

Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, April 23, 2025

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

1.
 - Kaila Akina
 - Fred Edison
 - Nora Harris
 - Kyle Hibbard - *Chair*
 - Dusti Morton
 - Melissa Paduk
 - Patrick Vail

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

1. Approval of the minutes from the Historic Preservation Commission meeting on 12 March 2025

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
2. Encouraging Community-wide Engagement Report
3. 106 Reviews Quarter 1
4. O'Connor Fund Report

F. DISCUSSION/ACTION ITEMS

1. Historic Preservation Awards of Merit Nominations
2. Budget Amendment

G. COORDINATOR'S REPORT

1. Coordinator's Report

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.

Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, March 12, 2025

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

1.
 - Kaila Akina
 - Fred Edison
 - Nora Harris
 - Kyle Hibbard - *Chair*
 - Dusti Morton
 - Melissa Paduk
 - Patrick Vail

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

1. Approval of the minutes from the Historic Preservation Commission meeting on 12 February 2025

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
2. O'Connor Fund Report
3. Historic Preservation Awards of Merit
4. City Hall Local Historic District Report
5. Encouraging Community-Wide Engagement Subcommittee Report

F. DISCUSSION/ACTION ITEMS

G. COORDINATOR'S REPORT

1. Coordinator's Report

a. Coordinator's Report

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

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City of Kalamazoo
1/ 1/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND

<i>Account Number</i>	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
Assets						
270-000-00.000-001.001 BANK 1 CASH (OPERATING-POC	1,259.75	0.00	719.75	0.00	719.75	540.00
Total Assets	1,259.75	0.00	719.75	0.00	719.75	540.00
Liabilities						
270-000-00.000-202.000 ACCOUNTS PAYABLE	73.00 CR	719.75	646.75	719.75	646.75	0.00
270-000-00.000-214.705 DUE TO DISBURSEMENT FUND	0.00	719.75	719.75	719.75	719.75	0.00
Total Liabilities	73.00 CR	1,439.50	1,366.50	1,439.50	1,366.50	0.00
Equities						
270-000-00.000-385.001 FUND BALANCE - ASSIGNED FO	0.00	150.00	150.00	150.00	150.00	0.00
270-000-00.000-390.000 FUND BALANCE - UNASSIGNED	1,186.75 CR	0.00	0.00	0.00	0.00	1,186.75 CR
Total Equities	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
Operating						
270-000-00.000-700.000 ACTUAL EXPENDITURE CONTR(	0.00	646.75	0.00	646.75	0.00	646.75
270-000-00.000-700.002 ENCUMBRANCE CONTROL	0.00	150.00	150.00	150.00	150.00	0.00
Total Operating	0.00	796.75	150.00	796.75	150.00	646.75
Budgetary						
Total Budgetary	0.00	0.00	0.00	0.00	0.00	0.00

City of Kalamazoo
1/ 1/2025 through 12/31/2025

Assets	1,259.75	0.00	719.75	0.00	719.75	540.00
Liabilities	73.00 CR	1,439.50	1,366.50	1,439.50	1,366.50	0.00
Equities	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
Operating	0.00	796.75	150.00	796.75	150.00	646.75
Total HISTORICAL COMMISSION FUND	0.00	2,386.25	2,386.25	2,386.25	2,386.25	0.00

City of Kalamazoo
1/ 1/2025 through 12/31/2025

Grand Totals

	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
Total Assets	1,259.75	0.00	719.75	0.00	719.75	540.00
Total Liabilities	73.00 CR	1,439.50	1,366.50	1,439.50	1,366.50	0.00
Total Equities	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
Total Operating	0.00	796.75	150.00	796.75	150.00	646.75
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Total Budgetary	0.00	0.00	0.00	0.00	0.00	0.00
Total All Funds	0.00	2,386.25	2,386.25	2,386.25	2,386.25	0.00

