ACTION MINUTES

KALAMAZOO CITY COMMISSION

REGULAR BUSINESS MEETING OF MAY 13, 2024

The following is a summary of the actions taken by the City Commission at its regular business meeting on May 13, 2024.

CALL TO ORDER/ROLL CALL

A regular meeting of the Kalamazoo City Commission was held on Monday, May 13, 2024 at 7:00 p.m. in the City Commission Chambers at City Hall.

COMMISSIONERS PRESENT:	Mayor David Anderson Vice Mayor Jeanne Hess Don Cooney Qianna Decker Stephanie Hoffman Chris Praedel Alonzo Wilson
COMMISSIONERS ABSENT:	None

PROCLAMATIONS PRESENTED

Remembering David Juarez

Recognizing Maddy (Madison) Barch

Public Services Week

ADOPTION OF THE FORMAL AGENDA

By unanimous consent the City Commission adopted its meeting agenda with the following changes:

A member of the audience requested the following item be moved to the Regular Agenda:

Item G.23, acceptance of a grant in the amount of $98,000 from the Irving S Gilmore Foundation to support a Crime Analyst position in the Kalamazoo Department of Public Safety; and approval of an associated budget amendment and a position allocation.

PUBLIC HEARINGS

At 7:25 p.m. Mayor Anderson opened a public hearing to receive comments on the Program Year 2024 Action Plan required by the U.S. Department of Housing and Urban Development. At 7:46 p.m. Mayor Anderson closed the public hearing.

Commissioner Hoffman, seconded by Commissioner Decker, moved to approve the Program Year 2024 Action Plan and Action Plan Budget.

With a roll call vote the motion passed 6-0, with one abstention.

AYES: Commissioners Cooney, Decker, Hoffman, Wilson, Vice Mayor Hess, Mayor Anderson

NAYS: None

ABSTAIN: Commissioner Praedel

CONSENT AGENDA

Consent Agenda items were presented as follows with a recommendation to approve the items and authorize the City Manager to sign all related documents on behalf of the city:

- approval of a one-year contract extension with STANTEC for water rate and water financial consulting services in the amount of $117,330.

- approval of a contract extension with Treeworks, Inc. for neighborhood tree maintenance in the amount of $139,044.40.

- approval of a contract extension with Treeworks, Inc for hazardous tree removal in the amount of $165,678.

- approval of a Memorandum of Understanding contract with University of Notre Dame for the purchase of continued Downtown West End planning in the amount of $150,000.

- approval of a contract with AECOM Great Lakes, Inc. for the development of Safe Streets for All Sidewalk Lighting and Bus Stop Safety Plan in the amount of $199,266.

- approval of a contract with Reith Riley Construction Co. for repaving the Central Station in the amount of $219,724.94.

- approval of a contract supplemental and change order with Peters Construction for autoflusher installations in the amount of $242,200.

- approval of a contract with Sinclair Recreation for park improvements at Southside Park through the Omnia cooperative purchasing program in the amount of $324,553.05.

- approval of a three-year cooperative purchasing agreement with People Driven Technology for Rubrik Security Cloud Backup and Recovery Software in the amount of $416,059.

- approval of a three-year contract renewal with Trace3 through the MiDeal cooperative purchasing program for the purchase of Cisco Smartnet Licenses in the amount of $751,923.04.

- adoption of a **RESOLUTION** of Support to apply for federal funds through the Local Bridge Funding Program to replace the bridge structure on Crosstown Parkway. (Resolution No. 24-24)

- adoption of a **RESOLUTION** of Support to apply for federal funds through the Local Bridge Funding Program for preventative maintenance on the Lovers Lane structures. (Resolution No. 24-25)

- adoption of a **RESOLUTION** of Support for the Local Bridge Funding Program to apply for federal funds for the structures on Stockbridge Avenue and Reed Street to receive preventative maintenance. (Resolution No. 24-26)

- adoption of a **RESOLUTION** delegating authority to the Director of the Community Planning and Economic Development Department as the official representative and certifying officer for U.S. Department of Housing and Urban Development grant documentation. (Resolution No. 24-27)

- adoption of a **RESOLUTION** recognizing the Corporal Christopher Kelly Willis Foundation as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license. (Resolution No. 24-28)

- adoption of a **RESOLUTION** recognizing Outfront Kalamazoo as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license. (Resolution No. 24-29)

- adoption of a **RESOLUTION** recognizing Jesus Loves Kzoo as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license. (Resolution No. 24-30)

- approval of the following budget amendments: for the FY 2023 budget, increase revenues by $443,952 and expenditures by $372,186; and for the FY 2024 budget, increase expenditures by $413,052.

