



Agenda

Regular Meeting of the City Commission

City of Kalamazoo

Monday, April 4, 2016

7:00 PM

City Commission Chambers - 241 W. South Street

A. CALL TO ORDER/ROLL CALL

B. OPENING CEREMONY

1. Invocation: Bishop Daniel Cunningham, **Greater Faith Empowerment Center**
2. Pledge of Allegiance
3. Introduction of Guests
4. Proclamations
 - a. Child Abuse Prevention Month, April 2016

C. ADOPTION OF FORMAL AGENDA

D. COMMUNICATIONS

1. Calendar of Upcoming Meetings
2. Water Quality Video

E. PUBLIC HEARINGS

1. Public hearing to receive comments on the recommendations of the Community Development Act Advisory Committee and the proposed Program Year 2016 Action Plan. **(Action: Motion to 1) accept the recommendations of the Community Development Act Advisory Committee and adopt the Program Year 2016 Action Plan; and 2) authorize the Director of Community Planning and Development to act as the official representative of the City and to sign all required HUD documents.)**
2. Public hearing to receive comments on an ordinance to rezone the east 105 feet of 827 S. Westnedge Avenue from Zone RM-36 (Residential, Multi-Dwelling District) to Zone CN-1 (Commercial, Neighborhood District). **(Action: Motion to adopt the ordinance)**

F. CONSENT AGENDA

(Action: Motion to approve Items "1-6" and authorize the City Manager to sign all documents on behalf of the City)

1. Approval of the purchase of Body Worn Cameras from Watch Guard through the MiDEAL purchasing program in the amount of \$201,435.
2. Acceptance of grant funding in the amount of \$76,075 from the Michigan Municipal Risk Management Authority to support the Body Worn Camera project.

3. Approval of the purchase of ten Public Safety fleet vehicles from Berger Chevrolet through the MiDEAL purchasing program in the amount of \$298,733.46.
4. Approval of a three-year term contract for industrial uniform rental and cleaning services with Continental Linen Services for staff within the Public Service Department in the amount of \$150,000.
5. Denial of a request from Fiber Technologies Networks, L.L.C. for a Bilateral Metropolitan Extension Telecommunications Right of Way Oversight (METRO) Act permit for the reasons that it is incomplete, and does not conform with either the METRO Act or the City's Zoning Code regulations pertaining to telecommunication facilities.
6. Approval of the minutes from the City Commission meetings on March 21, 2016.

G. REGULAR AGENDA

H. REPORTS AND LEGISLATION

1. City Manager's Report

I. UNFINISHED BUSINESS

J. POLICY ITEMS

K. NEW BUSINESS

L. CITIZEN COMMENTS

M. MISCELLANEOUS COMMENTS AND CONCERNS BY COMMISSIONERS

N. CLOSED SESSION

O. ADJOURNMENT

ADDITIONAL INFORMATION

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Questions regarding agenda items may be answered prior to the meeting by contacting the City Manager's Office at 269.337.8047.

Persons with disabilities who need accommodations to effectively participate in City Commission meetings should contact the City Clerk's Office at 337-8792 a week in advance to request mobility, visual, hearing or other assistance.

Agendas for the regular meetings of the Kalamazoo City Commission are available on the Internet at: www.kalamazoocity.org

The Kalamazoo City Commission meetings are held on the first and third Mondays at 7:00

p.m. and are shown live on the Public Media Network (channel 190 for Charter customers, channel 99 for U-Verse customers). The meetings are rebroadcast on Tuesdays at 8:00 a.m., Wednesdays, at 1:00 a.m., and Thursdays at 3:00 p.m.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: Scott A. Borling, City Clerk

PREPARED BY: Shelby Moss, Deputy City Clerk

DATE: 3/13/2016

SUBJECT: Calendar of Upcoming Meetings

INFORMATIONAL ITEMS

Attached is the calendar of upcoming meetings of the City Commission's advisory boards, commissions, and committees.

ATTACHMENTS:

	Type	Description
▣	Meeting Schedule	20160404 Calendar of Meetings



Calendar of Upcoming Meetings

City of Kalamazoo

City Commission (next 30 days)

Regular Business Meetings – 7:00 p.m. in the City Commission Chambers

April 18th and May 2nd

Regular Neighborhood Meetings – 6:00 p.m. in the Community Room at City Hall

April 18th

Advisory Boards, Commissions and Committees (next two weeks)

The **Parks and Recreation Advisory Board** will meet on Tuesday, April 5, 2016 at 5:20 p.m., in the Parks and Recreation Community Room at Mayors' Riverfront Park, located at 251 Mills Street.

The **Kalamazoo Historic Preservation Commission** will meet on Tuesday, April 12, 2016 at 7:00 p.m., in the Community Room at City Hall.

The **Planning Commission** will meet on Tuesday, April 12, 2016 at 7:00 p.m., in the City Commission Chambers at City Hall.

The **Friends of Recreation Board** will meet on Thursday, April 14, 2016 at 11:30 a.m., in the Parks and Recreation Community Room at Mayors' Riverfront Park, located at 251 Mills Street.

The **Traffic Board** will meet on Thursday, April 14, 2016 at 2:00 p.m., in the Public Services Conference Room, located at 415 Stockbridge Avenue.

The **Community Development Act Advisory Committee** will meet on Thursday, April 14, 2016 at 6:30 p.m., in the Community Room at City Hall.

The **Zoning Board of Appeals** will meet on Thursday, April 14, 2016 at 7:00 p.m., in the City Commission Chambers at City Hall.

The **Downtown Development Authority** will meet on Monday, April 18, 2016 at 3:00 p.m., in the Community Room at City Hall.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Laura Lam, CP&D Director

PREPARED BY: Venessa Collins-Smith, CD Compliance Specialist II

DATE: 3/23/2016

SUBJECT: Public Hearing and Final Approval of Program Year 2016 Annual Action Plan

RECOMMENDATION

It is recommended that the City Commission: 1) Accept the recommendations of the Community Development Act Advisory Committee (CDAAC) and adopt the Program Year 2016 Action Plan; and 2) Authorize the Director of Community Planning and Development to act as the official representative of the City and to sign all required HUD documents.

BACKGROUND

Clarification of Recommendation

Staff would like to provide further detail on the recommendations noted above, as follows:

- 1 . CDAAC's recommendations for the Program Year (PY) 2016 Action Plan (Attachment) detail the allocations for Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds received from the U.S. Department of Housing and Urban Development (HUD), as well as any program income, unobligated and reprogrammed funds to be spent in PY2016.
2. This authorization enables the Director of Community Planning and Development (CP&D) to act as the official representative of the City; to execute all contracts received from HUD; and to sign the Annual Action Plan, Consolidated Annual Performance and Evaluation Report, and any other documents required by HUD. The Director would also execute all agreements between the City and any subrecipients who may receive Federal funding and between CP&D and other City departments who are awarded funding. This streamlines the process for both staff and subrecipients.

Allocation from HUD

HUD has released the funding allocation amounts for 2016. The City will receive **\$1,478,874 in CDBG, \$422,450 in HOME, and \$138,353 in ESG** to address community needs as identified in the 2014-2018 Consolidated Plan. This is less than the estimated allocations of \$1,536,917 in CDBG, \$450,000 in HOME and \$140,690 in ESG in which staff based the initial draft budget.

Program Income

There are three projects that have received CDBG funding in the past that generate program income on an

annual basis. Program income is defined as “any gross income received that was directly generated from the use of federal funds.” As part of the action plan process, any anticipated program income must be identified and assigned to an eligible project. Consistent with prior action plans, the activity that generates the program income will be allowed to retain the funds to assist in the continuation of that activity. The program income estimated to be generated in PY2016 is:

Table 1: Program Income Estimated for PY2016

Program Income (anticipated):	CDBG
City of Kalamazoo Small Business Revolving Loan	15,000
Kalamazoo Neighborhood Housing Services	57,900
Community Homeworks	21,993
Total	\$94,893

Total Funding

Based on all of these sources, the total available funding for PY2016 activities is **\$2,206,568**. The following table provides these totals by federal program:

Table 2: Total PY2016 Funding

Community Development Block Grant (CDBG)	\$1,487,874
HOME Investment Partnership Program (HOME)	\$422,450
Emergency Shelter Grant (ESG)	\$138,353
Unallocated CDBG funds from prior years	\$62,998
Anticipated Program Income	\$94,893
Total	\$2,206,568

Application Process

Prior to CDAAC reviewing applications, staff outlined internal City programs and external activities that are funded outside of the competitive process and subtracted from the available funding. In addition to the activities shown in the table below, the Action Plan includes \$138,353 to be allocated to the local Continuum of Care to allocate towards various homeless programs and activities.

Table 3: Activities Outside the Competitive Application Process

Department / Organization	Activity	Source	Funding
CP&D	Admin Support ¹	CDBG Admin Funds	\$297,575
CP&D	Admin Support ²	HOME Admin Funds	\$42,245
CP&D	Code Enforcement	CDBG	\$425,000
CP&D	Neighborhood Enhancement	CDBG Public Service	\$20,000
CP&D	Demolition	CDBG	\$58,017
Parks and Recreation	Public Facilities	CDBG	\$25,907
Public Safety	Neighborhood Officers	CDBG Public Service	\$150,000
Fair Housing SW Michigan	Fair Housing Services	CDBG Public Service	\$20,000
Local Initiative Support Corporation	Continuum of Care	CDBG Public Service	\$20,000
Total:			\$1,058,744

1HUD permits 20 percent of the CDBG grant to be allocated to administration.

2HUD permits 10 percent of the HOME grant to be allocated to administration.

A total of three CDBG applications and four HOME applications were submitted in October 2015. Several

applications requested both CDBG and HOME funding. A total of seven Neighborhood Enhancement (NE) applications were submitted in February 2016, with two NE applications denied due to failure to meet submission criteria. Table 4 includes the grant dollars requested and the funding available for the CDAAC application process.

Table 4: Total Applications and Funding Requests from the Competitive Process

Category	# of Applications	Amount Requested	Amount Available	Difference
CDBG – Affordable Housing	4	\$425,000	\$331,375	(\$93,625)
HOME– Affordable Housing	3	\$671,000	\$380,205	(\$290,795)
CDBG – Neighborhood Enhancement	4	\$202,998	\$202,998	(\$0.00)
Totals:	11	\$1,298,998	\$914,578	(\$384,420)

As the amount of requested funding was higher than the available funding, CDAAC was required to make some extremely difficult decisions. The two subcommittees met in December 2015 and January 2016 to review the applications and make funding recommendations. CP&D staff was present at each of the subcommittee meetings to serve as a resource and to answer questions. Draft recommendations were presented at the regularly-scheduled CDAAC meeting held on February 11, 2016.

On March 10, 2016, CDAAC held their public hearing. No prospective subrecipients attended. The recommendations were approved by a unanimous vote to be forwarded to the City Commission.

COMMUNITY RESOURCES CONSULTED

CDAAC is an important component in the City of Kalamazoo's citizen participation plan and is made up of thirteen volunteer members. Six are nominated by the CDBG-eligible neighborhood associations, Eastside, Edison, Douglas, Northside, Stuart, and Vine, and seven are members-at-large. In addition to the City of Kalamazoo Consolidated Plan 2014 – 2018 priorities, CDAAC also used City Commission priorities, agency performance, capacity and leveraging in its decision-making process.

The City of Kalamazoo's 2014-2018 Consolidated Plan was developed by staff with the research being conducted by an independent planning consultant. The process included extensive citizen input including neighborhood meetings throughout the City, in-depth discussions with service providers and public hearings held in conjunction with CDAAC.

A 30-day comment public comment period and one public hearing is required by HUD and the City of Kalamazoo Citizen Participation Plan to provide citizen input in setting priorities and allocating PY2016 federal funding. For the PY2016 Annual Action Plan, the 30-day public comment period was held from February 23, 2016, through March 22, 2016. During the comment period, staff fielded concerns regarding the scoring and funding recommendation of one of the applications. These concerns were expressed to the City Manager's Office and Community Planning and Development staff. CDAAC held the first public hearing on March 10, 2016, and staff relayed the subrecipient's concerns to CDAAC. There were no other comments received by staff or CDAAC and no attendees at the CDAAC public hearing. CDAAC voted unanimously to approve the Action Plan with changes to the budget as a result of the lowered HUD allocation.

FISCAL IMPACT

Through the award of these federal dollars in the manner recommended, the City of Kalamazoo's general fund is not required to address many of these critical community needs. The administration and monitoring of the projects will be conducted by CP&D staff as part of its 2016 federal grant budget.

ALTERNATIVES

The City Commission may elect to not approve the PY2016 Annual Action Plan as presented. However, the PY2016 HUD Annual Action Plan must be submitted no later than May 15, 2016, for funds to be made available at the start of the Program Year. Any delay in approving the Plan would likely impact the start of the Program Year. This alternative is not recommended.

ATTACHMENTS:

	Type	Description
▣	Background Material	2016 HUD Action Plan

THE CITY OF



Disclaimer: This document is a draft, and provided as a courtesy. This document is not to be considered the final FY 2016-2017 Annual Action Plan. Because it is a work in progress, there are parts that may be revised, including page numbers and references. All information contained herein is subject to change upon further review

Community Planning and Development Draft

FY 2016 One-Year Action Plan

City of Kalamazoo

Community Development Block Grant Program

HOME Investment Partnerships Program

&

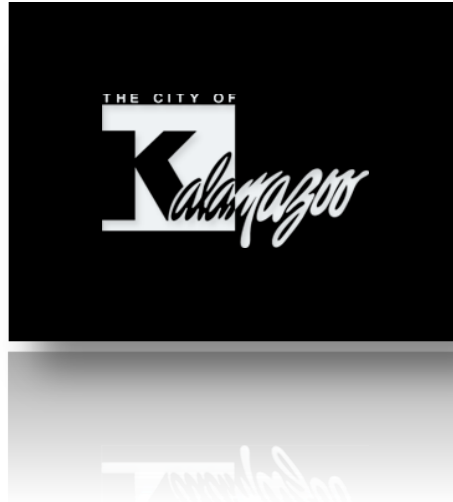
Emergency Solutions Grant

Adopted by the Kalamazoo City Commission on - TBA

Submitted to HUD on: TBA

***Prepared by Staff of the City of Kalamazoo Community Planning and
Development Services Division***

***415 Stockbridge Avenue
Kalamazoo, MI 49001
269-337-8429***



**THE CITY OF KALAMAZOO
ACTION PLAN
JULY 2016 – JUNE 2017**

**The City of Kalamazoo
City Commissioners - Update**

Mayor Bobby J. Hopewell

Vice Mayor - Don Cooney

David Anderson

Erin Knott

Matt Milcarek

Shannon Sykes

Jack Urban

Community Planning & Development

Laura Lam, Director

Dorla Bonner, Manager

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Community Planning and Development Review Draft
FY 16-17 Action Plan

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Kalamazoo is an entitlement jurisdiction receiving federal funds from the U.S. Department of Housing and Urban Development (HUD). The activities described in the FY 2016-17 Action Plan are a result of goals and strategies outlined in the city's 2014-2018 Consolidated Plan. The FY 2016-17 Action Plan is based on priorities established by the City of Kalamazoo to address the housing and community development needs of its low and moderate income families and individuals. The Plan is a prerequisite for the distribution of HUD funding. Administrative and planning support for the City will be provided through the Community Planning and Development Department for the five years of the Plan. The budget for the 2016-2017 year is as follow:

Table 1

PY2016 Action Plan - Funding Recommendations Sources and Uses

Agency	Activity Name	Requested Funding	Funding Recommendation	
SOURCES				AMOUNT
CDBG Allocation			1,487,874	
CDBG Prior Year Unallocated			62,998	
CDBG Anticipated Program Income			94,893	
HOME Allocation			422,450	
ESG Allocation			138,353	
Total Funds Available				2,206,568
USES				
CDBG PUBLIC SERVICE¹				
City of Kalamazoo Public Safety	Crime Prevention		\$150,000	
	Neighborhood			
City of Kalamazoo CPD	Enhancement		\$20,000	
Fair Housing Ctr SW Michigan	Fair Housing Services		\$20,000	
Local Initiatives Support Corp	Continuum of Care		\$20,000	
Total				210,000
CDBG ADMINISTRATION²				
City of Kalamazoo	Administration			297,575
CDBG - GENERAL				
City of Kalamazoo	Code Enforcement		\$425,000	
City of Kalamazoo	Demolition		\$58,017	
City of Kalamazoo	Parks and Recreation		\$25,907	
Total				508,924
CDBG - AFFORDABLE HOUSING				
Housing Resources, Inc.	Tenant Based Rental Assistance	\$75,000	\$56,375	

Senior Services, Inc.	Home Repair for the Elderly	\$100,000	\$75,000	
Community Homeworks	Critical Home Repair	\$250,000	\$200,000	
Total		\$425,000		331,375
CDBG Neighborhood Enhancement				
City of Kalamazoo Public Services			\$202,998	
				202,998
CDBG Total				1,550,872
PROGRAM INCOME				
City of Kalamazoo CP&D	Small Business Revolving Loan		\$15,000	
Kzoo Neighborhood Housing Services	Minor/Emergency Roof Repair		\$57,900	
Community Homeworks	Minor/Emergency Roof Repair		\$21,993	
Total				94,893
HOME				
City of Kalamazoo CP&D	Administration ³		\$42,245	
Fair Housing of SW Michigan	Property Redevelopment for Homeownership	\$400,000	\$70,637	
Housing Resources, Inc.	Tenant Based Rental Assistance	\$100,000	\$75,200	
College Town Properties	Rehabilitation of Rental Units	\$71,000	\$71,000	
Kalamazoo Collective	Rehab of Vacant Properties for Rental	\$100,000	\$100,000	
Unallocated HOME Funds	CHDO Reserve		\$63,368	
Total		\$671,000		422,450
ESG				
Continuum of Care	Cost to administer the ESG program ⁴		\$10,378	
Continuum of Care	Various Homeless Programs and Activities		\$127,975	
Total				138,353
ALL PROGRAMS TOTAL				2,206,568

1Public Services activities are subject to a 16% cap

2 CDBG Planning and Administrative services are subject to a 20% cap

3HOME administration is subject to a 10% cap

4ESG administration is subject to a 7.5% cap

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In 2014, the City of Kalamazoo adopted the 2014-2018 Consolidated Plan that outlines the framework for the City to target CDBG funds for the highest community development needs. The Consolidated Plan goals and objectives were developed through the *Needs Assessment*, data analysis and evaluation, consultations with area agencies, and citizen input.

