

Agenda

Historic Preservation Commission

City of Kalamazoo



Wednesday, January 14, 2026

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

1.
 - Kaila Akina
 - Fred Edison
 - Nora Harris
 - Kyle Hibbard - *Chair*
 - Dusti Morton
 - Melissa Paduk
 - Patrick Vail

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

1. Approval of the minutes from the Historic Preservation Commission meeting on 10 December 2025

D. PUBLIC COMMENTS

E. REPORTS

1. Financial Report
2. Preservation Month Update
3. Historic Tours Update
4. O'Connor Fund Report
5. Cemetery Committee Update

6. Community Engagement Report

7. 106 Reviews 2025

F. DISCUSSION/ACTION ITEMS

1. Kalamazoo State Hospital Water Tower Report by Sharon Ferraro

G. COORDINATOR'S REPORT

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources and to advise the City Commission accordingly. Questions and comments regarding this agenda should be directed to the Historic Preservation Coordinator at 337-8804.

Comments under the "Public Comments" section of the agenda are limited to four minutes per speaker. During agenda items, comments from members of the public are also limited to four minutes each, unless the speaker is invited to join in the discussion by the Commission.

Minutes

Historic Preservation Commission

City of Kalamazoo



Wednesday, December 10th, 2025

6:00 PM

City Commission Chambers at City Hall – 241 West South Street

A. CALL TO ORDER/ROLL CALL

Called to order at 6:00
Vail moved to approve
Morton 2nd

B. ADOPTION OF FORMAL AGENDA

C. APPROVAL OF MINUTES

Nora in A Paduk has a C in the last name. Vail in the discussion action item for Pams reimbursement it just says approved. There should be a note that we had a roll call vote and it was unanimous. Hibbard and in that discussion we said we would look into the online record keeping of minutes. Hibbard in H commissioner comments since we discussed a while the Arcadia Creek resurfacing project and Pam pointing out how the HPC had been consulted on city projects in the past. Also Luis noting the right of way would only affect environment or feeling for potential historic designations.

Vail motion to approve as amended.
Paduk 2nd

D. PUBLIC COMMENTS

Pam for next years meeting scheduled you might want to consider your planning meeting and where that's going to be, If its going to be in between regular meetings and when. Sometime after July but before November. Another thing that will come up for an item later I didn't see any budgets come through for our draft work plan goals three or four. They are not included in my O'Connor fund work plan. There was one that just came in today for Nora that I will plug in. There may be some expenses related to those other two goals I don't have yet. We have a fine amount of money set aside for the commission's work will need to make sure that works, and you will have to vote on it later, depending on what happens. The note about the update for Imagine Kalamazoo 2035. How does the work of this commission fit into that plan? Pena last year or maybe even the year before there was a call that went out to look for folks to get interested in doing work with Imagine Kalamazoo. I had someone from the Historic District Commission who was in a partner's group, like a focus group. I don't think we had anyone from this commission who joined that. I think there is still timet to incorporate preservation work in general into Imagine Kalamazoo 2035. Pam just wanted to make sure it was on everyone's radar and I appreciate that.

E. REPORTS

1. Financial Report
Pena read report
2. Preservation Month Report
Harris the three of us are worked on it together and we are looking forward to making it happen next year. At the bottom you will see the total that will require approval in January, Hibbard, Luis is it clear from the term budget that it is always to be up to or do we need to specifically state in all these documents? Luis, the work budget is clear enough.
3. Community Engagement Update
Harris did not have a lot of changes from last month, but we did kind of officially make out final edits to the groups and organizations we are going to be reaching out to, which is included here as well as the folder with all of the letter content. We are looking forward to sending that after the first of the year. Vail does the city still have a letter stuffing and postage machine? Pena, if we do I don't know where it is I will look into it.
4. Kalamazoo in Bloom Garden Bed Committee Report
Edison the background is explained on the printout. There are going to be three separate planting ceremonies of the three sisters, corn, beans and squash in the Bronson Park Garden. In one of the peacock gardens that will be in late April early May. What we would like to know if the KHPC would like to endorse the project not financially but with backing publicity and awareness of it. Put the people who sponsor or endorse the project in a written report. That's what I am coming to the board for that kind of endorsement of the project. Morton, for my understanding originally was that we were not sure about the plantings and the sign was going to be a temporary sign. Has this moved to a permanent installation? Edison, I believe this is not going to be permanent. The sign has a chance to be permanent but the garden wont be permanent. Morton, so it is strictly for next year? Edison, it is a one-year ceremonial thing is what I have heard. Vail so what might an endorsement from us look like? Just a statement here? Morton, it sounds like that could like a statement maybe from a press release. We don't have an internet presence to say this or we endorse this. Pena, first I need to check the word endorsement makes me nervous as a government employee that we would be endorsing anything in any capacity. I will look into it for you all. What was the nature for the request for us to endorse this? I would want to understand why Kalamazoo in Bloom is asking the Historic Preservation Commission to endorse this and what they are expecting to come of the endorsement. I don't know what other work the HPC has been done in relation to the project. I would not want any other groups in the community to feel they are being excluded because we endorse one particular group. I will explore it with others in the city above me to see if this is appropriate or not.
5. O' Connor Fund Update
Pena we have included document there are some things that we included. We have been working on this for awhile to understand how we can facilitate the ease of expending funds for us. We have had some changes recently where the Kalamazoo Community

