

KALAMAZOO HISTORIC DISTRICT COMMISSION

Agenda – Tuesday, March 18th, 2025

5:00 pm

241 W. South St. Kalamazoo, MI 49007

I. Call to Order: Ms. Underwood called the meeting to order at 5:02 PM

II. Roll Call & Approval of Absences:

Eric Stucky-Absent

Katie Boertman- Present

Dana Underwood – Present

Kristi Breisach- Present

James Johnson-Present

Dan Kastner- Absent

Motion made by Ms. Breisach to approve the absence of Mr. Stucky and Mr. Kastner with a second by Mr. Johnson. All commissioners approved.

Mr. Pena read the disclaimer on record.

III. Approval of Agenda:

Motion made to approve the agenda by Ms. Boertman with a 2nd by Mr. Johnson. All commissioners approve.

IV. Approval of Minutes: February 18th, 2024

Motion made by Mr. Johnson to approve the minutes with a second by Ms. Breisach; All commissioners approve.

V. Public Comment on non-agenda items: No comments and No guests

VI. OLD BUSINESS: None

NEW BUSINESS:

A) 1009 Oak

**Alteration-Removal of 1 window,
Replacement of one with Vinyl**

Year Built: 1895

**Style: Queen Anne
Historic District: South Street-
Vine Area**

Michael Braun is the current owner of the property. They have had issues with water at the property and had previously removed one window and replaced with a vinyl window. Ms. Breisach did visit the

property and the window that was removed was on the front of the property. The replacement vinyl window is partially visible from the street as well and disrupts the visual alignment of the property and the character defining features of the property. Mr. Braun did state that they had to preserve the structure and prevent mold for the tenant. Mr. Braun stated that a previous inspector had stated bubbling in the paint and that the contractor stated that the window would need to be replaced. Mr. Johnson does state that the commissions does have standards to abide by and feels the window should have been replaced with a wood window rather than vinyl. Mr. Braun did state that he attempted to do repairs to the windows previously and fixed drywall and framing around the window. Mr. Braun does state that he wasn't aware of having to follow historic standards and that this was an emergency. Ms. Boertman makes motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 2, 6, 9 and 10 with a second from Mr. Johnson. All commissions deny the application. Mr. Johnson and Ms. Underwood would like wood windows installed with the same size and same style to match what was at the property previously.

B) 1519 Grand
Year Built: 1910

Alteration-Window Installation
Style: Prairie
Historic District: West Main Hill

Mr. Tim Meengs is looking to add a window to his property. The new window is intended to match the current windows on the home. The windows would be wood windows. Ms. Breisach feels it is nice to add a window and appreciates his attention to detail. Mr. Johnson makes motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 2, 9 and 10 with a second by Ms. Breisach. All commissioners approve.

C) 1528 W Michigan

Year Built: 1961

Alteration- Installation of
replacement sign, removal of
existing, non-contributing
Style: Contemporary
Historic District: West Main Hill

Mr. Halil Dursunoglu is the current owner of the building and is looking to change the sign on the building. They have currently been using the current sign and has tried to repair it but is now looking to change it. The building is not a contributing structure in the historic district. The owner has tried to maintain it, but it is very old, and all components would need to be removed and is afraid that the sign could fall. Ms. Boertman makes a motion to approve a Certificate of Appropriateness for the work as described in the application., the proposed work complies with the Secretary of the Interior standards 9 and 10 with a second from Mr. Johnson. All commissioners approve.

VII. Coordinator’s Report

- Historic District Webinar coming up.
- Administrative reviews.
- Michigan State Historic Preservation Office- Certified Local Government Program Annual Report Checklist.

VIII. Adjournment

Ms. Underwood adjourned at 5:53 PM.

Chairperson	Date
Historic Preservation Coordinator	Date
Recording secretary	Date