The City developed its 2016-2017 objectives and outcomes based upon citizen participation and the needs identified in the 2014-2018 Consolidated Plan.

The City proposes to use 2016 entitlement funds in fiscal year (FY) 2016-2017 to continue neighborhood revitalization and housing rehabilitation continue to reduce homelessness, provide public assistance, youth development, and further fair housing. The 2016- 2017 Action Plan objectives and outcomes are further described below:

Table 2 – Objectives and Outcomes

<i>Affordable Housing</i> - Improve the amount of decent and affordable housing in the City of Kalamazoo by supporting the maintenance, rehabilitation and development of accessible owner and renter occupied housing.			
Category	Agency	Indicator	Expected Program Year
Affordable Housing:	Fair Housing	Fair housing activities for Low/Moderate Income Housing Benefit	73845
Affordable Housing:	College Town Properties	Rental units rehabilitated	6 Housing units
	Kalamazoo Collective Housing		<u>6 Housing units</u> 12 Housing units
Affordable Housing:	Fair Housing Center of Southwest Michigan(HOME)	Homeowner Housing Added	1 Housing units
Affordable Housing:	Community Homeworks Senior Services	Homeowner Housing Rehabilitated	80 Housing Units 32 Housing units
Affordable Housing:	Housing Resources Inc.	Tenant-based rental assistance / Rapid Rehousing	41 Housing units
<i>Homeless Assistance</i> - Work towards ending homelessness within Kalamazoo County by supporting the U.S. Department of Housing and Urban Development's Strategic Plan to Prevent and End Homelessness implemented through the Kalamazoo County Continuum of Care by providing services and support to the City's homeless population.			
Category	Agency	Indicator	Expected Program Year

<i>Homeless Assistance:</i>	Housing Resources Inc.	Tenant-based rental assistance / Rapid Rehousing	41 Households Assisted
<i>Homeless Assistance:</i>	Housing Resources Inc.	Homeless Person Overnight Shelter	149 Persons Assisted
<i>Homeless Assistance:</i>	N/A	Overnight/Emergency Shelter/Transitional Housing Beds added	0 Beds
<i>Homeless Assistance:</i>	Housing Resources Inc.	Homelessness Prevention	126 Persons Assisted
<i>Neighborhood Enhancement</i> - Advance the sustainability of the Community Development Block Grant neighborhoods identified in the Consolidated Plan through the continuation of City services and redevelopment of key neighborhood improvements.			
Category	Agency	Indicator	Expected Program Year
<i>Neighborhood Enhancement:</i>	City of Kalamazoo	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit –	73845
<i>Neighborhood Enhancement:</i>	City of Kalamazoo	Public service activities other than Low/Moderate Income Housing Benefit –	28884
<i>Neighborhood Enhancement:</i>	City of Kalamazoo	Buildings Demolished	7
<i>Neighborhood Enhancement:</i>	City of Kalamazoo	Housing Code Enforcement/Foreclosed Property Care	1109
<i>Youth Development</i> - Develop well-adjusted and productive adults through supporting youth programs and activities that provide positive experiences and opportunities to enhance interests, skills and abilities into adulthood.			
Category	Agency	Indicator	Expected Program Year
Youth Development	City of Kalamazoo	Public service activities other than Low/Moderate Income Housing Benefit	0

HUD has identified a series of outcomes to be achieved through the application of the resources it provides. The primary outcomes that will be achieved as the City provides funding for and/or carries out activities during FY 2016-17 will include improving the availability, accessibility and affordability of housing, and creating or enhancing suitable living environments. Detailed descriptions of the foregoing priority needs, goals, and anticipated outcomes can be found in the Consolidated Plan document, available on the City's Web site at: <http://www.kalamazoocity.org/community-development2>.

3. Evaluation of past performance

Monitoring

The City regularly monitors progress on activities carried out in the Annual Action Plan to ensure compliance with program requirements. Evaluation takes place during the application and funding

process, and after sub-grantee contracting has been executed. Agreements with sub-agreements and Memoranda of Understandings (MOUs) with other public agencies set clear performance measures, reporting procedures, timeliness, and budgets against which goals are measured. City staff regularly monitors compliance with contracting requirements and performance goals through the implementation and review of quarterly performance reports, monthly reimbursement requests, and annual desk and on-site monitoring. City staff provides feedback to sub-grantees regarding areas of concern, and findings where corrective action or improvements are required. The City publishes an Annual Performance Report, aggregating data to analyze progress towards goals, cost effectiveness, community impact, and compliance with regulations. Additional Monitoring Standards and Procedures are outlined in the City of Kalamazoo Consolidated Plan. Contracting standards and policies and procedures can also be found in the City's CDBG Policies and Procedures Manual. Information obtained from all of the aforementioned evaluation and monitoring efforts is used to assist in the determination of which projects to allocate CDBG funds.

Past Performance

The following were the major achievements reported in the latest Consolidated Annual Performance and Evaluation Report which covered the period of July 1, 2014 to July 30, 2015:

Table - 3

Category	Agency	Indicator	Units Served
Affordable Housing:	Fair Housing	Public service activities for Low/Moderate Income Housing Benefit	98 Housing units
Affordable Housing:	NACD	Rental units constructed	0 Housing units
Affordable Housing:	Urban Alliance	Rental units rehabilitated	2 Housing units
Affordable Housing:	KNHS	Homeowner Housing Added	4 Housing units
Affordable Housing:	Community Homeworks Senior Services	Homeowner Housing Rehabilitated	71 Housing units
Affordable Housing:	KNHS	11 Direct Financial Assistance to Homebuyers	2 Housing units
Affordable Housing:	HRI	Tenant-based rental assistance / Rapid Rehousing	75 Housing units
Homeless Assistance:	LISC – CoC Admin	Tenant-based rental assistance / Rapid Rehousing	66 Households Assisted
Homeless Assistance:	HRI	Homeless Person Overnight Shelter	209 Persons Assisted
Homeless Assistance:	N/A	Overnight/Emergency Shelter/Transitional Housing Beds added	0 Beds
Homeless Assistance:	HRI	Homelessness Prevention	177 Persons Assisted
Neighborhood Enhancement:	City of Kalamazoo	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	73845

Neighborhood Enhancement:	City of Kalamazoo	Public service activities other than Low/Moderate Income Housing Benefit	28884
Neighborhood Enhancement:	City of Kalamazoo	Buildings Demolished	3
Neighborhood Enhancement:	City of Kalamazoo	Housing Code Enforcement/Foreclosed Property Care	1109
Youth Development	City of Kalamazoo	Public service activities other than Low/Moderate Income Housing Benefit	340

4. Summary of Citizen Participation Process and consultation process **Summary from citizen participation section of plan.**

The City of Kalamazoo followed its published Citizen Participation Plan in carrying out the process used to develop this FY 2016-17 Action Plan. The City Commission opens a 30 day comment period to gather input from the community at-large. After the comment period, a public hearing is held by the Community Development Act Advisory Committee and then by the City Commission. The notices of the public comment period and public hearings are posted in the local newspaper and on the City's webpage. In addition, the dates are emailed to all of the applicants who submitted a request for funding for the 2016 Program Year. The plan is available on the City's website.

In practice the citizen participation process under which the City's Consolidated Plan and this FY 2016-17 Action Plan began many years ago, as prior Consolidated Plans were implemented. Since 2000, each year's Action Plan hearing has been advertised as an opportunity to influence the next Consolidated Plan and its priorities; many identified actions in earlier Plans were intended to help the City define or refine goals for future plans. As noted above, the citizen participation process for this Action Plan combined formal public hearings with less formal meetings and discussions about needs and solutions. The goals in the City's FY 2014-2018 Consolidated Plan are reflective of a comprehensive, additive approach to gathering public input. The actions the City will carry out or support through implementation of its FY 2016-17 Action Plan are a direct result of the discussions in which City staff have participated, and of the ideas and testimony the City received through its more formal processes.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City completed outreach to local nonprofits, stakeholder organizations, neighborhood groups, residents, community funders, housing providers, and community leaders who access public services. A wide array of comments was provided at these meetings and through the Community Needs Survey. This input provided the foundation for the development of the priorities, goals and objectives of the plan.

Comments were also received during the 30-day public comment period and at the Community Development Act Advisory Committee and City Commission public hearings. The comments provided

were in support of the priorities and goals of the Consolidated Plan, particularly the goals to support affordable housing and the homeless.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted. However, the City established a process of evaluating public input to ensure an outcome of a focused set of priorities and goals that would address the most urgent needs and not duplicate efforts. Through this review process, some input garnered prior to the public hearings was considered and ruled out in favor of priorities, goals and objectives presented in the this plan.

7. Summary

The 2016-2017 Action Plan outlines the activities the City of Kalamazoo will undertake or support during the one-year period, beginning July 1, 2016, to address identified community needs. Consistent with the current Consolidated Plan, the impact of any federal funds received by the City will be maximized through a focused approach of addressing community needs and delivering services to the low and moderate income residents of Kalamazoo. The goals and objectives of the Plan will improve overall.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table -4

Agency Role	Name	Department/Agency
Lead Agency	KALAMAZOO	City of Kalamazoo
CDBG Administrator	KALAMAZOO	Community Planning and Development
HOME Administrator	KALAMAZOO	NA
ESG Administrator	KALAMAZOO	Community Planning and Development

Table 2 – Responsible Agencies

Narrative (optional)

The lead entity for the administration of CDBG, HOME, and ESG programs is the City of Kalamazoo through the Department of Community Planning and Development. As the lead agency, the City is responsible for overseeing the development and implementation of the 2014-2018 Consolidated Plan, Annual Action Plans and Consolidated Annual Performance Evaluation Reports. Community Planning and Development staff provides administrative and planning support for the use of the federal funds and acts as the primary staff support to the Community Development Act Advisory Committee. The Community Development Act Advisory Committee is a 13 member board that is appointed by the City Commission to advise on matters related to community development, make recommendations on the expenditure of funds through an annual competitive process, assist with the development of HUD related documents, ensure citizen participation in all phases of the federal allocation process and to promote community development activities within the City.

Consolidated Plan Public Contact Information

City of Kalamazoo contact for Consolidated Plan, Action Plan, CDBG Program, HOME Program:

Dorla Bonner,

Community Development Manager

City of Kalamazoo

415 Stockbridge

Kalamazoo, MI 49001

269-337-8044

bonnerd@kalamazoo-city.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

As the lead agency, the City of Kalamazoo, through Community Planning and Development, oversaw the consultation required to complete the 2014-2016 Consolidated Plan. Community Planning and Development staff collaborated with a wide network of community services and housing providers, clients of those providers, government officials, business leaders, neighborhood representatives and residents. Information was gathered in a number of ways which included a Community Needs Survey, stakeholder and neighborhood meetings, outreach at established community events and provider meetings. The outcome of the Consolidated Plan represents the information collected from this collaboration, as well as from public comment and public hearing opportunities.

The City engages in ongoing consultation with local service providers, community leaders, the public, and other community development partners. Consultation includes correspondence with area agencies, attendance at local and regional meetings and committees, outreach by City Commissioners and public meetings. The City also consults with other City departments to identify public facility and community development needs.

Activities to enhance coordination between public and assisted housing providers, governmental health, mental health, and service agencies is ongoing. Specific meetings with housing and mental health providers to identify needs for the 2016-2017 Action Plan include:

1. Service Needs – Communication by reports from existing CDBG Subrecipients and outreach to other agencies to assess needs and programs.
2. Housing Matters - Monthly forum is intended to educate those in attendance on existing affordable housing programs or issues related to housing and offer opportunities to discuss possibilities for creating additional housing throughout the County.
3. Community Hour - Housing Resources, Inc., – monthly meetings with local agencies that work together to address the needs of Kalamazoo’s homeless and at-risk populations.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City coordinates with and participates in the county-wide Continuum of Care (CoC); this collaboration of more than 30 constituent groups, helps to create a comprehensive and integrated approach to end homelessness and insure permanent housing for low-income people.

The City works with CoC partners and agency volunteers who represent public and assisted housing providers and private and governmental health, mental health and service agencies by serving on the following CoC committees and boards, including:

- The Allocations and Accountability Team (AAT) includes City staff as member) meets monthly and maintains an open, fair, and impartial process for the solicitation of projects, project selection for funding and establishes CoC policies, procedures and written standards.

- HMIS Data User Group (Data Team) meets monthly and insures the Homeless Management Information System (HMIS) complies with the HUD standards. This program, is used by all HUD and MSHDA funded-programs, and is able to produce aggregate reporting at the community level.
- Systems of Care (SOC) Committee: Meets bi-monthly and identifies and eradicates barriers that prevent or limit access to housing and services, with interagency collaboration, strength-based case management, cultural competence, community-based services, family involvement, and accountability as guiding principles.
- Co-Chairs Work Group: Provides long-term strategic planning that addresses the needs of homeless; the availability and accessibility of existing housing and services; and the opportunities for linkages with mainstream housing and service resources.
- LISC Local Advisory Board (LAB): Meet bi-monthly, serves as the CoC's governing body and establishes the policy and process to ensure the submission of the competitive application(s) for state and federal Homeless Assistance funding available through the HEARTH Act. The City of Kalamazoo's Deputy City Manager serves on the LAB.
- Semi-Annually, community-wide CoC meetings are also held in the City.

The CoC provides notice of the meetings through a variety of venues including email distribution lists, announcement at CoC committee meetings, through the LISC Local Advisory Board (LAB), and postings on the CoC website. Email lists are inclusive of a broad range of community partners both CoC members, formerly homeless and non-members. Additionally, housing professionals participate in the affiliated LISC Community Housing Committee that considers and provides feedback about community needs and initiatives and CoC activities and plans.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care has a 10-year plan to end chronic homelessness and yearly action plans that assist with strategic decision making regarding program outcomes. In 2016, the Allocations & Accountability Team (CoC committee with City staff member) and the CoC Board approved three CoC policies that expanded previous "guiding principles" and provide written standards for specific programs, projects and activities that address the needs of homeless persons including:

- i. **Prioritization of Permanent Housing Beds for the Chronically Homeless***
- ii. **Policy Advocating Community Housing First Principles***
- iii. **Policy on Rapid Re-Housing Principles***

The policy for Prioritization of Permanent Housing Beds for the Chronically Homeless, addresses, in detail, how CoC permanent housing beds as prioritized to serve the chronically homeless and other homeless with higher acuities.

Additionally, the following CoC organizations address the needs of homeless individuals and families, families with children, veterans, and unaccompanied youth:

Catholic Family Services has five distinct programs: the Ark Shelter is a short term emergency shelter serving youth 10-17, the Ark Community Services & Street Outreach program providing transitional living services to youth 16-21 from nine counties, the Caring Network program for pregnant women and their families, Baraga Manor a 48 unit housing complex for older and mobility impaired adults, and Bridges Mental Health Counseling providing mental health counseling to individuals and families.

Housing Resources Inc., operates the Eleanor House Rapid Re-Housing Center-a 24 bed facility serving homeless families with children. HRI also operates the 49-unit Rickman House that provides permanent housing and supportive services for previously chronically homeless, mentally ill single adults. They also own and operate three family housing developments with a total of 249 affordable housing units.

Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS) serves individuals and families through person/family centered planning to persons within the priority populations as defined in the Michigan Mental Health Code including: persons with serious mental illness; addictive disorders; children with severe emotional disturbances; and persons with developmental disabilities. The range of programs available includes Crisis Residential Placement, Respite Services, Assertive Community Treatment, Club House Programs, Assessment and Evaluation, Medication Administration, Skill Building Assistance, Substance Abuse Services and Case Management.

The YWCA offers victims of domestic violence and their dependent children a secure on-site shelter (52 bed capacity), counseling, referral and advocacy services for residential and non-residential clients, and two intensive post-shelter programs (Families First and Transitional Supportive Housing) that address the ongoing housing needs of clients and their children.

Volunteers of America provides supportive Services for Veteran Families (SSVF) funding and support and contacts veterans with other housing options at the VA Center in nearby Battle Creek.

Other local agencies including MI Works, Goodwill Services, Salvation Army, Lutheran Family Services, CARES (Housing Opportunities for Persons with Aids), Ministry with Community participate in the CoC and provide valuable resources for homeless and vulnerable households.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Continuum of Care (MI-507 Portage/Kalamazoo City and County CoC) was instrumental in the development of the City of Kalamazoo's 2014-2018 Consolidated Plan. In conjunction with a comprehensive communitywide planning process and implementation strategy known as, "Open Doors," a 10-Year Plan to End Homelessness, the Emergency Solutions Grant (ESG) program, offers financial assistance to organizations that serve the homeless.