Foundation couldn't directly spend funds. They needed to pass through the city and then spent. We have the Kalamazoo Community Foundation and Pam making more elegant solutions so we can make spending the money a little bit easier. Included are the documents. Vail in advisory fund will the money remain invested while its in it? Pena, it will still remain invested. Vail, does it have the same guard rails that flowing money through the city for example the sales tax exemption. Pena, I don't know the answer. Pam, because the money is being passed to nonprofit organizations I think the sales tax is not an issue at all. Pena, we will be creating two buckets. The FOI for charitable giving that would be for grants and micro grants. It would be for the granting programs we have created. Operations expenses will stay the old normal way. Vail, do we need to be re writing our gifting policy? Pam, we they don't use the term gift ever that's why the name has been changed to mini grant from gift. They don't do gifts that's the legal way that work. Luis and I have looked into and make sure the percentages of each of the O1 and O2 funds are going into this new fund will not be devastated or hurt by what we are about to do. Going to the addendum next the Kalamazoo Community Foundation there is a document that needs to be signed to create the new field of interest fund. There is a list of signatories at the bottom Pam O'Connor, Terry O'Connor and Patsy Moore who is interim city manager and Luis Pena. Pam, there is a lot to take in we have been asked the question multiple times is the value of the funds whether there are two or three going to change at all they are not unless we start letting some if it go finally. We will notice later we have a grant and a mini grant encumbered for spending perhaps this coming year. As well as planning for some new ones this coming year. We are consulting with there in house legal staff to make sure we are doing everything right as well as Council of Michigan Foundations to get their blessing. Pena, next is the letter of direction O'Connor grant making this is another necessary document. The signatures are Patsy Moore and Luis Pena. Pam, we asked them to let you be the decision makers and the advisory committee they said absolutely. We also asked them if you or the historic district commission no longer exists that they consult with a historic preservations subject matter expert before they make decisions on giving away historic funds from the O'Connor fund for historic preservation. Pam, O'Connor fund report I have everything included also adding a goal. I also included a recount for what is in the two funds. We have an additional \$16,571 coming into the O2 account at the end of the year and an additional almost \$2,800.00 coming into the O1 account. Hibbard, question under goal 3 other operating expenses is that covering the Kalamazoo Community Foundations fees. Pam, are you talking about the draft work plan now? That is the commissions work that is money that

will come to the city for the work that the subcommittees are doing. We will put the preservation month budget in there I didn't have figure in enough time to put it in. But the total will remain \$20,000 because of what we have agreed to set aside for you work this coming year. Pena, we will move tomorrow to get those documents executed to get the field of interest fund created.

F. DISCUSSION/ACTION ITEM

1. 2026 HPC Meeting Schedule
Pena please note April 8th meeting will be in the community room.
Morton moved to approve
Vail 2nd motion.
Unanimous

2. O' Connor Fund Work Plan Review (v.2)
Pam, we are looking for approval for both goals two and then a reaffirmation of goal three. I will add Noras budget for preservation month in here. We don't have the other goals budgets yet. Heads up on you spending for subcommittee work and so we don't have to come back to do individual approvals for each expense.
Vail to approve the 2023 O'Connor fund work plan and the associated \$35,000 budget for the O'Connor fund.
Morton 2nd
Unanimous

3. Work Plan Draft (Morton, v.1)
Morton handed out notes from the subcommittee from last year. Over all we put some really good foundations down. The actual publication part did not occur. It is a solid start on that. The goals are pretty aggressive, don't think we did a bad job. We did a lot of community outreach working with local groups. New tours will be in Melissa group for 2026. I have a budget I will have that for the next meeting.

G. COORDINATOR'S REPORT

1. IK2035 Strategic Vision Preservation
Pena presented

H. COMMISSIONER COMMENTS

Paduk will email the view for work plans for tours and have broken it into 4 goals for the end of the year. Hopefully, having two tours. There will be more to come in January.

I. ADJOURNMENT

Hibbard moved to adjourn at 7:28 pm.

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City of Kalamazoo
 1/ 1/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND

<i>Account Number</i>	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
Assets						
270-000-00.000-001.001 BANK 1 CASH (OPERATING-POC	1,259.75	1,230.00	2,214.88	1,230.00	2,214.88	274.87
Total Assets	1,259.75	1,230.00	2,214.88	1,230.00	2,214.88	274.87
Liabilities						
270-000-00.000-202.000 ACCOUNTS PAYABLE	73.00 CR	2,214.88	2,141.88	2,214.88	2,141.88	0.00
270-000-00.000-214.705 DUE TO DISBURSEMENT FUND	0.00	2,214.88	2,214.88	2,214.88	2,214.88	0.00
Total Liabilities	73.00 CR	4,429.76	4,356.76	4,429.76	4,356.76	0.00
Equities						
270-000-00.000-385.001 FUND BALANCE - ASSIGNED FO	0.00	150.00	150.00	150.00	150.00	0.00
270-000-00.000-390.000 FUND BALANCE - UNASSIGNED	1,186.75 CR	0.00	0.00	0.00	0.00	1,186.75 CR
Total Equities	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
Operating						
270-000-00.000-400.000 ACTUAL REVENUE CONTROL	0.00	0.00	1,230.00	0.00	1,230.00	1,230.00 CR
270-000-00.000-700.000 ACTUAL EXPENDITURE CONTR(0.00	3,256.44	1,114.56	3,256.44	1,114.56	2,141.88
270-000-00.000-700.002 ENCUMBRANCE CONTROL	0.00	150.00	150.00	150.00	150.00	0.00
Total Operating	0.00	3,406.44	2,494.56	3,406.44	2,494.56	911.88
Budgetary						
270-000-00.000-390.001 FUND BALANCE - BUDGETARY F	0.00	25,000.00	25,113.25	25,000.00	25,113.25	113.25 CR
270-000-00.000-400.001 BUDGET REVENUE CONTROL	0.00	25,000.00	0.00	25,000.00	0.00	25,000.00

City of Kalamazoo
 1/ 1/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND

<i>Account Number</i>	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
Budgetary (Continued)						
270-000-00.000-700.001 BUDGET EXPENDITURE CONTR	0.00	113.25	25,000.00	113.25	25,000.00	24,886.75 CR
Total Budgetary	0.00	50,113.25	50,113.25	50,113.25	50,113.25	0.00
Assets	1,259.75	1,230.00	2,214.88	1,230.00	2,214.88	274.87
Liabilities	73.00 CR	4,429.76	4,356.76	4,429.76	4,356.76	0.00
Equities	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
Operating	0.00	3,406.44	2,494.56	3,406.44	2,494.56	911.88
Budgetary	0.00	50,113.25	50,113.25	50,113.25	50,113.25	0.00
Total HISTORICAL COMMISSION FUND	0.00	59,329.45	59,329.45	59,329.45	59,329.45	0.00

City of Kalamazoo
 1/ 1/2025 through 12/31/2025

Grand Totals

	<i>Beginning Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>YTD Debits</i>	<i>YTD Credits</i>	<i>Balance</i>
Total Assets	1,259.75	1,230.00	2,214.88	1,230.00	2,214.88	274.87
Total Liabilities	73.00 CR	4,429.76	4,356.76	4,429.76	4,356.76	0.00
Total Equities	1,186.75 CR	150.00	150.00	150.00	150.00	1,186.75 CR
Total Operating	0.00	3,406.44	2,494.56	3,406.44	2,494.56	911.88
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Total Budgetary	0.00	50,113.25	50,113.25	50,113.25	50,113.25	0.00
Total All Funds	0.00	59,329.45	59,329.45	59,329.45	59,329.45	0.00