- authorization for the City Manager to sign a letter of agreement with Michigan Bell Telephone Company d/b/a AT&T to extend the existing Right of Way Permit for five years pursuant to The Metropolitan Extension Telecommunications Right of Way Oversight (METRO) Act.

- authorization for the City Manager to sign a letter of agreement with KEPS Technologies, Inc. dba ACD.net to extend the existing Right of Way Permit for five years pursuant to The Metropolitan Extension Telecommunications Right of Way Oversight (METRO) Act.

- rescind a Foundation for Excellence Housing for All agreement in the amount of $100,000 with Northside Association for Community Development for Tiny Houses of Hope.

- approval of subgrant agreement with HOPE thru Navigation for Treasury SLFRF/ARPA funds in the amount of $100,000 for Tiny Houses of Hope.

- approval of the Mayor's appointments and reappointments to boards, commissions, and committees:

  - the reappointment of Matt Hollander to the Downtown Development Authority and Downtown Economic Growth Authority Boards for a term expiring on March 31, 2028.

  - the appointment of Michelle Audette-Bauman to the Planning Commission for a term expiring on March 31, 2027.

  - the appointment of Ian Smith to the Planning Commission for a term expiring on March 31, 2027.

  - the appointment of Wendell Tolber to the Planning Commission for a term expiring on March 31, 2027.

- approval of the appointment of Jay Sherston to the Building Board of Appeals for a term expiring on March 31, 2027.

Commissioner Cooney, seconded by Vice Mayor Hess, moved to approve the consent agenda requests and authorize the City Manager to sign all related documents on behalf of the City.

With a roll call vote the motion passed unanimously.

AYES: Commissioners Cooney, Decker, Hoffman, Praedel*, Wilson, Vice Mayor Hess, Mayor Anderson

NAYS: None

*At the time of the vote, Commissioner Praedel abstained from voting on Item G-14 (a resolution delegating authority to the CPED Director as the official representative and certifying officer for U.S. Department of Housing and Urban Development grant documentation) because of his employer.

REGULAR AGENDA

- Commissioner Praedel, seconded by Commissioner Wilson, moved to approve a contract extension with J & H Oil Inc. for Gasoline, Diesel, and Biodiesel fuel in the amount of $1,100,000.

  With a roll call vote the motion passed unanimously.

  AYES: Commissioners Cooney, Decker, Hoffman, Praedel, Wilson, Vice Mayor Hess, Mayor Anderson

  NAYS: None

- Commissioner Praedel, seconded by Commissioner Hoffman, moved to approve a contract with USA Earthworks LLC for Streets For All improvements on Michikal Avenue in the amount of $1,937,308.25.

  With a roll call vote the motion passed unanimously.

AYES: Commissioners Cooney, Decker, Hoffman, Praedel, Wilson, Vice Mayor Hess, Mayor Anderson

NAYS: None

- Commissioner Decker, seconded by Commissioner Praedel, moved to accept a grant in the amount of $98,000 from the Irving S Gilmore Foundation to support a Crime Analyst position in the Kalamazoo Department of Public Safety; and approval of an associated budget amendment and a position allocation.

  With a roll call vote the motion passed unanimously.

  AYES: Commissioners Cooney, Decker, Hoffman, Praedel, Wilson, Vice Mayor Hess, Mayor Anderson

  NAYS: None

CLOSED SESSION

Commissioner Hoffman, seconded by Commissioner Decker, moved that the City Commission go into closed session to discuss pending litigation.

With a roll call vote the motion passed unanimously.

AYES: Commissioners Cooney, Decker, Hoffman, Praedel, Wilson, Vice Mayor Hess, Mayor Anderson

NAYS: None

ADJOURNMENT

The meeting adjourned at 8:50 p.m.

CERTIFICATION

I hereby certify that these action minutes are accurate account of the actions taken by the Kalamazoo City Commission at its regular business meeting on May 13, 2024. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976).

Scott A. Borling

Scott A. Borling, City Clerk