expdetl.rpt
04/16/2025 10:41AM
Periods: 0 through 17

Expenditure Detail Report
City of Kalamazoo
01/01/2025 through 12/31/2025

Page: 1

270 HISTORICAL COMMISSION FUND
803 HISTORIC COMMISSION

Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
270-803-00.000	HISTORIC COMMISSION						
270-803-00.000	HISTORIC COMMISSION						
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	0.00	0.00	0.00	500.00	0.00
2/17/2025	po PO P-050651				150.00		
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Check # 0						
2/17/2025	invoice IN 3410		236.55				
	Line Description: HPC MEETING CATERING						
	Vendor: 023596 JIMMY JOHNS						
	Check # 1154855						
3/17/2025	invoice IN 3410 - 021925		260.20				
	Line Description: HPC MEETING CATERING						
	Vendor: 023596 JIMMY JOHNS						
	Check # 1155582						
3/27/2025	invoice IN 1787		150.00				
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Check # 1155652						
3/27/2025	po LI 1787				-150.00		
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Check # 1155652						
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	646.75	646.75	0.00	-146.75	129.35
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	0.00	0.00	0.00	100.00	0.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	0.00	0.00	0.00	100.00	0.00
Total	HISTORIC COMMISSION	1,300.00	646.75	646.75	0.00	653.25	49.75
Total	HISTORIC COMMISSION	1,300.00	646.75	646.75	0.00	653.25	49.75

Page: 1

expdetl.rpt
04/16/2025 10:41AM
Periods: 0 through 17

Expenditure Detail Report
City of Kalamazoo
01/01/2025 through 12/31/2025

Page: 2

270 HISTORICAL COMMISSION FUND
970 TRANSFERS OUT - OPERATING

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
270-970-00.000 TRANSFERS OUT - OPERATING						
270-970-00.000 TRANSFERS OUT - OPERATING						
Total TRANSFERS OUT - OPERATING	0.00	0.00	0.00	0.00	0.00	0.00
Total HISTORICAL COMMISSION FUND	1,300.00	646.75	646.75	0.00	653.25	49.75
Grand Total	1,300.00	646.75	646.75	0.00	653.25	49.75

Page: 2

Agenda

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Meeting opening 8:00 PM

- Discussion on short form document- Patrick wants some enhancements to the appearance of the document.
- Names of Community Members for letters- most names are compiled.
- Was an answer received on KHPC having an email address? Check with Luis.
- Who's responsible for sending out the letters? Luis? Fred to follow up on assistance needed or provided.
- Roger G. Kennedy obituary- Fred presented and notes included below.
- Miscellaneous discussion- various general discussion.

Meeting notes

- Is there an email we can use to send the short form document out along with mailing of the letter
- City mailing system availability? Is there funding in the budget?
- Present the mailing list at next KHPC meeting?
- Roger G. Kennedy 1926-2011. Directory of History for Smithsonian Institute 1993-97"...champion of parks and unsung history"

Follow-up tasks

Task	Assigned to	Due date	Bucket
Patrick finalizes the short form	Patrick		To do
Fred check with Luis regarding KHPC email availability and assistance he requires on mailing out the Community Engagement Letter.	Fred		To do
Nora to create mailing list of community members for Community Engagement Letter.	Nora		To do



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: April 23, 2025

SUBJECT: 106 Reviews Quarter 1

SUMMARY:

BACKGROUND:

RECOMMENDATION:

2024 All reviews		ER 96-713	106 Review Log
City of Kalamazoo, Kalamazoo County – A Certified Local Government			
Date	Address	Neighborhood	Sub-recipient

***ALSO REVIEWED – No Historic Property – end of this document**

1. 02/27/2025 414 PARK PL Vine KNHS

PROPOSED WORK: Roof replacement. No painted surfaces disturbed.

SPECS: Remove ALL roof layers to deck. Remove existing flashing. Repair or replace existing deteriorated sheathing with material to match existing. Repair or replace any missing or deteriorated fascia, soffit, rafter tails using materials to match existing. INSTALL 7/16" OSB OVER THE ENTIRE ROOF. Install 15 lb. felt or synthetic underlay, and fiberglass/ asphalt DIMENSIONAL strip shingles , minimum 30 year. Replace all flashing with .019 aluminum. All wall/roof intersections to include new metal flashing, neatly cut into siding with the counter flashing installed in conformance with the shingle manufacturer's specifications and all plumbing vents shall include a new metal flashing at base, with a new flexible vinyl boot properly sized to seal pipe and roof intersection. Step-flash and counter-flash chimney with aluminum. New metal counter flashing around the base of chimney shall be neatly cut into the mortar joints with a counter flashing properly sealed with urethane caulk. Install "Grace" brand (or approved equivalent) ice and water shield in valleys and 3 feet up from heated edge of house on eave edge. Shingle color choice by owner from standard stock. Shall install continuous ridge vent from rake edge to rake edge. If ridge vent alone will not provide adequate ventilation per code, include the installation of additional can vents.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Street – Vine Area Local Historic District.. This area is potentially **National Register eligible**. This house is **National Register (NR)** eligible. No review is required because the proposed work is covered under appendix C of the Programmatic Agreement between the city and SHPO

