

KALAMAZOO HISTORIC DISTRICT COMMISSION

Agenda – Tuesday, February 20th, 2025

5:00 pm

241 W. South St. Kalamazoo, MI 49007

I. Call to Order: Mr. Kastner called the meeting to order at 5:05 PM

II. Roll Call & Approval of Absences:

Eric Stucky-Absent

Katie Boertman- Present

Dana Underwood – Present

Kristi Breisach- Present

James Johnson-Present

Dan Kastner- Present

Motion made by Mr. Johnson to approve the absence of Mr. Stucky with a second by Ms. Boertman. All commissioners approved.

Mr. Pena read the disclaimer on record at 5:07 PM

III. Approval of Agenda:

Move 814 S Westnedge to be the first item on the agenda.

Motion made by Ms. Underwood to amend the agenda with a 2nd by Ms. Boertman. All commissioners approve.

Motion made to approve the agenda by Ms. Breisach with a 2nd by Ms. Underwood. All commissioners approve.

IV. Approval of Minutes: December 17th, 2024

Motion made by Mr. Johnson to approve the minutes with a second by Ms. Breisach; All commissioners approve.

V. Public Comment on non-agenda items: No comments and No guests

VI. OLD BUSINESS: None

NEW BUSINESS:

A) 814 S Westnedge

**Alteration-Replace 2 windows
on south side**

Year Built: 1930

**Style: Commercial
Historic District: South Street-
Vine Area**

Jennifer is with the Vine Neighborhood Association and is wanting to replace 2 windows. The windows will be in only 1 unit which is the worst unit, and it is leaking into the flooring and will return for the remainder of the building. The windows are on the second floor of the building. The current windows are single pane windows. The windows will be in the existing opening and no brick work. Mr. Johnson makes a motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 2, 6, 9 and 10 with a second from Ms. Underwood. All commissioners approve.

B) 1528 W Michigan

Year Built: 1961

**Alteration- Installation of
replacement sign, removal of
existing, non-contributing
Style: Contemporary
Historic District: West Main Hill**

The applicant is not present, but Mr. Pena did review the application. The owners are looking to remove the old sign and replace with a new sign. The building is a non-contributing structure. They are looking to remove the old Bruno's sign. They will be auctioning the old sign to help pay for the removal as it is a rather large sign. The current sign is still on the building. Mr. Johnson makes motion to postpone until the HDC meeting on March 18th, 2025, and direct the applicant to provide the requested materials and information to the Historic Preservation Coordinator and be present at the next meeting by noon on March 11th, 2025, with a second by Ms. Boertman. All commissioners approve.

C) 111 Portage

Year Built: 1874

**Alteration-Construction of
enclosed stairwell on roof
Style: Commercial
Historic District: Haymarket**

Beth Johnson is here on behalf Bosch Architecture regarding the Saugatuck Brewing property that had a fire back in August of 2024. The building had fire damage to the roof but caused extensive water damage on all other levels. The owners are wanting refinish level 2 and level 3 to be office space and apartments. The building previously had a spiral staircase and now they want to put in a staircase from the 3rd floor to the roof to give better access for first responders and access for residents only. The staircase addition will have vertical siding, but final materials have not been decided. The stairs will be metal and will meet current codes and ordinances. The roof of the building does carry over to multiple buildings for better access for first responders. The new addition will only be visible on rear side of the building. They are unsure as to what will be used for the deck, but the Fire Marshall has requested non-combustible material, and the railing will not be visible from below as it will be set back for safety. Ms. Boertman makes motion to approve a Certificate of Appropriateness for the work as described in the Application, the proposed work complies with the Secretary of the Interior standards 2, 9 and 10 with a second from Ms. Underwood. All commissioners approve.

VII. Annual Report Review

- Annual Report Review- Mr. Pena presented the report.

VIII. Coordinator’s Report

- Coordinator's Report: Only two administrative reviews so far this year.

IX. Adjournment

Mr. Kastner adjourned at 5:45 PM.

Chairperson	Date
Historic Preservation Coordinator	Date
Recording secretary	Date