

**CITY OF KALAMAZOO  
BROWNFIELD REDEVELOPMENT AUTHORITY BOARD MEETING  
Thursday, April 17, 2025  
Community Planning and Economic Development  
245 N. Rose Street, Kalamazoo, MI 49007**

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**MEMBERS PRESENT:** Sharon Ferraro; Kevan Hess; Jason Novotny; Kyle Gulau; Andrew Schipper; Michael Gurnee; Rachel Bair

**MEMBERS ABSENT:** Nathan Bolton; Lucas Middleton; Alonzo Wilson

**CITY COMMISSIONERS/CITY STAFF PRESENT:** Jamie McCarthy (Development Manager); Jessica Wood (Attorney, Dickinson Wright); Logan Mulholland (Fishbeck, Consultant); Jared Chambers (Business Specialist); Heidi Waffle (Brownfield Project Assistant); Paul Thuringer (Development Administrator); Erin Hahn (Community Investment Administrative Assistant)

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Meeting was called to order at 7:59 AM by Chair Novotny.

**MOTION TO EXCUSE ABSENT MEMBERS:** Director Gurnee moved to excuse absent members; seconded by Director Hess. Motion approved by voice vote unanimously.

**APPROVAL OF AGENDA:** Director Schipper moved the approval of the agenda; seconded by Director Ferraro. Motion approved by voice vote unanimously.

**APPROVAL OF MINUTES:** Director Gurnee moved approval of minutes from the meeting of March 20, 2025 as presented; seconded by Director Hess. Motion approved by voice vote unanimously.

**PUBLIC COMMENTS**

None.

**DIRECTOR'S COMMENTS**

None.

**NEW BUSINESS**

1. Adoption of a Resolution Approving the Transfer of 433 Reed Avenue to the City of Kalamazoo and Authorizing the Chair to Execute All Documents Necessary to Effectuate the Transfer.

Ms. McCarthy shared information, as found in the packet. They are looking to transfer this property to City of Kalamazoo Public Services for flood plain and stormwater improvements.

Mr. Paul Thuringer shared about the Public Services project and the restoration that will take place on this property.

Director Schipper asked if this will be a permanent use.

Mr. Thuringer shared yes, this property will only be used for this purpose and will never be developed.

Ms. McCarthy talked about the site constraints of the property.

Director Gulau asked if there is still a plan to put in an educational walking path in that area.

Mr. Thuringer said it was not mentioned in conversation regarding the property, so he does not know the answer to that.

**Director Ferraro moved to adopt a Resolution approving the transfer of 433 Reed Avenue to the City of Kalamazoo and authorizing the Chair to execute all documents necessary to effectuate the transfer; seconded by Director Bair.**

**A roll call vote was taken, and the motion passed unanimously.**

2. Closed session under MCL 15.268(1)(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute – a written legal opinion.

**Director Gulau moved the board to go into closed session under MCL 15.268(1)(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute – a written legal opinion; seconded by Director Gurnee.**

**A roll call vote was taken, and the motion passed unanimously.**

**Closed Session.**

**Director Ferraro moved to end the closed session; seconded by Director Gurnee.**

\*Chair Novotny left the meeting at 8:56 AM.

#### **UNFINISHED BUSINESS**

None.

#### **COMMUNICATIONS AND ANNOUNCEMENTS**

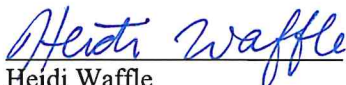
None.

#### **STAFF REPORTS AND UPDATES**

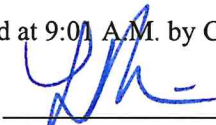
1. Brownfield Consultant Contract Renewal – Fishbeck.

Ms. McCarthy shared staff is moving forward with Management Services department to extend the contract with Fishbeck. It will be a one-year extension.

**ADJOURNMENT:** The meeting was adjourned at 9:01 A.M. by Chair Gulau.



Heidi Waffle  
Recording Clerk



Chair Signature



Printed Name/Chair