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

2. 02/27/2025 1015 Lane Edison KNHS

PROPOSED WORK: Replace soffit and fascia. Dispose of existing soffit and fascia on entire garage. Replace with new soffit and fascia in white to match the soffit/fascia that was removed. Remove and replace any/all gutters and other fixtures/components that are in the way of installation.

AREA OF POTENTIAL EFFECT: Limited to this house

HISTORIC PROPERTIES PRESENT: This structure or area appears to be National Register eligible. We therefore, request an opportunity to review the work specifications before commenting further. This structure appears to meet National Register Criteria because: This house was evaluated as being a contributing structure in the Hays Park/South Park potential Historic District in the 2022 Reconnaissance Level Historic Survey. This Property is National Register Eligible. This is an Appendix C Project under the Programmatic agreement between the city of Kalamazoo and SHPO. No adverse effect on historic properties. Work may proceed without further review.

3. 02/21/2025 411 ELM ST Stuart CHW

PROPOSED WORK: Furnace replacement, no heat

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This property is a contributing structure in the Stuart area Local and National Register Historic District.

Determination of Effect: no adverse effect - all proposed work falls under Appendix C of the programmatic agreement between the state historic preservation office and the city of Kalamazoo. Work may proceed without further review.

Work may proceed without further review

2024 All reviews	ER 96-713	106 Review Log
City of Kalamazoo, Kalamazoo County – A Certified Local Government		
Date	Address	Neighborhood
		Sub-recipient

4. 03/19/2025	301 W VINE ST	Vine	CHW
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PROPOSED WORK: Replace outlets that are smoking

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house is a contributing structure in the South Street – Vine Area Local Historic District. This house and the area around it is also listed on the National Register of Historic Places as part of the Vine Area National Register Historic District.

Determination of Effect: No adverse effect, this work complies with appendix C.

Work may proceed without further review

2024 All reviews	ER 96-713	106 Review Log
City of Kalamazoo, Kalamazoo County – A Certified Local Government		
Date	Address	Neighborhood
		Sub-recipient

ALSO REVIEWED – No Historic Property

1.	01/07/2025	1903 Southern	Milwood	KNHS
2.	01/08/2025	934 Cottage	Edison	KNHS
3.	01/21/2025	1508 Princeton	Northside	City of Kalamazoo
4.	01/22/2025	532 Harding Pl	Northside	CHW
5.	01/23/2025	1624 N Edwards	Northside	CHW
6.	01/24/2025	749 Mills	Edison	CHW
7.	02/04/2025	1020 E Crosstown	Southside	CHW
8.	02/04/2025	205 Wallace	Eastside	Senior Services
9.	02/04/2025	1319 N Edwards	Northside	Senior Services
10.	02/07/2025	740 Douglas	Douglas	CHW
11.	02/07/2025	824 Franklin	Edison	CHW
12.	02/10/2025	1410 N Rose	Northside	Senior Services
13.	02/13/2025	1619 N Westnedge	Northside	KNHS
14.	02/14/2025	2131 Springmont	Oakwood	CHW
15.	2/27/2025	1407 Hays Park	Edison	KNHS
16.	02/27/2025	1712 N Church	Northside	KNHS
17.	03/03/2025	1609 N Edwards	Northside	CHW
18.	03/03/2025	1907 N Edwards	Northside	CHW
19.	03/03/2025	1308 Sherwood	Eastside	CHW
20.	03/06/2025	715 Mills	Edison	CHW
21.	03/06/2025	740 Douglas	Douglas	Senior Services
22.	3/10/2025	626 Fairbanks	Eastside	KNHS
23.	03/18/2025	1411 N Burdick	Northside	KNHS
24.	03/19/2025	812 Simpson	Northside	KNHS
25.	03/19/2025	824 Simpson	Northside	KNHS
26.	03/19/2025	802 Simpson	Northside	KNHS
27.	03/19/2025	617 Ada	Northside	KNHS
28.	03/19/2025	611 Ada	Northside	KNHS
29.	03/19/2025	1635 Cobb	Northside	Senior Services
30.	03/25/2025	715 Mills	Edison	CHW
31.	03/26/2025	821 Fairbanks	Eastside	KNHS
32.	03/26/2025	1320 N Westnedge	Northside	KNHS
33.	03/31/2025	1808 Woodward	Northside	Senior Services
34.	04/02/2025	820 Staples	Northside	Senior Services
35.	04/02/2025	129 E Bush	Northside	Senior Services
36.	04/07/2025	1002 Prairie	Northside	Senior Services
37.	04/17/2025	1319 N Edwards	Northside	Senior Services



