

# Agenda

## Historic Preservation Commission

City of Kalamazoo



Wednesday, May 21, 2025

6:00 PM

Community Room at City Hall – 241 West South Street

### A. CALL TO ORDER/ROLL CALL

1.
  - Kaila Akina
  - Fred Edison
  - Nora Harris
  - Kyle Hibbard - *Chair*
  - Dusti Morton
  - Melissa Paduk
  - Patrick Vail

### B. ADOPTION OF FORMAL AGENDA

### C. APPROVAL OF MINUTES

1. Approval of the minutes from the Historic Preservation Commission meeting on 12 March 2025

### D. PUBLIC COMMENTS

### E. REPORTS

1. Financial Report
2. Encouraging Community-wide Engagement
3. 106 Reviews Quarter 1
4. O'Connor Fund Report

### F. DISCUSSION/ACTION ITEMS

1. Historic Preservation Awards of Merit
2. Budget Amendment

**G. COORDINATOR'S REPORT**

1. Coordinator's Report

**H. COMMISSIONER COMMENTS**

**I. ADJOURNMENT**

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.

**Minutes**  
**Historic Preservation Commission**  
City of Kalamazoo



**Wednesday, March 12th, 2025**

**6:00 PM**

**City Commission Chambers at City Hall – 241 West South Street**

**A. CALL TO ORDER/ROLL CALL**

Called to order at 6:01pm.

Harris moved to approve the absence of Vail.

Paduk 2<sup>nd</sup> motion.

**B. ADOPTION OF FORMAL AGENDA**

Pena needs to add to F 1 Discussion/Action Items need to have a motion for the reappointment of Nora Harris, Patrick Vail and Dusti Morton to a second term on the HPC.

Morton motion to accept agenda as listed.

Akina 2<sup>nd</sup>.

**C. APPROVAL OF MINUTES**

Hibbard F 1 we approved the disbursement of funds didn't specify which account it was coming from.

F2 Dave is missing E at end of his last name.

Block end of March what does that mean needs to be taken out.

Morton moved to approve as amended

Akina 2<sup>nd</sup>

**D. PUBLIC COMMENTS**

Evan Kutzler associate professor of history at Western Michigan University wanted to provide the commission with an update on public history project that my students and I have been working on. Last fall we have been looking at Westnedge Park/Pioneer Cemetery and all the other names it has gone by over 200 years. The first phase was an intro to public history class. The second phase is starting in late spring where we will be bringing ground penetrating radar with geosciences at Western Michigan University. In phase two is where I am starting to think about what does the next phase look like. I am here offering public comment but also soliciting input either today or through email for what permanent digital or physical interpretation of the space might look like. Is it a permanent digital exhibit or temporary exhibit at the community space at the Kalamazoo Valley Museum or a physical wayside. I am open to ideas and in the next couple of months be able to secure a little funding externally from Kalamazoo in making a reality. Pena will share Dr. Kutzlers information with the commissioners.

**E. REPORTS**

1. Financial Report  
Pena read report
2. O'Connor Fund Report  
Pena read report
3. Historic Preservation Awards of Merit  
Harris we have added a question to the nomination process which is please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way. Nominations are open now and shared on Facebook and on the City of Kalamazoos website. The Goal for the subcommittee we wanted to also include criteria for judging nominations when we receive them. At the bottom of the document you will see the questions we generated that everyone on the commission can read and consider when judging. If anyone that is not part of the subcommittee has ideas for additional criteria on how to judge nominations we could talk about that or talk further over email. Pena this will close on the 2<sup>nd</sup> of April to include it in our April 9<sup>th</sup> meeting. I have five in right now but have a lot of repeats on some properties. Subcommittees can also get together review them and bring forth nominations or recommendations that they went over and these are what we think are the strongest ones.
4. City Hall LHD  
Hibbard said there was no change on the report.
5. Encouraging Community-Wide Engagement Subcommittee Report  
Edison we went over first Noras draft for the letter that's in front of you set it up to give to groups or make available. We will check and see if there is a website we can at KHPC to have communication through that to the general public. Harris we want to distribute this letter to introduce or reintroduce ourselves to as many organizations as we can in the community. We talked about in person to have one on one conversations but being our first step we decided a better use of our time to go with email. I will be working on making a database for collecting everyones email and then distributing it that way. Edison a discussion of the 50 year historic line for what is historic or not. Talked about a lot of groups on our list that aren't 50 years old. Decided to not just follow the 50 year line absolutely. We will consider more recent things that are important on history. Next meeting getting material to you and submitted to Pena. Morton Melissa and I got together to talk about our goals for primarily this publication there is some community outreach we want to do that will wait until month at the earliest due to some of our community partners not in town right now. we have been sketching out a pocket guide for Kalamazoo cemeteries working on what it is going to look like. We have a rough draft that Luis has seen, and we are well on our way to hitting our deadlines. Our next meeting will be soon to keep sketching this out.

