

Board of Directors Regular Meeting Minutes

August 19, 2024, 3 p.m. | Community Planning & Economic Development, 245 N Rose Street

PRESENT: Mayor David Anderson, Curt Aardema, Kwame Gyimah, Stephanie Hinman, Susan Lindemann, Jessica Thompson, Matt Hollander, Jeff Breneman

ABSENT: Clarence Lloyd

STAFF: Meghan Behymer, Paul Thuringer, Erin Hahn, Steve Vicenzi, Jeff Chamberlain

OTHER: Steve Glista

A. CALL TO ORDER

DIRECTOR LINDEMANN CALLED THE MEETING TO ORDER AT 4:38 P.M.

PRESENT: Mayor David Anderson
Curt Aardema
Jeff Breneman
Kwame Gyimah
Stephanie Hinman
Susan Lindemann
Jessica Thompson
Jeff Breneman
Matt Hollander

ABSENT:

EXCUSED: Clarence Lloyd

THE AUGUST 19, 2024, ATTENDANCE INCLUDING EXCUSED AND UNEXCUSED ABSENCES ARE RECORDED.

B. ADOPTION OF FORMAL AGENDA

DIRECTOR BRENEMAN MOVED TO ADOPT THE AUGUST 19, 2024 AGENDA AS PRESENTED. DIRECTOR HOLLANDER SECONDED. NO OBJECTIONS. MOTION CARRIED.

C. APPROVAL OF MINUTES

DIRECTOR BRENEMAN MOVED TO APPROVE THE JUNE 17, 2024 MINUTES. DIRECTOR HINMAN SECONDED. NO OBJECTIONS. MOTION CARRIED.

D. REPORTS AND PRESENTATIONS

Board of Directors Regular Meeting Minutes

August 19, 2024, 3 p.m. | Community Planning & Economic Development, 245 N Rose Street

1. Financial Report

Mr. Vicenzi shared the Financial Report for May 2024 and June 2024.

DIRECTOR BRENEMAN MOVED TO ACCEPT THE FINANCIAL REPORT AS PRESENTED. DIRECTOR HOLLANDER SECONDED. NO OBJECTIONS. MOTION CARRIED.

*Mayor Anderson left at 4:40 p.m. to attend the City Commission meeting at City Hall.

E. DISCUSSION/EDUCATION ITEMS

1. Discussion of Portland Loo Public Restroom Installation – Request for 2025 Maintenance Budget

The Board discussed the City's request to include maintenance of a new Portland Loo behind City Hall in the DDA's 2025 budget for an additional \$5,000, similar to the first Loo's arrangement.

Director Aardema expressed that the location of the new Portland Loo would not solve the issue of having public restrooms available near retail shops and restaurants. He expressed that the chosen location is surrounded by residential locations and City Hall, all of which have their own bathrooms.

Deputy City Manager Jeff Chamberlain spoke to the utility and budgetary issues that narrowed down the possibilities of the location for the Portland Loo to two locations – Lovell St. outside of the parking ramps, or behind City Hall. He was unsure of why the Lovell St. location had been eliminated in favor of the City Hall location.

Director Breneman suggested that the best location of the two would be the Lovell St. location, because of its proximity to both the parking ramp and the Mall, and because it is within the Ambassador's existing service area.

DCM Chamberlain stated that the existing Portland Loo near Arcadia Creek Festival Site is an ongoing challenge to maintain.

Director Aardema suggested having the Portland Loo be placed in a parking ramp to take advantage of the recent additions of increased lighting and cameras.

Director Hinman expressed concern regarding the concept of the Portland Loo at large, stating that it is an attractive location for illegal activity to occur and is taking up much of the Ambassador's time. She suggested utilizing an unused building with existing infrastructure.

Director Lindemann summarized that the Board is currently not willing to support the location of the Portland Loo but may be willing to support the idea of the Portland Loo if the location was within the Ambassador area.

F. PUBLIC COMMENTS

Board of Directors Regular Meeting Minutes

August 19, 2024, 3 p.m. | Community Planning & Economic Development, 245 N Rose Street

1. No members of the public were present.

G. DIRECTOR COMMENTS

1. No comments were made.

H. ADJOURNMENT

1. **DIRECTOR LINDEMANN ADJOURNED THE MEETING AT 5:22 P.M.**