

# Agenda

## City Election Commission

City of Kalamazoo



Wednesday, February 25, 2026

9:00 AM

The Community Room at City Hall - 241 W. South Street

**A. CALL TO ORDER/ROLL CALL**

**B. APPROVAL OF MINUTES**

1. Approval of the minutes from the Election Commission meetings on December 17, 2025. **(Action: Motion to approve)**

**C. DISCUSSION/ACTION ITEMS**

1. Adoption of a RESOLUTION providing for the creation and operation of absent voter counting boards for the City of Kalamazoo for the elections on May 5, August 4, and November 3, 2026. **(Action: Motion to adopt)**
2. Adoption of a RESOLUTION consolidating precincts for the election to be held on May 5, 2026. **(Action: Motion to adopt)**
3. Adoption of a RESOLUTION providing for the establishment and operation of election day vote centers for the elections to be held on August 4 and November 3, 2026. **(Action: Motion to adopt)**

**D. PUBLIC COMMENTS**

**E. ADJOURNMENT**

### **ADDITIONAL INFORMATION**

The City Election Commission exists to perform certain administrative duties as required by Michigan Election Law. The actions most frequently taken by the Election Commission include approving the temporary consolidation of voting precincts; appointing election inspectors (poll workers) for each election; and conducting the public accuracy test of the program and voting equipment to be used at each election.

#### Public Participation

Members of the public will be given an opportunity to address the Election Commission at each meeting. Each person wishing to speak shall have one opportunity to address the Election Commission and may speak for up to three (3) minutes. Members of the public who are viewing the Public Accuracy Test shall observe from the designated public area.

# Minutes

## Kalamazoo City Election Commission

### December 17, 2025

A meeting of the Kalamazoo City Election Commission was held on Wednesday, December 17, 2025, at 9:06 a.m., in the Community Room at City Hall, 241 W. South Street.

#### Roll Call

##### Members Present:

City Clerk Scott Borling  
City Assessor Aaron Powers  
City Attorney Aaron Leal

##### Members Absent:

None

##### Others Present:

Deputy City Clerk Shelby Moss  
Elections Manager Amanda McMillon

#### Approval of Minutes

Commissioner Leal, seconded by Commissioner Powers, moved to approve the minutes from the Election Commission meeting on October 9, 2025. With a voice vote, the motion passed unanimously.

#### Discussion/Action Items

##### **Item C-1**

Commissioner Powers, seconded by Commissioner Leal, moved to adopt a RESOLUTION approving changes to voting precinct boundaries.

Prior to a vote on the motion, Commissioner Borling gave a brief overview of recent changes to the Michigan Constitution and Michigan Election Law greatly expanding opportunities for voter participation through early voting and robust absentee voting.

Commissioner Borling explained the law changes had resulted in lower voter turnout at election day voting precincts. He and staff were proposing the permanent combination of Precincts 1 and 3, 2 and 4, 7 and 9, 8 and 27, 13 and 14, 20 and 23, and 21 and 24 in order to reduce costs and efforts required to operate election day precincts. Commissioner Borling highlighted each of the pairs of precincts vote at the same polling facility, and the Election Commission had consistently approved the temporary consolidation of these precincts when allowed by law, with the exception of Precincts 20 and 23.

With a voice vote the motion to adopt the precinct boundary resolution passed unanimously.

**Item C-2**

Commissioner Borling, seconded by Commissioner Leal, moved to approve the 2026 Meeting Schedule. With a voice vote, the motion passed unanimously.

Public Comments

Next, an opportunity was given for public comments, but no comments were offered.

The meeting adjourned at 9:18 a.m.

Respectfully submitted,

Scott A. Borling  
Election Commission Chairperson

Approved by the Election Commission on: \_\_\_\_\_

**CITY OF KALAMAZOO ELECTION COMMISSION**

**RESOLUTION**

**A RESOLUTION PROVIDING FOR THE CREATION AND OPERATION OF ABSENT VOTER COUNTING BOARDS FOR THE CITY OF KALAMAZOO FOR THE ELECTIONS TO BE HELD ON MAY 5, AUGUST 4, AND NOVEMBER 3, 2026**

Minutes of a regular meeting of the Kalamazoo City Election Commission held on February 25, 2026 at 9:00 a.m. in the Community Room at City Hall, 241 W. South Street.

**PRESENT**, Commissioners:

**ABSENT**, Commissioners:

**Recitals**

1. Section 765a of Michigan Election Law [(MCL 168.765(a))] sets forth the requirements for the creation and operation of absent voter counting boards.
2. Section 765a assigns the following responsibilities to the “board of election commissioners” of a city or township:
  - Establish absent voter counting boards for each election day precinct in the city.
  - Appoint election inspectors to absent voter counting boards not less than 21 days before an election at which absent voter counting boards are to be used.
  - Provide a place for each absent voter counting board to count the absent voter ballots. Such locations shall be designated as “absent voter counting places”.
  - Set the time for the commencement of absent voter ballot processing and tabulation on election day.
  - Authorize that absent voter counting boards be established to process and tabulate absent voter ballots between the hours of 7:00 a.m. and 8:00 p.m. on any of the 8 days before election day, beginning on the second Monday before election day and ending on the Monday immediately before election day. This activity may be referred to as “pre-processing”.
3. The Kalamazoo City Clerk intends to utilize absent voter counting boards to process and tabulate absent voter ballots on election day and to pre-process absent voter ballots during the eight days prior to election day as allowed by Michigan Election Law.