**F. DISCUSSION/ACTION ITEM**

Nora appointed to first full term, Partrick to his second full term, Dusty to be appointed to first full term. Pena motion could be along the lines of a motion to recommend the reappointment of Nora and Dusty for their first full term with the Historic Preservation Commission and Patrick for his second full term on the Historic Preservation Commission.

Edison so moved

Paduk 2<sup>nd</sup>.

Unanimous

**G. COORDINATOR'S REPORT**

1. Coordinator's Report  
Pena read report.

**H. COMMISSIONER COMMENTS**

Edison at the ancient garden beds committee meeting last night one thing that came up was how can we help move along the history boards and signs that to go at the mounds and other locations around the city. Pena I don't think necessarily at this time it is very important that when dealing with stuff that directly relates to a tribe that the tribe should also be in those conversations. We are still moving forward with it. Morton do we have a time frame at all and how do we see movement? Pena might not see movement on that one right now but it is moving forward.

**I. ADJOURNMENT**

Vail moved to adjourn 6:40pm.

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.

**Expenditure Detail Report**  
 City of Kalamazoo  
 01/01/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND  
 803 HISTORIC COMMISSION

<u>Account Number</u>		<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
270-803-00.000	HISTORIC COMMISSION						
270-803-00.000	HISTORIC COMMISSION						
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	0.00	0.00	0.00	500.00	0.00
2/17/2025	po PO P-050651				150.00		
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Document Description: ROOM RENTAL - O'CONNOR FUND PI						
	Check # 0						
2/17/2025	invoice IN 3410		236.55				
	Line Description: HPC MEETING CATERING						
	Vendor: 023596 JIMMY JOHNS						
	Document Description: HPC MEETING CATERING						
	Check # 1154855						
3/17/2025	invoice IN 3410 - 021925		260.20				
	Line Description: HPC MEETING CATERING						
	Vendor: 023596 JIMMY JOHNS						
	Document Description: CPED - HPC MEETING CATERING						
	Check # 1155582						
3/27/2025	invoice IN 1787		150.00				
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Document Description: ROOM RENTAL - O'CONNOR FUND PI						
	Check # 1155652						
3/27/2025	po LI 1787				-150.00		
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Document Description: ROOM RENTAL - O'CONNOR FUND PI						
	Check # 1155652						
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	646.75	646.75	0.00	-146.75	129.35
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	0.00	0.00	0.00	100.00	0.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	0.00	0.00	0.00	100.00	0.00
<b>Total</b>	<b>HISTORIC COMMISSION</b>	<b>1,300.00</b>	<b>646.75</b>	<b>646.75</b>	<b>0.00</b>	<b>653.25</b>	<b>49.75</b>
<b>Total</b>	<b>HISTORIC COMMISSION</b>	<b>1,300.00</b>	<b>646.75</b>	<b>646.75</b>	<b>0.00</b>	<b>653.25</b>	<b>49.75</b>

**Expenditure Detail Report**  
 City of Kalamazoo  
 01/01/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND  
 970 TRANSFERS OUT - OPERATING

