



# **Agenda**

## **City Commission Business Meeting**

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City of Kalamazoo

**Monday, March 17, 2025**

**7:00 PM**

**City Commission Chambers – 241 West South Street**

**A. CALL TO ORDER/ROLL CALL**

**B. OPENING CEREMONY**

1. Invocation: Sr. Patricia Warbritton, Congregation of St. Joseph
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations
  - a. March is Red Cross Month
  - b. Save Soil Day

**C. ADOPTION OF FORMAL AGENDA**

**D. COMMUNICATIONS**

**E. PUBLIC COMMENTS**

**F. PUBLIC HEARINGS**

**G. CONSENT AGENDA**

**(Action: Motion to approve items “1-18” and authorize the City Manager to sign all documents on behalf of the City)**

1. Approval of a sole source purchase with Consumers Energy for the design and installation of 3-phase power at the Farmers Market Multipurpose Building in the amount of \$103,008.50.

2. Approval of a professional service agreement with Stantec for water rate and water financial consulting services in the amount of \$109,915.
3. Approval of a contract extension with Earth Works Lawn and Landscape for 13 and 26 Frequency 2025 Property Mowing in the amount of \$168,760.
4. Approval of a contract extension with Kendall Electric Inc for inventory and non-inventory electrical supplies in the amount of \$250,000.
5. Approval of a sole source purchase with Collier Geophysics, LLC for Airborne Transient Electromagnetic (ATEM) surveys of five City of Kalamazoo Wellfields properties in the amount of \$277,006.
6. Approval of a contract extension with Monoform LLC for Manhole Rehabilitation by Lining in the amount of \$930,870.
7. Adoption of a RESOLUTION authorizing the submission of a State of Michigan Department of Natural Resources Land and Water Conservation Fund grant application in the amount of \$500,000; and commit \$500,000 in match funding as well as \$326,400 in additional funding to complete the grant scope for projects at Milham Park.
8. Adoption of a RESOLUTION authorizing the submission of a State of Michigan Department of Natural Resources Trust Fund grant application in the amount of \$400,000; and commit \$667,600 in match funding as well as \$182,500 in additional resources to complete the grant scope for projects at Milham Park.
9. Adoption of a RESOLUTION authorizing the submission of a State of Michigan Department of Natural Resources Recreation Passport grant application in the amount of \$150,000; and commit \$318,700 in match funding as well as \$92,600 in additional funding to complete the grant scope for projects at Milham Park.
10. Approval of an extension with the Road Commission of Kalamazoo County for 2025 township manhole adjustments and casting replacements in accordance with the open-term Memorandum of Understanding (MOU) with the Road Commission of Kalamazoo County in the amount of \$358,900.
11. Approval of the fourth amendment to the services agreement between the City of Kalamazoo and United Way of South Central Michigan for the reallocation of existing funding.
12. Approval of a Housing Development Fund grant agreement with Community Homeworks for the Code Enforcement Repair Program in the amount of \$138,000

13. Acceptance of a 2024 Justice Assistance Grant (JAG) award in the amount of \$109,768 from the U.S. Department of Justice to purchase mobile video recording equipment for front-line patrol vehicles; and approval of a budget amendment.
14. Approval of the following nominations for appointment and reappointment to the Foundation of Excellence Board of Directors:
  - the re-appointment of **Jamauri Bogan** as an At-Large Director for a three-year term ending on May 31, 2028.
  - the re-appointment of **Mary Balkema** as Housing Stakeholder Director for a three-year term ending on May 31, 2028.
  - the appointment of **Reverend Christine Westbury** as Faith-Based Organization Stakeholder Director for a three-year term ending on May 31, 2028.
  - the appointment of **Sarah Drumm** as Neighborhood Stakeholder Director (Vine) for a three-year term ending on May 31, 2028.
15. Approval of the following appointments and reappointments to boards and commissions:
  - the reappointment of **Tiyanna Williams** to the Community Development Act Advisory Committee as an at-large member for a term expiring March 31, 2028.
  - the appointment of **Jacquelyn Hobson** to the Community Development Act Advisory Committee as the Edison Neighborhood Representative for a term expiring March 31, 2028.
  - the appointment of **Vivian Segovia-Perez** to the Community Development Act Advisory Committee as an at-large member for a term expiring March 31, 2028.
  - the reappointment of **Don Cooney** to the Shared Prosperity Kalamazoo Organizing Committee for a term expiring on March 31, 2028.
  - the reappointment of **Brenda Hughes** to the Shared Prosperity Kalamazoo Organizing Committee for a term expiring on March 31, 2028.
16. Approval of the Mayor's reappointment and appointments to the following boards:
  - the reappointment of **Kwame Gyimah** to the Downtown Development Authority and Downtown Economic Growth Authority Boards of Directors for terms expiring on March 31, 2029.
  - the appointment of **Rick Searing** to the Downtown Development Authority and Downtown Economic Growth Authority Boards of Directors for terms expiring on March 31, 2029.