The CoC and the City of Kalamazoo Community Planning & Development Department combine their Emergency Solutions Grants (ESG), funded by the United States Department of Housing & Urban Development (HUD) and the Michigan State Housing Development Authority (MSHDA), into a single local application process.

The City's consultation with the CoC serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, develop funding, policies and procedures for the operation and administration of HMIS to include:

- City Administrative and Community Development staff are appointed to permanent seats on the CoC's governing body, LISC's Local Advisory Board (LAB), and the Allocations & Accountability Team (AAT CoC Committee); this enables the City to interact with agencies that work to end homelessness and the development of strategies and goals of the Continuum of Care.
 - The LISC Local Advisory Board (LAB) approves the ESG Local Application Form (LAF), scoring guidance and grant schedule. The LAB appointed Allocations and Accountability Team (AAT) establishes CoC policies and procedures and meets to review aggregated information from the LAF and HMIS and makes agency funding recommendations to the LAB for approval. The LAB approves the final ESG allocations levels for each agency.
- The City of Kalamazoo utilizes a Sub recipient Agreement with ESG service providers to determine overall performance by receipt of monthly accomplishment reports and meeting annual outcomes detailed in their Agreement.
- A Performance Tracking System to help sub recipients meet their monthly, bi-annual, and yearly goals. The submission of quarterly HMIS reports and data to be reviewed by the Allocations and Accountability and Data Teams.

All agencies serving or intending to serve Kalamazoo County residents experiencing homelessness or those at risk of becoming homeless, and are eligible according to the Notice of Funding Availability's (NOFA) and the Grantor's defined rules, are encouraged to apply for funding. The ESG Notice of Funding Availability (NOFA) is distributed by email to more than 100 "Community Partners" and is posted in the local newspaper and on the CoC Web-Site.

In order for an agency to be selected for funding, they must be able to illustrate that their organization:

1. Will abide by the ESG NOFA, the ESG/MSHDA Policies and Procedures and all adopted CoC policies.
2. Adopted the 10-year Plan to End Homelessness at the board level.
3. Understands that they cannot discriminate (CoC Fair Housing Policy) or require clients to participate in any religious activities (CoC Funding Policies and Procedures).
4. Participates in HMIS data entry through Service Point and is participating in the community-wide QSOBAA to allow sharing within HMIS.
5. Designated a "Navigator", who works to eliminate barriers to housing services by participating in the Systems of Care Team.

6. At least one member of the organization has been an active member of the CoC; and has attended at least 50% of the team meetings for which they are members (if new applicant, will attend 50% of the team meetings for which they become members).
7. Have demonstrated capacity for sound financial, program management; and
8. Are in compliance with all federal, state and local programs for which they receive funding.

The CoC priorities for funding are, but not limited to, the following:

1. **Ensure emergency housing needs are met.**
2. **Adoption of proven tools to prevent and end homelessness:** Use of a comprehensive community-based prevention and rapid re-housing systems that embrace Progressive Engagement and Housing First activities.
3. **Promote program models:** With successful measureable outcomes that are supported by data.
4. **Break down silos:** Collaborate and coordinate across the CoC to ensure that local, state, and federal resources are used effectively and efficiently to end homelessness.
5. **Re-align Programs:** Work as a community to re-align program dollars to keep people housed or to rapidly re-house them.
6. **Build Public Support and Political will for ending homelessness** by sharing data and best practices with mayors, county officials, schools, and other interested parties.
7. **Data collection, analysis, and reporting:** Collect and analyze data via the Homeless Management Information System (HMIS); (Domestic Violence Agencies use alternative systems.) Staff is trained on entering data and how to share data with referral organizations.
8. **Implement Continuous Quality Improvement** and at a minimum the performance measure outcomes as required and outlined in quarterly progress reports;
9. **Use of shelter beds and transitional housing only when necessary and with a Housing First approach;** i.e. shelter diversion;
10. **Collaborate within the Interagency Service Teams** (Systems of Care Committee and Navigators) **to assist the hardest to serve.**

The CoC adopted the HUD developed system-level performance measures to help communities gauge their progress in preventing and ending homelessness. In addition to the Local Application Form, agency, project and HMIS data related to these performance measures are considered by the AAT and LAB when recommending and approving funding including;

1. Length of time persons remain homeless;

2. The extent to which persons who exit homelessness to permanent housing destinations return to homelessness;
3. Number of homeless persons;
4. Jobs and income growth for homeless persons in CoC Program-funded projects;
5. Number of persons who become homeless for the first time;
6. Successful housing placement.

The Continuum of Care also has an evaluation monitoring process to determine whether agencies are performing satisfactorily and effectively addressing homeless needs. Attention is also given to grantees rate of spending, consistency with designated Emergency Solution Grant goals and data entry quality.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 5 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SENIOR SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City has ongoing consultation with Senior Services through work on individual projects. This consultation has and will continue to provide direction for needed services and outreach.
2	Agency/Group/Organization	Fair Housing Center of Southwest Michigan
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with the Fair Housing Center of Southwest Michigan to carry out fair housing training activities for area landlords and tenants. Fair Housing provides complaint data. This consultation has and will continue to provide direction for future fair housing training, outreach and testing.
4	Agency/Group/Organization	Kalamazoo Valley Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City has ongoing consultation with Kalamazoo Valley Habitat through work on individual projects. In addition, agency participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development. This consultation has and will continue to provide direction for needed services and outreach.
5	Agency/Group/Organization	Local Initiative Support Corporation
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City has ongoing consultation with Kalamazoo Valley Habitat through work on individual projects. In addition, agency participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development. This consultation has and will continue to provide direction for needed services and outreach.
6	Agency/Group/Organization	Community Homeworks
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City has ongoing consultation with Community Homeworks through work on individual projects. In addition, agency participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development. This consultation has and will continue to provide direction for needed services and outreach.
7	Agency/Group/Organization	Urban Alliance
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UA participated in the 2016 HUD Roundtable to discuss City needs surrounding health homes, youth and economic development. This consultation has and will continue to provide direction for needed services and outreach.
8	Agency/Group/Organization	KNHS
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City has ongoing consultation with KNHS through work on individual projects. In addition, agency participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development. This consultation has and will continue to provide direction for needed services and outreach.
9	Agency/Group/Organization	Kalamazoo Community Mental Health
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency participated in 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development.
10	Agency/Group/Organization	Vine Neighborhood Association
	Agency/Group/Organization Type	Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City meets quarterly with the Vine Neighborhood Association to address community needs. This consultation has and will continue to provide direction for needed services and outreach. In addition, this association participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development.
11	Agency/Group/Organization	MSHDA
	Agency/Group/Organization Type	Housing Services - Housing Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development. This consultation has and will continue to provide direction for needed services and outreach.
12	Agency/Group/Organization	Edison Neighborhood Association
	Agency/Group/Organization Type	Housing Services - Housing Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City meets quarterly with the Edison Neighborhood Association to address community needs. This consultation has and will continue to provide direction for needed services and outreach. In addition, this association participated in the 2016 HUD Roundtable to discuss City needs surrounding healthy homes, youth and economic development.
13	Agency/Group/Organization	NACD
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City meets quarterly with the NCAD to address community needs. This consultation has and will continue to provide direction for needed services and outreach.

Identify any Agency Types not consulted and provide rationale for not consulting - N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Local Initiatives Support Corporation	Share common outcomes

Table – 6 Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation**
Summarize citizen participation process and how it impacted goal-setting

Community Planning and Development met monthly with the Community Development Act Advisory Committee (CDAAC), which is comprised of citizen representatives from the six core low/mod neighborhoods and four at-large city representatives. Each of these representatives shared opportunities offered by the city with their neighborhoods organizations and in-turn shared community concerns and needs as reflected in the city's 2014/2018 Consolidated Plan. Information shared heavily impacted the development of the 2016/2017 Action Plan due to current needs continue to reflect the five year Consolidated Plan.

Table - 7. Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Neighborhood Meetings	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Neighborhood meetings were held monthly and opened to the public. Representatives from the communities were present and engaged.	CDAAC areas of discussions resulted in feedback addressing the following: lack of affordable housing, homeless needs, poverty, economic development and the need for more youth programs.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Two public hearings were held (March 10th & April 4th) which followed the City's 30 day public comment period and welcomed continued input from the community regarding the Action Plan. The action plan posted for public comment mimics CP&D 2014/2018 Consolidated Plan and the needs addressed by the community through CDAAC for the 2016/2017 year.	Citizens voiced support for the City's drafted Action Plan to provide funding for the following areas: lack of affordable housing, homeless needs, economic development and the need for more youth programs.	There were no comments that were not accepted.	

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Each year the City of Kalamazoo is required to submit an Action Plan to HUD. The intent of the plan is to identify how federal grant funds received by the City will be utilized during that program year to address the priority needs acknowledged in the City's Consolidated Plan. Program Year (PY) 2016 Annual Action Plan (July 1, 2016 through June 30, 2017) represents the second program year in which to address the needs identified in the City of Kalamazoo's 2014 - 2018 Consolidated Plan, approved by the Kalamazoo City Commission on May 19, 2014.

The Action Plan constitutes the City's application to HUD for its Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funding allocations, which are the primary resources for addressing Kalamazoo's housing and community development needs. The City expects to receive approximately **\$2,127,607** in PY2016 funding through the **CDBG (\$1,487,874)**, **HOME (\$422,450)**, and **ESG (\$138,353)** federal entitlement grants. The City and its Subrecipients will also utilize approximately **\$94,893 in anticipated program income** in PY2016. The City has unallocated CDBG funds from prior years in the amount of **\$62,997.62** to be allocated in FY 2017. The complete available budget to include unallocated funds for **PY2016 totals \$2,206,568**.

The Community Planning and Development Department will also report, to the extent possible, on other resources expected to be used in ways consistent with the Consolidated Plan. This includes both funds and resources of other organizations and agencies, local nonprofits, and for-profits which address the housing and community development needs of the City and its residents.

Decisions about the annual allocation of federal resources is based upon the 2014 - 2018 Consolidated Plan, which was developed after a thorough public participation process conducted both informally with community partners, stakeholders, neighborhood organizations and residents and formally via public hearings. The priorities, goals and objectives outlined in the Consolidated Plan were developed based on the feedback received during this public process, as well as the evaluation of housing, homeless, special needs population, and other relevant community development data.

Based on the analysis of needs and the input received, the City's priority needs and expected resources for 2016 are as follows:

Table Priority - 8 Expected Resources - Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	· Administration · - Housing Rehabilitation · - Minor/Emergency Home Repair · - Support of TBRA · - Support Fair Housing · - Public infrastructure improvements · - Code Enforcement · - Crime Prevention · - Transformative Neighborhood Projects · - Youth programming	\$ 1,487,897	\$ 94,893		\$ 1,582,790	\$ 3,817,587	These funds will leverage City dollars through public infrastructure investment and other City services. In addition, other local, state, and federal funds will be leveraged by City sub recipients for housing activities.

ESG	Public - Federal	· Administration support for Continuum of Care · Prevention · - Rapid Re-Housing · - Shelter - Operational Support · - Supportive services	\$ 138,353	\$ -	\$ -	\$ 138,353	\$ 252,745	The Continuum of Care will leverage City funds with other HUD ESG funding
HOME	Public - Federal	- Acquisition - Homebuyer assistance - Homeowner rehab - Multifamily rental new construction - Multifamily rental rehab - New construction for ownership - TBRA	422,450			\$ 422,450	288,162	HOME dollars will leverage additional HOME funds from other local funders, MSHDA and federal sources

Table 1 – Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Often, additional resources are leveraged by our Subrecipients and partners to complete a project. These leveraged funds often come from the State of Michigan through the Michigan State Housing Development Authority or through foundations like the Kalamazoo Community Foundation. However, these funds are not known until the Subrecipient submits an application through the City's competitive application process.

Community Development Block Grant funds will leverage additional resources as follows:

- Public Infrastructure projects will be supported with additional City and State infrastructure dollars.
- Code enforcement, crime prevention and youth services will leverage additional City general fund dollars. Subrecipients of the City will leverage Michigan State Housing Development Authority and other State funds, as well as nongovernmental funding to expand the scope of rehabilitation assistance.

HOME Investment Partnership Funds will leverage additional public and private investment:

Homeownership investment will be supported by other agencies such as the Michigan State Housing Development Authority and community foundation grants.

- Rental projects may leverage additional funding from HUD; the Federal Home Loan Bank programs; the application of Low Income Housing Tax Credits; private equity investment, private construction and acquisition financing; and other private sources.
- HOME match requirements will be achieved through the donation of property, labor and materials, as well as payments in lieu of taxes for affordable housing developments in the City.

Emergency Solutions Grant funding will leverage additional investment as follows:

- The Kalamazoo County Continuum of Care receives approximately \$1.8 million in grant funding from HUD and approximately \$300,000 from the Michigan State Housing Development Authority each year.
- City Subrecipients also receive grants from funders like The United Way and other nongovernmental organizations. Match requirements will be met through these funders.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No publicly owned land will be utilized.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) Goals Summary Information

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) Goals Summary Information

Table - 9 Goals and Objectives

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2014	2018	Affordable Housing	City-wide low-income households CDBG-Eligible Census Tracts	Rehabilitation of Existing Units Rental Assistance	CDBG: \$331,375 HOME: \$398,205	Rental units rehabilitated: 12 Household Housing Unit Homeowner Housing Added: 1 Household Housing Unit Homeowner Housing Rehabilitated: 112 Household Housing Unit Tenant-based rental assistance : 41Households Assisted

2	Homeless Assistance	2014	2018	Homeless	City-wide low-income households	Rapid Re-Housing Home less Prevention	ESG: \$138,353	Homeless Person Overnight Shelter: 149 Persons Assisted Homelessness Prevention: 126 Persons Assisted
3	Neighborhood Enhancement	2014	2018	Non-Housing Community Development (NE, Demolition, Code, Parks & Rec)	CDBG-Eligible Census Tracts	Public Improvements/Infrastructure Public Services	CDBG: \$711,299	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 28884 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 28884 Persons Assisted Buildings Demolished: 7 Buildings Housing Code Enforcement/Foreclosed Property Care: 300 Household Housing Unit

4	Youth Development	2014	2018	Non-Homeless Special Needs	City-wide low-income households CDBG-Eligible Census Tracts	Public Services	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
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Table 1 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

A total of 153 families/households are planned to be assisted with housing during FY 2016-2017 (41 renters and 112 homeowners). All households benefitting are extremely- low, low, or moderate income. The 41 rental units and 112 homeowners will be assisted under the CDBG, HOME and ESG programs. The criteria established by the City of Kalamazoo for households to benefit under this program conforms to the CDBG and HOME Program affordability requirements.

AP-35 Projects – 91.220(d)

Introduction

The City of Kalamazoo continues to conduct meetings to address its goals and needs. Goals and needs addressed are either carried out by the City or through one of its Subrecipient nonprofit partners.

Table - 10 Project Information

#	Project Name
1	CDBG Planning and Administration
2	Code Enforcement
3	Demolition
4	Fair Housing Activities
5	Youth Program
6	Public Safety - Neighborhood Officers
7	The Frank B. Lay Historical Residence
8	Critical Home Repair
9	TBRA - Administration
10	Home Repair for the Elderly
11	LISC Continuum of Care
12	Tenant Based Rental Assistance (TBRA)
13	Lease Purchase
14	Kalamazoo Collective Housing

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The reasons for allocation priorities results from the City of Kalamazoo completing an extensive outreach process as part of the development of the 2014-2018 Consolidated Plan. This outreach was evaluated against the data collected for the plan; the realities that the City must consider when determining priorities like yearly budgets, staff capacity, etc.; and, what other funders are doing in the community. Based on this evaluation, a set of priorities were established and these priorities were vetted by the Community Development Act Advisory Committee and adopted by the City Commission as part of the 2014-2018 Consolidated Plan.

Obstacles to addressing underserved needs are due to the reduction of financial resources, which results in decreased staff and less funding to local nonprofit providers. Kalamazoo continues to experience a number of obstacles in helping those most in need. More innovative and creative partnerships and funding schemes will need to be considered as these obstacles, particularly funding, are likely to continue.

The need for permanent affordable supportive housing continues to be a concern for persons experiencing homelessness and other special needs populations. The gap between the number of affordable units and those in need continues to be significant for the City and the region.

The development of new affordable housing, particularly with supportive services, is a goal of the Continuum of Care. Partnerships with the City of Kalamazoo, local nonprofit housing providers and Michigan State Housing Development Authority, is needed to develop an affordable housing

strategy. The City will continue to invest in affordable housing through both the CDBG and HOME grant programs.

Providing services, particularly housing, to the chronically homeless continues to be a challenge in Kalamazoo. The small numbers of people with complex, unmet needs who experience homelessness are frequent users of shelters and emergency health care. They often have long histories of homelessness and untreated or poorly managed mental illnesses and addictions. Their frequent stays in county or city jails, shelters, hospitals, etc. result in extraordinarily high costs in multiple public systems, but fail to improve the outcomes for the individuals or their communities.