<u>Account Number</u>		<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
270-970-00.000	TRANSFERS OUT - OPERATING						
270-970-00.000	TRANSFERS OUT - OPERATING						
<b>Total</b>	TRANSFERS OUT - OPERATING	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	HISTORICAL COMMISSION FUND	1,300.00	646.75	646.75	0.00	653.25	49.75
	<b>Grand Total</b>	1,300.00	646.75	646.75	0.00	653.25	49.75

City of Kalamazoo  
 1/ 1/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND

<i>Account Number</i>	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
<b>Assets</b>						
270-000-00.000-001.001 BANK 1 CASH (OPERATING-POC	1,259.75	0.00	719.75	0.00	719.75	540.00
<b>Total Assets</b>	1,259.75	0.00	719.75	0.00	719.75	540.00
<b>Liabilities</b>						
270-000-00.000-202.000 ACCOUNTS PAYABLE	73.00 CR	719.75	646.75	719.75	646.75	0.00
270-000-00.000-214.705 DUE TO DISBURSEMENT FUND	0.00	719.75	719.75	719.75	719.75	0.00
<b>Total Liabilities</b>	73.00 CR	1,439.50	1,366.50	1,439.50	1,366.50	0.00
<b>Equities</b>						
270-000-00.000-385.001 FUND BALANCE - ASSIGNED FO	0.00	150.00	150.00	150.00	150.00	0.00
270-000-00.000-390.000 FUND BALANCE - UNASSIGNED	1,186.75 CR	0.00	0.00	0.00	0.00	1,186.75 CR
<b>Total Equities</b>	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
<b>Operating</b>						
270-000-00.000-700.000 ACTUAL EXPENDITURE CONTR	0.00	646.75	0.00	646.75	0.00	646.75
270-000-00.000-700.002 ENCUMBRANCE CONTROL	0.00	150.00	150.00	150.00	150.00	0.00
<b>Total Operating</b>	0.00	796.75	150.00	796.75	150.00	646.75
<b>Budgetary</b>						
<b>Total Budgetary</b>	0.00	0.00	0.00	0.00	0.00	0.00

City of Kalamazoo  
 1/ 1/2025 through 12/31/2025

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	<b>Assets</b>	1,259.75	0.00	719.75	0.00	719.75	540.00
	<b>Liabilities</b>	73.00 CR	1,439.50	1,366.50	1,439.50	1,366.50	0.00
	<b>Equities</b>	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
	<b>Operating</b>	0.00	796.75	150.00	796.75	150.00	646.75
<b>Total</b>	<b>HISTORICAL COMMISSION FUND</b>	0.00	2,386.25	2,386.25	2,386.25	2,386.25	0.00

City of Kalamazoo  
 1/ 1/2025 through 12/31/2025

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**Grand Totals**

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	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
<b>Total Assets</b>	1,259.75	0.00	719.75	0.00	719.75	540.00
<b>Total Liabilities</b>	73.00 CR	1,439.50	1,366.50	1,439.50	1,366.50	0.00
<b>Total Equities</b>	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
<b>Total Operating</b>	0.00	796.75	150.00	796.75	150.00	646.75
<b>Total Expenditures</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Budgetary</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total All Funds</b>	0.00	2,386.25	2,386.25	2,386.25	2,386.25	0.00



# Historic Preservation Commission Staff Report

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City of Kalamazoo

**TO:** The Kalamazoo Historic Preservation Commission

**FROM:** Luis Pena, Historic Preservation Coordinator

**DATE:** May 21, 2025

**SUBJECT:** Encouraging Community-wide Engagement

**SUMMARY:**

**BACKGROUND:**

**RECOMMENDATION:**



## Agenda

- 

Meeting opening 8:00 PM

- Discussion on short form document- Patrick wants some enhancements to the appearance of the document.
- Names of Community Members for letters- most names are compiled.
- Was an answer received on KHPC having an email address? Check with Luis.
- Who's responsible for sending out the letters? Luis? Fred to follow up on assistance needed or provided.
- Roger G. Kennedy obituary- Fred presented and notes included below.
- Miscellaneous discussion- various general discussion.