Expenditure Detail Report
 City of Kalamazoo
 01/01/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND
 803 HISTORIC COMMISSION

<u>Account Number</u>		<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
270-803-00.000	HISTORIC COMMISSION						
270-803-00.000	HISTORIC COMMISSION						
270-803-00.000-729.000	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00
5/19/2025	budadj BA 2918	-13.25					
	Line Description: XFER FRM O'CONNOR FUND BALANCE						
	Document Description: O'CONNOR DON TO HISTORIC PRES						
270-803-00.000-729.000	OPERATING SUPPLIES	486.75	0.00	0.00	0.00	486.75	0.00
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	0.00	0.00	0.00	500.00	0.00
2/17/2025	po PO P-050651				150.00		
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Document Description: ROOM RENTAL - O'CONNOR FUND PI						
	Check # 0						
2/17/2025	invoice IN 3410		236.55				
	Line Description: HPC MEETING CATERING						
	Vendor: 023596 JIMMY JOHNS						
	Document Description: HPC MEETING CATERING						
	Check # 1154855						
3/17/2025	invoice IN 3410 - 021925		260.20				
	Line Description: HPC MEETING CATERING						
	Vendor: 023596 JIMMY JOHNS						
	Document Description: CPED - HPC MEETING CATERING						
	Check # 1155582						
3/27/2025	invoice IN 1787		150.00				
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Document Description: ROOM RENTAL - O'CONNOR FUND PI						
	Check # 1155652						
3/27/2025	po LI 1787				-150.00		
	Line Description: ROOM RENTAL - O'CONNOR FUND PR						
	Vendor: 033635 KALAMAZOO NONPROFIT ADVOCACY, COALITION						
	Document Description: ROOM RENTAL - O'CONNOR FUND PI						
	Check # 1155652						
11/26/2025	invoice IN CP&D-25-281		110.27				
	Line Description: REIMBURSEMENT FOR POSTAGE AND						
	Vendor: 004411 O'CONNOR, PAMELA HALL						
	Document Description: REIMBURSEMENT FOR POSTAGE AN						
	Check # 1161386						
270-803-00.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	757.02	757.02	0.00	-257.02	151.40
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
270-803-00.000-810.003	MEMBERSHIPS AND SUBSCRIPTIONS	200.00	0.00	0.00	0.00	200.00	0.00
270-803-00.000-811.000	PROFESSIONAL DEVELOPMENT	100.00	0.00	0.00	0.00	100.00	0.00
5/15/2025	invoice IN 142		1,114.56				
	Line Description: MI HISTORIC PRES NETWORK CONF						
	Vendor: 003962 MICHIGAN HISTORIC PRESERVATION						
	Document Description: CPED - MI HISTORIC PRES NETWORKI						
	Check # 1157067						

Expenditure Detail Report
 City of Kalamazoo
 01/01/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND
 803 HISTORIC COMMISSION

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
270-803-00.000-811.000 PROFESSIONAL DEVELOPMENT	(Continued)					
5/16/2025 genjrl GJ 26373			-1,114.56			
Line Description: MOVE HISTRIC COMMISSION INV142			Document Description : MOVE HISTORIC COMMISSION INVOI			
5/19/2025 budadj BA 2918			-100.00			
Line Description: XFER FRM O'CONNOR FUND BALANCE			Document Description : O'CONNOR DON TO HISTORIC PRES			
Total HISTORIC COMMISSION	1,186.75	757.02	757.02	0.00	429.73	63.79
270-803-03.000 KCF O'CONNOR HISTORIC PRESERVATION						
270-803-03.000 KCF O'CONNOR HISTORIC PRESERVATION						
270-803-03.000-729.000 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
5/19/2025 budadj BA 2918	2,786.75					
Line Description: HISTORIC PRESERVATON AMENDMENT			Document Description : O'CONNOR DON TO HISTORIC PRES			
5/19/2025 budadj BA 2918			13.25			
Line Description: XFER FRM O'CONNOR FUND BALANCE			Document Description : O'CONNOR DON TO HISTORIC PRES			
270-803-03.000-729.000 OPERATING SUPPLIES	2,800.00	0.00	0.00	0.00	2,800.00	0.00
270-803-03.000-811.000 PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
5/16/2025 genjrl GJ 26373			1,114.56			
Line Description: MOVE HISTRIC COMMISSION INV142			Document Description : MOVE HISTORIC COMMISSION INVOI			
5/19/2025 budadj BA 2918			2,100.00			
Line Description: HISTORIC PRESERVATON AMENDMENT			Document Description : O'CONNOR DON TO HISTORIC PRES			
5/19/2025 budadj BA 2918			100.00			
Line Description: XFER FRM O'CONNOR FUND BALANCE			Document Description : O'CONNOR DON TO HISTORIC PRES			
6/16/2025 invoice IN 145110			270.30			
Line Description: LODGING DURING MI HISTORICAL P			Document Description : CPED - LODGING DURING MI HISTOF			
Vendor: 011304 BEST WESTERN SAULT STE MARIE			Check # 1157713			
270-803-03.000-811.000 PROFESSIONAL DEVELOPMENT	2,200.00	1,384.86	1,384.86	0.00	815.14	62.95
270-803-03.000-882.000 SPONSORSHIPS	0.00	0.00	0.00	0.00	0.00	0.00
5/19/2025 budadj BA 2918	10,000.00					
Line Description: HISTORIC PRESERVATON AMENDMENT			Document Description : O'CONNOR DON TO HISTORIC PRES			
270-803-03.000-882.000 SPONSORSHIPS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
270-803-03.000-956.000 GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
5/19/2025 budadj BA 2918	10,000.00					
Line Description: HISTORIC PRESERVATON AMENDMENT			Document Description : O'CONNOR DON TO HISTORIC PRES			

Expenditure Detail Report
 City of Kalamazoo
 01/01/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND
 803 HISTORIC COMMISSION

<i>Account Number</i>		<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
270-803-03.000-956.000	GRANTS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Total	KCF O'CONNOR HISTORIC PRESERVATION	25,000.00	1,384.86	1,384.86	0.00	23,615.14	5.54
Total	HISTORIC COMMISSION	26,186.75	2,141.88	2,141.88	0.00	24,044.87	8.18

