

Agenda

City Election Commission

City of Kalamazoo



Thursday, April 10, 2025

9:00 AM

The City of Kalamazoo Records Center - 3001 S. Burdick Street

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF MINUTES

1. Approval of the minutes from the Election Commission meetings on October 14 and October 17, 2024. **(Action: Motion to approve)**

C. DISCUSSION/ACTION ITEMS

1. Appointment of individuals to boards of election inspectors for the City's one voting precinct (Precinct 10), the absent voting counting board, and the receiving board for the Parchment Schools special election to be held on May 6, 2025. **(Action: Motion to approve the roster of election inspectors)**
2. Adoption of a RESOLUTION providing for the creation and operation of an absent voter counting board for the City of Kalamazoo for the election on May 6, 2025. **(Action: Motion to adopt)**
3. Adoption of a RESOLUTION consolidating precincts for the Municipal Election to be held on November 4, 2025. **(Action: Motion to adopt)**
4. Approval of the Election Commission's 2025 Regular Meeting Schedule **(Action: Motion to approve)**
5. Public Accuracy Test for the Election to be Held on May 6, 2025

D. PUBLIC COMMENTS

E. ADJOURNMENT

ADDITIONAL INFORMATION

The City Election Commission exists to perform certain administrative duties as required by Michigan Election Law. The actions most frequently taken by the Election Commission include approving the temporary consolidation of voting precincts; appointing election inspectors (poll workers) for each election; and conducting the public accuracy test of the program and voting equipment to be used at each election.

Public Participation

Members of the public will be given an opportunity to address the Election Commission at each meeting. Each person wishing to speak shall have one opportunity to address the Election Commission and may speak for up to three (3) minutes. Members of the public who are viewing the Public Accuracy Test shall observe from the designated public area.

Minutes

Kalamazoo City Election Commission

October 14, 2024

A meeting of the Kalamazoo City Election Commission was held on Monday, October 14, 2024, at 4:00 p.m., in the Community Room at City Hall, 241 W. South Street.

Call to Order/Roll Call

Members Present:

City Clerk Scott Borling
City Attorney Aaron Leal
City Assessor Aaron Powers

Members Absent:

None

Staff Present:

Civic Engagement Talent Coordinator Nathan Ekola

Approval of Minutes

Commissioner Powers, seconded by Commissioner Leal, moved to approve the minutes from the Election Commission meeting on July 19, 2024. With a voice vote the motion passed.

Discussion/Action Items

Item C-1: Appointment of Election Inspectors for the Election on November 5, 2024

Commissioner Borling presented the *Roster of Election Inspectors* for the election on November 5th. Commissioner Borling thanked Nathan Ekola, Civic Engagement Talent Coordinator for his good work to improve the partisan balance among the City's election inspectors.

Commissioner Leal noted that on page 1 of the *Roster*, James Langeland was noted as serving in "Precinct 02," although his name was listed among the workers for Precinct 01.

Talent Coordinator Ekola confirmed Mr. Langeland was assigned to Precinct 01; the indication of precinct "02" was a typographical error.

Commissioner Borling indicated the typographical error would be corrected on the approved *Roster*.

Commissioner Powers, seconded by Commissioner Leal, moved to approve the *Roster of Election Inspectors* for the election to be held on November 5, 2024, with the noted correction. With a voice vote the motion passed unanimously.

Public Comments

An opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 4:06 p.m.

Scott A. Borling, Election Commission Chairperson

Approved by the Election Commission on: _____

Minutes

Kalamazoo City Election Commission

October 17, 2024

A meeting of the Kalamazoo City Election Commission was held on Thursday, October 17, 2024, at 9:00 a.m., at the City of Kalamazoo Records Center, 3001 South Burdick Street.

Call to Order/Roll Call

Members Present:

City Clerk Scott Borling
City Assessor Aaron Powers
City Attorney Aaron Leal

Members Absent:

None

Staff Present:

Amanda McMillon, Elections Manager
Nathan Ekola, Civic Engagement Talent Coordinator

Discussion/Action Items

Item C-1: Public Accuracy Test

The Election Commission conducted a public accuracy test of the tabulators and program to be used during the November 5, 2024 General Election in the City's 27 voting precincts and 1 absent voter counting board. After conducting successful tests on the tabulators to be used in Precincts 2, 9, 17, and 23, the Election Commission certified the results of the accuracy test and sealed the predetermined test results, test decks, and tabulator result tapes in an approved ballot container.

Public Comments

An opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 10:13 a.m.

Scott A. Borling, Election Commission Chairperson

Approved by the Election Commission on: _____

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