## Meeting notes

- Is there an email we can use to send the short form document out along with mailing of the letter
- City mailing system availability? Is there funding in the budget?
- Present the mailing list at next KHPC meeting?
- Roger G. Kennedy 1926-2011. Directory of History for Smithsonian Institute 1993-97" ...champion of parks and unsung history"

## Follow-up tasks

Task	Assigned to	Due date	Bucket
Patrick finalizes the short form	Patrick		To do
Fred check with Luis regarding KHPC email availability and assistance he requires on mailing out the Community Engagement Letter.	Fred		To do
Nora to create mailing list of community members for Community Engagement Letter.	Nora		To do

**2024 All reviews                      ER 96-713                      106 Review Log**  
**City of Kalamazoo, Kalamazoo County – A Certified Local Government**  
**Date                      Address                      Neighborhood                      Sub-recipient**

**\*ALSO REVIEWED – No Historic Property – end of this document**

1. 02/27/2025 414 PARK PL Vine KNHS

PROPOSED WORK: Roof replacement. No painted surfaces disturbed.

SPECS: Remove ALL roof layers to deck. Remove existing flashing. Repair or replace existing deteriorated sheathing with material to match existing. Repair or replace any missing or deteriorated fascia, soffit, rafter tails using materials to match existing. INSTALL 7/16" OSB OVER THE ENTIRE ROOF. Install 15 lb. felt or synthetic underlay, and fiberglass/ asphalt DIMENSIONAL strip shingles , minimum 30 year. Replace all flashing with .019 aluminum. All wall/roof intersections to include new metal flashing, neatly cut into siding with the counter flashing installed in conformance with the shingle manufacturer's specifications and all plumbing vents shall include a new metal flashing at base, with a new flexible vinyl boot properly sized to seal pipe and roof intersection. Step-flash and counter-flash chimney with aluminum. New metal counter flashing around the base of chimney shall be neatly cut into the mortar joints with a counter flashing properly sealed with urethane caulk. Install "Grace" brand (or approved equivalent) ice and water shield in valleys and 3 feet up from heated edge of house on eave edge. Shingle color choice by owner from standard stock. Shall install continuous ridge vent from rake edge to rake edge. If ridge vent alone will not provide adequate ventilation per code, include the installation of additional can vents.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Street – Vine Area Local Historic District.. This area is potentially **National Register eligible**. This house is **National Register (NR)** eligible. No review is required because the proposed work is covered under appendix C of the Programmatic Agreement between the city and SHPO

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

2. 02/27/2025                      1015 Lane                      Edison                      KNHS

PROPOSED WORK: Replace soffit and fascia. Dispose of existing soffit and fascia on entire garage. Replace with new soffit and fascia in white to match the soffit/fascia that was removed. Remove and replace any/all gutters and other fixtures/components that are in the way of installation.

AREA OF POTENTIAL EFFECT: Limited to this house

HISTORIC PROPERTIES PRESENT: This structure or area appears to be National Register eligible. We therefore, request an opportunity to review the work specifications before commenting further. This structure appears to meet National Register Criteria because: This house was evaluated as being a contributing structure in the Hays Park/South Park potential Historic District in the 2022 Reconnaissance Level Historic Survey. This Property is National Register Eligible. This is an Appendix C Project under the Programmatic agreement between the city of Kalamazoo and SHPO. No adverse effect on historic properties. Work may proceed without further review.

3. 02/21/2025                      411 ELM ST                      Stuart                      CHW

PROPOSED WORK: Furnace replacement, no heat

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This property is a contributing structure in the Stuart area Local and National Register Historic District.

Determination of Effect: no adverse effect - all proposed work falls under Appendix C of the programmatic agreement between the state historic preservation office and the city of Kalamazoo. Work may proceed without further review.

Work may proceed without further review

**2024 All reviews                      ER 96-713                      106 Review Log**  
**City of Kalamazoo, Kalamazoo County – A Certified Local Government**  
**Date                      Address                      Neighborhood                      Sub-recipient**

4. 03/19/2025                      301 W VINE ST                      Vine                      CHW

PROPOSED WORK: Replace outlets that are smoking

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house is a contributing structure in the South Street – Vine Area Local Historic District. This house and the area around it is also listed on the National Register of Historic Places as part of the Vine Area National Register Historic District.