To have a more proactive approach to homeless prevention, the Continuum of Care developed the Systems of Care team. They established work groups to address the needs/barriers of those that may become homeless. The team works to promote the adoption of evidence-based and promising program practices in support of a Housing First philosophy of care. They prioritize Continuous Quality Improvement in service delivery and educate and inform members on national and community best practices.

In general, the City, particularly the Department of Community Planning and Development, are making an effort to strengthen its relationship with county partners. The Kalamazoo County Department of Health and Community Services houses the Kalamazoo County Community Action Agency, which provides programs and services to help low income households achieve greater economic self-sufficiency. Working towards intergovernmental cooperation could result in joint community development projects, data sharing and best practices.

Projects

AP-38 Projects Summary

Project Summary Information

Table - 11 Project Summaries

1	Project Name	CDBG Planning and Administration
	Target Area	City-wide low-income households
	Goals Supported	Affordable Housing Homeless Assistance Neighborhood Enhancement Youth Development
	Needs Addressed	Administration of Programs
	Funding	CDBG: \$297,575
	Description	The CP&D Department will utilize the 20% percent cap available from the entitlement funding for management, monitoring and coordination of CDBG Activities.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	There is population of approximately 75,548 residing in the City of Kalamazoo of a non-low/mod and low-mod status will benefit from proposed activity.
	Location Description	415 Stockbridge Avenue Kalamazoo, MI 49001
	Planned Activities	Administration of the CDBG program for the 2016 program year to include: monitoring, reporting, technical assistance, etc.

2	Project Name	Code Enforcement
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Neighborhood Enhancement
	Needs Addressed	Rehabilitation of Existing Units
	Funding	CDBG: \$425,000
	Description	The CP&D Department will fund Housing Inspectors and Anti-Blight staff who work in the CDBG-eligible Census Tracts to reduce slum and blight.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Code Enforcement and Anti-Blight teams work within the CDBG-eligible neighborhoods to reduce the instances of slum and blight in these neighborhoods. There is a population of approximately 26,329 living in the six core (Eastside, Edison, Stuart/ Douglass, Northside, Southside, and Vine) neighborhoods. Approximately 68 percent of these households have incomes at 80 percent or less of the area median income and approximately 43.1 percent live below the federal poverty line.
	Location Description	The activities will take place in the 1.00, 2.01, 2.02, 3.00, 5.00, 6.00, 9.00, 10.00 and 11.00 Census tracts.
3	Planned Activities	The City's Code Enforcement and Anti-Blight Team will contribute to the quality of owner housing in the City through their enforcement efforts in the CDBG-eligible neighborhoods. The team will manage the following type of activities: abandoned residential structure cases; secure and board structures open to casual entry; condemn structures; work with the Building Board of Appeals; issue graffiti violations and general blight.
	Project Name	Demolition
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Neighborhood Enhancement
	Needs Addressed	Neighborhood Improvements
	Funding	CDBG: \$58,017
	Description	Spot blight demolition of approximately 5-7 vacant/blighted residential structures in eligible CDBG neighborhoods.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	There is a population of approximately 26,329 living in the six core CDBG-Eligible Census Tracts (Eastside, Edison, Stuart/ Douglass, Northside, Southside, and Vine) neighborhoods. Approximately 68 percent of these households have incomes at 80 percent or less of the area median income and approximately 43.1 percent live below the federal poverty line that will benefit from this proposed activity.
	Location Description	The activities will take place in the 1.00, 2.01, 2.02, 3.00, 5.00, 6.00, 9.00, 10.00 and 11.00 Census tracts.
	Planned Activities	Will demolish seven vacant, abandoned single-family residential structures.

4	Project Name	Fair Housing Activities
	Target Area	City-wide low-income households
	Goals Supported	Affordable Housing
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Public service funding will be provided to support City staff who will conduct fair housing activities to support the 2014 Assessment of Fair Housing Plan.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	There is a population of approximately 75,548 residing in the City of Kalamazoo of a non-low/mod and low-mod status that will benefit from proposed activity. Families experiencing discrimination will benefit from this proposed activity.
	Location Description	City wide
5	Planned Activities	Public service dollars will be utilized to address the action items from the 2014 Assessment of Fair Housing Plan. In addition, community outreach, provider testing, complaint investigation and technical assistance to the City and federally funded sub recipients will be provided.
	Project Name	Parks and Recreation
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Neighborhood Enhancement
	Needs Addressed	Public Facilities
	Funding	CDBG: \$25,907
	Description	Infrastructure
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	There is a population of approximately 26,329 living in the six core CDBG-Eligible Census Tracts (Eastside, Edison, Stuart/ Douglass, Northside, Southside, and Vine) neighborhoods. Approximately 68 percent of these households have incomes at 80 percent or less of the area median income and approximately 43.1 percent live below the federal poverty line that will benefit from this proposed activity.
	Location Description	The activities will take place in the 1.00, 2.01, 2.02, 3.00, 5.00, 6.00, 9.00, 10.00 and 11.00 Census tracts.
	Planned Activities	The City of Kalamazoo Public Safety Department will use CDBG funds to enhance the infrastructure of parks within CDBG-eligible census tracts.

6	Project Name	Public Safety - Neighborhood Officers
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Neighborhood Enhancement
	Needs Addressed	Public Services
	Funding	CDBG: \$150,000
	Description	The City of Kalamazoo Public Safety Department will use CDBG funds toward the salaries of two public safety officers for crime awareness and prevention in the low- to moderate-income neighborhoods.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Families within the CDBG-eligible neighborhood will benefit from this activity as Community Policing Officers will provide needed crime prevention activities. Partnerships will be established with the neighborhood associations to ensure outreach to the community.
	Location Description	CDBG- eligible neighborhoods
7	Planned Activities	The role of the Community Policing Special Unit is to prevent crime through identification of trends and the creation of action plans for resolution in partnership with neighborhood and community organizations. The KDPS Community Policing Special Unit is intended to partner with the neighborhood associations to identify crime trends that negatively impact the quality of life within the CDBG-eligible neighborhoods, particularly Eastside, Edison and Vine. The Community Police Officers will maintain close relationships with neighborhood directors and associations to stay apprised of problems, "hot-spots," and priorities of the neighborhoods, so they can discuss prevention strategies and develop a comprehensive prevention approach in a timely manner. The Officers will attend monthly neighborhood association meetings and neighborhood watch meetings. They will give presentations within the neighborhoods on an array of topics, mostly geared toward crime prevention and personal safety awareness. The partnership between Public Safety and the citizens of the CDBG-eligible neighborhoods will assist in solving problems creatively to prevent crime.
	Project Name	Critical Home Repair (Community Homeworks)
	Target Area	City-wide low-income households
	Goals Supported	Affordable Housing
	Needs Addressed	Rehabilitation of Existing Units
	Funding	CDBG: \$200,000
	Description	Community Homeworks will use CDBG funding to complete approximately 60 emergency home repairs and will rehabilitate three homes for low- to moderate-income homeowners.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Eighty (80) low-income households will benefit from this proposed activity.
	Location Description	CDBG-eligible neighborhoods
	Planned Activities	Minor/emergency home repair and moderate housing rehabilitation
8	Project Name	TBRA – Administration (HRI)
	Target Area	City-wide low-income households
	Goals Supported	Affordable Housing
	Needs Addressed	Rental Assistance
	Funding	CDBG: \$56,375
	Description	Housing Resources, Inc. will use CDBG funds to administer the Family Self-Sufficiency/TBRA program. It is estimated that 41 households will receive direct financial assistance through HOME TBRA with related technical and social services. Staff intake and related services/administration will be provided through CDBG.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 41 households will benefit from this propose activity
	Location Description	City wide
	Planned Activities	Housing counseling, rental inspections, and rental assistance.

9	Project Name	Home Repair for the Elderly (Senior Services)
	Target Area	City-wide low-income households
	Goals Supported	Affordable Housing
	Needs Addressed	Rehabilitation of Existing Units
	Funding	CDBG: \$75,000
	Description	Senior Services, Inc. will use CDBG funds to perform minor home repairs and barrier-free accessibility enhancements to approximately 32 housing units owned by senior citizens in CDBG-eligible Census Tracts throughout the City of Kalamazoo.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Thirty-Two (32) senior households will benefit from this proposed activity.
	Location Description	CDBG-eligible neighborhoods
	Planned Activities	Minor/emergency home repair and ADA accessibility improvements
10	Project Name	LISC Continuum of Care
	Target Area	City-wide low-income households
	Goals Supported	Homeless Assistance
	Needs Addressed	Homeless Prevention
	Funding	CDBG: \$20,000
	Description	LISC will provide technical assistance, capacity building training, and evaluation to approximately four housing and community development non-profit organizations, including CHDOs, operating in the City of Kalamazoo, primarily in the eligible CDBG neighborhoods. LISC will also provide staff for the Affordable Housing Partnership.
	Target Date	06/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Unknown
	Location Description	City-wide
	Planned Activities	Administration of the Continuum of Care.

11	Project Name	Tenant Based Rental Assistance (TBRA) – (HRI)
	Target Area	City-wide low-income households
	Goals Supported	Affordable Housing
	Needs Addressed	Rental Assistance
	Funding	HOME: \$80,000
	Description	Housing Resources, Inc. will use HOME funds for rental and rent deposit assistance to approximately 55 households through its TBRA program.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 41 Low-income families will benefit from this proposed activity.
	Location Description	City-wide
	Planned Activities	Tenant based rental assistance
12	Project Name	Property Development for Homeownership (Fair Housing Center of Southwest Michigan)
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Affordable Housing
	Needs Addressed	Rehabilitation of Existing Units
	Funding	HOME: \$70,637
	Description	Fair Housing Center will use HOME funds to rehabilitate and lease one vacant single family home.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	One (1) low-income family will benefit from this proposed activity.
	Location Description	CDBG-eligible neighborhoods
	Planned Activities	Acquisition and rehabilitation of one vacant single-family housing units to be included in Lease/Purchase program.

13	Project Name	Affordable Housing Rehabilitation (Kalamazoo Collective)
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Affordable Housing
	Needs Addressed	Rental
	Funding	HOME: \$100,000
	Description	Kalamazoo Collective will use HOME funds to rehabilitate and rent 6 vacant single family rental units.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Six (6) low-income families will benefit from this proposed activity.
	Location Description	CDBG - eligible Census Tract
	Planned Activities	Rehab
14	Project Name	The Frank B. Lay Historical Residence (College Town Properties, LLC)
	Target Area	CDBG-Eligible Census Tracts
	Goals Supported	Affordable Housing
	Needs Addressed	CDBG - eligible Census Tract
	Funding	HOME: \$71,000
	Description	Rental
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Six (6) low-income families will benefit from this proposed activity.
	Location Description	CDBG - eligible Census Tract
	Planned Activities	Rehab

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Kalamazoo has chosen to focus CDBG funds where at least 51 percent of the residents are considered low and moderate income by HUD. These neighborhoods and Census tracts are:

67.9% Eastside – 1.00

67.9% Central Business District – 2.01

80.5% Northside – 2.02 and 3.00

68.7% Douglas/Stuart – 5.00

72.85 Vine – 6.00

68.5% Edison – 9.00, 10.00 and part of 11.00

55.5% Southside – 11.00

52.1% Oakwood – 16.03

HOME and ESG funds are intended to be used throughout the City.

Geographic Distribution

Target Area	Percentage of Funds
City-wide low-income households	56%
CDBG-Eligible Census Tracts	44%

Table- 12 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The focus of CDBG funding in these areas was not only because of eligibility under HUD rules. Many of the core neighborhoods have additional socioeconomic reasons that warrant concentrating resources. Approximately 32 percent of individuals residing in the City of Kalamazoo are living below the federal poverty level. This is almost double the rate of individuals living below the poverty level for the State of Michigan and Kalamazoo County. While the City is experiencing higher rates of poverty, only three Census tracts meet HUD's definition of "racially or ethnically concentrated areas of poverty." An area must have a non-White/Caucasian population of 50 percent or more and poverty rate that exceeds 40 percent to be considered concentrated.

The three Census tracts are 1.00 (Eastside) and 2.02 and 3.00 (Northside). The Eastside Neighborhood has a poverty rate of 47.5 percent and 76.3 percent of the population is of minority status. The Northside Neighborhood (2.02 and 3.00) averages a poverty rate of 45.4 percent and a minority population of 92.1 percent.

The core neighborhoods also have much older housing stock. Approximately 90 percent of the homes were built prior to 1979, which raises the risk of lead based paint. Over 90 percent of the homes in

Census tracts 2.02 (Northside), 6.00 (Vine), 9.00 (Edison), and 16.03 (Oakwood) were built before 1979. According to the 2012 American Community Survey, approximately 60 percent of the homes found in the CDBG eligible census tracts were built prior to 1939. The advanced age of the housing stock indicates a need for continued maintenance, lead based paint removal, weatherization and energy efficiency upgrades.

It appears that neighborhood disparities in accessing community assets exist between the more affluent neighborhoods in the City and many of the core neighborhoods. The Edison and Northside Neighborhoods struggle with poor performing schools, have higher percentages of poverty and persons receiving public assistance. Not unexpectedly, these same neighborhoods tend to have lower participation in the labor market, lower percentage of persons employed and lower percentage of persons with either a high school or bachelor's degree. Access to employment centers may be more problematic because of difficulties accessing the transit system or limited financial means to own and maintain a car.

HOME and ESG funds are intended to be used throughout the City. HOME funds are predominately utilized to develop affordable housing. Dispersing affordable housing throughout the City helps to prevent concentrating low income residents within one neighborhood. ESG funds are predominately to assist the homeless. Many of the homeless shelters are located within downtown Kalamazoo or the core neighborhoods. However, the homeless prevention and rapid re-housing component of ESG may find funds spent throughout the City.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing continues to be a priority for the City of Kalamazoo. Currently, there are more households in need of affordable housing than units available. For PY2016, the following goals are expected:

One Year Goals for the Number of Households to be Supported	
Homeless	452 ESG
Non-Homeless	41 TBRA – Counseling Housing Quality Insp
Special-Needs	86 ESG
Total	579

Table - 13- One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	41- HRI - TBRA
The Production of New Units	0
Rehab of Existing Units	13 (K Collective/College Tn/FH)
Acquisition of Existing Units	0
Total	53

Table – 14 - One Year Goals for Affordable Housing by Support Type

Discussion

The total numbers between the two tables differ because of the number of households that are expected to receive minor or emergency home repair, which have not been classified as full rehabilitation. In addition, one home is expected to receive down payment assistance which is also not included in the first table.

AP-60 Public Housing – 91.220(h)

Actions planned during the next year to address the needs to public housing

The City of Kalamazoo will continue to be supportive of the Public Housing Commission's expansion of services, and views a partnership with the Commission as an important step in addressing the local issue of "fair share housing," that is, ensuring that affordable housing is available throughout the County, and not just within the City of Kalamazoo. No direct funding actions are planned with the Public Housing Commission in PY2016.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City will work with the Public Housing Commission to encourage residents to volunteer for the Community Development Act Advisory Committee, which works with the Community Planning and Development staff to advise the City Commission on matters pertaining to housing and community development within the City of Kalamazoo

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The following activities, either supported by the City or our nonprofit community partners, will assist in the reduction or elimination of homelessness in Kalamazoo.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Housing Resources, Inc. and Goodwill Industries sponsor a weekly Community Housing Hour, which includes a number of housing and social service providers that help resolve housing issues. The event reaches out to both the homeless and those in danger of becoming homeless. Organizations include the Department of Human Services, Legal Aid of Southwest Michigan, Kalamazoo Community Mental Health and Kalamazoo Neighborhood Housing Services. The type of services provided include housing search information, prevention of eviction, emergency shelter referrals, foreclosure and homeownership, budgeting and resources for landlords and tenants.

Kalamazoo Community Mental Health and Substance Abuse Services support a Housing Recovery Center, which assists individuals with finding and maintaining affordable housing. One of the services the Recovery Center offers is outreach to people living in emergency shelters and places not meant for human habitation. Ultimately, the outreach is to provide homeless individuals with the services they need and to help them find permanent and supportive housing.

Catholic Charities Dioceses of Kalamazoo utilizes a street outreach program grant from U.S. Department of Health and Human Services. The grant has enabled Catholic Charities to meet homeless youth at their point of need. The street outreach program allowed Catholic Charities to build upon and expand their current drop-in center services to have staff available on the street at designated times, seeking out youth who most need their services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The countywide Coordinated Community Assessment System utilizes Gryphon Place 2-1-1 to provide crisis intervention and perform the initial centralized screening and intake process to determine primary and urgent needs. Individuals are prioritized based on the severity of their housing crisis. Persons with greatest need are referred to Housing Resources, Inc., the Lead Agency/Housing Assessment and Resource Agency (HARA), for housing assessment and development of the Community Housing Assistance Plan (CHAP). Those with an urgent need are referred to area emergency shelters where the CHAP is developed in consultation with the HARA.

The HARA schedules the housing assessment visit within two days of initial contact. The HARA Housing Resource Specialist creates the CHAP utilizing the Homeless Management Information System (HMIS) and prioritizes strength based case management principles. Resources are provided based on need and may include: case coordination, financial assistance, landlord/tenant education/engagement, linkage to community partner resources, and referrals to mainstream service providers.

Emergency shelter services, with the goal of rapid re-housing, are provided to homeless households. These services include a shelter diversion assessment, shelter entry with the goal of rapid exit, financial

assistance in the form of rental subsidy, and tenant-landlord engagement. Emergency shelters with rapid re-housing services have the goal of achieving sustainable permanent affordable housing.

