

# Board of Directors Regular Meeting Minutes

November 17, 2025, 3 p.m. | Community Planning & Economic Development, 245 N Rose Street

**PRESENT:** Curt Aardema, Jeff Breneman, Clarence Lloyd, Rick Searing, Jessica Thompson, Cheng Kidd Sun, Mayor David Anderson

**EXCUSED:** Trisha Kidd, Stanley Steppes

**STAFF:** Meghan Behymer (Downtown Coordinator), Erin Hahn (Community Investment Administrative Assistant), Jessica Wood (Attorney)

## A. CALL TO ORDER

**DIRECTOR AARDEMA CALLED THE MEETING TO ORDER AT 5:00 P.M.**

**PRESENT:** Curt Aardema, Jeff Breneman, Clarence Lloyd, Rick Searing, Jessica Thompson, Cheng Kidd Sun, Mayor David Anderson

**EXCUSED:** Trisha Kidd, Stanley Steppes

**THE NOVEMBER 17, 2025 ATTENDANCE, INCLUDING EXCUSED AND UNEXCUSED ABSENCES, IS RECORDED.**

## B. ADOPTION OF FORMAL AGENDA

**DIRECTOR LLOYD MOTIONED TO ADOPT THE NOVEMBER 17, 2025 DOWNTOWN DEVELOPMENT AUTHORITY AGENDA. DIRECTOR SUN SECONDED. NO OBJECTIONS. MOTION CARRIED.**

## C. APPROVAL OF MINUTES

**DIRECTOR SUN MOTIONED TO APPROVE THE MINUTES FROM THE MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD ON OCTOBER 20, 2025. DIRECTOR LLOYD SECONDED. NO OBJECTIONS. MOTION CARRIED.**

## D. REPORTS AND PRESENTATIONS

### a. September 2025 Financial Report

Meghan Behymer, Downtown Coordinator, presented the September 2025 financial report. In September, the Downtown Development Authority (DDA) received \$9,501 in tax revenue, \$56 in interest, and \$1,498 from a 2023 Small

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Business Taxpayer Exemption (SBTE) Reimbursement, bringing the year-to-date revenue to \$262,086.

September expenses totaled \$33,225. Key expense categories included: Legal Services, Utilities, and Administrative Fees. Year-to-date expenses total \$134,391.

**DIRECTOR BRENEMAN MOTIONED TO ACCEPT THE SEPTEMBER, 2025 DOWNTOWN DEVELOPMENT AUTHORITY FINANCIAL REPORT. DIRECTOR LLOYD SECONDED. NO OBJECTIONS. MOTION CARRIED.**

## **E. DISCUSSION/ACTION ITEMS**

None.

## **F. PUBLIC COMMENTS**

None.

## **G. DIRECTOR COMMENTS**

Director Thompson reminded the board and public about the upcoming parade (Saturday, November 22 at 11:00 a.m.) and encouraged shopping and dining downtown afterward; also promoted Moonlight Madness on December 12 as a key downtown event with late-night shopping.

Director Breneman thanked a fellow director for running for office and acknowledged the effort and visibility it brought to the downtown message.

Director Searing publicly thanked the mayor for attending a recent funeral and reading a condolence letter from City Council following a tragic accident involving local youth.

Director Aardema noted several new downtown business openings (Copper's Dog House, Grazing Table, and First Source Bank) and encouraged board members to visit, introduce themselves, and support these businesses.

## **H. ADJOURNMENT**

The meeting was adjourned at 5:20 P.M.