Determination of Effect: No adverse effect, this work complies with appendix C.

Work may proceed without further review

**2024 All reviews                      ER 96-713                      106 Review Log**  
**City of Kalamazoo, Kalamazoo County – A Certified Local Government**  
**Date                      Address                      Neighborhood                      Sub-recipient**

**ALSO REVIEWED – No Historic Property**

1.	01/07/2025	1903 Southern	Milwood	KNHS
2.	01/08/2025	934 Cottage	Edison	KNHS
3.	01/21/2025	1508 Princeton	Northside	City of Kalamazoo
4.	01/22/2025	532 Harding Pl	Northside	CHW
5.	01/23/2025	1624 N Edwards	Northside	CHW
6.	01/24/2025	749 Mills	Edison	CHW
7.	02/04/2025	1020 E Crosstown	Southside	CHW
8.	02/04/2025	205 Wallace	Eastside	Senior Services
9.	02/04/2025	1319 N Edwards	Northside	Senior Services
10.	02/07/2025	740 Douglas	Douglas	CHW
11.	02/07/2025	824 Franklin	Edison	CHW
12.	02/10/2025	1410 N Rose	Northside	Senior Services
13.	02/13/2025	1619 N Westnedge	Northside	KNHS
14.	02/14/2025	2131 Springmont	Oakwood	CHW
15.	2/27/2025	1407 Hays Park	Edison	KNHS
16.	02/27/2025	1712 N Church	Northside	KNHS
17.	03/03/2025	1609 N Edwards	Northside	CHW
18.	03/03/2025	1907 N Edwards	Northside	CHW
19.	03/03/2025	1308 Sherwood	Eastside	CHW
20.	03/06/2025	715 Mills	Edison	CHW
21.	03/06/2025	740 Douglas	Douglas	Senior Services
22.	3/10/2025	626 Fairbanks	Eastside	KNHS
23.	03/18/2025	1411 N Burdick	Northside	KNHS
24.	03/19/2025	812 Simpson	Northside	KNHS
25.	03/19/2025	824 Simpson	Northside	KNHS
26.	03/19/2025	802 Simpson	Northside	KNHS
27.	03/19/2025	617 Ada	Northside	KNHS
28.	03/19/2025	611 Ada	Northside	KNHS
29.	03/19/2025	1635 Cobb	Northside	Senior Services
30.	03/25/2025	715 Mills	Edison	CHW
31.	03/26/2025	821 Fairbanks	Eastside	KNHS
32.	03/26/2025	1320 N Westnedge	Northside	KNHS
33.	03/31/2025	1808 Woodward	Northside	Senior Services
34.	04/02/2025	820 Staples	Northside	Senior Services
35.	04/02/2025	129 E Bush	Northside	Senior Services
36.	04/07/2025	1002 Prairie	Northside	Senior Services
37.	04/17/2025	1319 N Edwards	Northside	Senior Services

**Fund Summaries**

<b>OCON 1</b>	April	March
Net Assets	\$ 70,555.15	\$ 72,427.69
Current Available Balance	\$ 17,318.94	\$ 17,318.94
 <b>OCON 2</b>		
Net Assets	\$ 444,177.78	\$ 455,862.92
Current Available Balance	\$ 53,579.24	\$ 53,579.24

# Historic Preservation Awards Nomination



Submitted on 21 February 2025, 2:47PM  
Receipt number 23  
Related form version 7

## Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution? stor c Structure

Nominated By amy sm th

## Historic Structure

Address of Structure 316 e. water street

Owner's Name Sean Sm th

Owner's Email Address none

Owner's Phone Number [REDACTED]

Owner's Address [REDACTED]

Did this project utilize Federal or Michigan Historic Preservation Tax Credits? No

Which category is this property nominated in? Choose only ONE. Innovative Solutions n Preservation

Was this project Rehabilitation or Stewardship? Stewardsh p (The ongoing preservat on of a h stor c resource w th necessary approp rate ma ntenance to preserve the character and ntegr ty of the h stor c resource.)