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: April 23, 2025

SUBJECT: O'Connor Fund Report

SUMMARY:

BACKGROUND:

RECOMMENDATION:

Fund Summaries

OCON 1	April	March
Net Assets	\$ 70,555.15	\$ 72,427.69
Current Available Balance	\$ 17,318.94	\$ 17,318.94
 OCON 2		
Net Assets	\$ 444,177.78	\$ 455,862.92
Current Available Balance	\$ 53,579.24	\$ 53,579.24

Historic Preservation Awards Nomination



Submitted on	21 February 2025, 2:47PM
Receipt number	23
Related form version	7

Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution?	Historic Structure
Nominated By	amy smith

Historic Structure

Address of Structure	316 e. water street
Owner's Name	Sean Smith
Owner's Email Address	none
Owner's Phone Number	[REDACTED]
Owner's Address	[REDACTED]
Did this project utilize Federal or Michigan Historic Preservation Tax Credits?	No
Which category is this property nominated in? Choose only ONE.	Innovative Solutions in Preservation
Was this project Rehabilitation or Stewardship?	Stewardship (The ongoing preservation of a historic resource with necessary appropriate maintenance to preserve the character and integrity of the historic resource.)
In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.	Seans dedication to sustainability and preservation over the years of effort to deconstruct and repurpose materials that create a historic property. The original building was moved to the current location as one of the first brownfield redevelopment sites. The entirety of the project was 90% salvaged materials from many locations around Kalamazoo. The resulting community impacts that he created a space artfully placed and intriguing many to seek to learn more.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.	People and history project have been underrepresented and untold due to the massive efforts and commitment on his behalf. Most people would never consider the use of repurposed materials and the historic nature they depict. This project shows true sustainability along with historic details
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Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

[316.jpg](#)

Individual or Institution

Name of Individual or Institution

Nominee's Email Address

Nominee's Phone Number

Nominee's Address

In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Contact Information

Name Amy Smith

Organization (if applicable) Old Dog Tavern

Email Address

Phone Number

Address

Preferred Contact Method

Email



Historic Preservation Awards Nomination



Submitted on	5 March 2025, 9:08PM
Receipt number	29
Related form version	7

Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution?	Individual/Institution
Nominated By	Dr. Michele Johnson and Denise Merwin with the Institute of Public Scholarship

Historic Structure

Address of Structure

Owner's Name

Owner's Email Address

Owner's Phone Number

Owner's Address

Did this project utilize Federal or Michigan Historic Preservation Tax Credits?

Which category is this property nominated in? Choose only ONE.

Was this project Rehabilitation or Stewardship?

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape

(buildings on both sides) and close-ups.