Expenditure Detail Report
 City of Kalamazoo
 01/01/2025 through 12/31/2025

270 HISTORICAL COMMISSION FUND
 970 TRANSFERS OUT - OPERATING

<u>Account Number</u>		<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
270-970-00.000	TRANSFERS OUT - OPERATING						
270-970-00.000	TRANSFERS OUT - OPERATING						
Total	TRANSFERS OUT - OPERATING	0.00	0.00	0.00	0.00	0.00	0.00
Total	HISTORICAL COMMISSION FUND	26,186.75	2,141.88	2,141.88	0.00	24,044.87	8.18
	Grand Total	26,186.75	2,141.88	2,141.88	0.00	24,044.87	8.18

Preservation Month Work Plan for 2026

Leader: Nora Harris

Members: Kyle Hibbard and Melissa Paduk

Goal 1: Promote the Nomination opportunity

A) Review the application (submission) questions in January and approve them as a subcommittee, and make a promotional plan with Luis and the marketing person from the city regarding advertising.

DUE: January 2026

BUDGET: \$0

Subcommittee Members: All (Nora to meet with marketing)

B) Provide an FAQ Sheet for people to use before they submit a nomination and begin to promote the award in mid-February and share when submissions are open in March, with submissions closing April 1st-ish (this way we have the April KHPC meeting to make decisions).

DUE: February 2026

BUDGET: \$0

Subcommittee Members: All

Update from our 1/7/2026 Meeting: As of January 2026, our subcommittee has reviewed the nomination questions. We do not have any edits to add.

Luis and Nora are coordinating a meeting with marketing people from the city that will be held in January. Due to a misunderstanding from last year, we decided that it would be helpful to add a note about how the awards do not have funds attached to winning, so that nominators understand that this a way to celebrate historic preservation efforts in Kalamazoo, and if people are intrested in funds, they can look into the O'Connor Fund. We also discussed including a successful nomination from years past as a PDF for nominators to look at before submitting an application.

Goal 2: Evaluate applications submitted using the rubric

A) Share the judging rubric at the March KHPC meeting and go over it with the commission

DUE: March 2026

BUDGET: \$0

Subcommittee Members: All

B) Meet as a subcommittee after the submissions close to make our evaluations, provide recommendations for award winners at the April KHPC meeting in the meeting packet for commissioners to go over, and facilitate discussions at the April meeting (subcommittee provides recommendations, full commission is welcome to comment) before we send final decisions to Luis after the meeting.

DUE: April 2026

BUDGET: \$0

Subcommittee Members: All

Goal 3: Secure a Speaker

A) Decide on a speaker as a subcommittee and coordinate with the speaker to ensure they are prepared to give a presentation at the May Awards Ceremony.

DUE: March 2026

BUDGET: \$1,500

Subcommittee Members: All

Goal 4: Celebrate award winners (How, When, Where, Cost)

A) After the award winners are selected, promote the award winners on our city channels (wherever we promote the award submission), plan out the awards ceremony (explore redesigning award print, coordinate with award winners, and include speakers, if need be), and host the award ceremony

DUE: May 2026

BUDGET:	-Space to celebrate	\$300
	-Food/drinks	\$300
	-Award certificate	\$375
	<u>-Decorations</u>	<u>\$100</u>
	TOTAL	\$1,075

NOTE: Requires KHPC budget approval for these in January 2026

Subcommittee Members: All

Estimated Completion Date: May 2026

Core Value Alignment: Community Engagement and Education

Ordinance Duties Alignment: 1, 6, 7

Kalamazoo Historic Tours Work Plan

Sub-committee Members: Melissa Paduk, Fred Edison, Dusti Morton

Creating two tours highlighting Kalamazoo's history and local historic preservation

Goal 1: Decide on areas/topics, revenue source status, and appropriate mediums for tours

A) Complete preliminary research to determine a general location/theme for each of the tours that highlights Kalamazoo history/historic preservation as a sub-committee and discuss with Commission to determine final two selections.

DUE: February 2026

BUDGET: \$0

Subcommittee Members: All

MEETING NOTES:

08Jan2026	<p><u>Location/Theme Ideas:</u></p> <ul style="list-style-type: none">• Cemeteries (ex. Mountain Home)• Stuart Neighborhood Area• National Register of Historic Places• Bronson Park, including all the historic buildings facing the park plus the Federal Building, Ladies Library, and St. Luke's Church. (connect to garden beds and America 250 work?)• Haymarket area on East Michigan Avenue in downtown Kalamazoo• Henderson Park and West Main Hill• Rose Place, a small court on South Rose Street in the Vine Neighborhood• South Street, full of grand, upper income homes• Stuart Neighborhood Area• Vine Neighborhood Area <p><u>Potential Medium for Tours:</u></p> <ul style="list-style-type: none">• electronic (possibly with in person presentations in the future)• Physical – pamphlets or signs (more of a long-term goal once the tours have been created) <p>* Updated due date for goal to February to allow time to discuss themes/subject for tours, reach out to subject matter experts (Sharon Ferraro and Lynn Houghton) and create proposal for commission discussion</p>
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Kalamazoo Historic Tours Work Plan

B) Determine if tour(s) will be used as a revenue source that will contribute to the O'Connor Fund and complete preliminary research to determine mediums for the tours (ex. Clio) that could support earning revenue.

DUE: February 2026

BUDGET: \$0

Subcommittee Members: All

MEETING NOTES:

08Jan2026	Process for collecting revenue <ul style="list-style-type: none">• Donation basis (pay as you wish) for electronic tours – will need to look for systems that support this (community fund?)• How can funds be solicited easily?• Hosting group outings to complete tour * Updated due date for goal to February to allow time to discuss potential programs that could support this and create proposal for commission discussion
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Goal 2: Research tour locations and services/contractor to complete work

A) Complete research to determine the extent of tours (Ex. number of stops) and potential contractors that can be hired to complete the research/completion of the tour(s). Bring suggestions for contractors/services to the Commission for approval.

DUE: March 2026

BUDGET: \$0

Subcommittee Members: All

MEETING NOTES:

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Kalamazoo Historic Tours Work Plan

Goal 3: Complete tours

A) Hire contractors/service and work with them to complete tour(s) and/or complete tour(s) if not working with a company/contractor.

