Agenda
FFE Board of Directors – Executive Committee

Kalamazoo Foundation for Excellence

Monday, February 3, 2020 3:00 PM

City Hall – Community Room, Second Floor - 241 West South Street

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Draft Executive Committee Minutes, September 16, 2019

C. REPORTS AND COMMUNICATIONS

D. REGULAR AGENDA

1. 2020 Executive Committee Meeting Schedule

2. Approve Agenda of February 10, 2020, meeting of the FFE Board of Directors

E. PUBLIC COMMENTS

1. Rules of Public Comment

F. BOARD MEMBER COMMENTS

G. ADJOURNMENT

Date: **2/3/2020 FFE**
Item: **B.1.**

Foundation for Excellence Agenda Report

Kalamazoo Foundation for Excellence

TO: Foundation for Excellence Board of Directors

FROM: Steve Brown, FFE Coordinator and Resource Specialist

DATE: February 3, 2020

SUBJECT:

Draft Executive Committee Minutes, September 16, 2019

RECOMMENDATION:

It is recommended that the Executive Committee review and approve the draft minutes of its prior meeting, held on September 16, 2019.

BACKGROUND:

STRATEGIC VISION ALIGNMENT:

FISCAL IMPACT:

KALAMAZOO FOUNDATION FOR EXCELLENCE
BOARD OF DIRECTORS
EXECUTIVE COMMITTEE

MINUTES

Meeting of September 16, 2019

The meeting of the Kalamazoo Foundation for Excellence (KFFE) Executive Committee was called to order at 2:02 pm in the Community Room of City Hall by President Bobby J. Hopewell. Present were Vice President Dr. Graham-Williams, Treasurer Adam McFarlin, Secretary Barb Miller, Director Nathan Dannison, and Assistant City Manager Laura Lam.

A quorum was present.

Minutes of the last meeting were moved for approval by Director Dannison and seconded by Treasurer McFarlin. The motion was approved by unanimous voice vote.

There was a recap of the discussion of honorary membership at previous board meeting. There was a recap of potential fundraising timeline of collaboration with CCS Fundraising.

Under new business, Directors discussed the coming vacancy of the Presidency when President Hopewell's term as Mayor expires in November. A motion was made by Director Dannison and Seconded by Ritsema, to nominate Director Dr Graham-Williams as President, who accepted the nomination. The motion was approved by unanimous voice vote. In the matter of nominating a new Vice President, Secretary Miller nominated Director Ritsema. Director Dannison seconded. Director Ritsema accepted the nomination. The motion was approved by unanimous voice vote.

Staff presented the new FFE investment mapping dashboard, which will be debuted at the September 13 board meeting.

The agenda of the October 25, 2019, meeting of the board of directors was approved by consensus.

Next meeting will be scheduled for January of 2020 by staff in December of 2019.

Board comments. President thanked the group for retaining his ability to serve as an honorary member.

President Hopewell adjourned the meeting at 2:32 pm.

Minutes Drafted: September 16, 2019

Minutes Approved: ____________________

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Steve Brown, Recording Secretary

Date: **2/3/2020 FFE**
Item: **D.1.**

Foundation for Excellence Agenda Report

Kalamazoo Foundation for Excellence

TO: Foundation for Excellence Board of Directors

FROM: Steve Brown, FFE Coordinator, Resource Specialist

DATE: February 3, 2020

SUBJECT:

2020 Executive Committee Meeting Schedule

RECOMMENDATION:

It is recommended that the Executive Committee approve a schedule of its 2020 meetings to be posted within 10 days of this first meeting of the year in accordance with the Open Meetings Act.

BACKGROUND:

Held in the Community Room of City Hall, 241 W. South St. Kalamazoo, MI 49007

3:00 p.m. - Monday, February 3, 2020

3:00 p.m. - Monday, April 6, 2020

3:00 p.m. - Monday, August 31, 2020

3:00 p.m. - Monday, September 28, 2020

3:00 p.m. - Monday, December 14, 2020

STRATEGIC VISION ALIGNMENT:

FISCAL IMPACT:

Agenda
FFE Board of Directors

Kalamazoo Foundation for Excellence

Monday, February 10, 2020 2:00 PM

City Hall – Community Room, Second Floor - 241 West South Street

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Draft Minutes of October 25, 2019, Board Meeting

C. REPORTS AND COMMUNICATIONS

1. Fundraising, Endowment, Funding
2. Housing Director Search Update
3. Annual Audit and Annual Reporting Update
4. Program Updates
5. Board Development

D. REGULAR AGENDA

E. PUBLIC COMMENTS

F. BOARD MEMBER COMMENTS

G. ADJOURNMENT

KALAMAZOO FOUNDATION OF EXCELLENCE

PUBLIC COMMENT RULES

1. Persons attending a regular or special meeting of the Board of Directors of the Kalamazoo Foundation for Excellence shall be permitted to address the Board in conformity with this rule and the Michigan Open Meetings Act.

2. An individual wishing to address the Board shall wait to be recognized by the presiding officer.

3. A person addressing the Board shall provide their name and whether they are a resident of the City.

4. Remarks by a speaker shall be confined to matters within the preview of the Board and KFFE.

5. The chairperson of the meeting or a majority of the Board in attendance may permit individuals to speak once, for up to four (4) minutes, on specific matters being considered on the meeting agenda of the Board, except no comment is permitted on secondary or procedural motions to a main motion.

6. A speaker is permitted to address the Board once during the Public Comment portion of the meeting for up to four (4) minutes.

7. A speaker is not permitted to yield any unused portion of speaking time to other speakers.

8. A speaker may be ruled out of order for conduct that interrupts or disrupts the meeting.