The City of Kalamazoo continues to provide ESG funds through the Kalamazoo County Continuum of Care to support emergency shelter and transitional housing needs. Exact outcomes will not be known until the application process, which will occur in the summer of 2016.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Housing Resources Inc. (HRI), as the CoC's, Housing Assessment and Resource Center (HARA), hosts a Housing Stabilization Program providing community wide centralized intake and assessment and/or shelter diversion services, homeless prevention, focusing on reducing evictions for low income residents, rapid re-housing, rapidly exiting homeless households from emergency shelter to new sustainable housing options to avoid repeat episodes of homelessness, and permanent supportive housing, serving households where the head of household has a disability and who are chronically vulnerable to housing instability and repeat episodes of homelessness. Families and individuals are referred to the HARA for assessment and development of the Community Housing Assistance Plan (CHAP). Walk-in services are provided through centrally located satellite locations and at Ministry with Community, the local drop-in day shelter. Connections to services are also available at the weekly "Community Housing Hour"; located at the Goodwill Human Services Campus, multiple agencies participate in providing housing related information.

Gryphon Place's 2-1-1 Information and Referral service provides quick and easy access to information about service agencies (Dial 2-1-1 24 hours a day, 365 days a year) in Kalamazoo County. Community Resource Advisors work with callers to assess their needs, determine their options and provide appropriate programs/services, give support and advocate for the caller as needed.

The 2-1-1 Advisors have after-hour contacts for local housing agencies and shelters, the Access Center (Community Mental Health), Mobile Crisis Response (Youth), and public safety (welfare check, adult/child protective services). The local YWCA (Domestic Violence) and the ARK Youth Shelter maintain a 24-hour Hotlines; (269) 385.3587 and (800) 873-8336, respectively.

The CoC's prevention work includes a "homeless preference" vouchers registry and it works closely with the Michigan State Housing Development Authority's (MSHDA) agent who administers 947 Housing Choice Vouchers (HCV), 95 project-based, and HUD-VASH (veteran) vouchers.

In addition, the following programs have been developed to help prevent individuals and families from becoming homeless:

- The Eviction Diversion program is designed to prevent rental evictions, reducing the number of families and individuals who are at jeopardy of becoming homeless. This is a unique partnership between the court system and the Continuum of Care to prevent rental eviction.
- The Navigator Program is a results oriented program that strives to eliminate barriers to housing

and services for those in most need. A nonprofit partner that provides housing and homeless services designates a person who is able to cut through barriers to resolve difficult situations when a client is in crisis, when repeated requests for service have not been addressed, or when a client is repeatedly referred from agency to agency without action.

- Project Connect is a program that provides a day of assistance for families and individuals living in our community that are in need of services, ranging from haircuts, to Department of Human Services applications, from resume building to housing services. One important service that is provided is the ability to obtain birth certificates and personal identification, which is often a serious barrier to receiving other necessary benefits. More than 50 organizations come together and offer services at a single location.

In addition, the City funds Housing Resources, Inc. and Catholic Family Services with tenant based rental assistance (TBRA). These agencies expect to support up to 55 clients, some of which may be experiencing homelessness or in jeopardy of becoming homeless. Funds will also be provided through the ESG program toward rapid re-housing and homeless prevention.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Stakeholders and/or collaborating agencies that are responsible for ensuring that persons being discharged from a system of care are not routinely discharged into homelessness. In 2012, the CoC developed and adopted a formal CoC Discharge Planning policy statement, and in 2013 the CoC's Systems of Care Team "Discharge Workgroup," including a representatives from Bronson Healthcare the Michigan Department of Health & Human Services (foster care discharges) studied local discharge policies; they work to identify issues, gaps, and barriers to a systematic approach to discharge. Additionally, providers of youth services work closely with the resources of the Coordinated Assessment and Referral Agency (HRI); the CoC assessment/discharge planning process identifies and coordinates individualized supports and services needed to live successfully in the community for any Kalamazoo County citizen with a disability, condition, or problem related to any life transition. Individuals frequently note they will stay with family or friends upon discharge; housing options may include placement with family, enrollment in transitional housing programs funded by faith based providers, subsidized housing, project based housing, and room and board facilities.

The Continuum of Care and related policies regarding discharge includes:

HEALTH CARE. The two regional hospitals serving the CoC have multi-disciplinary teams with comprehensive protocols that consider the need for housing with an individualized discharge plan. Kalamazoo Community Mental Health and Substance Abuse Services Emergency Mental Health outreach workers also provide on call emergency mental health evaluation and program placement. The CoC provides a single coordinated assessment and referral point of entry for all housing related emergencies in partnership with 2-1-1 to ensure appropriate housing and other community resources eligibility is assessed. Services may include access to emergency, transitional and permanent housing options, case management, landlord liaisons, and emergency financial assistance.

MENTAL HEALTH CARE. Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) has the responsibility for ensuring that persons being discharged from a system of care are not routinely discharged into homelessness. As the CoC's provider of public mental health and substance abuse services in Kalamazoo County, as required by state statute, KCMHSAS has a comprehensive discharge and planning policy. An individual written discharge plan is prepared for each client in order to provide continuity of services. One component of the Comprehensive Individualized Discharge Plan is related to housing and shelter. KCMHSAS also operates a Homeless/Housing Resource Center. The local options for housing range from market rate units, subsidized project-based, subsidized specialized supportive housing, SRO residences, room and board homes, adult foster care, specialized residential, crisis residential, transitional and emergency shelter.

FOSTER CARE. Providers of CoC funded youth services, Catholic Charities and Lutheran Services in Kalamazoo adhere to the formal foster care policy of the Michigan Department of Health and Human Services which directs the treatment of youth in foster care including discharge. Person centered planning is completed early in the assessment process to assist youth in learning life skills, financial literacy, employment, educational, housing maintenance, health and relationship and other skills that will lead to self-sufficiency. Permanency is central to these plans, including assisting the youth to build a long term relationship with one person who will stay involved with the youth and coordinate individualized support. Youth who are permanent wards may stay in foster care up to age 19 and possibly beyond if the youth is unstable. Youth are discharged to their own apartment, to live with friends, relatives or permanent foster parents, to college dorms and other arrangements, as called for in their housing plan.

CORRECTIONS. The Kalamazoo County Jail (Sheriff's Department), has discharge planning responsibility for those who are at risk of becoming homeless. The Sheriff's Department implemented a discharge policy in 2008 and assistance on housing and other supports to sustain housing is made available at or near discharge, if requested by the inmate. The Chaplin's office works with individuals to identify and coordinate community resources to meet the unique needs of each inmate. Information about housing assistance and other community based services are posted on boards internally within the jail. Inmates, at their option, are encouraged to take advantage of the information about housing or other related services. The CoC also works with faith based organizations that reach out to those with a history of criminal sexual conduct.

Veterans: The regional Veteran's Administration (VA) follows a set of discharge criteria when releasing patients into the community. VA social workers and case managers assess and work with the patients who are homeless to find them appropriate shelter before their release. The VA works with emergency shelters, other homeless housing, and supportive services providers in the Continuum of Care to assure suitable placement is achieved after discharge

Discussion

Table - 15

One year goals for the number of households to be provided housing through the use of HOPWA for: N/A
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Barriers to affordable housing are varied and complex. Possible barriers to the development or retention of affordable housing are public policies, particularly those of the City. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment. In addition to public policies, larger social issues and outside forces impact the ability to access affordable housing. Social issues like poverty and lack of employment, and outside forces like reductions in Federal and State funding to develop new housing, present a barrier to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The following information reviews some of the possible barriers in Kalamazoo:

Land Use Controls

Most of the available land in the City has been developed. There are only a small number of large vacant tracts of land that remain, thereby limiting the future development of residential units. There are a number of smaller parcels that are vacant and suitable for infill construction of residential units. A number of vacant or underutilized commercial buildings are also prime locations for redevelopment, with residential use being at least a component of the use.

A barrier to the development and redevelopment of these infill sites is environmental contamination. Particularly in many of the lower income neighborhoods, many of the properties that are available for redevelopment are environmentally contaminated primarily due to overuse of the site or an adjacent site. Clean-up of these sites can be very costly, thereby limiting the ability to attract new business and housing to these sites. It is much easier and cheaper to develop “green fields” in the unpolluted, outlying communities than it is to develop the “brownfields” in the City.

Zoning Ordinance and Subdivisions

The City’s existing Zoning Ordinance does not appear to be a barrier to affordable housing. It permits multifamily housing in five of the eleven residential zoning districts. In addition, duplexes are permitted in two other districts in which multifamily residential is not permitted.

The four single family residential districts allow for small minimum lot sizes, which permits higher density of development than in many of the jurisdictions surrounding the City of Kalamazoo. In adjacent jurisdictions, large lot zoning does create a barrier to affordable housing and establishes pressures that force some low income populations into the City of Kalamazoo. The low densities found in adjacent jurisdictions create increased prices and barriers to affordability.

Additionally, the City of Kalamazoo Zoning Ordinance allows for multifamily development in several commercial districts to allow for mixed use and to encourage walkability.

Housing and Building Codes

The City of Kalamazoo enforces the Michigan Building Code, which is standard among municipalities in

the State.

The City employs an anti-blight and building code enforcement team. As a result, blight and abandonment issues are addressed more quickly. The rental certification program continues to be administered, which helps to improve the quality of rental housing. Concerns have been raised that the rental certification program is a barrier to affordable housing because it adds an additional cost to the management of rental properties. However, in a city where over half of the residential units are rental, a program of this type is necessary to not only maintain the health, safety and welfare of those who rent in Kalamazoo, but to maintain or improve property values in City neighborhoods.

Discussion

The City will utilize a variety of strategies and support from community partners to help address barriers to affordable housing. Generally, the City utilizes 50 percent or more of the total HUD grant award towards housing activities. These funds will help to increase the supply of affordable housing, as well as helping those in affordable units to remain housed. In addition, the City has encouraged, through the competitive application process, that housing providers form partnerships in the hopes of avoiding duplication of services that would allow assistance to larger numbers of low income households.

Most of these partners also provide needed social services that help households with long term housing sustainability. The nonprofit partners receiving funding to assist with affordable housing in PY2016 are:

- Housing Resources, Inc.
- Community Homeworks
- Senior Services, Inc.
- Fair Housing Center of Southwest Michigan
- Kalamazoo Collective

The Kalamazoo Brownfield Redevelopment Initiative has been a tremendous resource in addressing the issue of contaminated properties that may have the ability to be redeveloped. Using captured tax revenue, the Brownfield Initiative has purchased many contaminated properties throughout the City. They then prepare these sites for redevelopment by removing the contamination. The properties are put back on the market and resold without the environmental contamination.

Some additional actions planned for PY2016 are:

- Work with local nonprofit housing providers on the development of new and/or rehabilitated housing. Encourage variety in housing types like duplexes, townhomes, 4-unit apartments to provide a wider range of rents and mortgage costs.
- Improve financial options for Kalamazoo residents to increase homeownership and homeowner maintenance by working with local lending institutions and nonprofits to develop loan types and/or underwriting requirements that would allow for nontraditional home loans.
- Work with local nonprofit housing providers to provide homeowner subsidies to help low income families with down payment assistance.
- Improve access to quality rental housing in Kalamazoo through continued support of tenant based rental assistance programs. In addition, consider the development of a program where vacant and/or tax foreclosed properties are sold to landlords who maintain exceptional rental

properties and will rehabilitate the home for rental use. Work with local nonprofit housing providers on free and/or reduced-cost financial literacy for households from the Eastside, Edison or Northside Neighborhoods. Focus CDBG funding on substandard housing and/or deferred maintenance of affordable housing units, particularly in the Eastside, Edison and Northside Neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Kalamazoo will continue to engage in a variety of activities during the 2016 program year, which are intended to further local housing and community development goals.

Actions planned to address obstacles to meeting underserved needs

The Community Planning and Development Department will continue to collaborate with our local community housing and human service providers, government officials, business leaders and citizens to identify areas of need in the community. Coordinated efforts have been improved and will continue to be enhanced through PY2016 with local funders and other governmental entities to try and address underserved needs.

Based on the information gathered for the development of the 2014-2018 Consolidated Plan, one of the more underserved populations is the very low income, particularly in regards to housing. Low income renters experience the greatest housing cost burden in Kalamazoo. The tenant based rental assistance programs supported by the City and sponsored by Catholic Charities Dioceses of Kalamazoo and Housing Resources, Incorporated will help us address this underserved need.

Actions planned to foster and maintain affordable housing

In PY2016, the City will continue to place an emphasis on affordable housing as part of the competitive grant application process. A total of four nonprofits and one for profit organization will receive CDBG, ESG and HOME funding to expand new and maintain existing affordable housing. Approximately 785 thousand (CDBG/HOME) of the total funds provided to the City will be used towards the improvement of affordable housing in the City.

Actions planned to reduce lead-based paint hazards

One single-family home will be completely rehabbed with PY2016 funds. The removal of lead based paint, if found, will be a requirement of these rehabilitations. In addition, the City plans to utilize \$83,627 to demolish blighted residential structures in the City. It is likely that these homes may contain lead based paint because they tend to be older structures where lead is more prevalent. The removal of approximately five structures will reduce the chances of a household living with lead contamination.

The City will also continue to work with the Michigan Department of Community Health, Division of Environmental Health, and Healthy Homes Program to reduce lead-based paint hazards. The Division provides grant funding to homeowners to remediate lead based paint. Through the City, local nonprofits and neighborhood associations are kept apprised of available funding and the process to receive grant funds.

Actions planned to reduce the number of poverty-level families

Reduction in poverty has recently become a priority for the Kalamazoo City Commission. They have decided to take a leadership role in fostering collective action to reduce poverty in the City, especially for children.

To that end, the City Commission is actively involved with and supportive of, the Kalamazoo County Poverty Reduction Initiative. This initiative is a coalition of local business, education, human service, economic development, philanthropic, government, legal, academic, and faith-based leaders whose mission is “to foster collaborative and mutually accountable public-private partnerships that increase both access to and resources for individuals and families living in poverty.”

The Poverty Reduction Initiative has long-range plans to raise funds to invest in the rehabilitation of substandard rental units and homes owned by low income households. They intend to encourage and assist in the conversion of existing market rate units to affordable housing, and add permanently affordable rental units with an investment in rental subsidies.

For PY2016, the City of Kalamazoo will continue to work towards helping those in poverty access affordable housing. In addition, the City has developed a Section 3 preference policy to promote the procurement of Section 3 businesses. The intent is to improve the economic circumstances of local low income business owners and residents.

Actions planned to develop institutional structure

Local Initiatives Support Corporation (LISC) will continue to coordinate housing and community development efforts through the Sustainable Communities Initiative. They have reached out to other service providers, neighborhood organizations and funders to help them achieve the goals of the Initiative, which are expanded capital investment in housing, increasing family income and wealth, stimulating the local economy, improving access to quality education and developing healthy environments and lifestyles. The Deputy City Manager will continue to sit on the Board of LISC Kalamazoo. The Continuum of Care is operated as a compliment to the LISC Sustainable Communities Initiative. This collaboration of nonprofit, business, governmental, education, health, human service, advocacy entities, and constituent groups are creating a comprehensive and integrated approach to end homelessness and insure permanent housing for low income people. The Continuum of Care has three volunteer groups that help improve provision of services, eliminate barriers to housing, improve the management of data, and allocate funding. The Community Development Manager will sit on the Allocations and Accountability Team.

The City will continue to host bi-monthly meetings with the core CDBG-eligible neighborhoods during PY2016. The executive directors of each neighborhood organization attend the meetings along with representatives from City departments like Public Safety, Public Services, Parks and Recreation, and Community Planning and Development. The meetings focus on neighborhood issues, the coordination of services, updates on City improvements, etc. The intent is to provide an open forum for neighborhood leaders to work cooperatively with the City on addressing neighborhood needs.

The City, particularly the Department of Community Planning and Development, could benefit from stronger relationships with our county partners. The Kalamazoo County Department of Health and Community Services houses the Kalamazoo County Community Action Agency, which provides programs and services to help low income households achieve greater economic self-sufficiency. The City will work towards more intergovernmental cooperation in PY2016 to work towards joint community development projects, data sharing and best practices.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Kalamazoo has indicated that the priorities that should be addressed during the five year period of this Plan are affordable housing, homeless assistance, neighborhood enhancement and youth development. The institutional structure for the neighborhood enhancement and youth development priorities is internal to the City and has no gaps to providing services. The affordable housing priority could benefit from a stronger relationship with the Kalamazoo County Community Action Agency. Community Planning and Development staff at the City plan to engage with the housing programs staff to review possible areas of partnership that will improve affordable housing outcomes.

The development of new affordable housing, particularly with supportive services, is also a goal of the Continuum of Care. Partnerships with the City of Kalamazoo, local nonprofit housing providers and the Michigan State Housing Development Authority will need to be an affordable housing development strategy. The City will continue to invest in affordable housing through both the CDBG and HOME grant programs. The development of new units will continue to be considered based on successful financial statements and plans.

