



Agenda

City Commission Business Meeting

City of Kalamazoo

Monday, March 16, 2020

7:00 PM

City Commission Chambers – 241 West South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: Pastor Moise Ratsara, Kalamazoo Seventh Day Adventist
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

1. Calendar of Upcoming Meetings

E. PUBLIC HEARINGS

F. CONSENT AGENDA

(Action: Motion to approve items “1-24” and authorize the City Manager to sign all documents on behalf of the City)

1. Approval of the purchase of a truck mounted Etnyre Centennial 1000 Gallon Tack Sprayer from AIS Construction Equipment through the MiDeal Cooperative Purchasing Program in the amount of \$102,916.
2. Approval of a one-year contract with Total Property Management Group for mowing of Parks and Green Spaces in the amount of \$110,135.10.

3. Approval of a contract with Premier Lawn and Snow for the 2020 Property Maintenance of Riverside and Mountain Home Cemeteries in the amount of \$219,450.
4. Approval of a one-year contract extension with Safebuilt Michigan, LLC to provide plumbing and mechanical inspection services for a not-to-exceed amount of \$242,000.
5. Approval of a contract with Blu Cleaning in the amount of \$252,699 to fulfil the remaining 13 months of the custodial services contract from April 6, 2020 through April 30, 2021.
6. Approval of a contract and purchase order with SWT Excavating, Inc. for the Foresman Avenue Water Main Replacement Project in the amount of \$265,657.70.
7. Approval of the purchase of two (2) International HV613 SBA truck chassis from West Michigan International through the Sourcewell cooperative purchasing program in the amount of \$268,096.94.
8. Approval of a professional service agreement with Miller Davis Company to provide construction management services for the Farmers' Market project in the amount of \$288,600.
9. Approval of the purchase of twelve (12) Public Safety fleet vehicles from Gorno Ford through the MiDeal Cooperative Purchasing Program in the amount of \$411,050.
10. Approval of the purchase of Public Safety radios from Motorola Solutions/Roe Communications through the MiDeal Extended Purchasing Program in the amount of \$1,802,900.30; and approval of a 2020 budget amendment in the amount of \$642,228.22; and approval of a short term financing agreement in the amount of \$599,018.29.
11. First reading of an ordinance to approve text amendments to Chapter 50, The Zoning Ordinance; and set a public hearing for April 6, 2020.
12. Adoption of a RESOLUTION authorizing the City Manager to sign a Michigan Department of Natural Resources Trust Fund Agreement Amendment for Bronson Park.
13. Adoption of a RESOLUTION approving a Payment in Lieu of Taxes (PILOT) for 530 S. Rose Street.

14. Adoption of a RESOLUTION granting a Payment in Lieu of Taxes to Harrison Circle Limited Dividend Housing Association Limited Partnership for a proposed Harrison Circle development located at 617 Harrison Street (06-15-285-103) and 525 E. Ransom Street (06-15 269-352), pursuant to Section 35-4 of the Kalamazoo City Code.
15. Adoption of a RESOLUTION updating the street vacation policy.
16. Adoption of a RESOLUTION recognizing United Campus Ministry as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license.
17. Adoption of a RESOLUTION recognizing Wellspring - Cori Terry and Dancers as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license.
18. Authorization for a full-time position allocation in the Parks and Recreation Department for a second Special Event Coordinator.
19. Acceptance of grant from the Consumer's Energy Foundation in the amount of \$100,000 for the Farmers' Market Improvement Project.
20. Acceptance of an additional \$29,489 from the Mayors' Riverfront Park Endowment Fund; and approval of an increase the General Fund appropriation by the same amount to fund: 1) a feasibility study for Mayors' Riverfront Park and property adjacent to Red Arrow Golf Course; 2) asphalt repair under the right field grandstands; and 3) adding additional foul territory fencing to prevent injuries to fans.
21. Adoption of the following actuarial assumptions for the City of Kalamazoo Pension and Other Post Employment Benefit Plan (OPEB) plans: 1) Investment Return: 7.25%; 2) Administrative Expenses: 0.75% of payroll; 3) Wage Inflation: 3.50%; 4) Price Inflation: 2.25%; 5) Update proposed demographic assumption changes including Mortality Experience: Update to Pub-2010 Table from Society of Actuaries; and 6) Amortization Period: No Change.
22. Appointment of Jeanne Hess as a City Commission Director to the Foundation for Excellence Board of Directors according to Section 4.02 of the FFE Bylaws and further establish the terms per section 4.04 of the FFE Bylaws as beginning on April 27, 2019, and not exceeding her current term of office as Commissioner.

23. Nomination of the following Sector Representatives for the Foundation for Excellence Board of Directors:
 - the appointment of Stephanie Hoffman as the Housing Sector Representative for a two-year term ending in 2022;
 - the re-appointment of Charlene Taylor as Affinity Director for a three-year term ending in 2023;
 - the re-appointment of Alisa Carrel as Arts Director for a three-year term ending in 2023;
 - the re-appointment of Adam McFarlin as Business Director for a three-year term ending in 2023; and
 - the re-appointment of Alice Taylor as Neighborhood Director, Northside Neighborhood, for a three-year term ending in 2023.
24. Acceptance of 11 tax-foreclosed properties from the Kalamazoo County Treasurer.

G. REGULAR AGENDA

1. Adoption of a RESOLUTION approving an application for a Michigan Natural Resources Trust Fund grant, administered by the Michigan Department of Natural Resources, in the amount of \$299,254 for development of Phase I of Milham Park, approval of a match of \$248,000, but in any case no less than 25% of the project's total cost, and authorize the City Manager to sign all related documents. **(Action: Motion to adopt the resolution)**
2. Adoption of a RESOLUTION authorizing the City Manager to act to approve purchases and contracts which may exceed \$100,000 should the City Commission suspends its public meetings due to the coronavirus outbreak. **(Action: Motion to adopt the resolution)**

H. REPORTS AND LEGISLATION

1. City Manager's Report

I. UNFINISHED BUSINESS

J. POLICY ITEMS

K. NEW BUSINESS

L. CITIZEN COMMENTS

M. COMMISSIONER COMMENTS

N. CLOSED SESSION

O. ADJOURNMENT

ADDITIONAL INFORMATION

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