DUE: July 2026

BUDGET: \$5000

- Research/Writing: \$5000

Subcommittee Members: All

MEETING NOTES:

08Jan2026	<ul style="list-style-type: none">• Keeping budgeted total in this goal due to lack of knowledge regarding how much will be needed for completion of goal with hired contractor/service but added line item for research/writing
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Goal 4: Conduct/Publicize tours

A) Create and execute a plan to promote the tours so that the community can access and explore them on their own time, as well as plans to run/host the tours that could generate revenue for the O'Connor Fund.

DUE: October 2026

BUDGET: \$0

Subcommittee Members: All

MEETING NOTES:

08Jan2026	<ul style="list-style-type: none">• Will revisit goal and budget once medium of tours is decided (leaning towards electronic tours that could be turned into in-person or physical form tours in the future)
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Estimated Completion Date: December 2026

Core Value Alignment: Community Engagement and Education

Ordinance Duties Alignment: 6



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: January 14, 2026

SUBJECT: Cemetery Committee Update

SUMMARY:

BACKGROUND:

RECOMMENDATION:

Cemetery Guide Committee

Goal 1: Decide on areas/cemeteries to highlight

Due Date: 1.15.2026

Cemeteries included in this guide/pamphlet will be Mountain Home, Riverside, and South Westnedge Park.

Goal 2: Determine the medium for the guide

Due Date: 2.11.2026

(Consideration being placed into production of a printed pamphlet to be produced for 2026 with a more robust publication to follow, supported by a digital version.)

Goal 3: Conduct cemetery research

Due Date: 2.11.2026

Goal 4: Write and format pamphlet

Due Date for Rough Draft: 4.8.2026

Due Date for Finished Draft: 6.10.2026

(Drafts will be included in meeting notes; request for approval of final draft to be in June.)

Goal 5: Print/produce pamphlet

Due Date: 7.8.2026

Budgetary cost: \$500

Goal 6: Write text of booklet

Due Date for Rough Draft: 10.14.2026

Due Date for Final Draft: 12.9.2026

Publication of booklet to be discussed as a 2027 goal

Ancillary Budgetary Concern: We would like to discuss the idea of offering some financial support from the HPC to the Friends of Kalamazoo Historic Cemeteries for taking on the community outreach portion of cemetery preservation. \$5000 is the amount that has been internally discussed.



Historic Preservation Commission Staff Report

City of Kalamazoo

TO: The Kalamazoo Historic Preservation Commission

FROM: Luis Pena, Historic Preservation Coordinator

DATE: January 14, 2026

SUBJECT: Community Engagement Report

SUMMARY:

BACKGROUND:

RECOMMENDATION:

Community Engagement Subcommittee

1. Goal: Develop relationships with underrepresented community groups within the City of Kalamazoo for the purpose of learning those groups' missions and goals, and sharing the KHPC's core values, activities, and duties.

Committee Leader: Fred Edison

Committee Members: Patrick Vail, Nora Harris, Pam O'Connor

~~A. Create a list of underrepresented community groups within the City of Kalamazoo.~~

Completed

~~B. Create a "one-pager" document that explains what the Historic Preservation Commission is and its duties, including a list of ways (generally) that the KHPC can assist. And create a resource list for community members.~~ Completed

~~C. Attend a meeting held by each organization to make introductions and understand that organization's mission and goals (bring the list to the meetings and plan to listen well).~~ Opting to mail the letters out

~~D. Consider ways in which historic preservation can be mutually beneficial.~~ Completed

~~E. Make a monthly Committee status report in writing for KHPC meetings, when necessary.~~

Ongoing

F. Investigate a city-wide diversity report for the city of Kalamazoo. Moving to future subcommittees

We have compiled the final mailing list of organizations and groups that will receive the Community Engagement letter, which is available [here](#). [Here](#) is the link to the Encouraging Community Engagement Google Drive Folder, where you can find the other materials we will be sharing. Now we only need to make a plan for sending the letters.

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***ALSO REVIEWED – No Historic Property – end of this document**

1. 02/27/2025 414 PARK PL Vine KNHS

PROPOSED WORK: Roof replacement. No painted surfaces disturbed.

SPECS: Remove ALL roof layers to deck. Remove existing flashing. Repair or replace existing deteriorated sheathing with material to match existing. Repair or replace any missing or deteriorated fascia, soffit, rafter tails using materials to match existing. INSTALL 7/16" OSB OVER THE ENTIRE ROOF. Install 15 lb. felt or synthetic underlay, and fiberglass/ asphalt DIMENSIONAL strip shingles , minimum 30 year. Replace all flashing with .019 aluminum. All wall/roof intersections to include new metal flashing, neatly cut into siding with the counter flashing installed in conformance with the shingle manufacturer's specifications and all plumbing vents shall include a new metal flashing at base, with a new flexible vinyl boot properly sized to seal pipe and roof intersection. Step-flash and counter-flash chimney with aluminum. New metal counter flashing around the base of chimney shall be neatly cut into the mortar joints with a counter flashing properly sealed with urethane caulk. Install "Grace" brand (or approved equivalent) ice and water shield in valleys and 3 feet up from heated edge of house on eave edge. Shingle color choice by owner from standard stock. Shall install continuous ridge vent from rake edge to rake edge. If ridge vent alone will not provide adequate ventilation per code, include the installation of additional can vents.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Street – Vine Area Local Historic District.. This area is potentially **National Register eligible**. This house is **National Register (NR)** eligible. No review is required because the proposed work is covered under appendix C of the Programmatic Agreement between the city and SHPO

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

2. 02/27/2025 1015 Lane Edison KNHS

PROPOSED WORK: Replace soffit and fascia. Dispose of existing soffit and fascia on entire garage. Replace with new soffit and fascia in white to match the soffit/fascia that was removed. Remove and replace any/all gutters and other fixtures/components that are in the way of installation.

AREA OF POTENTIAL EFFECT: Limited to this house

HISTORIC PROPERTIES PRESENT: This structure or area appears to be National Register eligible. We therefore, request an opportunity to review the work specifications before commenting further. This structure appears to meet National Register Criteria because: This house was evaluated as being a contributing structure in the Hays Park/South Park potential Historic District in the 2022 Reconnaissance Level Historic Survey. This Property is National Register Eligible. This is an Appendix C Project under the Programmatic agreement between the city of Kalamazoo and SHPO. No adverse effect on historic properties. Work may proceed without further review.

