KALAMAZOO FOUNDATION FOR EXCELLENCE
BOARD OF DIRECTORS
EXECUTIVE COMMITTEE

MINUTES

Meeting of March 31, 2025

A. Call to Order
   1. The meeting of the Kalamazoo Foundation for Excellence (KFFE) Executive Committee was called to order at 3:10 p.m. in the Community Room of City Hall by President Calderon-Huezo.
   2. Roll Call. President Calderon-Huezo, Secretary Bostrom, Treasurer Balkema, and Directors Bogan and Parker were present. Vice President Ritsema was excused. A quorum was present.
   3. Approve the Agenda. Director Parker Moved and Secretary Bostrom seconded a motion to approve the agenda with the addition of Director Compensation as topic C.1. The motion was approved by unanimous voice vote.

B. Approval of Minutes

   The draft minutes of the January 27, 2025, meeting were moved for approval by Treasurer Balkema and seconded by Director Bogan. The motion was approved by unanimous voice vote.

C. Reports and Communications

   Board of Directors Compensation. The July 2024 staff memo was reviewed and Directors discussed the topic in depth. A memo from Treasurer Balkema was also reviewed with a potential stipend structure. Staff stated that the next process would be review by FFE legal counsel to understand the topic in depth, which may include a special Executive Committee meeting being required. Staff will begin the conversation with counsel.

D. Consent Agenda

E. Regular Agenda
   1. Policy Review: Secretary Bostrom made a motion to move the item to the September 8 Executive Committee meeting, which Director Parker seconded. Policy reviews from Directors to Staff will be July 1 for final drafts returned to Executive Committee. The motion was approved by unanimous voice vote.
   2. Approve April 28, 2025, Board agenda. Director Parker moved and Treasurer Balkema seconded to approve the agenda, including a recommended slate of Officers. The motion was approved by unanimous voice vote.
      i. Dr Andrea Bostrom, President
      ii. James K Ritsema ICMA-CM, Vice President
      iii. Mary Balkema, Treasurer
      iv. Jamauri Borgan, Secretary

F. No public comments.

G. No board comments.

H. President Calderon-Huezo adjourned the meeting at 4:04 p.m.

The next meeting is scheduled for Monday, September 8, 2025, at 3 p.m.
Minutes Drafted: March 31, 2025.

Minutes Approved: _9.8.2025________

________Steve Brown_________

Steve Brown, Recording Secretary