Individual or Institution

Name of Individual or Institution	The Institute of Public Scholarship
Nominee's Email Address	
Nominee's Phone Number	
Nominee's Address	313 N. Burdick St
In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?	Denise Miller is the director of Art of Fact. The research team is extremely dedicated to preserving individual history and Kalamazoo history. They have provided people with space, knowledge, skills, and resources to investigate their family history including ancestry DNA kits and workshops. They also provide methods to preserve information found such as digitizing documents. Dr. Michele Johnson has implemented several events highlighting Kalamazoo's history especially near 313 N. Burdick since that is now the home of the Institute of Public Scholarship. She ensured that people knew about the businesses and history of the Burdick St by hosting "Remembering the Block," "Overlooked: Back Domesticity and Cooks" as well as many more related events to come in 2024. She has taught me and many other people about the importance of community history. Plus has provided influential people, the Sarkozy's, Ben's founder, Steve Jones and Neel Juh, space to speak about their experiences as business owners and people of the community near Burdick St. There is so much more to say that was just the tip of the iceberg. I have been transformed and now seek out family history and am genuinely interested in Kalamazoo's history. Dr. Michele S. Johnson and Denise Miller know how to make history, not fake history. They bring history to the present and allow the past of Kalamazoo to be heard.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.	Oops, I believe I did not mention my previous answer.
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Contact Information

Name	Reeta Chander
Organization (if applicable)	The Institute of Public Scholarship
Email Address	
Phone Number	
Address	
Preferred Contact Method	Email

Historic Preservation Awards Nomination



Submitted on	22 February 2025, 9:03AM
Receipt number	25
Related form version	7

Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution?	Historic Structure
Nominated By	Sara Baxter

Historic Structure

Address of Structure	Old train station next to hopcat
Owner's Name	Sean Smith
Owner's Email Address	
Owner's Phone Number	
Owner's Address	
Did this project utilize Federal or Michigan Historic Preservation Tax Credits?	No
Which category is this property nominated in? Choose only ONE.	Innovative Solutions in Preservation
Was this project Rehabilitation or Stewardship?	Stewardship (The ongoing preservation of a historic resource with necessary appropriate maintenance to preserve the character and integrity of the historic resource.)
In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.	I'm nominating him for dedication and preservation of historic artifacts and salvaged materials from other demolished sites that he's used to salvage the old train station. Each piece has its own #Kalamazoo history and he took the time to utilize those items rather than go to menards. Sustainability 101. Reduce, reuse, recycle.
Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.	

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

Individual or Institution

Name of Individual or Institution

Nominee's Email Address

Nominee's Phone Number

Nominee's Address

In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Contact Information

Name Sara Baxter

Organization (if applicable)

Email Address

Phone Number

Address

Preferred Contact Method

Ema

Historic Preservation Awards Nomination



Submitted on	21 February 2025, 2:26PM
Receipt number	20
Related form version	7

Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution? Individual / Institution

Nominated By

Historic Structure

Address of Structure

Owner's Name

Owner's Email Address

Owner's Phone Number

Owner's Address

Did this project utilize Federal or Michigan Historic Preservation Tax Credits?

Which category is this property nominated in? Choose only ONE.

Was this project Rehabilitation or Stewardship?

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

Individual or Institution

Name of Individual or Institution	Sean Smith
Nominee's Email Address	
Nominee's Phone Number	
Nominee's Address	
In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?	Sean Smith and his business have been Kalamazoo institutions for as long as I can remember. He put his heart into his work, and the tragic fire at the Museum building deserves some recognition.
Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.	The Old Doggs quintessentially Kalamazoo, adding to the culture and economy. My understanding is that he was hoping to build something similar with the Museum Building. Let's help him get there.

Contact Information

Name	Anastasia Vague
Organization (if applicable)	
Email Address	
Phone Number	
Address	
Preferred Contact Method	Phone

Historic Preservation Awards Nomination



Submitted on	23 February 2025, 2:42PM
Receipt number	27
Related form version	7

Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution?	Individual/Institution
Nominated By	Caitlin Soderstrom

Historic Structure

Address of Structure

Owner's Name

Owner's Email Address

Owner's Phone Number

Owner's Address

Did this project utilize Federal or Michigan Historic Preservation Tax Credits?

Which category is this property nominated in? Choose only ONE.

Was this project Rehabilitation or Stewardship?

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

Individual or Institution

Name of Individual or Institution	Sean Smith
Nominee's Email Address	n/a
Nominee's Phone Number	
Nominee's Address	402 E Kalamazoo Ave, Kalamazoo, MI 49007
In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?	Working on restoring the Museum (before the tragic fire). He poured his heart and soul into restoring it with salvaged materials.
Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.	He has a passion for restoring by use of salvaged materials.