3. 02/21/2025 411 ELM ST Stuart CHW

PROPOSED WORK: Furnace replacement, no heat

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This property is a contributing structure in the Stuart area Local and National Register Historic District.

Determination of Effect: no adverse effect - all proposed work falls under Appendix C of the programmatic agreement between the state historic preservation office and the city of Kalamazoo. Work may proceed without further review.

Work may proceed without further review

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4. 03/19/2025 301 W VINE ST Vine CHW

PROPOSED WORK: Replace outlets that are smoking

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house is a contributing structure in the South Street – Vine Area Local Historic District. This house and the area around it is also listed on the National Register of Historic Places as part of the Vine Area National Register Historic District.

Determination of Effect: No adverse effect, this work complies with appendix C.

Work may proceed without further review

5. 04/21/2025 1613 E STOCKBRIDGE Edison Senior Services

PROPOSED WORK: Replace 2 storm and screen doors (front and back). Install 3 smoke/co2

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Edison study area in the 2021 Reconnaissance Level Historic Resources Survey. This area is potentially National Register Eligible. This house is **National Register** (NR) eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

Work may proceed without further review

6. 05/13/2025 1208 E STOCKBRIDGE AVE Edison CHW

PROPOSED WORK: Upgrade service panel. Various electrical code upgrades.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT:

This house was evaluated as being a contributing structure in the South Edison study area in the 2021 Reconnaissance Level Historic Resources Survey. This area is potentially **National Register eligible**. This house is **National Register** (NR) eligible.

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DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review. The proposed work falls under appendix C of the programmatic agreement between the city of Kalamazoo and the Michigan State Historic Preservation Office. No further review is necessary.

Work may proceed without further review

7. 06/02/2025 468 CLINTON AVE Edison Milestones

PROPOSED WORK: Handrails – main to 2nd and main to basement. Loose and/or missing pieces of railing. Porch door – glass is gone.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park/ South Park study area in the 2019 Reconnaissance Level Historic Resources Survey. This house is **National Register (NR)** eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

8. 07/03/2025 1521 FULTON ST Edison CHW

PROPOSED WORK: Install new gutter system.

AREA OF POTENTIAL EFFECT: Limited to this property

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the South Edison study area in the 2021 Reconnaissance Level Historic Resources Survey. This house is National Register (NR) eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

9. 07/21/2025 330 REED AVE Edison CHW

PROPOSED WORK: remove existing undersized window and wrap, install window.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This building was identified as being a contributing structure in the Hays Park/ South Park Historic District in the 2022 Reconnaissance level survey. This property is national register eligible.

DETERMINATION OF EFFECT: **ADVERSE EFFECT pending review of further information.**
 Window replacement – **Potential adverse effect**

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Please send further information about the following:

- Location of window to be removed
- Size of window to be removed
- Image of window to be removed
- Size of window to be installed
- Material of window to be installed
- Image of window to be installed

Please send details of the proposed work to the coordinator for review before beginning.

10. 01/06/2026 (original review 07/21/2025) 1710 CLINTON AVE Edison CHW

PROPOSED WORK:

- Demo - remove bathroom claw foot tub, vanity, light fixture
- Toilet will be removed for project and reinstalled
- Stand-in shower will replace claw foot tub
- East wall and flooring will be opened up allowing relocation of plumbing
- GFCI will be added near new vanity
- Existing vinyl tiles will be replaced with sheet vinyl
- New vanity and plumbing
- Porto Potty Rental

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park/South Park study area in the 2019 Reconnaissance Level Historic Resources Survey. This house is National Register Eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties. Work may proceed without further review.

Work may proceed without further review

11. 07/30/2025 856 Lay Blvd Edison CHW

- PROPOSED WORK:**
- Remove tub access panel to investigate and repair plumbing leak
 - Repair ceiling plaster damage in area below 2nd floor bathroom
 - Add railing and grab bar to east entrance

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESEN: This house was evaluated as being a contributing structure in the Hays Park / South Park potential Historic District in the 2022 Reconnaissance Level Historic Survey. This property is National Register eligible.

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DETERMINATION OF EFFECT: This is an appendix c project under the programmatic agreement between the city of Kalamazoo and SHPO. No adverse effect on historic properties. Work may proceed without further review.

12. 09/03/2025 913 OSBORNE ST Vine KNHS

PROPOSED WORK: Roof replacement. No painted surfaces disturbed.
 SPECS: Remove ALL roof layers to deck. Remove existing flashing. Repair or replace existing deteriorated sheathing with material to match existing. Repair or replace any missing or deteriorated fascia, soffit, rafter tails using materials to match existing. INSTALL 7/16" OSB OVER THE ENTIRE ROOF. Install 15 lb. felt or synthetic underlay, and fiberglass/ asphalt DIMENSIONAL strip shingles , minimum 30 year. Replace all flashing with .019 aluminum. All wall/roof intersections to include new metal flashing, neatly cut into siding with the counter flashing installed in conformance with the shingle manufacturer's specifications and all plumbing vents shall include a new metal flashing at base, with a new flexible vinyl boot properly sized to seal pipe and roof intersection. Step-flash and counter-flash chimney with aluminum. New metal counter flashing around the base of chimney shall be neatly cut into the mortar joints with a counter flashing properly sealed with urethane caulk. Install "Grace" brand (or approved equivalent) ice and water shield in valleys and 3 feet up from heated edge of house on eave edge. Shingle color choice by owner from standard stock. Shall install continuous ridge vent from rake edge to rake edge. If ridge vent alone will not provide adequate ventilation per code, include the installation of additional can vents.

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house is located within the South Street – Vine Area local historic district. This house is **National Register** (NR) eligible.

DETERMINATION OF EFFECT: No ADVERSE Effect on historic properties.

13. 11/10/2025 1823 PORTAGE ST Edison CHW

PROPOSED WORK: Replace water heater

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park / South Park potential Historic District in the 20222 Reconnaissance Level Historic survey. This property is National Register Eligible.

DETERMINATION OF EFFECT: This is an appendix C project under the programmatic agreement between the city of Kalamazoo and SHPO. No adverse effect on historic properties. Work may proceed without further review.

14. 11/10/2025 703 REED AVE Edison CHW

PROPOSED WORK: Remediate all lead paint hazards.

AREA OF POTENTIAL EFFECT: Limited to this brick house and adjacent properties.

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HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Hays Park / South Park potential Historic District in the 2022 Reconnaissance Level Historic survey. This property is National Register Eligible.