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Seans ded cat on to susta nab ty and preservat on ves n the years of effort to deconstruct and repurpose mater a s that create a h stor c property. The org na bu d ng was moved to the current ocat on as one of the frst brownf e d redeve opment s tes. The ent rety of the project s/was 90% sa vaged mater a s from many ocat ons around Ka amazoo. The resu t ng commun ty mpact s that he created a space artfu y p aced and ntr gu ng many to seek to earn more.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

e and h s project have been underrepresented and unto d due to the mass ve efforts and comm tment on h s beha f. Most peop e wou d never consider the use of repurposed mater a s and the h stor c nature they dep ct. Th s project shows true susta nab ty a ong w th h stor c deta s

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

[316.jpg](#)

## Individual or Institution

Name of Individual or Institution

Nominee's Email Address

Nominee's Phone Number

Nominee's Address

In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

## Contact Information

Name Amy Smith

Organization (if applicable) Old Dog Tavern

Email Address

Phone Number

Address

Preferred Contact Method

Email



# Historic Preservation Awards Nomination



Submitted on 5 March 2025, 9:08PM  
Receipt number 29  
Related form version 7

## Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution? Individual/Institution

Nominated By Dr. Michele Johnson and Denise Merwith in the Institute of Public Scholarship

## Historic Structure

Address of Structure

Owner's Name

Owner's Email Address

Owner's Phone Number

Owner's Address

Did this project utilize Federal or Michigan Historic Preservation Tax Credits?

Which category is this property nominated in? Choose only ONE.

Was this project Rehabilitation or Stewardship?

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape

(buildings on both sides) and close-ups.

## Individual or Institution

Name of Individual or Institution	The Institute of Public Scholarship
Nominee's Email Address	[REDACTED]
Nominee's Phone Number	[REDACTED]
Nominee's Address	313 N. Burdick St

In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?

Denise Meris is the director of Art of Fact. The research team is extremely dedicated to preserving individual history and Kalamazoo history. They have provided people with space, knowledge, skills, and resources to investigate their family history including ancestry DNA kits and workshops. They also provide methods to preserve information on found such as digitizing documents. Dr. Michele Johnson has implemented several events highlighting Kalamazoo's history especially near 313 N. Burdick since that is now the home of the Institute of Public Scholarship. She ensured that people knew about the businesses and history of the Burdick St by hosting "Remembering the Block," "Overlooked: Black Domestic and Cooks" as well as many more related events to come in 2024. She has taught me and many other people about the importance of community history. Plus has provided influential people, the Sarkozy's, Be's founder, Steve Jones and Ne Juh, space to speak about their experiences as business owners and people of the community near Burdick St. There is so much more to say that was just the tip of the iceberg. I have been transformed and now seek out family history and am genuinely interested in Kalamazoo's history. Dr. Michele S. Johnson and Denise Meris know how to make history, not feel like history. They bring history to the present and allow the past of Kalamazoo to be heard.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Oops, I believe I did not mention my previous answer.

## Contact Information

Name	Reeta Chander
Organization (if applicable)	The Institute of Public Scholarship
Email Address	[REDACTED]
Phone Number	[REDACTED]
Address	[REDACTED]
Preferred Contact Method	Email

# Historic Preservation Awards Nomination



Submitted on 22 February 2025, 9:03AM  
Receipt number 25  
Related form version 7

## Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution? Historic Structure

Nominated By Sara Baxter

## Historic Structure

Address of Structure Old train station next to hopcat

Owner's Name Sean Smith

Owner's Email Address

Owner's Phone Number [REDACTED]

Owner's Address [REDACTED]

Did this project utilize Federal or Michigan Historic Preservation Tax Credits? No

Which category is this property nominated in? Choose only ONE. Innovative Solutions Preservation

Was this project Rehabilitation or Stewardship? Stewardship (The ongoing preservation of a historic resource with necessary appropriate maintenance to preserve the character and integrity of the historic resource.)

