

Minutes
Historic Preservation Commission
 City of Kalamazoo



Wednesday, May 21st, 2025

6:00 PM

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| City Commission Chambers at City Hall – 241 West South Street |
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A. CALL TO ORDER/ROLL CALL

Called to order at 6:00pm.
Edison moved to approve the absence of Morton.
Harris 2nd motion.

B. ADOPTION OF FORMAL AGENDA

Vail motion to approve.
Akina 2nd motion.

C. APPROVAL OF MINUTES

Edison approved.
Paduk 2nd motion

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
Pena read report
2. Encouraging Community-wide Engagement
Vail said Edison shared the longer letter, we worked on a shorter form. We want to be more user-friendly to introduce ourselves to the community. The text is mostly ready to go. We may need to do fundraising for printing, Pena we can print in my office no charge it will have the City logo on it. Pena how many do you think we will have to print? Vail no more than 20.
3. 106 Reviews Quarter 1
Pena read
4. O'Connor Fund Report
Pena we lost a little money we will bounce back. We will also discuss when we get to the budget.

F. DISCUSSION/ACTION ITEM

1. Historic Preservation Awards of Merit
The Institute of Public Scholarship
Vail moved to approve
Edison 2nd
The Institute of Public Scholarship approved.

2. **Budget Amendment**
Pena we need to have \$25,000.00 budgeted for the year. Right now we have \$23,760.00 budgeted, we need \$1240.00 to get to \$25,000.00. I suggest we put that into operating supplies to balance this out. Vail is money still actually moving or is this a budget item and we can still move it over as necessary or does it have to be with the city where it is not earning a return. Pena we get to move it over at will. Vail so this is more a budgeting thing rather than they need to have the money in the account. Pena yes. Pena I did not know the cities financial people have a direct link to the Kalamazoo Community Foundation where they can monitor the agency fund. Hibbard what do we need to vote on tonight? Pena approving the budget. Vail do you feel comfortable that you understand whats going on and we can execute what we need to do? Pena yes the letter explains it. Paduk is this something that will happen every year? Pena yes in the future we wont have to make an amendment. Hibbard do we still have a finance committee? Vail we thought we had this our hands around this so we thought we didn't need it anymore so it will be back. Pam will want this and will bring up at our next meeting. Vail do we a way of knowing how much we have pulled over so we know if we have to pull it over? Do we know how much is in the city account so we know how much to pull over? Pena that's where I am leaning on the finance people to give me those numbers.

Vail moves to adopt the budget as amended with the additional \$1240.00 thats required to meet the \$25,000.00 to be put into the operating supplies account.

Paduk 2nd

Unanimous vote

G. COORDINATOR'S REPORT

1. Coordinator's Report
Pena read report.

H. COMMISSIONER COMMENTS

Akina the conference was good. Good to see above ground and see other folks in preservation. Some talked about out of state areas was a good mix. We talked about sub surface resources using dogs to find missing persons. A lot of tribes have worked with her. Edison said dogs stole the show. It was amazing that the scent and they get to the remains and they sit right up. Its not just shovel work anymore.

Edison Kalamazoo in Bloom had two tribal members join and give some really good ideas. Wyatt who is the food severance coordinator with Little River Band. Wyatt had

some good ideas with what could be done or planning. Suggested doing a 3t three sister mounds in the park. Three sisters are corn, beans and squash. Also mentioned seed libraries. Tribes that specialize in would bring certain seeds to the ceremony for planting. Harris Dusty put together some notes for the cemetery committee we are still working on the booklet outline she has it drafted. She has gone though some of Kalamazoo cemeteries to get photos that we can use without having to deal with any copy right issues. We have pushed back some things until June to really get started working on that more. We did meet 2 months ago to do a digital walking tour that works with the booklet. Some dates for the cemetery cleaning are May 31st cemetery to be announced. June 14th Mount Home, July 12th Riverside and August 9th Mount Home. Coming along with the booklet with have a ton of information and the tour.

I. ADJOURNMENT

Hibbard moved to adjourn 7:17 pm.

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.