To have a more proactive approach to homeless prevention, the Continuum of Care developed the Systems of Care team. They established work groups to address the needs/barriers of those that may become homeless. The Team works to promote the adoption of evidence-based and promising program practices in support of a Housing First philosophy of care. They prioritize Continuous Quality Improvement in service delivery and educate and inform members on national and community best practices.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Table - 16

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

- | | |
|---|---|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 1 |

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not plan any other forms of investments except for those identified in Section 92.205 of the HOME Investment Partnership Program Final Rule.
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Per the requirements of 24 CFR 92.254, the City will require Subrecipients and developers to recapture all, or a portion of, the HOME investment if the homeowner decides to sell the house within the affordability period at whatever price the market will bear. The homebuyer may sell the

property to any willing buyer. However, the sale of the property during the affordability period triggers repayment of the HOME funds utilized when it was originally purchased.

a. Reduction during the Affordability Period (Forgiveness):

The Subrecipient or developer will forgive the direct HOME subsidy during the time of the affordability period. The total amount of the direct HOME subsidy will be equally divided among the years of the affordability period. For example, a \$40,000 direct HOME subsidy would be equally forgiven over the 10 year affordability period, reducing by \$4,000 each year.

Forgiveness will only be given to the homebuyer for each year they occupy the home as their primary residence.

b. Amount of Repayment and Net Proceeds:

Net proceeds are defined as the sale price minus superior non-HOME loan repayments and any closing costs. If there are no net proceeds or insufficient proceeds to recapture the full amount of HOME investment due, the amount subject to repayment must be limited to what is available from net proceeds.

c. Homebuyer Agreement

Recapture of the HOME investment and forgiveness over time is required to be detailed in the Homebuyer Agreement signed by the homebuyer and recorded on a deed restriction with the County Clerk/Register of Deeds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:

The period of affordability is detailed in either the Subrecipient or developer agreement with the City of Kalamazoo. The agreement also requires the Subrecipient or developer to ensure compliance with the affordability period by placing a covenant or deed restriction that runs with the property and is recorded with the County Clerk/Register Office. A copy of the recorded document is provided to the homeowner and the City of Kalamazoo.

Per the requirements of 24 CFR 92.254, the Subrecipient or developer will recapture all or a portion of the HOME investment if the homeowner decides to sell the house within the affordability period at whatever price the market will bear. The homebuyer may sell the property to any willing buyer. However, the sale of the property during the affordability period triggers repayment of the direct HOME subsidy provided to the homeowner when it was originally purchased.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Kalamazoo does not utilize HOME funds to secure existing debt for multifamily

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Source of Funding. All CoC programs are funded by the McKinney-Vento Homeless Assistance Act of 1987 and administered by HUD; some ESG funds are passed through to the Michigan State Housing Development Authority (MSHDA). McKinney-Vento programs provide outreach, shelter, transitional housing, supportive services, rent subsidies, and permanent housing for people experiencing homelessness and/or at risk of homelessness.

- Additionally, in 2009, Congress passed the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act to consolidate HUD homelessness programs (Supportive Housing Program, Shelter Plus Care, and Moderate Rehabilitation/Single Room Occupancy). The Hearth Act amended and reauthorized the McKinney-Vento Homelessness Assistance Act, and is intended to further assist people in regaining stable, permanent housing and supports a coordinated intake process, effective data collection, performance measurement and program evaluation systems.
- The dollar amount of available funding is determined competitively for the Continuum of Care Program Competition and by formula to each jurisdiction (State of Michigan, Kalamazoo City and County) for the Emergency Solutions Grants program. The CoC and the City of Kalamazoo combine their Emergency Solutions Grants, funded by MSHDA and HUD, respectively, into a single application process.
- Funding is subject to federal appropriations, state and local allocations and terms of the relevant Notice of Funding Availability (NOFA); *funding is not guaranteed by the CoC, City of Kalamazoo, HUD or MSHDA until grant agreements are finalized and executed.*

Eligible Uses of Funding. CoC and/or ESG funding is available for projects that provide:

- Homeless outreach, assessment, and prevention; Emergency shelter (ES); Transitional housing (TH); Permanent housing with supportive services (PSH); Permanent Housing-Rapid-Rehousing (PH-RR)Permanent housing only (PH); Supportive services only (SSO), and Planning, HMIS, and Grant Administration.

Ineligible Uses of Funding

Funds cannot be allocated to any organization that:

1. Does not comply with the nondiscrimination provisions of local, State and Federal civil rights laws (see CoC Fair Housing Policy); or
2. Requires participation in religious activities as a condition for receiving services; or
3. Does not comply with the Equal Access to Housing in HUD Programs – Regardless of Sexual Orientation or Gender Identity Final Rule (2012 Equal Access Rule).

CoC Collaborative Applicant

The Local Initiatives Support Corporation (LISC) employs the CoC Director and serves as Kalamazoo County's Lead Agency and Collaborative Applicant. The City of Kalamazoo's Deputy City Manager serves on the LISC Board; the LISC Board serves as the CoC's governing body.

If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care formalized a “No Wrong Door” countywide Coordinated Community Assessment System in 2009. Gryphon Place 2-1-1 provides crisis intervention 24/7 and performs the initial Centralized Screening and Intake process to determine primary and urgent needs. Individuals are prioritized based on the severity of their housing crisis. Persons with primary need are referred to Housing Resources, Inc., the Lead Agency/Housing Assessment and Resource Agency (HARA) for housing assessment and development of the Community Housing Assistance Plan (CHAP). Those with an urgent need are referred to area emergency shelters where the CHAP is developed in consultation with the HARA. Walk-in services are provided through centrally located satellite locations and through the weekly Community Housing Hour at the Goodwill Human Services Campus where multiple agencies participate in providing housing related information.

Through enhancements and expansion of the coordinated access and assessment process and the implementation of the CHaMP (Community Housing Matching and Planning) process, families becoming homeless will be prioritized for services and housing placement.

In addition, through a partnership with United Way and the YWCA, a “Liaison to Success” pilot program will be implemented in 2016 that serves 20 “underemployed” households specifically identified as to receive intensive supportive services for the purpose of improving financial and housing stability in the household with specialized services for families exiting the YWCA family shelter who will have an additional Victim Services case management component. These actions are dependent on the availability of housing units for those experiencing homelessness. The CoC’s newly formed HART (Housing Action Response Team) includes a team member dedicated to Housing Location and Landlord Engagement to find available units for these households.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Laura Lam

PREPARED BY: Robert H. Bauckham

DATE: 3/9/2016

SUBJECT: Rezoning of a portion of 827 S. Westnedge Avenue

RECOMMENDATION

It is recommended that the City Commission approve an ordinance to rezone the east 105 feet of 827 S. Westnedge Avenue from Zone RM-36 (Residential, Multi-Dwelling District) to Zone CN-1 (Commercial, Neighborhood District).

BACKGROUND

The address includes the building and parking lot for the Ye Ole Central Laundry business. The existing buildings are located on the western portion of the parcel that is the subject of this rezoning request. The parcel is currently split into two separate zoning designations. The western portion, containing the laundry facility, is in Zone CN-1 (Commercial, Neighborhood Zoning District). The eastern, approximately 105 feet, parcel is wooded and undeveloped in the RM-36 (Residential, Multi-Dwelling Zoning District).

The owner of the parcel would like to build an addition onto the east side of the current laundromat building and is exploring an additional building on the site for retail purposes. The building addition and proposed new building would extend into the RM-36-zoned portion of the property. The Planning Division recommends having split-zoned parcels rezoned whenever possible to create uniform zoning. Without the rezoning, the parcel owners would need to obtain a variance from the Zoning Board of Appeals for the proposed building expansion project, to allow new commercial uses to be located within the residentially-zoned portion of the parcel. The recommendation from planning staff is to have the eastern portion of the parcel rezoned to eliminate the split-zoning circumstance.

The proposed CN-1 zone would allow neighborhood-type uses on the site such as retail stores, restaurants, and offices, but would not allow more intensive commercial uses such as car sales and repair businesses, liquor stores, or gasoline stations. Rezoning the eastern portion of the parcel as requested would result in unifying the parcels to the same CN-1 zoning designation.

POLICY CONSIDERATIONS

Placing the entire parcel in the same zoning district meets the policy of the Planning Division to eliminate the split-zoning of parcels in the city.

COMMUNITY RESOURCES CONSULTED

A notice of the rezoning request was mailed to all property owners and occupants located within a 300-foot radius of the subject property inviting them to attend the Planning Commission public hearing that was held on March 4, 2016, for the request. The notice was mailed to the Vine Neighborhood Association, and it was also published in the Kalamazoo Gazette prior to the hearing. The same noticing was conducted for the City Commission public hearing on the request.

FISCAL IMPACT

There will be no fiscal impact on city staff as a result of this rezoning. If the property is rezoned, the owner will plan to build an addition onto the existing laundromat, and will consider building a second commercial building on the site. Additional tax revenue would be generated for the city with the completion of these projects.

ALTERNATIVES

The City Commission has the option of not approving the rezoning request. If the rezoning is not approved, the property owner would not be able to redevelop the site as planned. It is recommended that the rezoning be approved.

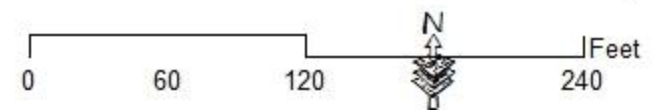
ATTACHMENTS:

	Type	Description
▣	Aerial Photo	Aerial
▣	Map - Existing Land Use	Existing land use
▣	Map – Existing Zoning	Current/proposed zoning
▣	Ordinances	Ordinance
▣	Minutes	Excerpt from PC minutes

P. C. #2016.04 - 001 827 S Westnedge Ave
Rezoning Request for East 105 Feet of Parcel



REZONING REQUEST FOR
EAST 105 FEET OF PARCEL
ZONE RM-36 TO CN-1

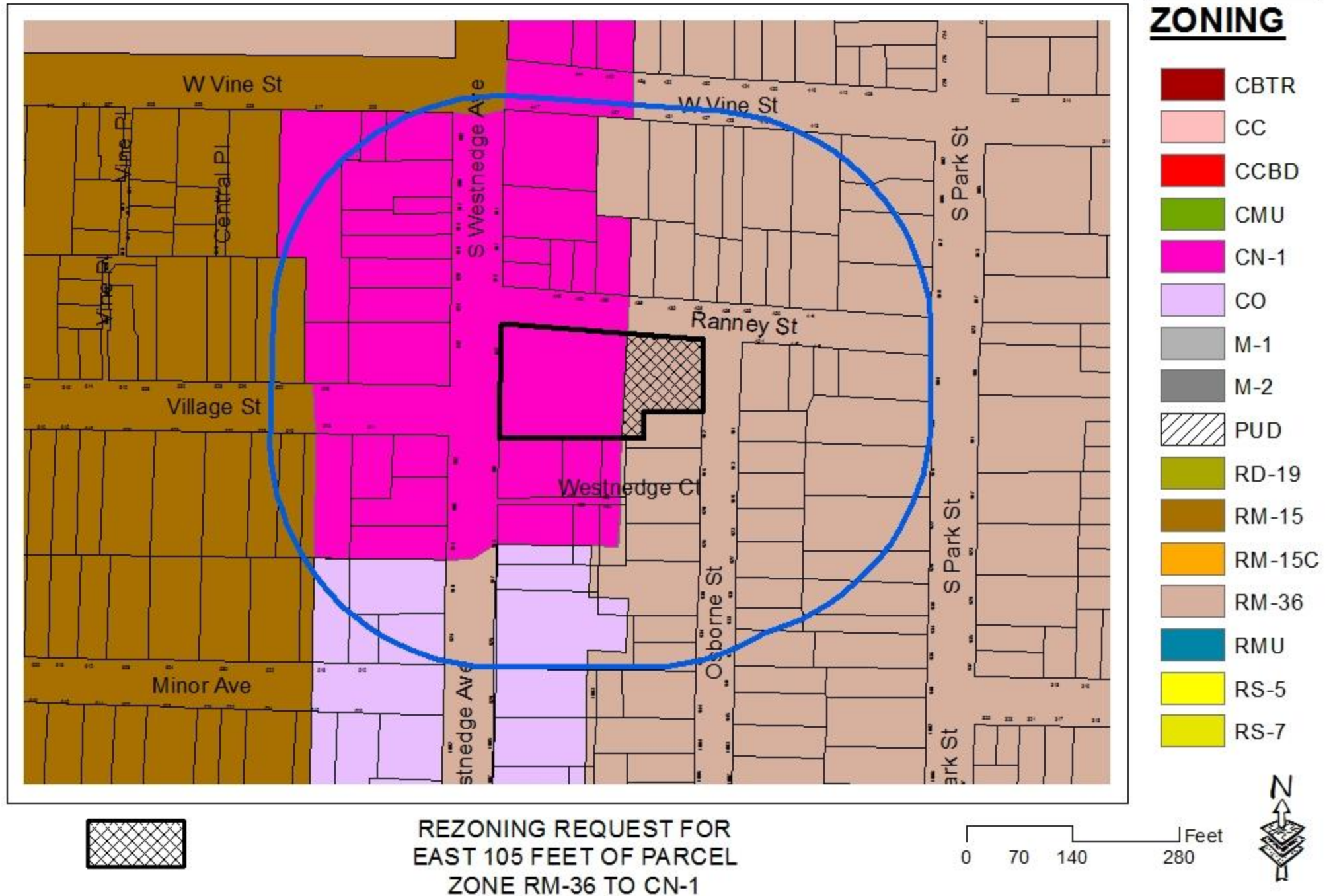


P.C. #2016.04 - 827 S Westnedge Ave
Rezoning Request for East 105 Feet of Parcel



0 90 180 360 Feet

P.C. #2016.04 - 827 S Westnedge Ave
Rezoning Request for East 105 feet of parcel



**CITY OF KALAMAZOO, MICHIGAN
ORDINANCE NO. _____**

**AN ORDINANCE TO AMEND SECTION 1.8.A. ZONE DISTRICT MAP OF THE ZONING
ORDINANCE, BEING APPENDIX A OF THE KALAMAZOO CODE**

THE CITY OF KALAMAZOO ORDAINS:

Section 1. Under Section 1.8.E. the Zone District Map described in Section 1.8.A. is amended as follows:

The land area hereinafter described to be rezoned from Zone RM-36 (Residential, Multi-Dwelling District) to Zone CN-1 (Commercial, Neighborhood District).

That area of land in Section 22 of the City of Kalamazoo, County of Kalamazoo, State of Michigan, commonly referred to as the east 105 feet of 827 S. Westnedge Avenue, more fully described as:

Beginning at a point at the southwest corner of the intersection of Ranney Street and Osborne Street, being the northeast corner of parcel #06-22-160-008 in the City of Kalamazoo; thence west/northwest 105 feet; thence south 140 feet; thence east/northeast 30 feet; thence north 38 feet; thence east 76 feet; thence north 95 feet along the west line of Osborne Street to the place of beginning.

A map identifying the land area is attached.

Section 2. Repealer. All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

CERTIFICATE

The foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Kalamazoo at a regular meeting held on _____, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings

Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been available as required by said Act, and furthermore, said ordinance was duly recorded, posted, and authenticated by the Mayor and City Clerk as provided by the Charter of said City.

Bobby J. Hopewell, Mayor

Scott A. Borling, City Clerk

City of Kalamazoo
PLANNING COMMISSION
PC 2016.04
March 3, 2016

Excerpt of full minutes.

P.C. #2016.04: Consideration of a request from Diane Kim to rezone the east 105 feet of 827 S. Westnedge Avenue from Zone RM-36 (Residential, Multi-Dwelling District) to Zone CN-1 (Commercial, Neighborhood District). [Recommendation: motion to recommend to the City Commission to approve the rezoning request.]

Planner Bauckham presented a staff report to the Planning Commission on the request. This parcel is in the Vine Neighborhood on the corner of Westnedge Avenue and Ranney Street. The parcel is currently split-zoned. The majority of the parcel is in CN-1 with the 105 feet to the east being in RM-36. The request is to change the portion currently in RM-36 to CN-1 so that the entire parcel is in CN-1. The applicant would like to build an addition onto the existing laundromat. Construction of the addition would extend onto the residential portion of the parcel. This change in zoning is supported by the future land use plan. It exists in a neighborhood with some commercial uses throughout. The parcel has homes to the north, east and south of it. There is some commercial development to the north as well as the across Westnedge to the north and south. City Staff recommends approval of the request.

Commissioner Cripe questioned the fact that Ranney Street is a small, one-way road and wondered if it could handle the potential traffic increase from an expanded commercial property. Planner Bauckham answered that Ranney Street is fairly narrow and only goes east. There is also a small side street (Osborne Street) which runs south off of Ranney Street and deadends on the south side. The site plan review process for the expansion would look at the traffic constraints very closely. The plan is not to direct commercial traffic into the neighborhood. He reiterated that the future land use for this parcel is commercial and that it would be up to staff to manage issues such as traffic flow. Planner Kik added that this is in a walkable urban area and hopefully staff would be able to work with the owner for design considerations.

Art Bates with Bates Architects was hired by owner Diane Kim to analyze the site expansion. The current facility is getting old and it is time to do some equipment replacement and possibly some expansion. Ms. Kim has been approached about leasing some of her space, and increasing the size of the laundromat may also add some space for additional retail. The current residential zoning of the parcel does not allow sufficient room for an expansion. Mr. Bates recognized that any planning for the site will need to keep in mind that there are adjacent residential uses. Also, keeping in mind that there will need to be green space, parking, and water drainage allowances. The current plan is for traffic to come in off of Westnedge Avenue. Because of the need for rezoning, they have not yet put a lot of thought into what will be done for the development. A full site plan will be submitted to the City for approval.

