitation	Milestones
59.	10/08/2024	527 William	Rehabilitation	CHW
60.	10/08/2024	1705 N Park	Rehabilitation	CHW
61.	10/28/2024	621 Elizabeth	Rehabilitation	CHW
62.	11/05/2024	1003 Princeton	Rehabilitation	CHW
63.	11/05/2024	1105 Riverview	Rehabilitation	Milestones
64.	11/06/2024	1132 Paterson	Rehabilitation	Milestones
65.	11/06/2024	807 Clarence	Rehabilitation	Milestones
66.	11/12/2024	616 Ada	Rehabilitation	CHW
67.	11/12/2024	402 W Maple	Rehabilitation	CHW
68.	11/13/2024	629 Mabel	Rehabilitation	Milestones
69.	11/14/2024	515 Elizabeth	Rehabilitation	CHW
70.	11/14/2024	817 Elizabeth	Rehabilitation	CHW
71.	11/26/2024	1528 N Westnedge	Rehabilitation	Milestones
72.	11/26/2024	1321 Lake	Lead remediation	Milestones
73.	12/05/2024	1626 N Rose	Rehabilitation	CHW
74.	12/17/2024	1418 N Edwards	Rehabilitation	CHW
75.	12/19/2024	712 Simpson	Rehabilitation	CHW
76.	12/20/2024	924 Hazard	Rehabilitation	CHW
77.	12/30/2024	934 Cottage	Rehabilitation	KNHS
78.	12/30/2024	532 Harding	Rehabilitation	KNHS
79.	12/30/2024	1020 E Crosstown	Rehabilitation	Milestones
80.	12/31/2024	1903 Southern	Rehabilitation	Milestones

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Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: February 12, 2025

SUBJECT: Payments for O'Connor Fund Grant Pre-Application Meeting

SUMMARY:

HPC will need to pay KNAC and a food vendor for the pre-application meeting.

BACKGROUND:

Kalamazoo Non-profit Advocacy Coalition has allowed the HPC to utilize space for the O'Connor Fund Grant Program pre-application meeting. The fee to use the space is \$150 from noon to 2pm on 19 February 2025. Last year, the HPC paid for sandwiches from Jimmy Johns for attendees. The cost to provide sandwiches for 45 people would be roughly \$250.

RECOMMENDATION:

Staff recommends the HPC disburse \$150 to KNAC to use the space for the pre-application meeting and the HPC allow \$250 be used for food for the pre-application meeting.

INVOICE

KNAC
315 W Michigan Ave
Kalamazoo, MI 49007

buildingmanager@knac1853.org
+1 (269) 216-9022
www.knac1853.org



Bill to
Luis Pena
Kalamazoo Historic Preservation
Commission
245 N Rose St
Kalamazoo, MI 49001

Ship to
Luis Pena
Kalamazoo Historic Preservation
Commission
245 N Rose St
Kalamazoo, MI 49001

Invoice details
Invoice no.: 1787
Terms: Net 15
Invoice date: 01/27/2025
Due date: 02/11/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	02/19/2025	Event Rental	CCT: O'Connor Fund Pre-Application Meeting	3	\$50.00	\$150.00

Total **\$150.00**

Ways to pay

BANK

Thank you for your business. We accept payments via check or ACH Bank transfer. Credit card payments will be accepted upon request and a 3% processing fee will be added.

View and pay



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: February 12, 2025

SUBJECT: Encouraging Community-Wide Engagement Subcommittee Report

SUMMARY:

Report from the Encouraging Community-Wide Engagement Subcommittee (F.K.A. DEI)

BACKGROUND:

We had a virtual meeting with our Committee for Encouraging Community -Wide Engagement last night. (Formerly known as DEI) Patrick, Nora & I attended. Pam couldn't make it. Here is what we can report on:

- discussed changing the committee name

- put together a list of under rep'd communities African American Latin American Native American LGBTQ Women PWD (Persons With Disabilities) ASD (Autism Spectrum Disabilities) Will reach out for board and others input.

Doing a draft of the 1 pager - what the KHPC is and its duties. Plus a list of ways KHPC can assist Communities.

RECOMMENDATION:

N/A



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic District Commission
FROM: Luis Pena, Historic Preservation Coordinator
DATE: 12 February 2025
SUBJECT: Historic Preservation Coordinator's Report

Subcommittee Reports:

When submitting subcommittee reports or other documents for inclusion in HPC packets please remember the following:

- All materials for inclusion in the HPC packets are due the Thursday before the meeting
- Reports should be drafted in a word document, and cover the topics of the report
- Other materials (not reports) can be sent directly to the Coordinator

Historic District Reviews

Review Type	Cost	Number of Reviews	Totals
Administrative	\$35	2	70
Hearing	\$85	0	0
		2	70