- the appointment of **Trisha Kidd** to the Downtown Development Authority and Downtown Economic Growth Authority Boards of Directors for terms expiring on March 31, 2029.
  - the appointment of **Stanley Steppes** to the Downtown Development Authority and Downtown Economic Growth Authority Boards of Directors for terms expiring on March 31, 2028.
  - the reappointment of **Kiar Gamsho** to the Northside Cultural Business District Authority Board of Directors for a term expiring on March 31, 2030.
  - the reappointment of **Damian Henderson** to the Northside Cultural Business District Authority Board of Directors for a term expiring on March 31, 2030.
  - the reappointment of **Ricky Thrash** to the Northside Cultural Business District Authority Board of Directors for a term expiring on March 31, 2030.
  - the reappointment of **Mitchell Curtiss** to the Planning Commission for a term expiring on March 31, 2028.
  - the appointment of **Zack Wilson** to the Planning Commission for a term expiring on March 31, 2028.
  - the appointment of **Thomas Kostrzewa** to the Planning Commission for a term expiring on March 31, 2028.
17. Approval of an easement contract with Consumers Energy for Henderson Park to upgrade the electrical facilities at 1505 Grand Avenue.
18. Adoption of the following actuarial assumptions for the City of Kalamazoo Pension and Other Post Employment Benefit Plan (OPEB) plans: 1) Investment Return: 7.25%; 2) Administrative Expenses: 0.75% of payroll; 3) Wage Inflation: 3.50%; 4) Price Inflation: 2.25%; 5) Update proposed demographic assumption changes and 6) Amortization Period: No Change.

## **H. REGULAR AGENDA**

## **I. REPORTS AND LEGISLATION**

1. City Manager's Report
  - a. 2024 Annual Report of Planning Activities

## **J. UNFINISHED BUSINESS**

## **K. POLICY ITEMS**

**L. NEW BUSINESS**

1. City Commission Discussion on City Manager Search
2. Authorization for City Commissioners to join the 2025 Kalamazoo delegation visit to Numazu, Japan.

**M. COMMISSIONER COMMENTS**

**N. CLOSED SESSION**

**O. ADJOURNMENT**

**ADDITIONAL INFORMATION**

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Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047. Persons who wish to contact members of the City Commission prior to the meeting to provide input about items on the meeting agenda may do so via email to [CityCommission@kalamazoocity.org](mailto:CityCommission@kalamazoocity.org).

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: [www.kalamazoocity.org](http://www.kalamazoocity.org). You may also use the QR Code below to access agendas and agenda packets.

**QR Code to Access the Agenda & Agenda Packet**

Use the camera on your phone or mobile device to scan the QR Code and then follow the instructions that appear on your screen.

The link will take you to <https://kalamazoomi.portal.civicclerk.com/> where you can view the meeting agendas and agenda packets.

The Kalamazoo City Commission's business meetings are held on the first and third Mondays at 7:00 p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). Committee of the Whole meetings are held immediately prior to business meetings at 5:00 p.m. Both meetings are also streamed live on the City's [Facebook page](#) and [YouTube Channel](#).

Public Media Network rebroadcasts these meetings on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m.