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

I'm nominating him for dedication and preservation of historic artifacts and salvaged materials from other demolished sites that he's used to salvage the old train station. Each piece has its own #Kalamazoo history and he took the time to utilize those items rather than go to menards. Sustainability 101. Reduce, reuse, recycle.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

## Individual or Institution

---

Name of Individual or Institution

---

Nominee's Email Address

---

Nominee's Phone Number

---

Nominee's Address

---

In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?

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Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

## Contact Information

---

Name Sara Baxter

---

Organization (if applicable)

---

Email Address

---

[REDACTED]

Phone Number

---

[REDACTED]

Address

---

Preferred Contact Method

Ema

# Historic Preservation Awards Nomination



Submitted on 21 February 2025, 2:26PM  
Receipt number 20  
Related form version 7

## Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution? Individual/Institution

Nominated By

## Historic Structure

Address of Structure

Owner's Name

Owner's Email Address

Owner's Phone Number

Owner's Address

Did this project utilize Federal or Michigan Historic Preservation Tax Credits?

Which category is this property nominated in? Choose only ONE.

Was this project Rehabilitation or Stewardship?

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

## Individual or Institution

Name of Individual or Institution

Sean Smith

Nominee's Email Address

Nominee's Phone Number

Nominee's Address

In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?

Sean Smith and his business have been Kalamazoo institutions for as long as I can remember. He put his heart into his work, and the tragic fire at the Museum building deserves some recognition.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

The Old Dog's quaintness in Kalamazoo, adding to the culture and economy. My understanding is that he was hoping to build something similar with the Museum building. Let's help him get there.

## Contact Information

Name

Anastasia Vague

Organization (if applicable)

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address

Preferred Contact Method

Phone

# Historic Preservation Awards Nomination



Submitted on 23 February 2025, 2:42PM  
Receipt number 27  
Related form version 7

## Type of Nomination

Would you like to nominate a Historic Structure or an Individual/Institution? Individual/Institution

Nominated By Catherine Soderstrom

## Historic Structure

Address of Structure

Owner's Name

Owner's Email Address

Owner's Phone Number

Owner's Address

Did this project utilize Federal or Michigan Historic Preservation Tax Credits?

Which category is this property nominated in? Choose only ONE.

Was this project Rehabilitation or Stewardship?

In a narrative form, explain why the project qualifies, and the resulting community impact. Please do not submit a list of work or specifications.

Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.

Please upload five to ten photographs showing: the project itself, important details, the project within the greater context, front and rear shots of the structure, a shot of the streetscape (buildings on both sides) and close-ups.

## Individual or Institution

Name of Individual or Institution	Sean Smith
Nominee's Email Address	n/a
Nominee's Phone Number	[REDACTED]
Nominee's Address	402 E Kalamazoo Ave, Kalamazoo, MI 49007
In a narrative form, tell us why this individual or institution deserves a Historic Preservation Award of Merit. What was the activity? How did it benefit preservation in Kalamazoo?	Working on restoring the Museum (before the tragic fire). He poured his heart and soul into restoring it with salvaged materials.
Please expound on how this person/project advances historic preservation in Kalamazoo, in particular underrepresented or untold stories. And share any important lessons learned along the way.	He has a passion for restoring by use of salvaged materials.

## Contact Information

Name	Amy Smith
Organization (if applicable)	
Email Address	[REDACTED]
Phone Number	[REDACTED]
Address	[REDACTED]
Preferred Contact Method	Phone



**Community Planning &  
Economic Development**

245 N Rose Street Suite 100  
Kalamazoo, MI 49007  
Phone: (269) 337-8047  
311 (269) 337-8000  
[www.kalamazoo-city.org](http://www.kalamazoo-city.org)

**Dear Historic Preservation Commission,**

Each year, the City of Kalamazoo initiates its budgeting process in July, striving to project expenses for the remainder of the current year and to prepare the budget for the upcoming year.