DETERMINATION OF EFFECT: ADVERSE EFFECT

a. Remediate all lead paint hazards- potential **ADVERSE EFFECT - Please send details of the proposed work to the coordinator for review before beginning.**
Please send details of the proposed work to the coordinator for review before beginning.

15. 10/01/2025 817 REED AVE Edison CHW

PROPOSED WORK:

- Repair roof where possible on rake edge and porch roof. Repair structural damage where able to on porch roof only.
- Repair the soffit and fascia where opened up on left side rake edge looking at it from the front. Only repairs on west side of house.
- Replace 1 window and install trim around it, seal wood where needed

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the This building was identified as being a contributing structure in the Hays Park / South Park Historic District in the 2022 reconnaissance level survey. This property is national register eligible.
 Work may proceed without further review

16.12/04/2025 920 HAYS PARK AVE Edison CHW

PROPOSED WORK: Furnace Replacement

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house was evaluated as being a contributing structure in the Ihling Everard Residential Historic District in the 2022 Reconnaissance Level Historic Survey. This property is National Register Eligible.

This is an appendix C project under the programmatic agreement between the MI SHPO and the city of Kalamazoo. Work may proceed without further review

17. 01/06/2026 913 OSBORNE ST Vine CHW

PROPOSED WORK: Chimney liner repair (furnace exhaust).

AREA OF POTENTIAL EFFECT: Limited to this house.

HISTORIC PROPERTIES PRESENT: This house is located within the South Street – Vine Area local historic district. This house is National Register eligible.

DETERMINATION OF EFFECT: No adverse effect on historic properties.

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Work may proceed without further review

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ALSO REVIEWED – No Historic Property

1.	01/07/2025	1903 Southern	Milwood	KNHS
2.	01/08/2025	934 Cottage	Edison	KNHS
3.	01/21/2025	1508 Princeton	Northside	City of Kalamazoo
4.	01/22/2025	532 Harding Pl	Northside	CHW
5.	01/23/2025	1624 N Edwards	Northside	CHW
6.	01/24/2025	749 Mills	Edison	CHW
7.	02/04/2025	1020 E Crosstown	Southside	CHW
8.	02/04/2025	205 Wallace	Eastside	Senior Services
9.	02/04/2025	1319 N Edwards	Northside	Senior Services
10.	02/07/2025	740 Douglas	Douglas	CHW
11.	02/07/2025	824 Franklin	Edison	CHW
12.	02/10/2025	1410 N Rose	Northside	Senior Services
13.	02/13/2025	1619 N Westnedge	Northside	KNHS
14.	02/14/2025	2131 Springmont	Oakwood	CHW
15.	2/27/2025	1407 Hays Park	Edison	KNHS
16.	02/27/2025	1712 N Church	Northside	KNHS
17.	03/03/2025	1609 N Edwards	Northside	CHW
18.	03/03/2025	1907 N Edwards	Northside	CHW
19.	03/03/2025	1308 Sherwood	Eastside	CHW
20.	03/06/2025	715 Mills	Edison	CHW
21.	03/06/2025	740 Douglas	Douglas	Senior Services
22.	3/10/2025	626 Fairbanks	Eastside	KNHS
23.	03/18/2025	1411 N Burdick	Northside	KNHS
24.	03/19/2025	812 Simpson	Northside	KNHS
25.	03/19/2025	824 Simpson	Northside	KNHS
26.	03/19/2025	802 Simpson	Northside	KNHS
27.	03/19/2025	617 Ada	Northside	KNHS
28.	03/19/2025	611 Ada	Northside	KNHS
29.	03/19/2025	1635 Cobb	Northside	Senior Services
30.	03/25/2025	715 Mills	Edison	CHW
31.	03/26/2025	821 Fairbanks	Eastside	KNHS
32.	03/26/2025	1320 N Westnedge	Northside	KNHS
33.	03/31/2025	1808 Woodward	Northside	Senior Services
34.	04/02/2025	820 Staples	Northside	Senior Services
35.	04/02/2025	129 E Bush	Northside	Senior Services
36.	04/07/2025	1002 Prairie	Northside	Senior Services
37.	04/17/2025	1319 N Edwards	Northside	Senior Services

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38.	04/28/2025	1012 Woodward	Northside	Senior Services
39.	04/28/2025	1012 Albert	Eastside	Senior Services
40.	04/28/2025	415 Parsons	Northside	Senior Services
41.	05/09/2025	712 W Paterson	Northside	Senior Services
42.	05/13/2025	432 Bessie	Northside	Senior Services
43.	05/13/2025	527 Edwin	Eastside	CHW
44.	05/13/2025	1620 Krom	Northside	CHW
45.	05/13/2025	1624 Krom	Northside	CHW
46.	05/13/2025	1422 Woodward	Northside	CHW
47.	05/13/2025	1722 N Church	Northside	CHW
48.	05/13/2025	1711 Princeton	Northside	Senior Services
49.	05/27/2025	1008 Southworth Terrace	Eastside	Senior Services
50.	05/27/2025	208 Phelps	Eastside	Senior Services
51.	06/02/2025	411 Wallace	Eastside	CHW
52.	06/02/2025	1713 N Park	Northside	CHW
53.	06/02/2025	923 N Park	Northside	CHW
54.	06/09/2025	1524 N Westnedge	Northside	Senior Services
55.	06/23/2025	718 Mabel	Northside	CHW
56.	06/23/2025	818 Woodbury	Northside	CHW
57.	06/23/2025	523 N Westnedge	Northside	CHW
58.	07/02/2025	1509 N Park	Northside	CHW
59.	07/03/2025	1541 E Main	Eastside	CHW
60.	07/03/2025	704 Lulu	Northside	CHW
61.	07/03/2025	1814 Humphrey	Eastside	CHW
62.	07/03/2025	724 Mabel	Northside	CHW
63.	07/15/2025	1210 E Vine	Edison	CHW
64.	07/15/2025	1324 N Church	Northside	Senior Services
65.	04/16/2025	202 Reed St	Edison	CHW
66.	07/16/2025	522 Trimble	Eastside	CHW
67.	07/22/2025	1906 Krom	Northside	Senior Services
68.	07/28/2025	814 Hawley	Northside	CHW
69.	08/15/2025	722 N Rose	Northside	CHW
70.	08/15/2025	1619 N Westnedge	Northside	CHW
71.	08/15/2025	934 Cottage	Edison	CHW
72.	10/03/2025	1634 N Park	Northside	CHW
73.	10/10/2025	2226 Hazel	Oakwood	CHW
74.	10/10/2025	1345 Krom	Northside	CHW
75.	10/10/2025	1002 Jackson	Edison	CHW
76.	10/21/2025	1114 Hotop	Eastside	CHW
77.	10/21/2025	521 Harding	Northside	CHW
78.	10/28/2025	1631 N Church	Northside	CHW

