

# Agenda

## Brownfield Redevelopment Authority

### Board of Directors



City of Kalamazoo

Thursday, September 18, 2025

7:45 AM

CPED Main Conference Room - 245 N. Rose Street, Suite 100

**A. CALL TO ORDER/ROLL CALL**

**B. ADOPTION OF FORMAL AGENDA**

**C. APPROVAL OF MINUTES**

1. Approval of minutes from the BRA meeting on August 21, 2025.

**D. PUBLIC COMMENTS**

**E. DIRECTOR COMMENTS**

**F. NEW BUSINESS**

1. Adoption of a Resolution Approving the Seventh Amendment to the Purchase and Sale Agreement related to 116 West Cedar Street to extend the investigation period.

(**ACTION:** Motion to adopt a Resolution approving and authorizing the Seventh Amendment to the Purchase and Sale Agreement related to 116 West Cedar Street to extend the investigation period, with such amendment being in such form as approved by the Board Chair and subject to review by legal counsel.)

2. Authorization to proceed with asbestos and hazardous materials survey and demolition and site preparation bidding for 116 W Cedar Street.

(**ACTION:** Motion to authorize staff to contract with a qualified vendor to complete an asbestos and hazardous materials survey at 116 W Cedar Street and to obtain demolition and site preparation bids for board consideration.)

3. Approval of a one-time payment of \$31,725 from the Local Brownfield Revolving Fund (LBRF) to 266 E Michigan Ave Kalamazoo LLC to pay the difference between the Water System Capacity Buy-In Fee stated in the Cost

Estimate Proposal dated May 14, 2024 (\$3,760) and the actual amount charged by the City of Kalamazoo Department of Public Services Water Resources Division (\$35,485) for development at 266 E Michigan.

4. Nomination and Approval of Director Kyle Gulau is as BRA Chair, Director Rachel Bair as BRA Vice-Chair, and Director Andrew Schipper as BRA Treasurer/Secretary for a 1-year term effective October 1, 2025.

(**ACTION:** Motion to nominate and approve Director Kyle Gulau is as BRA Chair, Director Rachel Bair as BRA Vice-Chair, and Director Andrew Schipper as BRA Treasurer/Secretary for a 1-year term effective October 1, 2025.)

5. Adoption of FY 2026 Budgets for Fund 242 and Fund 243, in Substantially the Form Attached, Subject to Non-Substantive Changes by Management Services Department.

**G. UNFINISHED BUSINESS**

**H. COMMUNICATIONS AND ANNOUNCEMENTS**

**I. STAFF REPORTS AND UPDATES**

1. 3625 W Michigan Ave - Bronco Commons has received conditional approval for a MSHDA Work Plan.

**J. ADJOURNMENT**