Contact Information

Name	Amy Smith
Organization (if applicable)	
Email Address	
Phone Number	
Address	
Preferred Contact Method	Phone



Community Planning & Economic Development

245 N Rose Street Suite 100
Kalamazoo, MI 49007
Phone: (269) 337-8047
311 (269) 337-8000
www.kalamazoo-city.org

Dear Historic Preservation Commission,

Each year, the City of Kalamazoo initiates its budgeting process in July, striving to project expenses for the remainder of the current year and to prepare the budget for the upcoming year.

As part of our review of the Historic Preservation budget in anticipation of transferring funds from the O'Connor Fund for 2025 activities, we identified a discrepancy of \$113.25. This variance occurred because expenditures in the latter half of the 2024 year exceeded our initial projections during budget preparation. This discrepancy of \$113.25 exceeds the available funds in the Historic Commission Fund. Typically, we would request the Commission to amend the expense budget to address this shortfall. However, given that the Historic Preservation Commission will be transferring funds from the O'Connor Fund to support the activities for the year, we recommend transferring sufficient funds to cover this discrepancy rather than reducing your planned expenses.

The attached proposed O'Connor Fund budget will support the Historic Preservation Commission's additional operational needs as well as your grantmaking and gift activities for the remainder of the year. We are requesting a budget amendment in revenue for donations from the O'Connor Fund at the Kalamazoo Community Foundation in the amount of \$25,000 for these needs. This \$25,000 includes the discrepancy above. In addition to the revenue amendment, we are requesting a budget amendment as listed below for expenditures:

Grants - \$10,000

Gift activities - \$10,000

Professional Development - \$2,100

Operation Supplies - \$400

Upon approval by the Historic Preservation Commission, we will request a budget amendment from the City Commission and the acceptance of the donation from Kalamazoo Community Foundation. An approved/amended budget gives the Historic Preservation Commission authorization to spend the funds.

Additionally, it has come to our attention that the Historic Preservation Commission is permitted to utilize the funds identified in the new budget in advance of the transfer. This approach allows the Commission to retain the funds at the Kalamazoo Community Foundation and only transfer what is needed by year-end.



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Should you have any questions or concerns, please contact Luis Pena. I will work closely with him to develop any necessary solutions.

Thank you for your attention to this matter.

With appreciation,

Chelsie Downs Hubbarth
Community Investment Manager
Community Planning & Economic Development
City of Kalamazoo

		2025 Approved Budget	2025 Revised Budget
Historic Preservation Commission Funds			
REVENUES			
270-803-00.000-642.003	HISTORIC PRESERVATION SALES	0.00	0.00
270-803-00.000-665.001	INTEREST ON INVESTMENTS	0.00	0.00
270-803-00.000-674.000	PRIVATE CONTRIBUTIONS AND DONATIONS	0.00	0.00
270-803-00.000-674.003	HISTORIC PRESERVATION FUNDRAISING	0.00	25,000.00
270-803-00.000-684.000	USE OF RESERVES (BUDGET ONLY)	1,338.00	540.00
		1,338.00	25,540.00
EXPENDITURES			
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	1,400.00
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	0.00
270-803-00.000-801.001	BANK FEES	0.00	0.00
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	210.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	2,150.00
270-803-00.000-881.000	FUNDRAISING	0.00	0.00
		1,300.00	3,760.00

New Program Account			
Donations/Gifts			\$10,000.00
Grants			\$10,000.00
Total			\$20,000.00

	Net		23,760.00
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Notes
O'Connor Fund Transfer Account
Supplies, Food & Room Rentals
MHPN Membership Dues
MHPN Conference Registration & Hotels for staff and board

2 gifts at \$5,000 each
1 grant at \$10,000

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Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission
FROM: Luis Pena, Historic Preservation Coordinator
DATE: 23 April 2025
SUBJECT: Historic Preservation Coordinator's Report

Historic District Reviews

Review Type	Cost	Number of Reviews	Totals
Administrative	\$35	11	\$385
Hearing	\$85	6	\$410
		17	\$895

Administrative Reviews:

812 S Park St - Roof
802 S Westnedge - Sign reface
522 Village - Porch repair

Community Planning and Economic Development Department | 245 N. Rose Street, Ste 100, Kalamazoo, MI 49007
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