

KALAMAZOO HISTORIC DISTRICT COMMISSION

Agenda – Tuesday, October 21st, 2025

5:00 pm

241 W. South St. Kalamazoo, MI 49007

I. Call to Order: Mr. Kastner called the meeting to order at 5:04 PM

II. Roll Call & Approval of Absences:

Katie Boertman- Present
Dana Underwood – Present
James Johnson-Present
Dan Kastner- Present
Kristi Breisach- Absent

Ms. Boertman made a motion to approve the absence of Ms. Breisach with a second from Ms. Underwood. All commissioners approve.

Mr. Pena read the disclaimer on record at 5:05 PM.

III. Approval of Agenda:

Motion made to approve agenda by Ms. Boertman with a 2nd by Mr. Johnson. All commissioners approve.

IV. Approval of Minutes: September 15th, 2025

Motion made to approve by Ms. Boertman with a 2nd by Mr. Johnson

V. Public Comment on non-agenda items: None

VI. OLD BUSINESS: None

NEW BUSINESS:

A)	602 W Walnut	5:07 PM	Alteration- Removal of balcony, Installation of hipped roof Style: Colonial Revival Historic District: South St -Vine
	Year Built: 1903		

Mr. Hunsinger is the owner of the property and is working with the contractor Mr. Berrigan. Mr. Hunsinger wants to remove the balcony and replace it with a hipped roof. The balcony is leaking, and the railing is not up to code. They have removed the asbestos siding. Once the siding was removed, they learned that the this had turned into dirt and had water damage and termite damage. They will be replacing the rotted wood. The doors will be replaced with wood windows, and they are hoping to leave

the current windows and maybe just reframe from rotted damage. The new roof will not cover the third story windows. Ms. Boertman makes motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 2, 9 and 10 with a second from Ms. Underwood. All commissioners approve.

**B) 1623 Grand
Year Built: 1915**

5:20 PM

**Alteration- Rear porch enclosure
Style: Prairie
Historic District: West Main Hill**

Mr. and Mrs. Robertson are the current owners of 1623 Grand and want to enclose the rear porch to make into a mudroom to go along with a kitchen renovation project and will include a coat closet. The proposed window is off center due to wanting a closet in the interior. They are planning to stud out and insulate the inside and will be open to the interior of the home. They will be filling in the openings and not changing the brick. The siding will match the other parts of the home. What is being done could be undone in the future. Mr. Kastner did want to add to make sure under the floor is insulated. Ms. Robertson did state that they did have a fire on the porch recently and did sustain some damage. Mr. Johnson makes a motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 2, 9 and 10 with a second from Ms. Boertman. All commissioners approve.

VII. Coordinator’s Report

- Discussed Stuart home tours that just took place.
- Spoke about needing additional commissioners

VIII. Adjournment

Ms. Kastner adjourned the meeting at 5:38 PM.

Chairperson

Date

Historic Preservation Coordinator

Date

Recording secretary

Date