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79.	11/12/2025	1815 E Main	Eastside	CHW
80.	11/18/2025	304 Whitcomb	Westnedge Hill	CHW
81.	11/18/2025	117 Belmont	Southside	CHW
82.	11/18/2025	516 Lulu	Northside	CHW
83.	11/18/2025	1414 N Church	Northside	CHW
84.	11/18/2025	720 Sunnock	Milwood	CHW
85.	11/18/2025	3908 Oakland	Oakwood	KNHS
86.	11/18/2025	1111 Woodward	Northside	KNHS
87.	11/24/2025	722 Hawley	Northside	KNHS
88.	12/01/2025	1513 Lane	Edison	CHW
89.	12/04/2025	1504 N Rose	Northside	CHW
90.	12/05/2025	1430 Forbes	Northside	CHW
91.	12/08/2025	1130 W North	Northside	KNHS
92.	12/08/2025	1417 Church	Northside	CHW
93.	12/11/2025	623 William	Northside	Senior Services
94.	12/11/2025	720 Charlotte	Eastside	KNHS
95.	12/12/2025	324 Norway	Northside	CHW
96.	12/15/2025	1609 N Edwards	Northside	CHW
97.	12/17/2025	1805 Cobb	Northside	KNHS
98.	12/18/2025	525 Mabel	Northside	CHW
99.	12/30/2025	1429 Alamo	Northside	KNHS

KALAMAZOO STATE HOSPITAL WATER TOWER – The Most Visible Historic Icon of Kalamazoo
Request that the Kalamazoo Historic Preservation Commission consider a grant to pay for a report on the source of damage starting in July 2025

January 7, 2026

In July 2025, two terra cotta tiles fell from the north side of the State Hospital Water Tower at the Kalamazoo Psychiatric Hospital. (See attached photo.) The lost pieces are visible with apparent deterioration (rust) visible on the light colored stone to the left and right. There is reasonable concern that more pieces may fall. The facilities people have been instructed to not remove any fallen pieces until the damage has been evaluated. This part of the hospital grounds is highly restricted for patients and staff. Patients have a new fenced outdoor recreation area on the south side of the hospital.



The damage is on the northeast face of the tower, just above the brackets.

Around the end of the 1970s - the water tower was deeded to the Bureau of History/Michigan Historical Center. Since the early 2000s, the State Historic Preservation Office and the Bureau of History have moved between departments – from the Department of State, to the Michigan State Housing Development Authority to its current home at the Michigan Economic Development Corporation. Somewhere in this process the

ownership of the Kalamazoo State Hospital Water Tower became separated from SHPO. The Deputy State Historic Preservation Officer has been consulting with state attorneys to determine who owns the tower and who would be responsible for paying for repairs.

It has been six months since these tiles fell. It is time for experienced people to determine where this damage is originating – whether this visible damage can be solved with a new roofing patch or if the underlying problem is more serious. In 2007-2009, a grant funded condition assessment report was prepared by Tom Nehil of Nehil-Sivak Engineering with master mason Blair Bates consulting. These two professionals are highly capable and know the tower better than anyone else. They have offered to examine the tower and write a report for \$2500.

Other potential areas of funding have been explored, but the unidentified owner means that the project does not qualify for other sources of funds.

The Kalamazoo State Hospital Water Tower is a Single Resource Local Historic District, under the jurisdiction of the Kalamazoo Historic District Commission.

KALAMAZOO STATE HOSPITAL WATER TOWER – The Most Visible Historic Icon of Kalamazoo

Request that the Kalamazoo Historic Preservation Commission consider a grant to pay for a report on the source of damage starting in July 2025

January 7, 2026

Some background:

1. The tower was completed in 1895, long before city water reached the Michigan State Asylum for the Insane. Water was pumped from underground wells and stored in the water tower to serve the needs of all the patients and staff. In December 1909 when the hydrants froze, hoses were attached from the water tower and ran all the way down Asylum Avenue and Main Street to fight the devastating Burdick Hotel fire, saving the rest of downtown from destruction.
2. In the mid-1970s the state decided that the water tower was obsolete and the best solution for needed repairs was to demolish it. Folks in Kalamazoo objected and with the help of our senator and others, managed to get a stay of execution and raised enough money locally to make the needed repairs - even kids going door-to-door at Halloween collecting change, a fashion show and more (Over \$200,000 in 1976 - \$1.1-1.2 million today). The repairs were made in 1976 during the Bicentennial.
3. **After that - and I do not have a date but possibly before the end of the 1970s - the water tower was deeded to the Bureau of History/Michigan Historical Center.**
4. In the 1990s. when WMU took over ownership of the State Hospital Grounds - in a complex arrangement to fund upgrades to the University power plant - WMU became the owner of the land and buildings - except for the water tower. (The KPH Buildings are leased back to the state.)
5. In 2006, the State Historic Preservation Office asked the city of Kalamazoo to apply for a CLG grant of \$20,000 to perform a condition assessment of the tower. There was no match required since the city would be essentially a pass-through for state owned property. At that time a 60% CLG and 40% city match was common. The grant was awarded and the winning bid was submitted by Nehil-Sivak Engineers with Blair Bates of Building Restoration Inc. as the masonry consultant.
6. Condition assessment on November 1 & 2, 2007 including rappelling down the east and west faces of the tower. GREAT Video by Mark Bugnaski from the Kalamazoo Gazette here: <https://www.youtube.com/watch?v=w8Qd6fD0g-k&t=5s>
7. 2008 - condition assessment final report issued. The summary stated that the tower was in very good condition for its age and, if the roof was maintained, it should be fine for another century.
8. 2008, July SHPO gives another grant to prepare plans and specs based on the condition assessment. Again, there was no match required and in July 2009 - Plans and Specs complete
9. November 2013 – a proposal was prepared to make some minor repairs on the roof.
10. July 2025 – hospital staff noticed two pieces of terra cotta had fallen off the tower and were sitting on the grass.