Jane Schelhas is the owner of two properties on Osborne Street, which deadends into Pioneer Park. Currently, the eastern portion of the subject parcel is vacant and has not been used for anything for years. Ms. Schelhas is supporting the request. The laundromat used to allow traffic onto Ranney Street but the owners closed that off with barricades. Ms. Schelhas does not anticipate the rezoning to increase traffic onto Ranney Street. This is a great idea and will be great for the neighborhood.

Rich Munda, owner of Martini's Pizza, has been in the neighborhood for 23 years. He indicated Ms. Kim has been there for 30 years. Mr. Munda agrees with Ms. Schelhas. Mr. Munda stated that the staff and neighbors are thinking about the appropriate issues with this request. The market on the corner has

delivery trucks that pull down Ranney Street and it works. Once the street was made into a one-way street it has fixed traffic problems. Larger trucks are able to make it down the street. There is very little parking on Ranney Street. Mr. Munda like that the neighborhood is developing. Maybe a market like the co-op used to be could be added. The ideas and possibilities are endless.

Rick Sterken owns a property on Osborne Street. Mr. Sterken is all for development; however, there is concern that if a business is placed on that particular corner the owners could put the traffic out onto Ranney Street. Mr. Sterken is very concerned with the traffic flow that may result from further development. Mr. Sterken would like to see what kind of business is going to go onto the lot before deciding to rezone the lot.

Alex Molnar lives right across from the laundromat. Ms. Kim keeps her property clean and is out there seven days a week. There is no question as to how hard they work. Mr. Molnar does not want to see a market on the corner of a one way-street and a deadend street. A market would disrupt the microresidential idea. Mr. Molnar supports the idea of an expansion of the laundromat. He indicated he would prefer to see a house or a duplex on the empty portion of the lot. There are currently signs up saying "Will Build To Suit" and Mr. Molnar would like to know what that means. He does not support the rezoning without some idea of what the expansion would include.

Leroy Kellogg also lives on Osborne Street and has lived in the neighborhood for 30 years. Mr. Kellogg does not believe that Ranney Street can handle additional traffic. There is already a problem with deliveries and people parking on the wrong side of the street. Mr. Kellogg does not see any benefit this will bring to the neighborhood.

Commissioner Greenman Wright commented that Vine Neighborhood is a very strong, mixed-use neighborhood with storefronts throughout. While she appreciates development, it is never nice to have a parking lot next to a house. The growth of the neighborhood needs to be managed carefully. The expansion of the laundromat would be good. However, there is concern about more traffic and parking lots. Also, consideration needs to be give to proper storm water management.

Planner Kik commented that those are excellent points. The zoning ordinance regulations are intended to look at the scale of development of a neighborhood. This is a transition zone between the urban environment and what is across Westnedge Avenue. Control of the parking is part of making sure that it does not detract from what makes the neighborhood great. The architect can help with the design of the development of the space and the access to it. There are many ways to get there and make sure the scale fits the neighborhood.

Commissioner Cripe questioned if the split parcel is a GIS issue and if there are other cases of split parcels out there. Planner Bauckham answered that there are a fair amount of split-zoned parcels in the city. He explained that prior planning staff often set zoning lines without regard to property lines. This rezoning is partially to correct that situation on this parcel as well as to promote development. Planner Bauckham added that in a CN-1 zone at least one-third of a site has to be open, green space. This determines the size of the building that can be built and how much parking is necessary for the building. The scope of a development can vary widely depending on such requirements. Any expansion will still need to go through the site plan review process.

Commissioner Coss stated that he would vote yes so that they have a starting point to design the expansion.

Commissioner Hall, supported by Commissioner Coss, moved to recommend approval of P.C. #2016.04: Consideration of a request from Diane Kim to rezone the east 105 feet of 827 S. Westnedge Avenue from Zone RM-36 (Residential, Multi-Dwelling District) to Zone CN-1 (Commercial, Neighborhood District). With a roll call vote, the motion carried. Commissioner Wissner abstained.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Jeffrey Hadley, Public Safety Chief

PREPARED BY: Ryan Tibbets, Assistant Chief – Fire Administration/Finance

DATE: 3/17/2016

SUBJECT: 2016 Body Worn Camera Purchase

RECOMMENDATION

It is recommended that the City Commission approve the purchase of Body Worn Cameras (BWC) through the MIDEAL purchasing program in the amount of \$201,435 from Watch Guard, 415 Century Parkway, Allen, TX 75013.

BACKGROUND

Public Safety has been conducting pilot testing on various BWC systems for the past year. The technical group that has been evaluating the available BWC systems consists of: the deputy chief, information technology staff and end users. The technical group has reached out to nine (9) manufacturers to evaluate the available systems using several criteria, which included:

- Ease of use
- Data storage cost
- Video format
- Data storage options
- Criminal Justice Information System compliance
- Video clarity
- Durability

Public Safety is planning to implement the proposed BWC project in a planned and phased approach that achieves broad stakeholder understanding of the purpose and limitations of the BWC's. This will be accomplished through community engagement to address policy, training and deployment.

COMMUNITY RESOURCES CONSULTED

The Citizens Public Safety Review and Appeals Board (CPSRAB) and multiple police agencies were consulted.

FISCAL IMPACT

Funding for the purchase of the BWC's is contained in the Public Safety 2016 Budget in addition to grant funding from the following sources:

Anonymous funder through the Kalamazoo Community Foundation	\$49,285
Michigan Municipal Risk Management Authority	\$76,075
City of Kalamazoo	\$76,075

ALTERNATIVES

The City Commission could decide to deny the request to purchase BWC's. This alternative is not recommended by staff.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Jeffrey Hadley, Public Safety Chief

PREPARED BY: Ryan Tibbets, Assistant Chief – Fire Administration/Finance

SUBJECT: Michigan Municipal Risk Management Authority Grant Acceptance

RECOMMENDATION

It is recommended that the City Commission accept grant funding in the amount of \$76,075 to support the Body Worn Camera (BWC) project from the Michigan Municipal Risk Management Authority (MMRMA), 14001 Merriman Road Livonia, MI 48154 and authorize the City Manager to sign the grant documents.

BACKGROUND

Public Safety has been awarded a Risk Avoidance Program (RAP) grant in the amount of \$76,075 from the MMRMA to support the BWC project. The BWC project will consist of purchasing 170 BWC's and associated equipment.

Public Safety is planning to implement the proposed BWC project in a planned and phased approach that achieves broad stakeholder understanding of the purpose and limitations of the BWC's. This will be accomplished through community engagement to address policy, training and deployment.

COMMUNITY RESOURCES CONSULTED

None

FISCAL IMPACT

The \$76,075 in grant funding through the MMRMA will be used to purchase BWC's.

ALTERNATIVES

None



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Jeffrey Hadley, Public Safety Chief

PREPARED BY: Ryan Tibbets, Assistant Chief – Fire Administration/Finance

DATE: 3/23/2016

SUBJECT: 2016 Public Safety Fleet Vehicle Purchase

RECOMMENDATION

It is recommended that the City Commission approve the purchase of ten (10) Public Safety fleet vehicles through the MiDEAL purchasing program in the amount of \$298,733.46 from Berger Chevrolet, 2525-28th Street, Grand Rapids, MI 49512.

BACKGROUND

In the first quarter of 2016, Public Safety conducted an audit of the current fleet vehicles to ensure that the available vehicles are being used efficiently. The audit revealed that the several of the available vehicles assigned to the detective bureau are in poor condition, with many in need of costly repairs. In addition, fully marked public safety vehicles are critical for safe and effective response to police and fire emergencies. Kalamazoo Public Safety maintains a fleet of (41) front-line marked vehicles to accomplish this mission. Due to excessive maintenance costs inherent with high mileage vehicles, several vehicles have to be replaced each year.

For several years public safety had purchased the now discontinued Ford Crown Victoria as front line public safety vehicles. Several public safety officers including the defensive driving instructors at public safety have been researching the available pursuit rated vehicles to determine what vehicles should be purchased. All public safety officers carry a significant amount of equipment in the vehicle that they are assigned, making many of the available pursuit rated vehicles unsuitable for public safety use. Also, several public safety officers have been injured while retrieving personal protective equipment out of the lower-sitting Crown Victoria's over the years. Based on the room provided, handling, and resale value, the four wheel drive, pursuit rated Chevrolet Tahoe is recommended for purchase.

The proposed vehicles will replace front line cruisers, which will then be rotated to other areas of the department or retired completely. Several different officers often operate a front-line police vehicle 24 hours a day, seven days a week. The drive train, suspension, engine components and interiors are subject to extreme wear and tear due to these extreme driving conditions.

COMMUNITY RESOURCES CONSULTED

Public Safety consulted Kalamazoo County Police Department and Western Michigan University Police

Department.

FISCAL IMPACT

Fleet vehicles are purchased through the State of Michigan MiDEAL purchasing program. Agencies draft specifications for the manufacture of vehicles used by law enforcement departments, and in turn, receive bids from interested automobile companies. Funding for the purchase of ten (10) proposed Public Safety fleet vehicles is contained in the 2016 Budget, totaling \$298,733.46.

ALTERNATIVES

Alternatives include not purchasing these vehicles and continuing to drive aging vehicles or purchasing some other type of vehicle. Staff believes the selected vehicles to be the best and most functional choice available in this price range.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

REVIEWED BY: Sue Foune, Public Services Managing Director

PREPARED BY: Brianna Clawson, Public Services Manager

DATE: 3/28/2016

SUBJECT: Contract for Rental Uniform Services

RECOMMENDATION

It is recommended that the City Commission approve a 3-year term contract for industrial uniform rental and cleaning services with Continental Linen Services of Kalamazoo, Michigan in the amount of \$150,000 for staff use within the Department of Public Services.

BACKGROUND

Presently, the staff at the Department of Public Services is provided with uniforms for health and safety reasons as well as contractual agreement with Union employees. Continental Linen Services is currently providing the service on a month-to-month contract extension through March 31, 2016. This contract was re-bid for the contract period of April 1, 2016 through March 31, 2019.

Formal bids were solicited by the Purchasing Division with four bids being received. Continental Linen Services of Kalamazoo, Michigan was determined to be the lowest responsive bidder. Consequently, Continental Linen Services is being recommended for this bid reward.

COMMUNITY RESOURCES CONSULTED

No community resources were consulted for this purchase.

FISCAL IMPACT

Funds for this contract were budgeted in the 2016 fiscal year departmental budgets for Public Services.

ALTERNATIVES

Several alternatives have been investigated that would alleviate use of rental uniforms. One alternative would be to replace the existing uniform contract with an annual clothing allowance for staff using uniforms in the performance of their job duties. Such an allowance would need to provide for both purchase and cleaning of clothing. A budgetary analysis has shown that this method would be much more costly to the City than provision and cleaning of uniforms by an outside contractor.

A second alternative is to have the City purchase and clean uniforms in-house. Upon analysis, this also proved to be more costly and more City staff intensive than an outside contractor providing this same service.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: Clyde J. Robinson, City Attorney

PREPARED BY: Clyde J. Robinson, City Attorney

DATE: 3/31/2016

SUBJECT: Fibertech Metro Act Right-of-Way Permit Request

RECOMMENDATION

It is recommended that the City Commission deny a request from Fiber Technologies Networks, L.L.C. for a Bilateral Metropolitan Extension Telecommunications Right of Way Oversight (METRO) Act permit for the reasons that it is incomplete, and does not conform with either the METRO Act (MCL 484.3101 et seq) or the City's Zoning Code regulations pertaining to telecommunication facilities.

BACKGROUND

State law allows telecommunication operations to obtain right-of-way permits from municipalities. The City has received a request from Fiber Technologies Networks, L.L.C., ("Fibertech") which is a competitive access provider seeking permission from the City to access the public right of way to install fiber optic wire and associated equipment, including Distributed Antenna System (DAS) components. Work would commence in late summer/autumn of 2016 using existing above ground utility poles and underground conduit. Fibertech. is seeking a Bilateral Permit under the METRO Act which grants them a 15 year term which can be renewed for 3 additional terms of 5 years each in the future. The Application Packet accompanying the request includes all the necessary support documents and evidence of statutorily required insurance coverage.

However, the intent of placing DAS components in the right of way is problematic. A DAS is a network of antennas which provide wireless telecommunication and data service within a geographic area, particularly to areas of poor or spotty service. Telecommunication facilities are heavily regulated by § 4.2 W. of the City's Zoning Code. As such the application by Fibertech fails to make any effort to demonstrate compliance with the Zoning Code. Most importantly, the route map which accompanied its application fails to indicate the location and number of antenna being planned.

Further, there exists a legal question as to whether "antenna" properly comes within the scope of the METRO Act. The definition of "telecommunication facilities" specifically excludes antenna and antenna support structures. However in 2004 the Michigan Public Service Commission (MPSC), the State agency responsible for administering the METRO Act, issued Determination #1 which said otherwise, in seeming contradiction of the statute. Other Michigan cities have indicated their disagreement with MPSC Determination #1, but the question of whether the MPSC ruling is lawful has yet to be litigated in the courts. Significantly, the MPSC has not re-written the mandated MEYRO Permit forms, which continue to exclude antennas and supporting structures for antenna from the definition of "telecommunication facilities."

In large measure, the field of telecommunications regulation is subject to overarching federal law. To this end the

FCC issued its Report and Order 14-153 (October 21, 2014) which recognized:

“that State, local and Tribal governments play important roles in this process, including with respect to their own land use regulation and as part of our historic preservation review process. While we eliminate review procedures that are not necessary for small-size facilities collocated on existing structures, we do so in a manner that preserves local zoning requirements and rules requiring camouflage or concealment measures. In particular, the rules we adopt today will allow local jurisdictions to retain their ability to protect aesthetic and safety interests.” FCC Report and Order 14-153, at paragraph 3.

This recognition at the national level of local zoning requirements seemingly permits the City to insist on conformance with our Zoning Code by Fibertech.

COMMUNITY RESOURCES CONSULTED

None.

FISCAL IMPACT

If the application is granted, Fibertech would pay a per-foot assessment to the State. That money would go into the METRO Act pool, from which the City of Kalamazoo receives an annual share based on the linear footage of telecommunication facilities located in its rights of way. If the application is denied the City would return the State-mandated \$500 permit application fee to Fibertech.

ALTERNATIVES

The City Commission could approve the application, however, such is not recommended given the lack of detail in the METRO Act permit application filed with the City by Fibertech. Approval would set the bar for other METRO Act applications to ignore the City’s Zoning Code regarding telecommunication facilities, particularly the provisions regarding the location of antennas, and the City would be hard pressed to challenge the MPSC Determination regarding DAS networks in the future.

ATTACHMENTS:

Type	Description
□ Background Material	Permit Request; METRO Act terms; MPSC Determination



phone 585-697-5100
fax 585-442-8845
300 Meridian Centre
Rochester, NY 14618

February 24, 2016

VIA FEDERAL EXPRESS

Scott A. Borling, CMC
City Clerk
City of Kalamazoo
241 West South Street
Kalamazoo, MI 49007

RE: METRO Act Permit Application Form

Dear Mr. Borling:

Please accept this letter as a request by Fiber Technologies Networks, L.L.C. ("Fibertech") for a METRO Act Permit in the City of Kalamazoo for access to and ongoing use of public rights-of-way within the City for the purpose of constructing a fiber optic network extension to service its customers. I have also included a METRO Act Permit Bilateral Form, for your convenience.

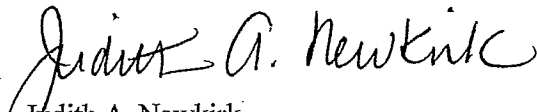
Per the METRO Act Application Requirements, Attachments A-E are included with our application for your review. Here is a brief description of the attachments:

- Fibertech is a limited liability company formed in the State of New York. A copy of the New York Department of State's certification is included in Attachment A.
- Attachment B is a copy of Fibertech's Michigan Department of Licensing and Regulatory Affairs Filing Endorsement.
- Fibertech's Certificate of Authority from the Public Service Commission is included in Attachment C.
- A proposed network route map is shown in Attachment D.
- Attachment E includes a valid Certificate of Insurance and Worker's Compensation documentation.
- Check #30000925 for five hundred dollars and no cents (\$500.00) is included to cover a one-time application fee.

If you have questions concerning this application please contact me directly at 585-568-8485 or jnewkirk@lighttower.com.

Thank you.

Very truly yours,



Judith A. Newkirk
Director of Access & Permitting

JAN/tlh
Enclosures



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
METRO AUTHORITY

David C. Hollister
Director

Determination No. 1 – Distributed Antennae Network Systems **June 2, 2004**

Distributed antennae networks providing telecommunication services through existing or new cable facilities within the public right-of-way are considered telecommunication facilities under Section 2(j) of the METRO Act; and are, consequently, subject to the provisions of the Act. All other local ordinances, laws, and regulations not specifically pre-empted by the Act shall remain in force.

**METROPOLITAN EXTENSION TELECOMMUNICATIONS RIGHTS-OF-WAY
OVERSIGHT ACT (EXCERPT)
Act 48 of 2002**

484.3102 Definitions.

Sec. 2.