**IT IS RESOLVED**, that the Kalamazoo City Election Commission (The Commission) takes the following actions regarding the creation and operation of absent voter counting boards for the City of Kalamazoo for the elections to be held on May 5, August 4, and November 3, 2026:

1. The Commission establishes one absent voter counting board to process and tabulate absent voter ballots for all City of Kalamazoo voting precincts on election day.
2. The Commission designates Kalamazoo City Hall, 241 W. South Street, as the “absent voter counting place” for processing and tabulation of all absent voter ballots, both on election day and during pre-processing.
3. The Commission establishes 10:00 a.m. as the time when the absent voter counting board will commence processing and tabulating absent voter ballots on election day.
4. The Commission authorizes the City Clerk to establish absent voter counting boards to pre-process absent voter ballots, subject to the requirements in Section 765(a)(11) et seq. of Michigan Election Law.

**IT IS FURTHER RESOLVED**, that the Kalamazoo City Election Commission will, by separate action, appoint election inspectors to the absent voter counting boards established and authorized by this resolution.

The above resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**YES**, Commissioners:

**NO**, Commissioners:

**RESOLUTION DECLARED ADOPTED.**

### **CERTIFICATE**

The foregoing is a true and complete copy of a resolution adopted by the Election Commission of the City of Kalamazoo at a special meeting held on February 25, 2026. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by said Act.

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Scott A. Borling, City Clerk  
Election Commission Chairperson

**CITY OF KALAMAZOO ELECTION COMMISSION**

**RESOLUTION**

**A RESOLUTION SUPPORTING AND APPROVING THE CONSOLIDATION OF  
PRECINCTS FOR THE MAY 5, 2026 SPECIAL ELECTION**

Minutes of a regular meeting of the Kalamazoo City Election Commission held on Wednesday, February 25, 2026 at 9:00 a.m. in the Community Room at City Hall.

**PRESENT**, Commissioners:

**ABSENT**, Commissioners:

**IT IS RESOLVED**, that the Kalamazoo City Election Commission supports and approves the consolidation of the following precincts for the election to be held on May 5, 2026:

Precincts 13 and 15, to vote at St. Joseph’s Church – Bennett Building  
Precincts 16 and 18, to vote at Converge Community Church  
Precincts 19 and 20, to vote at Southern Heights Christian Reformed Church

The above resolution was offered by Commissioner\_\_\_\_\_ and supported by Commissioner\_\_\_\_\_.

**YES**, Commissioners:

**NO**, Commissioners:

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATE**

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\_\_\_\_\_  
Scott A. Borling, City Clerk  
Election Commission Chairperson

**CITY OF KALAMAZOO ELECTION COMMISSION**

**RESOLUTION**

**A RESOLUTION PROVIDING FOR THE ESTABLISHMENT AND OPERATION OF  
ELECTION DAY VOTE CENTERS FOR THE CITY OF KALAMAZOO FOR THE  
ELECTIONS TO BE HELD ON AUGUST 4 AND NOVEMBER 3, 2026**

Minutes of a regular meeting of the Kalamazoo City Election Commission held on February 25, 2026 at 9:00 a.m. in the Community Room at City Hall, 241 W. South Street.

**PRESENT**, Commissioners:

**ABSENT**, Commissioners:

**Recitals**

1. Election day vote centers operate as polling places to tabulate ballots issued to electors who register to vote or update their voter registrations on election day.
2. Election day voter centers must be located in the same building where a city or township clerk provides election day registration, which includes a satellite office of that city or township clerk.
3. Section 523b of Michigan Election Law [(MCL 168.523(b)] sets forth the requirements for the establishment and operation of election day vote centers, including the following responsibilities for the “board of election commissioners” of a city or township:
  - establish election day vote centers in the city or township.
  - no later than 90 days prior to an election, inform the county clerk of the county in which that city or township is located that an election day vote center will be established in that city or township.
  - appoint election inspectors to election day vote centers not less than 21 days before an election at which election day vote centers are to be used.
4. The Kalamazoo City Clerk intends to utilize election day vote centers as allowed by statute.

**IT IS RESOLVED**, that the Kalamazoo City Election Commission establishes election day vote centers for the elections to be held on August 4 and November 3, 2026 in any location where the City Clerk provides election day registration, including any additional locations (satellite offices) established by the Kalamazoo City Commission for this purpose.

**IT IS FURTHER RESOLVED**, that the City Clerk is directed to notify the Kalamazoo County Clerk of this action at least 90 prior to these elections.

**IT IS FURTHER RESOLVED**, that the Kalamazoo City Election Commission will, by separate action, appoint election inspectors to the election day vote centers established and authorized by this resolution.

The above resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**YES**, Commissioners:

**NO**, Commissioners:

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATE**

The foregoing is a true and complete copy of a resolution adopted by the Election Commission of the City of Kalamazoo at a special meeting held on February 25, 2026. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by said Act.

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Scott A. Borling, City Clerk  
Election Commission Chairperson