As part of our review of the Historic Preservation budget in anticipation of transferring funds from the O'Connor Fund for 2025 activities, we identified a discrepancy of \$113.25. This variance occurred because expenditures in the latter half of the 2024 year exceeded our initial projections during budget preparation. This discrepancy of \$113.25 exceeds the available funds in the Historic Commission Fund. Typically, we would request the Commission to amend the expense budget to address this shortfall. However, given that the Historic Preservation Commission will be transferring funds from the O'Connor Fund to support the activities for the year, we recommend transferring sufficient funds to cover this discrepancy rather than reducing your planned expenses.

The attached proposed O'Connor Fund budget will support the Historic Preservation Commission's additional operational needs as well as your grantmaking and gift activities for the remainder of the year. We are requesting a budget amendment in revenue for donations from the O'Connor Fund at the Kalamazoo Community Foundation in the amount of \$25,000 for these needs. This \$25,000 includes the discrepancy above. In addition to the revenue amendment, we are requesting a budget amendment as listed below for expenditures:

- Grants - \$10,000
- Gift activities - \$10,000
- Professional Development - \$2,100
- Operation Supplies - \$400

Upon approval by the Historic Preservation Commission, we will request a budget amendment from the City Commission and the acceptance of the donation from Kalamazoo Community Foundation. An approved/amended budget gives the Historic Preservation Commission authorization to spend the funds.

Additionally, it has come to our attention that the Historic Preservation Commission is permitted to utilize the funds identified in the new budget in advance of the transfer. This approach allows the Commission to retain the funds at the Kalamazoo Community Foundation and only transfer what is needed by year-end.



**Community Planning &  
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Should you have any questions or concerns, please contact Luis Pena. I will work closely with him to develop any necessary solutions.

Thank you for your attention to this matter.

With appreciation,

Chelsie Downs Hubbarth  
Community Investment Manager  
Community Planning & Economic Development  
City of Kalamazoo

		2025 Approved Budget	2025 Revised Budget
<b>Historic Preservation Commission Funds</b>			
<b>REVENUES</b>			
270-803-00.000-642.003	HISTORIC PRESERVATION SALES	0.00	0.00
270-803-00.000-665.001	INTEREST ON INVESTMENTS	0.00	0.00
270-803-00.000-674.000	PRIVATE CONTRIBUTIONS AND DONATIONS	0.00	0.00
270-803-00.000-674.003	HISTORIC PRESERVATION FUNDRAISING	0.00	25,000.00
270-803-00.000-684.000	USE OF RESERVES (BUDGET ONLY)	1,338.00	540.00
		<b>1,338.00</b>	<b>25,540.00</b>
<b>EXPENDITURES</b>			
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	1,400.00
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	0.00
270-803-00.000-801.001	BANK FEES	0.00	0.00
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	210.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	2,150.00
270-803-00.000-881.000	FUNDRAISING	0.00	0.00
		<b>1,300.00</b>	<b>3,760.00</b>

<b>New Program Account</b>			
Donations/Gifts			\$10,000.00
Grants			\$10,000.00
Total			<b>\$20,000.00</b>

	Net		<b>23,760.00</b>
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Notes
O'Connor Fund Transfer Account
Supplies, Food & Room Rentals
MHPN Membership Dues
MHPN Conference Registration & Hotels for staff and board

2 gifts at \$5,000 each
1 grant at \$10,000

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# Historic Preservation Commission Staff Report

City of Kalamazoo

**TO:** The Kalamazoo Historic Preservation Commission  
**FROM:** Luis Pena, Historic Preservation Coordinator  
**DATE:** 23 April 2025  
**SUBJECT:** Historic Preservation Coordinator's Report

## Historic District Reviews

Review Type	Cost	Number of Reviews	Totals
Administrative	\$35	11	\$385
Hearing	\$85	6	\$410
		17	\$895

### Administrative Reviews:

812 S Park St - Roof  
802 S Westnedge - Sign reface  
522 Village - Porch repair

Community Planning and Economic Development Department | 245 N. Rose Street, Ste 100, Kalamazoo, MI 49007  
Voice: (269) 337-8744 | Fax: (269) 337-8513 | [www.kalamazoocity.org](http://www.kalamazoocity.org)