As used in this act:

- (a) "Authority" means the metropolitan authority created under the local community stabilization authority act.
- (b) "Broadband internet access transport services" means the broadband transmission of data between an end-user and the end-user's internet service provider's point of interconnection at a speed of 200 or more kilobits per second to the end-user's premises.
- (c) "Commission" means the Michigan public service commission in the department of licensing and regulatory affairs.
- (d) "Exchange" means that term as defined under section 102 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2102.
- (e) "Incumbent local exchange carrier" means that term as defined under section 251(h) of title II of the communications act of 1934, chapter 652, 110 Stat. 61, 47 USC 251.
- (f) "Metropolitan area" means 1 or more municipalities within this state located, in whole or in part, within a county having a population of 10,000 or more or a municipality within this state that enacts an ordinance or resolution electing to be classified as part of a metropolitan area under this act.
- (g) "Municipality" means a township, city, or village.
- (h) "Person" means an individual, corporation, partnership, limited partnership, association, limited liability company, governmental entity, or any other legal entity.
- (i) "Public right-of-way" means the area on, below, or above a public roadway, highway, street, alley, easement, or waterway. Public right-of-way does not include a federal, state, or private right-of-way.
- (j) "Telecommunication facilities" or "facilities" means the equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication facilities or facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in section 332(d) of part I of title III of the communications act of 1934, chapter 652, 48 Stat. 1064, 47 USC 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: Scott A. Borling, City Clerk

DATE: 3/24/2016

SUBJECT: Approval of City Commission Minutes

RECOMMENDATION

It is recommended that the City Commission approve the minutes from its meetings on March 21, 2016.

ATTACHMENTS:

Type	Description
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- | | |
|--------------------------|---|
| ☐ | Minutes March 21, 2016 Neighborhood Meeting Minutes |
| ☐ | Minutes March 21, 2016 Business Meeting Minutes |

	A neighborhood meeting of the Kalamazoo City Commission was held on Monday, March 21, 2016 at 6:00 p.m. in the Community Room at City Hall, 241 W. South Street.
Roll Call	COMMISSIONERS PRESENT: Mayor Bobby J. Hopewell Vice Mayor Don Cooney David Anderson Erin Knott Matt Milcarek Shannon Sykes Jack Urban COMMISSIONERS ABSENT: None Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.
Miscellaneous Communications	An opportunity was given for miscellaneous communications, but no communications were offered.
Neighborhood Communications	Representatives from the following neighborhood associations and community groups were present and addressed the City Commission: <u>Edison Neighborhood Association</u> Tomas Minto, Board President Tammy Taylor, Executive Director <u>Vine Neighborhood Association</u> Steve Walsh, Executive Director
Edison Neighborhood Association	The Edison Neighborhood Association representatives: - distributed and reviewed highlights of the March/April 2016 edition of the <i>Edison Voice</i> newsletter. In response to a question from Commissioner Urban, Ms. Taylor said she had received many more compliments than complaints regarding the reconfiguration of Portage Street. In response to a question from Vice Mayor Cooney, Ms. Taylor stated the Garden Club would continue in 2016, as would the vegetable and flower program. Ms. Taylor explained the community gardens were not an initiative of the Neighborhood Association.
Vine Neighborhood Association	The Vine Neighborhood Association representative: - reported the sites for the 2016 Building Blocks Program would be on Davis Street, and additional funds from the Gilmore Foundation would be used to improve this area. - announced there would be a "bike ride through Vine" event on April 22nd.

- stated there had been improved communication among the Westnedge corridor businesses since the Association purchased and moved its offices to the Kalamazoo Neighborhood Housing Services building.
- indicated there were ongoing discussions about creating bike lanes that would link the Edison and Vine Neighborhoods.
- reported there would be a Board of Directors retreat in April, which would include team building and planning for the next 2-3 years.

Vine Neighborhood
Association (cont'd)

In response to a question from Commissioner Urban, Mr. Walsh stated the proposed Michigan Department of Transportation (MDOT) project for the Lovell Street/Stadium Drive intersection would not really impact Vine residents.

In response to a question from Commissioner Milcarek, Mr. Walsh stated the Association had knocked down some walls to create open spaces in its building to make them more marketable, and he reported there were some exciting potential tenants for these spaces.

In response to a question from Vice Mayor Cooney, Mr. Walsh stated there would be a meeting about Davis Street Park on April 20th, and there might be some collaborative grant writing opportunities for the project.

Next, an opportunity was given for citizen comments, but no comments were offered.

George Magas, City resident, suggested the City give one-time, fixed dollar tax abatements to developers who could begin projects quickly. Mr. Magas also noted Downtown Kalamazoo Inc. was spending all of its money on the Kalamazoo Mall, while the garbage cans on other downtown streets were deteriorating.

Finally, an opportunity was given for miscellaneous comments by City Commissioners.

In response to a question from Commissioner Urban, City Manager Ritsema stated the two-mill tax levy on properties in the Downtown Development Area was paid in addition to the regular City operating millage.

Mayor Hopewell encouraged Commissioners to submit their appointee performance evaluations as soon as possible, as they were due to the Human Resources Department on Friday, March 18th.

The meeting adjourned at 6:17 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on April 4, 2016

Approved by: _____
Bobby J. Hopewell, Mayor

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blank intentionally.*

	A business meeting of the Kalamazoo City Commission was held on Monday, March 21, 2016 at 7:00 p.m. in the City Commission Chambers at City Hall, 241 W. South Street.
Roll Call	COMMISSIONERS PRESENT: Mayor Bobby Hopewell Vice Mayor Don Cooney David Anderson Erin Knott Matt Milcarek Shannon Sykes Jack Urban COMMISSIONERS ABSENT: None Also present were City Manager Jim Ritsema, City Attorney Clyde Robinson, and City Clerk Scott Borling.
Invocation/Pledge	The invocation, given by Reverend Nathan Dannison, First Congregational Church, was followed by the Pledge of Allegiance.
Proclamations	Vice Mayor Cooney read a proclamation <i>Affirming that the City of Kalamazoo is a Welcoming Community and Respects the Innate Dignity of All People</i>. Susan Reed of the Michigan Immigrant Rights Center, Rabbi Matt Zerwekh of Temple B'nai Israel, Gulnar Hussain of the Kalamazoo Islamic Center, Raelyn Joyce of the Kalamazoo Friends Meeting, and Reverend Dannison received the proclamation.
Adoption of the Agenda	By unanimous consent the City Commission adopted its meeting agenda as presented.
Consent Agenda	Consent Agenda items were presented as follows with a recommendation to approve the items and authorize the City Manager to sign on behalf of the City: - approval of a purchase order with Carrier and Gable for the improvement of traffic signals along Portage Road in an amount not to exceed \$196,000. - approval of a one-year contract extension with Western Michigan International for the purchase of Cummins engine parts in the amount not to exceed \$207,250.49. - approval of a month-to-month contract extension with Republic Services of Kalamazoo for bulk trash and recycling services in the amount of \$255,110. - approval of the purchase of five (5) cab and chassis from Tri County International Trucks in the amount of \$474,745. - first reading of an ordinance to rezone the east 105 feet of 827 S. Westnedge Avenue from Zone RM-36 (Residential, Multi-Dwelling District) to Zone CN-1 (Commercial, Neighborhood District), and scheduling a public hearing for April 4, 2016.

- | | |
|---|------------------|
| - adoption of a RESOLUTION of Intent to apply for annual transit financial assistance from the Michigan Department of Transportation for FY2017. | Resolution 16-12 |
| - adoption of a RESOLUTION to decertify Lafayette Avenue from West Michigan to 337 feet south in accordance with Act 51 of Public Act 1951. | Resolution 16-13 |
| - adoption of a RESOLUTION setting a public hearing for April 4, 2016, to receive comments on the 2016 Action Plan as required by U.S. Department of Housing and Urban Development. | Resolution 16-14 |
| - approval of a Service Agreement between the City of Kalamazoo, the Kalamazoo County Transportation Authority, the Central County Transportation Authority, and the Transit Authority Board from January 1, 2016 through September 30, 2016. | |
| - approval of the updated list of Non-Bargaining Unit Employees exempt from Civil Service Protection. | |
| - acceptance of grant funding through the Kalamazoo Community Foundation in the amount of \$50,000 to support the Body Worn Camera project. | |
| - approval of the Mayor's reappointments to the following boards and commissions: | |
| - the reappointment of David Benac to the Historic Preservation Commission for a term expiring on March 31, 2019; | |
| - the extension of David Brose's term on the Historic Preservation Commission until March 31, 2018; | |
| - the reappointment of David Kohrman to the Historic Preservation Commission for a term expiring on March 31, 2019; | |
| - the reappointment of Dean Bergy to the Retirement and Perpetual Care Investment Committees for a term expiring on March 31, 2019; | |
| - the reappointment of Sandi Doctor to the Retirement and Perpetual Care Investment Committees for a term expiring on March 31, 2019; | |
| - the reappointment of Jan Van Der Kley to the Retirement and Perpetual Care Investment Committees for a term expiring on March 31, 2019; | |
| - the reappointment of Joel Wittenberg to the Retirement and Perpetual Care Investment Committees for a term expiring on March 31, 2019; | |

Consent Agenda
(cont'd)

- the reappointment of **Josh Cook** to the Planning Commission for a term expiring on March 31, 2019; and
- the reappointment of **Derek Wissner** to the Planning Commission for a term expiring on March 31, 2019.
- approval the following appointments and reappointments to board and commissions:
 - the reappointment of **H. Charles Kiplinger** to the Building Board of appeals for a term expiring on March 31, 2019;
 - the appointment of **Lyndia Bruckbauer** to the Building Board of appeals for a term expiring on March 31, 2018;
 - the reappointment of **Kris Mbah** to the Community Development Act Advisory Committee for a term expiring on March 31, 2019;
 - the reappointment of **Sasha Acker** to the Community Development Act Advisory Committee for a term expiring on March 31, 2019;
 - the reappointment of **James Houston** to the Zoning Board of Appeals for a term expiring on March 31, 2019;
 - the reappointment of **Reed Youngs** to the Zoning Board of Appeals for a term expiring on March 31, 2019.
- approval of the minutes from the City Commission meetings on February 1, February 29, and March 7, 2016.

Commissioner Knott, seconded by Commissioner Anderson, moved to approve the consent agenda requests and authorize the City Manager to sign all documents on behalf of the City.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Knott, Milcarek, Sykes, Urban, Vice Mayor Cooney, Mayor Hopewell

NAYS: None

City Manager's
Report

City Manager Ritsema provided the following reports and updates:

- Departmental Reports and Project Updates
- *Inside the City* newsletter, March 2016 edition
- February 2016 Purchases

City Manager Ritsema invited the public to the Parks and Recreation Department's 19th Annual Egg Hunt on Saturday, March 26th at Mayors' Riverfront Park.

Next, Policy Items were considered.

An opportunity was given for citizens to comment on a resolution in support of the Mayor sending a letter to the Governor and other State elected officials in regards to the City's opposition to House Bill 5232 and Senate Bill 720 pertaining to Local Historic Districts, but no comments were offered.

Commissioner Knott, seconded by Commissioner Milcarek, moved to adopt a **RESOLUTION** in support of the Mayor sending a letter to the Governor and other State elected officials in regards to the City's opposition to House Bill 5232 and Senate Bill 720 pertaining to Local Historic Districts.

With a roll call vote this motion passed unanimously.

AYES: Commissioners Anderson, Knott, Milcarek, Sykes, Urban,
Vice Mayor Cooney, Mayor Hopewell

NAYS: None

Next, when an opportunity was given for general citizen comments, the following citizens addressed the City Commission:

Allison Kennedy, City resident, expressed support for a Fair Chance for All Policy that would require the following from businesses receiving tax abatements from the City: eliminating the criminal history "check box" from job applications; conducting criminal background investigations only after face-to-face interviews and making conditional offers of employment; and, if a criminal record was found, considering the nature of the crime, the time elapsed since the crime was committed, and the relevance of the crime to the job duties. Ms. Kennedy introduced the following speakers who asked that the Fair Chance for All Policy be placed on the April 4th City Commission agenda and approved:

Luke Kujacznski, non-resident, described the experience of a former prisoner who spent two years being homeless in Kalamazoo before he was finally able to get a job, which led to him getting a car and an apartment.

Katryce Brown, City resident, talked about how to support former prisoners as they tried to change their lives and move forward after release from incarceration.

Matt Stone, non-resident, stated he was a master's degree student at Western Michigan University and an ex-offender. Mr. Stone thanked the City Commission for "banning the box" in 2011 and stated he wanted to move to Kalamazoo so his children could take advantage of the Kalamazoo Promise.

Policy Items

Resolution 16-15 re:
Amendments to the
Historic District Act

Citizen Comments

Citizen Comments
(cont'd)

Ray Almond, City resident, stated he was a graduate of the Momentum program, was employed at Wright Coating, and was an ex-offender. Mr. Almond stated ex-offenders were people with feelings, needs, and the ability to love and contribute to society. Mr. Almond thanked the City Commission for banning the box.

Katiera Smith, City resident, described how his cousin, an ex-offender, had to move to another state to find a job in order to support his family.

Kaitlin Martin, City resident, expressed concern about the lack of trust between the community and the Kalamazoo Department of Public Safety (KDPS). Ms. Martin stated KDPS officers were guilty of profiling, assault, and sexual assault. Ms. Martin noted citizen complaints were hardly ever substantiated, and she stated citizens needed a complaint appeal board whose members were elected by the public, not appointed by the City Manager.

George Magas, City resident, expressed support for the body camera initiative. Mr. Magas stated the Public Safety Department should reimburse people for damage done during drug raids. Mr. Magas suggested the City think about creating a larger tax base.

Alfonso Harris, City resident, noted March 31st would be the Transgender Day of Disability.

Tim Graham, City resident, reported the Downtown Development Authority had approved the Transportation, Parking and Mobility Plan and stated he thought the plan was ill prepared. Mr. Graham suggested City Commissioners ask the following questions before approving the Plan: What is the purpose of the Tax Increment Financing (TIF) District? What is the future of Downtown Kalamazoo Incorporated (DKI) vis-à-vis their organizational structure? Should DKI be in the parking business? What is the future vision for the local economy?

Jeff Stevens, non-resident, thanked social work students from Western Michigan University for coming to the meeting and speaking. Mr. Stevens expressed support for banning-the-box.

Dana Underwood, City resident, spoke about the City's budget reductions in recent years and the toll of those reductions on City staff. Ms. Underwood stated she was very impressed with the front line staff in the Treasurer's Office.

Bonnie Larhlida, non-resident, announced that filmmaker Michael Moore would be at Miller Auditorium on April 6th.

Commissioner
Comments

Finally, an opportunity was given for miscellaneous comments and concerns of City Commissioners.

Commissioner Milcarek thanked people for coming to the meeting and speaking.

Commissioner Urban cautioned that it would probably take longer than two weeks for the Fair Chance for All Policy to come to the City Commission for adoption. Commissioner Urban urged supporters of the policy to continue attending Commission meetings to keep the issue in front of Commissioners and staff. Commissioner Urban thanked Ms. Underwood for her comments and indicated the City organization was not doing as well as it always had, which was not necessarily apparent from the outside.

Commissioner Knott thanked people for coming to the meeting and speaking. Commissioner Knott stated her vision for the City was that the City, and its residents, would be measured by the sum total of their accomplishments rather than by one mistake made years ago.

Commissioner Sykes thanked people for coming to the meeting and speaking. Commissioner Sykes requested a breakdown of KDPS patrols by neighborhood and asked what would be required to create an elected Citizen Public Safety Review and Appeal Board. Commissioner Sykes noted she was energized after spending the weekend with Nobel Laureate and radical activist Jodi Williams and middle and high school students who were excited about social justice. Commissioner Sykes expressed disagreement with Mayor Hopewell's earlier characterization of the City Commission Chambers as the "Commission's house" and stated it was the "peoples' house." Commissioner Sykes described the impacts of mental illness and incarceration in her family and stated everyone had run out of patience with the lack of a Fair Chance for All Policy. Commissioner Sykes stated the City needed to move quickly on this policy and do the right thing. Commissioner Sykes stated it was the responsibility of community leaders to make sure ex-offenders had the resources that were available to them. Commissioner Sykes indicated she struggled with how to combine her social justice/activist convictions with her responsibilities as a City Commissioner.

Commissioner Anderson asked the City Attorney to offer remarks on the proposed Fair Chance for All Policy.

Mayor Hopewell noted the current draft of the policy had been in the City Attorney's hands only since Friday, March 18th.

City Attorney Robinson noted some jurisdictions with a Fair Chance for All Policy had included exceptions and parameters that defined the scope of the policy. City Attorney Robinson indicated he wanted time to explore some of these issues and vet some of the ideas with Commissioners before bringing forward a policy proposal. City Attorney Robinson indicated he would be able to have a policy to the City Commission for consideration at the first or second meeting in May.

Vice Mayor Cooney stated this Commission meeting had been a wonderful affirmation of the dignity of all people, and he commended citizens for coming to speak on the Fair Chance for All Policy. Vice Mayor Cooney stated ex-offenders wanted to work and lead productive lives.

Commissioner
Comments (cont'd)

Commissioner
Comments (cont'd)

Mayor Hopewell stated the City Commission was the guardian of the peoples' house, and the intent of his earlier comments was to inform the audience about the house rules. Mayor Hopewell stated it had only been four months since the City Commission election, and there were a lot of issues on the Commission's plate. Mayor Hopewell explained there was a lot of work being done, and people would need to be patient. Mayor Hopewell indicated Commissioners were not going to pass up an opportunity to make people's lives better, but they were going to do it the right way.

Adjournment

The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Scott A. Borling
City Clerk

For City Commission approval on April 4, 2016

Approved by: _____

Bobby J. Hopewell, Mayor
Dated: April 4, 2016

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