

KALAMAZOO HISTORIC DISTRICT COMMISSION

Agenda – Tuesday, April 21st, 2026

5:00 pm

241 W. South St. Kalamazoo, MI 49007

I. Call to Order: Mr. Kastner called the meeting to order at 5:01 PM

II. Roll Call & Approval of Absences:

Katie Boertman- Present
Dana Underwood – Present
James Johnson-Present
Dan Kastner- Present
Kristi Breisach- Present
Nelson Nave- Present

All commissioners present

Mr. Pena read the disclaimer on record at 5:02 PM.

III. Approval of Agenda:

Motion made to approve agenda by Mr. Boertman with a 2nd by Mr. Nave. All commissioners approve.

IV. Approval of Minutes: March 17th, 2026

Motion made to approve the minutes by Mr. Johnson with a 2nd by Ms. Boertman

V. Public Comment on non-agenda items: No guests and no public comments.

VI. OLD BUSINESS: None

NEW BUSINESS:

A. 703 S Park st

Year Built: 1900

**Alteration: Removal of deck,
Construction of new deck
Style: Colonial Revival
Historic District: South St- Vine
Area**

Applicant was not present. Mr. Pena provided the wrong date for the meeting. Mr. Nelson would rather see this restored rather than removed. Application was brought to the commission previously and was postponed.

Ms. Underwood made a motion to postpone the application to next month's meeting with a second from Ms. Breisach. All commissioners approve.

B. 471 W South St.

Year Built: 1923

Alteration: New rear barrier free ramp, new door and window
Style: Mediterranean
Historic District: Single Resource

Mr. Gregg Jones from Abonmarche Byce is proposing a handicap ramp and modifications to a window and a door. The current elevator is failing, and they have looked at replacements but would have a major impact on tenant views. They are looking at non-motorized ramps indoors and outdoors. They would be removing and replacing a door that would be either metal or fiberglass that would be a 5-6 panel door. They would also be removing a double hung window. They will be replacing the railings to match the 1923 drawings. They will be keeping the existing elevator till it is inoperable. They do have another elevator that is internal that they use primarily for moving furniture and occasionally people. Mr. Johnson makes a motion to approve a Certificate of Appropriateness for the work as described in the application, the proposed work complies with the Secretary of the Interior standards 2, 9 and 10 with a second from Ms. Boertman. All commissioners approve.

C. 111 Portage St
Year Built: 1855

Alteration: Installation of 2 signs
Style: Italianate
Historic District: Haymarket

Mr. Ryan Burns with the Peregrine Company is looking to add 2 signs to the building. One sign will be on the west facing wall and one on the north facing wall. The building is currently under renovation on the 2nd and 3rd floors. The signs will be aluminum and will be back lit with the logo and writing raised and back lit. They will be anchored to the mortar and can be removed. The conduit will be as discreet as possible and will try to match the brick in color. Ms. Breisach makes a motion to approve a Certificate of Appropriateness for the work as described in the application; the proposed work complies with the Secretary of the Interior standards 9 and 10 with a second from Ms. Underwood. All commissioners approve.

D. 830 W Vine St

Year Built: 1875

Alteration: Replacement of Basement egress window
Style: Italianate
Historic District: South Street-Vine Area

Applicant was not present. Ms. Boertman makes motion to postpone the application to next month's meeting with a second from Mr. Johnson. All commissioners approve.

VII. Action Item

- Reappointment of Ms. Breisach and Mr. Johnson

Ms. Underwood makes a recommendation to the City Commission to reappoint Mr. Johnson and Ms. Breisach for another term on the Historic District Commissions with a second from Ms. Boertman.

All commissioners approve.

VIII. Coordinator's Report

- Welcome Mr. Nelson Nave to the board.
- Review of Cases.

IX. Adjournment

Ms. Kastner adjourned the meeting at 5:36 PM.

Chairperson

Date

Historic Preservation Coordinator

Date

Recording secretary

Date